



1 [Accept Grant-in-Kind - Federal Highway Administration, Federal Land Access Grant - South  
2 Ocean Beach Trail Project - Valued Up to \$1,690,579]

3 **Resolution authorizing the Recreation and Park Department to accept from Federal**  
4 **Highway Administration, Central Federal Lands Highway Division, an in-kind grant of**  
5 **design and development services valued up to \$1,690,579 for the creation of the South**  
6 **Ocean Beach Trail.**

7  
8 WHEREAS, The San Francisco Recreation and Park Department (RPD) has  
9 jurisdiction over real property owned by the City and County of San Francisco located  
10 between Sloat and Skyline boulevards (Assessor's Parcel Block No. 7281, Lot Nos. 006 and  
11 007) in San Francisco, commonly known as the Great Highway south of Sloat Boulevard; and

12 WHEREAS, The San Francisco Board of Supervisors adopted Resolution No. 152-15,  
13 designates the California Coastal Trail within the boundaries of the City as a Priority  
14 Conservation Area; and

15 WHEREAS, The Great Highway south of Sloat Boulevard, and the adjacent parking  
16 lots serving south Ocean Beach, have been impacted by severe and worsening coastal  
17 erosion that will result in the permanent closure of the westernmost traffic lane; and

18 WHEREAS, The Great Highway south of Sloat Boulevard falls within the 2012 Ocean  
19 Beach Master Plan (OBMP), which is intended to serve as a long-range interagency  
20 adaptation plan to protect threatened infrastructure, improve coastal access, and restore  
21 ecological function; and

1           WHEREAS, The OBMP describes the gradual narrowing and ultimate closure of the  
2 Great Highway south of Sloat Boulevard and creation of a car-free coastal trail as a managed  
3 retreat measure; and

4           WHEREAS, San Francisco Public Works is moving forward with additional traffic lane  
5 reductions and rerouting of the Great Highway south of Sloat Boulevard as part of the Great  
6 Highway Reroute Project that will facilitate the creation of a car-free coastal trail as described  
7 in the OBMP; and

8           WHEREAS, The Recreation and Park Department proposes to create a multi-use bike  
9 path, separated pedestrian path, and native landscaping on the newly vacated roadway, to be  
10 known as the South Ocean Beach Trail Project (the "Project"); and

11           WHEREAS, The Federal Highway Administration (FHWA) oversees the disbursement  
12 of federal funds to state and local governments through the Federal Land Access (FLAP)  
13 Program and has awarded a FLAP grant (the "Grant") valued up to \$1,690,579 for the  
14 purposes of the project; and

15           WHEREAS, The terms of the Grant require that the Grant funds be directed to the  
16 Central Federal Lands Highway Division (CFLHD), a subdivision of FHWA which provides full  
17 service engineering services for the planning, design, and construction of transportation and  
18 trail projects funded through the FLAP program; and

19           WHEREAS, The Grant requires RPD to enter into a Memorandum of Agreement with  
20 the FHWA-CFLHD and the National Park Service- Golden Gate National Recreation Area  
21 outlining the roles and responsibilities of each party to the agreement and the terms and  
22 conditions for design and construction of the Project; and

23           WHEREAS, The terms and conditions of the Grant is detailed in the Agreement on file  
24 at the Clerk of the Board of Supervisors in File No. 160800 which is hereby declared to be  
25 part of this resolution as set forth fully herein; and

1           WHEREAS, The Recreation and Park Commission adopted Resolution No. 1510-007  
2 to accept an in-kind grant of public improvements and related professional services from the  
3 Federal Highway Administration (FHWA) Central Federal Lands Highway Division (CFLHD),  
4 approve the Memorandum of Agreement between the Recreation and Park Department and  
5 the FHWA-CFLHD, and authorize staff to seek all necessary reviews and approvals; and

6           WHEREAS, The Grant terms prohibit including indirect costs in the grant budget; and

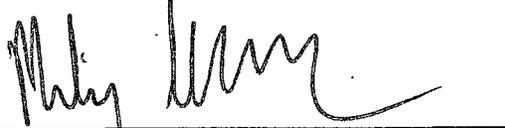
7           WHEREAS, The Grant does not require an amendment to the Annual Salary  
8 Ordinance; now, therefore, be it

9           RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs  
10 as part of this Grant budget; and, be it

11           FURTHER RESOLVED, That the Board of Supervisors authorizes the Recreation and  
12 Park Department to accept an in-kind grant of design and development services valued up to  
13 \$1,690,579 for the creation of the South Ocean Beach Trail; and, be it

14           FURTHER RESOLVED, That the Board of Supervisors authorizes the General  
15 Manager, or his or her designee, to conduct all negotiations, execute and submit all  
16 documents, including, but not limited to applications, agreements, amendments, payment  
17 requests and so on, which may be necessary for the completion of the project.

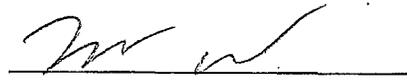
18  
19 Recommended:

20   
21 \_\_\_\_\_

22 General Manager, Recreation and Park Department  
23  
24  
25

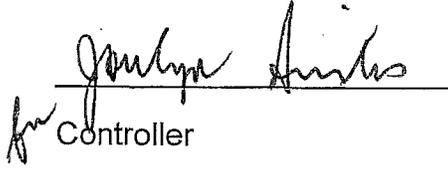
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Approved:



Mayor

Approved:

  
for Controller

**File Number:** \_\_\_\_\_

(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**

(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Federal Land Access Program
2. Department: San Francisco Recreation and Park Department
3. Contact Person: Brian Stokle Telephone: 415-575-5606  
Toni Moran Telephone: 415-581-2555
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$1,690,579
- 6a. Matching Funds Required: 15.47% (\$309,397)  
b. Source(s) of matching funds (if applicable): Proposition K Great Highway Erosion Repair (SFCTA), In-Kind design work provided by San Francisco Planning and Urban Research (\$45,000).
- 7a. Grant Source Agency: Federal Highway Administration (FHWA)  
b. Grant Pass-Through Agency (if applicable): none
8. Proposed Grant Project Summary: Project will create a coastal trail along the southbound lanes of the Great Highway from Sloat Blvd to Skyline Blvd.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: 05/08/2015 End-Date: 3/31/2019
- 10a. Amount budgeted for contractual services: Full Grant \$1,690,579  
b. Will contractual services be put out to bid? No. FHWA will provide grant funding to the Central Federal Highways Land Division (CFHLD) who is responsible for project delivery including contract administration services.  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? The project is federally-funded and geographic preferences are not allowed.  
d. Is this likely to be a one-time or ongoing request for contracting out? See 10a..
- 11a. Does the budget include indirect costs?  Yes  No  
b1. If yes, how much? \$ N/A  
b2. How was the amount calculated? N/A  
c1. If no, why are indirect costs not included?  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain): The grant-in-place does not include force account labor.  
c2. If no indirect costs are included, what would have been the indirect costs?  
Planning staff department and division overhead.
12. Any other significant grant requirements or comments: No.

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |                                                           |                                                     |                                                            |
|-----------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------|
| <input checked="" type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)      | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input checked="" type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)                      | <input type="checkbox"/> New Structure(s)           |                                                            |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

This Grant Project shall comply with ADA Title II Regulations as it relates to program accessibility. To the extent practicable, the project will seek to conform to the US Access Board's Final Guidelines for Outdoor Developed Areas and proposed accessibility guidelines for shared use paths, where such technical criteria is not otherwise incorporated into the 2010 ADA Standards or applicable California Building Codes. Subsequently, construction documents will be reviewed at 30% and 95%, and thereafter the completed set will be approved for ADA Compliance by the Mayor's Office of Disability.

