

June 28, 2013

Ms. Angela Calvillo  
Clerk of the Board  
Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Subject: Approval of the Boarding Area E Newsstand Lease, A Small Business Enterprise Set-Aside, between Skyline Concessions, Inc. and the City and County of San Francisco, acting by and through its Airport Commission

Dear Ms. Calvillo:

Pursuant to Section 9.118 of the City Charter, I am forwarding for the Board of Supervisors' approval the Boarding Area E Newsstand Lease, A Small Business Enterprise Set-Aside, Lease No. 13-0136 between Skyline Concessions Inc., and the City and County of San Francisco, acting by and through its Airport Commission. The Airport Commission has previously approved the award of the Boarding Area E Newsstand Lease, A Small Business Enterprise Set-Aside by Resolution No. 13-0136.

Five sets of the following documents are enclosed for review:

- Board of Supervisors Resolution;
- Approved Airport Commission Resolution No. 13-0136;
- Ethics Form SFEC-126 for the Board of Supervisors;
- Ethics Form SFEC-126 for the Mayor's Office; and
- Copy of Boarding Area E Newsstand Lease, A Small Business Enterprise Set-Aside, Lease No. 13-0136.

Please contact John Reeb of Airport Revenue Development and Management at 650.821.4500, if you have questions or concerns regarding this matter.

Very truly yours,

Jean Caramatti  
Commission Secretary

Enclosures

cc: John Reeb