File No. 260461 **Committee Item No.** 19
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

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Committee: Budget and Finance Committee **Date** May 27, 2026
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Completed by: Brent Jalipa **Date** May 21, 2026
Completed by: Brent Jalipa **Date** _____

FILE NO. 260461 RESOLUTION NO.

[Grant Agreement Amendment - Tenderloin Housing Clinic - Master Lease Hotels - Master Lease Stewardship, Property Management and Supportive Services - Not to Exceed $303,609,319]

Resolution approving the third amendment to the grant agreement between Tenderloin Housing Clinic and the Department of Homelessness and Supportive Housing ("HSH"), for master lease stewardship, property management, and support services at 16 permanent supportive housing sites; extending the term by 18 months from June 30, 2026, for a total term of July 1, 2020, through December 31, 2027; increasing the agreement amount by $61,951,806 for a new total amount not to exceed $303,609,319; and authorizing HSH to enter into any amendments or other modifications to the Amendment that do not materially increase the obligations or liabilities, or materially decrease the benefits to the City and are necessary or advisable to effectuate the purposes of the Agreement.

WHEREAS, The mission of the Department of Homelessness and Supportive Housing ("HSH" or "Department") is to prevent homelessness when possible and make homelessness rare, brief, and one-time in the City and County of San Francisco ("the City") through the provision of coordinated, compassionate, and high-quality services; and

WHEREAS, The nonprofit provider Tenderloin Housing Clinic, Inc. ("THC") has extensive experience providing supportive services and property management at Permanent Supportive Housing (PSH) sites in San Francisco; and

WHEREAS, THC is the longtime provider of supportive services and property management at 16 master-leased PSH sites (the "Master Lease Hotels"); and

WHEREAS, The Human Services Agency ("HSA") selected THC to provide services at the Master Lease Hotels through Notice of Funding Opportunity #592 in 2014; and

WHEREAS, When HSH was created in 2016, the Department inherited HSA's agreement with THC for the Master Lease Hotels; and

WHEREAS, In 2020, HSH awarded the Agreement to THC through the Department's streamlined contracting authority for homeless services under Administrative Code, Chapter 21.B; and

WHEREAS, In June 2020, HSH and THC entered into an Agreement for master lease stewardship, property management, and support services at the Master Lease Hotels ("Original Agreement"); and

WHEREAS, The Original Agreement has a term of July 1, 2020, through February 29, 2024, and a not to exceed amount of $89,400,486; and

WHEREAS, On July 21, 2020, the Board of Supervisors adopted Resolution No. 321-20, retroactively approving the Original Agreement; and

WHEREAS, The Original Agreement is on file with the Clerk of the Board of Supervisors ("Clerk") in File No. 200705, which is hereby declared to be part of this Resolution as if set forth fully herein; and

WHEREAS, In June 2022, HSH and THC entered into a First Amendment to continue these services ("First Amendment"); and

WHEREAS, The First Amendment extended the term by four months from February 29, 2024, through June 30, 2024, and increased the not to exceed amount by $43,503,365 for a total amount not to exceed of $132,903,851; and

WHEREAS, On June 7, 2022, the Board of Supervisors adopted Resolution No. 261-22, approving the First Amendment; and

WHEREAS, The First Amendment is on file with the Clerk in File No.220453, which is hereby declared to be part of this Resolution as if set forth fully herein; and

WHEREAS, In September 2023, HSH and THC entered into a Second Amendment to continue these services ("Second Amendment"); and

WHEREAS, The Second Amendment extended the term by 24 months from June 30, 2024, through June 30, 2026, and increased the not to exceed amount by $108,753,662 for a total amount not to exceed of $241,657,513; and

WHEREAS, On September 12, 2023, the Board of Supervisors adopted Resolution No. 417-23, approving the Second Amendment; and

WHEREAS, The Second Amendment is on file with the Clerk in File No. 230871, which is hereby declared to be part of this Resolution as if set forth fully herein; and

WHEREAS, HSH intends to enter into a Third Amendment to continue these services by extending the term 18 months through December 31, 2027, and increasing the maximum expenditure by $61,951,806 for a total not to exceed amount of $303,609,319 (the "Amendment"); and

WHEREAS, The Amendment requires Board of Supervisors approval under Charter, Section 9.118; now, therefore, be it

RESOLVED, The proposed Amendment contained in File No. 260461, is substantially in final form, with all materials terms and conditions included, and only remains to be executed by the parties upon approval of this Resolution; and, be it

FURTHER RESOLVED, That the Board of Supervisors authorizes HSH to make any modifications to the Amendment, prior to its final execution by all parties, that HSH determines, in consultation with the City Attorney, are consistent with this Resolution, in the best interest of the City, do not materially increase the obligations or liabilities of the City, are necessary or advisable to effectuate the purposes of the Amendment, and are in compliance with all applicable laws, including City's Charter; and, be it

FURTHER RESOLVED, That within 30 days of the Amendment being fully executed by all parties, HSH shall submit to the Clerk a completely executed copy for inclusion in File No. 260461; this requirement and obligation resides with the Department, and is for purposes of having a complete file only, and in no manner affects the validity of approved Amendment.

Recommended:

_____/s/_____

Shireen McSpadden

Executive Director

Department of Homelessness and Supportive Housing

Item 19 File 26-0461	Department: Homelessness and Supportive Housing

EXECUTIVE SUMMARY

Legislative Objectives

- The proposed resolution authorizes the third amendment to the grant agreement between the Tenderloin Housing Clinic, Inc. and the Department of Homelessness and Supportive Housing (HSH) to continue providing permanent supportive housing at 16 master-leased hotels. The proposed amendment extends the current grant agreement term by 18 months through December 2027 and increases the not-to-exceed amount $241,657,513 to $303,609,319.

Key Points

- Tenderloin Housing Clinic provides property management, support services, and lease services for 16 supportive housing properties, totaling 1,519 units. Tenderloin Housing Clinic enters into private leases with the landlords for the sites. Building operations and services are funded by this grant agreement and by tenant rents, which are capped at 30 percent of tenant income.
- HSH completed FY 2024-25 Program Monitoring for Tenderloin Clinic's Master Lease Hotels, including site visits at all sixteen sites between September 2025 and December 2025. The report noted an improvement in the quality of common areas, which were findings in prior years. HSH's review noted THC needed to improve its outreach to tenants to offer, update plans for supportive services, and reduce its room turnover time, which was 73 days (greater than the goal of 21 days). The data also shows that tenants were largely satisfied with support and property management services and that, collectively, all sites exceeded the 93 percent occupancy rate.

Fiscal Impact

- The City's funding for FY 2026-27 is approximately $44.7 million, which is virtually the same as this year's budget.
- Of the total proposed FY 2026-27 HSH funding for the contract, the General Fund provides $30 million, the HSH Fund (formerly the Care Not Cash Program) provides $10 million, and Proposition C Homelessness Gross Receipts Tax revenues provides $4.6 million. Total program expenditures of $50.6 million also account for an estimated $5.9 million in tenant rental income.

Recommendation

- Approve the proposed resolution.

MANDATE STATEMENT

City Charter Section 9.118(b) states that any contract entered into by a department, board or commission that (1) has a term of more than ten years, (2) requires expenditures of $10 million or more, or (3) requires a modification of more than $500,000 is subject to Board of Supervisors approval.

BACKGROUND

Procurement

In 2015, Tenderloin Housing Clinic, a nonprofit organization, was selected by the Human Services Agency to provide permanent supportive housing services at master leased hotels through a Notice of Funding Availability process. In July 2020, the Department of Homelessness and Supportive Housing (HSH) entered into a new grant agreement with Tenderloin Housing Clinic to provide property management and supportive services to 16 master-leased hotels that provide permanent supportive housing for formerly homeless adults. Tenderloin Housing Clinic was selected for this agreement under Administrative Code Chapter 21B, which allows HSH to enter into service contracts without a competitive process to more quicky respond to the homelessness crisis. This code section sunsets on May 5, 2029.

Current Contract

The initial grant agreement was for a term of three years and eight months from July 1, 2020 through February 29, 2024 for a total not to exceed amount of $89,400,486 (File 20-0705). In June 2022, the agreement was amended to extend the grant term by four months through June 30, 2024 and increase the grant agreement to $132,903,851 (File 22-0453). The increase in costs was primarily driven by increasing property rental costs, salary and benefit costs, and reductions in tenants rents due to implementation of City policy to limit tenant rent to 30 percent of tenant income (File 20-1185). In September 2023, the Board approved the second amendment to the grant, extending the agreement through June 2026 and increasing the not to exceed amount to $241,657,513 (File 23-0871). HSH is now proposing to extend the agreement through December 2027 to align with a planned re-procurement of the Department's permanent supportive housing portfolio.

System of Care

According to HSH's Housing Inventory Dashboard, the Department has 9,537 units of site-based permanent supportive housing, including the 1,519 in the proposed grant.[1]

[1] HSH Housing Inventory Dashboard: https://hsh.sfgov.org/services/the-homelessness-response-system/housing/

DETAILS OF PROPOSED LEGISLATION

The proposed resolution authorizes the third amendment to the grant agreement between the Tenderloin Housing Clinic, Inc. and the Department of Homelessness and Supportive Housing (HSH) to continue providing permanent supportive housing at 16 master-leased hotels. The proposed third amendment extends the current grant agreement term by 18 months, from June 30, 2026 through December 31, 2027 and increases in the not to exceed amount from $241,657,513 to $303,609,319.

Services

The third grant amendment maintains the current services provided by Tenderloin Housing Clinic. These include:

- **supportive services** that include but are not limited to outreach to tenants about services, intake and assessment, case management, housing stability support to help tenants maintain secure housing, and wellness and emergency safety checks; money management/third party rental payments; and
- **property management and lease services**, which include selecting program applicants in accordance with applicable laws and HSH policies, executing leases, re-certifying income on an annual basis, collecting rent, enforcing leases, paying for building services (e.g., utilities), and building maintenance.

Tenderloin Housing Clinic is responsible for managing the master lease with the property's owner, which includes coordination with the property owners on regular maintenance, capital needs, changes to the sublease, and other changes to the master lease.

Tenderloin Housing Clinic provides property management and supportive services across 16 sites and 1,529 units which are listed in Exhibit 1 below. These units serve formerly homeless and income eligible adults who are 18 or older without dependents under the age of 18.

Exhibit 1: Tenderloin Housing Clinic Master Leased Hotel Sites

Housing Site	Funding Category	Street Address	Number of Units[2]
All Star	HSH Fund	2791 16th St.	82
Boyd	HSH Fund	41 Jones St.	78
Caldrake	HSH Fund	1541 California St.	49
Edgeworth	General Fund	770 O'Farrell St.	42
Elk	HSH Fund	670 Eddy St.	84
Graystone	HSH Fund	66 Geary St.	71
Hartland	General Fund	909 Geary St.	134
Jefferson	General Fund	440 Eddy St.	107
Mayfair	General Fund	626 Polk St.	53
Mission	General Fund	520 S. Van Ness Ave.	237
Pierre	HSH Fund	540 Jones St.	84
Raman	General Fund	1011 Howard St.	82
Royan	HSH Fund	405 Valencia St.	66
Seneca	General Fund	34 6th St.	195
Union	HSH Fund	811 Geary Blvd.	59
Vincent	General Fund	459 Turk St.	96
		Total	**1,519**

Source: Proposed Third Amendment, Appendix A

Of the 1,519 units funded through this agreement, 573 units (38 percent) are funded through the "HSH Fund," which was previously referred to as the Care Not Cash program[3] and funds housing for low-income individuals who receive support through the County Adult Assistance Program (CAAP). The remaining 946 units (62 percent) are funded through the General fund and provide housing for CAAP recipients as well as tenants who are not eligible for CAAP. Tenants in all units pay 30 percent of their income as rent, which is used to partially fund the cost of building operations and supportive services. The 1,519 units funded under the proposed second amendment is a decrease of 10 units from 1,529 units funded in the most recent agreement. According to HSH staff, 10 units were set aside for staff and services offices to account for the increase in case management across the portfolio to meet the 1:25 tenant to case management ratio.

[2] This is the number of units as of July 1, 2023.

[3] The Care Not Cash program was approved by San Francisco voters in 2002 and transfers some of the City's General Fund cash assistance to unhoused individuals into supportive housing. Care Not Cash specifically funds housing for individuals receiving support through the County Adult Assistance Program (CAAP), for which only low-income adults are eligible.

Program Monitoring

HSH completed FY 2024-25 Program Monitoring for Tenderloin Clinic's Master Lease Hotels, including site visits at all sixteen sites between September 2025 and December 2025. The report noted an improvement in the quality of common areas, which were findings in prior years. The summary for all sixteen sites is shown below in Exhibit 2. HSH's review noted THC needed to improve its outreach to tenants to offer, update plans for supportive services, and reduce its room turnover time, which was 73 days (greater than the goal of 21 days). The data also shows that tenants were largely satisfied with support and property management services and that, collectively, all sites exceeded the 93 percent occupancy rate.

Exhibit 2: Performance Monitoring Results, FY 2024-25

Supportive Service Objectives	Goal	Actual
Outreach to 100 percent of tenants at least once every month.	100%	100%
Offer assessment to 100 percent of tenants for medical care within 60 days of move-in.	100%	90%
Offer assessment/assistance to 100 percent of tenants for benefits within 60 days of move-in	100%	90%
Offer Support Services to 100 percent of all tenants who showed housing instability	100%	100%
Outreach to 100 percent of tenants with planned exits for discharge planning	100%	41%
Outreach to 100 percent of tenants participating in Support Services to create/engage in Service Plans, as needed, on an ongoing basis.	100%	0%
Property Management Objectives		
Ensure that each unit, upon turnover, is clean and/or repaired within 21 days, on average.	<21 days	73 days
Ensure that new tenant move-ins occur within 30 days of referral.	<30 days	12
Collect at least 90 percent of tenant rent	90%	79%
Maintain an occupancy rate of at least 93 percent.	93%	95%
Outcome Objectives		

Supportive Service Objectives	Goal	Actual
90 percent of tenants maintain their housing for a minimum of 12 months	90%	95%
85 percent of tenant lease violations will be resolved without loss of housing to tenants.	85%	99%
At least 65 percent of tenants complete an annual Tenant Satisfaction Survey and of those, 80 percent are satisfied or very satisfied with services	65% (Participation Rate); 80% (Satisfaction Rate)	63% (Participation Rate); 87% (Satisfaction Rate)

Source: HSH

Fiscal and Compliance Monitoring

The Adult Probation Department conducted the FY 2024-25 Citywide Nonprofit Fiscal and Compliance Monitoring for Tenderloin Housing Clinic in April 2025, which reviewed THC's compliance with City standards for non-profit financial condition and governance and a sample of City contracts. Because the FY 2024-25 review had no findings, THC received a good performance waiver from FY 2025-26 Fiscal & Compliance monitoring.

FISCAL IMPACT

As shown below in Exhibit 3 below, the City's funding in FY 2026-27 is approximately $44.7 million, which is virtually the same as this year's budget. Salary and benefit costs are increasing by five percent due to the cost of labor increases in FY 2026-27, offset by a decrease in temporary case managers.

The cost per room per year is $33,317, which is lower than other HSH permanent supportive housing projects.

Funding Sources

Of the total proposed FY 2026-27 HSH Revenues, the General Fund provides $30 million, the HSH Fund (formerly the Care Not Cash Program) provides $10 million, and Proposition C Homelessness Gross Receipts Tax revenues provides $4.6 million. Total program expenditures of $50.6 million also account for an estimated $5.9 million in tenant rental income.

Exhibit 3: Annual Program Budget

Sources	FY 2026-27	FY 2027-28 (Half Year)	Total (Extension Period)
HSH Funding			
General Fund	30,053,351	15,026,675	45,080,026
HSH Fund	9,972,561	4,986,280	14,958,841
Prop C	4,642,024	2,321,012	6,963,036
Subtotal HSH Funding	**44,667,935**	**22,333,968**	**67,001,903**
Other Funding			
Tenant Rental Income	5,941,255	2,970,628	8,911,883
Total Funding	**50,609,190**	**25,304,595**	**75,913,785**
Expenditures			
Salaries & Benefits	23,328,289	11,664,145	34,992,434
Operating Expenses	8,756,278	4,378,139	13,134,417
Indirect Cost (11.5%)	3,689,725	1,844,863	5,534,588
Other Expenses	14,834,898	7,417,449	22,252,347
Total Expenditures	**50,609,190**	**25,304,595**	**75,913,786**

Source: Proposed Amendment Appendix B

Not to Exceed Amount

Exhibit 4 shows the proposed resolution's not to exceed amount, which includes actual spending on the contract through FY 2024-25 and also includes a 20 percent contingency on funding for the extension period. The not to exceed amount is based on the annual program budget and the portion of funds that are covered by HSH (HSH Funding in Exhibit 3), tenant income is not included in the not to exceed amount.

Exhibit 4: Grant Not to Exceed Amount

Year	Spending (Actual and Projected)
Year 1 (FY 2020-21)	26,746,533
Year 2 (FY 2021-22)	29,871,231
Year 3 (FY 2022-23)	38,730,002
Year 4 (FY 2023-24)	39,748,783
Year 5 (FY 2024-25)	43,337,918
Year 6 (FY 2025-26)	44,772,568
Year 7 (FY 2026-27)	44,667,935
Year 8 (FY 2027-28)	22,333,968
Subtotal, Project HSH Funding	**290,208,939**
Contingency (20%)	13,400,381
Not to Exceed Amount	**303,609,319**

Source: Appendix B of the Proposed Amendment

Actual Spending

HSH reports that through March 2026, $208,146,704 of the current contract's not to exceed amount of $241,657,513 has been spent.

RECOMMENDATION

Approve the proposed resolution.

CITY AND COUNTY OF SAN FRANCISCO
DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

THIRD AMENDMENT TO GRANT AGREEMENT between CITY AND COUNTY OF SAN FRANCISCO and TENDERLOIN HOUSING CLINIC, INC.

THIS AMENDMENT of the **June 1, 2020** Grant Agreement (the "Agreement") is dated as of **July 1, 2026** and is made in the City and County of San Francisco, State of California, by and between **TENDERLOIN HOUSING CLINIC, INC.** ("Grantee") and the CITY AND COUNTY OF SAN FRANCISCO, a municipal corporation ("City") acting by and through The Department of Homelessness and Supportive Housing ("Department").

RECITALS

WHEREAS, Grantee was selected pursuant to San Francisco Administrative Code Section 21B, which authorizes the Department to enter into, or amend, contracts without adhering to the Administrative Code provisions regarding competitive bidding related to Projects Addressing Homelessness; and

WHEREAS, City and Grantee desire to execute this Amendment to the Agreement in order to extend the performance period and update standard contractual clauses; and

WHEREAS, the City's Homelessness Oversight Commission approved this Amendment by Resolution No. [Insert Resolution Number] on [Insert Date of Commission Action]; and

WHEREAS, the Board of Supervisors approved this Amendment under San Francisco Charter Section 9.118 by Resolution No. <insert Resolution number> on <Month Date, Year>;

NOW, THEREFORE, City and Grantee agree to amend said Grant Agreement as follows:

1. **Definitions.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Grant Agreement.

   (a) "Agreement" shall mean the Agreement dated **June 1, 2020** between Grantee and City; and **First Amendment**, dated **June 1, 2022**, and **Second Amendment**, dated **September 1, 2023.**

   (b) "Eligible Expenses" shall have the meaning set forth in Appendix A-1, Services to

be Provided, Appendix A-2, Services to be Provided and Appendix B, Budget.

(c) "Grant Plan" shall have the meaning set forth in Appendix A-1, Services to be Provided, Appendix A-2, Services to be Provided and Appendix B, Budget.

(d) "San Francisco Labor and Employment Code": As of January 4, 2024, San Francisco Administrative Code Chapters 21C (Miscellaneous Prevailing Wage Requirements), 12B (Nondiscrimination in Contracts), 12C (Nondiscrimination in Property Contracts), 12K (Salary History), 12P (Minimum Compensation), 12Q (Health Care Accountability), 12T (City Contractor/Subcontractor Consideration of Criminal History in Hiring and Employment Decisions), and 12U (Sweatfree Contracting) are redesignated as Articles 102 (Miscellaneous Prevailing Wage Requirements), 131 (Nondiscrimination in Contracts), 132 (Nondiscrimination in Property Contracts), 141 (Salary History), 111 (Minimum Compensation), 121 (Health Care Accountability), 142 (City Contractor/Subcontractor Consideration of Criminal History in Hiring and Employment Decisions), and 151 (Sweatfree Contracting) of the San Francisco Labor and Employment Code, respectively. Wherever this Agreement refers to San Francisco Administrative Code Chapters 21C, 12B, 12C, 12K, 12P, 12Q, 12T, and 12U, it shall be construed to mean San Francisco Labor and Employment Code Articles 102, 131, 132, 141, 111, 121, 142, and 151, respectively.

2. Modifications to the Agreement. The Grant Agreement is hereby modified as follows:

2.1 Section 3.2 Duration of Term of the Agreement currently reads as follows:

3.2 Duration of Term.

(a) The term of this Agreement shall commence on **July 1, 2020** and expire on **June 30, 2026**, unless earlier terminated as otherwise provided herein. Grantee shall not begin performance of its obligations under this Agreement until it receives written notice from City to proceed.

Such section is hereby replaced in its entirety to read as follows:

3.2 Duration of Term. The term of this Agreement shall commence on **July 1, 2020** and expire on **December 31, 2027**, unless earlier terminated as otherwise provided herein. Grantee shall not begin performance of its obligations under this Agreement until it receives written notice from City to proceed.

2.2 Section 4.2 Grantee's Personnel of the Agreement is hereby deleted and replaced in its entirety to read as follows:

4.2 Qualified Personnel. The Grant Plan shall be implemented only by competent personnel under the direction and supervision of Grantee.

2.3 Section 5.1 Maximum Amount of Grant Funds of the Agreement currently reads as follows:

5.1 Maximum Amount of Grant Funds.

(a) In no event shall the amount of Grant Funds disbursed hereunder exceed **Two Hundred Forty One Million Six Hundred Fifty Seven Thousand Five Hundred Thirteen Dollars ($241,657,513).**

(b) Grantee understands that, of the Maximum Amount of Grant Funds listed under Article 5.1 (a) of this Agreement, **Twenty Four Million One Hundred Eighty Four Thousand Six Hundred Sixty Nine Dollars ($24,184,669)** is included as a contingency amount and is neither to be used in Budget(s) attached to this Agreement or available to Grantee without a modification to the Appendix B, Budget, which has been approved by the Department of Homelessness and Supportive Housing. Grantee further understands that no payment for any portion of this contingency amount will be made unless and until a modification or revision has been fully approved and executed in accordance with applicable City and Department laws, regulations, policies/procedures and certification as to the availability of funds by Controller. Grantee agrees to fully comply with these laws, regulations, and policies/procedures.

Such section is hereby replaced in its entirety to read as follows:

5.1 Maximum Amount of Grant Funds.

(a) In no event shall the amount of Grant Funds disbursed hereunder exceed **Three Hundred Three Million Six Hundred Nine Thousand Three Hundred Nineteen Dollars ($303,609,319)**.

(b) Grantee understands that, of the Maximum Amount of Grant Funds listed under Article 5.1 (a) of this Agreement, **Thirteen Million Four Hundred Thousand Three Hundred Eighty Dollars ($13,400,380)** is included as a contingency amount and is neither to be used in the Budget attached to this Agreement or available to Grantee without a modification to the Budget, which has been approved by the Department of Homelessness and Supportive Housing. Grantee further understands that no payment for any portion of this contingency amount will be made unless and until a modification or revision has been fully approved and executed in accordance with applicable City and Department laws, regulations,

policies/procedures and certification as to the availability of funds by Controller. Grantee agrees to fully comply with these laws, regulations, and policies/procedures.

2.4 **Section 5.2 Use of Grant Funds** of the Agreement is hereby deleted and replaced in its entirety to read as follows:

5.2 Use of Grant Funds. Grantee shall use the Grant Funds only for Eligible Expenses and for no other purpose. Grantee shall expend the Grant Funds in accordance with the Budget and shall obtain the prior approval of City before transferring expenditures from one line item to another within the Budget.

2.5 **Section 5.4 State or Federal Funds** of the Agreement is hereby deleted and replaced in its entirety to read as follows:

5.4 State or Federal Funds.

(a) **Disallowance**. Where the funds are provided by the State or Federal government, with respect to Grant Funds, if any, Grantee agrees that if Grantee claims or receives payment from City for an Eligible Expense, payment or reimbursement of which is later disallowed by the State or Federal government, Grantee shall promptly refund the disallowed amount to City upon City's request. At its option, City may offset all or any portion of the disallowed amount against any other payment due to Grantee hereunder or under any other Agreement. Any such offset with respect to a portion of the disallowed amount shall not release Grantee from Grantee's obligation hereunder to refund the remainder of the disallowed amount.

(b) **Grant Terms.** Where the funding for this Agreement is provided in full or in part by a federal or state Grant to the City, as part of the terms of receiving the funds, the City is required to incorporate some of the terms into this Agreement and include certain reporting requirements.

2.6 **Section 6.7 Submitting False Claims** of the Agreement is hereby deleted and replaced in its entirety with:

6.7 Submitting False Claims. Grantee shall at all times deal in good faith with the City, shall only submit a Funding Request to the City upon a good faith and honest determination that the funds sought are for Eligible Expenses under the Grant, and shall only use Grant Funds for payment of Eligible Expenses. Any Grantee who commits any of the following false acts shall be liable to the City for three times the amount of damage the City sustains because of Grantee's act. A Grantee will be deemed to have submitted a false claim to the City if Grantee: (a) knowingly presents or causes to be presented to an officer or

employee of the City a false Funding Request; (b) knowingly disburses Grants Funds for expenses that are not Eligible Expenses; (c) knowingly makes, uses, or causes to be made or used a false record or statement to get a false Funding Request paid or approved by the City; (d) conspires to defraud the City by getting a false Funding Request allowed or paid by the City; or (e) is a beneficiary of an inadvertent submission of a false claim to the City, subsequently discovers the falsity of the claim, and fails to disclose the false claim to the City within a reasonable time after discovery of the false claim.

2.7 ARTICLE 8 REPRESENTATIONS AND WARRANTIES of the Agreement is hereby deleted and replaced in its entirety to read as follows:

Grantee represents and warrants each of the following as of the date of this Agreement and at all times throughout the term of this Agreement:

8.1 Organization; Authorization. Grantee is a nonprofit corporation, duly organized and validly existing and in good standing under the laws of the jurisdiction in which it was formed. Grantee has established and maintains valid nonprofit status under Section 501(c)(3) of the United States Internal Revenue Code of 1986, as amended, and all rules and regulations promulgated under such Section. Grantee has duly executed and delivered this Agreement and this Agreement constitutes a legal, valid and binding obligation of Grantee, enforceable against Grantee in accordance with the terms hereof.

8.2 Location. Grantee's operations, offices and headquarters are located at the address for notices set forth in Section 15.1 ("Requirements"). All aspects of the Grant Plan will be implemented at the geographic location(s), if any, specified in the Grant Plan.

8.3 No Misstatements. No document furnished or to be furnished by Grantee to City in connection with the Application Documents, this Agreement, any Funding Request or any other document relating to any of the foregoing, contains or will contain any untrue statement of material fact or omits or will omit a material fact necessary to make the statements contained therein not misleading, under the circumstances under which any such statement shall have been made.

8.4 Conflict of Interest.

8.4.1 Through its execution of this Agreement, Grantee acknowledges that it is familiar with the provision of Section 15.103 of the City's Charter, Article III, Chapter 2 of the City's Campaign and Governmental Conduct Code, and Section 87100 et seq. and Section 1090 et seq. of the Government Code of the State of California, and

certifies that it does not know of any facts which constitutes a violation of said provisions and agrees that it will immediately notify City if it becomes aware of any such fact during the term of this Agreement.

8.4.2 Only one member of an immediate family may serve as an officer, director or employee with Grantee's organization without City's prior written consent. Additional family members may be affiliated with Grantee with the prior written consent of City. For purposes of this subsection, "immediate family" shall include husband, wife, domestic partners, brothers, sisters, children and parents (both legal parents and step-parents).

8.5 No Other Agreements with City. Except as expressly itemized in Appendix D, Interests in Other City Grants, neither Grantee nor any of Grantee's affiliates, officers, directors or employees has any interest, however remote, in any other agreement with City including any commission, department or other subdivision thereof. Grantee shall promptly notify City of Grantee's interest in any other City contracts arising after execution of this Agreement that are substantially related to the services funded under the Grant Plan. Grantee shall not accept payment from any other City source for the work defined in the Grant Plan.

8.6 Subcontracts. Except as may be permitted under Section 13.3 ("Subcontracting"), Grantee has not entered into any agreement, arrangement or understanding with any other person or entity pursuant to which such person or entity will implement or assist in implementing all or any portion of the Grant Plan.

8.7 Eligibility to Receive Funds. Grantee is not currently suspended, debarred, or otherwise excluded from entering into an Agreement with City pursuant to San Francisco Administrative Code Chapter 28. Grantee will not enter into any contract or subcontract, including but not limited to leases or grants with any entity or individual that has been suspended or debarred as defined in Chapter 28.

8.7.1 **Federal Funds.** By executing this Agreement, Grantee certifies that Grantee is not suspended, debarred or otherwise excluded from participation in federal assistance programs. Grantee acknowledges that this certification of eligibility to receive federal funds is a material term of the Agreement.

8.8 Good Standing. If applicable, Grantee represents that it is in good standing with the California Attorney General's Registry of Charitable Trusts and will remain in good standing during the term of this Agreement. Grantee shall

immediately notify City of any change in its eligibility to perform under the Agreement. Upon City request, Grantee shall provide documentation demonstrating its compliance with applicable legal requirements. If Grantee will use any subcontractors/subgrantees/subrecipients to perform the Agreement, Grantee is responsible for ensuring they are also in compliance with the California Attorney General's Registry of Charitable Trusts at the time of grant execution and for the duration of the agreement. Any failure by Grantee or any subcontractors/subgrantees/subrecipients to remain in good standing with applicable requirements shall be a material breach of this Agreement.

2.8 **Section 5.1 Types and Amounts of Coverage** of the Agreement is hereby replaced in its entirety to read as follows:

10.1 Types and Amounts of Coverage. Without limiting Grantee's liability pursuant to Article 9, Grantee shall maintain in force, during the full term of this Agreement, insurance in the following amounts and coverages:

(a) Workers' Compensation, in statutory amounts, with Employers' Liability Limits not less than one million dollars ($1,000,000) each accident, injury, or illness.

(b) Commercial General Liability Insurance with limits not less than one million dollars ($1,000,000) each occurrence and two million dollars ($2,000,000) general aggregate for Bodily Injury and Property Damage, including Contractual Liability, Personal Injury, Products and Completed Operations; policy must include Abuse and Molestation coverage.

(c) Commercial Automobile Liability Insurance with limits not less than one million dollars ($1,000,000) each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable.

(d) Professional liability insurance for negligent acts, errors or omission with respect to professional or technical services, if any, required in the performance of this Agreement with limits not less than one million dollars ($1,000,000) each claim.

(e) Cyber and Privacy Liability Insurance with limits of not less than $1,000,000 per claim. Such insurance shall include coverage for liability arising from theft, dissemination, and/or use of confidential information, including but not limited to, bank and credit card account information or personal information, such as name, address, social security numbers, protected health information or other personally identifying information, stored or transmitted in electronic form.

2.9 ARTICLE 12 DISCLOSURE OF INFORMATION AND DOCUMENTS of the Agreement is hereby deleted and replaced in its entirety to read as follows:

12.1 Protection of Data and Information.

12.1.1 **Proprietary or Confidential Information of City**. Grantee understands and acknowledges that, in the performance of this Agreement or in contemplation thereof, Grantee may have access to Confidential Information, the disclosure of which to third parties may be damaging to City or those such individuals or organizations that provided the information. Grantee agrees that all Confidential Information disclosed to Grantee under this Agreement shall be held in confidence and used only in the performance of this Agreement. Grantee shall exercise the same standard of care to protect such information as a reasonably prudent entity would use to protect its own proprietary or confidential data. At the request of City or termination or expiration of this Agreement, Grantee shall promptly return all Confidential Information given to, or collected by Grantee, and/or destroy such data in any form or medium in which Grantee stores the data.

12.1.2 **Protection of Private Information**. Grantee has read and agrees to the terms set forth in San Francisco Administrative Code Sections 12M.2, "Nondisclosure of Private Information," and 12M.3, "Enforcement" of Administrative Code Chapter 12M, "Protection of Private Information," which are incorporated herein as if fully set forth. Grantee agrees that any failure of Grantee to comply with the requirements of Section 12M.2 of this Chapter shall be a material breach of the Agreement. In such an event, in addition to any other remedies available to it under equity or law, City may terminate the Agreement, bring a false claim action against the Grantee pursuant to Chapter 21G of the Administrative Code, or debar the Grantee.

12.2 Sunshine Ordinance. Grantee acknowledges that this Agreement and all City records related to its formation, Grantee's performance of the Grant Plan, and City's payment hereunder are subject to the California Public Records Act, (California Government Code §7920.000 et. seq.), and the San Francisco Sunshine Ordinance, (San Francisco Administrative Code Chapter 67). Such records are subject to public inspection and copying unless exempt from disclosure under federal, state or local law.

12.3 Financial Projections. Pursuant to San Francisco Administrative Code Section 67.32, Grantee agrees upon request to provide City with financial

projections (including profit and loss figures) for the activities and/or projects contemplated by this Grant ("Project") and annual audited financial statements thereafter. Grantee agrees that all such projections and financial statements shall be public records that must be disclosed.

2.10 ARTICLE 15 NOTICES AND OTHER COMMUNICATIONS of the Agreement is replaced by the following:

15.1 Requirements. Unless otherwise specifically provided herein, all notices, consents, directions, approvals, instructions, requests and other communications hereunder shall be in writing, shall be addressed to the person and address set forth below and may be sent by U.S. mail or email, and shall be addressed as follows:

If to the Department or City:	Department of Homelessness and Supportive Housing Contracts Unit 440 Turk Street San Francisco, CA 94102 hshcontracts@sfgov.org
If to Grantee:	Tenderloin Housing Clinic, Inc. 126 Hyde Street San Francisco, CA 94102 Attn: Randy Shaw Randy@thclinic.org

Any notice of default must be sent by certified mail or other trackable written communication.

15.2 Effective Date. All communications sent in accordance with Section 15.1 shall become effective on the date of receipt.

15.3 Change of Address. Any party hereto may designate a new address for purposes of this Article 15 by notice to the other party.

2.11 Section 16.8 Requiring Minimum Compensation for Employees of the Agreement is hereby deleted and replaced in its entirety to read as follows:

16.8 Requiring Minimum Compensation for Employees. Grantee shall pay covered employees no less than the minimum compensation required by San Francisco Labor and Employment Code Article 111, including a minimum hourly gross compensation, compensated time off, and uncompensated time off. Grantee is subject to the enforcement and penalty provisions in Article 111. Information about and the text of the Article 111 is available on the web at

http://sfgov.org/olse/mco. Grantee is required to comply with all of the applicable provisions of Article 111, irrespective of the listing of obligations in this Section. By signing and executing this Agreement, Grantee certifies that it complies with Article 111.

2.12 Section 16.19 Distribution of Beverages and Water of the Agreement is hereby deleted and replaced in its entirety to read as follows:

16.19 Distribution of Beverages and Water

(a) **Sugar-Sweetened Beverage Prohibition.** Grantee agrees that it shall not sell, provide, or otherwise distribute Sugar-Sweetened Beverages, as defined by San Francisco Administrative Code Chapter 101, as part of its performance of this Agreement.

(b) **Packaged Water Prohibition**. Grantee agrees that it shall not sell, provide, or otherwise distribute Packaged Water, as defined by San Francisco Environment Code Chapter 24 as part of its performance of this Agreement.

2.13 Section 16.21 Compliance with Other Laws of the Agreement is hereby deleted and replaced in its entirety to read as follows:

(a) Without limiting the scope of any of the preceding sections of this Article 16, Grantee shall keep itself fully informed of City's Charter, codes, ordinances and regulations and all state, and federal laws, rules and regulations affecting the performance of this Agreement and shall at all times comply with such Charter codes, ordinances, and regulations rules and laws.

(b) Grantee represents that it is in good standing with the California Attorney General's Registry of Charitable Trusts and will remain in good standing during the term of this Agreement. Grantee shall immediately notify City of any change in its eligibility to perform under the Agreement. Upon City request, Grantee shall provide documentation demonstrating its compliance with applicable legal requirements. If Grantee will use any subcontractors/subgrantees/subrecipients to perform the Agreement, Grantee is responsible for ensuring they are also in compliance with the California Attorney General's Registry of Charitable Trusts at the time of grant execution and for the duration of the agreement. Any failure by Grantee or any subcontractors/subgrantees/subrecipients to remain in good standing with applicable requirements shall be a material breach of this Agreement.

2.14 Section 16.23 Reserved (Additional Requirements for Federally-Funded Awards) of the Agreement is hereby deleted and replaced in its entirety to read as follows:

16.23 Additional Requirements for Federally-Funded Awards, when applicable.

(a) Grantee shall comply with the requirements described in 2 CFR 25.200, or any successor provisions, to provide a valid Unique Entity Identifier (UEI) and maintain an active SAM.gov registration with current information.

(b) The Grant Agreement is subject to 2 CFR Part 175, Award Term for Trafficking in Persons. Federal funding under this Grant Agreement may be terminated without penalty if Grantee:

(1) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;

(2) Procures a commercial sex act during the period of time that the award is in effect; or

(3) Uses forced labor in the performance of the award or sub-awards under the award.

2.15 Section 16.24 Additional City Compliance Requirements of the Agreement is hereby deleted.

2.16 Section 17.6 Entire Agreement of the Agreement is hereby deleted and replaced with the following:

17.6 Entire Agreement. This Agreement and the Application Documents set forth the entire Agreement between the parties, and supersede all other oral or written provisions. If there is any conflict between the terms of this Agreement and the Application Documents, the terms of this Agreement shall govern. The following appendices are attached to and a part of this Agreement:

Appendix A-1, Services to be Provided
Appendix A-2, Services to be Provided
Appendix B, Budget (dated July 1, 2026)
Appendix C, Method of Payment (dated July 1, 2026)
Appendix D, Interests in Other City Grants (dated July 1, 2026)
Appendix E, Anti-Violence and Weapons Policy

2.17 **Section 17.12 Dispute Resolution Procedure** of the Agreement is hereby deleted and replaced with the following:

17.12 Reserved.

2.18 **Section 17.14 Services During a City-Declared Emergency** of the Agreement is hereby deleted and replaced with the following:

17.14 Services During a City-Declared Emergency. In case of an emergency as declared by the Mayor under Charter section 3.100, Grantee will make a good faith effort to continue to provide the services set forth in Eligible Expenses. Any services provided beyond those listed in Eligible Expenses must be approved by the Department.

2.19 **Appendix A, Services to be Provided** (dated September 1, 2023), of the Agreement is hereby replaced in its entirety by **Appendix A-1, Services to be Provided** and **Appendix A-2, Services to be Provided**, for the period of July 1, 2026 to December 31, 2027.

2.20 **Appendix B, Budget** (dated September 1, 2023), of the Agreement is hereby replaced in its entirety by the modified **Appendix B, Budget** (dated July 1, 2026), for the period of July 1, 2020 to December 31, 2027.

2.21 **Appendix C, Method of Payment** (dated September 1, 2023), of the Agreement is hereby replaced in its entirety by the modified **Appendix C, Method of Payment** (dated July 1, 2026).

2.22 **Appendix D, Interests in Other City Grants** (dated September 1, 2023), of the Agreement is hereby replaced in its entirety by the modified **Appendix D, Interests in Other City Grants** (dated July 1, 2026).

2.23 **Appendix E**, **Anti-Violence and Weapons Policy**, is hereby added as an Appendix to the Agreement**.**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first specified herein. The signatories to this Agreement warrant and represent that they have the authority to enter into this agreement on behalf of the respective parties and to bind them to the terms of this Agreement.

CITY	**GRANTEE**
DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING	**TENDERLOIN HOUSING CLINIC, INC.**
By: _____	By: _____
Shireen McSpadden Date	Randy Shaw Date
Executive Director	Executive Director
	City Supplier Number: 0000009870

Approved as to Form:
David Chiu
City Attorney

By: _____
Grace DiLaura Date
Deputy City Attorney

Appendix A-1, Services to be Provided
by
Tenderloin Housing Clinic, Inc.
Master Lease Hotels - Support Services

I. Purpose of Grant

The purpose of the grant is to provide Support Services to the served population. The goals of these services are to support the served population in retaining their housing; or moving to other appropriate housing.

II. Served Population

Grantee shall serve formerly homeless and income-eligible adults aged 18 years or older without the custody of minors below 18 years of age.

III. Referral and Prioritization

All new tenants will be referred by the Department of Homelessness and Supportive Housing (HSH) through Coordinated Entry, which organizes the City's homelessness response system (HRS) with a common, population-specific assessment, centralized data system, and prioritization method.

Eligibility criteria for permanent supportive housing (PSH) varies upon the subsidy funding source and may include meeting a definition of homelessness at the time of referral and placement, enrollment in specific benefits programs, income criteria and/or the ability to live independently within the structure of the housing program. Tenants who meet eligibility criteria for PSH are prioritized based on various criteria, such as levels of vulnerability, length and history of homelessness, and severity of housing barriers.

IV. Description of Services

Grantee shall provide Support Services to the total number tenants as listed in Appendix B, Budget ("Number Served" tab). Support Services are voluntary and shall be available to all tenants in the service location(s). Support Services shall include, but are not limited to, the following:

A. Outreach: Grantee shall engage with tenants to provide information about available Support Services and invite them to participate.

   Grantee shall contact each tenant at least three times during the first 60 days following placement. Grantee shall document all outreach and attempts.

B. Intake and Assessment: Grantee shall coordinate with Property Management during the initial intake for units and participate in orientation meetings with Property Management. If possible, Grantee shall establish rapport with tenants prior to move-in to support tenants during the application and move-in process. Grantee shall coordinate with tenant's current support service provider(s) to ensure a successful transition into housing.

   Grantee intake of tenants shall include, but is not limited to, a review of the tenant's history in the Online Navigation and Entry (ONE) System, gathering updated information from the tenant, and establishing strengths, skills, needs, plans and goals

that are participant-centered and supportive of housing retention. The intake shall take place at the same time of the interview with Property Management, on a separate date or time coordinated with Support Services during the application period, or within no more than 30 days of move-in.

C. Case Management: Grantee shall provide case management services to tenants with the primary goal of maintaining housing stability, including ongoing meetings and counseling to establish goals, develop services plans that are tenant-driven without predetermined goals, provide referrals and linkages to off-site support services, and track progress toward achieving those goals. Grantee shall document case management meetings, engagement, and progress.
   1. Grantee shall connect each tenant with resources needed to be food secure as they live independently.
   2. Grantee shall refer tenants to and coordinate services within the community that support progress toward identified goals. This may include providing information about services, calling to make appointments, assisting with applications, providing appointment reminders, following up/checking in with households regarding the process, and, as necessary, re-referral. Grantee shall communicate and coordinate with outside service providers to support housing stability.
   3. Grantee shall provide benefits advocacy to assist tenants with obtaining and maintaining benefits, including, but not limited to, cash aid, food programs, medical clinics and/or in-home support.
   4. Grantee will provide information and referrals on third-party rent payment (TPRP) and money management services for tenants, and will assist tenants with enrolling in money management services to support housing stability.

D. Money Management: Grantee shall provide TPRP and other money management services to tenants. This includes budget planning, issuing rent and other payments according to the budget, assistance with maintaining benefits, and money management coaching, as needed.

E. Housing Stability Support: Grantee shall outreach to and offer on-site services and/or referrals to all tenants who display indications of housing instability, within a reasonable timeframe. Such indications include, but are not limited to, discontinuance from benefits, non-payment of rent, lease violations or warnings from Property Management, and conflicts with staff or other tenants. Grantee shall work with tenants, in conjunction with Property Management, to resolve issues that put tenants at risk for eviction. Grantee shall assist with the de-escalation and resolution of conflicts, as needed. Grantee shall document Housing Stability outreach and assistance provided.

F. Coordination with Property Management: Grantee shall assist tenants in communicating with, responding to, and meeting with Property Management. This may include helping a tenant to understand the communications from Property Management, helping to write requests, responses, or complaints to Property

Management, and attending meetings between the tenant and Property Management to facilitate communication.

If a tenant is facing housing instability, Grantee shall coordinate with Property Management to find creative ways to engage with tenants to prevent housing loss. Grantee shall utilize the HSH Nonpayment of Rent Guidance, and other PSH best practices, as an ongoing resource.

Grantee shall ensure there is a process in place for receiving timely communication from Property Management and copies of correspondence (e.g., notices, warning letters, lease violations, etc.) issued. Grantee shall have a structured written process for engaging tenants who receive such notices.

G. Wellness and Emergency Safety Checks: Grantee shall conduct Wellness and/or Emergency Safety Checks in accordance with HSH policy to assess a tenant's safety. Whenever there is a reason to believe there is immediate and substantial risk due to a medical and/or psychiatric emergency, then Grantee shall contact appropriate emergency medical professionals.

H. Support Groups, Social Events and Organized Activities:
   1. Grantee shall plan groups, events, and activities with input from tenants to build community engagement, develop peer support, share information, form social connections or to celebrate significant events. Grantee shall post and provide to tenants a monthly calendar of events.
   2. Grantee shall conduct monthly community meetings for tenants, in coordination with Property Management, during which tenants may discuss building concerns and program ideas with representatives from both Support Services and Property Management staff.
   3. Grantee shall periodically assess the needs of tenants with Property Management and other teams at the building to develop programming that will help tenants maintain stability and enjoy their housing.

I. Exit Planning: If a tenant is moving out of the building, Grantee shall engage tenant in exit planning to support the tenant's successful transition out of the program. The exit plan shall depend on the tenant's needs and preferences, and may include establishing a link to services in the community.

V. Location and Time of Services

Grantee shall provide Support Services to tenants of the San Francisco housing sites listed in the Appendix B, Budget ("Number Served" tab).

Grantee shall serve tenants during regular business hours, but may also provide services evenings, weekends, and at other times when necessary to best meet the needs of tenants, using the staffing outlined in Appendix B, Budget. Grantee shall implement policies and procedures pertaining to emergency backup and will train staff accordingly.

VI. Service Requirements

A. Diversity, Equity, and Inclusion: The Department is committed to a culture of inclusion in which our differences are celebrated. This includes foundational perspectives that everyone should have equitable access to what they need to thrive no matter their race, age, ability, gender, sexual orientation, ethnicity, or country of origin and that a diverse and inclusive workforce will produce more creative and innovative outcomes for the organization, and ultimately, its clients. And the Department is committed to addressing the disparate impact of historical limits on access to governmental services and advancing equity in all aspects of our work, ensuring access to services, and providing support to all communities to ensure their ability to succeed and thrive. Therefore, Grantee shall maintain organizational plans, strategies, and activities to address diverse, equitable, and inclusive access to services provided by Grantee under the Grant Plan, as well as internal controls to regularly review current practices through the lens of diversity, equity, and inclusion to identify areas of improvement. This includes but is not limited to: the organizational mission and/or inclusion statements; non-discrimination documents; community outreach plans; plans to increase diverse applicants for staff positions; communication strategies to address program recipients who have historically been excluded from participation; and staff training activities on diversity, equity, and inclusion.

B. Case Management Ratio: Grantee shall maintain a maximum 25:1 ratio of units to case management staff.

C. Supervision: Grantee shall provide Support Services staff with supervision and case conferencing, as needed, to ensure appropriate case management, counseling and referral services are provided to tenants.

D. Housing First: Grantee services and operations shall align with the Core Components of Housing First as defined in California Welfare and Institutions Code, section 8255. This includes integrating policies and procedures to provide tenant-centered, low-barrier access to housing and services.

E. Overdose Prevention: Grantee shall follow the HSH Overdose Prevention Policy. Grantee staff who work directly with tenants will participate in annual trainings on overdose recognition and response.

F. Language and Interpretation Services: Grantee shall ensure that translation and interpreter services are available, as needed. Grantee shall address the needs of and provide services to the served population who primarily speak language(s) other than English. Additional information on Language Access standards can be found on the HSH Providers Connect website: https://sfgov1.sharepoint.com/sites/HOM-Ext-Providers.

G. Case Conferences: Grantee shall initiate and participate in individual case conferences and team coordination meetings with HSH-approved programs, as needed, to coordinate and collaborate regarding tenant's progress.

H. Admission Policy: Grantee admission policies for services shall be in writing and available to the public. Except to the extent that the services are to be rendered to a specific population as described in the programs listed herein, such policies must include a provision that the served population is accepted for care without discrimination on the basis of race, color, creed, religion, sex, age, national origin, ancestry, sexual orientation, gender identity, disability, HIV status, or immigration status unless otherwise required by law.

I. Grievance Procedure:
   1. Grantee shall establish and maintain a written Grievance Procedure for tenants, which shall include, at minimum, the following elements:
      a. The name or title of the person or persons authorized to make a determination regarding the grievance;
      b. The opportunity for the aggrieved party to discuss the grievance with those who will be making the determination;
      c. The amount of time required for each step, including when a tenant can expect a response; and
      d. In accordance with published HSH policies/procedures, the HSH Grievances email address (hshgrievances@sfgov.org) and mailing address for the tenant to contact after the tenant has exhausted Grantee's internal Grievance Procedure.
   2. Grantee shall, at program entry, review and provide a copy of this procedure, and any amendments, to each tenant and obtain a signed copy of the form from the tenant, which must be maintained in the tenant's file. Additionally, Grantee shall post the policy at all times in a location visible to tenants, and provide a copy of the procedure and any amendments to the assigned HSH Program Manager.

J. Feedback, Complaint and Follow-up Policies:
   Grantee shall provide means for the served population to provide input into the program, including the planning, design, and level of satisfaction with services. Feedback methods shall include:
   1. A complaint process, including a written complaint policy informing the served population on how to report complaints; and
   2. A written annual survey to the served population to gather feedback, measure satisfaction, and assess the effectiveness of services and systems within the program. Grantee shall offer assistance to the served population with survey completion if the written format presents any problem.

K. City Communications, Trainings and Meetings:
   Grantee shall keep HSH informed of program operations and comply with HSH policies, training requirements, and participate in meetings, including, but not limited to:

1. Regular communication to HSH about the implementation of the program;
2. Attendance at all meetings as required by HSH. This shall include quarterly HSH meetings; and
3. Attendance at trainings (e.g., overdose prevention training), when required by HSH.

L. Coordination with Other Service Providers: Grantee shall establish written agreements with Property Management and other service providers that are part of the site care team to formalize collaboration and roles and responsibilities.

M. Critical Incidents: Grantee shall report critical incidents, as defined in the Critical Incident Policy, to HSH, within 72 hours of the incident according to Department policy. Critical incidents shall be reported using the online Critical Incident Report (CIR) form. In addition, critical incidents that involve life endangerment events or major service disruptions must be reported immediately to the HSH program manager. Please refer to the CIR Policy and procedures on the HSH Providers Connect website.

N. Disaster and Emergency Response Plan: Grantee shall develop and maintain an Agency Disaster and Emergency Response Plan containing Site Specific Emergency Response Plan(s) for each service site per HSH requirements. The Agency Disaster and Emergency Response Plan shall address disaster coordination between and among service sites. Grantee shall update the Agency/site(s) plan as needed and Grantee shall train all employees regarding the provisions of the plan for their Agency/site(s).

O. Anti-Violence and Weapons Policy:
   1. Anti-Violence Efforts. Grantee shall develop, adopt, and train employees on a Workplace Emergency Action Plan to prepare and respond to serious violent incidents, including an active shooter. Grantee shall also comply with HSH's Support Services Policies and Procedures: Responses to Critical Incidents Involving Threatening & Assaultive Behavior, which describes the actions that HSH expects each PSH Housing Provider to take to warn, and protect staff, tenants, and the public who are present, when an assaultive and threatening behavior occurs.
   2. Support Services. Grantee shall partner with property management to educate tenants on any Weapons Policy lease addendum.

P. Record Keeping and Files: Grantee shall maintain confidential tenant files that document the services and supportive work provided for the purpose of tracking and reporting objectives and outcomes.
   1. Grantee shall maintain client program enrollment, annual status updates, program exit information, eligibility, and services documentation and care plans in the ONE System and maintain hard copy files with eligibility, including homelessness verification documents.
   2. Grantee shall maintain a program roster of all current tenants in the ONE System.

3. Grantee shall maintain services information in the ONE System, including information on households receiving eviction notices, as instructed by HSH.
4. Grantee shall document services in the ONE System as needed to meet external funding and/or billing requirements.
5. Grantee shall maintain confidential files on the served population, including developed plans, notes, and progress as described in the Service Description and Service Requirements. Hard copy files shall be stored securely within a locked cabinet and within a locked office.

Q. Data Standards:
1. Grantee shall ensure compliance with the HMIS Participation Agreement and Continuous Data Quality Improvement (CDQI) Process[1], including but not limited to: (a) entering all client data within three business days (unless specifically requested to do so sooner); (b) ensuring accurate dates for enrollment, exit, and (if applicable) move-in; and (c) running monthly data quality reports and correcting errors.
2. Data entered in the ONE system shall meet or exceed the ONE System CDQI Process standards.
3. Grantee shall enter data into the ONE System, but may be required to report certain measures or conduct interim reporting in CARBON, via secure email, or through uploads to a File Transfer Protocol (FTP) site. When required by HSH, Grantee shall submit monthly, quarterly and/or annual metrics into either the CARBON database, via secure email, or through uploads to an FTP site. HSH shall provide clear instructions to all Grantees regarding the correct mechanism for sharing data. Changes to data collection or reporting requirements shall be communicated to Grantees via written notice at least one month prior to expected implementation.

R. Confidentiality:
1. Grantee shall comply with applicable federal, state, and local laws that govern the confidentiality, privacy, and security of client data shared between Grantee, HSH, and other providers if those laws apply for the purposes described in the Grant Plan, including but not limited to: U.S. Department of Housing and Urban Department (2004) Homeless Management Information Systems (HMIS) Data and Technical Standards Final Notice and 24 C.F.R. Part 578, Continuum of Care.
2. Grantee shall safeguard the confidentiality of all client data by (a) ensuring the security and integrity of all client data; (b) maintaining computers and other information systems and technology infrastructure that it uses to create, receive, maintain, use, or transmit client data in a secure manner; (c) protecting against any anticipated threats or hazards to the security and integrity all client data; (d) protecting against unauthorized disclosure, access, or use of all client data; (e) ensuring the proper disposal of client data; and (f) ensuring that all of Grantee's employees, agents, and subcontractors, if any, comply with all of the foregoing.

[1] HMIS Participation Agreement and Continuous Data Quality Improvement Process, available here: https://www.sf.gov/information--one-system

3. Grantee shall immediately notify HSH upon receipt of any subpoenas, service of process, litigation holds, discovery requests and other legal requests ("Legal Requests") related to client data shared under this Grant Plan or which in any way might reasonably require access to client data, and in no event later than twenty-four (24) hours after Grantee receives the request. Grantee shall not respond to Legal Requests without first notifying City.
4. In the event that Grantee becomes aware of a breach that results in a confirmed unauthorized disclosure that compromises the security, confidentiality, or integrity of client data, Grantee shall, as applicable: (a) notify HSH immediately following discovery, but no later than 48 hours, of such confirmation; (b) coordinate with HSH in its breach response activities; (c) perform or take any other actions required to comply with applicable law as a result of the occurrence; (d) provide to HSH a detailed plan within 10 calendar days of the occurrence describing the measures Grantee will undertake to prevent a future occurrence; and (e) assist HSH upon request and/or as directed in providing notice and/or monitoring to affected individuals in compliance with applicable law.
5. Failure to comply with data security, storage and access requirements may result in loss of access to the HMIS and other data systems.

S. Good Neighbor Policy: Grantee shall maintain a good relationship with the neighborhood as defined in the HSH Good Neighbor Policy. Grantee shall develop and maintain procedures to ensure compliance with all applicable policy components.

T. Reasonable Accommodation Process: Grantee shall establish and maintain a written Reasonable Accommodation Process for the program. Grantee shall, at program entry, review and provide a copy of a written Reasonable Accommodation process to each participant.

VII. Service Objectives

Grantee shall achieve the Service Objectives listed below.

A. Grantee shall actively outreach to 100 percent of households at least once every month.

B. Grantee shall offer assessment to 100 percent of households for primary medical care, mental health and substance use treatment needs within 60 days of move-in.

C. Grantee shall offer assessment to 100 percent of households for benefits within 60 days of move-in, and shall assist tenants to apply for benefits for which they are eligible.

D. Grantee shall offer Support Services to 100 percent of all households who showed housing instability (e.g., non-payment of rent, lease violations) at least once per incident.

E. Grantee shall outreach to 100 percent of households with planned exits from the program to engage in comprehensive discharge planning, which includes referrals for case management, housing, food, clothing, medical treatment, detox, and/or other services as necessary and appropriate.

F. Grantee shall outreach to 100 percent of program participants participating in Support Services to create/engage in Service Plans, as needed, on an ongoing basis.

G. Grantee shall review Service Plans at least once every six months and update as appropriate at this time.

H. Grantee shall administer an annual written anonymous survey of households to obtain feedback on the type and quality of program services. Grantee shall offer all households the opportunity to take this survey.

VIII. Outcome Objectives

Grantee shall achieve the Outcome Objectives listed below.

A. Ninety percent of households will maintain their housing for a minimum of 12 months, move to other permanent housing, or be provided with more appropriate placements.

B. Eighty percent of individualized service plans will be reviewed at least once every six months and updated as appropriate at this time.

C. Eighty percent of households completing an annual tenant satisfaction survey will be satisfied or very satisfied with program services (based on a four-point scale: 1 = very dissatisfied, 2 = dissatisfied, 3 = satisfied, 4 = very satisfied).

IX. Reporting Requirements

A. On a quarterly basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the end of each quarter:
   1. The number and percentage of households Grantee outreached to complete an assessment for primary medical care, mental health, and substance use treatment needs within 60 days of move-in;
   2. The number and percentage of households Grantee outreached to complete a benefits assessment within 60 days of move-in;
   3. The number of lease/program rule violations Property Management issued and shared with Support Services for the quarter and the number of outreach attempts related to lease/program rule violations conducted by Support Services;
   4. The number and percentage of program participants participating in support services with an active Service Plan; and
   5. The number and percentage of households with planned exits from the program who were outreached to engage in comprehensive discharge planning, that

includes referrals for case management, housing, food, clothing, medical treatment, detox, and/or other services as necessary and appropriate.

B. On an annual basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the end of each year**:**
   1. The number and percentage of households who maintained their housing for a minimum of 12 months, moved to other permanent housing, or were provided with more appropriate placements;
   2. The number of program participants who had a Service Plan during the program year; the number and percentage of Services Plans that were reviewed at least once every 6 months and updated as appropriate; and
   3. The number and percentage of households who completed a written survey to provide feedback on the type and quality of program services. Please include survey results on what clients reported regarding the quality and satisfaction with services, and program or policy changes implemented in response to tenant feedback.

C. Grantee shall submit Project Descriptor data elements as described in the U.S. Department of Housing and Urban Development (HUD)'s latest HMIS Data Standards Manual (https://files.hudexchange.info/resources/documents/HMIS-Data-Standards-Manual.pdf) to HSH at the following intervals: 1) at the point of project setup; 2) when project information changes; 3) at least annually or as requested by HSH. Data is used for reporting mandated by HUD and California's Interagency Council on Homelessness, and to ensure HSH's ongoing accurate representation of program and inventory information for various reporting needs, including monitoring of occupancy and vacancy rates.

D. Grantee shall provide information for an annual report on client enrollment in public benefits per the Administrative Code Article VI, Section 20.54.4(c) - Permanent Supportive Housing – Enrollment in Social Services https://codelibrary.amlegal.com/codes/san_francisco/latest/sf_admin/0-0-0-11877, as instructed by HSH.

E. Grantee shall participate, as required by HSH, with City, State and/or Federal government evaluative studies designed to show the effectiveness of Grantee's services. Grantee agrees to meet the requirements of and participate in the evaluation program and management information systems of the City. The City agrees that any final reports generated through the evaluation program shall be made available to Grantee within 30 working days of receipt of any evaluation report and any Grantee response will become part of the official report.

F. Grantee shall provide Ad Hoc reports as required by HSH and respond to requests by HSH in a timely manner.

For assistance with reporting requirements or submission of reports, contact the assigned Contract and Program Managers.

X. Monitoring Activities

A. Program Monitoring: Grantee is subject to program monitoring and/or audits, including, but not limited to, review of the following: tenant files, Grantee's administrative records, staff training documentation, postings, program policies and procedures, data submitted in program reports, Disaster and Emergency Response Plan and training, personnel and activity reports, proper accounting for funds and other operational and administrative activities, and back-up documentation for reporting progress towards meeting service and outcome objectives.

   Monitoring of program participation in the ONE System may include, but is not limited to, data quality reports from the ONE System, records of timeliness of data entry, and attendance records at required trainings and agency lead meetings.

B. Fiscal Compliance and Contract Monitoring: Grantee is subject to fiscal and compliance monitoring, which may include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring may include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act (ADA), subcontracts and memoranda of understanding (MOUs), and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

Appendix A-2, Services to be Provided
by
Tenderloin Housing Clinic, Inc.
Master Lease Hotels - Property Management and Master Lease Stewardship

I. Purpose of Grant

The purpose of the grant is to provide Property Management and Master Lease Stewardship to the served population. The goals of these services are to support tenants in retaining their housing; or moving to other appropriate housing.

II. Served Population

Grantee shall serve formerly homeless and income-eligible adults aged 18 years or older without the custody of minors below 18 years of age.

III. Referral and Prioritization

All new tenants will be referred by the Department of Homelessness and Supportive Housing (HSH) through Coordinated Entry (CE), which organizes the City's homelessness response system (HRS) with a common, population-specific assessment, centralized data system, and prioritization method.

Eligibility criteria for permanent supportive housing (PSH) varies upon the subsidy funding source and may include meeting a definition of homelessness at the time of referral and placement, enrollment in specific benefits programs, income criteria and/or the ability to live independently within the structure of the housing program. Tenants who meet eligibility criteria for PSH are prioritized based on various criteria, such as levels of vulnerability, length and history of homelessness, and severity of housing barriers.

IV. Description of Services

Grantee shall provide Property Management to tenants of the total number of units listed in Appendix B, Budget ("Number Served" tab).

A. Property Management

1. Program Applicant Selection and Intake: Grantee shall align with Housing First principles and follow the processes agreed upon by Grantee, HSH, property owner, housing subsidy administrators, fair housing laws, and/or other entities involved with referrals.

   Under Housing First, tenant screening and selection practices must promote accepting applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services. Applicants must not be rejected on the basis of poor credit or financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or behaviors that indicate a lack of "housing readiness."

   Grantee shall adhere to all published HSH policies, including, but not limited to those covering tenant intake, HSH housing documentation, reasonable accommodation, and transfers when accepting referrals and placing tenants into housing.

2. Tenant Lease Set-Up: Grantee shall draft, provide, and sign a rental agreement with each tenant at the time of move-in. The lease agreement shall include Community Rules, the Lease Addendum for City & County of San Francisco PSH, HSH Resident Emergency Safety Check Policy Notice, and other pertinent Lease Addenda. Grantee shall review its Grievance policies and procedures and HSH policies and procedures with tenants at the time of lease signing.

3. Annual Tenant Re-certification: As required by rental subsidy type, Grantee shall re-certify tenant income annually. This is generally done on the anniversary of a tenant's move-in date.

4. Collection of Rents, Security Deposits, and Other Receipts: Grantee shall collect and process rent and other housing-related payments (e.g. security deposit) made by tenants.
    a. Grantee shall communicate and coordinate with local, state and/or federal agencies, as needed, to process rental subsidies.
    b. Grantee shall assist with payment arrangements and comply with HSH and other applicable requirements governing the tenant portion of rent. All PSH tenants will pay no more than 30 percent of their monthly adjusted household income towards rent.
    c. HSH funds third-party rent payment (TPRP) and money management services for tenants. Grantee will provide information on TPRP and encourage tenants to enroll in money management services to support housing stability.

5. Lease Enforcement, Written Notices and Eviction Prevention:
    a. Grantee shall take a housing retention approach to lease enforcement, including, but not limited to, proactive engagement in collaboration with Support Services, conversations and meetings with tenants, and mediation strategies. Grantee shall utilize the HSH Nonpayment of Rent Guidance, and other PSH best practices, as an ongoing resource.
    b. Grantee shall provide written notice to tenants regarding issues that may impact housing stability including, but not limited to, discontinuance from benefits, non-payment of rent, lease violations or warnings from Property Management, and conflicts with staff or other tenants.
    c. Grantee shall offer tenants who become delinquent in rent the opportunity to enter into a rent payment plan or referral to third party rent payment services.
    d. When necessary, Grantee shall provide notice to tenants of any actions related to the eviction process in accordance with all applicable laws.
    e. Grantee shall copy Support Services staff on all communications to tenants.

6. Building Service Payments: Grantee shall set up and manage utility accounts and services related to the property, including but not limited to communications, alarms/security, fire alarm monitoring, garbage, water, and pest control. This may include elevator maintenance, as required.

7. Building Maintenance: Grantee shall maintain the facility in sanitary and operable condition, post protocol and forms for tenant requests for maintenance or repairs and respond to requests in a timely manner. Building maintenance shall include the following services:
   a. Janitorial services in common areas, offices, and shared-use restrooms, and shower facilities;
   b. Regular removal of garbage/trash from designated trash areas and maintenance of these areas as clean and functional;
   c. Pest control services, as needed;
   d. Maintenance and repair of facility systems, plumbing, electrical;
   e. Building security; and
   f. Preparation of apartments for tenant move-in and move-out.

8. Coordination with Support Services: If a tenant is facing housing instability, Grantee shall coordinate with Support Services staff to find creative ways to engage with tenants to prevent housing loss. Grantee shall work with Support Services staff in communicating with and meeting with tenant regarding behaviors and issues that put the tenant at risk for housing instability.

   Grantee shall participate in regular coordination meetings with Support Services to review tenants at risk for eviction and strategize on how to support tenants in maintaining their housing.

9. Wellness and Emergency Safety Checks: Grantee shall conduct Wellness and/or Emergency Safety Checks in accordance with HSH policy to assess a tenant's safety. Whenever there is a reason to believe there is immediate and substantial risk due to a medical and/or psychiatric emergency, then Grantee shall contact appropriate emergency medical professionals.

10. Front Desk Coverage: Grantee shall provide front desk coverage 24 hours per day, seven days per week.

11. Exit Planning: Grantee shall alert Support Services staff when tenants give notice to leave housing and shall keep a record of each tenant's forwarding address, whenever possible. Grantee shall provide exit information to Support Services to complete the client program exit in the Online Navigation and Entry (ONE) System.

B. Stewardship of the Master Lease:
   1. Grantee shall provide HSH with a copy of the master lease agreements and any amendments. Grantee shall obtain HSH approval prior to entering into any agreement that will materially impact the HSH-funded portion of the budget.
   2. Grantee shall maintain all Lessee responsibilities and coordinate with the Landlord to meet owner's obligations, including maintenance and capital needs.

3. Grantee shall promptly notify HSH of any default, failure to exercise an option to extend or other situation which could impact the term of the master lease agreement.

V. Location and Time of Services

Grantee shall provide Property Management services to tenants of the housing sites listed in Appendix B, Budget ("Number Served" tab). Grantee shall provide services 24 hours a day, seven days a week, either on-site or on-call. Grantee shall implement policies and procedures pertaining to emergency backup and will train staff accordingly.

VI. Service Requirements

A. Diversity, Equity, and Inclusion: The Department is committed to a culture of inclusion in which our differences are celebrated. This includes foundational perspectives that everyone should have equitable access to what they need to thrive no matter their race, age, ability, gender, sexual orientation, ethnicity, or country of origin and that a diverse and inclusive workforce will produce more creative and innovative outcomes for the organization, and ultimately, its clients. And the Department is committed to addressing the disparate impact of historical limits on access to governmental services and advancing equity in all aspects of our work, ensuring access to services, and providing support to all communities to ensure their ability to succeed and thrive. Therefore, Grantee shall maintain organizational plans, strategies, and activities to address diverse, equitable, and inclusive access to services provided by Grantee under the Grant Plan, as well as internal controls to regularly review current practices through the lens of diversity, equity, and inclusion to identify areas of improvement. This includes but is not limited to: the organizational mission and/or inclusion statements; non-discrimination documents; community outreach plans; plans to increase diverse applicants for staff positions; communication strategies to address program recipients who have historically been excluded from participation; and staff training activities on diversity, equity, and inclusion.

B. Facilities: Grantee shall maintain clean, safe, and functional facilities in full compliance with requirements of the law and local standards.
   1. Grantee shall notify HSH immediately in the event it is given notice of violations by the Department of Building Inspection (DBI), Department of Public Health (DPH), or another City agency.

C. Admission Policy: Grantee admission policies for services shall be in writing and available to the public. Except to the extent that the services are to be rendered to a specific population as described in the programs listed herein, such policies must include a provision that the served population is accepted for care without discrimination on the basis of race, color, creed, religion, sex, age, national origin, ancestry, sexual orientation, gender identity, disability, HIV status, or immigration status unless otherwise required by law.

