

File No. 220689

Committee Item No. 9

Board Item No. 25

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Appropriations Committee Date June 15, 2022

Board of Supervisors Meeting Date July 12, 2022

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Brent Jalipa Date June 10, 2022

Completed by: Brent Jalipa Date June 27, 2022

1 [Accept and Expend Grant - Retroactive - State of California - Opportunities for All Initiative -
2 #CaliforniansForAll Youth Jobs Corps Program Grant - Up to \$11,790,072]

3 **Resolution retroactively authorizing the Human Rights Commission to accept and**
4 **expend a grant in the amount of up to \$11,790,072 from the State of California to**
5 **support and expand youth programming, #CaliforniansForAll Youth Jobs Corps, under**
6 **the Opportunities for All initiative for the period of April 20, 2022, through May 1, 2024.**

7
8 WHEREAS, The State of California, through the office of California Volunteers,
9 launched the #CaliforniansForAll service initiative to establish a statewide volunteer corps to
10 help with the state's response to emergencies and disasters; and

11 WHEREAS, As part of the #CaliforniansForAll initiative, the #CaliforniansForAll Youth
12 Jobs Corps was created to help build opportunities for California's young people between the
13 ages of 16 and 30, with a particular emphasis on youth who are low-income, are unemployed
14 and/or out of school, are justice-involved, are in or transitioning from foster care, and/or are
15 engaged with mental health or substance abuse systems; and

16 WHEREAS, In 2019, Mayor London Breed launched the Opportunities for All initiative,
17 which provides paid internships to diverse groups of youth so that they may gain work
18 experience to help them obtain future employment, increase their earning potential, and
19 prepare for success in the workplace; and

20 WHEREAS, The City, through the Human Rights Commission, applied for grant
21 funding from the #CaliforniansForAll Youth Job Corps to expand the programs and paid
22 internships offered through the Opportunities for All initiative; and

23 WHEREAS, The California Volunteers office has awarded the City up to \$11,790,072 in
24 grant funding from the #CaliforniansForAll Youth Jobs Corps program for this purpose for the
25 period of April 20, 2022, through May 1, 2024; and

1 WHEREAS, Matching funds are not required by the grantor; and
2 WHEREAS, The grant does not require an Annual Salary Ordinance amendment; and
3 WHEREAS, A request for retroactive approval is being sought because the Human
4 Rights Commission received the award agreement on April 14, 2022, with an agreement start
5 date of April 20, 2022; and

6 WHEREAS, The grant budget includes a provision for indirect costs in the amount of
7 \$1,000,000; now, therefore, be it

8 RESOLVED, That the Human Rights Commission is authorized to accept and expend
9 up to \$11,790,072 in funds awarded by the California Volunteers office to support programs
10 under the Opportunities for All initiative from April 20, 2022, through May 1, 2024; and, be it

11 FURTHER RESOLVED, That the Director of the Human Rights Commission is
12 authorized to enter into the Standard Agreement provided by the State in connection with the
13 grant; and, be it

14 FURTHER RESOLVED, That the Director of the Human Rights Commission shall
15 submit a copy of the finally executed agreement to the Clerk of the Board for inclusion in File
16 No. 220689 within 30 days after execution.

17
18 Recommended: Approved: /s/ _____
19 London Breed, Mayor

20 /s/ _____ Approved: /s/ _____
21 Sheryl Davis, HRC Director Ben Rosenfield, Controller

22
23
24
25

Grant Ordinance Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: CaliforniansForAll Youth Jobs Corps
2. Department: San Francisco Human Rights Commission
3. Contact Person: Athena Edwards Telephone: 415-252-2522
4. Grant Approval Status (check one):
[x] Approved by funding agency [] Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$ 11,790,072.00
6. a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: California Volunteers, Office of the Governor
b. Grant Pass-Through Agency (if applicable): The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program funded by the American Rescue plan
8. Proposed Grant Project Summary:

In 2019, Mayor London Breed launched Opportunities for All to provide paid, work-based learning opportunities for diverse groups of youth. Although pre-pandemic the City had a booming economy, not everyone was benefiting from it. COVID-19 exacerbated many of the income and wealth disparities that already existed in San Francisco.

