

File No. 120817

Committee Item No. 10

Board Item No. 23

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Rules

Date 12/6/12

Board of Supervisors Meeting

Date January 29, 2013

#### Cmte Board

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| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

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Completed by: Linda Wong

Date 12/3/12

Completed by: L.W

Date 1/16/13

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

1 [Campaign and Governmental Conduct Code - Requiring Electronic Filing of Campaign  
2 Statements]

3 **Ordinance amending the San Francisco Campaign and Governmental Conduct Code,**  
4 **Section 1.112, to require the electronic filing of campaign statements submitted to the**  
5 **Ethics Commission.**

6 NOTE: Additions are single-underline italics Times New Roman;  
7 deletions are ~~strike-through italics Times New Roman~~.  
8 Board amendment additions are double-underlined;  
9 Board amendment deletions are ~~strikethrough normal~~.

9 Be it ordained by the People of the City and County of San Francisco:

10 Section 1. Findings.

11 1. The Political Reform Act of 1974, Government Code section 81000, et seq.,  
12 requires certain candidates and committees to file campaign statements and reports with local  
13 filing officers. The San Francisco Campaign and Governmental Conduct Code imposes  
14 additional filing requirements on local candidates and committees. These state and local  
15 filings disclose a candidate's contributors and the financial activity of committees. They also  
16 provide necessary information for local campaign finance initiatives such as San Francisco's  
17 public financing program.

18 2. In the decades since the enactment of the Political Reform Act, candidates and  
19 committees have complied with their filing requirements by filing paper copies of their  
20 campaign statements and reports with the appropriate local and state agencies. Locally, the  
21 San Francisco Ethics Commission has endeavored to make its paper filings readily available  
22 to the public through its website by scanning and posting these documents as portable  
23 document format (PDF) files. But to scan and post these filings requires a substantial amount  
24 of staff time, particularly around filing deadlines when the public often desires immediate  
25 disclosure of campaign-related information.

1 of staff time, particularly around filing deadlines when the public often desires immediate  
2 disclosure of campaign-related information.

3 3. In July 2012, the Legislature approved Assembly Bill 2452 (AB 2452),  
4 sponsored by Assemblyman Tom Ammiano, which authorizes local jurisdictions to require  
5 candidates and committees to forego paper filings and to instead file their required statements  
6 electronically. The Governor approved the legislation on July 13, 2012. The City and County  
7 of San Francisco sponsored the legislation, and the Ethics Commission played a significant  
8 role in ensuring its passage.

9 4. To conserve staff resources and make the information publicly available in a  
10 shorter time-frame and more usable format, the San Francisco Ethics Commission should  
11 take advantage of this recent change in state law. The public will be able to access the  
12 information disclosed in campaign statements in a more timely manner, by eliminating any  
13 manual processing of filings. An electronic filing system also allows the public to run searches  
14 and compile information more easily. By moving to an electronic filing system, the Ethics  
15 Commission also will no longer need to expend staff time and limited resources to accept,  
16 process, and store copious campaign statements as paper copies.

17 5. The Board of Supervisors and the Ethics Commission find that the Ethics  
18 Commission's electronic filing system will operate securely and effectively. The Board of  
19 Supervisors and the Ethics Commission also find that the electronic filing system would not  
20 unduly burden filers.

21 Section 2. The San Francisco Campaign and Governmental Conduct Code is hereby  
22 amended by amending Section 1.112, to read as follows:

23 SEC. 1.112. ELECTRONIC CAMPAIGN DISCLOSURE.

24 (a) FILING ELECTRONIC CAMPAIGN STATEMENTS.

1 (1) Filing Electronic Copies of Campaign Statements Required by State Law.  
2 Whenever any committee that meets the requirements of Subsection (b) of this Section is  
3 required by the California Political Reform Act, California Government Code Section 81000 et  
4 seq., to file a campaign disclosure statement or report with the Ethics Commission, the  
5 committee shall file ~~at the same time a copy of~~ the statement or report in an electronic format  
6 with the Ethics Commission, provided the Ethics Commission has prescribed the format at  
7 least 60 days before the statement or report is due to be filed.

8 (2) Filing Electronic Copies of Campaign Statements Required by Local Law.  
9 Whenever any committee is required to file a campaign disclosure statement or report with the  
10 Ethics Commission under this Chapter, the committee shall file the statement or report in an  
11 electronic format, provided the Ethics Commission has prescribed the format at least 60 days  
12 before the statement or report is due to be filed.

13 (3) Continuous Filing of Electronic Statements. Once a committee is subject  
14 to the electronic filing requirements imposed by this Section, the committee shall remain  
15 subject to the electronic filing requirements, regardless of the amount of contributions  
16 received or expenditures made during each reporting period, until the committee terminates  
17 pursuant to this Chapter and the California Political Reform Act, California Government Code  
18 Section 81000 et seq.

19 (4) Disclosure of Expenditure Dates. All electronic statements filed under  
20 this Section shall include the date any expenditure required to be reported on the statement  
21 was incurred, provided that the Ethics Commission's forms accommodate the reporting of  
22 such dates.

