

File No. 120622

Board Item No.

40

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting

Date: June 12, 2012

Cmte	Board	
<input type="checkbox"/>	<input type="checkbox"/>	Motion
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input type="checkbox"/>	<input type="checkbox"/>	Introduction Form (for hearings)
<input type="checkbox"/>	<input type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	MOU
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

OTHER:

Completed by: Annette Lonich

Date: June 7, 2012

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee:
- An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee:
- 4. Request for letter beginning "Supervisor inquires"
- 5. City Attorney request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission Youth Commission Ethics Commission
- Planning Commission Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.

Sponsor(s):

Olague

Subject:

Accept and Expend - Imagination Playgrounds - \$11,358

The text is listed below or attached:

Resolution authorizing the San Francisco Recreation and Park Department to retroactively accept and expend an in-kind grant of two Imagination Playgrounds in a Cart, valued at \$11,358, from KaBOOM.

Signature of Sponsoring Supervisor:

For Clerk's Use Only:

1 [Accept and Expend Grant – Imagination Playgrounds – \$11,358]

2
3 **Resolution authorizing the San Francisco Recreation and Park Department to**
4 **retroactively accept and expend an in-kind grant of two Imagination Playgrounds in a**
5 **Cart, valued at \$11,358, from KaBOOM.**

6
7 WHEREAS, KaBOOM is a national non-profit organization dedicated to providing great
8 playspaces throughout the United States; and

9 WHEREAS, KaBOOM's Imagination Playgrounds are a playspace concept conceived
10 and designed to encourage child-directed, unstructured free play; and

11 WHEREAS, With a focus on loose parts, Imagination Playgrounds offer a changing
12 array of elements that allow children to constantly reconfigure their environment and to design
13 their own course of play; and

14 WHEREAS, Giant foam blocks, mats, wagons, fabric and crates overflow with creative
15 potential for young children to play, dream, build, and explore endless possibilities; and

16 WHEREAS, KaBOOM recently applied for and was awarded a grant from the Lisa and
17 Douglas Goldman Fund which, in turn, enabled KaBOOM to purchase and donate two
18 Imagination Playgrounds to the Recreation and Park Department (RPD); and

19 WHEREAS, The addition of two Imagination Playgrounds will enhance RPD's on-going
20 Tiny Tots programming; and

21 WHEREAS, The two Imagination Playgrounds will rotate basis in order to make this
22 resource available to children throughout the City and County of San Francisco (City); and

23 WHEREAS, The Recreation and Park Commission recommends that the San
24 Francisco Board of Supervisors retroactively accept and expend the grant, valued at \$11,358;

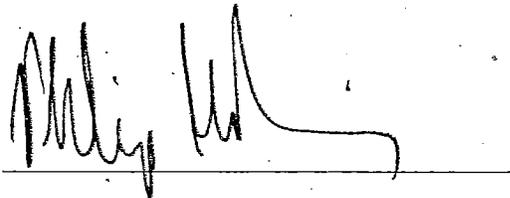
25 and

Supervisor Olague
BOARD OF SUPERVISORS

1 WHEREAS, The City recognizes the generosity of KaBOOM and the Lisa and Douglas
2 Goldman Fund with sincere appreciation; now, therefore, be it

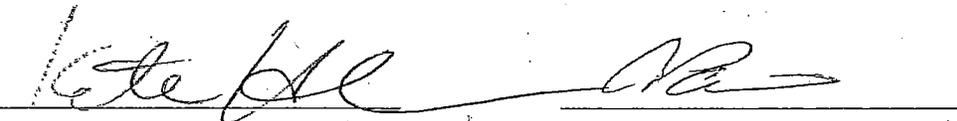
3 RESOLVED, That the Board of Supervisors approves the grant and authorizes the
4 Recreation and Park Department General Manager to retroactively accept and expend the in-
5 kind grant of two Imagination Playgrounds, valued at \$11,358 from KaBOOM.

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7 Recommended:

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11 General Manager, Recreation and Park Department

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13 Approved:

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16 

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18 Mayor

19 Controller

File Number: 120622
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Imagination Playgrounds
2. Department: Recreation and Park Department
3. Contact Person: Daliah Khoury Telephone: (415) 831-6897
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$11,358 (in-kind)
- 6a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency: Lisa and Douglas Goldman Fund
b. Grant Pass-Through Agency (if applicable): KaBOOM
8. Proposed Grant Project Summary: This grant provided RPD with two Imagination Playgrounds in a Cart, a playspace made up of giant foam blocks, mats, wagons, fabric, and crates designed to encourage child-directed, unstructured free play.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: n/a End-Date:
- 10a. Amount budgeted for contractual services: \$0.
b. Will contractual services be put out to bid?
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
d. Is this likely to be a one-time or ongoing request for contracting out?
- 11a. Does the budget include indirect costs? Yes No
b1. If yes, how much? \$
b2. How was the amount calculated?
c1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain): This is an in-kind grant.