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

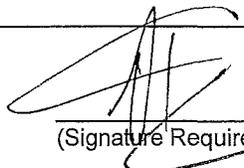
Arfaraz Khambatta, CASp

(Name)

Interim Director - Mayor's Office on Disability

(Title)

Date Reviewed: 6/13/16

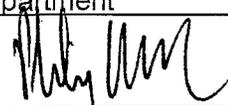
  
(Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Philip A. Ginsburg  
(Name)

General Manager, San Francisco Recreation and Park Department  
(Title)

Date Reviewed: 6/14/2016

  
(Signature Required)

Funding Source	Total
Prop K	\$264,397
Federal Land Access Program (FLAP)	\$1,690,579
SPUR	\$45,000
RPD In-Kind	\$1,810
<b>Total:</b>	<b>\$2,001,786</b>

Phase	Total Cost	Prop K	Source of Cost Estimate
Planning/Conceptual			
Environmental Studies (PA&ED)	\$1,810		RPD Capital Finance Staff and DHR
Right-of-Way			Federal Highway Administration, Central Federal Lands Highway Division
Design Engineering (PS&E)	\$325,000	\$5,278	Federal Highway Administration, Central Federal Lands Highway Division
Construction (CON)	\$1,674,976	\$259,119	Federal Highway Administration, Central Federal Lands Highway Division. Includes escalation from FY15 to FY17.
Operations (Paratransit)			
<b>Total:</b>	<b>\$2,001,786</b>	<b>\$264,397</b>	





U.S. Department  
of Transportation  
**Federal Highway  
Administration**

**Central Federal Lands Highway Division**

August 31, 2015

12300 West Dakota Avenue  
Suite 380A  
Lakewood, CO 80228-2583  
Office: 720-963-3733  
Fax: 720-963-3596  
christopher.longley@dot.gov

In Reply Refer To:  
HFPP-16

Philip A. Ginsburg  
General Manager  
San Francisco Recreation and Park Department  
501 Stanyan St  
San Francisco, CA 94117  
[phil.ginsburg@sfgove.org](mailto:phil.ginsburg@sfgove.org)

Re: South Ocean Beach Trail – CA FLAP SF TR95(1)  
California Federal Lands Access Program – Final Program of Projects

Dear Mr. Ginsburg:

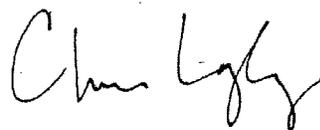
Congratulations. The California Federal Lands Access Program (CA FLAP) Programming Decisions Committee (PDC) has accepted the above referenced project into the final program of projects. The scope, funding, and preliminary schedule are as follows:

- **Scope:** Remove 160,700 square feet of asphalt from the southbound lanes of the Great Highway from Sloat Boulevard to Skyline Boulevard. A 12-foot wide path will be resurfaced, a 50-space parking lot will be added, bicycle parking and site furnishing areas will be developed, and the area will be revegetated/reconditioned.
- **Funding:** Estimated total project cost is \$1,721,000\*. The City and County of San Francisco will be responsible for the local cash match of 15.47% of the total project costs, estimated to be \$266,239\*, per the conditions of the reimbursable agreement. *\*All funding is shown in FY15 dollars, costs will be escalated to the anticipated program years in the reimbursable agreement.*
- **Preliminary Schedule:** This project is preliminarily programmed for construction funding in fiscal year 2018 based on availability of funding. The actual year funds are obligated for construction may change due to changes to the program.

The Project Manager will be in contact with you shortly to finalize the Memorandum of Agreement (Project Agreement), that will document the scope of the project as well as the roles and responsibilities of each stakeholder, and a modification to the reimbursable agreement to meet the match requirements of the project as specified above.

We appreciate your interest in the California Federal Lands Access Program and look forward to continue working with you on this project.

