

File No. 190847

Committee Item No. 2

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date September 11, 2019

Board of Supervisors Meeting

Date \_\_\_\_\_

### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

- |                                     |                          |                                       |
|-------------------------------------|--------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Recreation and Park Resolution</u> |
| <input type="checkbox"/>            | <input type="checkbox"/> | _____                                 |
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Completed by: Linda Wong

Date September 6, 2019

Completed by: Linda Wong

Date \_\_\_\_\_

1 [Grant Agreement - Retroactive - Environmental Protection Agency - 900 Innes Remediation  
2 Project - \$1,200,000]

3 **Resolution retroactively authorizing the Recreation and Park Department to enter into**  
4 **an agreement with the United States Environmental Protection Agency for the receipt**  
5 **of \$1,200,000 for the 900 Innes Remediation Project, for a term of January 1, 2018,**  
6 **through September 30, 2020, pursuant to Charter, Section 9.118(a).**

7  
8 WHEREAS, In 2014 the Recreation and Park Department (RPD) acquired 900 Innes  
9 Avenue at India Basin in San Francisco's Bay View Hunters Point neighborhood, located  
10 adjacent to the India Basin Shoreline Park; and

11 WHEREAS, 900 Innes is believed to be environmentally contaminated and will require  
12 remediation so that it can be integrated into the India Basin Park Project; and

13 WHEREAS, The India Basin Park Project will combine 900 Innes with the India Basin  
14 Shoreline Park area to create a 10-acre waterfront park development that closes a critical gap  
15 in the San Francisco Bay Trail, and specifically with respect to 900 Innes, will transform that  
16 property from a post-industrial brownfield to promote public access, social equity, waterfront  
17 recreation, resiliency to sea level rise, and habitat and wetland restoration and enhancement;  
18 and

19 WHEREAS, On May 10, 2017, RPD submitted a grant application to the United States  
20 Environmental Protection Agency (USEPA) for San Francisco Bay Water Quality  
21 Improvement Fund to support remediation activities at 900 Innes; and

22 WHEREAS, On June 28, 2017, the 900 Innes Remediation Project was one of four  
23 projects selected for funding and awarded \$1,200,000 for site remediation (the Grant); and  
24  
25

1           WHEREAS, On September 21, 2017, the Recreation and Park Commission adopted  
2 Resolution No. 1709-004, recommending that the Board of Supervisors authorize RPD to  
3 secure all necessary approvals and reviews as needed; and

4           WHEREAS, RPD agreed to the terms of the Grant Agreement which is on file with the  
5 Clerk of the Board of Supervisors under File No. 190847 and which is hereby declared to be  
6 part of this Resolution as if set forth fully herein; and

7           WHEREAS, The Grant terms prohibit including indirect costs in the grant budget; and

8           WHEREAS, The Grant will not require an amendment to the Annual Salary Ordinance;  
9 now, therefore, be it0

10          RESOLVED, That the Board of Supervisors approves the Grant Agreement; and, be it

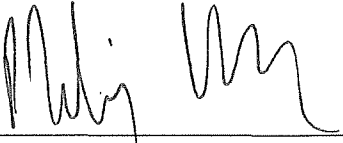
11          FURTHER RESOLVED, That the Board of Supervisors authorizes the RPD General  
12 Manager to enter into any modifications and amendments to the Grant Agreement, including  
13 to any of its exhibits, and authorizes the RPD General Manager to execute further agreements  
14 related to the Project, that the RPD General Manager determines, in consultation with the City  
15 Attorney, are in the best interests of the City and do not materially increase the obligations or  
16 liabilities of the City, are necessary or advisable to effectuate the purposes of the Project or  
17 this Resolution, and are in compliance with all applicable laws, including the City's Charter;  
18 and, be it

19          FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
20 indirect costs as part of this Grant budget; and, be it

