File No. 121111 Committee Item No. 2
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

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Committee: Budget and Finance Committee **Date** 11/28/2012

Board of Supervisors Meeting **Date** _____

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OTHER **(Use back side if additional space is needed)**

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Completed by: Victor Young **Date** November 21, 2012
Completed by: Victor Young **Date** _____

[Accept and Expend Grant - San Francisco Parks Alliance – Not to Exceed $280,000]

Resolution retroactively authorizing the Recreation and Park Department to accept and expend a grant not to exceed $280,000, from the San Francisco Parks Alliance, towards seven community projects funded with Community Opportunity Fund dollars for the period of May 1, 2012, through January 1, 2013.

WHEREAS, With the 2008 Clean and Safe Neighborhood Parks General Obligation Bond, the City and County of San Francisco (CCSF) began a new era of long term, strategic, and fiscally responsible capital planning; and

WHEREAS, The Community Opportunity Fund (COF), part of the 2008 Clean and Safe Neighborhood Parks General Obligation Bond, gives neighborhoods, community groups, and park lovers an opportunity to make a difference in their favorite parks; and

WHEREAS, The San Francisco Parks Alliance (SFPA) serving as the fiscal sponsor for seven community groups who applied for the COF program and were granted approval for the capital project from the Recreation and Park Commission on December 2, 2010, Resolution No 1012-004 and on October 20, 2011, Resolution No 1110-005; and

WHEREAS, As part of the COF agreement, the community groups in partnership with SFPA have raised a total of $280,000 to fund seven different COF projects; and

WHEREAS, The Recreation and Park Commission approved the recommendation for the Board of Supervisors to accept the grant from the SFPA on April 19, 2012, Resolution No. 1204-003 to complete the following seven projects; and

WHEREAS, The City owns real property located on Geneva and Delano Avenues in District 11, known as the Geneva Lot; and

WHEREAS, The Geneva Community Garden Project applied for and was awarded COF dollars to transform the vacant Geneva Lot into a Community Garden and Sustainable Horticulture Demonstration Garden, showcasing low-water, resource wise ornamentals with multilingual signage; and

WHEREAS, SFPA will receive a grant from the Geneva Community Garden Project in the amount of $40,000 for the Recreation and Park Department to fund the contractor to complete the capital project; and

WHEREAS, The City owns real property located on Telegraph Hill Boulevard in District 3, known as Pioneer Park; and

WHEREAS, The Pioneer Park Project applied for and was awarded COF dollars to improve fencing, irrigation & drainage systems, and to install new light fixtures in Pioneer Park; and

WHEREAS, SFPA has received a grant from the Pioneer Park Project in the amount of $30,000 for the Recreation and Park Department to fund the contractor to complete the capital project; and

WHEREAS, The City owns real property located on Duboce and Scott Streets in District 5, known as Duboce Park; and

WHEREAS, The Friends of Duboce Park Playground applied for and was awarded COF dollars to create an outdoor activity area for school-age kids; and

WHEREAS, SFPA has received a grant from the Friends of Duboce Park Playground in the amount of $104,000 for the Recreation and Park Department to fund the contractor to complete the capital project; and

WHEREAS, The City owns real property located in Golden Gate Park in District 5, known as the Lawn Bowling Greens; and

WHEREAS, The San Francisco Lawn Bowling Club applied for and was awarded COF dollars to repair and upgrade Bowling Green #1; and

WHEREAS, SFPA will receive a grant from the San Francisco Lawn Bowling Club in the amount of $25,000 for the Recreation and Park Department to fund the contractor to complete the capital project; and

WHEREAS, The City owns real property located at the end of California Street in District 1, known as the Lincoln Park Steps; and

WHEREAS, The Friends of Lincoln Park applied for and was awarded COF dollars to improve and beautify the Lincoln Park steps and benches; and

WHEREAS, SFPA will receive a grant from the Friends of Lincoln Park in the amount of $21,000 for the Recreation and Park Department to fund the contractor to complete the capital project; and

WHEREAS, The City owns real property located on Douglass and 24 Streets in District 8, known as the Noe Courts; and

WHEREAS, The Friends of Noe Courts applied for and was awarded COF dollars to fix drainage issues and to add seating and community gathering space along with upgrading the overall appearance of a dilapidated park; and

WHEREAS, SFPA will receive a grant from the Friends of Noe Courts in the amount of $42,284 for the Recreation and Park Department to fund the contractor to complete the capital project; and

WHEREAS, The City owns real property located on Douglass and 26 Streets in District 8, known as the Upper Douglass Dog Park; and

