

Table Of Contents

Applicant: San Francisco Department of Public Health
Application Number: (To be assigned)
Project Title: Strengthening STD Prevention and Control for Health Departments (STD PCHD)
Status: Work In Progress (Post Award)

Please verify if all attachments in the application package appear as expected.

Online Forms

Grant Announcement

Additional Information to be Submitted

1. SF-424 Application for Federal Assistance Version 2
2. SF-424A Budget Information - Non-Construction
3. Project Abstract Summary
4. Application Upload
 - (Upload #1): PCHD Supplemental DIS Budget Narrative Yr1
 - (Upload #2): PCHD Supplemental DIS Work Plan Yr1
5. Miscellaneous

Note: Upload document(s) printed in order after online forms.

Disclosures

It appears that all attachments in the application have been processed correctly. Please review the application to ensure that the attached files display correctly as uploaded.

Application for Federal Assistance SF-424

Version 02

* 1. Type of Submission: <input type="radio"/> Preapplication <input checked="" type="radio"/> Application <input type="radio"/> Changed/Corrected Application	* 2. Type of Application: <input type="radio"/> New <input type="radio"/> Continuation <input checked="" type="radio"/> Revision	* If Revision, select appropriate letter(s): Increase Award * Other (Specify)
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* 3. Date Received:	4. Applicant Identifier:
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5a. Federal Entity Identifier:	* 5b. Federal Award Identifier: NH25PS005141
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State Use Only:

6. Date Received by State:	7. State Application Identifier:
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8. APPLICANT INFORMATION:

* a. Legal Name: San Francisco Department of Public Health
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* b. Employer/Taxpayer Identification Number (EIN/TIN): 1946000417A8	* c. Organizational DUNS: 103717336
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d. Address:

* Street1:	101 Grove St
Street2:	
* City:	San Francisco
County:	
* State:	California
Province:	
* Country:	UNITED STATES
* Zip / Postal Code:	94102-4505

e. Organizational Unit:

Department Name:	Division Name:
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f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Dr.	* First Name: Susan
Middle Name:	
* Last Name: Philip	
Suffix:	

Title: Health Officer

Organizational Affiliation:

* Telephone Number: 415-554-2898	Fax Number:
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* Email: susan.philip@sfdph.org

Application for Federal Assistance SF-424

Version 02

9. Type of Applicant 1: Select Applicant Type:

County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

CDC-National Center for HIV/AIDS, Viral Hepa

11. Catalog of Federal Domestic Assistance Number:

93.977

CFDA Title:

Preventive Health Services_ Sexually Transmitted Diseases Control Grants

*** 12. Funding Opportunity Number:**

Not Applicable

* Title:

Not Applicable

13. Competition Identification Number:

Not Applicable

Title:

Not Applicable

14. Areas Affected by Project (Cities, Counties, States, etc.):

See attached file: 1235-City and County of San Francisco.docx; Mime Type: application/vnd.openxmlformats-officedocument.wordprocessingml.document; Location: 1099596.SF424_2_1_P2.optionalFile1;

*** 15. Descriptive Title of Applicant's Project:**

Strengthening STD Prevention and Control for Health Departments (STD PCHD)

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="2246359"/>
* b. Applicant	<input type="text" value="0"/>
* c. State	<input type="text" value="0"/>
* d. Local	<input type="text" value="0"/>
* e. Other	<input type="text" value="0"/>
* f. Program Income	<input type="text" value="0"/>
* g. TOTAL	<input type="text" value="2246359"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