D. Housing First: Grantee services and operations shall align with the Core Components

of Housing First as defined in California Welfare and Institutions Code, section 8255. This includes integrating policies and procedures to provide client-centered, low-barrier access to housing and services.

E. Overdose Prevention: Grantee shall follow the HSH Overdose Prevention Policy. Grantee staff who work directly with tenants will participate in annual trainings on overdose recognition and response.

F. Language and Interpretation Services: Grantee shall ensure that translation and interpreter services are available, as needed. Grantee shall address the needs of and provide services to the served population who primarily speak language(s) other than English. Additional information on Language Access standards can be found on the HSH Providers Connect website: https://sfgov1.sharepoint.com/sites/HOM-Ext-Providers.

G. Case Conferences: Grantee shall participate in individual case conferences and team coordination meetings with HSH-approved programs, as needed, to coordinate and collaborate regarding tenant's housing stability.

H. Grievance Procedure:
   1. Grantee shall establish and maintain a written Grievance Procedure for tenants, which shall include, at minimum, the following elements:
      a. The name or title of the person or persons authorized to make a determination regarding the grievance;
      b. The opportunity for the aggrieved party to discuss the grievance with those who will be making the determination;
      c. The amount of time required for each step, including when a tenant can expect a response; and
      d. In accordance with published HSH policies/procedures, the HSH Grievances email address (hshgrievances@sfgov.org) and mailing address for the tenant to contact after the tenant has exhausted Grantee's internal Grievance Procedure.
   2. Grantee shall, at program entry, review and provide a copy of this procedure, and any amendments, to each tenant and obtain a signed copy of the form from the tenant, which must be maintained in the tenant's file. Additionally, Grantee shall post the policy at all times in a location visible to tenants, and provide a copy of the procedure and any amendments to the assigned HSH Program Manager.

I. Feedback, Complaint and Follow-up Policies:
   Grantee shall provide means for the served population to provide input into the program, including the planning, design, and level of satisfaction with services. Feedback methods shall include:
   1. A complaint process, including a written complaint policy informing the served population on how to report complaints; and
   2. A written annual survey to the served population to gather feedback, measure satisfaction, and assess the effectiveness of services and systems within the

program. Grantee shall offer assistance to the served population with survey completion if the written format presents any problem.

J. City Communications, Trainings and Meetings:
Grantee shall keep HSH informed of program operations and comply with HSH policies and training requirements, and participate in meetings including but not limited to:
1. Regular communication to HSH about the implementation of the program;
2. Attendance at all meetings as required by HSH. This shall include quarterly HSH meetings; and
3. Attendance at trainings (e.g., overdose prevention training), when required by HSH. Ensure all site-based or tenant-facing staff and subcontractors are onboarded and trained to perform the services in accordance with Housing First, Harm Reduction, and Trauma-Informed Principles.

K. Coordination with Other Service Providers: Grantee shall establish written agreements with Support Services and other service providers that are part of the site team to formalize collaboration and roles and responsibilities.

L. Critical Incidents: Grantee shall report critical incidents, as defined in the Critical Incident Policy, to HSH, within 72 hours of the incident according to Department policy. Critical incidents shall be reported using the online Critical Incident Report (CIR) form. In addition, critical incidents that involve life endangerment events or major service disruptions must be reported immediately to the HSH program manager. Please refer to the CIR Policy and procedures on the HSH Providers Connect website.

M. Disaster and Emergency Response Plan: Grantee shall develop and maintain an Agency Disaster and Emergency Response Plan containing Site Specific Emergency Response Plan(s) for each service site per HSH requirements. The Agency Disaster and Emergency Response Plan shall address disaster coordination between and among service sites. Grantee shall update the Agency/site(s) plan as needed and Grantee shall train all employees regarding the provisions of the plan for their Agency/site(s).

N. Anti-Violence and Weapons Policy:
1. Anti-Violence Efforts. Grantee shall develop, adopt, and train employees on a Workplace Emergency Action Plan to prepare and respond to serious violent incidents, including an active shooter. Grantee shall also comply with HSH's Support Services Policies and Procedures: Responses to Critical Incidents Involving Threatening & Assaultive Behavior, which describes the actions that HSH expects each PSH Housing Provider to take to warn, and protect staff, tenants, and the public who are present, when an assaultive and threatening behavior occurs.
2. PSH Weapons Policy and Lease Addendum. Grantee shall adopt and enforce a site specific PSH Weapons Policy. Each PSH Weapons Policy must be

substantially in the form as the model set out in HSH's Anti-Violence and Weapons Policy. Grantee shall incorporate the lease addendum into the tenant subleases.

O. Good Neighbor Policies: Grantee shall maintain a good relationship with the neighborhood as defined in the HSH Good Neighbor Policy. Grantee shall develop and maintain procedures to ensure compliance with all applicable policy components.

P. Record Keeping and Files: Grantee shall update applicant referral status information in the ONE System in accordance with HSH policy and instruction.
   1. Grantee shall maintain confidential tenant files on the served population, including signed lease agreement and addenda, notices or lease violations issued to the tenant, copies of payment plans or other agreements to support housing stability. Hard copy files shall be stored securely within a locked cabinet and within a locked office.
   2. Grantee shall track receipt and completion of maintenance work orders.
   3. Grantee shall maintain all eligibility and inspection documentation in the ONE System and maintain hard copy files with eligibility, including homelessness verification documents.

Q. Data Standards:
   1. Grantee shall ensure compliance with the HMIS Participation Agreement and Continuous Data Quality Improvement (CDQI) Process[1], including but not limited to: (a) entering all client data within three business days (unless specifically requested to do so sooner); (b) ensuring accurate dates for enrollment, exit, and (if applicable) move-in; and (c) running monthly data quality reports and correcting errors.
   2. Data entered in the ONE system shall meet or exceed the ONE System CDQI Process standards.
   3. Grantee shall enter data into the ONE System, but may be required to report certain measures or conduct interim reporting in CARBON, via secure email, or through uploads to a File Transfer Protocol (FTP) site. When required by HSH, Grantee shall submit monthly, quarterly and/or annual metrics into either the CARBON database, via secure email, or through uploads to an FTP site. HSH shall provide clear instructions to all Grantees regarding the correct mechanism for sharing data. Changes to data collection or reporting requirements shall be communicated to Grantees via written notice at least one month prior to expected implementation.
   4. Grantee shall maintain updated unit vacancy information on a weekly basis in the data system designated by HSH (Offline Vacancy Tracker and/or ONE System) as required. Changes to vacancy reporting shall be communicated to Grantees in writing from HSH.

[1] HMIS Participation Agreement and Continuous Data Quality Improvement Process, available here: https://www.sf.gov/information--one-system

R. Confidentiality:

1. Grantee shall comply with applicable federal, state, and local laws that govern the confidentiality, privacy, and security of client data shared between Grantee, HSH, and other providers if those laws apply for the purposes described in the Grant Plan, including but not limited to: U.S. Department of Housing and Urban Department (2004) Homeless Management Information Systems (HMIS) Data and Technical Standards Final Notice and 24 C.F.R. Part 578, Continuum of Care.
2. Grantee shall safeguard the confidentiality of all client data by (a) ensuring the security and integrity of all client data; (b) maintaining computers and other information systems and technology infrastructure that it uses to create, receive, maintain, use, or transmit client data in a secure manner; (c) protecting against any anticipated threats or hazards to the security and integrity all client data; (d) protecting against unauthorized disclosure, access, or use of all client data; (e) ensuring the proper disposal of client data; and (f) ensuring that all of Grantee's employees, agents, and subcontractors, if any, comply with all of the foregoing.
3. Grantee shall immediately notify HSH upon receipt of any subpoenas, service of process, litigation holds, discovery requests and other legal requests ("Legal Requests") related to client data shared under this Grant Plan or which in any way might reasonably require access to client data, and in no event later than twenty-four (24) hours after Grantee receives the request. Grantee shall not respond to Legal Requests without first notifying City.
4. In the event that Grantee becomes aware of a breach that results in a confirmed unauthorized disclosure that compromises the security, confidentiality, or integrity of client data, Grantee shall, as applicable: (a) notify HSH immediately following discovery, but no later than 48 hours, of such confirmation; (b) coordinate with HSH in its breach response activities; (c) perform or take any other actions required to comply with applicable law as a result of the occurrence; (d) provide to HSH a detailed plan within 10 calendar days of the occurrence describing the measures Grantee will undertake to prevent a future occurrence; and (e) assist HSH upon request and/or as directed in providing notice and/or monitoring to affected individuals in compliance with applicable law.
5. Failure to comply with data security, storage and access requirements may result in loss of access to the HMIS and other data systems.

S. Reasonable Accommodation Process: Grantee shall establish and maintain a written Reasonable Accommodation Process for the program. Grantee shall, at program entry, review and provide a copy of a written Reasonable Accommodation process to each participant.

VII. Service Objectives

Grantee shall achieve the following Service Objectives:

A. Grantee shall ensure that each unit, upon turnover, is clean and/or repaired within 21 days, on average.

B. Grantee shall ensure that new tenant move-ins occur within 30 days of referral.

C. Grantee shall collect at least 90 percent of tenant portions of monthly rent from occupied units.

D. Grantee shall maintain an occupancy rate of at least 93 percent.

VIII. Outcome Objectives

Grantee shall achieve the following Outcome Objectives:

A. Ninety percent of tenants will maintain their housing for a minimum of 12 months, move to other permanent housing, or be provided with more appropriate placements.

B. Eighty Five percent of tenant lease violations will be resolved without loss of housing to tenants.

C. At least 65 percent of tenants shall complete an annual Tenant Satisfaction Survey and of those, 80 percent of tenants will be satisfied or very satisfied with Property Management services.

IX. Reporting Requirements

Grantee shall input data into systems required by HSH, such as the ONE System and CARBON.

A. Grantee shall report vacancies to HSH in a timely fashion according to established procedures and process all tenant referrals in the pre-established timeframe. When required by HSH, Grantee shall enter tenant data in the ONE System.

B. On a quarterly basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the end of each quarter:
   1. Average number of days to turn over units; and
   2. The number of tenants receiving lease violations, and the number and percentage of tenant lease violations that were resolved without loss of housing to tenants.

C. On an annual basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the end of each year**:**
   1. The number and percentage of tenants who maintained their housing for a minimum of 12 months, moved to other permanent housing, or were provided with more appropriate placements;
   2. The number of program exits;
   3. The number and percentage of tenants who completed a written survey to provide feedback on the type and quality of program services;
   4. The tenant satisfaction survey results; and
   5. The number of households showing housing instability that remained housed.

D. Grantee shall participate in annual Eviction Survey reporting, per the 2015 City and County of San Francisco Tenant Eviction Annual Reports Ordinance (https://sfbos.org/ftp/uploadedfiles/bdsupvrs/ordinances15/o0011-15.pdf). Grantee shall provide information on evictions and eviction notices issued to households residing in City-funded housing to Support Services to enter into the ONE System. Grantee shall verify the accuracy of eviction reporting data in the ONE System quarterly, and shall review the annual eviction report prior to submission to HSH. Grantee shall adhere to all deadlines for submission as required by HSH.

E. Grantee shall submit Project Descriptor data elements as described in the U.S. Department of Housing and Urban Development (HUD)'s latest HMIS Data Standards Manual (https://files.hudexchange.info/resources/documents/HMIS-Data-Standards-Manual.pdf) to HSH at the following intervals: 1) at the point of project setup; 2) when project information changes; 3) at least annually or as requested by HSH. Data is used for reporting mandated by HUD and California's Interagency Council on Homelessness, and to ensure HSH's ongoing accurate representation of program and inventory information for various reporting needs, including monitoring of occupancy and vacancy rates.

F. Grantee shall provide information for an annual report on client enrollment in public benefits per the Administrative Code Article VI, Section 20.54.4(c) - Permanent Supportive Housing – Enrollment in Social Services https://codelibrary.amlegal.com/codes/san_francisco/latest/sf_admin/0-0-0-11877, as instructed by HSH.

G. Grantee shall participate, as required by HSH, with City, State and/or Federal government evaluative studies designed to show the effectiveness of Grantee's services. Grantee agrees to meet the requirements of and participate in the evaluation program and management information systems of the City. The City agrees that any final reports generated through the evaluation program shall be made available to Grantee within 30 working days of receipt of any evaluation report and any Grantee response will become part of the official report.

H. Grantee shall provide Ad Hoc reports as required by HSH and respond to requests by HSH in a timely manner.

For assistance with reporting requirements or submission of reports, contact the assigned Contract and Program Managers.

X. Monitoring Activities

A. Program Monitoring: Grantee is subject to program monitoring and/or audits, including, but not limited to review of the following: tenant files, administrative records, staff training documentation, postings, program policies and procedures, data submitted in program reports, Disaster and Emergency Response Plan and training,

personnel and activity reports, proper accounting for funds and other operational and administrative activities, and back-up documentation for reporting progress towards meeting service and outcome objectives.

Monitoring of program participation in the ONE System may include, but is not limited to, data quality reports from the ONE System, records of timeliness of data entry, and attendance records at required trainings and agency lead meetings.

B. Fiscal and Compliance Monitoring: Grantee is subject to fiscal and compliance monitoring, which may include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring may include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act (ADA), subcontracts and memoranda of understanding (MOUs), and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

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Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	6/30/2026	6
Amended Term	7/1/2020	12/31/2027	8

Approved Subcontractors	
1	None.

DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

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Appendix B, Budget

Document Date	7/1/2026		
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	6/30/2026	6
Amended Term	7/1/2020	12/31/2027	8

Number Served				
Housing Site	**Funding Category**	**Address**	**Zip Code**	**Total # Tenant Units**
All Star	HSH Fund	2791 16th St.	94103	82
Boyd	HSH Fund	41 Jones St.	94102	78
Caldrake*	HSH Fund	1541 California St.	94109	49
Edgeworth*	General Fund	770 O'Farrell St.	94109	42
Elk	HSH Fund	670 Eddy St.	94109	84
Graystone	HSH Fund	66 Geary St.	94108	71
Hartland	General Fund	909 Geary St.	94109	134
Jefferson	General Fund	440 Eddy St.	94109	107
Mayfair*	General Fund	626 Polk St.	94102	53
Mission	General Fund	520 S. Van Ness Ave.	94110	237
Pierre	HSH Fund	540 Jones St.	94102	84
Raman	General Fund	1011 Howard St.	94103	82
Royan	HSH Fund	405 Valencia St.	94103	66
Seneca	General Fund	34 6th St.	94103	195
Union	HSH Fund	811 Geary Blvd.	94109	59
Vincent	General Fund	459 Turk St.	94102	96
Total				**1,519**

**Site designated as a 'step-up' building for current PSH tenants, with at least one case manager per building*

Appendix B, Budget

Document Date	7/1/2026		
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	6/30/2026	6
Amended Term	7/1/2020	12/31/2027	8
Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels		
F$P Contract ID#	1000017241		
Fiscal Year	**2026-27**		

Staffing Budget Narrative

Site-Based Property Management	**Position Title**	**Adjusted FTE**	**Role Description**	**Salary Budget**
The 16 site-specific budgets, labeled by building name, cover property management and master leasing expenses directly associated with each of the single room occupancy (SRO) hotels. Site-based property management includes responsibilities such as lease setup and annual income recertification, 24/7 front desk coverage, janitorial services, maintenance and unit turnovers. Three of the 16 sites (Mayfair, Caldrake, and Edgeworth Hotels) are designated as "step up" buildings for tenants who have demonstrated they are able to live stably with limited staff and support services. The site teams works closely with Support Services to promote lease compliance, prevent eviction, and assist with exit planning when tenants transition out of the program. Site-based staff also coordinate with the organization's central Property Management and Facilities teams on repairs, backup staffing, and other functions to ensure housing sites remain safe, clean, and fully operational for both staff and tenants. Please see Appendix A-2, Services to be Provided (Property Management and Leasing) for details. Under this contract, the site-specific budgets are divided into two categories based on primary funding source: eight "HSH Fund" (formerly known as Care Not Cash (CNC) Hotels and eight "General Fund" (formerly known as non-CNC) Hotels.	Supportive Housing Property Manager	15.00	Supervise, schedule and direct work of staff at the property. Note that 1 FTE covers the SRO hotels housing "step-up" tenants.	$ 1,175,054
	Supp Hsg Senior Assistant Property Manager	4.00	For the four largest of the 16 SRO hotels, assist the Supportive Housing Property Manager with supervising, scheduling and directing the work of staff at the property.	$ 291,354
	Supp Hsg Assistant Property Manager	3.00	For the two largest of the 16 SRO hotels, assist the Supportive Housing Property Manager and Supportive Housing Senior Assistant Property Manager with supervision, scheduling and directing the work of staff at the property.	$ 177,473
	Desk Clerk	83.00	Provide front desk coverage 24 hours per day, seven days a week	$ 4,781,913
	Janitor	33.00	Provide janitorial cleaning & trash service seven days a week	$ 1,814,981
	Maintenance Worker	16.00	Perform repairs and preventive maintenance to ensure tenant units, common areas, offices, and shared restrooms remain safe, sanitary, and functional. Prepare vacant units for move-in and maintain building systems such as roofing, HVAC, plumbing, electrical, and elevators.	$ 922,050
	Maintenance Worker & primary afterhours	1.00	Provide after-hours emergency maintenance and repair for tenant units, common areas and to keep the building safe/secure, as needed.	$ 133,028
			Subtotal	**$ 9,295,853**

Money Management	**Position Title**	**Adjusted FTE**	**Role Description**	**Salary Budget**
Money Management consists of the Master Lease Modified Payment Program (MLMPP) and the Representative Payee Program (RPP). MLMPP provides rent payment services for tenants of THC's permanent supportive housing (PSH) units. MLMPP helps County Adult Assistance Programs (CAAP) recipients to retain their housing: CAAP benefits are sent directly to THC, primarily to pay rent and then distribute the remaining balance to the tenant. MLMPP also serves THC's PSH tenants who are on SSI/SSA and other benefit/income sources. The RPP provides benefit payment management to recipients of SSI/SSA and/or VA benefits. RPP also advocates on behalf of tenants applying for/receiving SSI/SSA. This team ensures PSH tenants pay no more than 30% of their annual recertified household income for rent. They administer rental payment plans or make referrals to rent payment funds to tenants with delinquent rent payments. Under the contract, Money Management expenses are divided across two budgets - one for General Fund Hotels and one for HSH Fund Hotels. Expenses are allocated at approximately 62.2% to the General Fund Hotels budget and 37.8% to the HSH Fund Hotels budget.	Housing Services Director	0.24	Oversee the Housing Services department at THC ensuring compliance with/timely reporting against contracted service goals associated with money management.	$ 30,761
	Housing Services Mgr	0.24	Oversee the housing counselors who work directly with clients to pay rent and set up any needed payment plans.	$ 20,322
	Housing Counselor	1.20	Work with clients to pay rent and set up any needed payment plans.	$ 73,026
	Rental Acct. Manager	0.24	Oversee the accuracy and time processing by rental accounts team who record all client financial transactions into THC PMI client tracking system.	$ 28,111
	Lead Rental Acct. Associate	0.24	Record all client financial transactions into THC PMI client tracking system and has additional QC duties/ unique tasks, as assigned.	$ 18,136
	Rental Acct. Associate	0.96	Record all client financial transactions into THC PMI client tracking system.	$ 62,734
	Rep Payee Manager	0.24	Oversee the accuracy and time processing by representative payee team who creates/implements payments against spending budgets determined in conjunction with client needs via THC PMI client tracking system.	$ 20,457
	Rep Payee	0.96	Create/implement payments against spending budgets determined in conjunction with client needs via THC PMI client tracking system.	$ 58,272
	Admin Associate	0.24	Provide administrative support to management team of the Housing Service department.	$ 11,541
			Subtotal	**$ 323,360**

Appendix B, Budget

Document Date	7/1/2026		
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	6/30/2026	6
Amended Term	7/1/2020	12/31/2027	8
Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels		
F$P Contract ID#	1000017241		
Fiscal Year	**2026-27**		

Staffing Budget Narrative

General Property Management Department	**Position Title**	**Adjusted FTE**	**Role Description**	**Salary Budget**
General Property Management refers to centralized oversight and coordination of property management and facilities maintenance across the 16 housing sites. The Property Management Department provides strategic oversight and operational consistency across the 16 SRO hotels. This includes setting policies and procedures, providing training, and delivering administrative support for property management and hotel operations. The team ensures consistent practices and schedules for front desk coverage at the 13 full-service PSH SRO hotels and coordinates all eviction-related decisions. Facilities Management provides similar strategic oversight for maintenance operations. This includes policy development, training, and administrative support for hotel maintenance staff. The Facilities Department coordinates external vendors for specialized repairs and preventive maintenance and oversees janitorial operations, including scheduling and coverage with "floating" staff when hotel maintenance workers or janitors are absent. Under the contract, General Property Management expenses are divided across two budgets - one for General Fund Hotels and one for HSH Fund Hotels. Expenses are allocated at approximately 62.2% to the General Fund Hotels budget and 37.8% to the HSH Fund Hotels budget.	Director of Supportive Housing	0.79	Oversee the Property Management department at THC ensuring compliance with/timely reporting against contracted service goals. Supervise Property Management related Associate Directors - Supportive Housing and Operations.	$ 131,017
	Director of Facilities	0.78	Oversee the Faculties department that ensures all THC occupied SRO hotels and offices have preventative/needed repairs/maintenance to be safe and in working order. Supervise and manage some of the Facilities Managers.	$ 117,449
	Associate Director - Operations	1.00	Support the Director of Supportive Housing to develop and ensure compliance with department policy and procedures; maintain operational data demonstrating THC's compliance with service goals. Supervise the Property Management Admin Manager.	$ 114,231
	Lead Assoc Director - Supportive Housing	0.86	Direct day to day supervision/ oversight of Supportive Housing Property Managers and temporary managers. Back fill all Supportive Housing Property Manager duties during absences or vacancies. Work with Director of Supportive Housing to develop/rollout process improvement modifications to hotel operations.	$ 129,394
	Associate Directors - Supportive Housing	3.61	Direct day to day supervision/ oversight of Supportive Housing Property Managers and temporary managers. Back filling all Supportive Housing Property Manager duties during absences or vacancies.	$ 364,848
	Associate Director - Facilities	1.00	Support the Director of Facilities efforts to ensure all THC occupied SRO hotels and offices have preventative/needed repairs/maintenance to be safe and in working order. Supervise and manage some of the Facilities Managers.	$ 116,150
	Facilities Manager	3.17	Provide day to day supervision/scheduling of hotel maintenance workers and vendor management of work performed by service vendors & external contractors.	$ 300,462
	Manager Desk Clerk Department	1.00	Create and provide training on desk clerk policy & procedures to ensure consistency. Supervises/schedules on-call and float desk clerks to cover shifts unmanned for absences and vacant desk clerk positions.	$ 90,295
	Property Mgmt Admin Manager	1.00	Oversee/supervise administrative assistants support tasks for entire hotel / general property management and facilities teams. Performs hotel audits and other management level operational tasks.	$ 69,945
	Admin. Assistant	2.00	Provide administrative support tasks for entire hotel / general property management and facilities teams.	$ 96,178
	Floating Janitors	6.00	Provide janitorial services - coverage when hotel janitors absent or vacant position.	$ 470,233
	Floating Maintenance Workers	4.00	Provide repair/maintenance services - coverage when hotel MWs absent or vacant position.	$ 232,613
	Staff Attorney	1.00	THC to hire a staff attorney that processes needed paperwork and support eviction actions with a housing retention and supportive focus and is more cost effective than use of external attorneys.	$ 84,354