23 (b) COMMITTEES SUBJECT TO ELECTRONIC FILING REQUIREMENTS.  
24  
25

1 (1) A committee must file electronic copies of statements and reports *if it*  
2 receives contributions or makes expenditures that total ~~\$5,000~~1,000 or more in a calendar year  
3 and is:

4 (A) a committee controlled by a candidate for City elective office;

5 (B) a committee primarily formed to support or oppose a local  
6 measure or a candidate for City elective office; or

7 (C) a general purpose recipient, independent expenditure or major  
8 donor committee that qualifies, under state law, as a ~~city or~~ county general purpose committee  
9 in the City and County of San Francisco; *or*

10 (D) a committee primarily formed to support or oppose a person seeking  
11 membership on a San Francisco county central committee, including a committee controlled by the  
12 person seeking membership on a San Francisco county central committee.

13 (2) The Ethics Commission may require additional committees not listed in  
14 this Section to file electronically through regulations adopted at least 60 days before the  
15 statement or report is due to be filed.

16 (c) VOLUNTARY ELECTRONIC FILING. Any committee not required to file electronic  
17 statements by this Section may voluntarily opt to file electronic statements by submitting written notice  
18 to the Ethics Commission. A committee that opts to file electronic statements shall be subject to the  
19 requirements of this Section.


20 Section 3. Effective Date. This ordinance shall become effective 30 days from the  
21 date of passage. If the effective date is prior to January 1, 2013, the ordinance shall not  
22 become operative until January 1, 2013.

23 Section 4. This section is uncodified. In enacting this Ordinance, the Board intends to  
24 amend only those words, phrases, paragraphs, subsections, sections, articles, numbers,  
25 punctuation, charts, diagrams, or any other constituent part of the Campaign and

SUPERVISOR CHIU  
BOARD OF SUPERVISORS

1 Governmental Conduct Code that are explicitly shown in this legislation as additions,  
2 deletions, Board amendment additions, and Board amendment deletions in accordance with  
3 the "Note" that appears under the official title of the legislation.  
4

5 APPROVED AS TO FORM:  
6 DENNIS J. HERRERA, City Attorney

7 By:   
8 ANDREW SHEN  
9 Deputy City Attorney  
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## LEGISLATIVE DIGEST

[Campaign and Governmental Conduct Code - Requiring Electronic Filing of Campaign Statements]

**Ordinance amending the San Francisco Campaign and Governmental Conduct Code by amending section 1.112 to require the electronic filing of campaign statements submitted to the Ethics Commission.**

### Existing Law

Under section 1.112 of the San Francisco Campaign and Governmental Conduct Code, the Ethics Commission ("Commission") may require campaign committees to file their campaign statements electronically, *in addition to* filing paper copies of those same statements.

The electronic filing requirements apply only to campaign committees that are active primarily in local campaigns and that receive contributions or make expenditures that total \$5,000 or more in a calendar year.

### Amendments to Current Law

As authorized by recently enacted state law, under the proposed amendments, campaign committees required to submit their campaign statements to the Commission can do so electronically, *without* filing an additional paper copies. The proposal also lowers the threshold for electronic filing to committees that receive contributions or make expenditures that total \$1,000 or more in a calendar year.

Consistent with current practice, the proposed amendments also explicitly provide that a committee primarily formed to support or oppose a person seeking membership on a San Francisco county central committee is subject to these electronic filing requirements.

Lastly, the proposal includes uncodified findings addressing the security and usability of the Commission's electronic filing system, as required by state law.

### Background Information

Under Assembly Bill 2452 ("AB 2452"), local jurisdictions may adopt an exclusively electronic filing system for campaign statements filed by local committees. Local jurisdictions that wish to use such an electronic filing system must first enact an ordinance that specifically requires electronic filing for local committees and that includes legislative findings stating that the electronic filing system will operate securely and will not unduly burden filers. The operative date of AB 2452 will be January 1, 2013.

The Board of Supervisors may only amend the Campaign Finance Reform Ordinance ("CFRO"), Chapter 1 of the Campaign and Governmental Conduct Code under certain conditions. Such amendments must fulfill the following requirements:

- (1) the amendment must furthers the purposes of the CFRO;
- (2) the Ethics Commission must approve the proposed amendments in advance by at least a four-fifths vote of all its members;
- (3) the proposed amendments must be available for public review at least 30 days before the amendments are considered by the Board of Supervisors or any committee of the Board of Supervisors; and
- (4) the Board of Supervisors must approve the proposed amendments by at least a two-thirds vote of all its members.

The Ethics Commission approved this ordinance by a 4-0 vote at its July 23, 2012 meeting.



# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee:   
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee:
- 4. Request for letter beginning "Supervisor  inquires"
- 5. City Attorney request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

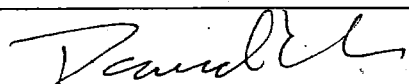
- Small Business Commission     Youth Commission     Ethics Commission
- Planning Commission     Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.**

**Sponsor(s):**

**Subject:**

**The text is listed below or attached:**

Signature of Sponsoring Supervisor: 

For Clerk's Use Only:

