

DAAS Service Description for Nutrition Compliance-Quality Assurance Service

Task	Frequency Guideline	Description
HACCP Site Monitoring	4 x per year	<p>Conduct site visit during meal service to observe and monitor program operation. Review congregate site meal service and records, provide technical assistance for compliance to standards. DAAS' annual monitoring may be counted as one of the monitoring required by the State. Provide report to agency and OOA within 2 weeks of the site visit.</p> <p>Quarterly Reports due by: I - Oct. 15; II - Jan. 15; III - April 15; IV - June 15</p> <p>Estimated 1.5 - 2.5 hours per session 1 unit = 1 monitoring session completed</p>
HDM Route Assessment & Monitoring	4 x per year	<p>Review HDM system, delivery routes and records, and provide technical assistance/ inservice training to staff/volunteers for compliance to standards. Monitor minimum 3 times per year per route. Agency with 4 or more routes shall develop policy to monitor at least one route a month. Each route will be monitored 1 or more times a year. Routes with greater challenges of meeting safe food temperatures shall be monitored more frequently. Provide report to agency and OOA within 2 weeks of the site visit.</p> <p>Review bi-monthly route temperature tests and route duration for compliance to standards..</p> <p>Quarterly Reports due by: I - Oct. 15; II - Jan. 15; III - April 15; IV - June 15</p> <p>Estimated 2.5 - 3.0 hours per route monitored 1 unit = 1 route monitoring completed</p>
HACCP Kitchen & Food Service Monitoring	4 x per year	<p>Conduct kitchen inspection, review food service operation and records, provide technical assistance/ inservice training for compliance to standards. Provide report to agency and OOA within 2 weeks of the site visit. Meal program with multiple sites, weekend program and/or large programs will have additional monitoring as approved by DAAS.</p> <p>Quarterly Reports due: I - Oct. 15; II - Jan. 15; III - April 15; IV - June 15</p> <p>Estimated 4.0 -6.0 hours per session 1 unit = 1 monitoring session completed</p>
Nutrition Education	Annually Quarterly	<p>Develop and/or approve nutrition education plan for agency.</p> <p>As part of the quarterly site monitoring visit, review records of nutrition education to ensure they are in compliance. Document and provide report to agency and OOA.</p> <p>Reports due: I - Oct. 15; II - Jan. 15; III - April 15; IV - June 15</p>
	For Congregate: 4 x per year	<p>Prepare 4 nutrition education lesson plan and implement at each congregate meal site. The nutrition presentation will be at minimum 30 minutes per session. 1 unit = 1 session</p>
	For HDM: 4 x per year	<p>Nutrition education include handout materials developed and distributed to HDM clients on a quarterly basis to meet the nutrition education requirement. For HDM meal provider who also have Congregate Meal program, handout materials developed and used for Congregate meal may be used to meet requirement for HDM program. 1 unit = 1 set material per distribution</p>

DAAS Service Description for Nutrition Compliance-Quality Assurance Service

Task	Frequency Guideline	Description
Menu Planning	2 x per year	<p>Assist nutrition provider in developing menu cycle that complies with DAAS menu requirements. Review and approve agency's menus for compliance. Assist provider with nutrient analysis. Submit cycle menus and/or nutrient analysis to OOA for approval at least one month prior its use.</p> <p>Review monthly menus for compliance to approved menu cycle. Monitor substitutions to cycle menu. Provide approval for menu substitutions and other technical assistance as needed.</p> <p>Estimated 6.0 - 7.0 hours/cycle menu 1 unit = 1 set menu cycle & nutrient analysis completed</p>
HDM Comprehensive Assessment (ENP)	Within 2-weeks client received meals and annually thereafter	<p>To conduct initial and annual comprehensive assessment which covers physiological, socioeconomic, and psychological factors including acute or chronic disease, syndromes or conditions, limited functional ability and family/support system, which contribute to an individual's need for meals and other related services. Quarterly reassessments to determine the client's eligibility to continue on program is required. For <u>budgeting purpose</u>, costs (cash or in-kind) for quarterly reassessment should be included as part of the HDM comprehensive assessment cost. Estimated 2 - 2.5 hr/client a year 1 unit = 1 comprehensive assessment completed</p>
Nutrition Counseling	N/A	<p>To provide individual dietary evaluation counseling which relates to therapeutic nutritional needs as prescribed by the physicians or as deemed necessary by a Registered Dietitian. This service must be performed by a Registered Dietitian (R.D.) who is covered by professional liability insurance. 1 unit = 1 hour</p>
DAAS-OOA Inservice Training & Nutrition Meeting	4 x per year	<p>Attend mandatory DAAS-OOA quarterly nutrition meetings/in-service training. Each meeting is 2.5 hours. 1 unit = 1 hour</p>
HDM-AWD Intake & Comprehensive Assessment	1 x per year per client served	<p>To conduct intake, screening & referrals to clients requesting HDM for Adults with Disabilities service. To conduct initial and annual comprehensive assessment to determine client's eligibility for service, and refer them to appropriate HDM-AWD meal provider. 1 unit = 1 comprehensive intake, referral & assessment provided per client</p>
HDM-AWD Reassessment	1 x per year per client served	<p>To conduct reassessment at least every 6-months to ensure that the client continues to meet eligibility. An annual <u>comprehensive</u> reassessment shall be conducted in the participant's home and documented to confirm their eligibility and refer to other services, as needed. 1 unit = 1 comprehensive reassessment & referral provided per client</p>

Meals on Wheels San Francisco

Program: Nutrition Compliance for ENP-HDM

Nutrition Compliance/Quality Assurance Services:

	Proposed Units: Cost Per Service Unit:			Proposed Units: Cost Per Service Unit:			Proposed Units: Cost Per Service Unit:					
	Year 1	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 2	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 3	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S			
Nutrition Education:												
Annual #sessions (or presentation) a year or # Times a year handouts will be delivered to seniors in HDM	4	\$4,355	\$154	\$4,201	28	\$4,481	\$158	\$4,324	6	\$357	\$162	\$195
Nutrition Counseling:												
Annual #hours to be provided	722	\$303	\$103	\$200	972	\$303	\$105	\$198	722	\$536	\$216	\$320
Annual #sessions to be provided	1,444	\$151	\$51	\$100	1,944	\$152	\$53	\$99	1,444	\$268	\$108	\$160
HACCP Kitchen Monitoring (1 unit = 1 session completed)	4	\$17,420	\$231	\$17,189	4	\$17,855	\$236	\$17,619	4	\$1,327	\$600	\$727
Site/Route Monitoring (1 unit = 1 session completed):	12	\$1,452	\$308	\$1,144	12	\$1,488	\$315	\$1,173	19	\$686	\$325	\$362
Menu Planning & Analysis (1 unit = 1 set menu completed)	2	\$34,840	\$512	\$34,328	2	\$35,710	\$524	\$35,186	2	\$1,199	\$540	\$659
HDM Assessment (1 units = annual intake assessment & reassessment completed)	2,300	\$583	\$226	\$358	3,053	\$547	\$231	\$316	3,000	\$428	\$238	\$190
OTHER Nutrition Compliance:												
In-service training to staff/volunteers (1 unit =1 hour)	8	\$14,863	\$0	\$14,863	8	\$14,863	\$0	\$14,863	0	\$0	\$0	\$0
Attend Mandatory OOA Quarterly Meeting (1 unit = 1 hour)	4				4				0			
	4				4				0			

**HUMAN SERVICES AGENCY BUDGET SUMMARY
BY PROGRAM**

Contractor Name: Meals on Wheels San Francisco													
(Check One) New Renewal ___ Modification _X_ If modification, Effective Date of Mod. 7/1/18 No. of Mod. 1													
Program: Nutrition Compliance for ENP-HDM	REVENUE Cost Allocation			Term									
Budget Reference Page No.(s)	Year 1	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 2	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 3	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 4 6-month	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Total H.S.A.
Program Term	7/1/17-6/30/18												
Expenditures	7/1/18-6/30/19												
Nutrition Education	7/1/19-6/30/20												
Salaries & Benefits	7/1/20-12/31/20												
Operating Expense	7/1/17-12/31/20												
Salaries & Benefits	\$15,844	\$559	\$15,285	\$114,123	\$4,013	\$110,110	\$2,142	\$974	\$1,168	\$911	\$326	\$585	\$5,872
Operating Expense													\$0
Subtotal Direct	\$15,844	\$559	\$15,285	\$114,123	\$4,013	\$110,110	\$2,142	\$974	\$1,168	\$911	\$326	\$585	\$5,872
Indirect Percentage	9.9%			9.9%									
Indirect Expense	\$1,576	\$56	\$1,520	\$11,351	\$399	\$10,952	\$0	\$0	\$0	\$0	\$0	\$0	\$455
Total Nutrition Education	\$17,420	\$615	\$16,805	\$125,474	\$4,412	\$121,062	\$2,142	\$974	\$1,168	\$911	\$326	\$585	\$6,327
Nutrition Counseling													
Salaries & Benefits	\$158,436	\$58,159	\$100,277	\$210,036	\$80,254	\$129,782	\$345,636	\$156,256	\$189,380	\$165,991	\$71,300	\$94,691	\$365,969
Operating Expense	\$40,258	\$9,151	\$31,107	\$57,873	\$12,628	\$45,245	\$41,416	\$0	\$41,416	\$20,721	\$10	\$20,711	\$21,789
Subtotal Direct	\$198,694	\$67,310	\$131,384	\$267,909	\$92,882	\$175,027	\$387,052	\$156,256	\$230,796	\$186,712	\$71,310	\$115,402	\$387,758
Indirect Percentage	9.9%			9.9%									
Indirect Expense	\$19,763	\$6,695	\$13,068	\$26,647	\$9,238	\$17,409	\$0	\$0	\$0	\$0	\$0	\$0	\$15,933
Total Nutrition Counseling	\$218,457	\$74,005	\$144,452	\$294,556	\$102,120	\$192,436	\$387,052	\$156,256	\$230,796	\$186,712	\$71,310	\$115,402	\$403,691
HACCP Kitchen Monitoring													
Salaries & Benefits	\$63,375	\$839	\$62,536	\$64,958	\$858	\$64,100	\$5,309	\$2,400	\$2,909	\$2,657	\$1,200	\$1,456	\$5,297
Operating Expense													\$0
Subtotal Direct	\$63,375	\$839	\$62,536	\$64,958	\$858	\$64,100	\$5,309	\$2,400	\$2,909	\$2,657	\$1,200	\$1,456	\$5,297
Indirect Percentage	9.9%			9.9%									
Indirect Expense	\$6,303	\$83	\$6,220	\$6,461	\$85	\$6,376	\$0	\$0	\$0	\$0	\$0	\$0	\$168
Total HACCP Kitchen Monitoring	\$69,678	\$922	\$68,756	\$71,419	\$943	\$70,476	\$5,309	\$2,400	\$2,909	\$2,657	\$1,200	\$1,456	\$5,465
Site/Route Monitoring													
Salaries & Benefits	\$15,843	\$3,357	\$12,487	\$16,237	\$3,439	\$12,798	\$13,037	\$6,166	\$6,871	\$10,651	\$7,215	\$3,436	\$20,177
Operating Expense													\$0
Subtotal Direct	\$15,843	\$3,357	\$12,487	\$16,237	\$3,439	\$12,798	\$13,037	\$6,166	\$6,871	\$10,651	\$7,215	\$3,436	\$20,177
Indirect Percentage	9.9%			9.9%									
Indirect Expense	\$1,576	\$334	\$1,242	\$1,615	\$342	\$1,273	\$0	\$0	\$0	\$0	\$0	\$0	\$676
Total Site/Route Monitoring	\$17,419	\$3,691	\$13,729	\$17,852	\$3,781	\$14,071	\$13,037	\$6,166	\$6,871	\$10,651	\$7,215	\$3,436	\$20,853
Menu Planning													
Salaries & Benefits	\$63,376	\$931	\$62,445	\$64,958	\$953	\$64,005	\$2,397	\$1,079	\$1,318	\$1,198	\$538	\$660	\$3,501
Operating Expense													\$0
Subtotal Direct	\$63,376	\$931	\$62,445	\$64,958	\$953	\$64,005	\$2,397	\$1,079	\$1,318	\$1,198	\$538	\$660	\$3,501
Indirect Percentage	9.9%			9.9%									
Indirect Expense	\$6,304	\$93	\$6,211	\$6,461	\$95	\$6,366	\$0	\$0	\$0	\$0	\$0	\$0	\$188
Total Menu Planning	\$69,680	\$1,024	\$68,656	\$71,419	\$1,048	\$70,371	\$2,397	\$1,079	\$1,318	\$1,198	\$538	\$660	\$3,689
HDM Assessments													
Salaries & Benefits	\$1,045,420	\$405,226	\$640,194	\$1,282,683	\$551,209	\$731,474	\$1,091,389	\$714,120	\$377,269	\$545,691	\$357,053	\$188,638	\$2,027,608
Operating Expense	\$174,371	\$66,505	\$107,866	\$237,183	\$90,461	\$146,722	\$191,532	\$0	\$191,532	\$95,776	\$8	\$95,768	\$156,974
Subtotal Direct	\$1,219,791	\$471,731	\$748,060	\$1,519,866	\$641,670	\$878,196	\$1,282,921	\$714,120	\$568,801	\$641,467	\$357,061	\$284,406	\$2,184,582
Indirect Percentage	9.9%			9.9%									
Indirect Expense	\$121,324	\$46,920	\$74,404	\$151,170	\$63,822	\$87,348	\$0	\$0	\$0	\$0	\$0	\$0	\$110,742
Total HDM Assessments	\$1,341,115	\$518,651	\$822,464	\$1,671,036	\$705,492	\$965,544	\$1,282,921	\$714,120	\$568,801	\$641,467	\$357,061	\$284,406	\$2,295,324
Other Nutrition Compliance													
Salaries & Benefits													\$0
Operating Expense	\$118,903	\$0	\$118,903	\$118,903	\$0	\$118,903	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Direct	\$118,903	\$0	\$118,903	\$118,903	\$0	\$118,903	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Indirect Percentage													
Indirect Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Nutrition Compliance	\$118,903	\$0	\$118,903	\$118,903	\$0	\$118,903	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GRAND Total Expenditures	\$1,852,672	\$598,908	\$1,253,765	\$2,370,659	\$817,796	\$1,552,863	\$1,692,858	\$880,995	\$811,863	\$843,596	\$437,651	\$405,945	\$2,735,350
HSA Revenues	\$598,908			\$817,797			\$880,995			\$437,651			\$2,735,351
													\$0
													\$0
													\$0

