File No. 120679 Board Item No. 65

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting **Date: June 19, 2012**

Cmte	Board	
☐	☐	**Motion**
☐	☑	**Resolution**
☐	☐	**Ordinance**
☐	☐	**Legislative Digest**
☐	☐	**Budget Analyst Report**
☐	☐	**Legislative Analyst Report**
☐	☐	**Youth Commission Report**
☐	☑	**Introduction Form**
☐	☑	**Department/Agency Cover Letter and/or Report**
☐	☐	**MOU**
☐	☑	**Grant Information Form**
☐	☐	**Grant Budget**
☐	☐	**Subcontract Budget**
☐	☐	**Contract/Agreement**
☐	☐	**Award Letter**
☐	☐	**Application**
☐	☐	**Public Correspondence**

OTHER:

Completed by: Dena Braley **Date: June 14, 2012**

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

INTRODUCTION FORM

By a member of the Board of Supervisors or the Mayor

Time Stamp or
Meeting Date

I hereby submit the following item for introduction:

- ☐ 1. For reference to Committee: _____
  An ordinance, resolution, motion, or charter amendment
- ☑ 2. Request for next printed agenda without reference to Committee
- ☐ 3. Request for Committee hearing on a subject matter
- ☐ 4. Request for letter beginning "Supervisor _____ inquires..."
- ☐ 5. City Attorney request
- ☐ 6. Call file from Committee
- ☐ 7. Budget Analyst request (attach written motion).
- ☐ 8. Substitute Legislation File Nos.
- ☐ 9. Request for Closed Session
- ☐ 10. Board to Sit as A Committee of the Whole
- ☐ 11. Question(s) submitted for Mayoral Appearance before the BOS on _____

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- ☐ Small Business Commission
- ☐ Ethics Commission
- ☐ Building Inspection Commission
- ☐ Youth Commission
- ☐ Planning Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.]

Sponsor(s): Mar

Subject: Accept and Expend Grant – Ten and Under Tennis – $30,300

The text is listed below or attached:

See attached.

Signature of Sponsoring Supervisor: _____

For Clerk's Use Only:

FILE NO. 120679 RESOLUTION NO.

[Accept and Expend Grant - Ten and Under Tennis - $30,300]

Resolution authorizing the San Francisco Recreation and Park Department (RPD) to retroactively accept and expend an in-kind grant from the United States Tennis Association (USTA) NorCAL, valued at $30,300 to equip and line 71 tennis courts city-wide for Ten and Under Tennis.

WHEREAS, USTA NorCAL is one of the 17 sections of the United States Tennis Association (USTA), the governing body for the sport of tennis and the recognized leader in promoting and developing the sport's growth in the United States; and

WHEREAS, On September 7, 2010, the USTA passed new criteria governing competition for Ten and Under Tennis (TAUT) tournaments; and

WHEREAS, The new criteria requires that all USTA TAUT tournaments be played using lighter, slower-moving and lower-bouncing balls, smaller and lighter racquets, and smaller courts; and

WHEREAS, The game of tennis is following the formula that the majority of youth sports have used for years – tailoring equipment and courts to a child's size and age so that they develop skills and have fun right from the start; and

WHEREAS, These changes are significant as they will make it easier for more children to acquire skills and enjoyment early, encouraging them to continue with the sport; and

WHEREAS, In addition to the USTA, the criteria change is supported by the International Tennis Federation, the Tennis Industry Association, and teaching professionals across the country; and

WHEREAS, USTA NorCAL has generously supported RPD with an in-kind grant to equip and line 71 tennis courts at 21 locations city-wide for Ten and Under Tennis; and

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Ten and Under Tennis

2. Department: Recreation and Park Department

3. Contact Person: Daliah Khoury Telephone: (415) 831-6897

4. Grant Approval Status (check one):

   [X] Approved by funding agency [ ] Not yet approved

5. Amount of Grant Funding Approved or Applied for: $30,300 (in-kind)

6a. Matching Funds Required: $0
b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: USTA NorCAL
b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary: This grant from USTA NorCAL provided new equipment and lined 71 tennis courts for Ten and Under Tennis.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

   Start-Date: n/a End-Date:

10a. Amount budgeted for contractual services: $0

b. Will contractual services be put out to bid?

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?

d. Is this likely to be a one-time or ongoing request for contracting out?

11a. Does the budget include indirect costs? [ ] Yes [X] No

b1. If yes, how much? $
b2. How was the amount calculated?

c1. If no, why are indirect costs not included?
[ ] Not allowed by granting agency [ ] To maximize use of grant funds on direct services
[X] Other (please explain): This is an in-kind grant.

c2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

[X] Existing Site(s)
[ ] Rehabilitated Site(s)
[ ] New Site(s)
[ ] Existing Structure(s)
[ ] Rehabilitated Structure(s)
[ ] New Structure(s)
[X] Existing Program(s) or Service(s)
[ ] New Program(s) or Service(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Lucas Tobin
(Name)

ADA Coordinator for Programmatic Access
(Title)

Date Reviewed: 4/11/12

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Phil Ginsburg
(Name)

General Manager
(Title)

Date Reviewed: 4/11/12

(Signature Required)

Edwin M. Lee, Mayor
Philip A. Ginsburg, General Manager

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Daliah Khoury, Assistant Director of Development

DATE: April 19, 2012

SUBJECT: Accept and Expend Resolution for Subject Grant

GRANT TITLE: Ten and Under Tennis - $30,300

Attached please find the original and 4 copies of each of the following:

_X_ Proposed grant resolution; original signed by Department, Controller

_X_ Grant information form, including disability checklist

_X_ Grant budget (all in-kind):
Lined 71 courts valued at $300 per court = $21,300
Ten and Under Tennis Equipment = $4,500
Ribbon-cutting event = $3,000
Coaching education = $1,500

___ Grant award letter from funding agency

___ Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Daliah Khoury Phone: 415/831-6897

Interoffice Mail Address: RPD, McLaren Lodge, 501 Stanyan Street

Certified copy required Yes ☐ No X

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).