c2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

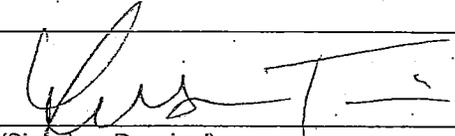
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Lucas Tobin
(Name)

ADA Coordinator for Programmatic Access
(Title)

Date Reviewed: 4/11/12

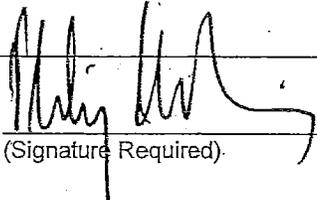

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Phil Ginsburg
(Name)

General Manager
(Title)

Date Reviewed: 4/11/12


(Signature Required)

Imagination Playground in a Cart Grant

Through this Imagination Playground Grant, your community is eligible to receive Imagination Playground in a Cart!

Please read through the information about Imagination Playground, eligibility for the grant, and grant commitments to see if your playspace can receive and support this grant.

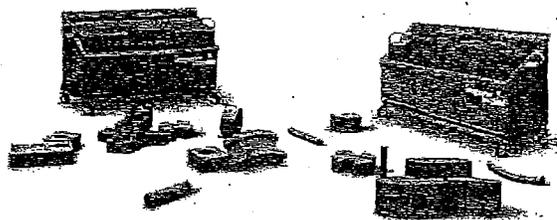
Imagination Playground in a Cart

Conceived by internationally renowned architect David Rockwell, Imagination Playground is designed to prompt creativity and sensory exploration with a manipulable environment and "loose parts," a changing array of elements that allow children to turn their playground into a space constantly built and re-built by their imagination. Imagination Playground is based on the concept of "free play," the idea that children should initiate and direct their own play and manipulate their environment. Free play enhances creative, open-ended interaction for a child's cognitive, social, physical and emotional development.



Imagination Playground addresses a broad spectrum of play needs through opportunities for fantasy play and socio-cooperative play, in addition to more traditional running, jumping and climbing. In this playground, sand, water, loose parts and Play Associates combine to create an active, kid-centered environment that is constantly changing. This sort of free play, where children direct their own activities - alone and in groups - is important to their cognitive, social, intellectual and emotional development. It demonstrates a new paradigm for playgrounds around the country.

Imagination Playground in a Cart is a kit of parts suitable for a variety of outdoor and indoor sites. It gives communities an easy-to-install, cost-effective means to offer their children opportunities for open-ended, free play. These sets include Imagination Playground Loose Parts and a storage unit on wheels. The "in a Cart" model can be wheeled indoors and outdoors, and is suited for enclosed environments, such as child care and school settings.



Grant includes: A four-basket Imagination Playground in a Cart set, all contents, and Play Associate training

Recommended age group: All ages

Minimum play area: 450 sq. ft.

Container specifications: Approximately 74" W x 27" D x 37" H (per basket)

Site conditions: For use in indoor or enclosed outdoor settings. Imagination Playground in a Cart must be operated on solid, even ground. Not intended for use on grass, gravel, sand or

mulch. Adult supervision required at all times. Not recommended for storage in extreme outdoor weather conditions such as heavy rain, snow, and freezing temperatures. Please note that some site preparation may be needed to receive and place Imagination Playground in a Cart.

Content for each cart: 4 weather-resistant storage baskets, 150 biodegradable blue foam Imagination Playground Blocks in 15 different shapes, 30 foam noodles, 30 foam balls, assorted fabric pieces

Training + orientation: 2 user's manuals, online Play Associates training session

To learn more about the concepts behind Imagination Playground and how it can benefit your community, please visit <http://imaginationplayground.com>. You can also watch an on-demand training on this topic by visiting http://playschool.kaboom.org/session_archived.php?id=2932.

Play Associates

Play Associates are individuals trained to maintain the safety and integrity of the playspace. They play an important role in facilitating play, "stage managing" the experience by modeling then stepping back. Play Associates encourage a diverse, creative playspace while ensuring the safety of the children and assist children only when asked.



For this grant program, we require that at least three Play Associates are trained to ensure each Imagination Playground has the support it needs. The free training for the Play Associate includes an online webinar, an online forum in which Play Associates can share experiences and best practices, as well as supplemental materials.

