



October 15, 2019

Kenneth Bukowski
Deputy City Administrator, Chief Financial Officer
San Francisco, City and County of
1 Dr. Carlton B. Goodlett Place, Room 362
San Francisco, CA 94102

Subject: **Notification of Subapplication Approval**
Hazard Mitigation Grant Program
FEMA-**4353**-DR-CA, Project #**PL0171**, FIPS #**075-00000**

Dear Mr. Bukowski:

The California Governor's Office of Emergency Services (Cal OES) received notification that the Federal Emergency Management Agency (FEMA) has approved your organization's subaward application in the amount of **\$150,000.00**. A copy of the FEMA award package is enclosed for your records.

In order to receive payment, all subrecipients must have a current (within the last 3 years), valid Governing Body Resolution and updated Grant Assurances on file with our office (sample copies enclosed). These forms may be downloaded in an electronic format at www.caloes.ca.gov following the links: *Cal OES Divisions; Recovery; Disaster Mitigation & Technical Support; 404 Hazard Mitigation Grant Program; HM Post Obligation Documents*. An active DUNS Number registration with the federal System for Award Management (SAM) website is also required for obtaining payment for the duration of this grant subaward. For your convenience, information regarding completing and renewing a SAM registration is included in this package. Please complete the electronic forms as well as the enclosed Supplemental Grant Subaward Information sheet and return them to the address below within 30 days. Payments will be made on a reimbursement basis using the Hazard Mitigation Reimbursement Request Form. A ten percent (10%) retention will be withheld from all reimbursement payments and will be released as part of the subaward closeout process.

Reimbursements can be made only for items listed on the approved subaward application; expenditures for any other work should be separately maintained and are the sole responsibility of the subrecipient. Any funds received in excess of current needs or approved amounts, or those found owed as a result of a final inspection or audit, must be refunded to the State within 30 days of receipt of an invoice from Cal OES.



For further assistance, please contact the Recovery Grants Processing Unit at (916) 845-8110 for payment related questions, or Hazard Mitigation Grants at (916) 845-8150 for program related questions.

Recovery Grants Processing Unit

Enclosures

c: Applicant's File

*The Recovery Grants Processing Unit has universal resolution 400-16, passed on 9/22/16, on file. A copy of the resolution is included in this package for your review. With the permission of an Authorized Agent, the resolution can be applied to this project.



3650 SCHRIEVER AVENUE • MATHER, CA 95655
RECOVERY GRANTS PROCESSING UNIT
(916) 845-8110

Andrew

U.S. Department of Homeland Security
Region IX
1111 Broadway, Suite 1200
Oakland, CA 94607-4052

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FEMA

UNIT 14 230
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GRANTS PROCESSING UNIT

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HAZARD MITIGATION

September 16, 2019

Mark S. Ghilarducci
Governors Authorized Representative
California Governor's Office of Emergency Services
3650 Schriever Avenue
Mather, California 95655

Reference: Application Approval, HMGP #4353-171-46P
City and County of San Francisco, Hazard Mitigation Plan Update
Supplement #14 *FIPS 1075-00000*

Dear Mr. Ghilarducci:

We have approved and issued Hazard Mitigation Grant Program (HMGP) funds for the above-referenced Local Hazard Mitigation Plan Update for HMGP #4353-171-46P.

The total eligible cost is \$202,352. As shown in the enclosed Supplement #14 Obligation Report, we have obligated \$150,000 federal share reimbursement of eligible costs. These funds are now available in Smartlink for eligible disbursements, and this approval is based on the following:

1. These funds are obligated based on the City and County of San Francisco's scope of work (SOW) for a plan update.
2. The award of funds is subject to the enclosed Standard Hazard Mitigation Grant Program Conditions, August 2018. Federal funds may be de-obligated for work that does not comply with these conditions.
3. The project schedule in the application identified that all work will be completed in 31 months or by April 16, 2022. Please be advised that all federal funds may be de-obligated for work that is not completed within schedule, and for which no extension is approved.
4. In compliance with the National Environmental Policy Act (NEPA), this undertaking is categorically excluded (CE) from the need to prepare either an environmental assessment or environmental impact statement.

Mr. Ghilarducci
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If you have any questions or need further assistance, please contact Linda Ortiz, Hazard Mitigation Assistance Specialist, at (510) 627-7096.

Sincerely,

A handwritten signature in black ink, appearing to read "Juliette Hayes", written over a vertical line.

Juliette Hayes
Director
Mitigation Division
FEMA Region IX

Enclosures (3):

Supplement #14
Project Management Report
Standard HMGP Conditions