

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

---

---

## MEMORANDUM

---

---

Date: March 13, 2023  
To: Carla Short, Interim Director, Public Works  
From: Angela Calvillo, Clerk of the Board, Board of Supervisors  
Subject: Declaring the Intent to Waive Fee for Major Encroachment Permit -  
Burnside Mosaic Steps (File No. 230106)

---

On February 7, 2023, the Board of Supervisors adopted Resolution No. 051-23 sponsored by Supervisor Rafael Mandelman (File No. 230106, Declaring the Intent to Waive Fee for Major Encroachment Permit - Burnside Mosaic Steps); enacted on February 16, 2023.

Please find the attached courtesy copy of the Resolution for your office's information and consideration.

If you have any questions or concerns, please contact the Office of the Clerk of the Board at (415) 554-5184, or by email: [board.of.supervisors@sfgov.org](mailto:board.of.supervisors@sfgov.org).

c: Member of the Board of Supervisors, Supervisor Rafael Mandelman  
David Steinberg, Public Works  
Ian Schneider, Public Works  
John Thomas, Public Works  
Lena Liu, Public Works  
Tom Paulino, Mayor's Liaison to the Board of Supervisors  
Andres Power, Mayor's Policy Director  
Susanna Conine-Nakano, Mayor's Office

1 [Declaring the Intent to Waive Fee for Major Encroachment Permit - Burnside Mosaic Steps]

2  
3 **Resolution of intent to waive the Major Encroachment Permit fee and ongoing fees,**  
4 **including the annual assessment and street improvement annual assessment fees, for**  
5 **the Burnside Mosaic Steps.**

6  
7 WHEREAS, The Burnside Mosaic Steps are located at the cul de sac of Burnside  
8 Avenue rising in five flights (69 steps) uphill to Bosworth Street, in the Glen Park  
9 neighborhood; and

10 WHEREAS, The Burnside Mosaic Steps are used as a pathway and provide optional  
11 access routes between Bosworth Street and Burnside Avenue and to the Glen Park  
12 Greenway and Glen Canyon; and

13 WHEREAS, Burnside Mural+, a resident-led neighborhood group, has already  
14 established high credibility having successfully raised over \$40,000 from over 120 private  
15 donors to complete a mural, titled "Reclaiming Islais Creek", which celebrates the history of  
16 Glen Canyon and Glen Park; and

17 WHEREAS, Burnside Mural+ plans to complement this mural with a mosaic stairway,  
18 featuring a stream (Islais Creek) with schools of fish and wildflowers echoing themes in the  
19 mural, further enriching the area's attractiveness; and

20 WHEREAS, A community art installation would enhance the pedestrian experience on  
21 the Burnside Avenue stairway by making a more attractive passage that celebrates the  
22 natural history of Glen Park neighborhood; and

23 WHEREAS, Burnside Mural+ is partnering with local artists Aileen Barr and Colette  
24 Crutcher, who have met with community members and whose work on such projects as  
25

1 16<sup>th</sup>/Moraga Steps, Lincoln Avenue Steps, and Hidden Gardens is featured in numerous travel  
2 guides to San Francisco and also used in promotion by San Francisco's tourist agencies; and

3 WHEREAS, Burnside Mural+ has already received funding from the San Francisco  
4 Arts Commission and already has over \$50,000 in private donor pledges toward the  
5 completion of the mosaic steps; and

6 WHEREAS, Burnside Mural+ will submit an application for a Major Encroachment  
7 Permit to install the project; and

8 WHEREAS, Pursuant to Public Works Code, Section 786, the proposed Major  
9 Encroachment Permit must be approved by the Board of Supervisors; and

10 WHEREAS, Burnside Mural+ has already done a considerable amount of work to  
11 beautify this City property with a mural that fosters pride in the area's history and is attracting  
12 residents, and visitors along the Glen Park Greenway and section two of the Crosstown Trail,  
13 and is serving as a teaching tool for school children from nearby St. John School and Glen  
14 Park Elementary School, and this work cannot continue if the Board does not waive the fees  
15 now and on an ongoing basis, and the City and Glen Park neighborhood will receive much  
16 more benefit than cost of the waiving of this fee; now, therefore, be it

17 RESOLVED, That the Board of Supervisors states its intention to waive the Major  
18 Encroachment Permit fees and ongoing fees, including the annual assessment and street  
19 improvement annual assessment fees, associated with Burnside Mural+; and be it

20 FURTHER RESOLVED, The Board of Supervisors urges Public Works to review the  
21 Burnside Mural+ project.



City and County of San Francisco

Tails
Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 230106

Date Passed: February 07, 2023

Resolution of intent to waive the Major Encroachment Permit fee and ongoing fees, including the annual assessment and street improvement annual assessment fees, for the Burnside Mosaic Steps.

February 07, 2023 Board of Supervisors - ADOPTED

Ayes: 10 - Chan, Dorsey, Engardio, Mandelman, Melgar, Peskin, Preston, Ronen, Safai and Stefani
Excused: 1 - Walton

File No. 230106

I hereby certify that the foregoing Resolution was ADOPTED on 2/7/2023 by the Board of Supervisors of the City and County of San Francisco.

[Signature]
Angela Calvillo
Clerk of the Board

Unsigned
London N. Breed
Mayor

02/16/2023
Date Approved

I hereby certify that the foregoing resolution, not being signed by the Mayor within the time limit as set forth in Section 3.103 of the Charter, or time waived pursuant to Board Rule 2.14.2, became effective without her approval in accordance with the provision of said Section 3.103 of the Charter or Board Rule 2.14.2.

[Signature]
Angela Calvillo
Clerk of the Board

02/16/2023
Date