WHEREAS, The Friends of Upper Douglass Dog Park applied for and was awarded COF dollars to improve park drainage, irrigation, and ground cover, and to begin reforesting old and diseased trees; and

WHEREAS, SFPA will receive a grant from the Friends of Upper Douglass Dog Park in the amount of $17,000 for the Recreation and Park Department to fund the contractor to complete the capital project; and

WHEREAS, The Department proposes to maximize use of available grant funds on program expenditures by not including indirect costs in the grant budget; now, therefore, be it

RESOLVED, That the Board of Supervisors retroactively approves the Grant and authorizes the Recreation and Park Department General Manager to accept and expend the Grant, in an amount not to exceed $280,000, and to perform all acts required of the City there under; and, be it

FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in the grant budget; and be it

FURTHER RESOLVED, That all actions heretofore taken by the officers of the City with respect to the Grant are hereby approved, confirmed and ratified; and, be it

FURTHER RESOLVED, That the Board of Supervisors authorizes the Recreation and Park General Manager to enter into any modifications to the Grant that the Recreation and Park General Manager determines, in consultation with the City Attorney, are in the best interests of the City and do not materially increase the obligations or liabilities of the City, are necessary or advisable to effectuate the purposes of the Grant or this Resolution, and are in compliance with all applicable laws, including the City's Charter.

Recommended:

See File for Signature

General Manager, Recreation and Park Department

Approved:

See File for Signature

Mayor

See File for Signature

Controller

Edwin M. Lee, Mayor
Philip A. Ginsburg, General Manager

TO: **Angela Calvillo, Clerk of the Board of Supervisors**

FROM: **Philip A. Ginsburg, General Manager**
Recreation and Park Department

DATE: **September 27, 2012**

SUBJECT: **Accept and Expend Grant Resolution for Community Opportunity Fund projects**

GRANT TITLE: **Community Opportunity Fund San Francisco Parks Alliance Grant**

Attached please find the original and 4 copies of each of the following:

✓ Proposed grant resolution; original signed by Department, Mayor, Controller

✓ Grant Information form, including disability check list

✓ Project Budget with various grant and gift allocations

✓ Grant award letters from funding agency

✓ Other: Recreation and Park Commission Resolution No. 1204-003

Special Timeline Requirements: We would like legislation introduced in October. The award will be used to complete projects which the communities are very excited about using and having in their neighborhoods.

Departmental representative to receive copy of the adopted resolution:

Name: Abigail Maher Phone: 831-2790

Interoffice Mail Address: Abigail.maher@sfgov.org

Certified copy required: Yes [ ] No [X]

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient.)

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Community Opportunity Fund Projects

2. Department: The Recreation and Park Department

3. Contact Person: Abigail Maher Telephone: 831-2790

4. Grant Approval Status (check one):

[X] Approved by funding agency [ ] Not yet approved

5. Amount of Grant Funding Approved or Applied for: $279,284

6a. Matching Funds Required: $
b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: San Francisco Parks Alliance
b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary: The San Francisco Parks Alliance gifts support the completion of seven projects which have been awarded bond dollars from the Community Opportunity Fund program.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: May 2012 End-Date: January 2013

10a. Amount budgeted for contractual services:$ 279,284

b. Will contractual services be put out to bid? Yes

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Yes

d. Is this likely to be a one-time or ongoing request for contracting out? One-time

11a. Does the budget include indirect costs? [ ] Yes [X] No

b1. If yes, how much? $
b2. How was the amount calculated?

c1. If no, why are indirect costs not included?
[X] Not allowed by granting agency [X] To maximize use of grant funds on direct services
[] Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? Force account labor overhead

12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

[X] Existing Site(s)	[ ] Existing Structure(s)	[ ] Existing Program(s) or Service(s)
[X] Rehabilitated Site(s)	[ ] Rehabilitated Structure(s)	[ ] New Program(s) or Service(s)
[] New Site(s)	[X] New Structure(s)	

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Lucas Tobin
(Name)

Recreation and Park Dept. ADA Coordinator
(Title)

Date Reviewed: 9/27/12

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Philip A. Ginsburg
(Name)

Recreation and Park Department General Manager
(Title)

Date Reviewed: 9/27/2012

(Signature Required)

Community Opportunity Fund Budget	
Grant Name: San Francisco Parks Alliance- $280,000.00	
Budget Category:	Amount:
A. Personnel	$0.00
B. Fringe	$0.00
C. Travel	$0.00
D. Equipment	$0.00
E. Supplies	$0.00
F. Construction	$0.00
G. Consultants	$0.00
H. Other (Explain)	
Contractual Services for 7 COF projects	
1. Geneva Community Garden	$40,000.00
2. Pioneer Park	$30,000.00
3. Duboce Park Youth Play Area	$104,000.00
4. Golden Gate Park Lawn Bowling Club	$25,000.00
5. Lincoln Park Steps	$21,000.00
6. Noe Courts	$42,284.00
7. Upper Douglass Dog Park	$17,000.00
	$279,284
I. Indirect Costs	$0.00
Grant Amount	$279,284

SAN FRANCISCO
Parks Alliance

P.O. Box 170160
San Francisco, CA 94117-0160
415.621.3260
www.sfparksalliance.org

June 26, 2012

Mr. Mark Buell, President
San Francisco Recreation & Park Commission
501 Stanyan Street
San Francisco, CA 94117

Dear President Buell:

I am pleased to hereby request the Commission's acceptance of a cash gift not to exceed $280,000.00 from San Francisco Parks Alliance (SFPA), on behalf of seven distinct groups and their Community Opportunity Fund projects, as follows:

1. Geneva Community Garden: $40,000, Geneva and Delano Avenues in Cayuga Terrace/District 11, to transform an overgrown eyesore of a vacant lot into a community garden and sustainable horticulture demonstration garden;

2. Pioneer Park: $30,000, North Beach/District 3, to improve fencing, irrigation, and drainage systems; and to install new light fixtures;

3. Duboce Park Youth Play Area: $104,000, Duboce Park in Lower Haight/Districts 5 and 8, to create an outdoor activity area for school-age kids;

4. Golden Gate Park Lawn Bowling Club: $25,000, Inner Sunset/Golden Gate Park/District 5, to repair and upgrade Lawn Bowling Green #1;

5. Lincoln Park Steps: $21,000, Richmond/District 1, to improve and beautify the Lincoln Park steps and benches;

6. Noe Courts: $42,284, Douglass and 24 Streets/District 8, to fix drainage issues and add seating and community gathering space along with upgrading the overall appearance of a dilapidated park;

7. Upper Douglass Dog Park: $17,000, Noe Valley/District 8, to improve park drainage, irrigation, and ground cover; and to begin reforesting old and diseased trees;

SFPA looks forward to supporting these and other groups and Community Opportunity Fund projects to improve San Francisco's parks.

Sincerely,

Rosemary Cameron

Rosemary Cameron
President, Board of Directors

RECREATION AND PARK COMMISSION
City and County of San Francisco
Resolution No. 1204-003

ACCEPTANCE OF GIFT FROM SAN FRANCISCO PARKS ALLIANCE FOR COMMUNITY OPPORTUNITY FUND PROJECTS

RESOLVED, That this Commission recommends that the Board of Supervisors accept and expend a cash gift not to exceed $280,000.00 from the San Francisco Parks Alliance on behalf of seven different groups to be used for the following Community Opportunity Fund projects: 1) Geneva Community Garden, 2) Pioneer Park, 3) Duboce Park Youth Play Area, 4) San Francisco Golden Gate Park Lawn Bowling Club, 5) Lincoln Park Steps, 6) Noe Courts Improvements, and 7) Upper Douglass Dog Park Critical Maintenance.

Adopted by the following vote:

Ayes	6
Noes	0
Absent	1

I hereby certify that the foregoing resolution was adopted at the Special Meeting of the Recreation and Park Commission held on April 19, 2012.

FOR MARGARET MCARTHUR

Margaret A. McArthur, Commission Liaison

Print Form

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

☒ 1. For reference to Committee: Budget and Finance

An ordinance, resolution, motion, or charter amendment.

☐ 2. Request for next printed agenda without reference to Committee.

☐ 3. Request for hearing on a subject matter at Committee:

☐ 4. Request for letter beginning "Supervisor inquires"

☐ 5. City Attorney request.

☐ 6. Call File No. from Committee.

☐ 7. Budget Analyst request (attach written motion).

☐ 8. Substitute Legislation File No.

☐ 9. Request for Closed Session (attach written motion).

☐ 10. Board to Sit as A Committee of the Whole.

☐ 11. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

☐ Small Business Commission ☐ Youth Commission ☐ Ethics Commission

☐ Planning Commission ☐ Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.

Sponsor(s):

Supervisor Scott Wiener

Subject:

Accept and Expend Grant – San Francisco Parks Alliance – [$280,000.00]

The text is listed below or attached:

Resolution authorizing the Recreation and Park Department to accept and expend a grant not to exceed $280,000.00, from the San Francisco Parks Alliance, towards seven community projects funded with Community Opportunity Fund dollars.

Signature of Sponsoring Supervisor:

For Clerk's Use Only:

12111