File No. 120602

Committee Item No. 12
Board Item No. 22

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date June 21 & 22, 2012

Board of Supervisors Meeting Date 7/10/12

Cmte	Board	
☐	☐	Motion
☒	☒	Resolution
☐	☐	Ordinance
☐	☐	Legislative Digest
☒	☒	Budget and Legislative Analyst Report
☐	☐	Legislative Analyst Report
☐	☐	Youth Commission Report
☐	☐	Introduction Form (for hearings)
☒	☒	Department/Agency Cover Letter and/or Report
☐	☐	MOU
☐	☐	Grant Information Form
☐	☐	Grant Budget
☐	☐	Subcontract Budget
☐	☐	Contract/Agreement
☒	☒	Form 126 – Ethics Commission
☐	☐	Award Letter
☐	☐	Application
☐	☐	Public Correspondence

OTHER (Use back side if additional space is needed)

☐	☐	
☐	☐	
☐	☐	
☐	☐	
☐	☐	
☐	☐	
☐	☐	
☐	☐	

Completed by: Victor Young Date June 14, 2012
Completed by: Victor Young Date 7/12/12

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file.

[Contract - Episcopal Community Services - Safety Net Services - Not to Exceed $76,016,410]

Resolution approving the contract between the City and County of San Francisco and Episcopal Community Services to provide various safety net services to homeless, formerly homeless, and frail and elderly senior citizens in San Francisco for the period from July 1, 2012, to June 30, 2017, for an amount not to exceed $76,016,410.

WHEREAS, The City and County of San Francisco wishes to provide emergency shelter services, support and permanent housing services to the homeless and formerly homeless, case management and emergency housing assistance to frail and elderly senior citizens; and

WHEREAS, The City and County of San Francisco is providing financial support through General Funds, Private Estate and Federal HUD McKinney funds; now, therefore, be it

RESOLVED, That the Board of Supervisors hereby approves the contract with Episcopal Community Services to provide shelter, supportive housing and services to the frail and elderly for the period from July 1, 2012, through June 30, 2017, in the amount not to exceed $76,016,410.

EPISCOPAL COMMUNITY SVCS OF SF INC

3% increase per year

Program Description	FY12/13	FY 13/14	FY14/15	FY15/16	FY16/17
Adult/Disabled Resource Center	$513,944	$529,363	$545,243	$561,601	$578,449
Case Management	$205,994	$212,174	$218,539	$225,095	$231,848
Community Services	$163,435	$168,338	$173,388	$178,590	$183,948
MIPPA	$98,291	$101,240	$104,277	$107,405	$110,627
Bishop Swing-LOSP	$615,337	$633,798	$652,812	$672,396	$692,568
Canon-Kip Housing (GF) ISN	$146,497	$150,892	$155,419	$160,081	$164,884
CNC-Alder Hotel	$1,182,314	$1,217,784	$1,254,317	$1,291,947	$1,330,705
CNC-Coast Hotel	$1,295,696	$1,334,567	$1,374,604	$1,415,842	$1,458,317
CNC-Elm Hotel	$1,078,713	$1,111,074	$1,144,406	$1,178,739	$1,214,101
CNC-Hillsdale Hotel	$973,359	$1,002,560	$1,032,637	$1,063,616	$1,095,524
CNC-Mentone Hotel	$856,794	$882,498	$908,973	$936,242	$964,329
Housing First Food Pantry	$25,750	$26,523	$27,318	$28,138	$28,982
Interfaith Winter Shelter	$123,600	$127,308	$131,127	$135,061	$139,113
Next Door	$3,491,243	$3,595,980	$3,703,859	$3,814,975	$3,929,424
Rose- Housing (GF) ISN	$54,784	$56,427	$58,120	$59,864	$61,659
HUD Rose-Canon Kip Housing ISN	$237,965	$245,104	$252,457	$260,031	$267,832
Sanctuary	$2,301,463	$2,370,507	$2,441,622	$2,514,871	$2,590,317
Supportive Services-Canon Barcus	$432,644	$445,624	$458,992	$472,762	$486,945
ENP Congregate Meals	$132,355	$136,326	$140,415	$144,628	$148,967
HUD CHEFS Grant Renewal	$131,480	$135,424	$139,487	$143,671	$147,981
HUD HEC	$158,930	$163,698	$168,609	$173,667	$178,877
SKILLS Center Employment Services	$76,850	$79,156	$81,531	$83,976	$86,496
YAD Congregate Meals	$20,600	$21,218	$21,855	$22,510	$23,185
Annual Budget	**$14,318,038**	**$14,747,579**	**$15,190,007**	**$15,645,707**	**$16,115,078**

