

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: City Operations & Neighborhood Ser. Date: March 22, 2010

Board of Supervisors Meeting

Date 3/30/10

Cmte Board

- | | | |
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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
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<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Victor Young

Date March 18, 2010

Completed by: Victor Young

Date 3-23-10

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

8

3. 10. 10

1 [Accept and Expend Grant – Ogden Terrace Community Garden - \$88,000]

2
3 **Resolution authorizing the Department of Recreation and Parks to retroactively accept**
4 **and expend a gift valued at \$88,000 from the San Francisco Conservation Corps, to**
5 **replace landscape retaining walls and steps at Ogden Terrace Community Garden.**

6
7 WHEREAS, The Department of Public Works (“DPW”) has jurisdiction of a public right-
8 of-way located in Bernal Heights on Ogden Avenue, between Prentiss and Nevada Streets
9 (“ROW”); and

10 WHEREAS, DPW granted a revocable permit (Order No. 176,665) to the Recreation
11 and Park Department to occupy the ROW to maintain a community garden, known as Ogden
12 Terrace Community Garden (“Community Garden”); and

13 WHEREAS, The Community Garden contains landscape retaining walls and steps in
14 and along the perimeter comprised of creosote-soaked lumber; and

15 WHEREAS, The San Francisco Conservation Corps (“SFCC”) received a State
16 Proposition 84 grant to replace the landscape retaining walls and steps at the Community
17 Garden (“Improvements”). SFCC is proposing to provide the Improvements, valued at
18 \$88,000, as a gift-in-place to the City; and

19 WHEREAS, The Recreation and Park Commission recommends to the Board of
20 Supervisors to accept and expend the Gift on December 3, 2009, under
21 Resolution No. 0912-004 (“Commission Resolution”); now, therefore, be it


22
23
24
25

1 RESOLVED, That the Board of Supervisors authorizes the General Manager of the
2 Recreation and Park Department to accept and expend the Gift valued at \$88,000 from the
3 San Francisco Conservation Corps for Ogden Terrace Community Garden.

4
5 Recommended:

6 
7 _____

8 Department Head

Approved: 

 Mayor

Approved: 

For Controller

Grant Information Form

File Number: _____ (Provided by Clerk of Board of Supervisors)

Grant Information Form (Effective January 2000)

Purpose: Accept a gift to the Recreation and Park Department valued up to the amount of \$88,000 from the San Francisco Conservation Corps for improvements to Ogden Terrace Community Garden

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Gift Acceptance from The San Francisco Conservation Corps
2. Department: Recreation and Park Department, Capital Division
3. Contact Person: Marvin Yee, Project Manager, Telephone: (415) 581-2541
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Applied for: \$ 88,000
6. Amount of Grant funding awarded: \$ 88,000
- 6a. Matching Funds Required: No
- 6b. Source(s) of matching funds (if applicable): NA
- 7a. Grant Source Agency: The Parks Trust
- 7b. Grant Pass-Through Agency (if applicable): Not Applicable.
8. Proposed Grant Project Summary:

Ogden Terrace Community Garden Improvements
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: December 1, 2009 End-Date: March 31, 2010
10. Number of new positions created and funded: 0
11. If new positions are created, explain the disposition of employees once the grant ends? NA
- 12a. Amount budgeted for contractual services: NA
- 12b. Will contractual services be put out to bid? NA
- 12c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? This will further LBE contracting goals as required by the Human Rights Commission. NA
- 12d. Is this likely to be a one-time or ongoing request for contracting out? NA

- 13a. Does the budget include indirect costs? Yes No
 b1. If yes, how much? NA
 b2. How was the amount calculated? NA
 c. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services.
 Other: All grant funds budgeted for contractual services.

