

PUBLIC UTILITIES COMMISSION

City and County of San Francisco

RESOLUTION NO. 13-0053

WHEREAS, The San Francisco Public Utilities Commission (SFPUC) needs the assistance of consulting firms to perform specialized management and monitoring technical services for the Water Enterprise; and

WHEREAS, It is necessary to procure the services of qualified professional services firms to provide specialized and technical services to supplement SFPUC staff; and

WHEREAS, On January 11, 2011, pursuant to Resolution No. 11-0008, this Commission established a Community Benefits Policy with the intent that the Policy be incorporated into SFPUC's operations, projects and activities; and

WHEREAS, The professional services procured under this Agreement will impact various Water Enterprise projects and stakeholder/community activities due to the broad scope and breadth of services expected to be performed under this Agreement; as such, SFPUC staff has determined that it was appropriate and consistent with the Community Benefits Policy to include a Community Benefits component into the scope of services for this Agreement; and

WHEREAS, The estimated cost of services is \$20,000,000 (\$5,000,000/agreement); and

WHEREAS, The request for proposals (RFP) was advertised on January 28, 2013; and

WHEREAS, Services are anticipated to begin in June 2013 and end in June 2027 and the duration of this agreement is fourteen (14) years; and

WHEREAS, SFPUC staff and Contract Monitoring Division (CMD) review of the selection panel evaluations and the proposals resulted in the establishment of CDM Smith/ATS, a Joint Venture (CS-211A); ICF+Avila, a Joint Venture (CS-211B); Shaw Environmental and Infrastructure, Inc. (CS-211C); and URS Corporation (CS-211D); as the four highest ranked consulting firms; and

WHEREAS, CMD established a thirteen percent (13%) Local Business Enterprise (LBE) subconsultant participation goal on this project; and

WHEREAS, Failure to reach successful agreement on contract terms and conditions within 30 days of the date of the Commission award may result in award of the contract to the next highest ranked proposer, or re-advertising and re-selecting consultants at the discretion of the City; and

WHEREAS, The firms being awarded a contract by the SFPUC must be in compliance with the Equal Benefits Provisions of Chapter 12B of the City's Administrative Code either at the time of the award, or within 2 weeks of the date of the Commission award; failure of the bidder to obtain compliance certification from CMD may, in the General Manager's sole discretion, result in award of the agreement to the next highest ranked proposer, or re-advertising and re-selecting consultants at the discretion of the City; and

WHEREAS, Funds will be available at the time of individual task order awards from Water Enterprise operating and capital budgets, now, therefore, be it

RESOLVED, That this Commission hereby approves the selection of and authorizes the General Manager to seek Board of Supervisor approval to award Water Enterprise-funded Agreement Nos. CS-211A-D, Specialized and Technical Services to: CDM Smith/ATS, a Joint Venture (CS-211A); ICF+Avila, a Joint Venture (CS-211B); Shaw Environmental and Infrastructure, Inc. (CS-211C); and URS Corporation (CS-211D); to provide: Watershed resources monitoring and management services, Specialized hydrological services, Data management and analytical services; and Watershed planning and regulatory compliance support and authorize the General Manager to negotiate and execute the four professional services agreements for amounts not-to-exceed \$5,000,000 each, for a cumulative total amount of \$20,000,000 and with a duration of fourteen (14) years per agreement, or, in the event negotiations are not successful or City requirements are not satisfied, to negotiate and execute a professional services agreement with the next highest ranked proposer, subject to Board of Supervisors approval pursuant to Charter Section 9.118.

I hereby certify that the foregoing resolution was adopted by the Public Utilities Commission at its meeting of April 9, 2013.



Secretary, Public Utilities Commission



AGENDA ITEM
Public Utilities Commission
City and County of San Francisco



DEPARTMENT Wastewater Enterprise AGENDA NO. 12
MEETING DATE April 9, 2013

Professional Services Award: Regular Calendar
Project Manager: Tim Ramirez

Agreement Nos. CS-211A-D, Award, Specialized and Technical Services, Natural Resources and Lands Management Division, Water Enterprise

<p>Summary of Proposed Commission Action:</p>	<p>Approve the selection of and authorize the General Manager to seek Board of Supervisors approval to award Water Enterprise-funded Agreement Nos. CS-211A-D, Specialized and Technical Services for the Water Enterprise to CDM Smith/ATS, a Joint Venture (CS-211A); ICF+Avila, a Joint Venture (CS-211B); Shaw Environmental and Infrastructure, Inc. (CS-211C); and URS Corporation (CS-211D) to provide watershed monitoring and management technical services; and authorize the General Manager to negotiate and execute the four (4) professional services agreements for an amount not-to-exceed \$5,000,000 each, and with a duration of fourteen (14) years per agreement, subject to the Board of Supervisors approval pursuant to Charter Section 9.118.</p>
<p>Background & Description of Scope of Services:</p>	<p>Background: SFPUC staff requires the assistance of consultants with specialized scientific or other technical expertise for watershed management and monitoring for specific projects to supplement City staff. Without such assistance, monitoring the performance of mitigation sites for Water System Improvement Program (WSIP), planning and implementation oversight of fisheries mitigation for WSIP, planning and implementation of Watershed Environmental Improvement Program (WEIP) projects, planning and oversight of Alameda Watershed Habitat Conservation Plan, planning and oversight of the Alameda and Peninsula Watershed Management Plans, and water quality monitoring, cannot be accomplished in a timely manner. As such, the comprehensive technical services under these agreements (CS-211A-D) will be used to perform highly specialized work for the Water Enterprise when SFPUC cannot provide the staffing necessary or SFPUC requires specialized and technical expertise that staff does not possess. The fourteen year duration of the contract will provide continuity during the entire performance monitoring period for WSIP mitigations, including</p>

APPROVAL: _____
COMMISSION SECRETARY Donna Hood

	<p>approximately 10 years after the last WSIP project concludes. The duration of the contract requires Board of Supervisor approval.</p> <p>Description of Scope of Services: The work under this agreement will consist of professional and technical services in the enumerated general service categories, plus fulfillment of the Community Benefit Commitments identified in the Consultant proposals:</p> <ul style="list-style-type: none"> i. Watershed resources monitoring and management services; ii. Specialized hydrological services; iii. Data management and analytical services; and iv. Watershed planning and regulatory compliance support.
Result of Inaction:	A delay in awarding these agreements will limit the Water Enterprise's ability to complete specialized and technical work in a broad range of activities across its operations.
Budget & Costs:	<p>Not-To-Exceed Amount: \$5,000,000 per agreement.</p> <p>Funding: will be available at the time of individual task order awards from Water Enterprise operating and capital budgets.</p>
Schedule:	<p>Advertised: January 28, 2013</p> <p>Estimated Start Date: June 2013</p> <p>Estimated Completion Date: June 2027</p> <p>Total Duration: 14 years (per agreement)</p>

**Evaluation
and
Selection
Criteria:**

Minimum Qualifications

Prime/ Lead JV Partner:

- The Prime Proposer or Lead JV Partner must either (i) have been in business for a minimum of fifteen (15) years performing multidisciplinary environmental services for large land owners, at least five (5) years of which include performing environmental services for water suppliers and/or large public property owners (properties in excess of 5,000 acres); OR (ii) have been in business for a minimum of eight (8) years performing multidisciplinary environmental services for large land owners AND have an owner, partner or principal officer responsible for making significant administrative and business decisions on behalf of the firm with at least twenty (20) years' professional experience in California botany, biology and habitat assessment and/or land management of large land holdings (properties in excess of 5,000 acres); and fisheries, hydrogeomorphology, limnology, hydrology; and
- Prime Proposer or Lead JV Partner must demonstrate knowledge of and ability to successfully perform the services described in the RFP; and
- The Prime Proposer or Lead JV Partner must have successfully performed services on at least six (6) separate projects, each with services rendered valued in excess of \$100,000, that collectively cover the four (4) categories of services identified in the RFP; and
- A fully functioning office located within 1-hour drive from the SFPUC Headquarters in San Francisco prior to NTP.

A fully functioning office located within 1-hour drive from the SFPUC Headquarters in San Francisco prior to NTP. ***Non-Lead JV Partners:***

- A Non-Lead JV Partner must either (i) have been in business for a minimum of ten (10) years performing multidisciplinary environmental services for large property owners or performing environmental services for at least five (5) years for water suppliers and/or large public property owners (properties in excess of 5,000 acres); OR (ii) must have been in business for a minimum of five (5) years performing multidisciplinary environmental services for large land owners or performing environmental services for water suppliers and/or large public property owners (greater than 5,000 acres) AND have an owner, partner or principal officer responsible for making significant administrative and business decisions on behalf of the firm with at least fifteen (15) years'-professional experience in California botany, biology and habitat assessment and/or land management of large land holdings (properties in excess of 5,000 acres) fisheries, hydrogeomorphology, limnology, hydrology; and
- The Non-Lead JV Partner must have successfully performed services on at least four (4) separate projects, each with services rendered valued in excess of \$100,000, that collectively cover the four (4) categories of services identified the RFP.

Evaluation and Selection

The evaluation and selection process consisted of three (3) phases: (i) Written Technical Proposal evaluation; (ii) Written Community Benefits Program evaluation; and (iii) Overhead and Profit Schedule evaluation (OPS). The consultant teams could be awarded up to a maximum of One Hundred (100) points: Eighty one and one-half (81.5) points for the written technical proposal; Three and one-half (3.5) points for the Community

Benefits program; and Fifteen (15.0) points for the OPS.

The technical evaluation panel consisted of individuals knowledgeable on the subject matter and included staff from the SFPUC, the County of Alameda, and the County of San Mateo. The panel reviewed and ranked the consultant teams' written proposals. Likewise, the Community Benefits program panel consisted of individuals knowledgeable about the program objective.

The SFPUC received five (5) qualified proposals in response to the request for proposals (RFP) and all firms were evaluated on all parts of the proposal. The top four (4) ranked consultant teams are being recommended for contract award.

Final Score Summary:

Written, Community Benefits, Overhead & Profit Schedule (OPS) and Local Business Enterprise (LBE) Bonus:

Firms	Written Proposal Score (81.5)	OPS Score (15.0)	Community Benefits Score (3.5)	Points Subtotal (100.0)	LBE Bonus%	LBE Bonus Pts.	Total Score
AECOM Technical Services Inc.	67.7	12.0	2.8	82.5	0.0%	-	82.5
CDM Smith/ATS, a Joint Venture	68.9	13.0	2.8	84.7	7.5%	6.4	91.1
ICF+Avila, a Joint Venture	69.1	12.0	3.0	84.1	7.5%	6.3	90.4
Shaw Environmental and Infrastructure, Inc.	65.6	15.0	2.7	83.3	0.0%	-	83.3
URS Corporation	69.9	15.0	2.6	87.5	0.0%	-	87.5

Compliance With Chapter 14B: Local Business Enterprise (LBE) And Non-Discrimination In Contracting Ordinance:	<p>The Contract Monitoring Division (CMD) established a 13% Local Business Enterprise (LBE) subconsultant participation goal on this project.</p> <p>CMD has determined that each of the firms has complied with the pre-award 14B requirements and is eligible for award of an agreement. CDM Smith/A-T-S, a Joint Venture (CS-211A) has committed to LBE subconsultant participation of 18.0%; ICF+Avila, a Joint Venture (CS-211B) has committed to LBE subconsultant participation of 13.0%; Shaw Environmental and Infrastructure, Inc. (CS-211C) has committed to LBE subconsultant participation of 22.9%; and, URS (CS-211D) has committed to LBE subconsultant participation of 13.0%.</p>
Recommendation:	SFPUC staff recommends that the Commission adopt the attached resolution.
Attachments:	<ol style="list-style-type: none">1. SFPUC Resolution2. CMD Memo



OFFICE OF THE CITY ADMINISTRATOR CONTRACT MONITORING DIVISION



Edwin M. Lee, Mayor
Naomi M. Kelly, City Administrator

Maria Cordero, Director

MEMORANDUM

Date: April 3, 2013
To: David Scott, Senior Administrative Analyst, PUC CAB
From: Hadas Rivera-Weiss, Contract Compliance Officer, CMD
Subject: CMD Award Memo,
CS-211 Specialized and Technical Services, Natural Resources and Lands
Management Division Water Enterprise

The Contract Monitoring Division ("CMD") has reviewed the six proposals received for the above referenced project. A proposal received from Darnell Shaw Environmental, Inc. was declared non-responsive because it failed to demonstrate that the proposer met the LBE subconsulting goal and failed to demonstrate that the proposer conducted good faith outreach. The remaining five proposals were responsive to pre-award, Chapter 14B requirements. CMD also reviewed all score sheets and tabulations submitted by CAB and applied the appropriate LBE ratings bonuses. Below is a summary of CMD's review.

Ratings Bonus

CDM Smith/A-T-S JV is entitled to a 7.5% ratings bonus.
ICF+Avila JV is entitled to a 7.5% ratings bonus.

Score Sheets and Score Tabulations

CMD reviewed all fee schedules submitted by proposers, score sheets submitted by panelists, and score tabulations submitted by PUC. The final rankings, after application of the LBE ratings bonuses, are as follows:

Firm	Rank
CDM Smith/A-T-S JV	1
ICF+Avila JV	2
URS	3
Shaw Environmental Infrastructure	4
AECOM	5

CDM Smith/A-T-S JV achieved the highest score, ICF+Avila JV achieved the second highest score, URS achieved the third highest score, and Shaw Environmental Infrastructure received the fourth highest score.

LBE Subconsulting Goal

A LBE subconsulting goal of 13% was established for this project. CDM Smith/A-T-S JV agreed to achieve this goal by subconsulting specific services to LBEs as follows:

FIRM	SERVICE	LBE Status	Percentage
Davis & Associates Communications, Inc.	Public Relations Services, Community Relations/Public Affairs	MBE	2%
Randolph Varney	Technical & Misc. Writing/Editing Services	OBE	4%
Meridian Surveying Engineering, Inc.	Surveying (Land & Aerial)	OBE	3%
Coast Ridge Ecology	Environmental Advisory Services, Habitat Environmental Services, Environmental Impact Reports	OBE	2%
Dabri, Inc.	Construction Management	WBE	2%
		Total	13%

ICF+Avila JV agreed to achieve the 13% subconsulting goal by subconsulting specific services to LBEs as follows:

FIRM	SERVICE	LBE Status	Percentage
Hydroconsult Engineers, Inc.	Hydrolic Modeling	WBE	3%
Geotechnical Consultants, Inc.	Hydrology, Geology	MBE	3%
Meridian Surveying Engineering, Inc.	Topographic & Bathymetric Surveys	OBE	3%
May & Associates	Vegetation Surveys & Management	WBE	3%
Copymat	Copying, Report Production	MBE	1%
		Total	13%

URS agreed to achieve the 13% subconsulting goal by subconsulting specific services to LBEs as follows:

FIRM	SERVICE	LBE Status	Percentage
AEW Engineering	Hazardous Materials	MBE	2%
Applied Technology & Science	Botany, Wildlife Surveys & Monitoring	WBE	2.5%
BioMaAS, LLC	Botany, (Ecology Wildlife Surveys, Fisheries, Planning, Specialized Resource Analysis, Resource Agency Permit Compliance)	MBE	3%

Coast Ridge Ecology	Ecology, Wildlife Surveys & Monitoring, Specialized Resource Analysis, Resource Agency Compliance, Water Quality	OBE	2.5%
Copymat	Reproduction Services	MBE	0.1%
Joe Hill consulting Engineers	Hydrologic, Hydraulic & Sediment Transport Modeling	OBE	0.25%
Michael S. Thomas Consulting Engineers	Hydrologic, Hydraulic & Sediment Transport Modeling, Restoration & Habitat Site Remediation	OBE	1.2%
Natalie Macris	Reports	WBE	0.2%
Oracle Oak, LLC	Botany	OBE	0.4%
Orion Environmental Associates	Botany (Ecology, Planning, Specialized Resource Analysis, Watershed Resource Policy Development)	MBE	1.5%
Telamon Engineering Consultants, Inc.	Restoration & Habitat Site Remediation	WBE	0.8%
The Their Group	Public Outreach	WBE	0.25%
Vibro-Acoustic Consultants	Noise	MBE	0.1%
		Total	13%

Shaw Environmental Infrastructure agreed to achieve the 13% subconsulting goal by subconsulting specific services to LBEs as follows:

FIRM	SERVICE	LBE Status	Percentage
ATS (Applied Technology & Science), Inc.	Watershed P&RC Support Education, Resource	WBE	4.9%
BioMaAs, Inc.	Watershed Resources Monitoring	MBE	5.6%
Coast Ridge Ecology	Watershed Resources M&M Services, Ecology, Wildlife	OBE	4.9%
Cowhey Pacific Drilling, Inc.	Well Drilling	OBE	2.5%
Davis & Associates Communications, Inc.	Public Outreach	MBE	1.9%
Effective Management Services, LLC	Project Management	MBE	0.6%
Meridian Surveying Engineering, Inc.	Surveys	OBE	2.5%
		Total	22.9%

Based on the foregoing, CMD has determined that CDM Smith/A-T-S JV, ICF+Avila JV, URS, and Shaw Environmental Infrastructure are eligible for award of this contract.

Please do not hesitate to contact me if you have any questions or if I can be of further assistance. (415) 551-4814, HRiveraWeiss@sfwater.org

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I hereby certify that the foregoing resolution was adopted by the Public Utilities Commission at its meeting of April 9, 2013.

Secretary, Public Utilities Commission