File No. 121125 Committee Item No. 3
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee **Date** 12/05/2012

Board of Supervisors Meeting **Date** _____

Cmte	Board	
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☒	☐	Resolution
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OTHER **(Use back side if additional space is needed)**

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Completed by: Victor Young **Date** November 30, 2012
Completed by: Victor Young **Date** _____

[Accept and Expend Grant - Sidney E. Frank Foundation Renewable Energy - $250,000]

Resolution authorizing the Department of the Environment to retroactively accept and expend a grant in the amount of $250,000 from the Sidney E. Frank Foundation to plan and implement specific projects to source 100% of San Francisco's electrical demand from renewable energy sources from July 15, 2012, through June 15, 2013.

WHEREAS, San Francisco has set ambitious goals of reducing greenhouse gas (GHG) emissions to 20% below 1990 levels by 2012, 25% by 2017, and 40% by 2025; and

WHEREAS, The City has made significant progress to date, including: reducing emissions by 14.5% below 1990 levels as of 2010, increasing the amount of renewable energy for electricity generation (now 41% of the citywide power profile), expanding in-city renewables (primarily solar systems) to 21 megawatts, and requiring commercial buildings to report on their energy use and conduct regular energy audits; and

WHEREAS, The City closed the Hunter's Point (2006) and Potrero (2011) power plants, the oldest and dirtiest of plants located in San Francisco; and

WHEREAS, Continuing to achieve the City's aggressive GHG and sustainability targets will require unprecedented policy actions, partnerships, incentives and investments; and

WHEREAS, Making San Francisco a 100% renewably powered city will substantially support the City's attainment of climate and sustainability goals; and

WHEREAS, With the financial support of the Sidney E. Frank Foundation, the San Francisco Department of the Environment will develop plans to make San Francisco's electricity supply completely carbon-free, in the least amount of time technically and economically possible; and

WHEREAS, This project supports California's aggressive goals of reducing greenhouse gas emissions under the AB 32, the state's clean energy and climate law, and the Governor's 12 gigawatt (GW) localized renewable generation goal; and

WHEREAS, San Francisco will be among the first major cities in the United States to pursue achieving 100% renewable power and will have aspects which can be replicated by other municipalities, thus ensuring San Francisco's continued reputation as an international leader on environmental issues; and

WHEREAS, The grant budget includes provision for indirect costs of $50,000; and

WHEREAS, The term of the Sidney E. Frank Foundation grant is from July 15, 2012 through June 15, 2013; and

WHEREAS, A request for retroactive approval is being sought because the Department of the Environment needed time to accurately assign staff time to the grant implementation; now, therefore, be it

RESOLVED, That the Board of Supervisors hereby authorizes the Department of the Environment to retroactively accept and expend $250,000 from the Sidney E. Frank Foundation for the planning and implementation of projects to help make San Francisco 100% renewably powered; and, be it

FURTHER RESOLVED, That the Department of the Environment is authorized to furnish whatever additional information or assurances the funding agency may request in connection with this grant, and to execute any and all agreements necessary to carry out the purpose of the grant.

Recommended:

Department Head

Approved:

Mayor

Approved:

Controller, Grant Division

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: The Department of the Environment

DATE: September 14, 2012

SUBJECT: Accept and Expend Resolution for Federal Grant

GRANT TITLE: Sydney E. Frank Foundation Renewable Energy Grant

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Attached please find the original and 4 copies of each of the following:

_X_ Proposed grant resolution; original signed by Department, Mayor, Controller

_X_ Grant information form, including disability checklist

_X_ Grant budget

_X_ Grant application

_X_ Grant award letter from funding agency

_ _ Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Rachel Buerkle Phone:415-355-3704

Interoffice Mail Address:

Certified copy required Yes ☐ No X

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: _____ 220261 / EVFFRE-13
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: San Francisco Renewable Energy Plan

2. Department: Department of the Environment

3. Contact Person: Rachel Buerkle Telephone: 415-355-3704

4. Grant Approval Status (check one):

[X] Approved by funding agency [ ] Not yet approved

5. Amount of Grant Funding Approved or Applied for: $250,000

6a. Matching Funds Required: No
b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: Syney E. Frank Foundation

b. Grant Pass-Through Agency (if applicable):):

8. Proposed Grant Project Summary:

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: July 15, 2012 End-Date: June 15, 2013

10a. Amount budgeted for contractual services: -0-
b. Will contractual services be put out to bid?
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?

d. Is this likely to be a one-time or ongoing request for contracting out?

11a. Does the budget include indirect costs? [X] Yes [ ] No

b1. If yes, how much? $50,000
b2. How was the amount calculated? Amount allowed by the funder.

c1. If no, why are indirect costs not included?
[ ] Not allowed by granting agency [ ] To maximize use of grant funds on direct services
[ ] Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

[X] Existing Site(s)
[ ] Rehabilitated Site(s)
[ ] New Site(s)

[X] Existing Structure(s)
[ ] Rehabilitated Structure(s)
[ ] New Structure(s)

[X] Existing Program(s) or Service(s)
[ ] New Program(s) or Service(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Claudia Molina, Departmental ADA Coordinator, Payroll Personnel Clerk

Date Reviewed: 9/14/12

Claudia Molina
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Melanie Nutter, Director, Department of the Environment

Date Reviewed: 9/14/12

(Signature Required)

Department of the Environment -- Cit and County of San Francisco (SFEnvironment)

San Francisco Renewable Energy Plan

Personnel		Narrative	Note	Frank Fdn
	5644 Climate Program Manager	Program oversight.	.30 FTE	$32,900
	5642 Renewable Energy Program Coordinator	Coordinate grant activities,reporting, data collection and work with stakeholders. Draft and work to pass legislation. Work with PG&E to implement new programs that support increased renewables. Pursue advocacy with state agencies. Develop new financing mechanisms. Provide education and outreach.	.86 FTE	$82,765
	5638 Solar Program Coordinator	Education and outreach	.30 FTE	$20,389
		Benefits @ 47%		$63,946
	Total personnel			$200,000
	Indirect	Amount allowed for administration of grant		$50,000
GRAND TOTAL				**$250,000**

ROCKEFELLER
Philanthropy
Advisors

July 19, 2012

Adam Stern
Climate Program Manager
Department of the Environment
City and County of San Francisco
11 Grove Street
San Francisco, CA 94102

Dear Adam:

It is a pleasure to inform you that the Sidney E. Frank Foundation has approved a grant in the amount of $250,000 to the City and County of San Francisco's Department of the Environment to provide funding to plan and implement specific projects related to using 100% clean energy. The term of the grant is July 15, 2012 – June 15, 2013, with payment estimated to be on or about July 31, 2012.

Enclosed with this award letter is the Grant Agreement. Please sign, date, and return one copy to us, retaining one for your files. The Foundation will issue payment of the grant proceeds by wire transfer upon receipt. Funding obtained under this agreement may not be used for any purpose other than described above and in the enclosed Agreement without prior written permission from the Foundation.

The Sidney E. Frank Foundation requires a written report of accomplishments accompanied by an accounting of the grant expenditures at the conclusion of the grant period. If the reporting schedule or any other terms and conditions of this grant present significant difficulties for you, please contact me as soon as possible at 415-543-0743 or at rrichman@rockpa.org.

We are pleased to be able to support this important work. We wish you success and look forward to receiving a signed copy of the Agreement at your earliest convenience.

Sincerely,

Rae Richman

Rae Richman
Advisor to the Sidney E. Frank Foundation

GRANT AGREEMENT

GRANTEE:	City and County of San Francisco
AMOUNT OF GRANT:	$250,000
GRANT PERIOD:	July 15, 2012 – June 15, 2013
PAYMENT SCHEDULE:	July 31, 2012
FINAL REPORT DUE:	July 1, 2013
EXPENDITURE REPORT DUE:	July 1, 2013

This agreement refers to and incorporates the grant Award Letter dated July 19, 2012 from the Sidney E. Frank Foundation. As conditions to the receipt of the grant funds announced in the Award Letter, the undersigned organization certifies that it is a charitable entity.

The Sidney E. Frank Foundation has approved a grant in the amount of $250,000 to the City and County of San Francisco's Department of the Environment to provide funding to plan and implement specific projects related to using 100% clean energy. The term of the grant is July 15, 2012 – June 15, 2013, with payment estimated to be on or about July 31, 2012.

The undersigned Grantee organization agrees that it will:

Submit full and complete reports on the manner in which the funds are spent based upon the approved program plan and budget it submitted, and the progress made in accomplishing the purpose of the grant, such reports to be made as described below:

> Final Report
> A review of the project's accomplishments during the entire grant period analyzing outcomes compared with plan objectives.
>
> Expenditure Report
> Complete and accurate record of how grant monies were spent, and how those expenditures compare with the budget in the grant proposal.

Maintain clear and accurate records of receipts and expenditures for this grant, and make such records available to the Foundation upon request.

Permit the Foundation and/or its authorized representatives to monitor and evaluate the project funded by this grant through discussions with staff and others, site visits, and the review of records, as appropriate.

Use Foundation funds solely for the purposes specified in the Award Letter and Agreement.

Inform the Foundation in a timely manner of changes in key personnel, significant difficulties in making use of the funds for the purposes described in the grant proposal, or inability to expend the grant funds in the time period set forth.

The Sidney E. Frank Foundation

By: Rae Richman
Rae Richman, Advisor to the Foundation

Date: 7/19/12

Read and agreed to by the City and County of San Francisco

By:_____

Date:_____

Printed Name:_____

Title:_____

OFFICE OF THE MAYOR
SAN FRANCISCO

EDWIN M. LEE
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: for Mayor Edwin M. Lee

RE: Accept and Expend Grant – Sidney E. Frank Foundation Renewable Energy - $250,000

DATE: November 20, 2012

Attached for introduction to the Board of Supervisors is the resolution authorizing the Department of the Environment to retroactively accept and expend a grant in the amount of $250,000 from the Sidney E. Frank Foundation to plan and implement specific projects to source 100% of San Francisco's electrical demand from renewable energy sources.

I request that this item be calendared in Budget and Finance Committee.

Should you have any questions, please contact Jason Elliott (415) 554-5105.

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2012 NOV 20 PM 2:25
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1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 554-6141

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