



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Thursday, September 7, 2023

Re: Accept and Expend Western States Node of the National Drug Abuse Treatment Clinical Trials Network

This Resolution seeks authorization for the Department of Public Health to retroactively accept and expend funds in the amount of \$109,937 from the National Institutes of Health (NIH) through the Oregon Health & Science University. Due to the delay in receiving grantor approval for the budget draft, the review and approval from the Controller's office and the Mayor's office, we are requesting the accept and expend to be scheduled for the next Budget and Finance committee.

We humbly request retroactive authorization as we received the notice of award on April 3, 2023, for a project start date of March 1, 2023. When the notice of award was received on April 3, 2023, we had submitted the budget to the grantor for approval. After discussions with NIH on various budget details, we received budget approval from NIH on June 8, 2023. The accept and expend packet was packaged and forwarded to the Controller's office on June 8, 2023. After discussions with the Controller's office and forwarding previous approved accept and expend packets for this grant, the Controller's office approved the package and forwarded the signed package to the Mayor's office on July 21, 2023. Please contact Greg Wong, grants analyst, at greg.wong@sfdph.org for any questions about this request for retroactive authorization.