

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Pre-Exposure Prophylaxis (PrEP)-3D: An Integrated Pharmacy Digital Diary and Delivery Strategy to Increase Pre-Exposure Prophylaxis (PrEP) Use Among Men Who Have Sex With Men (MSM)**

2. Department: **San Francisco Department of Public Health  
Population Health Division  
Bridge HIV**

3. Contact Person: **Delia Molloy** Telephone: **415-437-7478**

4. Grant Approval Status (check one):

☒ Approved by funding agency

☐ Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$334,576**  
(Year 1: 04/08/2019 – 03/31/2020: \$71,989  
Year 2: 04/01/2020 – 03/31/2021: \$95,985  
Year 3: 04/01/2021 – 03/31/2022: \$166,602)

6a. Matching Funds Required: **\$0**

b. Source(s) of matching funds (if applicable): **N.A.**

7a. Grant Source Agency: **National Institutes of Health (NIH)**

b. Grant Pass-Through Agency (if applicable): **Heluna Health**

8. Proposed Grant Project Summary:

**Dr. Buchbinder as Principal Investigator (PI) of this proposal, she will be responsible for the overall scientific vision and implementation of the specific aims of this study. Dr. Buchbinder will have responsibility for maintaining the proposed study schedule, ensuring quality control over all aspects of the study, protecting participant safety, and data analysis, presentation, publication, and dissemination of results. She will lead weekly team meetings and bi-weekly safety meetings for the technical pilot and RCT; she will also serve as the primary liaison with the DSMB for the RCT. Dr. Buchbinder will serve as primary liaison with the NIH and will oversee all budgetary issues for these studies.**

**Albert Liu as Co-Investigator (Co-PI) will be responsible for overseeing technology development with Alto Pharmacy, data management for all of the studies, and assisting with scientific design of research protocols. He will maintain frequent contact with Dr. Buchbinder and the other Co-Investigators through in-person meetings, conference calls, e-mail, and drafting and presenting emerging findings of the research. He will also work closely with the research team in data analysis, manuscript preparation, and dissemination of results.**

**Hyman Scott as Principal Investigator (PI) will services as Bridge HIV CRS Leader and provide overall operational and quality management oversight of the clinical research and community engagement teams at Bridge HIV. He will co-chair the Operations and Performance Steering committee with UCSF CRS leader Dr Luetkemeyer. He will maintain frequent contract with Dr**

**Buchbinder and other CO- Investigators through in person meetings, conference calls, email and drafting and presenting merging research findings.**

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Year One Project: Start-Date: **04/08/2019** End-Date: **03/31/2020**  
 Year Two Project: Start-Date: **04/01/2020** End-Date: **03/31/2021**  
 Year Three Project: Start-Date: **04/01/2021** End-Date: **03/31/2022**

10a. Amount budgeted for contractual services: **\$0**

b. Will contractual services be put out to bid? **No**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?

d. Is this likely to be a one-time or ongoing request for contracting out? **N.A.**

11a. Does the budget include indirect costs? ☒ Yes ☐ No

b1. If yes, how much? **\$66,915**

b2. How was the amount calculated? **25% of total personnel and fringe benefits**

c1. If no, why are indirect costs not included?

☐ Not allowed by granting agency

☐ To maximize use of grant funds on direct services

☐ Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **N.A.**

12. Any other significant grant requirements or comments:

**The grant does not require an ASO amendment and partially reimburses the department for three existing positions: two Sr. Physician Specialist (Job Class 2232) at .10 FTE & .05 FTE and one Manager VIII (Job Class 0943) at .35 FTE for 12 months for the period from April 01, 2021 through March 31, 2022. We respectfully request for approval to accept and expend these funds retroactive to April 1, 2020. The Department received the award agreements on August 21, 2020 and October 25, 2021.**

Dept: **162646**  
 Project Desc: **HD HIV PD112 2122 PrEP-3D**  
 Project: **10036921**  
 Activity: **0001**  
 Version: **V101**  
 Authority: **10001**

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

<input checked="" type="checkbox"/> Existing Site(s)	<input type="checkbox"/> Existing Structure(s)	<input type="checkbox"/> Existing Program(s) or Service(s)
<input type="checkbox"/> Rehabilitated Site(s)	<input type="checkbox"/> Rehabilitated Structure(s)	<input type="checkbox"/> New Program(s) or Service(s)
<input type="checkbox"/> New Site(s)	<input type="checkbox"/> New Structure(s)	

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:


Toni Rucker, PhD

(Name)

DPH ADA Coordinator

(Title)

Date Reviewed: 2/14/2022 | 4:25 PM PST

DocuSigned by:  
  
 7094292F7331F44D  
 (Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

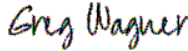
Dr. Grant Colfax

(Name)

Director of Health

(Title)

Date Reviewed: 2/17/2022 | 9:31 AM PST

DocuSigned by:  
  
 20527524752848F  
 (Signature Required)

Greg Wagner, COO for