

From: [Altman, Claire \(DPH\)](#)
To: [Chan, Connie \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Safai, Ahsha \(BOS\)](#)
Cc: [Jalipa, Brent \(BOS\)](#); [Hsieh, Frances \(BOS\)](#); [Prager, Jackie \(BOS\)](#); [Chung, Lauren \(BOS\)](#); [Liu, Albert \(DPH\)](#); [Validzic, Ana \(DPH\)](#); [Wong, Greg \(DPH\)](#)
Subject: 2/15 Budget & Finance: DPH Retroactive Items
Date: Thursday, February 9, 2023 2:10:10 PM

Hello Supervisors Chan, Mandelman and Safai,

The Department of Public Health (DPH) will request approval for two (2) retroactive items at the February 15th Budget & Finance committee meeting. We've provided a brief description of the grant and our DPH representative. Please let us know if you have any questions.

File 230103 - Accept and Expend Grant - Retroactive - Heluna Health - Patient-Centered Outcomes Research Institute (PCORI) - \$133,515 - Resolution retroactively authorizing the Department of Public Health to accept and expend a grant increase in the amount of \$33,632 from the Patient-Centered Outcomes Research Institute (PCORI) through Heluna Health for a total amount of \$133,515 for participation in a program, entitled "Patient-Centered Outcomes Research Institute (PCORI)," for the period of October 1, 2020, through September 30, 2021.

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File 230104 – Accept and Expend Grant – Retroactive – Heluna Health – Patient-Centered Outcomes Research Institute (PCORI) - \$134,528 – Resolution retroactively authorizing the Department of Public Health to accept and expend a grant increase in the amount of \$34,645 from the Patient-Centered Outcomes Research Institute (PCORI) through Heluna Health for a total amount of \$134,528 for participation in a program, entitled "Patient-Centered Outcomes Research Institute (PCORI)," for the period of October 1, 2021, through September 30, 2022.

- **Description:** Both grants are from the Patient-Centered Outcomes Research Institute (PCORI). PCORI is funding a study to compare two mobile health technologies for supporting pre-exposure prophylaxis (PrEP) use among cisgender men, transgender men, and transgender women. Individuals will be enrolled in this study to compare the impact of these mobile health strategies on PrEP adherence and continuation, satisfaction with medical care, and patient engagement. These grants do not require ASO amendments and partially reimburse DPH for four existing positions.
- **Reason for Retroactivity:** The PCORI grants are recurring grants received by DPH. The initial grant for an amount of \$99,883 was received on November 25th, 2020, for a project start date of October 1st, 2020, through September 30th, 2021. This initial grant was accepted through the Controller's office and was set up in the budget for FY22. On July 29th, 2021, DPH received a grant increase of \$33,632 (file 230103) to the initial grant which increased the total grant amount to \$133,515, which is over the \$100K threshold for grants requiring BOS approval. Regretfully, there was a misunderstanding regarding the thresholds for grant increases, and this grant increase was not set up as an accept and expend until the error was discovered on May 18th, 2022. Once the error was identified, the A&E packet for this grant increase was sent to the Controller's office for review on May 23rd, 2022, and was forwarded to the Mayor's

Office June 3 , 2022, for introduction. However, this grant increase was held while it was determined whether it was subject to the Behested Payments legislation.

During that time, DPH received a second PCORI grant in the amount of \$99,883 for the period beginning October 1st, 2021, through September 30th, 2022. On April 27th, 2022, DPH received a grant increase to the second grant in the amount of \$34,645 (file 230104). After the budget was created, this grant increase was submitted to the Controller's Office on May 18th, 2022, for review and subsequently forwarded to the Mayor's Office on June 3rd, 2022, for introduction. Once it was determined that both PCORI grants were compliant with the Behested Payments legislation, they were introduced by the Mayor on January 31st, 2023.

- **DPH Representative:** Albert Liu, MD, MPH | Clinical Research Director, Bridge HIV, Population Health Division, Department of Public Health | email: albert.liu@sfdph.org

Thank you for your time and consideration,

Claire

Claire Altman (Lindsay), MPH

Senior Health Planner | Office of Policy and Planning

San Francisco Department of Public Health

claire.altman@sfdph.org – updated email address