



SAN FRANCISCO PLANNING DEPARTMENT

MEMO

DATE: March 24, 2017
TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Lisa Gibson, Acting Environmental Review Officer *LG*
RE: Appeal Timeliness Determination – 953 Treat Avenue,
 Planning Department Case No. 2015-006510ENV

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An appeal of the categorical exemption for the proposed project at 953 Treat Avenue (Planning Department Case No. 2015-006510ENV) was filed with the Office of the Clerk of the Board of Supervisors on March 20, 2017, by Katherine T. Petrin (Appellant). As explained below, the Planning Department finds the appeal to be timely filed.

Date of Approval Action	30 Days after Approval Action	Appeal Deadline (Must Be Day Clerk of Board's Office Is Open)	Date of Appeal Filing	Timely?
February 16, 2017	Saturday, March 18, 2017	Monday, March 20, 2017	March 20, 2017	Yes

Approval Action: The Planning Department issued a categorical exemption for the project at 953 Treat Avenue on March 28, 2016. The Approval Action for the project was the approval of a Conditional Use authorization by the Planning Commission on February 16, 2017 (Date of the Approval Action).

Appeal Deadline: Section 31.16(a) and (e) of the San Francisco Administrative Code states that any person or entity may appeal an exemption determination to the Board of Supervisors during the time period beginning with the date of the exemption determination and ending 30 days after the Date of the Approval Action. The 30th day after the Date of the Approval Action was Saturday, March 18, 2017. The next date when the Office of the Clerk of the Board was open was Monday, March 20, 2017 (Appeal Deadline).

Appeal Filing and Timeliness: The Appellant filed the appeal of the exemption determination on March 20, 2017, prior to the Appeal Deadline. Therefore, the appeal is considered timely.