TOTAL HSA REVENUES	\$598,908			\$817,797			\$880,995			\$437,651			\$2,735,351
Other Non-H.S.A.-DAAS Revenues	\$1,253,765			\$1,552,863			\$811,863			\$405,945			\$4,024,436
													\$0
													\$0
TOTAL OTHER REVENUES	\$1,253,765			\$1,552,863			\$811,863			\$405,945			\$4,024,436
Full Time Equivalent (FTE)	16.40			16.40			16.40			0.00			
Prepared by: Patrick Schmalz	Telephone No.: 415-343-1270												
HSA-CO Review Signature:	_____												
HSA #1	_____												

Nutrition Education Salaries & Benefits Detail

POSITION TITLE	Agency Totals				7/1/17-6/30/18			7/1/18-6/30/19			7/1/19-6/30/20			7/1/20-12/31/20			Total Revenue
	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE	For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			
					Year 1	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 2	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 3	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 4 6-month	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	
Director of Nutrition	\$97,460	100%	0.04%	0.00	\$4,860	\$172	\$4,688	\$35,009	\$1,237	\$33,772	\$575	\$218	\$357	\$221	\$42	\$179	\$1,669
Registered Dietician	\$67,000	100%	0.04%	0.00	\$3,203	\$113	\$3,090	\$23,075	\$815	\$22,260	\$396	\$150	\$246	\$152	\$29	\$123	\$1,107
Registered Dietician	\$70,000	100%	0.22%	0.00	\$3,196	\$113	\$3,083	\$23,025	\$815	\$22,210	\$413	\$156	\$257	\$282	\$153	\$129	\$1,237
Chief Food & Operations Officer	\$162,673	100%	0.01%	0.00	\$107	\$4	\$103	\$773	\$28	\$745	\$29	\$29	\$29	\$16	\$16	\$0	\$77
Salesforce Administrator	\$100,000	100%	0.00%	0.00	\$0		\$0	\$0		\$0	\$16	\$16	\$0	\$0	\$0	\$0	\$16
Chief Government Officer	\$144,427	100%	0.00%	0.00	\$52	\$2	\$50	\$373	\$14	\$359	\$23	\$23	\$0	\$0	\$0	\$0	\$39
Chief Executive Officer	\$205,000	100%	0.00%	0.00	\$61		\$61	\$436	\$0	\$436	\$11	\$11	\$0	\$0	\$0	\$0	\$11
Facility Director	\$110,880	100%	0.00%	0.00	\$63	\$2	\$61	\$450	\$14	\$436	\$18	\$18	\$0	\$0	\$0	\$0	\$34
Maintenance Worker	\$55,000	100%	0.00%	0.00	\$34	\$1	\$33	\$239	\$7	\$232	\$9	\$9	\$0	\$0	\$0	\$0	\$17
Maintenance Worker	\$39,520	100%	0.00%	0.00	\$0		\$0	\$0		\$0	\$6	\$6	\$0	\$0	\$0	\$0	\$6
Maintenance Worker	\$39,520	100%	0.00%	0.00	\$0		\$0	\$0		\$0	\$6	\$6	\$0	\$0	\$0	\$0	\$6
HR Manager	\$81,120	100%	0.00%	0.00	\$22	\$1	\$21	\$162	\$7	\$155	\$13	\$13	\$0	\$0	\$0	\$0	\$21
HR Manager	\$80,500	100%	0.00%	0.00	\$0		\$0	\$0		\$0	\$13	\$13	\$0	\$0	\$0	\$0	\$13
HR Director	\$108,832	100%	0.00%	0.00	\$0		\$0	\$0		\$0	\$18	\$18	\$0	\$0	\$0	\$0	\$18
Communications Director	\$105,000	100%	0.00%	0.00	\$34	\$1	\$33	\$246	\$7	\$239	\$17	\$17	\$0	\$0	\$0	\$0	\$25
Digital Marketing Manager	\$72,000	100%	0.00%	0.00	\$18	\$1	\$17	\$127	\$7	\$120	\$12	\$12	\$0	\$0	\$0	\$0	\$20
					\$0		\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0		\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0		\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0		\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS	\$1,538,933	1600%	0.31%	0.00	\$11,650	\$410	\$11,240	\$83,915	\$2,951	\$80,964	\$1,575	\$715	\$860	\$671	\$240	\$431	\$4,316
FRINGE BENEFIT RATE	36%				36%			36%			36%			36%			
EMPLOYEE FRINGE BENEFITS	\$554,009				\$4,194	\$149	\$4,045	\$30,208	\$1,062	\$29,146	\$567	\$259	\$308	\$240	\$86	\$154	\$1,556
TOTAL SALARIES & BENEFITS	\$2,092,942				\$15,844	\$559	\$15,285	\$114,123	\$4,013	\$110,110	\$2,142	\$974	\$1,168	\$911	\$326	\$585	\$5,872
TOTAL SALARIES & BENEFITS for H.S.A Program x3yrs	\$5,872																