KaBOOM! is committed to the success of Imagination Playground Play Associates and we continue to provide information on resources and trainings as they become available. Grantees will need to commit to making the Imagination Playground experience the best it can be at their site and ensure they always have trained Play Associates on site to facilitate play. Imagination Playground has proven most effective when there's a level of consistency with staffing, as we have found that Play Associates can better facilitate play when they are more familiar with the concepts behind Imagination Playground.

Please note that Play Associate training must occur prior to the use of the equipment by children.

Eligibility:

To be eligible to apply for this grant, you must meet the following criteria:

1. Submit a completed application by **10/10/11**.
2. Applicant must obtain any and all necessary consents, approvals, permits and/or licenses required to implement Imagination Playground in a Cart; and provide proof of said approvals, consents, permits and/or licenses. Check with school district, local child care and/or youth programs licensing offices, park district, or other entity that governs the area you want to implement Imagination Playground in a Cart.
3. Provide proof of commercial & general liability insurance for at least \$1,000,000 and list KaBOOM! as an additional insured.
4. Register on the KaBOOM! website as part of your application process. If you have not already registered, please join KaBOOM! (kaboom.org/join) and establish a log-in.
5. Must have space and ground available for the Imagination Playground in a Cart (see above for measurements).
6. Understand the entire program requirements and commitments.

Selected Grantee Program Requirements/Commitments:

- Consent to and sign a KaBOOM! Letter of Agreement.
- Be available for communication with KaBOOM! representative to prepare and receive Imagination Playground in a Cart.
- Have at least three Play Associates trained through the KaBOOM! Play Associate Training.
- Submit all information related to grant program and respond to any additional information requests.
- Agree that all eligibility requirements are met.

Selection Criteria:

Only applicants who have submitted complete applications and demonstrate they meet the eligibility requirements will be considered. Key criteria used in the selection process include:

- Demonstrated need for Imagination Playground in a Cart.
- Space available and the ability to maintain Imagination Playground in a Cart.
- Anticipated impact that Imagination Playground in a Cart will have on the community.
- Impact on low income areas and the number of children Imagination Playground in a Cart will serve.
- Demonstrated enthusiasm for this grant program and commitment to fulfill requirements.

Submit this form along with your proposal narrative and attachments.

Part I. Application Contact Information

1. Contact Person: Daliah Khoury		2. Relationship to playspace (i.e. neighbor, director, etc.): Assistant Director of Development	
3. User Name used when logging on kaboom.org Play Associate			
4. E-mail Address: daliah.khoury@sfgov.org		5. Telephone: 415-831-6897	
		6. Alternate Phone:	
PLEASE COMPLETE ORGANIZATION/COMPANY INFORMATION IF APPLICABLE:			
7. Organization Name: San Francisco Recreation and Park Department			
8. Mailing Address: McLaren Lodge, 501 Stanyan Street			
9. City: San Francisco		10. State: CA	11. Zip Code: 94117
12. Phone (different from your phone number above):		13. Fax: 415-831-2099	
14. Name of Executive Director (or equivalent): Phil Ginsburg		15. Website address (if any): www.parks.sfgov.org	

Part II. Demographic Profile (who the Imagination Playground in a Cart will serve)

What age groups and numbers in each age group will Imagination Playground in a Cart serve?

(Check all that apply)

- 0 to 2 Number = 1,000
- 2 to 5 Number = 1,500
- 5 to 12 Number = _____
- Over 12 Number = _____

How many different children will use Imagination Playground in a Cart in a given year?

- Fewer than 25
- 25 – 49
- 50 – 99
- 100 – 199
- 200 or more

What type of community will be served by Imagination Playground in a Cart?

- Urban
- Suburban
- Rural

What percentage of kids served by the Imagination Playground in a Cart would be considered low-income? *Note: if you have access to the percentage of kids who are eligible for free or reduced price lunch, please use that number.*

- Under 25%
- 25% - 50%
- 51%-60%
- 61% - 70%
- 71% - 80%
- 81% - 90%
- 91% - 100%

Optional: Ethnicity of children served:

- Percent African American = 6.7%
- Percent Hispanic = 14.4%
- Percent Asian & Pacific Islander = 31.9%
- Percent Caucasian = 58%
- Percent Other = 0.6%

Part III. Application Narrative

Please ensure that all questions in the application are answered completely.

1. Please briefly describe your organization's mission and the overall scope of your organization's programs and services.

The San Francisco Recreation and Park Department (RPD) provides nearly 800,000 San Franciscans with essential opportunities to maintain healthy, active lifestyles through its mission to provide enriching recreational activities, maintain beautiful parks, and preserve the environment for the well-being of its diverse community. RPD administers over 220 neighborhood parks and playgrounds, and over 4,000 acres of recreational and open spaces, including two outside the City limits. The system includes more than 25 full-complex recreation centers and 44 clubhouses as well as 22 premier soccer pitches, 10 swimming pools, 6 golf courses, 132 tennis courts, 145 ball diamonds, 72 basketball courts, 35 community gardens, and 27 off-leash dog areas for the benefit of all San Franciscans.

2. Describe the community you serve or live in and who will be using your playspace and Imagination Playground in a Cart.

RPD operates in every corner of the City of San Francisco and strives to serve all members of its diverse community with a wide variety of programming for tots, youth, adults and seniors. RPD's Tiny Tots program for children under the age of 5 will be greatly enriched with the addition of two Imagination Playgrounds in a Cart which will be incorporated into already existing programming, such as Fairytale Frolicks and Music and Movement, and will be rotated on a quarterly basis among 6 Recreation Centers in order to maximize public exposure to the Imagination Playgrounds. The 6 participating Recreation Centers include the following:

- Moscone Recreation Center (Marina District)
- Herz Clubhouse (Visitacion Valley)
- Tenderloin Children's Center (Tenderloin)
- Eureka Valley Recreation Center (Castro)
- Bernal Heights Recreation Center (Bernal Heights)
- Potrero Recreation Center (Potrero Hill)

These six Centers are primarily in lower income, diverse communities that have high populations of children under the age of 5. We believe these communities will greatly benefit from the additional of two Imagination Playgrounds in a Cart as many of these communities have a deficit of enriching programming for young children, particularly in Visitacion Valley and the Tenderloin.

3. Is your playspace going to be open to the general public? It is not necessary that it is, but it helps us understand the playspace environment.

Yes, the playspaces will be open to the general public.

4. Describe what currently occupies the site where your playspace is located and where Imagination Playground in a Cart will be placed.

Five of the six sites mentioned above are RPD Recreation Centers which provide a variety of programming in a safe, stimulating environment such as Tiny Tots, after

school programs, special crafts, dance, year-round sports and more. The sixth site, the Herz Clubhouse in Visitacion Valley was closed in early 2010 due to budgetary restraints. With the addition of the Imagination Playgrounds in a Cart, we will be delighted to reopen the facility in order to serve a high-need community.

5. What are the dimensions of the area where Imagination Playground in a Cart will be located (please reference on the pictures and overhead drawing of the site that you'll be sending in)? Is this space outdoors or indoors?

Please see attached.

6. Are there any rules or guidelines that would prevent you from integrating sand and water elements on your playspace (please reference the "Imagination Playground in a Cart" section of application overview). This is not mandatory, but helps us understand your playspace environment.

We will be using the Imagination Playgrounds in a Cart in indoor spaces only and will therefore not be able to integrate sand and water elements.

7. How would Imagination Playground in a Cart impact the children at your location? How will Imagination Playground in a Cart provide more access for kids to play?

The addition of two Imagination Playgrounds in a Cart to our Tiny Tots programming will greatly enhance our programming for children under age 5 by encouraging child-directed, unstructured free play. Imagination Playground programming will fit seamlessly into many of our on-going programs and will provide another mechanism by which young children can engage their imaginations in free play.

8. Do you have staff already employed that will become Play Associates (please reference the "Play Associate" section of application introduction). If so, please list their names and positions. If not, who will become your Play Associates and how will you ensure that there are always trained Play Associates?

We have staff already employed that will become Play Associates. Their names and titles are as follows:

- Rachelle Henley, Program Coordinator for Early Childhood Programs and Services
- Veronica O'Boyle, Facility Coordinator Moscone Recreation Center
- Margaret Perea, Facility Coordinator Potrero Hill Recreation Center
- Terry Trejo, Recreation Supervisor, Community Service Division

Part IV. Application Attachments

To complete your application, you must include the following attachments. Applications missing one or more of these documents will not be reviewed.

1. **Evidence of Non-Profit Status**
2. **Letter of Support for the grant**
3. **Pictures and Drawings** - Photos of the proposed playspace site where the Imagination Playground will be located. Overhead drawings of the property with proposed location and dimensions.

4. **Proof of Insurance** - Proof of commercial & general liability insurance not less than \$1,000,000 and list KaBOOM! as an additional insured.
5. **Proof of Land Ownership and/or Letter of Permission from the Land Owner** - Organizations must submit proof that their organization owns the land upon which they plan to put the Imagination Playground in Cart or a letter of permission from the landowner.
6. **Signed Letter of Intent**

Please submit complete applications to:
dflanigan@kaboom.org

Please contact David Flanigan with any questions: dflanigan@kaboom.org or 202-464-4064