- Yes
- No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

**** I AGREE**

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

Application for Federal Assistance SF-424

Version 02

*** Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

BUDGET INFORMATION - Non-Construction Programs**SECTION A - BUDGET SUMMARY**

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. PS19-1901.NH25 Strengtl	93.977			\$2,246,359.00		\$2,246,359.00
2. PS19-1901.NH25 Strengtl						
3. PS19-1901.NH25 Strengtl						
4. PS19-1901.NH25 Strengtl						
5. Totals				\$2,246,359.00		\$2,246,359.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) PS19-1901.NH25 Strengtl	(2) PS19-1901.NH25 Strengtl	(3) iing STD Prevention and Co	(4) ng STD Prevention and C	
a. Personnel	\$589,389.00				\$589,389.00
b. Fringe Benefits	\$235,756.00				\$235,756.00
c. Travel	\$11,700.00				\$11,700.00
d. Equipment					
e. Supplies	\$26,336.00				\$26,336.00
f. Contractual	\$1,059,542.00				\$1,059,542.00
g. Construction					
h. Other	\$265,900.00				\$265,900.00
i. Total Direct Charges (sum of 6a-6h)	\$2,188,623.00				\$2,188,623.00
j. Indirect Charges	\$57,736.00				\$57,736.00
k. TOTALS (sum of 6i and 6j)	\$2,246,359.00				\$2,246,359.00

7. Program Income					
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Standard Form 424A (Rev. 7-97)
Prescribed by OMB Circular A-102

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8 PS19-1901.NH25 Strengthening STD Prevention and Control for Health Departu				
9. PS19-1901.NH25 Strengthening STD Prevention and Control for Health Depart				
10. PS19-1901.NH25 Strengthening STD Prevention and Control for Health Departu				
11. PS19-1901.NH25 Strengthening STD Prevention and Control for Health Departu				
12. TOTAL (sum of lines 8-11)				

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$2,246,359.00	\$561,589.75	\$561,589.75	\$561,589.75	\$561,589.75
14. Non-Federal					
15. TOTAL (sum of lines 13 and 14)	\$2,246,359.00	\$561,589.75	\$561,589.75	\$561,589.75	\$561,589.75

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. PS19-1901.NH25 Strengthening STD Prevention and Control for Health Depart				
17. PS19-1901.NH25 Strengthening STD Prevention and Control for Health Depar				
18. PS19-1901.NH25 Strengthening STD Prevention and Control for Health Depart				
19. PS19-1901.NH25 Strengthening STD Prevention and Control for Health Depar				
20. TOTAL (sum of lines 16-19)				

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges: \$2,188,622	22. Indirect Charges: \$57,736
23. Remarks:	

Project Abstract Summary

Program Announcement (CFDA)

* Program Announcement (Funding Opportunity Number)

* Closing Date

* Applicant Name

San Francisco Department of Public Health

* Length of Proposed Project

60

Application Control No.

Federal Share Requested (for each year)

* Federal Share 1st Year

\$ 2,246,359.00

* Federal Share 2nd Year

\$ 0.00

* Federal Share 3rd Year

\$ 0.00

* Federal Share 4th Year

\$ 0.00

* Federal Share 5th Year

\$ 0.00

Non-Federal Share Requested (for each year)

* Non-Federal Share 1st Year

\$ 0.00

* Non-Federal Share 2nd Year

\$ 0.00

* Non-Federal Share 3rd Year

\$ 0.00

* Non-Federal Share 4th Year

\$ 0.00

* Non-Federal Share 5th Year

\$ 0.00

* Project Title

Strengthening STD Prevention and Control for Health Departments (STD PCHD)

Project Abstract Summary

*** Project Summary**

SFDPH will use the PCHD supplemental funding to support disease investigation for COVID-19 and other infectious diseases in alignment with the four goals of this funding; i. conduct disease investigation, ii. outbreak response, iii. linkage to prevention and treatment and iv. case management and oversight.

SFDPH aims to expand the existing DIS workforce by hiring more DIS and workforce support staff, with an emphasis around diversity, equity and inclusion practices. We will also create a new fellowship pathway program for DIS called the DIS Rapid Response Reserve for Accelerated Disease Response (RADR) focused on enhancing our ability to respond to outbreaks in a flexible, experienced and urgent manner.

Training and skill building of this workforce is another critical component. In writing the Workplan for these funds, we surveyed 30 DIS and workforce support staff and developed a list of specific training needs related to organizational skills, communication, supervision, leadership and time management. Monitoring and evaluation will be implemented to ensure quality assurance and improvement processes. Additionally, funds will be used for consultation around improving the data management/informatics tools and resources available to the DIS workforce and support staff.