21          FURTHER RESOLVED, That the Board of Supervisors authorizes the RPD General  
22 Manager, and his or her designee, to conduct all negotiations, and execute and submit all  
23 documents, including but not limited to applications, agreements, amendments, payment  
24 requests and so on, that may be necessary for the completion of the Project.  
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Recommended:



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General Manager

Approved: Kell Gable  
for Mayor

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: 900 Innes Remediation Project
2. Department: Recreation and Park
3. Contact Person: Toni Moran Telephone: (415) 581-2555
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$1,200,000
- 6a. Matching Funds Required: No
- b. Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency: United States Environmental Protection Agency
- b. Grant Pass-Through Agency (if applicable): N/A
8. Proposed Grant Project Summary: Site remediation
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: January 1, 2018 End-Date: September 30, 2020
- 10a. Amount budgeted for contractual services: \$1,200,000
- b. Will contractual services be put out to bid? Yes
- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? No.
- d. Is this likely to be a one-time or ongoing request for contracting out? One time only
- 11a. Does the budget include indirect costs?  Yes  No
- b1. If yes, how much? \$ N/A
- b2. How was the amount calculated?
- c1. If no, why are indirect costs not included?  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain):
- c2. If no indirect costs are included, what would have been the indirect costs? Administrative Costs

12. Any other significant grant requirements or comments: Grant award is for the reimbursement of construction cost identified in the grant budget. Annual Reporting required.

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)                 | <input type="checkbox"/> Existing Program(s) or Service(s)       |
| <input checked="" type="checkbox"/> Rehabilitated Site(s) | <input checked="" type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s)                      | <input checked="" type="checkbox"/> New Structure(s)           |  |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

John Paul Scott  
(Name)

ADA Compliance Coordinator, Recreation and Park Department, Planning & Capital Division  
(Title)

Date Reviewed: 6-01-19

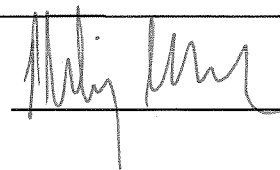
  
(Signature Required)


Department Head or Designee Approval of Grant Information Form:

Philip A. Ginsburg  
(Name)

General Manager, Recreation and Park Department  
(Title)

Date Reviewed: 6-17-19



	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>  <b>Grant Agreement</b>	<b>GRANT NUMBER (FAIN):</b> 99T70101 <b>MODIFICATION NUMBER:</b> 0 <b>PROGRAM CODE:</b> W9	<b>DATE OF AWARD</b> 09/26/2017
		<b>TYPE OF ACTION</b> New	<b>MAILING DATE</b> 10/03/2017
		<b>PAYMENT METHOD:</b> ASAP	<b>ACH#</b> 90806
<b>RECIPIENT TYPE:</b> Municipal		<b>Send Payment Request to:</b> Las Vegas Finance Center email: <a href="mailto:lvfc-grants@epa.gov">lvfc-grants@epa.gov</a>	
<b>RECIPIENT:</b> San Francisco Recreation and Parks 30 Van Ness, 3rd Floor San Francisco, CA 94102 EIN: 94-6000417		<b>PAYEE:</b> San Francisco Recreation and Parks 30 Van Ness, 3rd Floor San Francisco, CA 94102	
<b>PROJECT MANAGER</b> Charlene Angsuco 30 Van Ness, 3rd Floor San Francisco, CA 94102 E-Mail: <a href="mailto:charlene.angsuco@sfgov.org">charlene.angsuco@sfgov.org</a> Phone: 415-575-5652		<b>EPA PROJECT OFFICER</b> Luisa Valiela 75 Hawthorne Street, WTR-3 San Francisco, CA 94105 E-Mail: <a href="mailto:Valiela.Luisa@epa.gov">Valiela.Luisa@epa.gov</a> Phone: 415-972-3400	
<b>EPA GRANT SPECIALIST</b> Danielle Carr Grants Management Section, EMD-6-1 E-Mail: <a href="mailto:carr.danielle@epa.gov">carr.danielle@epa.gov</a> Phone: 415-972-3871			
<b>PROJECT TITLE AND DESCRIPTION</b> San Francisco Bay Water Quality Improvement Fund The 900 Innes Remediation Project at India Basin will remove an estimated 3,500 cubic yards of contaminated sediment, create ~0.30 acres of tidal wetlands habitat, and provide coastal-oriented public access for the Bayview Hunters Point community by opening 2.4 acres of waterfront connected to the Bay Trail. This project implements water quality and habitat actions listed under the San Francisco Estuary Partnership Comprehensive Conservation & Management Plan (SFEP CCMP) and will benefit the fish, wildlife, and humans that depend on a thriving, healthy San Francisco Bay.  This assistance agreement provides full federal funding in the amount of \$1,200,000.			
<b>BUDGET PERIOD</b> 10/01/2017 - 10/31/2021	<b>PROJECT PERIOD</b> 10/01/2017 - 10/31/2021	<b>TOTAL BUDGET PERIOD COST</b> \$2,644,065.00	<b>TOTAL PROJECT PERIOD COST</b> \$2,644,065.00
<b>NOTICE OF AWARD</b>			
<p>Based on your Application dated 06/28/2017 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$1,200,000. EPA agrees to cost-share 45.38% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$1,200,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.</p>			
<b>ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)</b>		<b>AWARD APPROVAL OFFICE</b>	
<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 9 - Grants Management Section, EMD 6-1 75 Hawthorne Street San Francisco, CA 94105		<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 9 Water Division, WTR-1 75 Hawthorne Street San Francisco, CA 94105	
<b>THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY</b>			
Digital signature applied by EPA Award Official Craig A. Wills - Grants Management Officer			<b>DATE</b> 09/26/2017

# EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$	\$ 1,200,000	\$ 1,200,000
EPA In-Kind Amount	\$	\$	\$ 0
Unexpended Prior Year Balance	\$	\$	\$ 0
Other Federal Funds	\$	\$	\$ 0
Recipient Contribution	\$	\$ 1,444,065	\$ 1,444,065
State Contribution	\$	\$	\$ 0
Local Contribution	\$	\$	\$ 0
Other Contribution	\$	\$	\$ 0
Allowable Project Cost	\$ 0	\$ 2,644,065	\$ 2,644,065

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.126 - San Francisco Bay Water Quality Improvement Fund	Clean Water Act: Sec. 320	2 CFR 200 2 CFR 1500 and 40 CFR 33

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
-	1709W22023	1718	B	09L2	202BK4	4158			1,200,000
									1,200,000



## Budget Summary Page

Table A - Object Class Category (Non-construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$169,635
2. Fringe Benefits	\$72,704
3. Travel	\$0
4. Equipment	\$0
5. Supplies	\$0
6. Contractual	\$520,339
7. Construction	\$1,644,337
8. Other	\$237,050
9. Total Direct Charges	\$2,644,065
10. Indirect Costs: % Base	\$0
11. Total (Share: Recipient <u>54.62</u> % Federal <u>45.38</u> %.)	\$2,644,065
12. Total Approved Assistance Amount	\$1,200,000
13. Program Income	\$0
14. Total EPA Amount Awarded This Action	\$1,200,000
15. Total EPA Amount Awarded To Date	\$1,200,000

## **Administrative Conditions**

The recipient agrees to comply with the current EPA general terms and conditions available at: <https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-april-27-2017-or-later>. These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award. The EPA repository for the general terms and conditions by year can be found at: <https://www.epa.gov/grants/grant-terms-and-conditions>

### **A. Annual Federal Financial Report (FFR) - SF 425**

For awards with cumulative project and budget periods greater than 12 months, the recipient will submit an annual FFR (SF 425) covering the period from "project/budget period start date" to **September 30** of each calendar year to the U.S. EPA Las Vegas Finance Center (LVFC). The FFR will be submitted electronically to [lvfc-grants@epa.gov](mailto:lvfc-grants@epa.gov) no later than **December 30** of the same calendar year. The form with instructions can be found on LVFC's website at <https://www.epa.gov/financial/grants>.

### **B. Procurement**

The recipient will ensure all procurement transactions will be conducted in a manner providing full and open competition consistent with 2 CFR Part 200.319. In accordance 2 CFR Part 200.323 the grantee and subgrantee(s) must perform a cost or price analysis in connection with applicable procurement actions, including contract modifications.

*State recipients must follow procurement procedures as outlined in 2 CFR Part 200.317.*

### **C. Six Good Faith Efforts 40 CFR Part 33, Subpart C**

Pursuant to 40 CFR Section 33.301, the recipient agrees to make the following good faith efforts whenever procuring construction, equipment, services and supplies under an EPA financial assistance agreement, and to require that sub-recipients, loan recipients, and prime contractors also comply. Records documenting compliance with the six good faith efforts shall be retained:

- (a) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government recipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.
- (b) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.
- (c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.
- (d) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.
- (e) Use the services and assistance of the SBA and the Minority Business Development Agency of the Department of Commerce.
- (f) If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

## D. Utilization of Disadvantaged Business Enterprises

### General Compliance, 40 CFR Part 33

The recipient agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program for procurement activities under assistance agreements, contained in 40 CFR Part 33.

### Fair Share Objectives, 40 CFR Part 33, Subpart D

A recipient must negotiate with the appropriate EPA award official, or his/her designee, fair share objectives for MBE and WBE participation in procurement under the financial assistance agreements.

In accordance with 40 CFR Section 33.411 some recipients may be exempt from the fair share objective requirements as described in 40 CFR Part 33, Subpart D. Recipients should work with their DBE coordinator if they think their organization may qualify for an exemption.

The dollar amount of this assistance agreement, or the total dollar amount of all of the recipient's financial assistance agreements in the current federal fiscal year from EPA is \$250,000 or more. The recipient accepts the applicable MBE/WBE fair share objectives/goals negotiated with EPA by the California State Water Resources Control Board (CSWRCB) as follows:

	MBE	WBE
Construction	2%	1%
Equipment	1%	1%
Services	1%	1%
Supplies	1%	1%

The recipient accepts the fair share objectives/goals stated above and attests to the fact that it is purchasing the same or similar construction, supplies, services and equipment, in the same or similar relevant geographic buying market as CSWRCB.

### Negotiating Fair Share Objectives/Goals, Section 33.404

The recipient has the option to negotiate its own MBE/WBE fair share objectives/goals. If the recipient wishes to negotiate its own MBE/WBE fair share objectives/goals, the recipient agrees to submit proposed MBE/WBE objectives/goals based on an availability analysis, or disparity study, of qualified MBEs and WBEs in their relevant geographic buying market for construction, services, supplies and equipment.

The submission of proposed fair share goals with the supporting analysis or disparity study means that the recipient is **not** accepting the fair share objectives/goals of another recipient. The recipient agrees to submit proposed fair share objectives/goals, together with the supporting availability analysis or disparity study, to the Regional MBE/WBE Coordinator, Joe Ochab at [Ochab.Joe@epa.gov](mailto:Ochab.Joe@epa.gov), within 120 days of its acceptance of the financial assistance award. EPA will respond to the proposed fair share objective/goals within 30 days of receiving the submission. If proposed fair share objective/goals are not received within the 120-day time frame, the recipient may not expend its EPA funds for procurements until the proposed fair share objective/goals are submitted.

### Contract Administration Provisions, 40 CFR Section 33.302

The recipient agrees to comply with the contract administration provisions of 40 CFR Section 33.302.

### Bidders List, 40 CFR Section 33.501(b) and (c)

Recipients of a Continuing Environmental Program Grant or other annual reporting grant, agree to create and maintain a bidders list. Recipients of an EPA financial assistance agreement to capitalize a revolving loan fund also agree to require entities receiving identified loans to create and maintain a bidders list if the recipient of the loan is subject to, or chooses to follow, competitive bidding requirements. Please see 40 CFR Section 33.501 (b) and (c) for specific requirements and exemptions.

## E. MBE/WBE Reporting

### General Compliance, 40 CFR Part 33, Subpart E – Reporting Condition

MBE/WBE reporting is required annually. Reporting is required for assistance agreements where there are funds budgeted for procuring construction, equipment, services and supplies, including funds budgeted for direct procurement by the recipient or procurement under subawards or loans in the "Other" category, that exceed the threshold amount of \$150,000, including amendments and/or modifications.

Based on EPA's review of the planned budget, this award meets the conditions above and is subject to Disadvantaged Business Enterprise (DBE) Program reporting requirements. Conversely, the recipient must submit to the [GrantsRegion9@epa.gov](mailto:GrantsRegion9@epa.gov) a justification and budget detail within 21 days of the award date demonstrating that this award is not subject to the DBE reporting requirements.

The recipient agrees to complete and submit a "MBE/WBE Utilization under Federal Grants, Cooperative agreements" report (EPA Form 5700-52A) on an annual basis. All procurement actions that are reportable, not just that portion which exceeds \$150,000.

When completing the annual report, recipients are instructed to check the box titled "annual:" in section 1B of the form. For the final report, recipients must check the box indicated for the "last report" of the project in section 1B of the form. Annual reports are due by October 30<sup>th</sup> of each year. Final reports are due by October 30<sup>th</sup> or 90 days after the end of the project period, whichever comes first.

The reporting requirement is based on total procurements. Recipients with expended and/or budgeted funds for procurement are required to report annually whether the planned procurements take place during the reporting period or not. If no budgeted procurements take place during the reporting period, the recipient should check the box in section 5B when completing the form.

MBE/WBE reports should be sent to [GrantsRegion9@epa.gov](mailto:GrantsRegion9@epa.gov) and assigned EPA Grants Specialist. The current EPA Form 5700-52A can be found at the EPA Office of Small Business Program's website at <https://www.epa.gov/resources-small-businesses/contract-administration-reporting-forms-disadvantaged-business>.

This provision represents an approved deviation from the MBE/WBE reporting requirements as described in 40 CFR Part 33, Section 33.502; however, the other requirements outlined in 40 CFR Part 33 remain in effect, including the Good Faith Effort requirements as described in 40 CFR Part 33, Subpart C, and Fair Share Objectives negotiation as described in 40 CFR Part 33, Subpart D.

## **F. Indirect Costs**

The Cost Principles under 2 CFR Part 200, Subpart E apply to this award. Since there are no indirect costs included in the assistance budget, they are not allowable under this Assistance Agreement.

## **Programmatic Conditions**

### **a.] Reporting**

The recipient shall submit quarterly progress reports to the EPA Project Officer within 30 calendar days after the end of each Federal fiscal quarter (January 30, April 30, July 31, and October 30). These reports should include a discussion of the activities conducted during the quarter and progress towards milestones, problems encountered and their resolution, and activities planned for the next quarter. In addition, quarterly reports should identify any special EPA assistance needed, as well as provide a financial accounting of costs incurred during the quarter and cumulative project costs by task. The progress reports should include:

- A discussion of the activities conducted during the quarter (including a comparison of actual accomplishments with the anticipated outputs and outcomes specified in the workplan), progress towards milestones.
- Problems encountered with achieving outputs and outcomes, and their resolution, activities planned for the next quarter, a financial accounting of costs incurred during the reporting period, and cumulative project costs (EPA and match amounts) since the beginning of the project, by task.
- Identification of any special EPA assistance needed, and an explanation of any cost overruns. The recipient will notify the EPA Project Officer if something materially impairs their ability to complete the tasks and deliver the products, outputs and outcomes identified in the workplan.

Within 90 days of the end of the project period, the recipient must submit 1 hardcopy of the final

report, documenting project activities over the entire project period and the recipient's achievements with respect to the project's purposes and objectives. The final report must also be submitted electronically (by Email) to the EPA Project Officer.

**b.] QAPP**

This grant includes the performance of environmental measurements, therefore, a QA Plan or Sampling and Analysis Plan must be prepared. The recipient should consult with the Region 9 Quality Assurance Office to determine what type of QA documentation would be most appropriate and what QA guidance should be followed. The QA Plan must be approved by the EPA Project Officer, the Region 9 Quality Assurance Manager, and the recipient's Quality Assurance Officer before measurement activities are undertaken. Emergency measurements may be taken without a QA Plan being prepared if the Region 9 Quality Assurance Manager agrees that the nature of the data collection activity required due to the emergency warrants an exemption. Contact the QA Office at 415-972-3411.

**c.] Grant Source Recognition**

The recipient should publicly acknowledge the US EPA San Francisco Bay Water Quality Improvement Fund as the funding vehicle for the projects when the grantee is asked by public entities, federal agencies or state and local agencies about the projects and on-going results.

**d.] Lab Competency - ensuring Competency of Organizations Generating Environmental Measurement Data**

Following EPA Policy Directive Number FEM-2012-02, recipient agrees to demonstrate competency of any laboratory carrying out any activities involving the generation of environmental data on its behalf. Laboratory competency shall be maintained for the duration of the project period of this agreement and documented during the annual reporting process. A copy of the Policy is available online at <https://www.epa.gov/measurements>.

**e.] Cybersecurity**

(a) The recipient agrees that when collecting and managing environmental data under this assistance agreement, it will protect the data by following all State or Tribal law cybersecurity requirements as applicable.

(b)(1) EPA must ensure that any connections between the recipient's network or information system and EPA networks used by the recipient to transfer data under this agreement, are secure. For purposes of this Section, a connection is defined as a dedicated persistent interface between an Agency IT system and an external IT system for the purpose of transferring information. Transitory, user-controlled connections such as website browsing are excluded from this definition.

If the recipient's connections as defined above do not go through the Environmental Information Exchange Network or EPA's Central Data Exchange, the recipient agrees to contact the EPA Project Officer (PO) no later than 90 days after the date of this award and work with the designated Regional/Headquarters Information Security Officer to ensure that the connections meet EPA security requirements, including entering into Interconnection Service Agreements as appropriate. This condition does not apply to manual entry of data by the recipient into systems operated and used by EPA's regulatory programs for the submission of reporting and/or compliance data.

(b)(2) The recipient agrees that any subawards it makes under this agreement will require the subrecipient to comply with the requirements in (b)(1) if the subrecipient's network or information system is connected to EPA networks to transfer data to the Agency using systems other than the Environmental Information Exchange Network or EPA's Central Data Exchange. The recipient will be in compliance with this condition: by including this requirement in subaward agreements; and during subrecipient monitoring deemed necessary by the recipient under 2 CFR 200.331(d), by inquiring whether the subrecipient has contacted the EPA Project Officer. Nothing in this condition requires the recipient to contact the EPA Project Officer on behalf of a

subrecipient or to be involved in the negotiation of an Interconnection Service Agreement between the subrecipient and EPA.

##### END OF DOCUMENT #####



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION IX  
75 Hawthorne Street  
San Francisco, CA 94105-3901

JUN 29 2017

June 28, 2017

Mr. Philip Ginsburg  
San Francisco Recreation and Park Department  
30 Van Ness Ave.  
3d Floor, Suite 3000  
San Francisco, CA 94102-6067

RE: Notification of EPA Funding Status (#EPA-R9-SFBWQIF-17-01)

Dear Mr. Ginsburg:

It is my pleasure to inform you that EPA has selected the San Francisco Recreation and Park Department for funding under the San Francisco Bay Water Quality Improvement Fund (SFBWQIF). The "India Basin 900 Innes Remediation Project" will improve the water quality of San Francisco Bay by removing approximately 3500 cubic yards of contaminated sediments from India Basin's subtidal areas to support habitat restoration and public access to the shoreline for the Bayview Hunters Point community.

We received over \$16 million in project requests in response to this year's solicitation and your proposal is one of four selected to share the \$4.3 million available in 2017. EPA looks forward to working with you to communicate the important benefits and impact that your project brings to the local community.

The SFBWQIF is a competitive grant program administered by EPA to support projects that restore wetlands and watersheds, and reduce polluted runoff impacting San Francisco Bay. Since 2008, the SFBWQIF has invested over \$44 million in 61 projects leveraging an additional \$153 million to achieve environmental results throughout the nine Bay Area counties.

Your SFBWQIF project officer, Luisa Valiela, will be contacting you soon to provide instructions for completing the grant application process. Congratulations and thank you for your important work to improve San Francisco Bay and its watersheds.

Sincerely,

A handwritten signature in black ink, appearing to read "Tomás Torres", written over a horizontal line.

Tomás Torres, Director  
Water Division

CC: Nicole Avril, SFRPD

900 Innes Remediation Project Budget

**Sources:**

FY 17/18 and 18/19 OSF/GF	\$ 1,814,000
USEPA SF Bay	\$ 1,200,000
USEPA Brownfield	\$ 748,204
Measure AA	\$ 4,998,600
Pritzker Family Fund	\$ 1,226,989
Pending Grants (Prop 1/SCC)	<u>\$ 1,000,000</u>
	<b>\$ 10,987,793</b>

**Uses:**

Hard Costs	\$ 6,231,543
Soft Costs	<u>\$ 4,756,250</u>
	<b>\$ 10,987,793</b>



**RECREATION AND PARK COMMISSION**  
**City and County of San Francisco**  
**Resolution No. 1709-004**

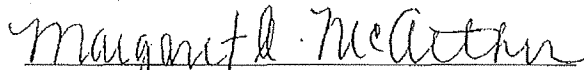
**900 INNES USEPA REMEDIATION GRANTS**

**RESOLVED**, That this Commission does: 1) recommend that the Board of Supervisors authorize the Recreation and Park Department to accept and expend two United States Environmental Protection Agency Brownfield Clean-up Grants in the total amount of \$348,204, and a United States Environmental Protection Agency 2017 San Francisco Bay Water Quality Improvement Fund grant in the amount of \$1,200,000 for the remediation of the 900 Innes property and 2) to authorize staff to seek all necessary approvals and reviews as needed.

Adopted by the following vote:

Ayes	6
Noes	0
Absent	1

I hereby certify that the foregoing resolution  
was adopted at the Recreation and Park  
Commission meeting held on September 21, 2017.

  
Margaret A. McArthur, Commission Liaison



London N. Breed, Mayor  
Philip A. Ginsburg, General Manager

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Philip A. Ginsburg, General Manager  
Recreation and Park Department  
**DATE:** June 17, 2019  
**SUBJECT:** Contract for Subject Grant

**GRANT TITLE:** United State Environmental Protection Agency

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Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant Award Letter from Funding Agency
- Grant Agreement

**Special Timeline Requirements:** Contract approval needed by September 2019.

**Departmental representative to receive a copy of the adopted resolution:**

Name: Toni Moran

Phone: 415 581-2555

Interoffice Mail Address:

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

OFFICE OF THE MAYOR  
SAN FRANCISCO



LONDON N. BREED  
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: Sophia Kittler  
RE: Contract - Environmental Protection Agency - 900 Innes Remediation  
Project - \$1,200,000  
DATE: 7/30/19

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**Resolution retroactively authorizing the Recreation and Park Department to enter into an agreement with the United States Environmental Protection Agency for the receipt of \$1,200,000 for the 900 Innes Remediation Project, pursuant to Charter, Section 9.118(a).**

Should you have any questions, please contact Sophia Kittler at 415-554-6153.

*JK*

2019 JUL 30 PM 3:57  
AK