HSA #2

Nutrition Counseling Salaries & Benefits Detail

POSITION TITLE	Agency Totals				7/1/17-6/30/18			7/1/18-6/30/19			7/1/19-6/30/20			7/1/20-12/31/20			Total Revenue
	For HSA Program		For HSA Program REVENUE Cost Allocation:		For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:						
	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE	Year 1	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 2	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 3	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 4 6-month	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	
Director of Nutrition	\$97,460	100%	19.66%	0.20	\$48,596	\$17,932	\$30,664	\$64,351	\$24,745	\$39,606	\$91,612	\$33,729	\$57,883	\$48,104	\$19,162	\$28,942	\$95,568
Registered Dietician	\$67,000	100%	19.66%	0.20	\$32,025	\$11,817	\$20,208	\$42,407	\$16,307	\$26,100	\$62,980	\$23,187	\$39,793	\$33,070	\$13,173	\$19,897	\$64,484
Registered Dietician	\$70,000	100%	19.66%	0.20	\$31,964	\$11,795	\$20,169	\$42,325	\$16,276	\$26,049	\$65,800	\$24,226	\$41,574	\$34,550	\$13,763	\$20,787	\$66,060
Chief Food & Operations Officer	\$162,673	100%	3.89%	0.04	\$1,074	\$397	\$677	\$1,422	\$548	\$874	\$4,082	\$4,082		\$6,328	\$6,328	\$0	\$11,355
Salesforce Administrator	\$100,000	100%	0.00%	0.00	\$0			\$0			\$2,598	\$2,598		\$0	\$0	\$0	\$2,598
Chief Government Officer	\$144,427	100%	0.00%	0.00	\$521	\$193	\$328	\$690	\$265	\$425	\$3,753	\$3,753		\$0	\$0	\$0	\$4,211
Chief Executive Officer	\$205,000	100%	0.00%	0.00	\$609		\$609	\$986	\$0	\$986	\$5,327	\$5,327		\$0	\$0	\$0	\$5,327
Facility Director	\$110,880	100%	0.00%	0.00	\$629	\$232	\$397	\$832	\$320	\$512	\$2,881	\$2,881		\$0	\$0	\$0	\$3,433
Maintenance Worker	\$55,000	100%	0.00%	0.00	\$336	\$124	\$212	\$446	\$171	\$275	\$1,429	\$1,429		\$0	\$0	\$0	\$1,724
Maintenance Worker	\$39,520	100%	0.00%	0.00	\$0			\$0			\$1,027	\$1,027		\$0	\$0	\$0	\$1,027
Maintenance Worker	\$39,520	100%	0.00%	0.00	\$0			\$0			\$1,027	\$1,027		\$0	\$0	\$0	\$1,027
HR Manager	\$81,120	100%	0.00%	0.00	\$223	\$82	\$141	\$295	\$113	\$182	\$2,108	\$2,108		\$0	\$0	\$0	\$2,303
HR Manager	\$80,500	100%	0.00%	0.00	\$0			\$0			\$2,092	\$2,092		\$0	\$0	\$0	\$2,092
HR Director	\$108,832	100%	0.00%	0.00	\$0			\$0			\$2,828	\$2,828		\$0	\$0	\$0	\$2,828
Communications Director	\$105,000	100%	0.00%	0.00	\$342	\$126	\$216	\$452	\$174	\$278	\$2,728	\$2,728		\$0	\$0	\$0	\$3,028
Digital Marketing Manager	\$72,000	100%	0.00%	0.00	\$178	\$66	\$112	\$234	\$92	\$142	\$1,871	\$1,871		\$0	\$0	\$0	\$2,029
					\$0			\$0			\$0	\$0		\$0	\$0	\$0	\$0
					\$0			\$0			\$0	\$0		\$0	\$0	\$0	\$0
					\$0			\$0			\$0	\$0		\$0	\$0	\$0	\$0
					\$0			\$0			\$0	\$0		\$0	\$0	\$0	\$0
TOTALS	\$1,538,933	1600%	62.87%	0.63	\$116,497	\$42,764	\$73,733	\$154,440	\$59,011	\$95,429	\$254,143	\$114,893	\$139,250	\$122,052	\$52,426	\$69,626	\$269,094
FRINGE BENEFIT RATE	36%				36%			36%			36%			36%			
EMPLOYEE FRINGE BENEFITS	\$554,015				\$41,939	\$15,395	\$26,544	\$55,596	\$21,243	\$34,353	\$91,493	\$41,363	\$50,130	\$43,939	\$18,874	\$25,065	\$96,875
TOTAL SALARIES & BENEFITS	\$2,092,948				\$158,436	\$58,159	\$100,277	\$210,036	\$80,254	\$129,782	\$345,636	\$156,256	\$189,380	\$165,991	\$71,300	\$94,691	\$365,969
TOTAL SALARIES & BENEFITS for H.S.A Program x3yrs	\$365,969																

HSA #4

Nutrition Counseling Operating Expense Detail

EXPENDITURE CATEGORY	Year 1			Year 2			Year 3			Year 4			Total H.S.A.
	7/1/17-6/30/18	Revenue Cost Allocation		7/1/18-6/30/19	Revenue Cost Allocation		7/1/19-6/30/20	Revenue Cost Allocation		7/1/20-12/31/20	Revenue Cost Allocation		
		H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S		H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S		H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S		H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	
Rental of Property	\$0			\$0			\$8,450		\$8,450	\$4,225	\$0	\$4,225	\$0
Utilities(Elec. Water, Gas, Phone, Scavenger)	\$2,600	\$532	\$2,068	\$3,785	\$734	\$3,051	\$4,621	\$4,621	\$4,621	\$2,311	\$0	\$2,311	\$1,266
Office Supplies, Postage	\$1,955	\$400	\$1,555	\$2,846	\$552	\$2,294	\$3,667		\$3,667	\$1,834	\$0	\$1,834	\$952
Building & Kitchen	\$3,739	\$765	\$2,974	\$5,444	\$1,055	\$4,389	\$0			\$0	\$0	\$0	\$1,820
Printing and Reproduction	\$0		\$0	\$0			\$1,833		\$1,833	\$917	\$0	\$917	\$0
Insurance	\$2,856	\$583	\$2,273	\$4,158	\$805	\$3,353	\$2,006		\$2,006	\$1,003	\$0	\$1,003	\$1,388
Staff Training & Travel	\$2,146	\$438	\$1,708	\$3,124	\$606	\$2,518	\$0			\$0	\$0	\$0	\$1,044
Small Equipment (under \$5,000/item)	\$1,444	\$295	\$1,149	\$2,103	\$408	\$1,695	\$0			\$0	\$0	\$0	\$703
Rental of Equipment	\$0		\$0	\$0			\$0			\$0	\$0	\$0	\$0
SUBCONTRACTORS (Descriptive Title)													
a	\$0			\$0			\$0			\$10	\$10	\$0	\$10
b	\$0			\$0			\$0			\$0	\$0	\$0	\$0
c	\$0			\$0			\$0			\$0	\$0	\$0	\$0
d	\$0			\$0			\$0			\$0	\$0	\$0	\$0
e	\$0			\$0			\$0			\$0	\$0	\$0	\$0
OTHER										\$0			
Outside Services	\$5,269	\$1,077	\$4,192	\$7,670	\$1,486	\$6,184	\$8,401		\$8,401	\$4,201	\$0	\$4,201	\$2,563
Grant, Volunteer and Client Costs	\$13,821	\$2,825	\$10,996	\$20,122	\$3,899	\$16,223	\$6,801		\$6,801	\$3,401	\$0	\$3,401	\$6,724
Office Expenses Including Telephone	\$1,275	\$260	\$1,015	\$1,857	\$359	\$1,498	\$4,034		\$4,034	\$2,017	\$0	\$2,017	\$619
Fees, Dues, Advertising	\$1,529	\$313	\$1,216	\$2,226	\$431	\$1,795	\$801		\$801	\$401	\$0	\$401	\$744
Other Operating Costs	\$3,624	\$1,663	\$1,961	\$4,538	\$2,293	\$2,245	\$802		\$802	\$401	\$0	\$401	\$3,956
TOTAL OPERATING EXPENSE	\$40,258	\$9,151	\$31,107	\$57,873	\$12,628	\$45,245	\$41,416	\$0	\$41,416	\$20,721	\$10	\$20,711	\$21,789
TOTAL OPERATING EXPENSE x3yrs	\$21,779												

