

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

**Application for Boards / Commissions / Committees / Task Forces
INSTRUCTIONS AND APPLICATION**

San Francisco is a diverse City and County with a wide range of people and issues affecting it. In order to take advantage of the extensive experience and knowledge available throughout our communities, various Boards/Commissions/Committees/Task Forces have been established to bring that knowledge together. These groups and their membership requirements are established by legislation approved through the local, state, and/or federal government.

In addition to setting up the purpose and goals of the various groups, the governing legislation outlines the type of person - in terms of desirable skills and/or knowledge - who can contribute their knowledge and perspective. In this manner, a group of San Franciscans, who are representative of the City and County, can be active participants in addressing issues affecting the entire City and County.

If you are interested in serving the City and County of San Francisco, the following procedures are provided:

1. A list of vacancies and expected vacancies, with their qualifications, can be found at the Office of the Clerk of the Board of Supervisors, at the San Francisco Main Public Library, and online on the Board of Supervisors' website (<http://www.sfbos.org/vacancy>). Please review this list for positions of interest.
2. Submit an application ([http://www.sfbos.org/vacancy application](http://www.sfbos.org/vacancy_application))
(List all of the appropriate seat number(s) and/or category/categories for which you qualify. We request applications be received ten (10) days before the scheduled hearing.)

Applicants may also need to submit a Form 700, Statement of Economic Interests (<https://www.fppc.ca.gov/Form700.html>), along with their application for all bodies listed in [Campaign and Governmental Conduct Code, Section 3.1-103\(a\)\(1\)](#).

3. If the seat(s) you are applying for is vacant and requires the Board of Supervisors' confirmation, the Rules Committee may schedule your application for review. Applicants should expect to appear before the Rules Committee to speak on their qualifications and answer questions during a public hearing.
(There are no set instructions on what you are expected to present to the Rules Committee; however, a brief description of how your qualifications distinguish you from other applicants, reasons for your interest in the subject, and/or a short summarization on why you would make a good candidate is appropriate.)
4. The Rules Committee may or may not make a recommendation for appointment. If a recommendation is made by the Rules Committee, the recommendation is forwarded to the Board of Supervisors for approval. It generally takes approximately 15 days from the date the Rules Committee makes their recommendation, for the individual to become officially appointed.
5. Depending on the type of organization, a new appointee may need to take an Oath of Office.

If there are no vacancies, your application will be retained for one year. If any openings occur during this time, your application will be submitted to the Rules Committee for review.

If you have any further questions, please contact the Rules Committee Clerk at (415) 554-5184. If you require detailed information concerning the operations of a particular Board/Commission/Committee/Task Force, please contact the administering department directly.

(Applications must be submitted to BOS-Appointments@sfgov.org or to the mailing address listed above.)

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Application for Boards, Commissions, Committees, & Task Forces

Name of Board/Commission/Committee/Task Force: Sunshine Ordinance Task Force

Seat # (Required - see Vacancy Notice for qualifications): 11

Full Name: Bruce Wolfe

[Redacted] Zip Code: 94117
Occupation: Retired

Work Phone: _____ Employer: _____

Business Address: _____ Zip Code: _____

Business Email: _____ Home Email: [Redacted]

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of residents of the City and County of San Francisco who are 18 years of age or older (unless otherwise stated in the code authority). For certain appointments, the Board of Supervisors may waive the residency requirement.

Resident of San Francisco: Yes ☒ No ☐ If No, place of residence: _____

18 Years of Age or Older: Yes ☒ No ☐

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

(see attached)

Business and/or Professional Experience:

(see attached)

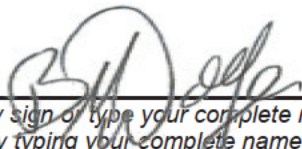
Civic Activities:

(see attached)

Have you attended any meetings of the body to which you are applying? Yes ☒ No ☐

An appearance before the Rules Committee may be required at a scheduled public hearing, prior to the Board of Supervisors considering the recommended appointment. Applications should be received ten (10) days prior to the scheduled public hearing.

Date: 4/22/2025 Applicant's Signature (required): _____


(Manually sign or type your complete name.
NOTE: By typing your complete name, you are
hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Vacated: _____

04/22/2025

Rules Committee - SF Board of Supervisors

1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Dear Chair Shamann Walton and Supervisors:

Thank you for the opportunity, once again, of your consideration for re-appointment to Seat 11 on the Sunshine Ordinance Task Force or other seat as appropriate. I enjoy this service immensely and appreciate your confidence in my contribution to the City & County and the People of San Francisco, and feel there is much I bring to this body in experience, expertise and history to add to the collective brain trust.

I am a person with a mobility disability and member of LGBTQ+ community living here some 30+ years in the same rental apartment in the Haight Ashbury neighborhood with my fourth service dog, YuKan, cat, Fruitbat and low-income BIPOC housemate. I retired last year from Alcohol Justice, an industry watchdog and consumer advocate nonprofit, as their chief information officer, policy analyst and lending social work acumen. Having been a social worker, martial arts instructor, governance advisor and computing trainer, I bring ample methods of instructional delivery to help bolster training in Sunshine where it's needed.

Starting at City College and then to SF State University I earned a BA and MA in Social Work with an emphasis on social development, and included many years in student government focusing on policy and legislation.