Appendix B, Budget

Document Date	7/1/2026		
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	6/30/2026	6
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Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels		
F$P Contract ID#	1000017241		
Fiscal Year	**2026-27**		

Staffing Budget Narrative

	Supervising Attorney	1.00	THC to hire a supervising experience attorney in house to provide eviction actions with a housing retention and supportive focus and is more cost effective. This position to oversee a staff attorney that processes needed paperwork and support for these eviction actions.	$ 108,421
	Manager Janitor Department	1.00	Create/train on janitorial service policy & procedures to ensure consistency. Supervises/schedules on-call and float and temp janitors to cover shifts unmanned for absences and vacant janitor positions.	$ 94,772
			Subtotal	**$ 2,520,363**

Support Services	**Position Title**	**Adjusted FTE**	**Role Description**	**Salary Budget**
Support Services provide voluntary, tenant-centered assistance during regular business hours to promote housing stability and well-being for residents of the 16 SRO hotels. Service teams offer support through outreach, ongoing case management, and connections to resources such as food, health care, and benefits. They respond to signs of housing instability, collaborate with Property Management to prevent eviction, and conduct wellness checks in emergencies. Additionally, they foster community through organized activities, support groups, and monthly meetings, and assist with exit planning for tenants transitioning out of the program. See Appendix A-1, Services to be Provided (Support Services) for details. Under the contract, Support Services expenses are divided across two budgets - one for General Fund Hotels and one for HSH Fund Hotels. Case Management staff are funded through the budget associated with the housing site at which they work. All other Support Services expenses are allocated at approximately 62.2% to the General Fund Hotels budget and 37.8% to the HSH Fund Hotels budget.	Support Services Director	0.79	Oversee the Support Services department at THC ensuring compliance with/timely reporting against contracted service goals and also staffing ratios. Supervises all SS related associate directors.	$ 146,064
	Associate Director - Support Services	1.93	Direct day to day supervision/ oversight of Support Services Managers. Back filling all SSM duties for SSM absences or vacancies.	$ 170,133
	Clinical Associate Director - Support Services	1.00	Work with Support Services Director improve Support Services policy/procedures to encourage more timely/effective clinical outcomes. Provide direct day to day supervision/ oversight of Support Services Managers. Back fill all Support Services Manager duties when there are absences or vacancies.	$ 118,170
	Support Services Manager	13.23	Provide day to day supervision/scheduling of hotel case manager (clinical/senior/ regular) to provide timely, effective and thorough support for tenants to remain stably housed in the 16 SRO hotels.	$ 1,018,900
	Admin Assistant	1.00	Provide administrative support task for entire Support Services management team.	$ 48,089
	Case Manager	53.00	Provide voluntary support services for tenants to remain stably housed in the 16 SRO hotels.	$ 3,030,694
	Clinical/ Senior Case Manager	5.00	Provide voluntary support services for tenants to remain stably housed in the 16 SRO hotels.	$ 356,080
	Activity Coordinator	2.00	Develop, provide and coordinate creative/effective client centered activities with hotel case management staff. Work with Support Services management and tenants to improve engagement impact and consistency of events and meetings.	$ 125,449
			Subtotal	**$ 5,013,578**

Total Annual Budgeted Expenditures	**$ 50,609,190**
Subtotal - Staffing & Benefits (36% fringe)	$ 23,328,289
Subtotal - Operating Expenses (see Operating Narrative tab for details)	$ 8,756,278
Subtotal - 11.5% Indirect Cost	$ 3,689,725
Subtotal - Master Leasing	$ 14,333,925
Subtotal - Other (Client Subsidies, Program Equipment, Office Rent, etc.)	$ 500,973

Total Annual Revenues	**$ 50,609,190**
Subtotal - HSH Funding (provided through this contract)	$ 44,667,935
Subtotal - Other Funding (tenant contributions, laundry income, through other contracts)	$ 5,941,255

Appendix B, Budget

Document Date	7/1/2026		
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Current Term	7/1/2020	6/30/2026	6
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Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels		
F$P Contract ID#	1000017241		
Fiscal Year	**2026-27**		

Operating & Leasing Budget

Site-Based Property Management	**Line Item Title**	**Description**	**Total Allocated Budget**
The 16 site-specific budgets, labeled by building name, cover property management and master leasing expenses directly associated with each of the single room occupancy (SRO) hotels. Site-based property management includes responsibilities such as lease setup and annual income recertification, 24/7 front desk coverage, janitorial services, maintenance and unit turnovers. Three of the 16 sites (Mayfair, Caldrake, and Edgeworth Hotels) are designated as "step up" buildings for tenants who have demonstrated they are able to live stably with limited staff and support services. The site teams works closely with Support Services to promote lease compliance, prevent eviction, and assist with exit planning when tenants transition out of the program. Site-based staff also coordinate with the organization's central Property Management and Facilities teams on repairs, backup staffing, and other functions to ensure housing sites remain safe, clean, and fully operational for both staff and tenants. Please see Appendix A-2, Services to be Provided (Property Management and Leasing) for details. Under this contract, the site-specific budgets are divided into two categories based on primary funding source: eight "HSH Fund" (formerly known as Care Not Cash (CNC) Hotels and eight "General Fund" (formerly known as non-CNC) Hotels.	Utilities(Elec, Water, Gas, Phone, Scavenger)	Estimated cost of electricity, gas, water, trash, and internet services for 16 SRO hotels - based on prior year actuals and factor for known increases.	$ 3,474,605
	Office Supplies, Postage	Estimated cost of office supplies for staff associated with 16 SRO hotels - based on prior year actuals and factor to standardize costs between buildings.	$ 111,149
	Building Maintenance Supplies and Repair	Estimated cost of maintenance / repairs needed in 16 SRO hotels - based on prior year actuals and factors for know increases & to standardize costs between buildings.	$ 2,537,314
	Insurance	Estimated cost of liability and other insurance needed to operate 16 SRO hotels - based actual premiums provided and insurance coverage levels required by funder and landlords.	$ 1,087,604
	Client Engagement	For client engagement with the residents of the 1,519 units in 16 SRO hotels - approximately $60/unit/year or $5/unit/month.	$ 90,900
	Elevator	Estimated cost of elevator maintenance/repair for the elevators in 13 of the 16 SRO hotels - based prior year actuals and the cap in our leases.	$ 200,000
	Temporary Staffing	Estimated costs based on prior year actuals for temporary staffing to perform work - associated with vacant positions or when staff on leave (paid / unpaid), associated with the 16 SRO hotels.	
	Rental of Property	Estimated cost of master leases for the 16 SRO hotels - based on prior year actuals and estimate for the annual increase required in lease agreements	$ 14,333,925
	Client Subsidies	Estimated cost of monthly subsidies given to tenants in our 16 SRO hotel to be the tenant representatives and participate in community organizing / training activities with hotel management and external parties.	$ 57,600
			$ 21,893,097

Appendix B, Budget

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Current Term	7/1/2020	6/30/2026	6
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Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels		
F$P Contract ID#	1000017241		
Fiscal Year	**2026-27**		

Operating & Leasing Budget

Money Management/Master Lease Modified Payment Program (MLMPP)				
Money Management consists of the Master Lease Modified Payment Program (MLMPP) and the Representative Payee Program (RPP). MLMPP provides rent payment services for tenants of THC's permanent supportive housing (PSH) units. MLMPP helps County Adult Assistance Programs (CAAP) recipients to retain their housing: CAAP benefits are sent directly to THC, primarily to pay rent and then distribute the remaining balance to the tenant. MLMPP also serves THC's PSH tenants who are on SSI/SSA and other benefit/income sources. The RPP provides benefit payment management to recipients of SSI/SSA and/or VA benefits. RPP also advocates on behalf of tenants applying for/receiving SSI/SSA. This team ensures PSH tenants pay no more than 30% of their annual recertified household income for rent. They administer rental payment plans or make referrals to rent payment funds to tenants with delinquent rent payments.	Utilities	Estimated cost of Electricity, Gas, Water, Trash, Internet services for Master Lease contract's share of Housing Services drop-in office costs at 488 Ellis- based on prior year actuals and factor for known increases.	$	16,783
	Office Supplies	Estimated cost of office supplies & specialized software for staff associated with Master Lease contract's share of Housing Services drop-in office costs at 488 Ellis- based on prior year actuals.	$	15,357
	Maintenance & Repairs	Estimated cost of maintenance / repairs needed for Master Lease contract's share of Housing Services drop-in office costs at 488 Ellis- based on prior year actuals and factors for know increases.	$	3,460
	Printing & Postings	Estimated costs for copier lease and recruiting for vacant positions associated with Master Lease contract's share of Housing Services drop-in office costs at 488 Ellis- based upon prior year actuals and factor for increases.	$	6,039
	Insurance	Estimated cost of liability and other insurance needed to operate Master Lease contract's share of Housing Services drop-in office costs at 488 Ellis- based actual premiums provided and insurance coverage levels required by funder and landlords.	$	2,452
	Training	Estimated cost of training for staff associated with Master Lease contract's share of Housing Services drop-in office costs at 488 Ellis- based on prior year actuals and projection for needed trainings.	$	528
	Travel	Estimated cost of travel between check disbursement sites (2x a month) for staff associated with Master Lease contract's share of Housing Services drop-in office costs at 488 Ellis- based on prior year actuals.	$	240
	Bank Charges	Estimated cost of bank charges (Positive Pay, remote deposits) for checks/deposit associated with Master Lease contract's share of Housing Services drop-in office costs at 488 Ellis- based on prior year actuals.	$	12,011
	Temporary Staffing	Estimated costs based on prior year actuals for temporary staffing to perform work - associated with vacant positions or when staff on leave (paid / unpaid), associated with the Master Lease contract's share of Housing Services drop-in office costs at 488 Ellis.	$	-
	Office Rent	Estimated cost of renting office based on actuals and estimate for annual increase in the lease - Master Lease contract's share of Housing Services drop-in office costs at 488 Ellis.	$	16,368
	Security Guard at 488 Ellis - Staff/Client Safety	Estimated cost of security guard to maintain safety for clients/staff based on prior year actuals - Master Lease contract's share of Housing Services drop-in office costs at 488 Ellis.	$	28,684
			$	**101,922**

Appendix B, Budget

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Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels		
F$P Contract ID#	1000017241		
Fiscal Year	**2026-27**		

Operating & Leasing Budget

General Property Management Department			
General Property Management refers to centralized oversight and coordination of property management and facilities maintenance across the 16 housing sites. The Property Management Department provides strategic oversight and operational consistency across the 16 SRO hotels. This includes setting policies and procedures, providing training, and delivering administrative support for property management and hotel operations. The team ensures consistent practices and schedules for front desk coverage at the 13 full-service PSH SRO hotels and coordinates all eviction-related decisions. Facilities Management provides similar strategic oversight for maintenance operations. This includes policy development, training, and administrative support for hotel maintenance staff. The Facilities Department coordinates external vendors for specialized repairs and preventive maintenance and oversees janitorial operations, including scheduling and coverage with "floating" staff when hotel maintenance workers or janitors are absent. Under the contract, General Property Management expenses are divided across two budgets - one for General Fund Hotels and one for HSH Fund Hotels. Expenses are allocated at approximately 62.2% to the General Fund Hotels budget and 37.8% to the HSH Fund Hotels budget.	Utilities	Estimated cost of Electricity, Gas, Water, Trash, Internet services for Master Lease contract's share of general PM office at 39 Jones and Facilities office at 126 Hyde- based on prior year actuals and factor for known increases	$ 46,743
	Office Supplies /Software	Estimated cost of office supplies & specialized software for staff associated with Master Lease contract's share of general PM office at 39 Jones and Facilities office at 126 Hyde- based on prior year actuals.	$ 43,174
	Building Maintenance/Pest Control	Estimated cost of maintenance / repairs needed for Master Lease contract's share of general PM office at 39 Jones and Facilities office at 126 Hyde & Estimate for urgent maintenance/repairs needed at any of the 16 SRO hotels without available budget - based on prior year actuals and factors for know increases.	$ 150,000
	Printing and Reproduction	Estimated costs for copier lease and recruiting for vacant positions associated with Master Lease contract's share of general PM office at 39 Jones and Facilities office at 126 Hyde - based upon prior year actuals and factor for increases.	$ 45,000
	Insurance	Estimated cost of liability and other insurance needed to operate Master Lease contract's share of general PM office at 39 Jones and Facilities office at 126 Hyde - based actual premiums provided and insurance coverage levels required by funder and landlords.	$ 11,882
	Training	Estimated cost of training for staff (management, desk clerks, janitors, maintenance worker) associated with Master Lease contract's 16 SRO hotels - based on prior year actuals and projection for needed trainings.	$ 40,000
	Travel	Estimated cost of metered parking for THC trucks used by Facilities team to buy repair supplies.	$ 200
	Peer Group consultant	Estimated cost of periodic (monthly, as frequent as once a month), memorial (non religious/denominational) services associated with tenants of the 16 SRO hotels who have passed away.	$ 7,200
	Legal Fees	Estimated cost of using external attorneys for lease mgmt. legal action on units associated with Master Lease contract's 16 SRO hotels - based on prior year actuals and projection for additional actions needed.	$ 400,000
	Tenant Screening	Estimated cost of rent payment history service to vet applicants for the vacant units in Master Lease contract's 16 SRO hotels - based on prior year actuals and projection for additional actions needed.	$ 500
	Temporary Staffing	Estimated costs based on prior year actuals for temporary staffing to perform work - associated with vacant positions or when staff on leave (paid / unpaid), associated with the Master Lease contract's share of general PM office at 39 Jones and Facilities office at 126 Hyde.	$ -
	Office Space & Parking	Estimated cost of renting office based on actuals and estimate for annual increase in the lease - Master Lease contract's share of general PM's office costs at 39 Jones. And cost to rent the 2 parking spaces at the UC Law college lot for THC's trucks.	$ 54,691
	Program Equipment (Beds, Mattresses, etc.)	Estimated cost of dressers, beds, mattresses, mattress covers needed for units with new move-ins during the FY and also to replace broken/damaged within the 16 SRO hotel units- based on prior year actuals & factor for need.	$ 350,000
			$ 1,149,390

Appendix B, Budget

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Current Term	7/1/2020	6/30/2026	6
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Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels		
F$P Contract ID#	1000017241		
Fiscal Year	**2026-27**		

Operating & Leasing Budget

Support Services			
Support Services provide voluntary, tenant-centered assistance during regular business hours to promote housing stability and well-being for residents of the 16 SRO hotels. Service teams offer support through outreach, ongoing case management, and connections to resources such as food, health care, and benefits. They respond to signs of housing instability, collaborate with Property Management to prevent eviction, and conduct wellness checks in emergencies. Additionally, they foster community through organized activities, support groups, and monthly meetings, and assist with exit planning for tenants transitioning out of the program. See Appendix A-1, Services to be Provided (Support Services) for details. Under the contract, Support Services expenses are divided across two budgets - one for General Fund Hotels and one for HSH Fund Hotels. Case Management staff are funded through the budget associated with the housing site at which they work. All other Support Services expenses are allocated at approximately 62.2% to the General Fund Hotels budget and 37.8% to the HSH Fund Hotels budget.	Utilities	Estimated cost of Electricity, Gas, Water, Trash, Internet services for support services offices at 447 Turk and 237 Eddy- based on prior year actuals and factor for known increases.	$ 65,271
	Office Supplies	Estimated cost of office supplies & specialized software for CM staff at the 16 SRO hotels and Master Lease contract's share of general SS office at 237 Eddy and 447 Turk- based on prior year actuals.	$ 100,000
	Maintenance	Estimated cost of office related repairs & maintenance for CM staff at the 16 SRO hotels and Master Lease contract's share of general SS office at 237 Eddy and 447 Turk- based on prior year actuals.	$ 120,612
	Printing / Recruiting	Estimated cost of recruiting for SS department positions for the 16 SRO hotel and copier costs for Master Lease contract's share of general SS office at 237 Eddy and 447 Turk- based on prior year actuals.	$ 22,356
	Training	Estimated cost of training for SS department positions for the 16 SRO hotel and Master Lease contract's share of general SS staffing at 237 Eddy and 447 Turk- based on prior year actuals and desired trainings needed.	$ 85,000
	Travel	Estimated cost of travel within San Francisco for SS department positions for the 16 SRO hotel and Master Lease contract's share of general SS staffing at 237 Eddy and 447 Turk- based on prior year actuals/perceived need.	$ 1,000
	Community Engagement / Welcome Kits	Estimated cost of bedding and hygiene welcome kits provided to all new move-ins during the FY to the 16 SRO hotel units-based on prior year actuals.	$ 58,900
	Office Rent	Estimated cost of renting office based on actuals and estimate for annual increase in the lease - Master Lease contract's share of general PM's office costs at 39 Jones. And cost to rent the 2 parking spaces at the UC law college lot for THC's trucks.	$ 33,257
	Client Management Software	Estimated cost in to continue to buildout/customize the HOME software to replace the 30+ year old antiquated/limited functionality of the current client management database software. Functionality for case management processes/documentation is part of the build and is NOT part of the current system. Anticipated testing to start by Dec 2026.	$ 260,000
	Temporary Staffing	Estimated costs based on prior year actuals for temporary staffing to perform work - associated with vacant case management or admin assistant positions or when staff on leave (paid / unpaid).	$ -
			$ 746,396

	A	B	C	D	E	H	K	N
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Summary (All Budgets)
2	**Appendix B, Budget**							Table of Contents
3	**Document Date**	7/1/2026						
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**				
5	**Current Term**	7/1/2020	6/30/2026	6				
6	**Amended Term**	7/1/2020	12/31/2027	8				
7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Support Services, Property Management & Master Leasing (General Fund Hotels); Support Services, Property Management & Master Leasing (HSH Fund Hotels); One-Time Prop C Bonus Pay; One-Time Capital; Operating Reserve**						
13		**Current**	**New**					
14	**Term Budget**	$ 223,207,035	$ 290,208,939					
15	**Contingency**	$ 18,450,478	$ 13,400,380	20%				
16	**Not-To-Exceed**	$ 241,657,513	$ 303,609,319		**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
19	**Total Expenditures - General Fund Hotels**							
20	Salaries & Benefits				$ 7,931,269	$ 8,414,048	$ 12,621,230	$ 12,598,696
21	Operating Expense				$ 3,776,460	$ 4,127,561	$ 5,044,826	$ 6,366,905
22	Subtotal				$ 11,707,730	$ 12,541,609	$ 17,666,056	$ 18,965,601
23	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
24	Indirect Cost				$ 1,346,389	$ 1,442,285	$ 2,031,596	$ 2,181,044
25	Other Expenses (Not subject to indirect %)				$ 9,352,532	$ 7,457,130	$ 6,095,127	$ 6,146,801
26	Capital Expenditure				$ -	$ -	$ 2,094,778	$ 511,423
27	**Total Expenditures - General Fund Hotels**				**$ 22,406,650**	**$ 21,441,024**	**$ 27,887,557**	**$ 27,804,869**
28	Total Other Revenues - General Fund Hotels				$ 5,852,878	$ 3,227,777	$ 3,326,422	$ 3,405,443
29	**Total HSH Revenues - General Fund Hotels**				**$ 16,553,772**	**$ 18,213,247**	**$ 24,561,135**	**$ 24,399,426**
30								
31	**Total Expenditures - HSH Fund Hotels**							
32	Salaries & Benefits				$ 5,308,116	$ 5,565,761	$ 8,336,841	$ 8,656,317
33	Operating Expense				$ 2,346,230	$ 2,612,833	$ 3,471,955	$ 4,072,357
34	Subtotal				$ 7,654,347	$ 8,178,594	$ 11,808,796	$ 12,728,674
35	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
36	Indirect Cost				$ 880,250	$ 940,538	$ 1,358,012	$ 1,463,798
37	Other Expenses (Not subject to indirect %)				$ 3,935,798	$ 2,922,395	$ 1,643,432	$ 1,924,908
38	Capital Expenditure				$ -	$ -	$ 1,267,790	$ 312,296
39	**Total Expenditures - HSH Fund Hotels**				**$ 12,470,395**	**$ 12,041,527**	**$ 16,078,029**	**$ 16,429,675**
40	Total Other Revenues - HSH Fund Hotels				$ 3,583,493	$ 1,979,474	$ 1,909,162	$ 2,088,798
41	**Total HSH Revenues - HSH Fund Hotels**				**$ 8,886,902**	**$ 10,062,052**	**$ 14,168,867**	**$ 14,340,877**
42								
45	**Total Expenditures - One-Time Prop C Bonus Pay**				**$ 1,305,859**	**$ 649,775**	**$ -**	**$ -**
46								
49	**Total Expenditures - One-Time Capital**				**$ -**	**$ 946,156**	**$ -**	**$ 1,008,481**
50								
53	**Total Expenditures - Operating Reserve**				**$ -**	**$ -**	**$ -**	**$ -**
54								

DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Summary (All Budgets)

Appendix B, Budget

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Document Date	7/1/2026			
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**	
Current Term	7/1/2020	6/30/2026	6	
Amended Term	7/1/2020	12/31/2027	8	
Provider Name	Tenderloin Housing Clinic Inc.			
Program	Master Lease Hotels			
F$P Contract ID#	1000017241			
Action (select)	Amendment			
Effective Date	7/1/2026			
Budget Names	**Support Services, Property Management & Master Leasing (General Fund Hotels); Support Services, Property Management & Master Leasing (HSH Fund Hotels); One-Time Prop C Bonus Pay; One-Time Capital; Operating Reserve**			
	Current	**New**		
Term Budget	$ 223,207,035	$ 290,208,939		
Contingency	$ 18,450,478	$ 13,400,380	20%	
Not-To-Exceed	$ 241,657,513	$ 303,609,319		

	Year 1	**Year 2**	**Year 3**	**Year 4**
	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
	Current	**Current**	**Current**	**Current**
Grand Total Expenditures				
Salaries & Benefits	$ 13,239,386	$ 13,979,809	$ 20,958,071	$ 21,255,013
Operating Expense	$ 6,122,691	$ 6,740,393	$ 8,516,780	$ 10,439,262
Subtotal	$ 19,362,077	$ 20,720,203	$ 29,474,851	$ 31,694,275
Indirect Cost	$ 2,226,639	$ 2,382,823	$ 3,389,608	$ 3,644,842
Other Expenses (Not subject to indirect %)	$ 14,594,188	$ 11,029,300	$ 7,738,559	$ 8,071,709
Capital Expenditure	$ -	$ 946,156	$ 3,362,568	$ 1,832,199
Grant Total Expenditures	**$ 36,182,904**	**$ 35,078,482**	**$ 43,965,586**	**$ 45,243,025**
HSH Revenue Breakdown*				
General Fund - Ongoing	$ 15,950,958	$ 15,573,186	$ 22,489,381	$ 23,733,927
HSH Fund - Ongoing	$ 8,595,630	$ 7,960,140	$ 8,232,513	$ 9,836,613
Prop C - Ongoing - Tenant Rent Relief	$ -	$ 4,226,566	$ 3,151,630	$ 4,483,964
General Fund - One-Time	$ 804,551	$ 974,347	$ -	$ 1,003,017
HHIP - One-Time	$ -	$ -		$ 68,100
Prop C - COLA	$ -	$ -	$ -	$ -
Whole Person Care - One-Time	$ -	$ -	$ -	$ -
General Fund - Supplement for HSH Fund Programs	$ 89,535	$ 487,218	$ 4,856,478	$ 4,078,033
Prop C - One-Time - Bonus Pay	$ 1,305,859	$ 649,775	$ -	$ -
General Fund - One-Time - Operating Reserve	$ -	$ -	$ -	$ -
Prop C - One-Time Carry Forward			$ -	$ 1,201,733
Adjustment to Actuals	$ -	$ -	$ -	$ (4,656,603)
Total HSH Revenues (All Master Lease Hotels)	**$ 26,746,533**	**$ 29,871,231**	**$ 38,730,001.8**	**$ 39,748,783**
Total Other Revenues	$ 9,436,371	$ 5,207,251	$ 5,235,584.00	$ 5,494,241
Total HSH + Other Revenues (All Master Lease Hotels)	**$ 36,182,904**	**$ 35,078,482**	**$ 43,965,586**	**$ 45,243,025**
Rev-Exp (Budget Match Check)	$ 0	$ (0)	$ 0	$ (0)
Total Adjusted Salary FTE (All Budgets)	211.91	216.62	242.35	233.67

*NOTE: HSH budgets typically project out revenue levels across multiple years, strictly for budget-planning purposes. All program budgets at any given year are subject to Mayoral / Board of Supervisors discretion and funding availability, and are not guaranteed. For further information, please see Article 2 of the G-100 Grant Agreement document.