HSA #5

HACCP Kitchen Monitoring Salaries & Benefits Detail

POSITION TITLE	Agency Totals				7/1/17-6/30/18			7/1/18-6/30/19			7/1/19-6/30/20			7/1/20-12/31/20			Total Revenue
	For HSA Program		For HSA Program REVENUE Cost Allocation:		For HSA Program REVENUE Cost Allocation:		For HSA Program REVENUE Cost Allocation:		For HSA Program REVENUE Cost Allocation:		For HSA Program REVENUE Cost Allocation:		For HSA Program REVENUE Cost Allocation:				
	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE	Year 1	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 2	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 3	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 4 6-month	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	
Director of Nutrition	\$97,460	100%	0.36%	0.00	\$19,439	\$259	\$19,180	\$19,925	\$265	\$19,660	\$1,403	\$514	\$889	\$798	\$353	\$445	\$1,391
Registered Dietician	\$67,000	100%	0.36%	0.00	\$12,810	\$170	\$12,640	\$13,130	\$174	\$12,956	\$964	\$353	\$611	\$549	\$243	\$306	\$940
Registered Dietician	\$70,000	100%	0.36%	0.00	\$12,786	\$170	\$12,616	\$13,105	\$174	\$12,931	\$1,008	\$369	\$639	\$574	\$254	\$320	\$967
Chief Food & Operations Officer	\$162,673	100%	0.02%	0.00	\$430	\$6	\$424	\$440	\$6	\$434	\$72	\$72	\$72	\$33	\$33	\$0	\$117
Salesforce Administrator	\$100,000	100%	0.00%	0.00	\$208	\$3	\$205	\$214	\$3	\$211	\$40	\$40	\$40	\$0	\$0	\$0	\$46
Chief Government Officer	\$144,427	100%	0.00%	0.00	\$0			\$0			\$58	\$58	\$58	\$0	\$0	\$0	\$58
Chief Executive Officer	\$205,000	100%	0.00%	0.00	\$244		\$244	\$250		\$250	\$82	\$82	\$82	\$0	\$0	\$0	\$82
Facility Director	\$110,880	100%	0.00%	0.00	\$251	\$3	\$248	\$258	\$3	\$255	\$44	\$44	\$44	\$0	\$0	\$0	\$50
Maintenance Worker	\$55,000	100%	0.00%	0.00	\$135	\$2	\$133	\$138	\$2	\$136	\$22	\$22	\$22	\$0	\$0	\$0	\$26
Maintenance Worker	\$39,520	100%	0.00%	0.00	\$0			\$0			\$16	\$16	\$16	\$0	\$0	\$0	\$16
Maintenance Worker	\$39,520	100%	0.00%	0.00	\$0			\$0			\$16	\$16	\$16	\$0	\$0	\$0	\$16
HR Manager	\$81,120	100%	0.00%	0.00	\$89	\$1	\$88	\$91	\$1	\$90	\$32	\$32	\$32	\$0	\$0	\$0	\$34
HR Manager	\$80,500	100%	0.00%	0.00	\$0			\$0			\$32	\$32	\$32	\$0	\$0	\$0	\$32
HR Director	\$108,832	100%	0.00%	0.00	\$0			\$0			\$43	\$43	\$43	\$0	\$0	\$0	\$43
Communications Director	\$105,000	100%	0.00%	0.00	\$137	\$2	\$135	\$140	\$2	\$138	\$42	\$42	\$42	\$0	\$0	\$0	\$46
Digital Marketing Manager	\$72,000	100%	0.00%	0.00	\$71	\$1	\$70	\$73	\$1	\$72	\$29	\$29	\$29	\$0	\$0	\$0	\$31
					\$0			\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0			\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0			\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0			\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS	\$1,538,933	1600%	1.11%	0.01	\$46,600	\$617	\$45,983	\$47,764	\$631	\$47,133	\$3,903	\$1,764	\$2,139	\$1,954	\$883	\$1,071	\$3,895
FRINGE BENEFIT RATE	36%				36%			36%			36%			36%			
EMPLOYEE FRINGE BENEFITS	\$554,180				\$16,775	\$222	\$16,553	\$17,194	\$227	\$16,967	\$1,406	\$636	\$770	\$703	\$318	\$385	\$1,403
TOTAL SALARIES & BENEFITS	\$2,093,113				\$63,375	\$839	\$62,536	\$64,958	\$858	\$64,100	\$5,309	\$2,400	\$2,909	\$2,657	\$1,200	\$1,456	\$5,297
TOTAL SALARIES & BENEFITS for H.S.A Program x3yrs	\$5,297																

HSA #6

Site or Route Monitoring Salaries & Benefits Detail

POSITION TITLE	Agency Totals				7/1/17-6/30/18			7/1/18-6/30/19			7/1/19-6/30/20			7/1/20-12/31/20			Total Revenue
	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE	For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			
					Year 1	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 2	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 3	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 4 6-month	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	
Director of Nutrition	\$97,460	100%	2.26%	0.02	\$4,860	\$1,035	\$3,825	\$4,981	\$1,061	\$3,920	\$3,236	\$1,136	\$2,100	\$3,255	\$2,205	\$1,050	\$5,437
Registered Dietician	\$67,000	100%	2.26%	0.02	\$3,203	\$682	\$2,521	\$3,283	\$699	\$2,584	\$2,225	\$781	\$1,444	\$2,238	\$1,516	\$722	\$3,678
Registered Dietician	\$70,000	100%	2.26%	0.02	\$3,196	\$680	\$2,516	\$3,276	\$697	\$2,579	\$2,324	\$816	\$1,508	\$2,338	\$1,584	\$754	\$3,777
Chief Food & Operations Officer	\$162,673	100%	0.00%	0.00	\$107	\$23	\$84	\$110	\$23	\$87	\$277	\$277		\$0	\$0	\$0	\$323
Salesforce Administrator	\$100,000	100%	0.00%	0.00	\$0			\$0			\$92	\$92		\$0	\$0	\$0	\$92
Chief Government Officer	\$144,427	100%	0.00%	0.00	\$52	\$11	\$41	\$53	\$12	\$41	\$133	\$133		\$0	\$0	\$0	\$156
Chief Executive Officer	\$205,000	100%	0.00%	0.00	\$61		\$61	\$62		\$62	\$188	\$188		\$0	\$0	\$0	\$188
Facility Director	\$110,880	100%	0.00%	0.00	\$63	\$13	\$50	\$64	\$14	\$50	\$102	\$102		\$0	\$0	\$0	\$129
Maintenance Worker	\$55,000	100%	0.00%	0.00	\$34	\$7	\$27	\$34	\$7	\$27	\$50	\$50		\$0	\$0	\$0	\$64
Maintenance Worker	\$39,520	100%	0.00%	0.00	\$0			\$0			\$36	\$36		\$0	\$0	\$0	\$36
Maintenance Worker	\$39,520	100%	0.00%	0.00	\$0			\$0			\$36	\$36		\$0	\$0	\$0	\$36
HR Manager	\$81,120	100%	0.00%	0.00	\$22	\$5	\$17	\$23	\$5	\$18	\$74	\$74		\$0	\$0	\$0	\$84
HR Manager	\$80,500	100%	0.00%	0.00	\$0			\$0			\$74	\$74		\$0	\$0	\$0	\$74
HR Director	\$108,832	100%	0.00%	0.00	\$0			\$0			\$100	\$100		\$0	\$0	\$0	\$100
Communications Director	\$105,000	100%	0.00%	0.00	\$34	\$7	\$27	\$35	\$7	\$28	\$96	\$96		\$0	\$0	\$0	\$110
Digital Marketing Manager	\$72,000	100%	0.00%	0.00	\$18	\$4	\$14	\$18	\$4	\$14	\$66	\$66		\$0	\$0	\$0	\$74
4/24/20 Increase per Sarah Chan email for 2 more UOS and to reduce rounding impact					\$0			\$0			\$477	\$477		\$0	\$0	\$0	\$477
					\$0			\$0			\$0	\$0		\$0	\$0	\$0	\$0
					\$0			\$0			\$0	\$0		\$0	\$0	\$0	\$0
					\$0			\$0			\$0	\$0		\$0	\$0	\$0	\$0
TOTALS	\$1,538,933	1600%	6.79%	0.07	\$11,650	\$2,468	\$9,183	\$11,939	\$2,529	\$9,410	\$9,586	\$4,534	\$5,052	\$7,831	\$5,305	\$2,526	\$14,836
FRINGE BENEFIT RATE	36%				36%			36%			36%			36%			
EMPLOYEE FRINGE BENEFITS	\$553,985				\$4,193	\$889	\$3,304	\$4,298	\$910	\$3,388	\$3,451	\$1,632	\$1,819	\$2,820	\$1,910	\$910	\$5,341
TOTAL SALARIES & BENEFITS	\$2,092,918				\$15,843	\$3,357	\$12,487	\$16,237	\$3,439	\$12,798	\$13,037	\$6,166	\$6,871	\$10,651	\$7,215	\$3,436	\$20,177
TOTAL SALARIES & BENEFITS for HAS Program x3yrs	\$20,177																

HSA #8

Menu Planning Salaries & Benefits Detail

POSITION TITLE	Agency Totals				7/1/17-6/30/18			7/1/18-6/30/19			7/1/19-6/30/20			7/1/20-12/31/20			Total Revenue
	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE	For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			
					Year 1	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 2	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 3	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 4 6-month	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	
Director of Nutrition	\$97,460	100%	0.17%	0.00	\$19,439	\$287	\$19,152	\$19,925	\$294	\$19,631	\$633	\$231	\$402	\$364	\$163	\$201	\$975
Registered Dietician	\$67,000	100%	0.17%	0.00	\$12,810	\$189	\$12,621	\$13,130	\$194	\$12,936	\$436	\$159	\$277	\$253	\$114	\$139	\$656
Registered Dietician	\$70,000	100%	0.17%	0.00	\$12,786	\$189	\$12,597	\$13,105	\$194	\$12,911	\$455	\$166	\$289	\$264	\$119	\$145	\$668
Chief Food & Operations Officer	\$162,673	100%	0.00%	0.00	\$430	\$6	\$424	\$440	\$6	\$434	\$33	\$33		\$0	\$0	\$0	\$45
Salesforce Administrator	\$100,000	100%	0.00%	0.00	\$0		\$0	\$0		\$0	\$18	\$18		\$0	\$0	\$0	\$18
Chief Government Officer	\$144,427	100%	0.00%	0.00	\$208	\$3	\$205	\$214	\$3	\$211	\$26	\$26		\$0	\$0	\$0	\$32
Chief Executive Officer	\$205,000	100%	0.00%	0.00	\$244		\$244	\$250		\$250	\$37	\$37		\$0	\$0	\$0	\$37
Facility Director	\$110,880	100%	0.00%	0.00	\$251	\$4	\$247	\$258	\$4	\$254	\$20	\$20		\$0	\$0	\$0	\$28
Maintenance Worker	\$55,000	100%	0.00%	0.00	\$135	\$2	\$133	\$138	\$2	\$136	\$10	\$10		\$0	\$0	\$0	\$14
Maintenance Worker	\$39,520	100%	0.00%	0.00	\$0		\$0	\$0		\$0	\$7	\$7		\$0	\$0	\$0	\$7
Maintenance Worker	\$39,520	100%	0.00%	0.00	\$0		\$0	\$0		\$0	\$7	\$7		\$0	\$0	\$0	\$7
HR Manager	\$81,120	100%	0.00%	0.00	\$89	\$1	\$88	\$91	\$1	\$90	\$15	\$15		\$0	\$0	\$0	\$17
HR Manager	\$80,500	100%	0.00%	0.00	\$0		\$0	\$0		\$0	\$14	\$14		\$0	\$0	\$0	\$14
HR Director	\$108,832	100%	0.00%	0.00	\$0		\$0	\$0		\$0	\$20	\$20		\$0	\$0	\$0	\$20
Communications Director	\$105,000	100%	0.00%	0.00	\$137	\$2	\$135	\$140	\$2	\$138	\$19	\$19		\$0	\$0	\$0	\$23
Digital Marketing Manager	\$72,000	100%	0.00%	0.00	\$71	\$1	\$70	\$73	\$1	\$72	\$13	\$13		\$0	\$0	\$0	\$15
					\$0		\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0	\$0
					\$0		\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0	\$0
					\$0		\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0	\$0
					\$0		\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0	\$0
TOTALS	\$1,538,933	1600%	0.51%	0.01	\$46,600	\$684	\$45,916	\$47,764	\$701	\$47,063	\$1,763	\$795	\$968	\$881	\$396	\$485	\$2,576
FRINGE BENEFIT RATE	36%				36%			36%			36%			36%			
EMPLOYEE FRINGE BENEFITS	\$553,711				\$16,776	\$247	\$16,529	\$17,194	\$252	\$16,942	\$634	\$284	\$350	\$317	\$142	\$175	\$925
TOTAL SALARIES & BENEFITS	\$2,092,644				\$63,376	\$931	\$62,445	\$64,958	\$953	\$64,005	\$2,397	\$1,079	\$1,318	\$1,198	\$538	\$660	\$3,501
TOTAL SALARIES & BENEFITS for H.S.A Program x3yrs	\$3,501																

HSA #10

Annual & Quarterly HDM Intake and Assessment Salaries & Benefits Detail

POSITION TITLE	Agency Totals				7/1/17-6/30/18			7/1/18-6/30/19			7/1/19-6/30/20			7/1/20-12/31/20			Total Revenue
	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE	For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			For HSA Program REVENUE Cost Allocation:			
					Year 1	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 2	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 3	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	Year 4 6-month	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	
Director of Social Workers	\$0	100%	50.00%	0.50	\$106,475	\$41,559	\$64,916	\$109,138	\$56,533	\$52,605	\$0	\$0	\$0	\$0	\$0	\$0	\$98,092
Assistant Director of Social Workers	\$100,955	100%	10.23%	0.10	\$49,861	\$19,462	\$30,399	\$51,108	\$26,472	\$24,636	\$100,955	\$60,805	\$40,150	\$30,402	\$10,327	\$20,075	\$117,066
Social Worker	\$51,079	100%	10.23%	0.10	\$55,166	\$21,532	\$33,634	\$56,545	\$29,289	\$27,256	\$51,079	\$30,765	\$20,314	\$15,382	\$5,225	\$10,157	\$86,811
Social Worker	\$67,178	100%	10.23%	0.10	\$49,861	\$19,462	\$30,399	\$51,108	\$26,472	\$24,636	\$67,178	\$40,461	\$26,717	\$20,231	\$6,872	\$13,359	\$93,267
Social Worker	\$65,000	100%	10.23%	0.10	\$55,166	\$21,532	\$33,634	\$56,545	\$29,289	\$27,256	\$65,000	\$39,149	\$25,851	\$19,575	\$6,649	\$12,926	\$96,619
Social Worker	\$56,964	100%	10.23%	0.10	\$55,737	\$21,755	\$33,982	\$57,130	\$29,593	\$27,537	\$56,964	\$34,309	\$22,655	\$17,155	\$5,827	\$11,328	\$91,484
Social Worker	\$75,212	100%	10.23%	0.10	\$51,983	\$20,290	\$31,693	\$53,282	\$27,599	\$25,683	\$75,212	\$45,300	\$29,912	\$22,650	\$7,694	\$14,956	\$100,883
Social Worker	\$66,449	100%	10.23%	0.10	\$53,044	\$20,703	\$32,341	\$54,370	\$28,161	\$26,209	\$66,449	\$40,022	\$26,427	\$20,012	\$6,798	\$13,214	\$95,684
Social Worker	\$43,680	100%	40.00%	0.40	\$56,227	\$21,946	\$34,281	\$57,632	\$29,852	\$27,780	\$43,680	\$26,308	\$17,372	\$26,158	\$17,472	\$8,686	\$95,578
Social Worker	\$53,000	100%	45.00%	0.45	\$68,957	\$26,915	\$42,042	\$70,681	\$36,611	\$34,070	\$53,000	\$31,922	\$21,078	\$34,389	\$23,850	\$10,539	\$119,298
Social Worker	\$52,998	100%	49.00%	0.49	\$49,284	\$19,236	\$30,048	\$50,516	\$26,166	\$24,350	\$52,998	\$31,921	\$21,077	\$36,508	\$25,969	\$10,539	\$103,292
Social Worker	\$65,000	100%	50.00%	0.50	\$30,614	\$11,949	\$18,665	\$31,379	\$16,254	\$15,125	\$65,000	\$39,149	\$25,851	\$45,426	\$32,500	\$12,926	\$99,852
Social Worker	\$0	100%	50.00%	0.50	\$52,354	\$20,435	\$31,919	\$53,663	\$27,799	\$25,864	\$0	\$0	\$0	\$0	\$0	\$0	\$48,234
Social Worker	\$0	100%	50.00%	0.50	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social Worker	\$0	100%	50.00%	0.50	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social Worker	\$0	100%	50.00%	0.50	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social Worker	\$0	100%	50.00%	0.50	\$0	\$0	\$0	\$10,552	\$0	\$10,552	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chief Program Officer	\$140,400	100%	49.84%	0.50	\$9,309	\$3,633	\$5,676	\$12,663	\$4,942	\$7,721	\$27,406	\$27,406	\$69,975	\$69,975	\$0	\$105,956	
Salesforce Administrator	\$100,000	100%	0.04%	0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$18	\$18	\$38	\$38	\$0	\$56	
Chief Government Officer	\$144,427	100%	0.04%	0.00	\$4,517	\$1,763	\$2,754	\$6,144	\$2,398	\$3,746	\$26	\$26	\$56	\$56	\$0	\$4,243	
Chief Executive Officer	\$205,000	100%	21.07%	0.21	\$5,306	\$5,306	\$5,306	\$7,218	\$0	\$7,218	\$24,345	\$24,345	\$43,193	\$43,193	\$0	\$67,538	
Facility Director	\$110,880	100%	0.04%	0.00	\$5,448	\$2,126	\$3,322	\$7,410	\$2,892	\$4,518	\$20	\$20	\$43	\$43	\$0	\$5,081	
Maintenance Worker	\$55,000	100%	0.04%	0.00	\$2,915	\$1,137	\$1,778	\$3,965	\$1,547	\$2,418	\$10	\$10	\$21	\$21	\$0	\$2,715	
Maintenance Worker	\$39,520	100%	0.04%	0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$7	\$7	\$15	\$15	\$0	\$22	
Maintenance Worker	\$39,520	100%	0.04%	0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$7	\$7	\$15	\$15	\$0	\$22	
HR Manager	\$80,500	100%	0.00%	0.00	\$1,941	\$758	\$1,183	\$2,641	\$1,031	\$1,610	\$9,560	\$9,560	\$0	\$0	\$0	\$11,349	
HR Manager	\$81,120	100%	0.00%	0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$9,634	\$9,634	\$0	\$0	\$0	\$9,634	
HR Director	\$108,832	100%	0.00%	0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$12,925	\$12,925	\$0	\$0	\$0	\$12,925	
Communications Director	\$105,000	100%	0.00%	0.00	\$2,977	\$1,162	\$1,815	\$4,049	\$1,581	\$2,468	\$12,469	\$12,469	\$0	\$0	\$0	\$15,212	
Digital Marketing Manager	\$72,000	100%	0.00%	0.00	\$1,549	\$605	\$944	\$2,106	\$823	\$1,283	\$8,551	\$8,551	\$0	\$0	\$0	\$9,979	
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTALS	\$1,979,714	3000%	626.75%	6.27	\$768,691	\$297,960	\$470,731	\$959,845	\$405,304	\$554,541	\$802,493	\$525,089	\$277,404	\$401,244	\$262,539	\$138,705	\$1,490,892
FRINGE BENEFIT RATE	35%				36%			34%			36%			36%			
EMPLOYEE FRINGE BENEFITS	\$700,987				\$276,729	\$107,266	\$169,463	\$322,838	\$145,905	\$176,933	\$288,896	\$189,031	\$99,865	\$144,447	\$94,514	\$49,933	\$536,716
TOTAL SALARIES & BENEFITS	\$2,680,701				\$1,045,420	\$405,226	\$640,194	\$1,282,683	\$551,209	\$731,474	\$1,091,389	\$714,120	\$377,269	\$545,691	\$357,053	\$188,638	\$2,027,608
H.S.A Program x3yrs	\$2,027,608																

HSA #12

HDM Assessment Operating Expense Detail

EXPENDITURE CATEGORY	Year 1	Revenue Cost Allocation		Year 2	Revenue Cost Allocation		Year 3	Revenue Cost Allocation		Year 4	Revenue Cost Allocation		Total H.S.A.
	7/1/17-6/30/18	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	7/1/18-6/30/19	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	7/1/19-6/30/20	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	7/1/20-12/31/20	H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	
Rental of Property	\$0			\$0			\$37,232		\$37,232	\$18,616	\$0	\$18,616	\$0
Utilities(Elec, Water, Gas, Phone, Scavenger)	\$11,269	\$4,357	\$6,912	\$15,329	\$5,927	\$9,402	\$20,359	\$20,359	\$10,188	\$10,188	\$8	\$10,180	\$10,292
Office Supplies, Postage	\$8,470	\$3,275	\$5,195	\$11,520	\$4,455	\$7,065	\$16,154		\$16,154	\$8,077	\$0	\$8,077	\$7,730
Building Maintenance Supplies and Repair	\$16,203	\$6,266	\$9,937	\$22,040	\$8,522	\$13,518	\$0			\$0	\$0	\$0	\$14,788
Printing and Reproduction	\$0			\$0			\$8,074		\$8,074	\$4,037	\$0	\$4,037	\$0
Insurance	\$12,373	\$4,785	\$7,588	\$16,830	\$6,508	\$10,322	\$8,839	\$8,839	\$4,420	\$0	\$4,420	\$0	\$11,293
Staff Training	\$6,444	\$2,492	\$3,952	\$8,765	\$3,389	\$5,376	\$0			\$0	\$0	\$0	\$5,881
Staff Travel	\$2,854	\$1,104	\$1,750	\$3,882	\$1,502	\$2,380	\$0			\$0	\$0	\$0	\$2,606
Small Equipment (under \$5,000/item)	\$6,261	\$2,421	\$3,840	\$8,516	\$3,294	\$5,222	\$9,058		\$9,058	\$4,529	\$0	\$4,529	\$5,715
Rental of Equipment	\$0			\$0			\$0			\$0	\$0	\$0	\$0
SUBCONTRACTORS (Descriptive Title)													
a	\$0			\$0			\$0			\$0	\$0	\$0	\$0
b	\$0			\$0			\$0			\$0	\$0	\$0	\$0
c	\$0			\$0			\$0			\$0	\$0	\$0	\$0
d	\$0			\$0			\$0			\$0	\$0	\$0	\$0
e	\$0			\$0			\$0			\$0	\$0	\$0	\$0
OTHER													
Outside Services	\$22,832	\$8,829	\$14,003	\$31,057	\$12,010	\$19,047	\$37,015		\$37,015	\$18,508	\$0	\$18,508	\$20,839
Grant, Volunteer and Client Costs	\$59,890	\$23,159	\$36,731	\$81,464	\$31,502	\$49,962	\$29,963		\$29,963	\$14,982	\$0	\$14,982	\$54,661
Telephone	\$5,524	\$2,136	\$3,388	\$7,514	\$2,906	\$4,608	\$17,774		\$17,774	\$8,887	\$0	\$8,887	\$5,042
Fees, Dues, Advertising	\$6,629	\$2,564	\$4,065	\$9,016	\$3,487	\$5,529	\$3,530		\$3,530	\$1,765	\$0	\$1,765	\$6,051
Other Operating Costs	\$15,622	\$5,117	\$10,505	\$21,250	\$6,959	\$14,291	\$3,534		\$3,534	\$1,767	\$0	\$1,767	\$12,076
TOTAL OPERATING EXPENSE	\$174,371	\$66,505	\$107,866	\$237,183	\$90,461	\$146,722	\$191,532	\$0	\$191,532	\$95,776	\$8	\$95,768	\$156,974
TOTAL OPERATING EXPENSE x3yrs	\$156,966												

HSA #13

Other Nutrition Compliance Operating Expense Detail

Expenditure Category	Year 1			Year 2			Year 3			Year 4			Total H.S.A.
	7/1/17-6/30/18	Revenue Cost Allocation		7/1/18-6/30/19	Revenue Cost Allocation		7/1/19-6/30/20	Revenue Cost Allocation		7/1/20-12/31/20	Revenue Cost Allocation		
		H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S		H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S		H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S		H.S.A.-D.A.A.S	Non H.S.A.-D.A.A.S	
Rental of Property	\$0			\$0			\$0			\$0			\$0
Utilities(Elec. Water, Gas, Phone, Scavenger)	\$0			\$0			\$0			\$0			\$0
Office Supplies, Postage	\$0			\$0			\$0			\$0			\$0
Building Maintenance Supplies and Repair	\$0			\$0			\$0			\$0			\$0
Printing and Reproduction	\$0			\$0			\$0			\$0			\$0
Insurance	\$0			\$0			\$0			\$0			\$0
Staff Training	\$0			\$0			\$0			\$0			\$0
Staff Travel	\$0			\$0			\$0			\$0			\$0
Small Equipment (under \$5,000/item)	\$0			\$0			\$0			\$0			\$0
Rental of Equipment	\$0			\$0			\$0			\$0			\$0
SUBCONTRACTORS (Descriptive Title)													
a	\$0			\$0			\$0			\$0			\$0
b	\$0			\$0			\$0			\$0			\$0
c	\$0			\$0			\$0			\$0			\$0
d	\$0			\$0			\$0			\$0			\$0
e	\$0			\$0			\$0			\$0			\$0
OTHER													
Fundraising Expense Nutrition	\$15,945		\$15,945	\$15,945		\$15,945	\$0			\$0			\$0
Fundraising Expense Assessments	\$102,958		\$102,958	\$102,958		\$102,958	\$0			\$0			\$0
x	\$0			\$0			\$0			\$0			\$0
w	\$0			\$0			\$0			\$0			\$0
v	\$0			\$0			\$0			\$0			\$0
TOTAL OPERATING EXPENSE	\$118,903	\$0	\$118,903	\$118,903	\$0	\$118,903	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL OPERATING EXPENSE x3yrs	\$0												

HSA #15