Sincerely,



Christopher Longley, P.E.  
Federal Lands Access Program Manager

Cc: Toni Moran, Environmental Specialist, SF Recreation & Parks, [toni.moran@sfgov.org](mailto:toni.moran@sfgov.org)  
Christine Lehnertz, General Superintendent, Golden Gate NRA, [Chris\\_Lehnertz@nps.gov](mailto:Chris_Lehnertz@nps.gov)  
Nate Allen, Project Manager, CFLHD [nathan.allen@dot.gov](mailto:nathan.allen@dot.gov)  
Albert Soares, Caltrans PDC Representative, [albert.soares@dot.ca.gov](mailto:albert.soares@dot.ca.gov)  
Patrick DeChellis, County Engineers Association of California PDC Representative,  
[pdechellis@dpw.lacounty.gov](mailto:pdechellis@dpw.lacounty.gov)  
Ryan Tyler, Central Federal Lands PDC Representative, [ryan.tyler@dot.gov](mailto:ryan.tyler@dot.gov)

**FEDERAL LANDS ACCESS PROGRAM**  
**PROJECT MEMORANDUM OF AGREEMENT**

**Project / Facility Name:** South Ocean Beach Trail

**Project Route:** Bicycle Route 95

**State:** California

**City(ies):** City and County of San Francisco

**Owner of Federal Lands to which the Project Provides Access:** National Park Service

**Entity with Title or Maintenance Responsibility for Facility:** City and County of San Francisco

**Type of Work:** The project includes environmental compliance, preliminary engineering, construction and construction engineering for 0.78 miles of the South Ocean Beach Trail between Sloat Boulevard and Skyline Boulevard. Specific project elements include removal of approximately 160,700 square feet of asphalt from the southbound lanes of the Great Highway, resurfacing of a 12-foot wide paved trail, addition of a 50-space vehicle parking lot, bicycle parking, site furnishing areas, and revegetation.

This Agreement does not obligate (commit to) the expenditure of Federal funds nor does it commit the parties to complete the project. Rather, this Agreement sets forth the respective responsibilities as the project proceeds through the project development process.

**Parties to this Agreement:** The City and County of San Francisco (City), the National Park Service, Golden Gate National Recreation Area (NPS-GGNRA) and the Federal Highway Administration Central Federal Lands Highway Division (FHWA-CFLHD).

The Program Decision Committee approved this project to be added to the final program of projects on August 31, 2015.

**AGREED:**

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Philip A. Ginsburg, General Manager, SFRPD, City and County of San Francisco      Date

Approved as to Form:  
Dennis J. Herrera  
City Attorney

By: \_\_\_\_\_  
Robert A. Bryan  
Deputy City Attorney

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Christine Lehnertz, Superintendent NPS, Golden Gate National Recreation Area      Date

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Ingrid Allen, Acting Director of Project Delivery, CFLHD      Date

## **PURPOSE OF THIS AGREEMENT**

This Agreement documents the intent of the parties and sets forth the anticipated responsibilities of each party in the development, construction, and future maintenance of the subject project as described in this agreement. The purpose of the Agreement is to identify and assign responsibilities for the environmental analysis, design, right-of-way, utilities, acquisition, and construction as appropriate for this programmed project, and to ensure maintenance of the facility for public use if improvements are made. The parties understand that any final decision as to design or construction will not be made until after the environmental analysis required under the National Environmental Policy Act (NEPA) and the California Environmental Quality Act ("CEQA") is completed. This does not prevent the parties from assigning proposed design criteria to be studied in the NEPA or CEQA process. Any decision to proceed with the design and construction of the project will depend on the availability of federal and City appropriations at the time of obligation and other factors, such as issues raised during the NEPA or CEQA process, a natural disaster that changes the need for the project, a change in Congressional direction, or other relevant factors.

If Federal Lands Access Program (FLAP) funds are used for the development or construction of this project, the City and County of San Francisco agrees, subject to the budgetary and fiscal provisions of the City Charter, to provide a matching share equal to 15.47 percent (11.47 percent minimum match plus 4.00 percent overmatch) of the total cost of the project, as detailed more fully in Section J below.

