

1 [Grant Agreement Amendment - Retroactive - Meals on Wheels of San Francisco - Nutrition
2 Programs Services - Not to Exceed \$29,174,263]

3 **Resolution retroactively approving an expedited grant amendment between the City**
4 **and County of San Francisco and Meals on Wheels of San Francisco for the**
5 **administration of nutrition programs, to extend the grant agreement to December 31,**
6 **2020, and to increase the grant amount by \$2,946,695 for a total not to exceed amount**
7 **of \$29,174,263 to commence on July 1, 2020.**

8
9 WHEREAS, The City and County of San Francisco, by and through its Human Services
10 Agency, wishes to administer Nutrition Programs to increase availability and accessibility of
11 meal services to eligible residents in the City and County of San Francisco and combat food
12 insecurity and isolation, as well as provide “at risk” individuals assistance to remain in their
13 home; and

14 WHEREAS, Meals on Wheels of San Francisco will assist program participants in
15 maintaining their independence, quality of life, self-sufficiency by promoting better health
16 through nutrition and serving as an access point for other home and community-based
17 services; and

18 WHEREAS, Meals on Wheels of San Francisco will develop and maintain nutrition
19 policies and procedures that are in compliance with and meet the nutrition and food service
20 standards set forth by Title 22 Regulations, California Department of Aging, and the
21 Department of Disability and Aging Services-Office of Community Partnerships. The policies
22 and procedures will ensure the provision of quality meals and sound nutrition information
23 enabling consumers to reduce incidences of chronic diseases and maintain independent
24 living; and
25

1 WHEREAS, The Human Services Agency conducted a Request for Proposals for these
2 services in January 2017, Meals on Wheels submitted a proposal, and was awarded a
3 contract; and

4 WHEREAS, The Human Services Agency entered into an agreement with Meals on
5 Wheels effective July 1, 2017, to June 30, 2020; and

6 WHEREAS, The Board of Supervisors previously approved a grant for this service with
7 Meals on Wheels for the period of July 1, 2017, to June 30, 2020, in the not to exceed amount
8 of \$26,227,568 on file with the Clerk of The Board of Supervisors in File No. 190283
9 Resolution No. 170-19; and

10 WHEREAS, On May 11, 2020, Mayor London N. Breed issued a Thirteenth
11 Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency dated
12 February 25, 2020, that authorized the City's Controller to adopt a policy allowing departments
13 to modify agreements existing as of May 11, 2020, on an expedited basis; and

14 WHEREAS, The Human Services Agency amended the grant agreement with Meals
15 on Wheels of San Francisco, effective on and after July 1, 2020, to increase the grant
16 agreement amount by \$2,946,695 for a revised not to exceed amount of \$29,174,263 to
17 extend the grant agreement to December 31, 2020; and

18 WHEREAS, On May 22, 2020, the Controller issued a policy pursuant to the Mayor's
19 authorization to expedite limited modifications of agreements expiring on or before September
20 30, 2020, to permit time extensions up to six months but no later than December 31, 2020,
21 and budgetary increases commensurate with any time extensions granted (the "Policy"); and

22 WHEREAS, The Policy provides a streamlined process for contract modifications
23 whereby amendments pursuant to the Policy are executed by Department Heads or their
24 designees and contractors using a form of agreement approved by the City Attorney; now,
25 therefore, be it

1 RESOLVED, That the Board of Supervisors hereby retroactively authorizes the
2 expedited grant amendment between the City and County of San Francisco and Meals on
3 Wheels of San Francisco to provide Nutrition Programs to older adults and adults with
4 disabilities during the period of July 1, 2017, to December 31, 2020, for a total not to exceed
5 amount of \$29,174,263; and, be it

6 FURTHER RESOLVED, That within thirty (30) days of the modification being fully
7 executed by all parties, the Human Services Agency shall provide the final grant agreement to
8 the Clerk of the Board for inclusion into the official file.

1 APPROVED:

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4 _____
5 /S/
6 Trent Rhorer
7 Executive Director, Human Services Agency