File No. 120936

Committee Item No. 2
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

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Committee: Budget and Finance Committee **Date** 10/03/2012

Board of Supervisors Meeting **Date** _____

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Completed by: Victor Young **Date** September 28, 2012
Completed by: Victor Young **Date** _____

FILE NO. 120936 RESOLUTION NO.

[Accept and Expend Grant - Energy Efficiency Program - $156,000]

Resolution authorizing the Department of the Environment to retroactively accept and expend a grant in the amount of $156,000 from the California Public Utilities Commission, through Pacific Gas and Electric Company, to continue an Energy Use and Demand Reduction Through Energy Efficiency Program in the City and County of San Francisco during 2012.

WHEREAS, The California Public Utilities Commission (CPUC); requires the Investor-Owned Utilities (IOU) to use ratepayer dollars to fund and administer a portfolio of programs that enhance system reliability and provide in-state benefits, including cost-effective energy efficiency; and

WHEREAS, The City, through the Department of the Environment, and the Pacific Gas and Electric Company (PG&E), the IOU serving the City, have, since 2003, entered into a series of contracts and contract modifications to conduct energy efficiency programs in the City using funds allocated for this purpose by the CPUC through PG&E; and

WHEREAS, The CPUC, at its regular meeting of September 24, 2009, made an initial award of $12,000,000 of Public Goods Charge revenues to fund the partnership program between PG&E and the City for additional energy efficiency programs; and

WHEREAS, The Department of the Environment negotiated a new revenue contract with PG&E (the "Contract") for $11,400,000 beginning in 2010; and

WHEREAS, In 2010, PG&E awarded an additional $455,000 to the Department of the Environment which was approved through the AAO process; and

WHEREAS, The Energy Watch program since 2010 has provided technical services and $5,264,558 in incentives to upgrade over 1,600 business and multifamily buildings in San Francisco, reducing energy bills by more than $6,834,000 per year; and

WHEREAS, The Department of the Environment and PG&E have agreed to increase the program goals and activities; and

WHEREAS, The Department of the Environment and PG&E have negotiated an addition to the contract of $156,000; and

WHEREAS, The contract does not require an Annual Salary Ordinance amendment and partially reimburses the Department of the Environment for 10 existing positions; and,

WHEREAS, The term of the grant is from August 1, 2012 through December 31, 2012; and

WHEREAS, A request for retroactive approval is being sought because the Department of the Environment needed time to determine the budgetary allocations for the grant; and

WHEREAS, The budget for the additional funding does not include indirect costs; now, therefore, be it

RESOLVED, That pursuant to Administrative Code section 10.170-1, the Board of Supervisors authorizes the Department of the Environment to retroactively accept and expend a grant in the amount of up to $156,000 from CPUC, through the PG&E, to continue the Energy Efficiency Program in the City and County of San Francisco; and, be it

FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in the grant budget.

RECOMMENDED:

Department of the Environment

APPROVED:

Office of the Mayor

Office of the Controller

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: The Department of the Environment

DATE: August 28, 2012

SUBJECT: Accept and Expend Resolution Private Grant

GRANT TITLE: PG&E Energy Upgrade California

Attached please find the original and 4 copies of each of the following:

_X_ Proposed grant resolution; original signed by Department, Mayor, Controller

_X_ Grant information form, including disability checklist

_X_ Grant budget

_X_ Grant application

_X_ Grant award letter from funding agency

_ _ Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Rachel Buerkle Phone:415-355-3704

Interoffice Mail Address:

Certified copy required Yes ☐ No X

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: 120936 (Provided by Clerk of Board of Supervisors)

220162 / EVPGEB-10

Grant Resolution Information Form

(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Energy Watch PG&E Contract

2. Department: Department of the Environment

3. Contact Person: Rachel Buerkle Telephone: 415-355-3704

4. Grant Approval Status (check one):

[X] Approved by funding agency [ ] Not yet approved

5. Amount of Grant Funding Approved or Applied for: $156,000

6a. Matching Funds Required: No
b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: California Public Utilities Commission

b. Grant Pass-Through Agency (if applicable): Pacific Gas & Electric Co.

8. Proposed Grant Project Summary:

This is additional funding for a contract which provides implementation, support, and recruitment incentives for energy-efficiency upgrades on single family homes.

The project ultimately reduces the City's overall greenhouse gas emissions by reducing energy use and improves indoor air quality.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: August 1, 2012 End-Date: December 31, 2012

10a. Amount budgeted for contractual services: $116,000
b. Will contractual services be put out to bid? Yes
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Yes

d. Is this likely to be a one-time or ongoing request for contracting out? One-Time

11a. Does the budget include indirect costs? [ ] Yes [X] No

b1. If yes, how much?
b2. How was the amount calculated?

c1. If no, why are indirect costs not included?
[ ] Not allowed by granting agency [ ] To maximize use of grant funds on direct services
[X] Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs?
Our indirect costs are calculated as a percentage of personnel costs. Since there is no personnel funding in this award, there is no calculation for indirect. This is additional funding (only) for a grant that currently has a budget of $16,895,000 and an indirect budget of $948,640.

12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

[X] Existing Site(s) [X] Existing Structure(s) [X] Existing Program(s) or Service(s)
[ ] Rehabilitated Site(s) [ ] Rehabilitated Structure(s) [ ] New Program(s) or Service(s)
[ ] New Site(s) [ ] New Structure(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Claudia Molina, Departmental ADA Coordinator, Payroll Personnel Clerk

Date Reviewed: 8/3/12 Claudia Molina
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Melanie Nutter, Director, Department of the Environment

Date Reviewed: Melanie Nutter 8/30/12
(Signature Required)

Accept and Expend/ASO Energy Upgrade California SF Department of the Environment		
Professional Services		
Printing, Mailing and Local Advertising	Outreach campaign for homeowners	$ 111,000
Implementation	Updating Website	$ 5,000
Subtotal		**$ 116,000**
Incentive Dollars		
Marketing Incentives for participating homeowners	Recruitment incentive for referrals	$ 40,000
Subtotal		**$ 40,000**
TOTAL PROJECT COST		**$ 156,000**

Pacific Gas and Electric Company®

Mailing Address:
Mail Code N6G
Pacific Gas and Electric Company
P. O. Box 770000
San Francisco, CA 94177-0001

Overnight Mail:
Mail Code N6G
Pacific Gas and Electric Company
245 Market Street
San Francisco, CA 94105-1702

July 17, 2012

City and County of San Francisco
Department of Environment
Reuben Schwartz
11 Grove Street
San Francisco, CA 94102

RE: Contract Work Authorization for Continued Work on the Energy Upgrade California Program

Dear Mr. Schwartz:

As requested, this letter confirms that Pacific Gas and Electric Company (PG&E) plans to direct $156,000 to the San Francisco Department of the Environment (SFDOE) for the remaining portion of 2012 to be spent on the department's continuing outreach initiatives in support of PG&E's Whole Home program and Energy Upgrade CA.

In accordance with a decision by the California Public Utilities Commission (CPUC), PG&E plans to direct available ratepayer funds to continue through December, 2012, successful Energy Upgrade CA programs that were previously supported by American Recovery and Reinvestment Act (ARRA) funds. SFDOE has requested, and PG&E has agreed to fund, the amount of $156,000, which will be conveyed through a Contract Work Authorization under the existing Master Service Agreement between PG&E and the SFDOE. Both PG&E and SFDOE anticipate successful negotiation and execution of the scope of work within the next several weeks. The term of the new scope of work is anticipated to be between August and December, 2012. Please contact me or Tonya Redfield (415-973-5408) if you have any questions.

Sincerely,

Lynne Galal

Lynne Galal
Government and Community Partnerships
Pacific Gas and Electric Company