### **A. AUTHORITY**

This Agreement is entered into between the signatory parties pursuant to the provisions of 23 U.S.C. 201 and 204

City and County of San Francisco Charter and Municipal Codes.

### **B. JURISDICTION AND MAINTENANCE COMMITMENT**

The City and County of San Francisco has jurisdictional authority to operate and maintain the existing facility and will, subject to the budgetary and fiscal provisions of its Charter, operate and maintain the completed project at its expense.

### **C. FEDERAL LAND MANAGEMENT AGENCY COORDINATION**

The City and County of San Francisco has coordinated project development with the National Park Service (NPS). NPS support of the project is documented in the Support Form – Acknowledgement of Coordination with Federal Land Management Agency, signed by Frank Dean, General Superintendent, Golden Gate National Recreation Area, on January 28, 2015. Each party to this agreement who has a primary role in NEPA, CEQA, design, or construction shall coordinate their activities with NPS.

#### **D. PROJECT BACKGROUND/SCOPE**

See attached application for background information.

The South Ocean Beach Trail project will resurface and restripe approximately 0.8 miles of existing asphalt on the Great Highway to define a 12-foot, two-way, multi-use active transportation path between Sloat and Skyline Boulevards (adjacent to South Ocean Beach and the San Francisco Zoo). Improvements to include removal of approximately 160,700 square feet of asphalt not designated for multi-use path or parking access, addition of adjacent 6-foot wide gravel or decomposed granite walking trail, revegetation/recondition of 169,000 square feet of unpaved areas with native plant palette and integrated measures to manage windblown sand as funding permits, and development of approximately 10,000 square feet for site furnishings and bicycle parking at key locations. Also included is a 50-space, approximately 19,500 square foot coastal access parking lot located near Skyline Boulevard and outside of wind-blown sand and coastal erosion areas.

Agency involvement will include the City and County of San Francisco (City) and the National Park Service, Golden Gate National Recreation Area (NPS-GGNRA). The project is anticipated to be located wholly within the City's right of way. Existing parking and beach access is GGNRA property. Caltrans property exists at the southern terminus at Skyline Boulevard. The project will terminate prior to Caltrans property and the trail crossing of Skyline Boulevard will, subject to the budgetary and fiscal provisions of the City Charter, be completed by the City. NPS will likely have to grant access for design and construction activities on NPS property.

The City's Great Highway interim rerouting project, which reduces the roadway from four lanes to two lanes, is assumed to be completed prior to construction of the proposed project. The interim rerouting project will remove vehicular traffic from the future trail and parking lot areas.

#### **E. PROJECT BUDGET**

<b>Item</b>	<b>Estimate (\$)</b>	<b>Comments</b>
Preliminary Engineering & NEPA	\$325,000	Includes scoping and contracting activities, and landscape architecture design
Construction	\$1,353,160	
Construction Engineering	\$140,000	
Contingency (10%)	\$181,816	
<b>Total</b>	<b>\$1,999,976</b>	

Increases to the overall project budget must be approved by the City.

**F. ROLES AND RESPONSIBILITIES**

Responsible Party	Product/Service/Role	Comments
FHWA-CFLHD	<ul style="list-style-type: none"> <li>• Manage project development schedule and preliminary engineering costs</li> <li>• Be the lead agency for NEPA</li> <li>• Prepare and approve NEPA environmental documents and make project decisions based on the NEPA documents</li> <li>• Provide NEPA document and background information to the City for use in preparation of the CEQA document</li> <li>• Provide public meeting project materials</li> <li>• Perform topographic surveys and environmental surveys, as required</li> <li>• Obtain permits required for Federally constructed projects</li> <li>• Development of the plans, specifications and estimates (PS&amp;E). Provide project partners with draft PS&amp;E at project milestone phases for review</li> <li>• Provide utility investigations, relocation design services not provided by utility companies, and utility agreements</li> <li>• Advertise and award the construction contract</li> <li>• Administer the contract during construction</li> <li>• Provide Project Engineer on site for construction administration</li> </ul>	