14. Any other significant grant requirements or comments: No

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):
 Existing Site(s) Existing Structure(s)
 Existing Program(s) or Service(s) Rehabilitated Site(s)
 Rehabilitated Structure(s) New Program(s) or Service(s)
 New Site(s) New Structure(s)

16. The departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments: Project is exempt from accessibility due to maintenance-related work (replacement of in-kind) and unreasonable hardship due to site conditions (steep hillside).

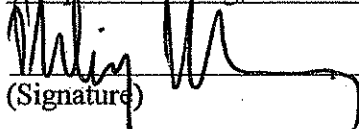
Recreation and Park Department

Reviewer: Paulina Araica, RPD Project Manager
 Paulina Araica, RPD Physical Access Coordinator

Date Reviewed: December 18, 2009

Department Approval:

Philip A. Ginsburg, General Manager, Recreation and Park Department


 (Signature)

SFCC HEADQUARTERS



17 December 2009

MARVIN YEE, Landscape Architect
Capital Improvement Division
Recreation and Park Department
30 Van Ness, 5th Floor
San Francisco, CA 94102

Re: Ogden Terraces Community Garden


Dear Mr. Yee,

San Francisco Conservation Corps is pleased to offer to construct \$88,000 worth of improvements at Ogden Terraces Community Garden. This project is funded by California State Proposition 84. The project is comprised of the following scope of work:

- Removal of (25) creosote steps locate on the southwest fence line.
- SFCC will replace the creosote steps with pressure treated lumber of similar size.
- Removal of (40) creosote timbers
- Installation of (2) 3' x 50' erosion control retaining walls (pressure treated lumber will be used as replacement).
- Back fill with 20 cubic yards of soil as needed.
- CCC requires signage of our work for 4 years (approximate dimension 18" x 20).

Please let me know if you have any questions or require any clarification.

Sincerely,


Karyn Noel
Director of Finance

Cc: J. Gomes
D. Sanders
R. Fukuhara

EXECUTIVE DIRECTOR
Ann Cochran
BOARD OF DIRECTORS
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Walter S. Cohen
Andrew Dailey
Virginia C. Gee
James Goddard
Eleanor Johns
Valerie Kazanjian
Hon. J. Anthony Kline
Bob Molineaux
Norma Ong
Mark Pastore
Mike Pola
Jackie Wright
241 Fifth Street San Francisco California 94103 tel 415-928-7322 fax 415-928-7330 www.sfcc.org Youth + Community = Opportunity

RECEIVED

DEC 18 2009

RECREATION
PARK DEPT



Mayor Gavin Newsom
Philip A. Ginsburg, General Manager

January 20, 2010

Angela Calvillo, Clerk of the Board
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Dear Ms. Calvillo:

Attached please find an original and four copies of proposed resolution for the Board of Supervisors approval which will authorize the San Francisco Recreation and Park Department to accept and expend a gift from the San Francisco Conservation Corps.

The following is a list of accompanying documents (five sets):

- o Grant Information Form
- o Copy of Intent of Fund from Funding Agency

The following person may be contacted regarding this matter: Marvin Yee, (415) 581-2541.

Sincerely,

A handwritten signature in black ink, appearing to read "Philip A. Ginsburg". The signature is stylized and fluid.

Philip A. Ginsburg
General Manager, San Francisco Recreation and Park Department

MAR-18-2010 09:30
FROM : Recreation & Park Department

RECREATION AND PARK COMMISSION
City and County of San Francisco
Resolution No. 0912-004

OGDEN TERRACE COMMUNITY GARDEN

RESOLVED, That this Commission does recommend to the Board of Supervisors to accept and expend a gift-in-place, valued at \$88,000, from the San Francisco Conservation Corps to replace landscape retaining walls and steps at Ogden Terrace Community Garden.

Adopted by the following vote:

Ayes	6
Noes	0
Absent	1

I hereby certify that the foregoing resolution was adopted at the Regular Meeting of the Recreation and Park Commission held on December 3, 2009.


Margaret A. McArthur, Commission Liaison

