File No. 121068

Committee Item No. 2
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

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Committee: Budget and Finance Committee **Date** 11/14/2012

Board of Supervisors Meeting **Date** _____

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OTHER **(Use back side if additional space is needed)**

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Completed by: Victor Young **Date** November 9, 2012
Completed by: Victor Young **Date** _____

[Accept and Expend Grant - Brownfields Assessment Project - $400,000]

Resolution authorizing the Department of the Environment to accept and expend a grant in the amount of $400,000 from the United States Department of Environmental Protection to support the Brownfields Assessment Project by performing site assessments and preparing cleanup plans for potentially contaminated properties located in the Southeast area of San Francisco, in support of the Blue Greenway Project for the period of October 1, 2012, through October 31, 2015.

WHEREAS, After a competitive process, the United States Department of Environmental Protection (EPA) has selected Department of the Environment for the City and County of San Francisco (SF Environment) to implement a Brownfields Communitywide Assessment project that will involve preparation of an inventory of potentially contaminated sites in the Southeast area of San Francisco; performing assessments of up to ten sites; and preparing cleanup plans; and

WHEREAS, The brownfields sites selected for assessments will be based on criteria determined through a public process, and target properties that can be cleaned up for reuse as recreational open spaces and green space linkages, in support of the Blue Greenway project, an open space waterfront corridor that will extend the region's Bay Trail along the Southeast shoreline of San Francisco; and

WHEREAS, The Brownfields Communitywide Assessment project will build on the current and recent activities conducted by the Port of San Francisco, San Francisco Parks Alliance and other organizations to develop an open space waterfront corridor along the Southeast shoreline, and increase recreational opportunities for residents of

the Bayview Hunters Point community and surrounding neighborhoods, and promote active healthy exercise and activities such as biking, walking and gardening; and

WHEREAS, Funding from the EPA under this grant will support opportunities for public outreach and education about the Blue Greenway and brownfield sites, and help solicit public input about the Blue Greenway project and open space planning; and

WHEREAS, The granting agency does not allow indirect costs, and

WHEREAS, The length of the grant is from October 1, 2012 through October 31, 2015; and

WHEREAS, This grant does not require an amendment to the Annual Salary Ordinance (ASO); now, therefore, be it

RESOLVED, That the Board of Supervisors authorizes the Director of the Department of the Environment to accept and expend funding in the amount of $400,000 from the EPA to support the Brownfields Communitywide Assessment project.

Recommended:

Melanie Nutter, Executive Director,
Department of the Environment

Approved: _____
Mayor

Approved: _____
Controller, Grant Division

OFFICE OF THE MAYOR
SAN FRANCISCO

EDWIN M. LEE
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Mayor Edwin M. Lee
RE: Accept and Expend Grant – Brownfields Assessment - $400,000
DATE: October 30, 2012

Attached for introduction to the Board of Supervisors is the resolution authorizing the Department of the Environment to accept and expend a grant in the amount of $400,000 from the United States Department of Environmental Protection to support the Brownfields Assessment Project by performing site assessments and preparing cleanup plans for potentially contaminated properties located in the Southeast area of San Francisco, in support of the Blue Greenway project.

I request that this item be calendared in Budget and Finance Committee.

Should you have any questions, please contact Jason Elliott (415) 554-5105.

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2012 OCT 30 PM 2:18

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 554-6141

121068

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: The Department of the Environment

DATE: September 21, 2012

SUBJECT: Accept and Expend Resolution for Federal Grant

GRANT TITLE: EPA Brownfields Assessment

Attached please find the original and 4 copies of each of the following:

_X_ Proposed grant resolution; original signed by Department, Mayor, Controller

_X_ Grant information form, including disability checklist

_X_ Grant budget

_X_ Grant application

_X_ Grant award letter from funding agency

_ _ Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Rachel Buerkle Phone:415-355-3704

Interoffice Mail Address:

Certified copy required Yes ☐ No X

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: _____ _____ 220268 / EVBRWN-13
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Brownfields Community-Wide Assessment Grant

2. Department: Department of the Environment

3. Contact Person: Rachel Buerkle Telephone: 415-355-3704

4. Grant Approval Status (check one):

[X] Approved by funding agency [ ] Not yet approved

5. Amount of Grant Funding Approved or Applied for: $400,000

6a. Matching Funds Required: $ $0
b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: United States Environmental Protection Agency

b. Grant Pass-Through Agency (if applicable): N/A

8. Proposed Grant Project Summary:
San Francisco Department of the Environment will conduct assessments of potentially contaminated properties, known as "brownfields", located in the Southeast area of San Francisco. This work will include: conduct an inventory of brownfield sites in the Bayview Hunters Point neighborhood and surrounding area, perform an assessment (Phase I, or "All Appropriate Inquiry) of 8 to 10 properties; performing detailed site assessments with soil testing (Phase II) ; and prepare clean up plans for targeted sites. This work will promote cleanup and reuse of brownfield sites for recreational open spaces and green corridors, to support development of the Blue Greenway, a waterfront open space corridor that extends the region's Bay Trail along the San Francisco's eastern shoreline and southward into the Bayview Hunters Point community.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: October 1, 2012 End-Date: October 31, 2015

10a. Amount budgeted for contractual services: $340,320
b. Will contractual services be put out to bid?

Yes, Contracts to consultants will be awarded based on the standard City contracting process of issuing an RFP and selecting contractors based on responses.

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Yes

d. Is this likely to be a one-time or ongoing request for contracting out? One-time

11a. Does the budget include indirect costs? [ ] Yes [X] No
b1. If yes, how much?
b2. How was the amount calculated?

c1. If no, why are indirect costs not included?
[X] Not allowed by granting agency [ ] To maximize use of grant funds on direct services
[ ] Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? $5,349

12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

[X] Existing Site(s) [X] Existing Structure(s) [X] Existing Program(s) or Service(s)
[X] Rehabilitated Site(s) [] Rehabilitated Structure(s) [] New Program(s) or Service(s)
[] New Site(s) [] New Structure(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Claudia Molina, Departmental ADA Coordinator, Payroll Personnel Clerk

Date Reviewed: 9/26/12 Claudia Molina RED
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Melanie Nutter, Director, Department of the Environment Date Reviewed: 9/26/12
(Signature Required)

SF ironment Brownfields Assessment Projec udget					
			EPA	Match	TOTAL Project
Personnel					
	Environmental Justice Sr. Environmental Specialist 5644	.10 FTE Manage project. Secure and oversee contractors, reporting, evaluation, coordinate with EPA	$ 27,957	$ -	$ 27,957
Fringe Benefits		**at 38.5 %**	**$ 10,771**		**$ 10,771**
	Total Personnel		**$ 38,728**		**$ 38,728**
Contractor					
	Non-Profit Community Based Organization for public outreach and convening meetings	Identify and recruit stakeholders to participate in advisory committee; convene community meetings; solicit and disseminate information about brownfields asssessment process; develop outreach materials. Services secured using standard City granting procedures	$ 30,720	$ -	$ 30,720
	Professional environmental firm with expertise in site assessments	Consultant to prepare inventory, conduct assessments and soil testing; prepare technical reports. Secured using standard City RFP/procurement process	$ 309,600	$ -	$ 309,600
	Total Contractor		**$ 340,320**	**$ -**	**$ 340,320**
Other					
	Regulatory oversight and permit fees	for community planning, trainings, evaluation component of program	$ 20,792	$ -	$ 20,792
	Photocopying		$ 160	$ -	$ 160
	Total Other		**$ 20,952**		**$ 20,952**
	TOTAL PROJECT DIRECT		**$ 400,000**	**$ -**	**$ 400,000**
Total Indirect costs					
			$ -		$ -
TOTAL PROJECT COST			**$ 400,000**	**$ -**	**$ 400,000**

U.S. ENVIRONMENTAL PROTECTION AGENCY

Cooperative Agreement

GRANT NUMBER (FAIN): 00T98101 MODIFICATION NUMBER: 0 PROGRAM CODE: BF	DATE OF AWARD 09/11/2012
TYPE OF ACTION New	MAILING DATE 09/18/2012
PAYMENT METHOD: Advance	ACH# 90147

RECIPIENT TYPE:
County

Send Payment Request to:
Las Vegas Finance Center, Fax (702) 798-2423

RECIPIENT:
City and County of San Francisco - Dept of the Env
11 Grove Street
San Francisco, CA 94102
EIN: 94-6000417

PAYEE:
Department of the Environment - City & Cnty of SF
11 Grove Street
San Francisco, CA 94102

PROJECT MANAGER	EPA PROJECT OFFICER	EPA GRANT SPECIALIST
Anne Eng 11 Grove Street San Francisco, CA 94102 **E-Mail:** anne.eng@sfgov.org **Phone:** 415-355-3735	Carolyn Douglas 75 Hawthorne Street, SFD-6 San Francisco, CA 94105 **E-Mail:** Douglas.Carolyn@epa.gov **Phone:** 415-972-3092	Danielle Carr Grants Management Office, MTS-7 **E-Mail:** Carr.Danielle@epa.gov **Phone:** 415-972-3871

PROJECT TITLE AND DESCRIPTION
Brownfields Assessment Cooperative Agreement
This cooperative agreement will be used to conduct community wide assessments (or a site specific assessment) at potential Brownfields sites contaminated with Petroleum and Hazardous Substances. The grant recipient will conduct site prioritization, then Phase I and Phase II Assessments at selected sites. Funds will also be used for public outreach and community involvement/public participation processes. Funds will be used to pay for oversight activities from the San Francisco Department of Public Health, which includes review and approval of reports and sampling and analysis plans. This local government oversight is required under Article 22A of the San Francisco Public Health Code which governs soil testing on Bay fill lands. This is also known as the Maher Ordinance.

This assistance agreement provides full federal funding in the amount of $400,000.

BUDGET PERIOD	PROJECT PERIOD	TOTAL BUDGET PERIOD COST	TOTAL PROJECT PERIOD COST
10/01/2012 - 10/31/2015	10/01/2012 - 10/31/2015	$400,000.00	$400,000.00

NOTICE OF AWARD

Based on your application dated 06/29/2012, including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA), hereby awards $400,000. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of $400,000. Such award may be terminated by EPA without further cause if the recipient fails to provide timely affirmation of the award by signing under the Affirmation of Award section and returning all pages of this agreement to the Grants Management Office listed below within 21 days after receipt, or any extension of time, as may be granted by EPA. This agreement is subject to applicable EPA statutory provisions. The applicable regulatory provisions are 40 CFR Chapter 1, Subchapter B, and all terms and conditions of this agreement and any attachments.

ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)	AWARD APPROVAL OFFICE
ORGANIZATION / ADDRESS	ORGANIZATION / ADDRESS
U.S. EPA, Region 9 Grants Management Office, MTS-7 75 Hawthorne Street San Francisco, CA 94105	U.S. EPA, Region 9 Superfund Division, SFD-1 75 Hawthorne Street San Francisco, CA 94105

THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY

Digital signature applied by EPA Award Official Denise Zvanovec - Grants Management Officer	DATE 09/11/2012

AFFIRMATION OF AWARD

BY AND ON BEHALF OF THE DESIGNATED RECIPIENT ORGANIZATION

SIGNATURE	TYPED NAME AND TITLE	DATE
Melanie N	Melanie Nutter, Director	9/19/12