Mayor Breed believed that training and opportunities to gain work experience could improve a young person's ability to obtain employment, increase their future earning potential, and help prepare them for success in the workforce, closing income and wealth gaps. Youth from low-income and/or minority communities have disparate access to work-based learning opportunities. Many low-income youth can't afford to work in internships without getting paid. Opportunities For All provides opportunities for youth to develop skills and gain work experience, through paid internships. Participation in CaliforniansForAll will enable us to expand existing programs and to increase the number of work-based learning opportunities available to youth. Additionally, funding will strengthen workforce development programs and help build out programs, with a focus on learning, developing skills, and building networks for support.

This program could help us achieve strategic goals and implement best practices that include - Providing work-based learning opportunities for diverse groups of youth - Providing diverse experiences, connected to the future of work. - Build a comprehensive, integrated, and interconnected structure that includes mentors from diverse backgrounds and experiences and resources and support for social, emotional, and physical needs. - Prioritize youth from under-served and underrepresented groups - Develop a process that tries to avoid perpetuating and replicating inequities present in traditional education systems and under-resourced schools. - Provide an opportunity for us to explore strategies and develop processes that work to decrease poverty and wealth disparities.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: 05/10/2022

End-Date: 05/01/2024

10. Number of new positions created and funded: 3

11. Explain the disposition of employees once the grant ends? Will try to use another funding source to support the employees.

12. a. Amount budgeted for contractual services: 10,000,000

b. Will contractual services be put out to bid? Yes.

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Yes.

d. Is this likely to be a one-time or ongoing request for contracting out? Ongoing until funding runs out.

13. a. Does the budget include indirect costs?

Yes No

b. 1. If yes, how much? \$ 1,000,000 Administrative cost

b. 2. How was the amount calculated? 3 FTE positions salary & fringe benefits

c. 1. If no, why are indirect costs not included?

Not allowed by granting agency To maximize use of grant funds on direct services

Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs?

14. Any other significant grant requirements or comments:

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Lisa Nguyen

(Name)

HRC ADA Coordinator

(Title)

Date Reviewed: May 26th, 2022



(Signature Required)

Overall Department Head or Designee Approval:

Sheryl Davis

(Name)

Executive Director

(Title)

Date Reviewed: 5/26/2022

DocuSigned by:
Sheryl Davis

(Signature Required)

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

JP1010

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

OPR/California Volunteers

CONTRACTOR NAME

City of San Francisco

2. The term of this Agreement is:

START DATE

April 20, 2022

THROUGH END DATE

May 1, 2024

3. The maximum amount of this Agreement is:

\$11,790,072.00 or Eleven-Million, Seven-Hundred Ninety-Thousand, Seventy-Two Dollars and 00/100

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	3
Exhibit B	Budget Detail and Payment Provisions	2
Exhibit C *	General Terms and Conditions	Online
+ - Exhibit D	California Volunteers' Reporting Requirements, Invoicing, and Specific Requirements and Terms and Conditions	6

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

City of San Francisco

CONTRACTOR BUSINESS ADDRESS

1 Carlton B Goodlett PL STE 234

CITY

San Francisco

STATE

CA

ZIP

94102

PRINTED NAME OF PERSON SIGNING

Sheryl Davis

TITLE

Executive Director

CONTRACTOR AUTHORIZED SIGNATURE

Sheryl Davis

DATE SIGNED

5/3/2022

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

OPR/California Volunteers

CONTRACTING AGENCY ADDRESS

1400 10th Street

CITY

Sacramento

STATE

CA

ZIP

95814

PRINTED NAME OF PERSON SIGNING

Anthony Chavez

TITLE

Director of Operations

CONTRACTING AGENCY AUTHORIZED SIGNATURE

Anthony Chavez

DATE SIGNED

5/3/2022

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

Exhibit A Scope of Work

Section 1: Program Goal:

In 2019, Mayor London Breed launched Opportunities for All to provide paid, work-based learning opportunities for diverse groups of youth. Although pre-pandemic the City had a booming economy, not everyone was benefiting from it. COVID-19 exacerbated many of the income and wealth disparities that already existed in San Francisco.

Mayor Breed believed that training and opportunities to gain work experience could improve a young person's ability to obtain employment, increase their future earning potential, and help prepare them for success in the workforce, closing income and wealth gaps. Youth from low-income and/or minority communities have disparate access to work-based learning opportunities. Many low-income youth can't afford to work in internships without getting paid. Opportunities For All provides opportunities for youth to develop skills and gain work experience, through paid internships. Participation in CaliforniaForAll will enable us to expand existing programs and to increase the number of work-based learning opportunities available to youth. Additionally, funding will strengthen workforce development programs and help build out programs, with a focus on learning, developing skills, and building networks for support.

This program could help us achieve strategic goals and implement best practices that include

- Providing work-based learning opportunities for diverse groups of youth
- Providing diverse experiences, connected to the future of work.
- Build a comprehensive, integrated, and interconnected structure that includes mentors from diverse backgrounds and experiences and resources and support for social, emotional, and physical needs.
- Prioritize youth from under-served and underrepresented groups
- Develop a process that tries to avoid perpetuating and replicating inequities present in traditional education systems and under-resourced schools.
- Provide an opportunity for us to explore strategies and develop processes that work to decrease poverty and wealth disparities.

Section 2: Program Design:

The identified funding areas would support projects where youth are working to address food insecurity and COVID-19 recovery. We plan to work with sub-grantees who have been working in communities of concern to address disparities and the impact of COVID-19.

- Black Star Rising/Young Community Developers (YCD) – Youth would work with this partner on food distribution, community assessment and campaigns that share information on resources available to support rent payments, food distribution, mental health support and financial support.
- Collective Impact – Youth would help with food preparation, distribution and needs assessment. This partner has also been working to increase awareness about

testing, vaccinations and rental assistance. Youth would support the various COVID-19 projects and initiatives.

- FACES – This partner trains youth to help with daily meal distribution and weekly grocery delivery. They also are working on information and awareness campaigns.
- Japanese Community Youth Council (JCYC) – JCYC serves as the employer of record for youth and manages the payment process.
- BACR/Latino Task Force (LTF) – The LTF trains youth to help at the various community hubs, supporting registration, assembling learning kits (books, crayons, activity sheets), distributing food and translating services.
- Samoan Community Development Center (SCDC) - SCDC trains youth to help at the various community hubs, supporting registration, assembling learning kits (books, crayons, activity sheets), distributing food and translating services

Activities:

- Social media campaign/marketing
- Podcasts
- Food preparation
- Food distribution
- Community Hubs
- Tutors/Mentors
- Focus groups
- Support groups

Section 3: Youth Recruitment/Development:

The recruitment for this program will focus on youth living in public housing, attending alternative schools, and/or living in communities disproportionately impacted by poverty, violence, the criminal justice system, and health or economic disparities.

In 2020 the number of youth applicants increased while the number of employer partners decreased due to COVID-19. In addition, many community-based organizations noted an increased need for support to help meet the needs of communities most negatively impacted by COVID-19.

In addition to earning wages, the program provides support for transportation, training, and career exploration. During the summer youth attend weekly career panels, are connected to industry professionals, and are offered additional support to improve health and well-being. Professionals also help interns develop basic job readiness skills such as how to build a resume and how to interview successfully.

Cohorts work together to develop projects and presentations specific to the industry in which they are placed. Interns research, develop ideas and strategies, and implement their plans. Through this, participants learn how to work autonomously, a critical co-working skill.

Subgrantees provide meals, groceries as needed, support with college preparation, applications, and tuition. Additional wraparound services could include: transportation, job readiness and case management

We plan to serve 1340 youth through this funding. Participants will receive a minimum of \$17 and hour and up to \$25 an hour. Participants in the summer offering will work between 4 – 8 weeks. There are also opportunities for youth to work during the school year. It is the goal of the program to create a pipeline that builds on work experience and interest, creating opportunities for youth to progress from summer intern to a fellow or apprentice, to full-time employment.

Section 4: Metrics/Outcomes:

We have a robust data collection process and believe we can provide the required metrics listed in the application. In addition to the required metric items, we implement regular surveys to get feedback on participants' experience, facilitate focus groups with youth, and conduct interviews of employer partners.

Section 5: Budget/Staffing/Communications:

Through this funding the City would hire additional staff to help support the expansion of programming, preferably identifying youth the outlined eligibility requirements. We anticipate hiring another 2-3 city staff and 10 -15 summer public service trainee positions, developing a structure that creates leadership roles for existing positions to train and support new hires. Currently 2.5 FTE supports intake, orientation, and placement of over 2,000 youth. With this funding, we improve the capacity of City staff to support intake, improve data collection, and measure impact of the program. Public service trainees would be assigned to cohorts of youth and help connect youth employees with wraparound services as needed.

Sub-grantees would be encouraged to hire young adults (21-30 years old) to support their cohort of youth employees and serve as supervisors. We anticipate subgrantees would hire 2-3 young adults as staff.

We commit to using CaliforniaVolunteers branding and to participating in training, if requested. Additionally, we would love to participate in a program launch media event with CaliforniaVolunteers.

Exhibit B Budget Detail

CaliforniansForAll Youth Workforce Program <i>(Revised 11/30/2021)</i>	
Applicant:	

I. Administration <i>(Must Not Exceed 10% of Direct Award Amount)</i>			
Items	Description	Calculation	Total Budget
Administrative Costs			\$ 1,000,000.00
Total			\$ 1,000,000.00

II. CaliforniansForAll Youth Workforce Fellows - Wage			
# Requested	Hourly Salary	# of Hours	Total Budget
1250 Fellows	\$17.50	200	\$ 4,375,000.00
90 Senior Fellows	\$25	400	\$ 900,000.00
Total			\$ 5,275,000.00

III. CaliforniansForAll Youth Workforce Fellows - Other Fellow Costs			
Items	Description	Calculation	Total Budget
FICA for Fellows		15.3%x2050000	\$ 807,075.00
Worker's Compensation		1% x2,050,000	\$ 52,750.00
Health Care		\$3.30 x 1590	\$ 5,247.00
Total			\$ 865,072.00

IV. Program Wrap-Around Services <i>(Not to Exceed 40% of Total Award)</i>				
Items	Description	Calculation	Total Budget	% Allocation Cross Check
300 participants	extra support services for participants	\$6000 x 775	\$ 4,650,000.00	
Total			\$ 4,650,000.00	39.4%

Total Budget Request	\$ 11,790,072.00
Total # of Fellows	1340

List of Partners		
Partner	Status (Proposed or Secured)	Contractual Amount
Bay Area Community Resources	Proposed	\$ 1,200,000.00
Collective Impact	Proposed	\$ 1,200,000.00
Japanese Community Youth Council	Proposed	\$ 3,000,000.00
FACES	Proposed	\$ 1,000,000.00
Young Community Developers	Proposed	\$ 900,000.00
Total		\$ 7,300,000.00

EXHIBIT B
Budget Payment Provisions

**California Volunteers,
CaliforniansForAll Youth Workforce Development Program
and City of San Francisco**

BUDGET PAYMENT PROVISIONS

1. Invoicing and Payment
 - a) For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Contractor for actual expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
 - b) Invoices shall include the Agreement Number and shall be submitted via PDF to fiscal@cv.ca.gov.

2. Budget Contingency Clause
 - a) It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
 - b) If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Contractor to reflect the reduced amount.

3. Prompt Payment Clause
Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

Exhibit D(1) California Volunteers Reporting Requirements, Invoicing, and Specific Requirements and Terms and Conditions**CaliforniansForAll Youth Jobs Corps Program
Outcome and Output Reporting**

All CaliforniansForAll Youth Jobs Corps Program grantees will be responsible for providing periodic and timely reports on outcomes and outputs associated with the funding received from this program.

Reporting Metrics

Grantees will be required to report the following metrics on a quarterly and annual basis to California Volunteers in a format and method to be specified by California Volunteers. These metrics are subject to change, depending on the California Department of Finance's review and approval:

- Required by Department of Treasury:
 - Number of workers enrolled in sectoral job training programs
 - Number of workers completing sectoral job training programs
 - Number of people participating in summer youth employment programs
- Output: Total number of youth employed; number of hours of employment
- Outcome: Percentage of participants who enroll in higher education or gain employment following program end; Number of industries served; Disadvantaged areas served

Additionally, CaliforniaVolunteers requires cities to report the following data, where feasible, on a quarterly and annual basis to CaliforniaVolunteers in a format and method to be specified by California Volunteers.

- Number of youth participating in program
- Number of youth employed in each focus area
- Number of youth enrolled in job training/readiness programs
- Number of youth completing job training/readiness programs
- Number of youth participating in summer program (if applicable)
- Average wage and hours worked of participants across program
- Information/data/member stories as requested for annual report
- Does this project serve an economically disadvantaged community?
- Number of youth employed in program who were previously unemployed

Exhibit D(1) California Volunteers Reporting Requirements, Invoicing, and Specific Requirements and Terms and Conditions

- Number of youth who complete full program (1 year or summer program)
- Percentage of youth employed in program who remain in college or stable employment
- Percentage of youth employed after completion of program
- Percentage of youth who report job satisfaction after one year of employment, as reported by a survey
- Percentage of youth who report an interest in a career in public service after one year of employment, as measured by a survey
- Percentage of youth employed in public service after one year of employment
- Job training evaluations

Reporting Deadlines:

Report	Reporting Period	Partner Reports Due
1 (if applicable)	Award Date – December 31, 2021	January 10, 2022
2	January 1 – March 31, 2022	April 8, 2022
3	April 1 – June 30, 2022	July 8, 2022
4	July 1 – September 30, 2022	October 7, 2022

California Volunteers will update this reporting timeline with additional reporting periods, upon receipt of updated reporting timelines established by the federal government for projects leveraging State Fiscal Recovery Funds, as further identified by the California Department of Finance. Reporting metrics may be updated, depending on updated guidance from the California Department of Finance.

Reporting Process:

California Volunteers will be providing a comprehensive reporting template for grantees upon execution of a contract. Additionally, this reporting template and process may be updated during the period of the contract. At the time when the reporting process is updated, California Volunteers will roll out communication regarding this process and provide updates to grantees.

Exhibit D(1) California Volunteers Reporting Requirements, Invoicing, and Specific Requirements and Terms and Conditions**CaliforniansForAll Youth Jobs Corps Program
Invoicing**

This grant is a cost-reimbursement grant. As such, grantees will be required to submit periodic and timely invoices to California Volunteers for expenses already incurred for processing and payment. Grantees have the discretion to invoice monthly or quarterly. However, California Volunteers will not allow invoices for periods in excess of three months due to the need to provide quarterly financial reporting to the California Department of Finance, as well as the federal government, over the use of State Fiscal Recovery Funds (SFRF), federal stimulus funding.

Invoicing Deadlines:

Grantees have the discretion to invoice monthly or quarterly. If monthly, invoices should be submitted by the 15th of the following month. If quarterly, invoices should be submitted with the financial report no later than the due date identified in the financial reporting deadlines below.

Financial Reporting Metrics:

Grantees will be required to report quarterly on expenditures and unliquidated obligations associated with the grant. As such, grantees will be required to provide the following:

- Expenditure Amounts
 - Cumulative Expenditures (prior cycles)
 - Expenditure Adjustments (+/-) prior cycles
 - Expenditures (Current Cycle)
 - Total Cumulative Expenditures
- Obligation Amounts
 - Remaining Obligation
 - Total Cumulative Expenditures
 - Total Cumulative Expenditures + Obligation
 - Award Amount
- Notes (if applicable)

These metrics are subject to change, depending on the California Department of Finance's review and approval.

Exhibit D(1) California Volunteers Reporting Requirements, Invoicing, and Specific Requirements and Terms and Conditions

Financial Reporting Deadlines:

Report	Reporting Period	Partner Reports Due
1	Award Date – December 31, 2021	January 10, 2022
2	January 1 – March 31, 2022	April 8, 2022
3	April 1 – June 30, 2022	July 8, 2022
4	July 1 – September 30, 2022	October 7, 2022

California Volunteers will update this reporting timeline with additional reporting periods, upon receipt of updated reporting timelines established by the federal government for projects leveraging State Fiscal Recovery Funds, as further identified by the California Department of Finance. Reporting metrics may be updated, depending on updated guidance from the California Department of Finance.

Reporting Process:

California Volunteers will be providing a comprehensive financial reporting template for grantees upon execution of a contract. Additionally, this reporting template and process may be updated during the period of the contract. At the time when the reporting process is updated, California Volunteers will roll out communication regarding this process and provide updates to grantees.

Exhibit D(1) California Volunteers Reporting Requirements, Invoicing, and Specific Requirements and Terms and Conditions**CaliforniansForAll Youth Jobs Corps Program
State Fiscal Recovery Funds**

This program leverages 100% State Fiscal Recovery Funds. Grantees leveraging this funding are required to follow specific terms and conditions, reporting requirements, guidance, etc. associated with these funds. The requirements for the use of these funds are incorporated in their entirety through the inclusion of the links to specific resource pages in this Exhibit (see below). This includes links and attachments referenced on the following pages.

Resources:

- **Coronavirus State and Local Fiscal Recovery Funds:**
<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>
- **State Fiscal Recovery Fund:** https://www.dof.ca.gov/budget/COVID-19/State_Fiscal_Recovery_Fund/
- **State Fiscal Recovery Fund Reporting Portal:**
https://www.dof.ca.gov/budget/COVID-19/State_Fiscal_Recovery_Fund_Reporting_Portal/

Through execution of the contract, grantees agree to follow the rules, guidance, regulations, and terms and conditions as outlined in the above links, as well as any other requirements and policies outlined throughout the exhibits of the executed contract.

**Exhibit D(1) California Volunteers Reporting Requirements, Invoicing, and
Specific Requirements and Terms and Conditions**

Programmatic and Fiscal Document Retention

In line with State and Federal requirements regarding record retention, grantees are required to maintain all documentation, programmatic and fiscal, pertaining to this contract for a period of five years after the close out the contract and the payment of the final invoice. The grantee is required to maintain books, records, documents, and other evidence pertaining to the reimbursable costs and hold them available for audit and inspection by the State or Federal Government for the five years following the close out of the contract and payment of the final invoice. These retention requirements pertain to all contracts associated with this program, regardless of funding source.



Khydeeja Alam
California Volunteers, Office of the Governor
1400 10th St, Sacramento CA

May 10th, 2022

Sheryl Davis
City of San Francisco

Sheryl,

Thank you for submitting your application for the #CaliforniansForAll Youth Jobs Corps on behalf of the City of San Francisco. This letter is to confirm that your application was approved, and that California Volunteers intends to award the City \$11,790,072.00 to implement the program with funding availability beginning upon the signing of a contract between the City and California Volunteers and ending no later than June 30th, 2024. Our office looks forward to working with you. Deadline for contract execution submission is May 22, 2022. Please feel free to contact me if you have any questions.

Sincerely,

Khydeeja Alam
External and Legislative Affairs Director, California Volunteers

OFFICE OF THE MAYOR
SAN FRANCISCO



RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO

LONDON N. BREED
MAYOR
JUN -1 PM 1:19

BY

A handwritten signature in black ink, appearing to be 'LNB', written over a horizontal line.

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Ashley Groffenberger, Mayor's Budget Director
Date: June 1, 2022
Re: Mayor's FY 2022-23 and FY 2023-24 Budget Submission

Madam Clerk,

In accordance with City and County of San Francisco Charter, Article IX, Section 9.100, the Mayor's Office hereby submits the Mayor's proposed budget by June 1st, corresponding legislation, and related materials for Fiscal Year (FY) 2022-23 and FY 2023-24.

In addition to the Mayor's Proposed FY 2022-23 and FY 2023-24 Budget Book, the following items are included in the Mayor's submission:

- The Annual Appropriation Ordinance and Annual Salary Ordinance, along with Administrative Provisions
- The proposed budget for the Office of Community Investment and Infrastructure for FY 2022-23
- 28 separate pieces of trailing legislation (see list attached)
- A Transfer of Function letter detailing the transfer of positions from one City department to another
- An Interim Exception letter
- A letter addressing funding levels for nonprofit corporations or public entities for the coming two fiscal years
- Memo to the Board President requesting for 30-day rule waivers on ordinances
- A list of technical adjustments to the budgets for select departments submitted on May 1

Please note the following:

- Technical adjustments to the June 1 budget are being prepared, but are not submitted with this set of materials.

Sincerely,

A handwritten signature in black ink, appearing to be 'A. Groffenberger', written over a horizontal line.

Ashley Groffenberger
Mayor's Budget Director

cc: Members of the Board of Supervisors
Budget & Legislative Analyst's Office
Controller

DEPT	Item	Description	Type of Legislation	File #
ADM	Critical Repair/Recovery Stimulus COPs	Authorizes COPs to finance or refinance the capital plan in the budget.	Ordinance	
ADM	Entertainment Commission Fee Changes	Fee decrease for fixed speakers due to the Commission's "Just Add Music" initiative.	Ordinance	
ADM	Reproduction and Notary Fee Changes	Fee increase for a variety of printing and scanning services at the Permit Center.	Ordinance	
ADM	Prop J Continuation	Moscone Convention Center.	Resolution	
ADM	Prop J Continuation	Fleet security services.	Resolution	
ADM	Prop J Continuation	Real estate security services.	Resolution	
ADM	Prop J Continuation	Real estate custodial services.	Resolution	
BOS	Prop J Continuation	Budget Legislative Analyst (BLA).	Resolution	
CAT	Courthouse Construction Fund	The Board adopted an ordinance last year terminating the Fund, which was established in 1992, because the courthouse construction project is complete and fully financed. This ordinance completes the process.	Ordinance	
CON	Access Line Tax	Sets Access Line Tax. Revenues assumed in budget.	Resolution	
CON	Neighborhood Beautification Fund	Neighborhood Beautification Fund contribution levels assumed in budget.	Ordinance	
DEM	EMSA Fee Changes	Changing the fee structure for EMSA fees that are charged to hospitals.	Ordinance	
DPH	Recurring State Grants	Accept and expend for annual, recurring state grant funds.	Resolution	
DPH	Patient Rates	Amending the Health Code to set patient rates and rates for other services provided by the Department of Public Health.	Ordinance	
DPH	Prop J Continuation	Clinic security services.	Resolution	
DPW	Prop J Continuation	Security services.	Resolution	
FIR	Organizational Changes in the City's Administrative Code	Changing the City's Administrative Code to transition the Chief of EMS position up a Deputy Chief position.	Ordinance	
HRC	State Grant Acceptance	Acceptance of the state-funded California for All grant for the Opportunities for All program.	Resolution	
HSA	Prop J Continuation	Security services.	Resolution	
HSH	CAAP Legislation	Annual legislation for CAAP housing with funding from HSA.	Resolution	
HSH	Prop J Continuation	Security services.	Resolution	
MYR	Prop J Continuation	Security services.	Resolution	

POL	Police Vehicle Theft Crime Fund Surcharge	Increasing the car registration surcharge. Funds will be used to deter, investigate, or prosecute vehicle theft crimes.	Ordinance	
REC	Marina Dredging Surcharge	Imposing a surcharge to license fees at Marina West Harbor to pay for necessary dredging at the Harbor.	Ordinance	
REC	Francisco Park Conservancy Grant Agreement	Credits the Francisco Park Conservancy to offset unanticipated project cost increases incurred due to PG&E requirements.	Resolution	
REG	Prop J Continuation	Assembly of vote by mail envelope services.	Resolution	
SHF	Prop J Continuation	Food services at county jails.	Resolution	
TIS	Prop J Continuation	Mainframe system support.	Resolution	



TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Tom Paulino
RE: Retroactive Accept and Expend Grant - State of California -
#CaliforniansForAll Youth Jobs Corps Program Grant - Up to \$11,790,072
DATE: June 1, 2022

Resolution retroactively authorizing the Human Rights Commission to accept and expend a grant in the amount of up to \$11,790,072 from the State of California to support and expand youth programming under the Opportunities for All initiative for the period of April 20, 2022, through May 1, 2024.

Should you have any questions, please contact Tom Paulino at 415-554-6153.

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: San Francisco Human Rights Commission
DATE: 5/26/2022
SUBJECT: Accept and Expend Resolution for Subject Grant

GRANT TITLE: CaliforniansForAll Youth Jobs Corps

Attached please find the original* and one copy of each of the following:

Proposed grant resolution; original* signed by Department, Mayor, Controller

Grant information form, including disability checklist

Grant budget

Grant application

Letter of Intent or grant award letter from funding agency

Ethics Form 126 (if applicable)

Contracts, Leases/Agreements (if applicable)

Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Athena Edwards

Phone: 415-252-2522

Interoffice Mail Address: 25 Van Ness Ave, Suite 800, San Francisco, CA 94102

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).