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Summary (All Budgets)

Appendix B, Budget

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Document Date	7/1/2026			
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**	
Current Term	7/1/2020	6/30/2026	6	
Amended Term	7/1/2020	12/31/2027	8	
Provider Name	Tenderloin Housing Clinic Inc.			
Program	Master Lease Hotels			
F$P Contract ID#	1000017241			
Action (select)	Amendment			
Effective Date	7/1/2026			
Budget Names	**Support Services, Property Management & Master Leasing (General Fund Hotels); Support Services, Property Management & Master Leasing (HSH Fund Hotels); One-Time Prop C Bonus Pay; One-Time Capital; Operating Reserve**			
	Current	**New**		
Term Budget	$ 223,207,035	$ 290,208,939		
Contingency	$ 18,450,478	$ 13,400,380	20%	
Not-To-Exceed	$ 241,657,513	$ 303,609,319		

	Year 5	Year 6	Year 7	Year 8
			EXTENSION YEAR	EXTENSION YEAR
	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
	Current	Current	New	New
Total Expenditures - General Fund Hotels				
Salaries & Benefits	$ 10,341,671	$ 13,297,145	$ 13,909,447	$ 6,954,724
Operating Expense	$ 6,050,556	$ 5,916,126	$ 5,303,823	$ 2,651,912
Subtotal	$ 16,392,227	$ 19,213,271	$ 19,213,271	$ 9,606,635
Indirect Percentage	11.54%	11.50%	11.50%	11.50%
Indirect Cost	$ 1,891,351	$ 2,209,526	$ 2,209,526	$ 1,104,763
Other Expenses (Not subject to indirect %)	$ 9,638,146	$ 10,040,655	$ 10,032,583	$ 5,016,291
Capital Expenditure	$ 48,902	$ -	$ -	$ -
Total Expenditures - General Fund Hotels	**$ 27,970,626**	**$ 31,463,452**	**$ 31,455,380**	**$ 15,727,690**
Total Other Revenues - General Fund Hotels	$ 3,651,524	$ 3,652,183	$ 3,652,183	$ 1,826,092
Total HSH Revenues - General Fund Hotels	**$ 24,319,102**	**$ 27,811,268**	**$ 27,803,196**	**$ 13,901,598**
Total Expenditures - HSH Fund Hotels				
Salaries & Benefits	$ 7,307,448	$ 8,997,444	$ 9,418,842	$ 4,709,421
Operating Expense	$ 3,793,381	$ 3,873,853	$ 3,452,455	$ 1,726,227
Subtotal	$ 11,100,829	$ 12,871,297	$ 12,871,297	$ 6,435,648
Indirect Percentage	11.50%	11.50%	11.50%	11.50%
Indirect Cost	$ 1,279,977	$ 1,480,199	$ 1,480,199	$ 740,100
Other Expenses (Not subject to indirect %)	$ 4,669,191	$ 4,802,603	$ 4,802,315	$ 2,401,157
Capital Expenditure	$ 29,719	$ -	$ -	$ -
Total Expenditures - HSH Fund Hotels	**$ 17,079,716**	**$ 19,154,099**	**$ 19,153,811**	**$ 9,576,905**
Total Other Revenues - HSH Fund Hotels	$ 2,309,722	$ 2,289,072	$ 2,289,072	$ 1,144,536
Total HSH Revenues - HSH Fund Hotels	**$ 14,769,994**	**$ 16,865,027**	**$ 16,864,739**	**$ 8,432,370**
Total Expenditures - One-Time Prop C Bonus Pay	**$ -**	**$ -**	**$ -**	**$ -**
Total Expenditures - One-Time Capital	**$ 4,248,822**	**$ -**	**$ -**	**$ -**
Total Expenditures - Operating Reserve	**$ -**	**$ 96,273**	**$ -**	**$ -**

DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Summary (All Budgets)

Appendix B, Budget

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Document Date	7/1/2026

Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	6/30/2026	6
Amended Term	7/1/2020	12/31/2027	8

Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels
F$P Contract ID#	1000017241
Action (select)	Amendment
Effective Date	7/1/2026
Budget Names	**Support Services, Property Management & Master Leasing (General Fund Hotels); Support Services, Property Management & Master Leasing (HSH Fund Hotels); One-Time Prop C Bonus Pay; One-Time Capital; Operating Reserve**

	Current	**New**	
Term Budget	$ 223,207,035	$ 290,208,939	
Contingency	$ 18,450,478	$ 13,400,380	20%
Not-To-Exceed	$ 241,657,513	$ 303,609,319	

	Year 5	**Year 6**	**Year 7**	**Year 8**
			EXTENSION YEAR	**EXTENSION YEAR**
	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
	Current	**Current**	**New**	**New**
Grand Total Expenditures				
Salaries & Benefits	$ 17,649,119	$ 22,294,589	$ 23,328,289	$ 11,664,145
Operating Expense	$ 9,843,937	$ 9,789,978	$ 8,756,278	$ 4,378,139
Subtotal	$ 27,493,056	$ 32,084,567	$ 32,084,567	$ 16,042,284
Indirect Cost	$ 3,171,328	$ 3,689,725	$ 3,689,725	$ 1,844,863
Other Expenses (Not subject to indirect %)	$ 14,307,337	$ 14,939,531	$ 14,834,898	$ 7,417,449
Capital Expenditure	$ 4,327,443	$ -	$ -	$ -
Grant Total Expenditures	**$ 49,299,164**	**$ 50,713,823**	**$ 50,609,190**	**$ 25,304,595**
HSH Revenue Breakdown*				
General Fund - Ongoing	$ 24,273,370	$ 24,986,254	$ 24,986,254	$ 12,493,127
HSH Fund - Ongoing	$ 9,972,561	$ 10,333,434	$ 9,972,561	$ 4,986,280
Prop C - Ongoing - Tenant Rent Relief	$ 4,553,520	$ 4,642,024	$ 4,642,024	$ 2,321,012
General Fund - One-Time	$ (3,119)	$ (63,359)	$ (71,719)	$ (35,859)
HHIP - One-Time	$ -		$ -	$ -
Prop C - COLA	$ 42,543	$ -	$ -	$ -
Whole Person Care - One-Time	$ 4,248,822		$ -	$ -
General Fund - Supplement for HSH Fund Programs	$ 4,731,112	$ 4,777,943	$ 5,138,816	$ 2,569,408
Prop C - One-Time - Bonus Pay	$ -	$ -	$ -	$ -
General Fund - One-Time - Operating Reserve	$ -	$ 96,273	$ -	$ -
Prop C - One-Time Carry Forward	$ -	$ -	$ -	$ -
Adjustment to Actuals	$ (4,480,890)	$ -	$ -	$ -
Total HSH Revenues (All Master Lease Hotels)	**$ 43,337,918**	**$ 44,772,568**	**$ 44,667,935**	**$ 22,333,968**
Total Other Revenues	$ 5,961,245	$ 5,941,255	$ 5,941,255	$ 2,970,628
Total HSH + Other Revenues (All Master Lease Hotels)	**$ 49,299,164**	**$ 50,713,823**	**$ 50,609,190**	**$ 25,304,595**
Rev-Exp (Budget Match Check)	$ 0.0	$ (0.0)	$ 0	$ 0
Total Adjusted Salary FTE (All Budgets)	211.39	265.58	265.73	265.73

*NOTE: HSH budgets typically project out revenue levels across multiple years, strictly for budget-planning purposes. All program budgets at any given year are subject to Mayoral / Board of Supervisors discretion and funding availability, and are not guaranteed. For further information, please see Article 2 of the G-100 Grant Agreement document.

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	A	B	C	D	AI	AJ	AK
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Summary (All Budgets)
2	**Appendix B, Budget**						Table of Contents
3	**Document Date**	7/1/2026					
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**			
5	**Current Term**	7/1/2020	6/30/2026	6			
6	**Amended Term**	7/1/2020	12/31/2027	8			
7	**Provider Name**	Tenderloin Housing Clinic Inc.					
8	**Program**	Master Lease Hotels					
9	**F$P Contract ID#**	1000017241					
10	**Action (select)**	Amendment					
11	**Effective Date**	7/1/2026					
12	**Budget Names**	**Support Services, Property Management & Master Leasing (General Fund Hotels); Support Services, Property Management & Master Leasing (HSH Fund Hotels); One-Time Prop C Bonus Pay; One-Time Capital; Operating Reserve**					
13		**Current**	**New**				
14	**Term Budget**	$ 223,207,035	$ 290,208,939				
15	**Contingency**	$ 18,450,478	$ 13,400,380	20%			
16	**Not-To-Exceed**	$ 241,657,513	$ 303,609,319		**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
19	**Total Expenditures - General Fund Hotels**						
20	Salaries & Benefits				$ 65,204,059	$ 20,864,171	$ 86,068,230
21	Operating Expense				$ 31,282,434	$ 7,955,735	$ 39,238,169
22	Subtotal				$ 96,486,493	$ 28,819,906	$ 125,306,399
23	Indirect Percentage						
24	Indirect Cost				$ 11,102,192	$ 3,314,289	$ 14,416,481
25	Other Expenses (Not subject to indirect %)				$ 48,730,390	$ 15,048,874	$ 63,779,265
26	Capital Expenditure				$ 2,655,103	$ -	$ 2,655,103
27	**Total Expenditures - General Fund Hotels**				**$ 158,974,178**	**$ 47,183,069**	**$ 206,157,248**
28	Total Other Revenues - General Fund Hotels				$ 23,116,227	$ 5,478,275	$ 28,594,502
29	**Total HSH Revenues - General Fund Hotels**				**$ 135,857,951**	**$ 41,704,795**	**$ 177,562,746**
30							
31	**Total Expenditures - HSH Fund Hotels**						
32	Salaries & Benefits				$ 44,171,927	$ 14,128,263	$ 58,300,190
33	Operating Expense				$ 20,170,609	$ 5,178,682	$ 8,431,018
34	Subtotal				$ 64,342,536	$ 19,306,945	$ 27,641,736
35	Indirect Percentage						
36	Indirect Cost				$ 7,402,774	$ 2,220,299	$ 9,623,072
37	Other Expenses (Not subject to indirect %)				$ 19,898,326	$ 7,203,472	$ 27,101,798
38	Capital Expenditure				$ 1,609,804	$ -	$ 1,609,804
39	**Total Expenditures - HSH Fund Hotels**				**$ 93,253,440**	**$ 28,730,716**	**$ 121,984,156**
40	Total Other Revenues - HSH Fund Hotels				$ 14,159,720	$ 3,433,608	$ 17,593,328
41	**Total HSH Revenues - HSH Fund Hotels**				**$ 79,093,719**	**$ 25,297,109**	**$ 104,390,828**
42					**$ -**	$ -	**$ -**
45	**Total Expenditures - One-Time Prop C Bonus Pay**				**$ 1,955,634**	$ -	**$ 1,955,634**
46					**$ -**	$ -	**$ -**
49	**Total Expenditures - One-Time Capital**				**$ 6,203,458**	$ -	**$ 6,203,458**
50					**$ -**	$ -	**$ -**
53	**Total Expenditures - Operating Reserve**				**$ 96,273**	$ -	**$ 96,273**
54					**$ -**	$ -	**$ -**

DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Appendix B, Budget

Summary (All Budgets)

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Document Date	7/1/2026			
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**	
Current Term	7/1/2020	6/30/2026	6	
Amended Term	7/1/2020	12/31/2027	8	
Provider Name	Tenderloin Housing Clinic Inc.			
Program	Master Lease Hotels			
F$P Contract ID#	1000017241			
Action (select)	Amendment			
Effective Date	7/1/2026			
Budget Names	**Support Services, Property Management & Master Leasing (General Fund Hotels); Support Services, Property Management & Master Leasing (HSH Fund Hotels); One-Time Prop C Bonus Pay; One-Time Capital; Operating Reserve**			
	Current	**New**		
Term Budget	$ 223,207,035	$ 290,208,939		
Contingency	$ 18,450,478	$ 13,400,380	20%	
Not-To-Exceed	$ 241,657,513	$ 303,609,319		

	AI	AJ	AK
	All Years		
	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
	Current	**Amendment**	**New**
Grand Total Expenditures			
Salaries & Benefits	$ 109,375,987	$ 34,992,434	$ 144,368,420
Operating Expense	$ 51,453,042	$ 13,134,417	$ 64,587,460
Subtotal	$ 160,829,029	$ 48,126,851	$ 208,955,880
Indirect Cost	$ 18,504,965	$ 5,534,588	$ 24,039,553
Other Expenses (Not subject to indirect %)	$ 70,680,623	$ 22,252,347	$ 92,932,970
Capital Expenditure	$ 10,468,366	$ -	$ 10,468,366
Grant Total Expenditures	**$ 260,482,983**	**$ 75,913,786**	**$ 336,396,769**
HSH Revenue Breakdown*			
General Fund - Ongoing	$ 127,007,075	$ 37,479,380	$ 164,486,455
HSH Fund - Ongoing	$ 54,930,891	$ 14,958,841	$ 69,889,732
Prop C - Ongoing - Tenant Rent Relief	$ 21,057,704	$ 6,963,036	$ 28,020,739
General Fund - One-Time	$ 2,715,437	$ (107,578)	$ 2,607,859
HHIP - One-Time	$ 68,100	$ -	$ 68,100
Prop C - COLA	$ 42,543	$ -	$ 42,543
Whole Person Care - One-Time	$ 4,248,822	$ -	$ 4,248,822
General Fund - Supplement for HSH Fund Programs	$ 19,020,318	$ 7,708,224	$ 26,728,543
Prop C - One-Time - Bonus Pay	$ 1,955,634	$ -	$ 1,955,634
General Fund - One-Time - Operating Reserve	$ 96,273	$ -	$ 96,273
Prop C - One-Time Carry Forward	$ 1,201,733	$ -	$ 1,201,733
Adjustment to Actuals	$ (9,137,494)	$ -	$ (9,137,494)
Total HSH Revenues (All Master Lease Hotels)	**$ 223,207,035**	**$ 67,001,903**	**$ 290,208,939**
Total Other Revenues	$ 37,275,947	$ 8,911,883	$ 46,187,830
Total HSH + Other Revenues (All Master Lease Hotels)	**$ 260,482,983**	**$ 75,913,786**	**$ 336,396,769**
Rev-Exp (Budget Match Check)	$ (0)	$ 0	$ (0)
Total Adjusted Salary FTE (All Budgets)			

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	A	B	C	D	E	H	K	N
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**Appendix B, Budget**							
3	**Document Date**	7/1/2026						
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**				
5	**Current Term**	7/1/2020	6/30/2026	6				
6	**Amended Term**	7/1/2020	12/31/2027	8				
7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (General Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
19	**Edgeworth Hotel**							
20	Salaries & Benefits				$ 218,760	$ 215,637	$ 297,842	$ 293,036
21	Operating Expense				$ 176,458	$ 196,162	$ 194,146	$ 189,920
22	Subtotal				$ 395,218	$ 411,800	$ 491,988	$ 482,956
23	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
24	Indirect Cost (Line 22 X Line 23)				$ 45,450	$ 47,357	$ 56,579	$ 55,540
25	Other Expenses (Not subject to indirect %)				$ 289,242	$ 201,760	$ 257,415	$ 259,073
26	Capital Expenditure				$ -	$ -	$ -	$ -
27	**Total Expenditures - Edgeworth**				**$ 729,910**	**$ 660,917**	**$ 805,982**	**$ 797,569**
28	Edgeworth - Rental Income				$ 226,320	$ 118,800	$ 120,139	$ 124,590
29	Edgeworth - Laundry Income				$ 313	$ 313	$ 613	$ 513
30	**HSH Revenues - Edgeworth**				**$ 503,277**	**$ 541,804**	**$ 685,230**	**$ 672,466**
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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**Appendix B, Budget**							
3	**Document Date**	7/1/2026						
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**				
5	**Current Term**	7/1/2020	6/30/2026	6				
6	**Amended Term**	7/1/2020	12/31/2027	8				
7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (General Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
33	**Hartland Hotel**							
34	Salaries & Benefits				$ 609,997	$ 570,379	$ 769,622	$ 796,723
35	Operating Expense				$ 452,984	$ 579,878	$ 718,124	$ 651,151
36	Subtotal				$ 1,062,981	$ 1,150,257	$ 1,487,746	$ 1,447,874
37	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
38	Indirect Cost (Line 36 X Line 37)				$ 122,243	$ 132,279	$ 171,091	$ 166,505
39	Other Expenses (Not subject to indirect %)				$ 1,548,541	$ 1,426,865	$ 1,376,399	$ 1,448,905
40	Capital Expenditure				$ -	$ -	$ -	$ -
41	**Total Expenditures - Hartland**				**$ 2,733,764**	**$ 2,709,401**	**$ 3,035,236**	**$ 3,063,285**
42	Hartland - Rental Income				$ 763,800	$ 367,200	$ 404,695	$ 374,728
43	Hartland - Laundry Income							
44	**HSH Revenues - Hartland**				**$ 1,969,964**	**$ 2,342,201**	**$ 2,630,541**	**$ 2,688,557**
46								
47	**Jefferson Hotel**							
48	Salaries & Benefits				$ 654,020	$ 673,440	$ 838,959	$ 833,925
49	Operating Expense				$ 381,796	$ 411,532	$ 490,939	$ 577,003
50	Subtotal				$ 1,035,816	$ 1,084,972	$ 1,329,898	$ 1,410,927
51	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
52	Indirect Cost (Line 50 X Line 51)				$ 119,119	$ 124,772	$ 152,938	$ 162,257
53	Other Expenses (Not subject to indirect %)				$ 1,091,679	$ 951,454	$ 962,048	$ 882,649
54	Capital Expenditure				$ -	$ -	$ -	$ -
55	**Total Expenditures - Jefferson**				**$ 2,246,614**	**$ 2,161,197**	**$ 2,444,884**	**$ 2,455,833**
56	Jefferson - Rental Income				$ 592,800	$ 294,300	$ 308,514	$ 239,638
57	Jefferson - Laundry Income				$ (448)	$ -	$ -	$ -
58	**HSH Revenues - Jefferson**				**$ 1,654,262**	**$ 1,866,897**	**$ 2,136,370**	**$ 2,216,195**

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4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**				
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12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
61	**Mayfair Hotel**							
62	Salaries & Benefits				$ 447,369	$ 464,749	$ 557,466	$ 639,201
63	Operating Expense				$ 242,726	$ 257,133	$ 332,978	$ 358,806
64	Subtotal				$ 690,095	$ 721,882	$ 890,444	$ 998,007
65	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
66	Indirect Cost (Line 64 X Line 65)				$ 79,361	$ 83,016	$ 102,401	$ 114,771
67	Other Expenses (Not subject to indirect %)				$ 584,071	$ 352,021	$ 636,226	$ 611,176
68	Capital Expenditure				$ -	$ -	$ -	$ -
69	**Total Expenditures - Mayfair**				**$ 1,353,527**	**$ 1,156,919**	**$ 1,629,071**	**$ 1,723,953**
70	Mayfair - Rental Income				$ 438,900	$ 143,100	$ 326,817.00	$ 435,000
71	Mayfair - Other Income							
72	**HSH Revenues - Mayfair**				**$ 914,627**	**$ 1,013,819**	**$ 1,302,254**	**$ 1,288,954**
74								
75	**Mission Hotel**							
76	Salaries & Benefits				$ 839,189	$ 947,290	$ 1,168,170	$ 1,173,477
77	Operating Expense				$ 610,664	$ 584,930	$ 716,377	$ 866,147
78	Subtotal				$ 1,449,853	$ 1,532,220	$ 1,884,547	$ 2,039,625
79	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
80	Indirect Cost (Line 78 X Line 79)				$ 166,733	$ 176,205	$ 216,723	$ 234,557
81	Other Expenses (Not subject to indirect %)				$ 2,365,855	$ 1,898,499	$ 2,345,919	$ 2,266,301
82	Capital Expenditure				$ -	$ -	$ -	$ -
83	**Total Expenditures - Mission**				**$ 3,982,441**	**$ 3,606,924**	**$ 4,447,189**	**$ 4,540,483**
84	Mission - Rental Income				$ 1,324,800	$ 650,700	$ 694,813	$ 602,049
85	Mission - Laundry Income				$ 4,002	$ 4,002	$ 2,788	$ 4,348
86	**HSH Revenues - Mission**				**$ 2,653,639**	**$ 2,952,222**	**$ 3,749,588**	**$ 3,934,086**

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13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
89	**Raman Hotel**							
90	Salaries & Benefits				$ 546,083	$ 574,784	$ 763,914	$ 730,857
91	Operating Expense				$ 272,753	$ 322,684	$ 381,303	$ 404,977
92	Subtotal				$ 818,836	$ 897,468	$ 1,145,217	$ 1,135,835
93	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
94	Indirect Cost (Line 92 X Line 93)				$ 94,166	$ 103,209	$ 131,700	$ 130,621
95	Other Expenses (Not subject to indirect %)				$ 561,160	$ 609,729	$ 463,788	$ 473,278
96	Capital Expenditure				$ -	$ -	$ -	$ -
97	**Total Expenditures - Raman**				**$ 1,474,162**	**$ 1,610,406**	**$ 1,740,705**	**$ 1,739,733**
98	Raman - Rental Income				$ 308,027	$ 229,500	$ 236,361	$ 212,732
99	Raman - Laundry Income				$ 1,229	$ 1,229	$ 635	$ 1,705
100	**HSH Revenues - Raman**				**$ 1,164,906**	**$ 1,379,677**	**$ 1,503,709**	**$ 1,525,296**
102								
103	**Seneca Hotel**							
104	Salaries & Benefits				$ 777,721	$ 855,927	$ 1,023,485	$ 1,095,407
105	Operating Expense				$ 632,447	$ 615,143	$ 806,013	$ 876,259
106	Subtotal				$ 1,410,168	$ 1,471,069	$ 1,829,498	$ 1,971,666
107	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
108	Indirect Cost (Line 106 X Line 107)				$ 162,169	$ 169,173	$ 210,392	$ 226,742
109	Other Expenses (Not subject to indirect %)				$ 2,118,711	$ 1,910,293	$ 1,809,305	$ 1,891,909
110	Capital Expenditure				$ -	$ -	$ -	$ -
111	**Total Expenditures - Seneca**				**$ 3,691,048**	**$ 3,550,535**	**$ 3,849,195**	**$ 4,090,316**
112	Seneca - Rental Income				$ 1,059,840	$ 540,000	$ 350,206	$ 427,197
113	Seneca - Laundry Income				$ (109)	$ -	$ 710	$ 1,629
114	**HSH Revenues - Seneca**				**$ 2,631,317**	**$ 3,010,535**	**$ 3,498,279**	**$ 3,661,490**

