File No. 111255

Committee Item No. 9
Board Item No._____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee **Date:** December 7, 2011

Board of Supervisors Meeting **Date**_____

Cmte	Board	
☐	☐	**Motion**
☐	☐	**Resolution**
☐	☐	**Ordinance**
☐	☐	**Legislative Digest**
☐	☐	**Budget & Legislative Analyst Report**
☐	☐	**Ethics Form 126**
☒	☐	**Introduction Form (for hearings)**
☐	☐	**Department/Agency Cover Letter and/or Report**
☐	☐	**MOU**
☐	☐	**Grant Information Form**
☐	☐	**Grant Budget**
☐	☐	**Subcontract Budget**
☐	☐	**Contract/Agreement**
☐	☐	**Award Letter**
☐	☐	**Application**

OTHER **(Use back side if additional space is needed)**

☐	☐	_____
☐	☐	_____
☐	☐	_____
☐	☐	_____
☐	☐	_____
☐	☐	_____
☐	☐	_____

Completed by: Victor Young **Date:** December 2, 2011
Completed by: Victor Young **Date:** _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

INTRODUCTION FORM

By a member of the Board of Supervisors or the Mayor

Time Stamp or
Meeting Date

I hereby submit the following item for introduction:

- [x] 1. For reference to Committee: Budget Committee
  An ordinance, resolution, motion, or charter amendment
- [ ] 2. Request for next printed agenda without reference to Committee
- [ ] 3. Request for Committee hearing on a subject matter
- [ ] 4. Request for letter beginning "Supervisor _____ inquires..."
- [ ] 5. City Attorney request
- [ ] 6. Call file from Committee
- [ ] 7. Budget Analyst request (attach written motion).
- [ ] 8. Substitute Legislation File Nos.
- [ ] 9. Request for Closed Session
- [ ] 10. Board to Sit as A Committee of the Whole
- [ ] 11. Question(s) submitted for Mayoral Appearance before the BOS on _____

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- [ ] Small Business Commission
- [ ] Ethics Commission
- [ ] Building Inspection Commission
- [ ] Youth Commission
- [ ] Planning Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.]

Sponsor(s): Supervisor Carmen Chu

Subject: Hearing on Budget Update for FY2012-2013

The text is listed below or attached:

Hearing to include financial update and information on budget instructions and process for FY2012-2013.

Signature of Sponsoring Supervisor: _____

For Clerk's Use Only:

Common/Supervisors Form

Revised 05/19/11

111255