File No. 121133

Committee Item No. 4
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee **Date** 12/05/2012

Board of Supervisors Meeting **Date** _____

Cmte	Board	
☐	☐	Motion
☒	☐	Resolution
☐	☐	Ordinance
☐	☐	Legislative Digest
☐	☐	Budget and Legislative Analyst Report
☐	☐	Legislative Analyst Report
☐	☐	Youth Commission Report
☒	☐	Introduction Form (for hearings)
☐	☐	Department/Agency Cover Letter and/or Report
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☒	☐	Grant Information Form
☒	☐	Grant Budget
☐	☐	Subcontract Budget
☐	☐	Contract/Agreement
☐	☐	Form 126 – Ethics Commission
☒	☐	Award Letter
☒	☐	Application
☐	☐	Public Correspondence

OTHER **(Use back side if additional space is needed)**

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Completed by: Victor Young **Date** November 30, 2012
Completed by: Victor Young **Date** _____

FILE NO. 121133 RESOLUTION NO.

[Accept and Expend Grant - FY2012 Homeland Security Grant Program - $667,670]

Resolution authorizing the Department of Emergency Management to retroactively accept and expend a FY2012 Homeland Security Grant Program grant in the amount of $667,670 from the United States Department of Homeland Security, through the California Emergency Management Agency, for building and sustaining preparedness capabilities for the period of October 12, 2012, through May 31, 2014.

WHEREAS, The City and County of San Francisco (City) has participated in federal and state homeland security grant programs since their inception, and deems participation in those programs to be vital to addressing the City's homeland security needs; and

WHEREAS, The federal Homeland Security Grant Program (HSGP) is a primary funding mechanism for building and sustaining national preparedness capabilities, and funds items such as planning, organization, equipment, training, exercises, and management and administration; and

WHEREAS, The United States Department of Homeland Security (DHS), through the California Emergency Management Agency (Cal EMA), as the State Administrative Agency (SAA), has awarded the City $667,670 in HSGP funds through the State Homeland Security Grant Program (SHSGP). In California, HSGP funds are coordinated by the SAA for pass-through to the City; and

WHEREAS, The City will use the HSGP grant to fund emergency management and preparedness planning for catastrophic incidents; and

WHEREAS, An amendment to the Annual Salary Ordinance is not required; and

WHEREAS, The grant performance period is October 12, 2012 to May 31, 2014; and

WHEREAS, The grant terms prohibit including indirect costs in the grant budget; now therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes the Department of Emergency Management (DEM) to retroactively accept and expend $667,670 in Fiscal Year 2012 HSGP grant funds from DHS, through Cal EMA, for the period of October 12, 2012 through May 31, 2014; and be it

FURTHER RESOLVED, that the grant does not include any provisions for indirect costs, and indirect costs are hereby waived; and be it

FURTHER RESOLVED, that the DEM Executive Director, or designee, is authorized to furnish whatever additional information or assurances that DHS or Cal EMA may request in connection with this grant, to execute any and all agreements or other documents , and to take any other steps necessary to accept, distribute, and expend the grant funds.

Recommended:

Executive Director

Approved: _____

Mayor

Approved: _____

Controller

Department of Emergency Management
1011 Turk Street, San Francisco, CA 94102

Division of Emergency Communications
Phone: (415) 558-3800 Fax: (415) 558-3843

Division of Emergency Services
Phone: (415) 487-5000 Fax: (415) 487-5043

Edwin M. Lee
Mayor

SFDEM
SAN FRANCISCO DEPARTMENT OF EMERGENCY MANAGEMENT

Anne Kronenberg
Executive Director

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Amiee Alden, DEM

DATE: November 5, 2012

SUBJECT: Accept and Expend Resolution for Subject Grant

GRANT TITLE: FY 2012 Homeland Security Grant Program

Attached please find the original and 4 copies of each of the following:

_X__ Proposed grant resolution; original signed by Department, Mayor, Controller

_X__ Grant information form, including disability checklist

_X__ Grant budget (included in the application)

_X__ Grant application

_X__ Grant award letter from funding agency

___ Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Amiee Alden Phone: 558-3803

Interoffice Mail Address: DEM – 1011 Turk Street

Certified copy required Yes ☐ No ☒

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: FY12 Homeland Security Grant Program

2. Department: Department of Emergency Management

3. Contact Person: Patrick Leung Telephone: 415-487-5024

4. Grant Approval Status (check one):

[X] Approved by funding agency [ ] Not yet approved

5. Amount of Grant Funding Approved or Applied for: $667,670

6a. Matching Funds Required: $0
b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: United States Department of Homeland Security
b. Grant Pass-Through Agency (if applicable): California Emergency Management Agency

8. Proposed Grant Project Summary: The Homeland Security Grant Program (HSGP) provides a primary funding mechanism for building and sustaining national preparedness capabilities. The State Homeland Security Program (SHSP) component provides funding to support the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training, and exercise needs at the state and local levels to prevent, protect against, respond to, and recover from acts of terrorism and other catastrophic events.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: 10/12/2012 End-Date: 5/31/2014

10a. Amount budgeted for contractual services: $57,600

b. Will contractual services be put out to bid? Some will be put out to bid, some services are specialized in nature and may need to be sole-sourced.

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Federal procurement standards (44 CFR 13.36) prohibit the use of local geographical preferences in the evaluation of bids or proposals.

d. Is this likely to be a one-time or ongoing request for contracting out? This will be a one-time request.

11a. Does the budget include indirect costs? [ ] Yes [X] No

b1. If yes, how much? $

b2. How was the amount calculated?

c1. If no, why are indirect costs not included?
[X] Not allowed by granting agency [ ] To maximize use of grant funds on direct services
[ ] Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? [redacted] 7.79% for overhead.

