File No. 120674

Committee Item No. 3
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Sub-Committee **Date** 7/25/12

Board of Supervisors Meeting **Date** _____

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☐	☐	Legislative Digest
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OTHER **(Use back side if additional space is needed)**

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Completed by: Victor Young **Date** July 19, 2012
Completed by: Victor Young **Date** _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file.

[Accept and Expend Grant- Archstone Grant to the San Francisco Arts Commission - $300,000]

Resolution authorizing the San Francisco Arts Commission to retroactively accept and expend a grant in the amount of $300,000 from Archstone for the commissioning of public artwork for Daggett Park in Showplace Square neighborhood.

WHEREAS, Daggett Park is part of the 2009 Showplace Square Open Space Plan implemented by the San Francisco Planning Department and is a planned public park located on a public right-of-way adjacent to privately owned mixed-use parcels to be developed by Archstone; and

WHEREAS, In response to community input the San Francisco Planning Department and Archstone have sought to incorporate a public art element within the park; and

WHEREAS, The Arts Commission's Public Art Program is uniquely qualified to administer a public process in the commissioning of an artist to design, fabricate, transport and install an original artwork for Daggett Park and to manage all phases of the project per the Policies and Guidelines for the Public Art Program, as approved by Arts Commission Resolution #1004-10-285; and

WHEREAS, Archstone has agreed to award the Arts Commission at no cost to the City art enrichment funding for commissioning an original artwork for Daggett Park; and

WHEREAS, The Arts Commission proposes to maximize use of available grant funds on program expenditures by not including indirect costs in the grant budget; now, therefore be it

RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in the grant budget; and, be it

FURTHER RESOLVED, That the Board of Supervisors allows for retroactively accepting and expending this awarded Archstone grant to the Arts Commission, with a grant cycle of 3/7/12-12/31/15; and, be it

FURTHER RESOLVED, That the Arts Commission's request, which has been funded and involves no ASO amendments, be carried out in accordance with all grant requirements and may be spent and reported upon accordingly.

Recommended: _____

Department Head: Tom DeCaigny, Director of Cultural Affairs

Approved: _____

Mayor Edwin M. Lee

Approved: _____

Controller

SAN FRANCISCO ARTS COMMISSION

EDWIN M. LEE
MAYOR

TOM DECAIGNY
DIRECTOR OF
CULTURAL AFFAIRS

PROGRAMS

CIVIC ART COLLECTION
CIVIC DESIGN REVIEW
COMMUNITY ARTS
& EDUCATION
CULTURAL EQUITY GRANTS
PUBLIC ART
STREET ARTISTS LICENSES

ARTS COMMISSION GALLERY
401 VAN NESS AVENUE
415.554.6080

WWW.SFARTSCOMMISSION.ORG

ARTSCOMMISSION@SFGOV.ORG

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Tom DeCaigny, Director of Cultural Affairs

DATE: May 22, 2012

SUBJECT: Accept & Expend Resolution for Archstone $300,000 Grant to the San Francisco Arts Commission Public Art Program

GRANT TITLE: Daggett Park Art Enrichment

Attached please find the original and 4 copies of each of the following:

_x__ Proposed grant resolution; original signed by Department, Mayor, Controller

_x__ Grant information form, including disability checklist

_x_ Grant budget

n/a Grant application

_x_ Grant award letter from funding agency

___ Other (Explain):

Special Timeline Requirements:

The grant period is March 7, 2012—December 31, 2015.

Departmental representative to receive a copy of the adopted resolution:

Name: Rachelle Axel Phone: 415.252.2564

Interoffice Mail Address: 25 Van Ness Avenue, Suite 345

Certified copy required Yes ☐ No ☒

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

CITY AND COUNTY OF
SAN FRANCISCO

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Archstone**

2. Department: **San Francisco Arts Commission**

3. Contact Person: **Rachelle Axel** Telephone: **415-252-2564**

4. Grant Approval Status (check one):

   [**x**] Approved by funding agency [ ] Not yet approved

5. Amount of Grant Funding Approved or Applied for: **$300,000**

6a. Matching Funds Required: **n/a**
b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: **Archstone**
b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary:
Archstone, the developer of Daggett Park, has granted the Arts Commission $300,000 for art enrichment for the creation of Daggett Park in Showplace Square.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

   Start-Date: **3/7/12** End-Date: **12/31/15**

10a. Amount budgeted for contractual services: **$195,780**

b. Will contractual services be put out to bid? **yes**

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? **yes**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**

11a. Does the budget include indirect costs? [ ] Yes [x] No

b1. If yes, how much? $
b2. How was the amount calculated?

c. If no, why are indirect costs not included? **To maximize the use of grant funds for the project and the endowment of the artwork so that it will be maintained over time.**

[ ] Not allowed by granting agency [**x**] To maximize use of grant funds on direct services
[ ] Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **Arts Commission accounting, overhead, and development staff time.**

12. Any other significant grant requirements or comments: n/a

****Disability Access Checklist*****

13. This Grant is intended for activities at (check all that apply):

[ ] Existing Site(s)	[ ] Existing Structure(s)	[**x**] Existing Program(s) or Service(s)
[ ] Rehabilitated Site(s)	[ ] Rehabilitated Structure(s)	[ ] New Program(s) or Service(s)
[x] New Site(s)	[x] New Structure(s)	

14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability
Reviewer: _____ (Name) Rebekah Krell

Date Reviewed: 5-22-12

Department Approval:
TOM DECAIGNY DIRECTOR OF CULTURAL AFFAIRS
(Name) (Title)

T. E. DeCaigny
(Signature)

San Francisco Arts Commission
Accept / Expend Documentation

Archstone Grant Budget

Income	
Archstone	$300,000
Total Grant Income	**$300,000**
Expense	
Competitive Artist Selection Process (honoraria for panelists, finalists and associated costs)	$8,220
Artists Commissioning (design, fabrication, transportation, installation)	$192,780
Site-Specific Signage	$3,000
Contingency Fees (10%)	$24,000
Maintenance Endowment (5%)	$12,000
Project Management and Oversight	$60,000
Total Grant Expenses	**$300,000**
Balance	**$0**

March 1, 2012

Mr. Marcus Davies
San Francisco Arts Commission
25 Van Ness Avenue, Suite 345
San Francisco, CA 94102

Dear Mr. Davies,

The San Francisco Arts Commission will be conducting the artist selection, commissioning and project management of art work for Daggett Park. Archstone will be transferring $300,000 to the Arts Commission for this process in three Phases. Phase I will be in the amount of $23,220, Phase II $76,434, and Phase III $200,346. These funds are a gift and come at no cost to the City. The duration of the Daggett Park project will be through 2015.

Regards,

Amir Massih,
Group Vice President