*** Estimated number of people to be served as a result of the award of this grant.**

880000

Upload #1

Applicant: San Francisco Department of Public Health
Application Number: (To be assigned)
Project Title: Strengthening STD Prevention and Control for Health Departments (STD PCHD)
Status: Work In Progress (Post Award)
Document Title: PCHD Supplemental DIS Budget Narrative Yr1

**San Francisco Department of Public Health, Population Health Division
Strengthening STD Prevention and Control for Health Departments (STD PCHD)
Cooperative Agreement (CDC-RFA-PS19-1901)**

**Budget Justification
January 1, 2021 - December 31, 2021**

A. SALARIES AND WAGES

589,389

Position Title and Name	Annual Salary	Time	Months	Amount Requested
Principal Investigator S. Philip	\$ 317,590	5%	6	In Kind
Co-Principal Investigator S. Cohen	\$ 286,364	5%	6	In Kind
Co-Principal Investigator D. Sachdev	\$ 269,464	5%	6	In Kind
0922 Program Manager	\$ 150,000	100%	6	\$ 75,000
2593 LINCS Manager	\$ 126,568	100%	6	\$ 63,284
Business Analyst R. Watt	\$ 115,000	5%	6	\$ 2,875
2232 Medical Director	\$ 293,000	100%	6	\$ 146,500
2593 Health Program Coordinator III	\$ 126,568	200%	6	\$ 126,568
2803 Epidemiologist II	\$ 128,440	100%	6	\$ 64,220
2119 Health Care Analysts	\$ 110,942	200%	6	\$ 110,942
Total Salaries				\$ 589,389

Job Description

1. Principal Investigator (S. Philip)

This position is the PI for the SFDPH PHD STD PCHD Project and will work with the Project leaders to ensure that the Project meets all funding requirements, follows the standardized protocols and procedures, and adheres to CDC's Data Security and Confidentiality Guidelines. As the Director of the SFDPH Population Health Division, this position has overall oversight and responsibility for all grants awarded to the Division and for the Program's compliance with funding requirements.

2. Co-Principal Investigator (S. Cohen)

This position is the Co PI for the SFDPH PHD STD PCHD Project who will work with the program manager and medical director to ensure that the Project meets all funding requirements and follows standardized protocols and procedures. They will participate/attend mandatory STD PCHD conference calls and project meetings. Dr. Cohen is the STD Controller for San Francisco and the Director of the SFDPH PHD Disease Prevention and Control Branch, which includes SF City Clinic and the disease intervention specialists. Therefore, this position will provide primary oversight and direction-setting to meet STD PCHD objectives, and is the primary liaison for developing and implementing local STD policies and guidelines.

3. Co-Principal Investigator (D. Sachdev)

This position is the Co PI for the SFDPH PHD STD PCHD Project who will work with the program manager and medical director to ensure that the Project meets all funding requirements and follows standardized protocols and procedures. This position is a Clinical Prevention Specialist and medical director of the Syphilis/HIV LINCS program, supervising the two managers of the LINCS Team; oversees development and evaluation of new tools and analytic approaches to inform case/partner prioritization and investigation requirements. This position also develops programs and oversees staff to conduct other work across the HIV/STD prevention and treatment continuum, including quality improvement efforts for STD screening in HIV care clinics, HIV care linkage and re-engagement, and public health detailing. This position provides leadership and guidance to define program evaluation questions and analyses to improve STD Program approaches and activities.

4. Program Manager (TBD)

This position through ARCHES will oversee the HIV/STI program epidemiology and analyst team, including epidemiological and analyst staff working on DIS workforce outcomes and evaluation, as well as all other HIV/STI program grant writing and reporting. Responsible for hiring, training and supervision of Epidemiologist II position. Will also coordinate and collaborate with the Health Program Coordinator III responsible for cross-DIS performance improvement within the new reserve for accelerated disease response (RADR) group.

5. LINCS Manager (TBD)

This position provides oversight and management under direction of the Medical Director to the LINCS program, which provides comprehensive sexual health services, partner services, and linkage to care and treatment to people diagnosed with sexually transmitted infections, including syphilis and HIV. Responsible for supervision of STI and HIV coordinators in 20+ person team of DIS and navigators focused on HIV and STI prevention at City Clinic. Supervision responsibilities also includes Health Worker Supervisors, DCI and Health Program Coordinators and supervisors.

6. Business Analyst (R. Watt)

This position is responsible for providing fiscal oversight and administrative support for the Project; for negotiating and setting-up budgets; working with the local fiscal department and budget staff; and preparing budget revisions as needed. This position also ensures appropriate budget expenditures on the necessary timetable.

7. Medical Director (TBD)

Responsible for formation and oversight of the new DIS reserve for accelerated disease response 'RADR' group. Will provide vision and leadership from a medical perspective to all ongoing activities related to establishing and expanding the DIS workforce, further training and skill building activities, outbreak response and monitoring and evaluating ongoing QA/QI work. Provides direct supervision to the Health Program Coordinator III responsible for overseeing the DIS Fellowship and Recruitment, the Health Program Coordinator III responsible for Cross-DIS performance improvement and coordination, and the Program Assistant.

8. Health Program Coordinator (TBD 2 FTE)

- a. Oversees and leads operations related to establishing and expanding the core public health workforce as well as evaluating and continuously improving hiring, training and outbreak response efforts within the new DIS 'RADR' group. Supervises both 2119 positions and acts as a liaison with the Epidemiologist 2 position.
- b. Oversees and leads training new and existing staff in both strategic and specialized public health competencies as well as building organizational capacity for timely and effective outbreak response. Supervises 4 rotating DIS fellows.

9. Epidemiologist (TBD)

Supports epidemiology and surveillance needs by focusing on how to evaluate and continuously improve workforce hiring, training and outbreak response efforts. Will be responsible for defining efficiency and HR metrics and monitoring over time to assure quality assurance on the individual level and quality improvement on the systemic continuous improvement level. Responsible for organizing and facilitating big picture check-ins with stakeholders to monitor ongoing work. Position will report to the Program Manager.

10. Health Care Analyst (TBD 2 FTE)

Support LEAN QI/QC/PI activities of DIS across DPC, as core members of the reserve for accelerated disease response 'RADR' group. Provide support to Health Program Coordinator III responsible for cross-DIS performance improvement and will work closely in collaboration with the Program Manager and Epidemiologist II within STD on helping to define and monitor a realistic DIS workload, defining and monitoring metrics, developing a DIS training evaluation plan and participating in periodic big picture monitoring and evaluation check-ins to review outbreak response and DIS workforce.

B. MANDATORY FRINGES (40% x salaries)

235,756

This is based on actual fringes for each employee, which average 40% of salaries.

C. TRAVEL

11,700

Out of State Travel

Funds are requested to support the cost of out-of-state travel by project staff to attend any program specific meetings and or conferences.

Meetings or Conferences 2021 (4 staff)

4 x \$850 r/t airfare =	\$3,400
4 x 5 nights lodging x \$250/day =	\$5,000
5 x \$200 Ground transportation =	\$1,000
4 x \$575 Registration =	<u>\$2,300</u>
Total	\$11,700

D. EQUIPMENT

-

E. SUPPLIES

26,336

Funds will be used to cover the cost of computers, software, and supplies for staff as well as costs associated with outreach and testing. This includes but is not limited to IT equipment and software, office supplies, printing costs, test kits and phlebotomy supply costs. Costs estimated as follows
8 computers and software x \$2500= \$20,000 and approximately \$88 x 12 staff x 6 months = \$6,336

1,059,542

F. CONSULTANTS/SUBCONTRACTORS

Consultant	Total
Heluna Health	\$ 819,542
IT Informatics Consultant	\$ 240,000
	\$ 1,059,542

Name of Organization: Public Health Foundation Enterprises, Inc (PHFE) dba Heluna Health

Method of Selection: RFQ 36-2017

Period of Performance: 1/1/21-12/31/21

Total Contract Amount: \$ 819,542

Method of Evaluation: Quarterly Reports/Regular Meetings

Scope of Work: Funds are requested to continue to support a contract with Heluna Health to act as a fiscal agent for the purpose of hiring culturally appropriate staff to perform syphilis and HIV case management, partner services and HIV linkage to care activities for high risk populations in San Francisco.

SALARIES AND BENEFITS

Position Title and Name	Annual Salary	Time	Months	Amount Requested
DIS Fellows	\$ 70,000	400%	6	\$ 140,000
Program Assistant	\$ 60,000	100%	6	\$ 30,000
Program Administrator	\$ 80,000	10%	6	\$ 4,000
Total Salaries				\$ 174,000

DIS Fellows (4 FTE)

These fellowship positions will learn to investigate cases and outbreaks of communicable and other diseases, under the mentorship and training of DIS staff operating in the office and the field. The fellowship program will train staff to collect, interpret and record information about patients and their contacts through shadowing of DIS. Fellows will have the opportunity to rotate into RADR for a 3-6 month time period where they will learn new skills, conduct tabletop outbreak simulation exercises, further enhance and refine training materials, and learn about other disease areas, to develop innovative ideas for the DIS workforce overall.

Program Assistant

This position will directly support the DIS workforce and Disease Prevention and Control. They will provide direct administrative support to the Medical Director and Health Program Coordinators overseeing the DIS fellowship, recruitment and cross-DIS performance improvement. Duties will include, but not be limited to front desk duties, providing direct and general administrative support, assisting with program review and management, conducting background research as needed, assisting with preparation of materials, event planning and preparation, communication and responding to general inquiries.

Program Administrator

This position is responsible for the fiscal management, policy development, and financial reporting. They develop and monitor budgets, establish contracts, sub-contracts, and cooperative agreements in addition to managing FTEs, benefits, budget estimates, and monthly reports to assist with the execution of activities.

Total Salaries 174,000

Fringe Benefits

Fringe Rate is at 33.37% of salaries

Total Fringes 58,064

Total Salaries and Fringes 232,064

OPERATING EXPENSES

Supplies

13,700

Funds will be used to purchase computers for staff and supplies including but not limited to IT equipment, program supplies, meeting and refreshment supplies. Costs estimated as follows
5 computers and software x \$2500= \$12,500 and approximately \$300 x 4 month for other items.

Travel

1,317

Funds will be used to pay for auto mileage and/or public transportation or ride share to perform field investigations to locate and interview persons infected with STDs, perform partner services and linkage to care. Costs estimated at approximately \$219.50 x 6 months

Training

4,000

Staff Development

Funds will be used to pay for training and professional development for staff contributing to meeting the goals of this program. Costs estimated at \$800 x 5 staff

Subcontract			480,000
Consultant	Rate	Hours	Total
DEI Consultant	\$ 150	\$ 1,400	\$ 210,000
Tabletop Outbreak Consultancy	\$ 210	\$ 1,000	\$ 210,000
NCS D	\$ 60,000	flat Rate	\$ 60,000
			\$ 480,000

DEI Consultant - Funds will be used to do a needs assessment and landscape analysis of diversity, equity and inclusion hiring and staffing practices within DPC. A consultancy will be brought in to identify the problem and do a climate assessment to inform short-term and long-term individual and institutional actions that will be built into a DEI-centered strategic plan. The consultant will serve in a coaching capacity to members of leadership and supervisors on DEI issues and will develop and deliver DEI training tailored to the specific context of the department. The consultancy will also facilitate conversations with leadership, managers, and supervisors on DEI needs by cultivating trust, encouraging self-awareness, creating space and taking risks to inform long-lasting change management on these issues.

Tabletop Outbreak Consultancy - Funds will be used to hire a consultancy group to help prepare DPC for future outbreaks of unknown pathogens. The consultancy group will discuss, consider and update existing emergency planning documents and organization structures with key personnel within DPC through lectures panels and general discussions. After formulating an understanding of strengths and weaknesses they will design a table-top exercise which will involve convening key emergency response personnel to discuss a simulated emergency situation. The exercise will be designed to encourage staff to filter relevant information and make key decisions. Participants will be tasked with reviewing and discussing risk communication and related actions. The tabletop exercise will help clarify roles and responsibilities and identify threat mitigation and preparedness actions specific to the DIS role within SFDPH.

NCS D - Funds will be allocated to NCS D for the service for 'Training Assessment and Plan Development' in Year 1. Under this service, NCS D will coordinate the development and implementation of a training needs assessment for the existing and new workforce. Following the completion of assessment implementation activities, NCS D will produce an annual training plan to guide future training plans.

Total Operating Expenses	499,017
Total PHFE/Heluna Health Direct Costs	731,081
Indirect Costs	88,461
Indirect costs are calculated at 12.1% of total modified Direct Costs.	
TOTAL PHFE/HELUNA HEALTH BUDGET	819,542

Name of Organization: Informatics Consultant

Method of Selection: RFQ 2-2020

Period of Performance: 1/1/21-12/31/21

Total Contract Amount: \$ 240,000

Method of Evaluation: Quarterly Reports/Regular Meetings

Scope of Work: Funds will be used for supplemental and additional data management/informatics work with a focus on how DIS use EPIC. The consultant will review the current state of EPIC chart review and EPIC documentation by DIS across COVID and DPC, and suggest opportunities for EPIC optimization to support DIS work. Work will also include specific EPIC build requests, so that they could be developed into SBARs and work in collaboration with the EPIC leadership team.

Consultant Type	Hourly Rate	Hours	Months	Amount Requested
Informatics Consultant	\$ 200	200.00	6	\$ 240,000
Total				\$ 240,000

TOTAL INFORMATICS BUDGET 240,000

G. OTHER 265,900

Training 6,400

Training and professional development for staff estimated at \$800/staff x 8 staff

Membership 9,500

NCSD Membership (Due Oct 1, 2021, 0.28% of total funding)

Rent 250,000

Funds will be used to cover the cost rent and facilities need for the entire team conducting this work. Costs are estimated based on the following
250 sq.ft./person x 20 staff x \$6/month x 6 months= \$180,000.
Improvements estimated at \$14/sq.ft x 250 sq.ft. x 20 staff = \$70,000

H. TOTAL DIRECT COSTS 2,188,622

I. TOTAL INDIRECT COSTS 57,737

7% of Personnel Cost (Salaries & Fringes)

J. TOTAL COSTS 2,246,359

**San Francisco Department of Public Health, Population Health Division
Strengthening STD Prevention and Control for Health Departments (STD PCHD)
Cooperative Agreement (CDC-RFA-PS19-1901)**

**BUDGET JUSTIFICATION
January 1, 2021 - December 31, 2021**

Salaries.....	589,389
Fringe Benefits.....	235,756
Travel.....	11,700
Equipment.....	-
Supplies.....	26,336
Contractual.....	1,059,542
Other.....	265,900
Total Direct.....	2,188,622
Indirect Costs.....	57,737
7% of Personnel Cost (Salaries & Fringes)	
Total.....	2,246,359

Upload #2

Applicant: San Francisco Department of Public Health
Application Number: (To be assigned)
Project Title: Strengthening STD Prevention and Control for Health Departments (STD PCHD)
Status: Work In Progress (Post Award)
Document Title: PCHD Supplemental DIS Work Plan Yr1

STD PCHD | DIS Workforce Supplement | Work Plan

Project Area	Project Period	Date of Submission
San Francisco	6/1/2021 - 12/31/2021	8/20/2021

Instructions:

Use this template to prepare your STD PCHD DIS Workforce Supplement work plan for DSTDP. Please refer to the supplemental guidance document for more information.

Please complete each tab in this workbook.

If you have questions about work plan content or level of detail to include, please contact your assigned STD PCHD Project Officer. If you need technical support with the workbook file, please contact mwq4@cdc.gov

Notes on Data Entry:

All light yellow and beige cells are available for user input. You can type your responses directly into the yellow or beige cells, or copy and paste your responses from another document into the cells. **Press ALT+Enter to write on a new line in the same Excel cell.** Many fillable cells have data entry tips. Simply click within the cell to bring up the additional information. For optimal viewing, keep resolution to 100%.

Copying Information from Microsoft Word, PDF or Excel?

Step 1: Copy (Ctrl+C) the text you want to transfer and click in the yellow cell where you want to paste

Step 2: Click into the formula bar (fx) at the top of the screen, and paste (Ctrl+V) -OR- hit F2/double-click within the yellow cell to generate a flashing cursor, and then paste

****If the light yellow or beige cells change color after you paste, or anything else goes wrong, hit Ctrl+Z to undo your action****