12. Any other significant grant requirements or comments: Grantor requires $333,000 to be expended by 10/31/2013.

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

[X] Existing Site(s) [X] Existing Structure(s) [X] Existing Program(s) or Service(s)
[ ] Rehabilitated Site(s) [ ] Rehabilitated Structure(s) [ ] New Program(s) or Service(s)
[ ] New Site(s) [ ] New Structure(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Terrence Daniel
(Name)

Human Resources Mgr.
(Title)

Date Reviewed: 11-1-12 Terr Daniel
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Anne Kronenberg
(Name)

Executive Director
(Title)

Date Reviewed: 11-5-12 Anne Kronenberg
(Signature Required)

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PROJECT LEDGER

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.
Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

Warning! Decimal usage is not allowed. Attempts to use decimals will prompt error message.

CFDA # 97.067 HSGP

LEDGER TYPE:	Initial Application
Today's Date:	August 10, 2012

City and County of San Francisco

Grant Budget

Item Number	Project	Project Name	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Total Obligated	Amount Approved Previous	**Amount This Request:**	Match Amount	Total Approved	Remaining Balance	Percentage Complete
							667,670	-	-		-	**667,670**	
1	A	Enhance Community Resilience	HSGP-SHSP	EMG	Planning	Develop and Enhance Plans, Protocols and Systems	91,200					91,200	
2	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	EMG	Planning	Develop and Enhance Plans, Protocols and Systems	100,137					100,137	
3	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	LE	Equipment	CBRNE Search and Rescue Equipment	183,050					183,050	
4	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	FS	Equipment	CBRNE Search and Rescue Equipment	40,000					40,000	
5	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	GA	Equipment	Information Technology	85,000					85,000	
6	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	EMG	Equipment	Power	96,900					96,900	
7	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	EMG	Equipment	Other Authorized Equipment	20,000					20,000	
8	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	EMG	M&A	Grant Admin	33,383					33,383	
9	C	Enhance Medical and Public Health Preparedness	HSGP-SHSP	PH	Training	Staff Expenses	18,000					18,000	
10													
11													
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16													
17													
18													
19													

(Cal EMA Use Only)

Cal EMA # _____ FIPS # _____ Vendor Suffix # _____ CFDA # _____ Grant # _____

CALIFORNIA EMERGENCY MANAGEMENT AGENCY
GRANT AWARD FACE SHEET (Cal EMA 2-101)

The California Emergency Management Agency, hereafter designated Cal EMA, hereby makes a Grant Award of funds to the following:

1. Grant Recipient:	City and County of San Francisco			**1a. DUNS #:**	070384255
In the amount and for the purpose and duration set forth in this Grant Award.					
2. Implementing Agency:	San Francisco Department of Emergency Management			**2a. DUNS #:**	070384255
3. Implementing Agency Address:					**4. Location of Project:**
Street: 1011 Turk Street	**City:**	San Francisco	**Zip Code + 4:**	94102-6027	San Francisco
5. Disaster/Program Title:	FY12 Homeland Security Grant Program		**6. Performance Period:**	11/13/2012	to 6/30/2014

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2012	7. HSGP-SHSP		$667,670				$0	$667,670
	8.						$0	$0
	9.						$0	$0
	10.						$0	$0
	11.						$0	$0
	12. TOTALS	$0	$667,670	$667,670	$0	$0	$0	12G. Total Project Cost: $667,670

13. This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications which are being submitted. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient signifies acceptance of this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal EMA policy and program guidelines. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. Official Authorized to Sign for Applicant/Grant Recipient:				**15. Federal Employer ID Number:**	946000417
Name:	Anne Kronenberg		Title:	Executive Director	
Telephone:	415-558-3866 (area code)	FAX: 415-558-3893 (area code)	Email:	anne.kronenberg@sfgov.org	
Payment Mailing Address:	1011 Turk Street		City:	San Francisco	Zip Code + 4: 94102-6027
Signature:	Anne Kronenberg		Date:	08/10/12	

(FOR Cal EMA USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal EMA Fiscal Officer _____ Date _____ Cal EMA Secretary (or designee) _____ Date _____

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

AUTHORIZED BODY OF 5 - SIGNATURE AND CONTACT INFORMATION

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CFDA # 96.067

City and County of San Francisc

Authorized Body of 5- Signature and contact information

Position	Signature	Printed Name	Title	Phone	Email
County Public Health Officer		Barbara Garcia	Director of Health	415-554-2600	barbara.garcia@sfdph.org
County Fire Chief	Joanne Hayes White	Joanne Hayes-White	Fire Chief	415-558-3400	secretary.firechief@sfgov.org
Municipal Fire Chief	Joanne Hayes White	Joanne Hayes-White	Fire Chief	415-558-3400	secretary.firechief@sfgov.org
County Sheriff	Vicki K. Hennessy	Vicki Hennessy	(Interim) Sheriff	415-554-7225	sheriff@sfgov.org
Chief of Police	Greg Suhr	Greg Suhr	Police Chief	415-553-1551	greg.suhr@sfgov.org
Additional Position (Optional)					
Additional Position (Optional)					

Additional Authorized Agent contact information

Authorized Agent's Name	Title	Mailing Address	City	State	Zip	Phone	Email
Anne Kronenberg	Director	1011 Turk Street	San Francisco	CA	94102	415-558-2745	anne.kronenberg@sfgov.org
Rob Dudgeon	Deputy Director	30 Van Ness, Suite 3300	San Francisco	CA	94102	415-487-5006	rob.dudgeon@sfgov.org
William Lee	Director of Finance/Administration	1011 Turk Street	San Francisco	CA	94102	415-558-3866	william.lee@sfgov.org
Bijan Karimi	Assistant Deputy Director	30 Van Ness, Suite 3300	San Francisco	CA	94102	415-487-5010	bijan.karimi@sfgov.org
Contact's Name	**Title**	**Mailing Address**	**City**	**State**	**Zip**	**Phone**	**Email**
Patrick Leung	Grant Manager	30 Van Ness, Suite 3300	San Francisco	CA	94102	415-487-5024	patrick.nileung@sfgov.org
Fermi Chau	Principal Accountant	30 Van Ness, Suite 3300	San Francisco	CA	94102	415-487-5030	fermi.chau@sfgov.org

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

FFATA Financial Disclosure

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CFDA#:

City and County of San Francisco

- Public Law (PL) 109-282 (Federal Funding Accountability and Transparency Act of 2006), as amended by Section 6202(a) of the Government Funding Transparency Act of 2008 (PL 110-252), which is outlined in FEMA GPD Information Bulletin No. 350.
- If the subgrantee in the preceding year did not get 80% or more of its annual gross revenues from Federal Awards, **and** $25M or more in annual gross revenues from Federal awards, **and** the public does have access to information about the compensation of the senior executives of the entity, then the subgrantee is **not subject to the FFATA Financial Disclosure requirements**.
- FATA Financial Disclosure is **in addition** to the Authorized Body of Five page.
- Cal EMA enters FFATA information on behalf of the subgrantee.

Executive Name	Title	Annual Salary	Annual Dollar Value of Benefits	Total Compensation

☑ Not Subject to FFATA Financial Disclosure

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PROJECT DESCRIPTIONS

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CFDA #

City and County of San Francisco

Project	State Investment Justification Goals and Objectives	Project Description	Need	Project Milestone & Justifications
Project A	State Investment Justification Goal 4, Objectives 4.1	Enhance Community Resilience	This project supports sustainment of the CCSF and regional participants to enhance Community Hub Planning and Culture of Preparedness, as well as enhance and increase citizen preparedness and training of volunteers for emergency response and recovery.	At the 6-month mark, this project will be 10% complete and $9,120 funds will be expended. At the 12-month mark, this project will be 25% complete and $22,800 funds will be expended. At the 18-month mark, this project will be 50% complete and $45,600 funds will be expended.
Project B	State Investment Justification Goal 5, Objectives 5.1, 5.2, 5.3	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	San Francisco maintains a forward leaning posture in preparedness for CBRNE events and acquiring or sustaining readiness of related equipment is an on-going need. This project supports sustainment of the CCSF and regional participants to enhance planning efforts with emphasis toward catastrophic events. Emergency Management efforts continue in development of recovery planning, vulnerable populations planning, animal preparedness planning, and continuity of operations, and multi-hazard emergency response planning.	At the 6-month mark, this project will be 10% complete and $55,847_ funds will be expended. At the 12-month mark, this project will be 25% complete and $139,618 funds will be expended. At the 18-month mark, this project will be 60% complete and $335,082 funds will be expended.
Project C	State Investment Justification Goal 6, Objectives 6.1, 6.2	Enhance Medical and Public Health Preparedness	This project supports sustainment of the CCSF and regional participants to improve and strengthen medical response planning.	At the 6-month mark, this project will be 50% complete and $18,000 funds will be expended. At the 12-month mark, this project will be 100% complete and $18,000 funds will be expended. At the 18-month mark, this project will be 100% complete and $18,000 funds will be expended.
Project D	Investment Goal Objective			At the 6-month mark, this project will be __% complete and $___ funds will be expended. At the 12-month mark, this project will be __% complete and $___ funds will be expended. At the 18-month mark, this project will be __% complete and $___ funds will be expended.
Project E	Investment Goal Objective			At the 6-month mark, this project will be __% complete and $___ funds will be expended. At the 12-month mark, this project will be __% complete and $___ funds will be expended. At the 18-month mark, this project will be __% complete and $___ funds will be expended.

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PROJECT LEDGER

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CFDA #

City and County of San Francisco

LEDGER TYPE:	Initial Application
Today's Date:	August 10, 2012

Item Number	Project	Project Name	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Total Obligated	Amount Approved Previous	**Amount This Request**	Match Amount	Total Approved	Remaining Balance	Percentage Complete
							667,670	-	-	-	-	**667,670**	
1	A	Enhance Community Resilience	HSGP-SHSP	EMG	Planning	Develop and Enhance Plans, Protocols and Systems	91,200					91,200	
2	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	EMG	Planning	Develop and Enhance Plans, Protocols and Systems	100,137					100,137	
3	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	LE	Equipment	CBRNE Search and Rescue Equipment	183,050					183,050	
4	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	FS	Equipment	CBRNE Search and Rescue Equipment	40,000					40,000	
5	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	GA	Equipment	Information Technology	85,000					85,000	
6	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	EMG	Equipment	Power	96,900					96,900	
7	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	EMG	Equipment	Other Authorized Equipment	20,000					20,000	
8	B	Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	HSGP-SHSP	EMG	M&A	Grant Admin	33,383					33,383	
9	C	Enhance Medical and Public Health Preparedness	HSGP-SHSP	PH	Training	Staff Expenses	18,000					18,000	
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CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PLANNING

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CFDA #

City and County of San Francisco

LEDGER TYPE:	Initial Application
Today's Date:	August 10, 2012

Project	Planning Activity	Funding Source	Discipline	Solution Area Sub-Category	Expenditure Category	Final Product	Part of a Procurement over 100k	Sole Source Involved	Estimated Cost	Amount Approved Previous	**Amount This Request**	Cash Request #	Total Approved	Remaining Balance
									191,337	-	-		-	**191,337**
A	FIR Disaster Corps Coordinator	HSGP-SHSP	EMG	Develop and Enhance Plans, Protocols and Systems	Staff Salaries	Disaster Corps Standard Operations Plan			91,200					91,200
B	DEM Department Planner	HSGP-SHSP	EMG	Develop and Enhance Plans, Protocols and Systems	Staff Salaries	Resliency Benchmark Profile for City			60,537					60,537
B	DEM Shelter Database Upgrade	HSGP-SHSP	EMG	Develop and Enhance Plans, Protocols and Systems	Consultants	Shelter Database - NSS Compatibility			39,600					39,600

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

ORGANIZATION

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.
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CFDA #

City and County of Sar

LEDGER TYPE:	Initial Application
Today's Date:	August 10, 2012

Project	Organization	Funding Source	Discipline	Solution Area Sub-Category	Expenditure Category	Certification on File	Detail	Estimated Cost	Amount Approved Previous	Amount This Request	Cash Request	Total Approved	Remaining Balance
	N/A												