Responsible Party	Product/Service/Role	Comments
City and County of San Francisco <sup>1</sup>	<ul style="list-style-type: none"> <li>• Designate a single point of contact, who will be the primary contact and act as a liaison to your agency for FHWA-CFLHD's staff during project development and construction</li> <li>• Provide available data on traffic, accidents, material sources, environmental resources, topographic surveys, Great Highway rerouting project etc.</li> <li>• Comply with FLAP funding timeframe requirements. The project assumes the construction of the Great Highway interim rerouting project, which reduces the roadway from four lanes to two lanes and is estimated to be completed by March 31, 2018.</li> <li>• Be the CEQA Lead Agency</li> <li>• Complete all compliance documentation reviews and approve CEQA document</li> <li>• Review the environmental documents, plans and specifications at each phase of design</li> <li>• Lead public involvement activities</li> <li>• Attend reviews and meetings</li> <li>• Provide landscape architecture design</li> <li>• Obtain permits and approvals other than those required for Federal constructed projects including, but not limited to City Arts Commission, Structural Maintenance, SFPUC, and the Mayor's Office on Disability</li> <li>• In coordination with the FHWA-CFLHD project manager, ensure that the completed PS&amp;E is consistent with the intended outcome</li> <li>• Provide encroachment permits for design and construction activities</li> <li>• Obtain all rights necessary to construct, operate, and maintain the facility</li> <li>• Assume responsibility of the NPDES permit, if required, after project completion</li> <li>• Attend a final inspection upon completion of construction</li> <li>• Provide final acceptance of the project</li> <li>• Provide long term maintenance and operation of the facility</li> </ul>	

<sup>1</sup> Note that all the City's obligations are subject to the budgetary and fiscal provisions of the City Charter and the availability of funds appropriated for the performance of this agreement.

Responsible Party	Product/Service/Role	Comments
NPS – Golden Gate National Recreation Area	<ul style="list-style-type: none"> <li>• Designate a single point of contact, who will be the primary contact and act as a liaison to your agency for FHWA-CFLHD’s staff during project development and construction</li> <li>• Provide available data on traffic, environmental resources, topographic surveys, etc.</li> <li>• Review the environmental documents, plans and specifications at each phase of design</li> <li>• Provide public involvement support as needed</li> <li>• Attend reviews and meetings</li> <li>• Grant access to NPS property for design and construction activities.</li> </ul>	

**G. ROLES AND RESPONSIBILITIES – SCHEDULE**

Responsible Lead	Product/Service/Role	Schedule Start-Finish	Comments
FHWA-CFLHD	NEPA compliance document	May 2016 – 3/6/17	
City	CEQA compliance document	4/3/17	
FHWA-CFLHD	15% Plan Submittal	9/16/16	
City	Review of 15% Plans	9/19/16 – 9/30/16	
FHWA-CFLHD	50% PS&E submittal	1/17/17	
City	Project team review of 50% PS&E	1/18/17 – 1/31/17	
FHWA-CFLHD	50% Field Review	2/2/17	
FHWA-CFLHD	Revised 50% PS&E for SF RPD Review	3/6/17	
City	Rec & Park Commission approval of 50% PS&E	3/7/17 – 4/3/17	
FHWA-CFLHD	95% PS&E submittal	5/12/17	
City	Review of 95% PS&E	5/15/17 – 5/29/17	
FHWA-CFLHD	Completion of 100% PS&E	7/18/17	FY17 backup
City	Permits required for non-Federal projects	8/16/17	
City	Complete construction of Great Highway rerouting project	Finish 3/31/18	
FHWA-CFLHD	Construction of project	Apr 2018 – Jul 2018	

## **H. PROPOSED DESIGN STANDARDS**

Final design standards will be determined through the NEPA and CEQA process.