I've written and revised many bylaws and resolutions, not to mention, a smattering of state bills. While at City College in the mid-90's, I was fortunate to work with Paul Wellstone on the Dream Act through the US Students Assn. And, at SFSU, served on the Chancellor's systemwide disability access committee, in addition as legislative chair for the CA State Students Assn. I floated into more policy and legislative work with the National Assn of Social Workers - CA Chapter - as most social workers are too busy doing the work despite being so heavily regulated by policy. Understanding and interpreting law and lawmaking is a keystone in my core coming from an immigrant family by way of Ellis Island just two generations ago, steeped in labor and social justice.

I founded and owned several small businesses starting in my early twenties from pennies in my pocket ranging from car audio to home/business security to software to talent management before arriving here from New York. Thereafter, here in SF, I founded and continue to serve on several nonprofit boards and other affinity groups that focus on affordable housing, disability, neighborhood empowerment, low-income at-risk people, mental health, animal welfare, citywide broadband, electric vehicles, renewable energy & public power, amateur radio & disaster communications.

My primary and first profession was audio engineering and stage management that still interests me today. During the pandemic I was able to provide needy SF community organizations with hybrid audio/visual web conferencing solutions and still do today.

I would like to offer some thoughts and what I've learned:

1. Institutional history is essential for SOTF. My extensive knowledge base of this body and its work I believe is important and key for continuity.
2. Being in Disability Seat 11, I know firsthand how challenging it is for members of my community to maintain participation but, moreso, how important access and inclusion is. One other SOTF member who also identified as a person with disability had to suddenly resign. While my current health and medical condition is still manageable though challenging I am able to continue fully serving in this position.
3. We are in the midst of some significant projects that I'm integral to and feel my continued presence is essential.
4. Due to my expertise as a technologist and IT professional, I lend this and other expertise and knowledge to SOTF, City and the People freely which has been helpful over the years. Confusion over the increased use of technology that may be implicated in a complaint can cause inadvertent decisions to be made in favor or detriment to either party and to the general public.

Here, in my time of service to date, I believe my presence has benefited SOTF in these respects among others.

I would enjoy the opportunity to continue my service to the City and the People of SF and would appreciate your consideration.

Please find below (attached) some interests and experiences that I would enjoy the ability to continue to participate in with your support and approval.

Yours Truly,

A handwritten signature in black ink, appearing to be 'BM' followed by a stylized flourish.

Interests and Facts

- Complaints to SOTF are a sliver of the number of public records requests and public meetings that take place annually and through this process has saved countless time and money to our City.
- Projects and Activities
 - Continue to optimize our intake process that is helping efficiency and better articulate the issues that will streamline the process. This saves staff time in and out of hearings.
 - Database of ODs to allow everyone easier access with search and categorization functions for easy access. This is an important and essential tool that will help everyone review the recent and historical SOTF determinations to anticipate outcomes before filing complaints. Since we are not considered a department with a budget line, we have requested this application for over 5 years and understand there have been complications with your contractor that provides this service. But, we are desperate now but the community is pulling in their own expertise and resources to create a temporary tool using open source software that will be managed by the community until such time that the application is available through the Clerk's Office.
 - Another project is to create an alignment between state and local law as there is frequent confusion about how Sunshine is related to the CPRA and Brown Act.
 - Ongoing review of the NextRequest system and other similar public disclosure request platforms that are being used by different departments and agencies.
 - Review of ability for the public to provide public testimony remotely.
- Fixes:
 - As previous chair, I created a new process to allow for consent calendar of multiple complaints per petitioner/complainant negotiated with them including ability for respondents to
 - We've instituted new procedures to allow for the combining of cases and limiting the number of complaints per petitioner for a hearing per meeting to allow greater diversity and fairness for all petitioners.
 - We try to limit hearings to 30 minutes but to avoid having to continue hearings to another meeting which creates more backlog we sometimes have to spend extra time to get to a determination. That said, we are actively exploring other options and innovative practices to help expedite complaints more efficiently and save time.
- Resources: There is a lot more to do but with the winding down of the pandemic and all of us being volunteers it has been a stretch to do more.
 - Going back at least a decade, there is still a dearth of resources, staff and funding to be able to perform and function smoothly and timely. I am always concerned how heavy the workload is on our modest staff.
 - We appreciate your recognition of our work as being significant and with issues on transparency being high profile now increases our need for more resources. For SOTF to be efficacious and effective we need more help and tools. For the past two budget cycles we have requested an additional FTE staffer to provide

essential legal skills where the City Attorney's Office has ceased to perform. The loss of the legal services has deeply affected SOTF members' abilities to sometimes comprehend complex legal issues in many complaints including availability of pertinent case law. This leads us to have to make special requests of legal counsel provided by the City Attorney which then forces complaints to be continued thus causing more backlog.

- Backlog: In addition to the above, there is always somewhat of a backlog as there are usually more complaints than our ability to hear them as only so many can be heard per meeting.
 - When the pandemic started we like other bodies had to shut down. We didn't restart meetings until some months later due to the restrictions and stabilizing the web conferencing services. We are very close now to relieving some of this backlog.
 - We do engage petitioners (complainants) requesting hearings regularly to negotiate how to reduce the number of complaints filed without overextending our authority as to their intent. We have been successful in some cases and continue this practice ongoing seeking other ways available to us to help the process work overall.