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

EQUIPMENT

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.
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CFDA#

City and County of San Francisco

LEDGER TYPE: Initial Application

Today's Date: August 10, 2012

Project	Equipment Description & Quantity	AEL #	AEL Title	SAFECOM Class #	Funding Source	Discipline	Solution Area Sub-Category	Invoice Number	Vendor	ID Tag Number	Condition & Disposition	Deployed Location	Acquired Date	Partial or Final Reimbursement Request	Sole Source Justification	Solicitation Date	Approval Date	Estimated Cost	Amount Approved Previously	Amount This Request	Cash Request #	Total Approved	Remaining Balance
																		424,950					424,950
B	SHF Respirator (10)	01AR-06-REUS	Respirator, Particulate, Reusable	No	HSGP-SHSP	LE	Personal Protective Equipment											1,000					1,000
B	SHF Airbags (2)	03SR-01-ABAG	Airbag, Lifting, Low or High Pressure	No	HSGP-SHSP	LE	CBRNE Search and Rescue Equipment											1,000					1,000
B	SHF Shoring Equipment (1)	03SR-01-SHOR	Airbag, Lifting, Low or High Pressure	No	HSGP-SHSP	LE	CBRNE Search and Rescue Equipment											3,750					3,750
B	SHF Pneumatic Hand Tools (1)	03SR-01-TLPN	Tools, Hand, Pneumatic	No	HSGP-SHSP	LE	CBRNE Search and Rescue Equipment											500					500
B	SHF Hand Tools (5)	03SR-02-TLHN	Tools, Hand	No	HSGP-SHSP	LE	CBRNE Search and Rescue Equipment											500					500
B	SHF Electric Tools (2)	03SR-02-TPEL	Tools, Power, Electric	No	HSGP-SHSP	LE	CBRNE Search and Rescue Equipment											500					500
B	SHF Gasoline-Powered Tools (4)	03SR-02-TPGS	Tools, Gasoline-Powered	No	HSGP-SHSP	LE	CBRNE Search and Rescue Equipment											10,000					10,000
B	SHF Hydraulic Tools (4)	03SR-02-TPHY	Tools, Power, Hydraulic	No	HSGP-SHSP	LE	CBRNE Search and Rescue Equipment											10,000					10,000
B	SHF Heavy Rigging Tools (4)	03SR-02-TRIG	Tools, Heavy Rigging	No	HSGP-SHSP	LE	CBRNE Search and Rescue Equipment											10,000					10,000
B	SHF Portable Generator (1)	10GE-00-GENR	Generators	No	HSGP-SHSP	LE	Power											40,000					40,000
B	SHF K9 Contraband Task Force Kit (1)	02EX-00-KTFO	Kit, Fiber Optic	No	HSGP-SHSP	LE	CBRNE Search and Rescue Equipment											12,250					12,250
B	POL Underwater Metal Detector (2)	03WA-01-UWMD	Dector, Metal, Underwater	No	HSGP-SHSP	LE	CBRNE Search and Rescue Equipment											10,000					10,000
B	POL Protective Dry Suit (20)	01WA-05-SUTD	Suit, Diving, Dry, Protective, Contaminated Water	No	HSGP-SHSP	LE	Personal Protective Equipment											45,000					45,000
B	POL Dry Suit Undergarment (20)	01WA-03-UNDR	Undergarment, Dry Suit, Diving	No	HSGP-SHSP	LE	Personal Protective Equipment											14,000					14,000
B	POL Diving Boots (20)	01WA-03-BOOT	Boots, Diving	No	HSGP-SHSP	LE	Personal Protective Equipment											2,500					2,500
B	POL Diving Gloves (20)	01WA-03-GLOV	Gloves, Diving	No	HSGP-SHSP	LE	Personal Protective Equipment											2,500					2,500
B	POL Diving Hoods (20)	01WA-03-HOOD	Hood, Diving	No	HSGP-SHSP	LE	Personal Protective Equipment											1,000					1,000
B	POL EOTECH G23 Magnifier (30)	03OE-02-SCOP	Spotting Scopes/Surveillance Telescopes	No	HSGP-SHSP	LE	Personal Protective Equipment											18,550					18,550
B	FIR Vessel Rapid Deployment Dock (1)	17WC-00-BOAT	Watercraft, CBRNE Prevention and Response	No	HSGP-SHSP	FS	CBRNE Search and Rescue Equipment											40,000					40,000
B	CON Document Management System (1)	04HW-01-INHW	Hardware, Computer, Integrated	No	HSGP-SHSP	GA	Information Technology											85,000					85,000
B	RPD Portable Generator (1)	10GE-00-GENR	Generators	No	HSGP-SHSP	EMG	Power											96,900					96,900
B	DEM Duty Officer WPS Phone Service (25)	21GN-00-MAIN	Maintenance	No	HSGP-SHSP	EMG	Other Authorized Equipment											20,000					20,000

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

TRAINING

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.
Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA#

City and County of San Francisco

LEDGER TYPE:	Initial Application
Today's Date:	August 10, 2012

Project	Course Name	Funding Source	Discipline	Solution Area Sub-Category	Expenditure Category	Feedback Number	Training Activity	Total # Trainee(s)	Identified Host	EHP Approval Date	Part of a Procurement over 100k	Sole Source Involved	Estimated Cost	Amount Approved Previous	**Amount This Request**	Cash Request #	Total Approved	Remaining Balance
													18,000	**-**	**-**		**-**	**18,000**
C	DPH HazMat Training	HSGP-SHSP	PH	Staff Expenses	Travel								18,000					18,000

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

EXERCISE

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.
Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA #

City and County of San Francisco

LEDGER TYPE:	Initial Application
Today's Date:	August 10, 2012

Project	Exercise Title	Funding Source	Discipline	Solution Area Sub-Category	Expenditure Category	EHP Approval Date	Date of Exercise	Exercise Activity	Identified Host	Date of AAR entered into HSEEP	Part of a Procurement over 100k	Sole Source Involved	Estimated Cost	Amount Approved Previous	Amount This Request	Cash Request #	Total Approved	Remaining Balance
	N/A																	

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

M&A

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.
Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA #

City and County of San Francisco

LEDGER TYPE:	Initial Application
Today's Date:	August 10, 2012

Project	Activity	Funding Source	Discipline	Solution Area Sub-Category	Expenditure Category	Detail	Estimated Cost	Amount Approved Previous	Amount This Request	Cash Request #	Total Approved	Remaining Balance
							33,383					33,383
D	M&A	HSGP-SHSP	EMG	Grant Admin	Supplies		33,383					33,383

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

CONSULTANT / CONTRACTOR

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA #

City and County of San Franc

LEDGER TYPE:	Initial Application
Today's Date:	August 10, 2012

Project	Consulting Firm & Consultant Name	Project & Description of Services	Deliverable	Solution Area	Solution Area Sub-Category	Expenditure Category	Period of Expenditure	Fee for Deliverable	Billable Hour Breakdown			Cash Request #	Total Cost Charged to Grant
									Total Salary & Benefits charged for this Reporting Period	Hourly/Billing Rate	Total Project Hours		
								-	-	-	-	-	-
B	Database Vendor - TBD	Enhancement of City Shelter Database	Shelter Database Upgrade for NSS Compatibility	Planning	Develop and Enhance Plans, Protocals and Systems	Consultant/Contractor Fee							[redacted]

FMFW v1.12- 2012

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PERSONNEL

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.
Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA #

City and County of San Francisco

LEDGER TYPE:	Initial Application
Today's Date:	August 10, 2012

Project	Employee Name	Project/Deliverable	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Dates of Payroll Period	Total Salary & Benefits charged for this Reporting Period	Total Project Hours	Cash Request #	Total Cost Charged to Grant
			-	-				-	-	-	-
A	Employee TBD	Maintain Disaster Corp Program/ Recruit 25 new volunteers to registry	HSGP-SHSP	EMG	Planning	Develop and Enhance Plans, Protocals & Systems					[redacted]
B	Employee TBD	Resiliency Benchmark Profile for City	HSGP-SHSP	EMG	Planning	Develop and Enhance Plans, Protocals & Systems					[redacted]

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

AUTHORIZED AGENT

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.
Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA #:

City and County of San Francisco

Supporting Information for Reimbursement/Advance of State and Federal Funds

This request is for an/a: **Initial Application**

This claim is for costs incurred within the grant expenditure period from [redacted] (Beginning Expenditure Period Date) through [redacted] (Ending Expenditure Period Date) and does not cross fiscal years.

[redacted] (Cash or Mod Request #)

[redacted] (Amount This Request)

Under Penalty of Perjury I certify that:

I am the duly authorized officer of the claimant herein. This claim is true, correct, and all expenditures were made in accordance with applicable laws, rules, regulations and grant conditions and assurances.

Statement of Certification - Authorized Agent

This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications which are being submitted. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient signifies acceptance of this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal EMA policy and program guidelines. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget. For HSGP: All equipment and training procured under this grant must be in support of the development or maintenance of an identified team or capability.

Anne Kronenberg, Executive Director
Printed Name and Title

Signature of Authorized Agent

8/10/12
Date

Please reference the Instructions Page under the "Authorized Agent" section for instructions/address on where to mail workbook

Department of Emergency Management
1011 Turk Street, San Francisco, CA 94102

Edwin M. Lee
Mayor

Division of
Emergency Communications
P (415) 558-3800
F (415) 558-3843

Division of
Emergency Services
P (415) 487-5000
F (415) 487-5043

Anne Kronenberg
Executive Director

2012 State Homeland Security Grant Program
Narrative Attachments

The following narrative summaries are provided based on page 14 of the *CalEMA Fiscal Year 2012 Homeland Security Grant Program California Supplement to the Federal Program Guidance and Application Kit* . All percentages are based on a funding allocation of $667,670 (LE + SHSP) for the City and County of San Francisco.

25% Law Enforcement

The City and County of San Francisco (CCSF) is committed to implementing National and State grant priorities in accordance with the Department of Homeland Security (DHS) FY12 SHSGP requirements. The $183,050 being allocated to law enforcement will focus on building prevention and protection capabilities.

The table below identifies the projects that constitute at least 25% of the total FY12 SHSGP allocation that address the Law Enforcement terrorism prevention-oriented capability.

Project	Description	Funding	Discipline	Solution Area	Total
B	SHF Respirator	SHSGP	LE	Equip	$1,000
B	SHF Airbags	SHSGP	LE	Equip	$1,000
B	SHF Shoring Equipment	SHSGP	LE	Equip	$3,750
B	SHF Pneumatic Hand Tools	SHSGP	LE	Equip	$500
B	SHF Hand Tools	SHSGP	LE	Equip	$500
B	SHF Electric Tools	SHSGP	LE	Equip	$500
B	SHF Gasoline-Powered Tools	SHSGP	LE	Equip	$10,000
B	SHF Hydraulic Tools	SHSGP	LE	Equip	$10,000
B	SHF Heavy Rigging Tools	SHSGP	LE	Equip	$10,000
B	SHF Portable Generator	SHSGP	LE	Equip	$40,000
B	SHF K9 Contraband Task Force Kit	SHSGP	LE	Equip	$12,250
B	POL Underwater Metal Detector	SHSGP	LE	Equip	$10,000
B	POL Protective Dry Suit	SHSGP	LE	Equip	$45,000
B	POL Dry Suit Undergarment	SHSGP	LE	Equip	$14,000
B	POL Diving Boots	SHSGP	LE	Equip	$2,500
B	POL Diving Gloves	SHSGP	LE	Equip	$2,500
B	POL Diving Hoods	SHSGP	LE	Equip	$1,000
B	POL EOTECH G23 Magnifier	SHSGP	LE	Equip	$18,550
				Total	**$183,050**
				25% Cap	**$166,918**

5% M&A Cap

CCSF is allocating the maximum of 5% of HSGP funds in accordance with DHS FY12 HSGP requirements. The amount of M & A funds requested for these projects is $33,383. The amount requested for projects A to C is $634,287.

50% Personnel Cap

CCSF has chosen to allocate $552,000 of HSGP towards supporting personnel who are assisting with efforts to advance whole community security and emergency management by developing and maintaining viable all-hazards, all threat emergency plans through extensive community engagement in accordance with DHS FY12 HSGP requirements.

The table below identifies the projects that include personnel costs. The 50% cap only applies to the use of SHSGP funds.

Project	Description	Funding	Discipline	Solution Area	Total
A	FIR – Disaster Corps Coordinator	SHSGP	EMG	Plan	$91,200
B	DEM - Department planner	SHSGP	EMG	Plan	$60,537
				Total	**$151,737**
				50% Cap	**$333,835**

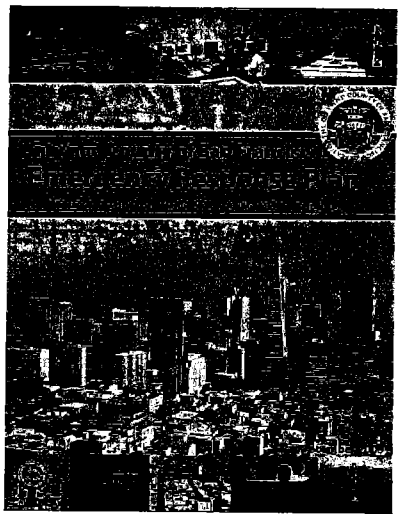
Special Needs Populations

CCSF has integrated populations whose members may have additional access and functional needs before, during, and after an incident in planning, response and recovery documents. In accordance with the California Emergency Management Agency FY 12 HSGP requirements, we are providing the name, title and contact information for the local person responsible for coordinating access and functional needs of these populations in planning, response and recovery, and submitting this information as part of our application for HSGP funding.

Our representative is:

Robert Stengel
Care and Shelter Planner
Department of Emergency Management
30 Van Ness, Suite 3300
San Francisco, CA 94102
415.487.5015 w
415.487.5043 f
robert.stengel@sfgov.org

Describe your EOP



CCSF maintains an Emergency Response Plan (ERP) that utilizes an all-hazards approach to emergency planning, and therefore encompasses all hazards applicable to CCSF, both natural and man-made, ranging from planned events to large-scale disasters. Some of these hazards require extensive attention and are further detailed in the hazard-specific annexes to this plan.

Hazards that CCSF is particularly vulnerable to include, but are not limited to:

- Earthquake
- Hurricane
- Tsunami
- Flood
- Winter Storm
- Terrorism / CBRNE

The ERP addresses the roles and responsibilities of CCSF during all-hazards emergency response. Specifically, the ERP identifies and describes CCSFs interaction with regional, State, and Federal entities, the role of the San Francisco Emergency Operations Center (EOC), and the coordination that occurs between the EOC and City departments and agencies.

For a complete copy of CCSF's ERP, browse to: http://www.sfdem.org/index.aspx?page=4 and select Emergency Response Plan from the list.

Training with AAR/Exercise Detail

CCSF will provide grant-funded training that addresses a gap identified through an after-action report or will contribute to a capability that will be evaluated through an exercise as per DHS FY11 SHSGP guidance.

Proposed Training requiring FY 2011 HSGP Funds					
Project	Description	Funding	Discipline	Solution Area	Total
C	DPH – Hazardous Materials Training	SHSGP	PH	PH	$18,000
				Total	**$18,000**

The training courses proposed will meet the California Emergency Management Agency criteria for assigning a Federal Tracking Number and the requirements set forth by the Department of Homeland Security in the DHS FY 12 HSGP Guidance & Application Kit.

Equipment

CCSF has chosen to allocate $424,950 of HSGP funds towards purchasing equipment that will support the development or maintenance of an identified capability in accordance with DHS FY12 HSGP requirements.

Below is a list of items that will be purchased using FY12 HSGP funds:

Project	Description	AEL#	Funding	Discipline	Total
B	SHF Respirator (10)	01AR-06-REUS	SHSP/LE	LE	$1,000
B	SHF Airbags (2)	03SR-01-ABAG	SHSP/LE	LE	$1,000
B	SHF Shoring Equipment (1)	03SR-01-SHOR	SHSP/LE	LE	$3,750
B	SHF Pneumatic Hand Tools (1)	03SR-01-TLPN	SHSP/LE	LE	$500
B	SHF Hand Tools (5)	03SR-02-TLHN	SHSP/LE	LE	$500
B	SHF Electric Tools (2)	03SR-02-TPEL	SHSP/LE	LE	$500
B	SHF Gasoline-Powered Tools (4)	03SR-02-TPGS	SHSP/LE	LE	$10,000
B	SHF Hydraulic Tools (4)	03SR-02-TPHY	SHSP/LE	LE	$10,000
B	SHF Heavy Rigging Tools (4)	03SR-02-TRIG	SHSP/LE	LE	$10,000
B	SHF Portable Generator (1)	10GE-00-GENR	SHSP/LE	LE	$40,000
B	SHF K9 Contraband Task Force Kit (1)	02EX-00-KTFO	SHSP/LE	LE	$12,250
B	POL Underwater Metal Detector (2)	03WA-01-UWMD	SHSP/LE	LE	$10,000
B	POL Protective Dry Suit (20)	01WA-05SUTD	SHSP/LE	LE	$45,000
B	POL Dry Suit Undergarment (20)	01WA-03-UNDR	SHSP/LE	LE	$14,000
B	POL Diving Boots (20)	01WA-03-BOOT	SHSP/LE	LE	$2,500
B	POL Diving Gloves (20)	01WA-03-GLOV	SHSP/LE	LE	$2,500
B	POL Diving Hoods (20)	01WA-03-HOOD	SHSP/LE	LE	$1,000
B	POL EOTECH G23 Magnifier (30)	03OE-02-SCOP	SHSP/LE	LE	$18,550
B	FIR Vessel Rapid Deployment Dock (1)	17WC-00-BOAT	SHSGP	FS	$40,000
B	CON Document Management System (1)	04HW-01-INHW	SHSGP	GA	$85,000
B	RPD Portable Generator (1)	10GE-00-GENR	SHSGP	EMG	$96,900
B	DEM Duty Officer WPS Phone Service (25)	21GN-00-MAIN	SHSGP	EMG	$20,000
				Total	**$ 424,950**

Equipment Typing

Project	Description	Core Capability	Typing
B	SHF Respirator (10)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Airbags (2)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Shoring Equipment (1)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Pneumatic Hand Tools (1)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Hand Tools (5)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Electric Tools (2)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Gasoline-Powered Tools (4)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Hydraulic Tools (4)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF Heavy Rigging Tools (4)	On-scene Security and Protection	Mobile Field Force Law

			Enforcement
B	SHF Portable Generator (1)	On-scene Security and Protection	Mobile Field Force Law Enforcement
B	SHF K9 Contraband Task Force Kit (1)	Screening, Search, and Detection	Bomb Squad/Explosvies Team
B	POL Underwater Metal Detector (2)	Interdiction and Disruption	Public Safety Dive Team
B	POL Protective Dry Suit (20)	Interdiction and Disruption	Public Safety Dive Team
B	POL Dry Suit Undergarment (20)	Interdiction and Disruption	Public Safety Dive Team
B	POL Diving Boots (20)	Interdiction and Disruption	Public Safety Dive Team
B	POL Diving Gloves (20)	Interdiction and Disruption	Public Safety Dive Team
B	POL Diving Hoods (20)	Interdiction and Disruption	Public Safety Dive Team
B	POL EOTECH G23 Magnifier (30)	Physical Protective Measures	SWAT/Tactical Teams
B	FIR Vessel Rapid Deployment Dock (1)	Public and Private Services and Resources	Fire Boat
B	CON Document Management System (1)	Operational Coordination	EOC Finance/Administration
B	RPD Portable Generator (1)	Public and Private Services and Resources	Generators
B	DEM Duty Officer WPS Phone Service (25)	Situational Assessment	EOC Management Support Team

CCSF will partner with the city's Office of Contracts Administration (OCA) to hold procedure review meetings with each department that is purchasing equipment. During the meetings, OCA will review current CCSF purchasing policies (i.e. sole source requirements, multiple bidders, etc), grant requirements (i.e. no local favoritism) and other relevant policies to ensure purchases comply with all FY12 HSGP rules.

Department of Emergency Management
1011 Turk Street, San Francisco, CA 94102

Edwin M. Lee
Mayor

Division of
Emergency Communications
P (415) 558-3800
F (415) 558-3843

Division of
Emergency Services
P (415) 487-5000
F (415) 487-5043

Anne Kronenberg
Executive Director

2012 State Homeland Security Grant Program
Approval Authority Contact Information

Below is the contact information for the Authorized Body of 5 as identified in the City and County of San Francisco's 2012 Homeland Security Grant Program:

County Public Health Officer	Barbara Garcia Director of Health Department of Public Health 101 Grove St San Francisco, CA 94102 415.554.2600 barbara.garcia@sfdph.org
County Fire Chief	Joanne Hayes-White Fire Chief San Francisco Fire Department 698 2nd Street San Francisco, CA 94107 415.558.3400 secretary.firechief@sfgov.org
Municipal Fire Chief	Joanne Hayes-White Fire Chief San Francisco Fire Department 698 2nd Street San Francisco, CA 94107 415.558.3400 secretary.firechief@sfgov.org
County Sheriff	Vicki Hennessey Sheriff (Interim) City Hall, Rm 456 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102 415.554.7225 sheriff@sfgov.org
Chief of Police	Greg Suhr Chief of Police San Francisco Police Department 850 Bryant St. #525 San Francisco, CA 94103 415.553.1551 greg.suhr@sfgov.org

City and County of San Francisco

Certified Copy

Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

120534 **[2012 Homeland Security Grants]**

Sponsor: Mayor

Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining state and federal financial assistance under various grant programs, including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant, and the 2012 California Volunteers Grant Program.

5/22/2012 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

5/29/2012 Mayor - APPROVED

STATE OF CALIFORNIA
CITY AND COUNTY OF SAN FRANCISCO

CLERK'S CERTIFICATE

I do hereby certify that the foregoing Resolution is a full, true, and correct copy of the original thereof on file in this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the offical seal of the City and County of San Francisco.

August 17, 2012
Date

Madeleine Licavoli
for Angela Calvillo
Clerk of the Board

FILE NO. 120534 RESOLUTION NO. 201-12

[2012 Homeland Security Grants]

Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining state and federal financial assistance under various grant programs, including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant, and the 2012 California Volunteers Grant Program.

WHEREAS, The State of California, through various homeland security grant programs, provides support for the development and maintenance of the capability of local jurisdictions to prepare for and respond to natural disasters, acts of terrorism, and other man-made disasters, as well as disperses federal funds provided for this purpose; and

WHEREAS, The City and County of San Francisco has participated in these programs since their inception and deems them vital to the continued well-being of its citizens; and

WHEREAS, The State of California requires that applicant's agents be named in the resolution, now, therefore, be it

RESOLVED, That the Board of Supervisors of the City and County of San Francisco authorizes the Executive Director of the Department of Emergency Management; or in his or her absence, the Chief Financial Officer, the Deputy Director, or the Assistant Deputy Director of the Department of Emergency Management; or the General Manager, Assistant General Manager, or Chief Financial Officer of the Bay Area UASI program, to execute for and on behalf of the City and County of San Francisco, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining state and federal

financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California, as well as provided directly by the State of California, including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant, and the 2012 California Volunteers Grant Program.

City and County of San Francisco
Tails
Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 120534 **Date Passed:** May 22, 2012

Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining state and federal financial assistance under various grant programs, including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant, and the 2012 California Volunteers Grant Program.

May 22, 2012 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

File No. 120534

I hereby certify that the foregoing Resolution was ADOPTED on 5/22/2012 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board

Mayor

5/29/12
Date Approved

Department of Emergency Management
1011 Turk Street, San Francisco, CA 94102

Division of Emergency Communications
Phone: (415) 558-3800 Fax: (415) 558-3843

Division of Emergency Services
Phone: (415) 487-5000 Fax: (415) 487-5043

Edwin M. Lee
Mayor

Anne Kronenberg
Executive Director

2012 State Homeland Security Grant Program
City and County of San Francisco Authorized Agents

The following contact information pertains to the Authorized Agents as identified in the City and County of San Francisco's adopted resolution for the 2012 State Homeland Security Grant Program.

Executive Director
Anne Kronenberg
Department of Emergency Management
1011 Turk Street
San Francisco, CA 94102
Phone: (415) 558-2745
Fax: (415) 558-3841
Email: anne.kronenberg@sfgov.org

Deputy Director
Rob Dudgeon
Department of Emergency Management
30 Van Ness Avenue, Suite 3300
San Francisco, CA 94102
Phone: (415) 487-5010
Fax: (415) 487-5043
Email: rob.dudgeon@sfgov.org

Chief Financial Officer
William Lee
Department of Emergency Management
1011 Turk Street
San Francisco, CA 94102
Phone: (415) 558-3866
Fax: (415) 558-3841
Email: william.lee@sfgov.org

Assistant Deputy Director
Bijan Karimi
Department of Emergency Management
30 Van Ness Avenue, Suite 3300
San Francisco, CA 94102
Phone: (415) 487-5006
Fax: (415) 487-5043
Email: bijan.karimi@sfgov.org

The primary point of contact for this grant is:

Patrick Leung
Department of Emergency Management
30 Van Ness Avenue, Suite 3300
San Francisco, CA 94102
Phone: (415) 487-5024
Email: patrick.n.leung@sfgov.org

EDMUND G. BROWN JR.
GOVERNOR

MARK S. GHILARDUCCI
SECRETARY

Cal E·M·A
CALIFORNIA EMERGENCY MANAGEMENT AGENCY

October 12, 2012

Anne Kronenberg
San Francisco City/County
1011 Turk Street
San Francisco, CA 94102

SUBJECT: **NOTIFICATION OF SUBGRANTEE AWARD APPROVAL**
FY 2012 Homeland Security Grant Program (HSGP)
Grant #2012-SS-00123; Cal EMA 075-00000
Subgrantee Performance Period: October 12, 2012 to May 31, 2014

Dear Ms. Kronenberg:

The California Emergency Management Agency (Cal EMA) has approved your FY 12 Homeland Security Grant Program (HSGP) award in the amount of $667,670. Once your completed application is received and approved, you may request reimbursement of eligible grant expenditures using the Cal EMA Financial Management Forms Workbook available at www.calema.ca.gov .

During the review process, a Cal EMA representative examined and evaluated your FY 12 HSGP grant application. As a result of this review, some of your funded projects may have been assigned performance milestones shorter than the subgrantee performance period, based in part on information provided in your application and submitted workbook. Performance milestones will be used by Cal EMA to both determine the appropriate date to disencumber funds awarded under this grant and redirect them to other needs across the State and as indicators of performance and grant management capacity in future competitive grant applications.

Activities:	Amount	Completion Date
ALL PROJECTS	$333,000	10/31/13

Additionally, Aviation/Watercraft requests, Establish/Enhance Emergency Operations Center (EOC) projects, projects requiring Environmental and Historic Preservation (EHP) review and Sole Source Procurement requests will require additional approvals from Cal EMA. Subgrantees must obtain written approval for these activities **prior** to incurring any costs, in order to be reimbursed for any related costs under this grant. Subgrantees are required to obtain a performance bond for any equipment item over $250,000, or any vehicle, aviation, or watercraft (regardless of the cost) financed with homeland security dollars.

Following acceptance of this award, you must enter your grant information into the US Office of Grants and Training, Grant Reporting Tool (GRT), for the December 2012 Biannual Strategy Implementation Report (BSIR) period. The GRT can be accessed online at https://www.reporting.odp.dhs.gov/.

Semi-annual performance reports must be prepared and submitted to Cal EMA via the GRT for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit performance reports could result in grant reduction, termination, or suspension.

This grant is subject to all policies and provisions of the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Your dated signature is required on this letter. Please sign and return the original to your Cal EMA program representative within ten days of receipt, and keep a copy for your files.

For further assistance, please feel free to contact your Cal EMA program representative or the Homeland Security Grants Section at (916) 845-8186.

Sincerely,

MARK S. GHILARDUCCI
Secretary

_____
Anne Kronenberg, Authorized Agent
San Francisco City/County

Print Form

Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

☒ 1. For reference to Committee: Gov

An ordinance, resolution, motion, or charter amendment.

☐ 2. Request for next printed agenda without reference to Committee.

☐ 3. Request for hearing on a subject matter at Committee:

☐ 4. Request for letter beginning "Supervisor _____ inquires"

☐ 5. City Attorney request.

☐ 6. Call File No. _____ from Committee.

☐ 7. Budget Analyst request (attach written motion).

☐ 8. Substitute Legislation File No.

☐ 9. Request for Closed Session (attach written motion).

☐ 10. Board to Sit as A Committee of the Whole.

☐ 11. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

☐ Small Business Commission ☐ Youth Commission ☐ Ethics Commission

☐ Planning Commission ☐ Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.

Sponsor(s):

Supervisor Mark Farrell

Subject:

[Accept and Expend Grant - 2012 Homeland Security Grant Program - $667,670]

The text is listed below or attached:

See attached.

Mark E. Farrell

Signature of Sponsoring Supervisor: _____

For Clerk's Use Only:

121153