

BOARD of SUPERVISORS



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MEMORANDUM

Date: September 18, 2019

To: The Honorable Members, Board of Supervisors

From:  Angela Calvillo, Clerk of the Board

Subject: Administrative, Planning Codes - South of Market Community Advisory Committee (File No. 181215)

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 181215 Administrative, Planning Codes - South of Market Community Advisory Committee

- Does a current body address the same or similar subject matter?

No. There is no other body charged with addressing the same subject matter.

- Language requiring the body to meet at least once every four months

Page 7, Lines 9-10, Section 5.26-5, entitled "Meetings and Procedures," states "Following the inaugural meeting, the Committee shall hold a regular meeting not less than once every three months until the sunset date set forth in Section 5.26-6."

- Language indicating members serve at the pleasure of the appointing authority

No. Suggest adding the following language "Members of the Advisory Committee shall serve at the pleasure of their respective appointing authorities and may be removed by the member's appointing authority at any time."



- Language establishing attendance requirements

Page 4, Lines 14-21, entitled "Organization and Terms of Office," states "Any voting member who misses three regular meetings of the Committee within a six-month period without the express approval of the Committee by majority vote at or before each missed meeting shall be deemed to have resigned from the Committee 10 days after the third unapproved absence."

- Number of seats and qualifications

There are a total of 11 seats: 7 appointed by the Board of Supervisors and 3 appointed by the Mayor.

Seats 1, 2, 3, 4, 5, 6, and 7 shall be held by individuals nominated by the District 6 Supervisor and appointed by the Board of Supervisors as follows:

- *Seat 1 shall be held by an individual who has small business expertise.*
- *Seat 2 shall be held by an individual with familiarity and experience in infrastructure and/or safety, as relating to pedestrians, bicyclists, or transit.*
- *Seat 3 shall be held by an individual who has familiarity and experience in historic preservation and/or cultural preservation.*
- *Seat 4 shall be held by an individual who has familiarity and experience in development and/or management of affordable housing.*
- *Seat 5 shall be held by an individual who provides direct social services to SoMa residents.*
- *Seats 6 and 7 shall have no additional required qualifications.*

Seats 8, 9, 10, and 11 shall be held by individuals appointed by the Mayor as follows:

- *Seat 8 shall be held by an individual with a record of advocacy for parks, recreation, and open space in San Francisco.*
- *Seat 9 shall be held by an individual who has expertise in employment development or represents labor interests.*
- *Seats 10 and 11 shall have no additional required qualifications.*

There shall be 11 alternate members of the Committee, one designated for each of the 11 seats. Alternate members shall be appointed for their respective seats in the same manner prescribed in subsections (b) and (c). The alternate members of the Committee would ideally meet the requirements set forth in subsections (b) and (c) for their respective seats. An alternate shall temporarily serve on the Committee as a voting member when there is a vacancy in the seat, or when the seat is filled but the member holding the seat is absent from the meeting; the same holds true for an alternate serving on a subcommittee or working group.



- Term limits (i.e., commencement date? staggered terms?)

The Committee shall hold its inaugural meeting not more than 30 days after voting members have been appointed to six seats.

Members of the Committee shall serve three-year terms; provided, however, that the term of the initial appointees, including alternates, in Seats 1, 2, 7, and 8 shall expire at noon on August 1, 2021; the term of the initial appointees in Seats 3, 4, 9, and 10, including alternates, shall expire at noon on August 1, 2022; and the term of the initial appointees in Seats 5, 6, and 11, including alternates, shall expire at noon on August 1, 2023.

- Administering department

The Planning Department will provide administrative and clerical support.

- Reporting requirements

There are no reporting requirements. However, the general purpose of the Committee shall be to provide input to the Board of Supervisors, the Mayor, and City agencies regarding the implementation of the Central SoMa Plan, Western SoMa Area Plan, and East SoMa Area Plan. The City agencies to which the Committee may provide input include, but are not limited to, the Planning Department, the Mayor's Office of Housing and Community Development, the Office of Economic and Workforce Development, the Municipal Transportation Agency, the Recreation and Park Department, Public Works, the Arts Commission, and the Interagency Planning and Implementation Committee. Prioritization of revenue expenditures described in subsection (b) below that are collected from development projects in the Central SoMa Plan Area shall be consistent with the Central SoMa Implementation Program document.

- Sunset date

Unless the Board of Supervisors by ordinance extends the term of the Committee, this Article XXVI, and hence the Committee, shall expire by operation of law, and the Committee shall terminate, on January 1, 2035. After that date, the City Attorney shall cause this Article XVI to be removed from the Administrative Code. Notwithstanding Rule 2.21 of the Board of Supervisors Rules of Order, which provides that advisory bodies created by the Board should sunset within three years, the Board intends the Committee to exist for longer than three years.