<b>Criteria</b>		<b>Comments</b>
Standard	<i>AASHTO Guide for Development of Bicycle Facilities (2012)</i>	
Functional Classification	Shared use path	
Surface Type	Asphalt/decomposed granite (or other unpaved surfacing)	
Design Volume	N/A	

## **I. ANTICIPATED FUNDING FOR ESTIMATED COSTS**

<b>Fund Source</b>	<b>Amount</b>	<b>Comments</b>
Federal Lands Access Program	\$1,690,579	
City – Cash Match (13.22%)	\$264,397	
City – In-Kind Match (2.25%)	\$45,000	City will provide landscape architecture design
<b>TOTAL</b>	<b>\$1,999,976</b>	

## **J. MATCHING SHARE REQUIREMENTS**

Matching or cost sharing requirements will be satisfied following the obligation of funds to the project by: allowable costs incurred by the local government (landscape architecture design) and cash donations.

Costs counting toward satisfying a cost sharing or matching requirement must be verifiable from the records of the party responsible for meeting the matching requirements. The records must demonstrate how the value of costs incurred by the local government in-kind contributions was derived. All records associated with valuations or costs under Section I shall be accessible and be maintained for three years following project close-out.

### **K. PROJECT TEAM MEMBERS - POINTS OF CONTACT**

The following table provides the points of contact for this project. They are to be the first persons to deal with any issues or questions that arise over the implementation of each party's role and responsibility for this agreement.

<b>Name/Title</b>	<b>Organization</b>	<b>Address/Phone Number/Email</b>
Toni Moran, Environmental Specialist  Alternate: Stacy Bradley	City and County of San Francisco	Address: 30 Van Ness Ave. 3 <sup>rd</sup> Floor, Suite 3000 San Francisco, CA 94102 Telephone: 415.581-2555 Email: <a href="mailto:Toni.Moran@sfgov.org">Toni.Moran@sfgov.org</a>  Telephone: 415.575-5609 Email: <a href="mailto:Stacy.Bradley@sfgov.org">Stacy.Bradley@sfgov.org</a>
Kirsten Holder, Landscape Architect  Alternate: Brian Aviles	NPS-GGNRA	Address: Fort Mason Building 201 San Francisco, CA 94123 Telephone: 415.461.4934 Email: <a href="mailto:Kirsten_Holder@nps.gov">Kirsten_Holder@nps.gov</a>  Telephone: 415.461.4942 Email: <a href="mailto:brian_aviles@nps.gov">brian_aviles@nps.gov</a>
Nate Allen, Project Manager	FHWA-CFLHD	Address: 12300 Dakota Ave. Lakewood, CO 80228 Telephone: 720.963.3668 Email: <a href="mailto:nathan.allen@dot.gov">nathan.allen@dot.gov</a>

### **L. CHANGES/AMENDMENTS/ADDENDUMS**

The agreement may be modified, amended, or have addendums added by mutual agreement of all parties. The change, amendment, or addendum must be in writing and executed by all of the parties.

The types of changes envisioned include, but are not limited to, changes that significantly impact scope, schedule, or budget; changes to the local match, either in type or responsibility; changes that alter the level of effort or responsibilities of a party. The parties commit to consider suggested changes in good faith. Failure to reach agreement on changes may be cause for termination of this agreement.

A change in the composition of the project team members does not require the agreement to be amended.

It is the responsibility of the project team members to recognize when changes are needed and to make timely notification to their management in order to avoid project delivery delays.

**M. ISSUE RESOLUTION PROCEDURES MATRIX**

Issues should be resolved at the lowest level possible. The issue should be clearly defined in writing and understood by all parties. Escalating to the next level can be requested by any party. When an issue is resolved, the decision will be communicated to all levels below.

<b>FHWA-CFLHD</b>	<b>City and County of San Francisco</b>	<b>NPS-GGNRA</b>	<b>Time</b>
Nate Allen, Project Manager	Toni Moran, Environmental Specialist	Kirsten Holder, Landscape Architect	<i>14 days</i>
Gary Strike, Project Management Engineer	Stacy Bradley, Deputy Director of Planning, Capital and Planning Division, Recreation and Park Department	Brian Aviles, Acting Chief of Planning	<i>7 days</i>
Ingrid Allen, Acting Director of Project Delivery	Dawn Kamalanathan, Director of Capital and Planning Division, Recreation and Park Department	Aaron Roth, Deputy Superintendent	<i>30 days</i>

**N. TERMINATION**

This agreement may be terminated by mutual written consent of all parties. This agreement may also be terminated by either party if either the NEPA/CEQA process or funding availability requires a change and the parties are not able to agree to the change. Any termination of this agreement shall not prejudice any rights or obligations accrued to the parties prior to termination. If Federal Access funds have been expended prior to termination, the party responsible for the match agrees, subject to the budgetary and fiscal provisions of the City Charter, to provide a match in the applicable percentage of the total amount expended on the project prior to the termination.

**RECREATION AND PARK COMMISSION**  
**City and County of San Francisco**  
**Resolution No. 1510-007**

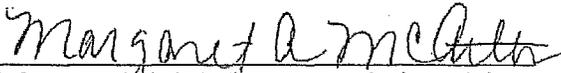
**SOUTH OCEAN BEACH MULTI-USE TRAIL**

**RESOLVED**, That this Commission does 1) recommend that the Board of Supervisors authorize the Recreation and Park Department to accept and expend a grant of public improvements and related professional services valued up to \$1,735,579 from the Federal Highway Administration (FHWA) Central Federal Lands Highway Division (CFLHD) for the design and construction of the South Ocean Beach multi-use trail and associated site improvements, 2) approve the Memorandum of Agreement between the Recreation and Park Department and the FHWA CFLHD, and 3) authorize staff to seek all necessary reviews and approvals.

Adopted by the following vote:

Ayes	5
Noes	0
Absent	0

I hereby certify that the foregoing resolution  
was adopted at the Recreation and Park  
Commission meeting held on October 15, 2015

  
Margaret A. McArthur, Commission Liaison



Edwin M. Lee, Mayor  
Philip A. Ginsburg, General Manager

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Brian Stokle, Recreation and Park Dept., Capital & Planning  
**DATE:** June 20, 2016  
**SUBJECT:** Accept In-Kind Grant Resolution for Subject Grant  
**GRANT TITLE:** Federal Land Access Program

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Attached please find the original and 4 copies of each of the following:

- \_\_\_ Proposed grant resolution; original signed by Department, Mayor, Controller
- \_\_\_ Grant information form, including disability checklist
- \_\_\_ Grant budget
- \_\_\_ Grant award letter from funding agency
- \_\_\_ Contracts, Leases/Agreements (if applicable)
- \_\_\_ Other (Explain): Rec Park Commission Resolution

**Special Timeline Requirements:**

*Need resolution approved before July 26, 2016 Board meeting to avoid delay of project and contract cost escalation.*

**Departmental representative to receive a copy of the adopted resolution:**

Name: Brian Stokle

Phone: 415-575-5606

Interoffice Mail Address: 30 Van Ness Ave, Suite 3000

Certified copy required    Yes                       No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative**

**Sponsor(s):**

Supervisor Katy Tang

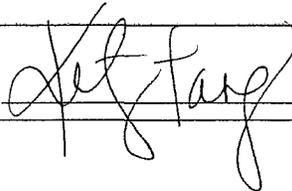
**Subject:**

Accept Grant-in-Kind - Federal Highway Administration, Federal Land Access Grant valued up to \$1,690,579 - South Ocean Beach Train Project

**The text is listed below or attached:**

Please see attached

Signature of Sponsoring Supervisor:



For Clerk's Use Only:

