

File No. 120702

Board Item No. 60

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting

Date: June 26, 2012

Cmte	Board	
<input type="checkbox"/>	<input type="checkbox"/>	Motion
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Introduction Form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	MOU
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

OTHER:

Completed by: Dena Braley

Date: June 21, 2012

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

Print Form

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee:
- An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee:
- 4. Request for letter beginning "Supervisor inquires"
- 5. City Attorney request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.

Sponsor(s):

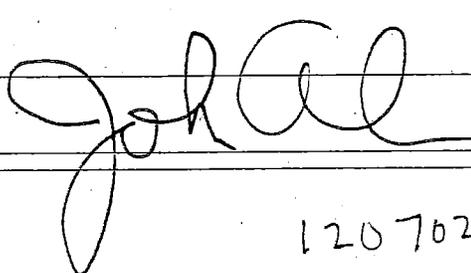
John Avalos

Subject:

Accept and Expend Grant - Crocker Amazon Gardener - \$39, 884

The text is listed below or attached:

Resolution authorizing the San Francisco Recreation and Park Department to retroactively accept and expend a grant of \$39,884 from Sacred Heart Cathedral Preparatory to support a half-time gardener at Crocker Amazon Field.

Signature of Sponsoring Supervisor: 

For Clerk's Use Only:

120702

1 [Accept and Expend Grant - Crocker Amazon Gardener - \$39,884]

2
3 **Resolution authorizing the San Francisco Recreation and Park Department to**
4 **retroactively accept and expend a grant of \$39,884 from Sacred Heart Cathedral**
5 **Preparatory to support a half-time gardener at Crocker Amazon Field.**

6
7 WHEREAS, Sacred Heart Cathedral Preparatory (SHCP) is a non-profit, private high
8 school located in San Francisco's Civic Center neighborhood that uses Crocker Amazon
9 Field, through standard Recreation and Park Department permitting processes, for its
10 athletics programs; and

11 WHEREAS, Crocker Amazon Field had fallen into a state of disrepair in large part due
12 to prevalent gophers; and

13 WHEREAS, Due to the Recreation and Park Department's recent budget crisis, it
14 could not dedicate the resources necessary to improve the condition of the field; and

15 WHEREAS, In 2010, SHCP donated the funds needed to renovate the field; and

16 WHEREAS, In 2010, SHCP also donated the funds needed to maintain the condition
17 of the field by donating the funds necessary to support a half-time gardener; and

18 WHEREAS, Due to a satisfactory working relationship on both side, SHCP would like
19 to renew its support of a half-time gardener's salary; and

20 WHEREAS, SHCP will pay the half-time gardener's salary each month, in arrears,
21 starting on November 1, 2011 and concluding on October 1, 2012; and

22 WHEREAS, SHCP understands that the Recreation and Park Department cannot give
23 priority use or preferential treatment in return for this grant; and

24 WHEREAS, SHCP will have the right to stop monthly payments to the Recreation and
25 Park Department if it feels that the field is not being maintained to an acceptable standard

1 mutually agreed upon by both parties; and

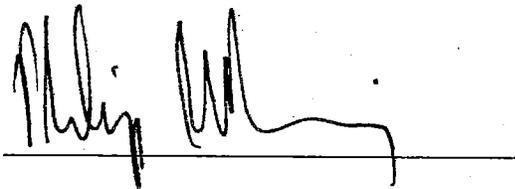
2 WHEREAS, SHCP will pay all necessary rental fees for weekend use; and

3 WHEREAS, The Recreation and Park Commission recommends that the San
4 Francisco Board of Supervisors retroactively accept and expend the grant of \$39,884; and

5 WHEREAS, The City recognizes the generosity of Sacred Heart Cathedral Preparatory
6 with sincere appreciation; now, therefore, be it

7 RESOLVED, That the Board of Supervisors approves the grant and authorizes the
8 Recreation and Park Department General Manager to retroactively accept and expend the
9 grant of \$39,884 from Sacred Heart Cathedral Preparatory in support of a half-time gardener
10 at Crocker Amazon Field.

11
12 Recommended:

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15 

16 General Manager, Recreation and Park Department

17
18 Approved:

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21 

22
23 Mayor

24 

25 Controller



Edwin M. Lee, Mayor
Philip A. Ginsburg, General Manager

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Daliah Khoury, Assistant Director of Development
DATE: April 19, 2012
SUBJECT: Accept and Expend Resolution for Subject Grant
GRANT TITLE: Crocker Amazon Field Gardener - \$39,884

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Controller
- Grant information form, including disability checklist
- Grant budget: Personnel (\$39,884)
- Grant award letter from funding agency
- Other (Explain):

Special Timeline Requirements: n/a

Departmental representative to receive a copy of the adopted resolution:

Name: Daliah Khoury Phone: 415/831-6897

Interoffice Mail Address: RPD, McLaren Lodge, 501 Stanyan Street

Certified copy required Yes No X

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Crocker Amazon Gardener
2. Department: Recreation and Park Department
3. Contact Person: Daliah Khoury Telephone: (415) 831-6897
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$39,884
- 6a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency: Sacred Heart Cathedral Preparatory
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: The grant from Sacred Heart Cathedral Preparatory supports a half-time gardener at Crocker Amazon Football Field.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: November 2, 2011 End-Date: October 31, 2012
- 10a. Amount budgeted for contractual services: \$0
b. Will contractual services be put out to bid?
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
d. Is this likely to be a one-time or ongoing request for contracting out?
- 11a. Does the budget include indirect costs? Yes No
b1. If yes, how much? \$
b2. How was the amount calculated?
c1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

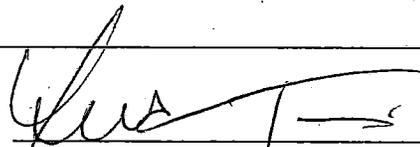
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Lucas Tobin
(Name)

ADA Coordinator for Programmatic Access
(Title)

Date Reviewed: 4/11/12

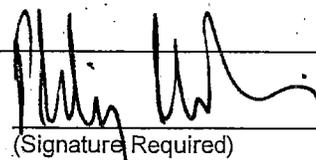

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Phil Ginsburg
(Name)

General Manager
(Title)

Date Reviewed: 4/11/12


(Signature Required)

Crocker Amazon Field Gardener
Accept and Expend Budget

0.5 FTE 3417 Gardener	Salary	\$	30,680
	Fringe (at 30%)	\$	9,204
	Total	\$	39,884