

File No. 230329

Committee Item No. 1

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: May 12, 2023

Board of Supervisors Meeting:

Date: \_\_\_\_\_

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU - FY2022-2024 - Clean
- MOU - FY2022-2024 - Redline
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract / DRAFT Mills Act Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

### OTHER

- REF Motion 032723
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Prepared by: Stephanie Cabrera

Date: May 11, 2023

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

1 [Amending the Budget and Legislative Analyst Services Audit Plan - Management and Use of  
2 Overtime by the Police Department - FYs 2022-2023 and 2023-2024]

3 **Motion directing the Budget and Legislative Analyst to conduct an additional**  
4 **performance audit in Fiscal Years (FYs) 2022-2023 and 2023-2024 of the Police**  
5 **Department’s management and use of overtime.**

6  
7 WHEREAS, It is the policy of the Board of Supervisors that each program of the City  
8 and County of San Francisco be the subject of a performance audit at least once every eight  
9 years; and

10 WHEREAS, The function of regular performance audits is to ensure that City  
11 departments and agencies make prudent and efficient use of City resources and also  
12 effectively perform the functions assigned to them by the Charter and applicable laws; and  
13 now be it;

14 MOVED, That the Budget and Legislative Analyst is hereby directed to initiate a  
15 performance audit in Fiscal Year (FYs) 2022-2023 and 2023-2024 of the Police Department’s  
16 management and use of overtime, including, but not limited to: (i) how decisions are made on  
17 deployment of officers, (ii) the use of metrics for programs with overtime use; and (iii)  
18 conformance with industry best practices.

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BOARD of SUPERVISORS



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San Francisco, CA 94102-4689  
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## MEMORANDUM

TO: Harvey Rose, Budget Analyst, Office of the Budget and Legislative Analyst

FROM: Stephanie Cabrera, Assistant Clerk, Government Audit and Oversight Committee, Board of Supervisors

DATE: March 27, 2023

SUBJECT: MOTION INTRODUCED

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The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed motion, introduced by Supervisor Preston on March 21, 2023:

**File No. [230329]**

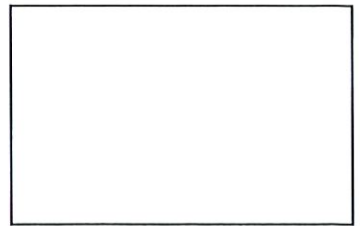
**Motion directing the Budget and Legislative Analyst to conduct an additional performance audit in Fiscal Years (FYs) 2022-2023 and 2023-2024 of the Police Department's management and use of overtime.**

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or email at: [Stephanie.Cabrera@sfgov.org](mailto:Stephanie.Cabrera@sfgov.org).

cc: Severin Campbell, Office of the Budget and Legislative Analyst  
Menard Nicholas, Office of the Budget and Legislative Analyst  
Dan Goncher, Office of the Budget and Legislative Analyst  
Amanda Guma, Office of the Budget and Legislative Analyst  
Anna Garfink, Office of the Budget and Legislative Analyst

## Introduction Form

*(by a Member of the Board of Supervisors or the Mayor)*



I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
- 2. Request for next printed agenda (For Adoption Without Committee Reference)  
*(Routine, non-controversial and/or commendatory matters only)*
- 3. Request for Hearing on a subject matter at Committee
- 4. Request for Letter beginning with "Supervisor [ ] inquires..."
- 5. City Attorney Request
- 6. Call File No. [ ] from Committee.
- 7. Budget and Legislative Analyst Request (attached written Motion)
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Topic submitted for Mayoral Appearance before the Board on [ ]

The proposed legislation should be forwarded to the following (please check all appropriate boxes):

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission       Human Resources Department

General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):

- Yes                       No

*(Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)*

Sponsor(s):

Preston

Subject:

Amending the Budget and Legislative Analyst Services Audit Plan – Management and Use of Overtime by the Police Department– FY 2022-2023 and FY 2023-2024

Long Title or text listed:

Motion directing the Budget and Legislative Analyst to conduct an additional performance audit in FY 2022-2023 and FY 2023-2024 of the Police Department's management and use of overtime.

Signature of Sponsoring Supervisor:

