

City & County of San Francisco
London N. Breed, Mayor



Office of the City Administrator
Carmen Chu, City Administrator
Andrico Q. Penick, Director of Real Estate

September 20, 2023

Honorable Board of Supervisors
City and County of San Francisco
City Hall, Room 244
1 Carlton B. Goodlett Place
San Francisco, CA 94102

RE: Lease Agreement – Department of Public Health, 3801 3rd Street, Suite 400

Dear Board Members:

Attached, for your consideration, is a Resolution authorizing and approving a lease agreement of approximately 14,825 square feet at 3801 3rd Street, Suite 400, for the Department of Public Health. The Department of Public Health (DPH) has occupied the premises since 1998 and currently operates its Foster Care Mental Health Program and Comprehensive Crisis Response Team programs at the site.

The Foster Care Mental Health Program provides therapeutic services to children from 0 - 18 and parents, other care providers, and support networks. The Agency serves clients at risk of substance abuse dependency or mental health needs and is involved with San Francisco Human Services Agency. Bilingual support is also offered to clients. The clinic serves African American, Latinx, LGBTQI, and API communities. The multi-disciplinary team is 30+ employees who collaborate treatment of care.

The Comprehensive Crisis Services is a 24/7 day-a-week mobile service that provides acute mental health services in San Francisco. Services include crisis intervention, 5150/5585 evaluations, response to homicides, suicides, pedestrian fatalities, critical incidents, and therapeutic services to individuals experiencing grief and loss. The multi-disciplinary and multi-linguistic team comprises 55 staff that serves over 1000 clients per year.

The site is essential to DPH as it links to the population served in the southeast portion of the City and other clients Citywide.

At the request of DPH, the Real Estate Division negotiated the proposed lease agreement with the Landlord, Bayview Plaza, LLC, for an initial term of five years with two options of five years to extend the term at 95% of the prevailing market rent.

The full-service, fair market annual base rent for the initial term is \$554,347, with 3% annual rent increases throughout the agreement.

The Department of Public Health and Real Estate Division recommends approval of the proposed lease agreement.

If you have any questions regarding this matter, please get in touch with Jeff Suess of our office at 415-554-9873.

Respectfully,

A handwritten signature in blue ink, appearing to read "Andrico Q. Penick".

Andrico Q. Penick
Director of Real Estate

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