Total Budget Amount **$76,016,410**

The Budget and Legislative Analyst Reports for the Mayor's Fiscal Year 2012-2013 to Fiscal Year 2013-2014 Budget for the following files are located in Board of Supervisors **File No. 120591:**

120592
120593
120595
120596
120597
120598
120599
120600
120601
102602
120603
120604
120605
120606
120607
120608
120609
120638
120641
120642
120673

File No. 120602

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information *(Please print clearly.)*	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors

Contractor Information *(Please print clearly.)*	
Name of contractor: **Episcopal Community Services**	
Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. ***Use additional pages as necessary.*** 1) See attached list 2) (i) Kenneth Reggio, Executive Director (ii) Karen Gruneisen, Associate Director (iii) Melanie Johnson, CFO 3) n/a 4) Holy Family Day Home (HFDH) 5) none	
Contractor address: 165 8th St, 3rd Floor, San Francisco, CA 94103	
Date that contract was approved: *(By the SF Board of Supervisors)*	Amount of contract: $44,447,614
Describe the nature of the contract that was approved: Housing, supportive services, shelters, vocational training, community services, meals	
Comments:	

This contract was approved by (check applicable):

☐ the City elective officer(s) identified on this form

☑ a board on which the City elective officer(s) serves: San Francisco Board of Supervisors
Print Name of Board

☐ the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

_____
Print Name of Board

Filer Information *(Please print clearly.)*	
Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: Board.of.Supervisors@sfgov.org

_____ _____
Signature of City Elective Officer (if submitted by City elective officer) Date Signed

_____ _____
Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk) Date Signed

Episcopal Community Services
Board of Directors
FY12

Name	Committee Boards	Appt. Begins	Term Ends
The Rt. Rev. Marc Handley Andrus, *Chair*		2006	Ex-Officio
Sedge Dienst, *President*	Executive, *Chair* Governance Planning & Program	2007	2013 (term) 2013 (Officer)
Andrea Clay Vice-President/Secretary	Executive Governance, *Chair*	2010	2013 (term) 2013 (Officer)
Alan Fox Vice-President/Treasurer	Finance, *Chair* Executive	2005	2014 (term) 2013 (officer)
Ken Reggio *Executive Director*	Executive Governance Canon Barcus, Inc. Canon Kip, Inc. 275 10th St. Housing Planning & Program	2002	Ex-Officio
The Rev. Paul Anthony Burrows	Development	2008	2014
Ted Chambers	Development	1997	2015
Todd Clayter	Canon Barcus, Inc. Canon Kip, Inc. 275 10th St. Housing	2002	2014
David D. Cooke	Canon Barcus, Inc. Canon Kip, Inc. 275 10th St. Housing Governance	2010	2013
Cort Cortez	Finance	2010	2013

Episcopal Community Services
Board of Directors
FY12

Name	Committee Boards	Appt. Begins	Term Ends
Valerie Crane Dorfman	Development	2011	2014
Richard Gill	Audit Development	2011	2014
William M. Harris	Finance Audit Canon Barcus, Inc. Canon Kip, Inc. 275 10th St. Housing Investment Advisory Group	2007	2013
Chris Hoberg	Executive Development, *Chair* Planning & Program	2007	2014
The Rev. Mary Hudak	Planning and Program	2011	2014
Dr. Martin Jones	Planning & Program	1994	2015
Frederic Knapp	Executive Audit, *Chair* Development	2011	2014
Gordon Leong	Audit	2011	2014
Joseph Sawyer, Jr.		2012	2015
Alexander C. Senchak	Development	2010	2013

Episcopal Community Services
Board of Directors
FY12

Name	Committee Boards	Appt. Begins	Term Ends
Richard Springwater	275 10th St. Housing, *Chair* Canon Barcus, Inc. *Chair* Canon Kip, Inc., *Chair* Executive	1996	2013
The Rev. Margaret Trezevant	Planning & Program	2010	2013
Phillip Woods		2011	2015