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3	**Document Date**	7/1/2026						
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8	**Program**	Master Lease Hotels (General Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
117	**Vincent Hotel**							
118	Salaries & Benefits				$ 545,044	$ 615,072	$ 842,700	$ 836,663
119	Operating Expense				$ 388,322	$ 376,107	$ 438,290	$ 460,022
120	Subtotal				$ 933,366	$ 991,179	$ 1,280,990	$ 1,296,684
121	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
122	Indirect Cost (Line 120 X Line 121)				$ 107,337	$ 113,986	$ 147,314	$ 149,119
123	Other Expenses (Not subject to indirect %)				$ 1,038,792	$ 877,677	$ 940,410	$ 960,812
124	Capital Expenditure				$ -	$ -	$ -	$ -
125	**Total Expenditures - Vincent**				**$ 2,079,495**	**$ 1,982,842**	**$ 2,368,713**	**$ 2,406,615**
126	Vincent - Rental Income				$ 521,640	$ 270,000	$ 249,659	$ 239,303
127	Vincent - Laundry Income				$ 328	$ 328	$ 380	$ 999
128	**HSH Revenues - Vincent**				**$ 1,557,527**	**$ 1,712,514**	**$ 2,118,674**	**$ 2,166,314**
130								
131	**Money Management (General Fund Hotels)**							
132	Salaries & Benefits				$ 224,145	$ 224,468	$ 306,225	$ 257,197
133	Operating Expense				$ 35,922	$ 36,649	$ 51,898	$ 54,496
134	Subtotal				$ 260,067	$ 261,118	$ 358,123	$ 311,693
135	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
136	Indirect Cost (Line 134 X Line 135)				$ 29,908	$ 30,029	$ 41,184	$ 35,845
137	Other Expenses (Not subject to indirect %)				$ (13,208)	$ 9,983	$ 11,187	$ (11,589)
138	Capital Expenditure				$ -	$ -	$ 8,864	$ 8,864
139	**Total Expenditures/HSH Revenues (Money Management - General Fund Hotels)**				**$ 276,766**	**$ 301,129**	**$ 419,358**	**$ 344,811**

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4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**				
5	**Current Term**	7/1/2020	6/30/2026	6				
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7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (General Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
142	**General Property Management (General Fund Hotels)**							
143	Salaries & Benefits				$ 1,442,546	$ 1,505,289	$ 2,188,064	$ 1,402,574
144	Operating Expense				$ 335,244	$ 500,098	$ 494,167	$ 1,321,283
145	Subtotal				$ 1,777,790	$ 2,005,387	$ 2,682,231	$ 2,723,858
146	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
147	Indirect Cost (Line 145 X Line 146)				$ 204,446	$ 230,620	$ 308,457	$ 313,244
148	Other Expenses (Not subject to indirect %)				$ 49,083	$ (168,240)	$ (506,299)	$ (32,190)
149	Capital Expenditure				$ -	$ -	$ 190,709	$ 195,000
150	**Total Expenditures - General Property Management (General Fund Hotels)**				**$ 2,031,319**	**$ 2,067,767**	**$ 2,675,099**	**$ 3,199,911**
151	Costs allocated to other contracts				$ 611,436	$ 608,305	$ 630,092	$ 741,013
152	**HSH Revenues - General Property Management (General Fund Hotels)**				**$ 1,419,884**	**$ 1,459,462**	**$ 2,045,007**	**$ 2,458,898**
154								
155	**Support Services (General Fund Hotels)**							
156	Salaries & Benefits				$ 1,626,397	$ 1,767,014	$ 3,864,783	$ 4,539,637
157	Operating Expense				$ 247,144	$ 247,245	$ 420,590	$ 606,840
158	Subtotal				$ 1,873,541	$ 2,014,259	$ 4,285,373	$ 5,146,476
159	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
160	Indirect Cost (Line 158 X Line 159)				$ 215,457	$ 231,640	$ 492,818	$ 591,845
161	Other Expenses (Not subject to indirect %)				$ (281,394)	$ (612,912)	$ (2,201,272)	$ (2,603,521)
162	Capital Expenditure				$ -	$ -	$ 1,895,206	$ 307,559
163	**Total Expenditures/HSH Revenues - Support Services (General Fund Hotels)**				**$ 1,807,604**	**$ 1,632,987**	**$ 4,472,124**	**$ 3,442,359**
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13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
166								
167	**Expenditures - All General Fund Hotels**							
168	Salaries & Benefits				$ 7,931,269	$ 8,414,048	$ 12,621,230	$ 12,598,696
169	Operating Expense				$ 3,776,460	$ 4,127,561	$ 5,044,826	$ 6,366,905
170	Subtotal				$ 11,707,730	$ 12,541,609	$ 17,666,056	$ 18,965,601
171	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
172	Indirect Cost				$ 1,346,389	$ 1,442,285	$ 2,031,596	$ 2,181,044
173	Other Expenses (Not subject to indirect %)				$ 9,352,532	$ 7,457,130	$ 6,095,127	$ 6,146,801
174	Capital Expenditure				$ -	$ -	$ 2,094,778	$ 511,423
175	**Total Expenditures - General Fund Hotels**				**$ 22,406,650**	**$ 21,441,024**	**$ 27,887,557**	**$ 27,804,869**
176								
177	**HSH Revenues (select)**							
178	General Fund - Ongoing				$ 15,950,958	$ 15,573,186	$ 22,489,381	$ 23,733,927
180	Prop C - Ongoing Tenant Rent Relief				$ -	$ 2,622,527	$ 2,071,754	$ 2,782,239
181	General Fund - One-Time				$ 602,814	$ 17,535	$ -	$ 62,636
182	Prop C - One-Time Carry Forward				$ -	$ -	$ -	$ 747,478
186	Adjustment to Actuals				$ -		$ -	*$ (2,926,854)*
188	**Total HSH Revenues (General Fund Hotels)**				**$ 16,553,772**	**$ 18,213,247**	**$ 24,561,135**	**$ 24,399,426**
194	Total Other Revenues (Tenant Rental Income + Laundry Income)				$ 5,852,878	$ 3,227,777	$ 3,326,422	$ 3,405,443
196	**Total Revenues (General Fund Hotels)**				**$ 22,406,650**	**$ 21,441,024**	**$ 27,887,557**	**$ 27,804,869**
197	Rev-Exp (Budget Match Check)				$ (0.00)	$ (0.08)	$ 0.02	$ (0.00)
199	Total Adjusted Salary FTE (All Budgets)				127.28	130.46	145.02	137.56

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13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455				**EXTENSION YEAR**	**EXTENSION YEAR**
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
18					**Current**	**Current**	**New**	**New**
19	**Edgeworth Hotel**							
20	Salaries & Benefits				$ 266,215	$ 323,371	$ 323,871	$ 161,936
21	Operating Expense				$ 228,408	$ 249,438	$ 248,938	$ 124,469
22	Subtotal				$ 494,624	$ 572,809	$ 572,809	$ 286,405
23	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
24	Indirect Cost (Line 22 X Line 23)				$ 56,882	$ 65,873	$ 65,873	$ 32,937
25	Other Expenses (Not subject to indirect %)				$ 282,269	$ 288,094	$ 288,094	$ 144,047
26	Capital Expenditure				$ -	$ -	$ -	$ -
27	**Total Expenditures - Edgeworth**				**$ 833,775**	**$ 926,776**	**$ 926,776**	**$ 463,388**
28	Edgeworth - Rental Income				$ 128,468	$ 130,310	$ 130,310	$ 65,155
29	Edgeworth - Laundry Income				$ 1,336	$ -		$ -
30	**HSH Revenues - Edgeworth**				**$ 703,971**	**$ 796,466**	**$ 796,466**	**$ 398,233**
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14	**Term Budget**	$ 127,007,075	$ 164,486,455				**EXTENSION YEAR**	**EXTENSION YEAR**
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
18					**Current**	**Current**	**New**	**New**
33	**Hartland Hotel**							
34	Salaries & Benefits				$ 781,456	$ 899,919	$ 944,919	$ 472,459
35	Operating Expense				$ 746,274	$ 651,584	$ 606,584	$ 303,292
36	Subtotal				$ 1,527,730	$ 1,551,503	$ 1,551,503	$ 775,751
37	Indirect Percentage				11.54%	11.50%	11.50%	11.50%
38	Indirect Cost (Line 36 X Line 37)				$ 176,369	$ 178,423	$ 178,423	$ 89,211
39	Other Expenses (Not subject to indirect %)				$ 1,514,127	$ 1,552,956	$ 1,552,956	$ 776,478
40	Capital Expenditure				$ -	$ -	$ -	$ -
41	**Total Expenditures - Hartland**				**$ 3,218,226**	**$ 3,282,882**	**$ 3,282,882**	**$ 1,641,441**
42	Hartland - Rental Income				$ 405,862	$ 420,265	$ 420,265	$ 210,133
43	Hartland - Laundry Income					**$ -**		$ -
44	**HSH Revenues - Hartland**				**$ 2,812,364**	**$ 2,862,617**	**$ 2,862,617**	**$ 1,431,308**
46								
47	**Jefferson Hotel**							
48	Salaries & Benefits				$ 841,276	$ 963,069	$ 1,047,069	$ 523,535
49	Operating Expense				$ 589,483	$ 584,149	$ 500,149	$ 250,075
50	Subtotal				$ 1,430,758	$ 1,547,218	$ 1,547,218	$ 773,609
51	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
52	Indirect Cost (Line 50 X Line 51)				$ 164,537	$ 177,930	$ 177,930	$ 88,965
53	Other Expenses (Not subject to indirect %)				$ 951,950	$ 994,717	$ 994,717	$ 497,359
54	Capital Expenditure				$ -	$ -	$ -	$ -
55	**Total Expenditures - Jefferson**				**$ 2,547,246**	**$ 2,719,865**	**$ 2,719,865**	**$ 1,359,933**
56	Jefferson - Rental Income				$ 317,742	$ 294,890	$ 294,890	$ 147,445
57	Jefferson - Laundry Income				$ -	$ -	**$ -**	$ -
58	**HSH Revenues - Jefferson**				**$ 2,229,503**	**$ 2,424,975**	**$ 2,424,975**	**$ 1,212,488**

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4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**				
5	**Current Term**	7/1/2020	6/30/2026	6				
6	**Amended Term**	7/1/2020	12/31/2027	8				
7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (General Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455				**EXTENSION YEAR**	**EXTENSION YEAR**
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
18					**Current**	**Current**	**New**	**New**
61	**Mayfair Hotel**							
62	Salaries & Benefits				$ 570,896	$ 665,697	$ 686,697	$ 343,348
63	Operating Expense				$ 415,151	$ 436,291	$ 415,291	$ 207,646
64	Subtotal				$ 986,047	$ 1,101,988	$ 1,101,988	$ 550,994
65	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
66	Indirect Cost (Line 64 X Line 65)				$ 113,395	$ 126,729	$ 126,729	$ 63,364
67	Other Expenses (Not subject to indirect %)				$ 605,403	$ 577,092	$ 569,020	$ 284,510
68	Capital Expenditure				$ -	$ -	$ -	$ -
69	**Total Expenditures - Mayfair**				**$ 1,704,845**	**$ 1,805,808**	**$ 1,797,736**	**$ 898,868**
70	Mayfair - Rental Income				$ 391,245	$ 391,962	$ 391,962	$ 195,981
71	Mayfair - Other Income					**$ -**	**$ -**	$ -
72	**HSH Revenues - Mayfair**				**$ 1,313,600**	**$ 1,413,846**	**$ 1,405,774**	**$ 702,887**
74								
75	**Mission Hotel**							
76	Salaries & Benefits				$ 1,238,698	$ 1,254,281	$ 1,295,281	$ 647,641
77	Operating Expense				$ 849,459	$ 863,298	$ 822,298	$ 411,149
78	Subtotal				$ 2,088,157	$ 2,117,579	$ 2,117,579	$ 1,058,790
79	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
80	Indirect Cost (Line 78 X Line 79)				$ 240,138	$ 243,522	$ 243,522	$ 121,761
81	Other Expenses (Not subject to indirect %)				$ 2,366,906	$ 2,478,942	$ 2,478,942	$ 1,239,471
82	Capital Expenditure				$ -	$ -	$ -	$ -
83	**Total Expenditures - Mission**				**$ 4,695,201**	**$ 4,840,043**	**$ 4,840,043**	**$ 2,420,021**
84	Mission - Rental Income				$ 662,669	$ 674,765	$ 674,765	$ 337,383
85	Mission - Laundry Income				$ 1,340	$ -	$ -	$ -
86	**HSH Revenues - Mission**				**$ 4,031,191**	**$ 4,165,278**	**$ 4,165,278**	**$ 2,082,639**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
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6	**Amended Term**	7/1/2020	12/31/2027	8				
7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (General Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455				**EXTENSION YEAR**	**EXTENSION YEAR**
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
18					**Current**	**Current**	**New**	**New**
89	**Raman Hotel**							
90	Salaries & Benefits				$ 783,616	$ 803,208	$ 854,208	$ 427,104
91	Operating Expense				$ 390,513	$ 487,598	$ 436,598	$ 218,299
92	Subtotal				$ 1,174,130	$ 1,290,806	$ 1,290,806	$ 645,403
93	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
94	Indirect Cost (Line 92 X Line 93)				$ 135,025	$ 148,443	$ 148,443	$ 74,221
95	Other Expenses (Not subject to indirect %)				$ 514,909	$ 729,022	$ 729,022	$ 364,511
96	Capital Expenditure				$ -	$ -	$ -	$ -
97	**Total Expenditures - Raman**				**$ 1,824,063**	**$ 2,168,271**	**$ 2,168,271**	**$ 1,084,135**
98	Raman - Rental Income				$ 277,437	$ 279,416	$ 279,416	$ 139,708
99	Raman - Laundry Income				$ 1,597	$ -	**$ -**	$ -
100	**HSH Revenues - Raman**				**$ 1,545,030**	**$ 1,888,855**	**$ 1,888,855**	**$ 944,427**
102								
103	**Seneca Hotel**							
104	Salaries & Benefits				$ 881,213	$ 1,154,775	$ 1,234,775	$ 617,387
105	Operating Expense				$ 1,107,493	$ 1,142,780	$ 1,062,780	$ 531,390
106	Subtotal				$ 1,988,706	$ 2,297,555	$ 2,297,555	$ 1,148,777
107	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
108	Indirect Cost (Line 106 X Line 107)				$ 228,701	$ 264,219	$ 264,219	$ 132,109
109	Other Expenses (Not subject to indirect %)				$ 1,992,037	$ 2,046,107	$ 2,046,107	$ 1,023,054
110	Capital Expenditure				$ -	$ -	$ -	$ -
111	**Total Expenditures - Seneca**				**$ 4,209,444**	**$ 4,607,880**	**$ 4,607,880**	**$ 2,303,940**
112	Seneca - Rental Income				$ 441,070	$ 435,785	$ 435,785	$ 217,893
113	Seneca - Laundry Income				$ 1,363	$ -		$ -
114	**HSH Revenues - Seneca**				**$ 3,767,011**	**$ 4,172,095**	**$ 4,172,095**	**$ 2,086,048**

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2	**Appendix B, Budget**							
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4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**				
5	**Current Term**	7/1/2020	6/30/2026	6				
6	**Amended Term**	7/1/2020	12/31/2027	8				
7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (General Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455				**EXTENSION YEAR**	**EXTENSION YEAR**
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
18					**Current**	**Current**	**New**	**New**
117	**Vincent Hotel**							
118	Salaries & Benefits				$ 876,797	$ 921,393	$ 962,893	$ 481,447
119	Operating Expense				$ 457,293	$ 472,258	$ 430,758	$ 215,379
120	Subtotal				$ 1,334,090	$ 1,393,651	$ 1,393,651	$ 696,826
121	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
122	Indirect Cost (Line 120 X Line 121)				$ 153,420	$ 160,270	$ 160,270	$ 80,135
123	Other Expenses (Not subject to indirect %)				$ 1,024,509	$ 1,052,584	$ 1,052,584	$ 526,292
124	Capital Expenditure				$ -	$ -	$ -	$ -
125	**Total Expenditures - Vincent**				**$ 2,512,019**	**$ 2,606,505**	**$ 2,606,505**	**$ 1,303,253**
126	Vincent - Rental Income				$ 278,813	$ 283,428	$ 283,428	$ 141,714
127	Vincent - Laundry Income				$ 1,218	$ -		$ -
128	**HSH Revenues - Vincent**				**$ 2,231,988**	**$ 2,323,077**	**$ 2,323,077**	**$ 1,161,539**
130								
131	**Money Management (General Fund Hotels)**							
132	Salaries & Benefits				$ 219,672	$ 265,327	$ 273,537	$ 136,768
133	Operating Expense				$ 45,062	$ 43,583	$ 35,373	$ 17,686
134	Subtotal				$ 264,734	$ 308,910	$ 308,910	$ 154,455
135	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
136	Indirect Cost (Line 134 X Line 135)				$ 30,444	$ 35,525	$ 35,525	$ 17,762
137	Other Expenses (Not subject to indirect %)				$ 20,716	$ 28,023	$ 28,023	$ 14,011
138	Capital Expenditure				$ -	$ -	$ -	$ -
139	**Total Expenditures/HSH Revenues (Money Management - General Fund Hotels)**				**$ 315,894**	**$ 372,457**	**$ 372,457**	**$ 186,228**

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5	**Current Term**	7/1/2020	6/30/2026	6				
6	**Amended Term**	7/1/2020	12/31/2027	8				
7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (General Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455				**EXTENSION YEAR**	**EXTENSION YEAR**
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
18					**Current**	**Current**	**New**	**New**
142	**General Property Management (General Fund Hotels)**							
143	Salaries & Benefits				$ 1,434,202	$ 2,088,486	$ 2,132,026	$ 1,066,013
144	Operating Expense				$ 769,284	$ 506,742	$ 463,202	$ 231,601
145	Subtotal				$ 2,203,485	$ 2,595,228	$ 2,595,228	$ 1,297,614
146	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
147	Indirect Cost (Line 145 X Line 146)				$ 253,401	$ 298,451	$ 298,451	$ 149,226
148	Other Expenses (Not subject to indirect %)				$ 206,803	$ 251,718	$ 251,718	$ 125,859
149	Capital Expenditure				$ -	$ -	$ -	$ -
150	**Total Expenditures - General Property Management (General Fund Hotels)**				**$ 2,663,689**	**$ 3,145,397**	**$ 3,145,397**	**$ 1,572,698**
151	Costs allocated to other contracts				$ 741,362	$ 741,362	$ 741,362	$ 370,681
152	**HSH Revenues - General Property Management (General Fund Hotels)**				**$ 1,922,326.82**	**$ 2,404,035**	**$ 2,404,035**	**$ 1,202,017**
154								
155	**Support Services (General Fund Hotels)**							
156	Salaries & Benefits				$ 2,447,631	$ 3,957,620	$ 4,154,172	$ 2,077,086
157	Operating Expense				$ 452,136	$ 478,404	$ 281,852	$ 140,926
158	Subtotal				$ 2,899,767	$ 4,436,024	$ 4,436,024	$ 2,218,012
159	Indirect Percentage				11.69%	11.50%	11.50%	11.50%
160	Indirect Cost (Line 158 X Line 159)				$ 339,038	$ 510,143	$ 510,143	$ 255,071
161	Other Expenses (Not subject to indirect %)				$ 158,517	$ 41,401	$ 41,401	$ 20,700
162	Capital Expenditure				$ 48,902	$ -	$ -	$ -
163	**Total Expenditures/HSH Revenues - Support Services (General Fund Hotels)**				**$ 3,446,224**	**$ 4,987,568**	**$ 4,987,568**	**$ 2,493,784**
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5	**Current Term**	7/1/2020	6/30/2026	6				
6	**Amended Term**	7/1/2020	12/31/2027	8				
7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (General Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ 127,007,075	$ 164,486,455				**EXTENSION YEAR**	**EXTENSION YEAR**
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
18					**Current**	**Current**	**New**	**New**
166								
167	**Expenditures - All General Fund Hotels**							
168	Salaries & Benefits				$ 10,341,671	$ 13,297,145	$ 13,909,447	$ 6,954,724
169	Operating Expense				$ 6,050,556	$ 5,916,126	$ 5,303,823	$ 2,651,912
170	Subtotal				$ 16,392,227	$ 19,213,271	$ 19,213,271	$ 9,606,635
171	Indirect Percentage				11.54%	11.50%	11.50%	11.50%
172	Indirect Cost				$ 1,891,351	$ 2,209,526	$ 2,209,526	$ 1,104,763
173	Other Expenses (Not subject to indirect %)				$ 9,638,146	$ 10,040,655	$ 10,032,583	$ 5,016,291
174	Capital Expenditure				$ 48,902	$ -	$ -	$ -
175	**Total Expenditures - General Fund Hotels**				**$ 27,970,626**	**$ 31,463,452**	**$ 31,455,380**	**$ 15,727,690**
176								
177	**HSH Revenues (select)**							
178	General Fund - Ongoing				$ 24,273,370	$ 24,986,254	$ 24,986,254	$ 12,493,127
180	Prop C - Ongoing Tenant Rent Relief				$ 2,851,795	$ 2,880,313	$ 2,880,313	$ 1,440,156
181	General Fund - One-Time					$ (55,298)	$ (63,370)	$ (31,685)
182	Prop C - One-Time Carry Forward						$ -	$ -
186	Adjustment to Actuals				$ (2,806,063)		$ -	$ -
188	**Total HSH Revenues (General Fund Hotels)**				**$ 24,319,102**	**$ 27,811,268**	**$ 27,803,196**	**$ 13,901,598**
194	Total Other Revenues (Tenant Rental Income + Laundry Income)				$ 3,651,524	$ 3,652,183	$ 3,652,183	$ 1,826,092
196	**Total Revenues (General Fund Hotels)**				**$ 27,970,626**	**$ 31,463,452**	**$ 31,455,380**	**$ 15,727,690**
197	Rev-Exp (Budget Match Check)				$ 0.01	$ -	$ -	$ -
199	Total Adjusted Salary FTE (All Budgets)				126.62	159.20	159.30	159.30

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13		**Current**	**New**				
14	**Term Budget**	$ 127,007,075	$ 164,486,455				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
19	**Edgeworth Hotel**						
20	Salaries & Benefits				$ 1,614,863	$ 485,807	$ 2,100,670
21	Operating Expense				$ 1,234,532	$ 373,407	$ 1,607,939
22	Subtotal				$ 2,849,396	$ 859,214	$ 3,708,609
23	Indirect Percentage						
24	Indirect Cost (Line 22 X Line 23)				$ 327,680	$ 98,810	$ 426,490
25	Other Expenses (Not subject to indirect %)				$ 1,577,853	$ 432,141	$ 2,009,994
26	Capital Expenditure				$ -	$ -	$ -
27	**Total Expenditures - Edgeworth**				**$ 4,754,929**	**$ 1,390,165**	**$ 6,145,094**
28	Edgeworth - Rental Income				$ 848,627	$ 195,465	$ 1,044,092
29	Edgeworth - Laundry Income				$ 3,088	$ -	$ 3,088
30	**HSH Revenues - Edgeworth**				**$ 3,903,214**	**$ 1,194,700**	**$ 5,097,914**
32							

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13		**Current**	**New**				
14	**Term Budget**	$ 127,007,075	$ 164,486,455				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
33	**Hartland Hotel**						
34	Salaries & Benefits				$ 4,428,095	$ 1,417,378	$ 5,845,473
35	Operating Expense				$ 3,799,995	$ 909,876	$ 4,709,871
36	Subtotal				$ 8,228,091	$ 2,327,254	$ 10,555,345
37	Indirect Percentage						
38	Indirect Cost (Line 36 X Line 37)				$ 946,910	$ 267,634	$ 1,214,545
39	Other Expenses (Not subject to indirect %)				$ 8,867,793	$ 2,329,434	$ 11,197,227
40	Capital Expenditure				$ -	$ -	$ -
41	**Total Expenditures - Hartland**				**$ 18,042,794**	**$ 4,924,322**	**$ 22,967,116**
42	Hartland - Rental Income				$ 2,736,550	$ 630,398	$ 3,366,948
43	Hartland - Laundry Income				**$ -**	$ -	**$ -**
44	**HSH Revenues - Hartland**				**$ 15,306,244**	**$ 4,293,925**	**$ 19,600,169**
46							
47	**Jefferson Hotel**						
48	Salaries & Benefits				$ 4,804,688	$ 1,570,604	$ 6,375,292
49	Operating Expense				$ 3,034,901	$ 750,224	$ 3,785,125
50	Subtotal				$ 7,839,590	$ 2,320,827	$ 10,160,417
51	Indirect Percentage						
52	Indirect Cost (Line 50 X Line 51)				$ 901,553	$ 266,895	$ 1,168,448
53	Other Expenses (Not subject to indirect %)				$ 5,834,496	$ 1,492,076	$ 7,326,572
54	Capital Expenditure				$ -	$ -	$ -
55	**Total Expenditures - Jefferson**				**$ 14,575,639**	**$ 4,079,798**	**$ 18,655,436**
56	Jefferson - Rental Income				$ 2,047,884	$ 442,335	$ 2,490,219
57	Jefferson - Laundry Income				$ (448)	$ -	$ (448)
58	**HSH Revenues - Jefferson**				**$ 12,528,203**	**$ 3,637,463**	**$ 16,165,665**

	A	B	C	D	AI	AJ	AK
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**Appendix B, Budget**						
3	**Document Date**	7/1/2026					
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**			
5	**Current Term**	7/1/2020	6/30/2026	6			
6	**Amended Term**	7/1/2020	12/31/2027	8			
7	**Provider Name**	Tenderloin Housing Clinic Inc.					
8	**Program**	Master Lease Hotels (General Fund Hotels)					
9	**F$P Contract ID#**	1000017241					
10	**Action (select)**	Amendment					
11	**Effective Date**	7/1/2026					
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**					
13		**Current**	**New**				
14	**Term Budget**	$ 127,007,075	$ 164,486,455				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
61	**Mayfair Hotel**						
62	Salaries & Benefits				$ 3,345,377	$ 1,030,045	$ 4,375,422
63	Operating Expense				$ 2,043,085	$ 622,937	$ 2,666,022
64	Subtotal				$ 5,388,462	$ 1,652,982	$ 7,041,444
65	Indirect Percentage						
66	Indirect Cost (Line 64 X Line 65)				$ 619,673	$ 190,093	$ 809,766
67	Other Expenses (Not subject to indirect %)				$ 3,365,989	$ 853,530	$ 4,219,519
68	Capital Expenditure				$ -	$ -	$ -
69	**Total Expenditures - Mayfair**				**$ 9,374,124**	**$ 2,696,605**	**$ 12,070,729**
70	Mayfair - Rental Income				$ 2,127,024	$ 587,943	$ 2,714,967
71	Mayfair - Other Income				$ -	$ -	$ -
72	**HSH Revenues - Mayfair**				**$ 7,247,100**	**$ 2,108,662**	**$ 9,355,762**
74							
75	**Mission Hotel**						
76	Salaries & Benefits				$ 6,621,104	$ 1,942,922	$ 8,564,026
77	Operating Expense				$ 4,490,875	$ 1,233,447	$ 5,724,322
78	Subtotal				$ 11,111,980	$ 3,176,369	$ 14,288,348
79	Indirect Percentage						
80	Indirect Cost (Line 78 X Line 79)				$ 1,277,878	$ 365,282	$ 1,643,160
81	Other Expenses (Not subject to indirect %)				$ 13,722,422	$ 3,718,413	$ 17,440,835
82	Capital Expenditure				$ -	$ -	$ -
83	**Total Expenditures - Mission**				**$ 26,112,279**	**$ 7,260,064**	**$ 33,372,343**
84	Mission - Rental Income				$ 4,609,796	$ 1,012,148	$ 5,621,944
85	Mission - Laundry Income				$ 16,480	$ -	$ 16,480
86	**HSH Revenues - Mission**				**$ 21,486,003**	**$ 6,247,916**	**$ 27,733,920**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**Appendix B, Budget**						
3	**Document Date**	7/1/2026					
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**			
5	**Current Term**	7/1/2020	6/30/2026	6			
6	**Amended Term**	7/1/2020	12/31/2027	8			
7	**Provider Name**	Tenderloin Housing Clinic Inc.					
8	**Program**	Master Lease Hotels (General Fund Hotels)					
9	**F$P Contract ID#**	1000017241					
10	**Action (select)**	Amendment					
11	**Effective Date**	7/1/2026					
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**					
13		**Current**	**New**				
14	**Term Budget**	$ 127,007,075	$ 164,486,455				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
89	**Raman Hotel**						
90	Salaries & Benefits				$ 4,202,462	$ 1,281,312	$ 5,483,774
91	Operating Expense				$ 2,259,828	$ 654,897	$ 2,914,725
92	Subtotal				$ 6,462,291	$ 1,936,209	$ 8,398,499
93	Indirect Percentage						
94	Indirect Cost (Line 92 X Line 93)				$ 743,163	$ 222,664	$ 965,827
95	Other Expenses (Not subject to indirect %)				$ 3,351,887	$ 1,093,533	$ 4,445,420
96	Capital Expenditure				$ -	$ -	$ -
97	**Total Expenditures - Raman**				**$ 10,557,341**	**$ 3,252,406**	**$ 13,809,747**
98	Raman - Rental Income				$ 1,543,473	$ 419,124	$ 1,962,597
99	Raman - Laundry Income				$ 6,395	$ -	$ 6,395
100	**HSH Revenues - Raman**				**$ 9,007,473**	**$ 2,833,282**	**$ 11,840,754**
102							
103	**Seneca Hotel**						
104	Salaries & Benefits				$ 5,788,527	$ 1,852,162	$ 7,640,689
105	Operating Expense				$ 5,180,135	$ 1,594,170	$ 6,774,305
106	Subtotal				$ 10,968,662	$ 3,446,332	$ 14,414,994
107	Indirect Percentage						
108	Indirect Cost (Line 106 X Line 107)				$ 1,261,396	$ 396,328	$ 1,657,724
109	Other Expenses (Not subject to indirect %)				$ 11,768,361	$ 3,069,161	$ 14,837,521
110	Capital Expenditure				$ -	$ -	$ -
111	**Total Expenditures - Seneca**				**$ 23,998,419**	**$ 6,911,821**	**$ 30,910,240**
112	Seneca - Rental Income				$ 3,254,098	$ 653,678	$ 3,907,776
113	Seneca - Laundry Income				$ 3,593	$ -	$ 3,593
114	**HSH Revenues - Seneca**				**$ 20,740,728**	**$ 6,258,143**	**$ 26,998,871**

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4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**			
5	**Current Term**	7/1/2020	6/30/2026	6			
6	**Amended Term**	7/1/2020	12/31/2027	8			
7	**Provider Name**	Tenderloin Housing Clinic Inc.					
8	**Program**	Master Lease Hotels (General Fund Hotels)					
9	**F$P Contract ID#**	1000017241					
10	**Action (select)**	Amendment					
11	**Effective Date**	7/1/2026					
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**					
13		**Current**	**New**				
14	**Term Budget**	$ 127,007,075	$ 164,486,455				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
117	**Vincent Hotel**						
118	Salaries & Benefits				$ 4,637,668	$ 1,444,340	$ 6,082,008
119	Operating Expense				$ 2,592,292	$ 646,137	$ 3,238,429
120	Subtotal				$ 7,229,960	$ 2,090,477	$ 9,320,437
121	Indirect Percentage						
122	Indirect Cost (Line 120 X Line 121)				$ 831,445	$ 240,405	$ 1,071,850
123	Other Expenses (Not subject to indirect %)				$ 5,894,785	$ 1,578,876	$ 7,473,661
124	Capital Expenditure				$ -	$ -	$ -
125	**Total Expenditures - Vincent**				**$ 13,956,190**	**$ 3,909,758**	**$ 17,865,948**
126	Vincent - Rental Income				$ 1,842,842	$ 425,142	$ 2,267,984
127	Vincent - Laundry Income				$ 3,253	$ -	$ 3,253
128	**HSH Revenues - Vincent**				**$ 12,110,094**	**$ 3,484,616**	**$ 15,594,710**
130							
131	**Money Management (General Fund Hotels)**						
132	Salaries & Benefits				$ 1,497,033	$ 410,305	$ 1,907,339
133	Operating Expense				$ 267,610	$ 53,059	$ 320,669
134	Subtotal				$ 1,764,644	$ 463,365	$ 2,228,008
135	Indirect Percentage						
136	Indirect Cost (Line 134 X Line 135)				$ 202,934	$ 53,287	$ 256,221
137	Other Expenses (Not subject to indirect %)				$ 45,111	$ 42,034	$ 87,145
138	Capital Expenditure				$ 17,727	$ -	$ 17,727
139	**Total Expenditures/HSH Revenues (Money Management - General Fund Hotels)**				**$ 2,030,416**	**$ 558,685**	**$ 2,589,101**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
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3	**Document Date**	7/1/2026					
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**			
5	**Current Term**	7/1/2020	6/30/2026	6			
6	**Amended Term**	7/1/2020	12/31/2027	8			
7	**Provider Name**	Tenderloin Housing Clinic Inc.					
8	**Program**	Master Lease Hotels (General Fund Hotels)					
9	**F$P Contract ID#**	1000017241					
10	**Action (select)**	Amendment					
11	**Effective Date**	7/1/2026					
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**					
13		**Current**	**New**				
14	**Term Budget**	$ 127,007,075	$ 164,486,455				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
142	**General Property Management (General Fund Hotels)**						
143	Salaries & Benefits				$ 10,061,161	$ 3,198,038	$ 13,259,199
144	Operating Expense				$ 3,926,819	$ 694,803	$ 4,621,623
145	Subtotal				$ 13,987,980	$ 3,892,842	$ 17,880,822
146	Indirect Percentage						
147	Indirect Cost (Line 145 X Line 146)				$ 1,608,618	$ 447,677	$ 2,056,294
148	Other Expenses (Not subject to indirect %)				$ (199,125)	$ 377,577	$ 178,452
149	Capital Expenditure				$ 385,709	$ -	$ 385,709
150	**Total Expenditures - General Property Management (General Fund Hotels)**				**$ 15,783,182**	**$ 4,718,095**	**$ 20,501,277**
151	Costs allocated to other contracts				$ 4,073,571	$ 1,112,043	$ 5,185,614
152	**HSH Revenues - General Property Management (General Fund Hotels)**				**$ 11,709,611**	**$ 3,606,052**	**$ 15,315,663**
154							
155	**Support Services (General Fund Hotels)**						
156	Salaries & Benefits				$ 18,203,081	$ 6,231,258	$ 24,434,338
157	Operating Expense				$ 2,452,359	$ 422,778	$ 2,875,137
158	Subtotal				$ 20,655,439	$ 6,654,036	$ 27,309,476
159	Indirect Percentage						
160	Indirect Cost (Line 158 X Line 159)				$ 2,380,941	$ 765,214	$ 3,146,155
161	Other Expenses (Not subject to indirect %)				$ (5,499,181)	$ 62,101	$ (5,437,081)
162	Capital Expenditure				$ 2,251,667	$ -	$ 2,251,667
163	**Total Expenditures/HSH Revenues - Support Services (General Fund Hotels)**				**$ 19,788,866**	**$ 7,481,351**	**$ 27,270,217**
164							

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**Appendix B, Budget**						Table of Contents
3	**Document Date**	7/1/2026					
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**			
5	**Current Term**	7/1/2020	6/30/2026	6			
6	**Amended Term**	7/1/2020	12/31/2027	8			
7	**Provider Name**	Tenderloin Housing Clinic Inc.					
8	**Program**	Master Lease Hotels (General Fund Hotels)					
9	**F$P Contract ID#**	1000017241					
10	**Action (select)**	Amendment					
11	**Effective Date**	7/1/2026					
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**					
13		**Current**	**New**				
14	**Term Budget**	$ 127,007,075	$ 164,486,455				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
166							
167	**Expenditures - All General Fund Hotels**						
168	Salaries & Benefits				$ 65,204,059	$ 20,864,171	$ 86,068,230
169	Operating Expense				$ 31,282,434	$ 7,955,735	$ 39,238,169
170	Subtotal				$ 96,486,493	$ 28,819,906	$ 125,306,399
171	Indirect Percentage						
172	Indirect Cost				$ 11,102,192	$ 3,314,289	$ 14,416,481
173	Other Expenses (Not subject to indirect %)				$ 48,730,390	$ 15,048,874	$ 63,779,265
174	Capital Expenditure				$ 2,655,103	$ -	$ 2,655,103
175	**Total Expenditures - General Fund Hotels**				**$ 158,974,178**	**$ 47,183,069**	**$ 206,157,248**
176							
177	**HSH Revenues (select)**						
178	General Fund - Ongoing				$ 127,007,075	$ 37,479,380	$ 164,486,455
180	Prop C - Ongoing Tenant Rent Relief				$ 13,208,628	$ 4,320,469	$ 17,529,097
181	General Fund - One-Time				$ 627,687	$ (95,055)	$ 532,632
182	Prop C - One-Time Carry Forward				$ 747,478	$ -	$ 747,478
186	Adjustment to Actuals				*$ (5,732,917)*	$ -	*$ (5,732,917)*
188	**Total HSH Revenues (General Fund Hotels)**				**$ 135,857,951**	**$ 41,704,795**	**$ 177,562,746**
194	Total Other Revenues (Tenant Rental Income + Laundry Income)				$ 23,116,227	$ 5,478,275	$ 28,594,502
196	**Total Revenues (General Fund Hotels)**				**$ 158,974,178**	**$ 47,183,069**	**$ 206,157,248**
197	Rev-Exp (Budget Match Check)				$ (0.06)	$ 0.05	$ (0.00)
199	Total Adjusted Salary FTE (All Budgets)						

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**Appendix B, Budget**							
3	**Document Date**	7/1/2026						
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**				
5	**Current Term**	7/1/2020	6/30/2026	6				
6	**Amended Term**	7/1/2020	12/31/2027	8				
7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (HSH Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ -	$ -					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
19	**Allstar Hotel**							
20	Salaries & Benefits				$ 511,386	$ 552,864	$ 652,349	$ 681,297
21	Operating Expense				$ 190,339	$ 215,131	$ 316,833	$ 353,013
22	Subtotal				$ 701,725	$ 767,994	$ 969,182	$ 1,034,311
23	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
24	Indirect Cost (Line 22 X Line 23)				$ 80,698	$ 88,319	$ 111,456	$ 118,946
25	Other Expenses (Not subject to indirect %)				$ 677,283	$ 561,216	$ 465,903	$ 448,501
27	**Total Expenditures - Allstar**				$ 1,459,707	$ 1,417,529	$ 1,546,541	$ 1,601,758
28	Allstar - Rental Income				$ 464,727	$ 229,500	$ 184,813	$ 196,353
29	Allstar - Laundry Income				$ 321	$ 321	$ -	$ -
30	**HSH Revenues - Allstar**				**$ 994,659**	**$ 1,187,708**	**$ 1,361,728**	**$ 1,405,405**
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4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**				
5	**Current Term**	7/1/2020	6/30/2026	6				
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7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (HSH Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ -	$ -					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
33	**Boyd Hotel**							
34	Salaries & Benefits				$ 510,166	$ 535,843	$ 736,101	$ 713,194
35	Operating Expense				$ 269,410	$ 296,281	$ 350,025	$ 396,509
36	Subtotal				$ 779,576	$ 832,124	$ 1,086,126	$ 1,109,703
37	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
38	Indirect Cost (Line 36 X Line 37)				$ 89,651	$ 95,694	$ 124,905	$ 127,616
39	Other Expenses (Not subject to indirect %)				$ 455,773	$ 387,269	$ 404,450	$ 439,813
41	**Total Expenditures - Boyd**				**$ 1,325,000**	**$ 1,315,087**	**$ 1,615,481**	**$ 1,677,132**
42	Boyd - Rental Income				$ 436,080	$ 218,700	$ 212,047	$ 203,324
43	Boyd - Laundry Income				$ 53	$ 53	$ 121	
44	**HSH Revenues - Boyd**				**$ 888,867**	**$ 1,096,334**	**$ 1,403,313**	**$ 1,473,807**
46								
47	**Caldrake Hotel**							
48	Salaries & Benefits				$ 113,991	$ 123,098	$ 172,650	$ 167,102
49	Operating Expense				$ 140,231	$ 150,541	$ 173,504	$ 210,927
50	Subtotal				$ 254,222	$ 273,639	$ 346,154	$ 378,030
51	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
52	Indirect Cost (Line 50 X Line 51)				$ 29,236	$ 31,468	$ 39,808	$ 43,473
53	Other Expenses (Not subject to indirect %)				$ 236,520	$ 236,860	$ 293,355	$ 410,753
55	**Total Expenditures - Caldrake**				**$ 519,977**	**$ 541,967**	**$ 679,317**	**$ 832,256**
56	Caldrake - Rental Income				$ 256,558	$ 135,000	$ 184,723	$ 186,778
57	Caldrake - Other Income				**$ -**	**$ -**	**$ -**	**$ -**
58	**HSH Revenues - Caldrake**				**$ 263,419**	**$ 406,967**	**$ 494,594**	**$ 645,478**

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6	**Amended Term**	7/1/2020	12/31/2027	8				
7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (HSH Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ -	$ -					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
61	**Elk Hotel**							
62	Salaries & Benefits				$ 408,162	$ 384,708	$ 466,789	$ 613,655
63	Operating Expense				$ 305,997	$ 356,874	$ 514,796	$ 379,151
64	Subtotal				$ 714,159	$ 741,582	$ 981,585	$ 992,805
65	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
66	Indirect Cost (Line 63 X Line 64)				$ 82,128	$ 85,282	$ 112,882	$ 114,173
67	Other Expenses (Not subject to indirect %)				$ 692,911	$ 624,248	$ 527,941	$ 524,373
69	**Total Expenditures - Elk**				**$ 1,489,199**	**$ 1,451,112**	**$ 1,622,408**	**$ 1,631,351**
70	Elk - Rental Income				$ 455,400	$ 237,600	$ 185,494	$ 238,404
71	Elk - Other Income							
72	**HSH Revenues - Elk**				**$ 1,033,799**	**$ 1,213,512**	**$ 1,436,914**	**$ 1,392,946**
74								
75	**Graystone Hotel**							
76	Salaries & Benefits				$ 423,917	$ 460,622	$ 546,250	$ 606,147
77	Operating Expense				$ 282,456	$ 317,587	$ 414,230	$ 426,587
78	Subtotal				$ 706,373	$ 778,209	$ 960,480	$ 1,032,734
79	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
80	Indirect Cost (Line 78 X Line 79)				$ 81,233	$ 89,494	$ 110,455	$ 118,764
81	Other Expenses (Not subject to indirect %)				$ 548,078	$ 403,782	$ 459,690	$ 427,600
83	**Total Expenditures - Graystone**				**$ 1,335,684**	**$ 1,271,486**	**$ 1,530,625**	**$ 1,579,099**
84	Graystone - Rental Income				$ 416,100	$ 197,100	$ 176,047	$ 225,471
85	Graystone - Laundry Income				$ 2,368	$ 2,368	$ 752	$ 2,064
86	**HSH Revenues - Graystone**				**$ 917,216**	**$ 1,072,018**	**$ 1,353,826**	**$ 1,351,564**

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4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**				
5	**Current Term**	7/1/2020	6/30/2026	6				
6	**Amended Term**	7/1/2020	12/31/2027	8				
7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (HSH Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ -	$ -					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
89	**Pierre Hotel**							
90	Salaries & Benefits				$ 438,800	$ 512,743	$ 588,290	$ 732,431
91	Operating Expense				$ 301,321	$ 326,488	$ 449,677	$ 420,851
92	Subtotal				$ 740,121	$ 839,231	$ 1,037,967	$ 1,153,282
93	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
94	Indirect Cost (Line 92 X Line 93)				$ 85,114	$ 96,512	$ 119,366	$ 132,627
95	Other Expenses (Not subject to indirect %)				$ 661,293	$ 441,961	$ 587,423	$ 537,085
97	**Total Expenditures - Pierre**				**$ 1,486,528**	**$ 1,377,704**	**$ 1,744,756**	**$ 1,822,994**
98	Pierre - Rental Income				$ 447,450	$ 234,900	$ 223,423	$ 242,532
99	Pierre - Laundry Income				$ 545	$ 545	$ 209	$ 1,872
100	**HSH Revenues - Pierre**				**$ 1,038,533**	**$ 1,142,259**	**$ 1,521,124**	**$ 1,578,590**
102								
103	**Royan Hotel**							
104	Salaries & Benefits				$ 448,356	$ 505,073	$ 613,833	$ 681,891
105	Operating Expense				$ 267,490	$ 258,734	$ 402,307	$ 331,114
106	Subtotal				$ 715,846	$ 763,807	$ 1,016,140	$ 1,013,004
107	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
108	Indirect Cost (Line 106 X Line 107)				$ 82,322	$ 87,838	$ 116,856	$ 116,496
109	Other Expenses (Not subject to indirect %)				$ 527,289	$ 345,486	$ 281,540	$ 615,044
111	**Total Expenditures - Royan**				**$ 1,325,458**	**$ 1,197,130**	**$ 1,414,537**	**$ 1,744,544**
112	Royan - Rental Income				$ 387,600	$ 186,300	$ 191,651	$ 171,690
113	Royan - Other Income				$ -	$ -	$ -	$ -
114	**HSH Revenues - Royan**				**$ 937,858**	**$ 1,010,830**	**$ 1,222,886**	**$ 1,572,854**

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13		**Current**	**New**					
14	**Term Budget**	$ -	$ -					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
117	**Union Hotel**							
118	Salaries & Benefits				$ 453,904	$ 489,503	$ 612,419	$ 618,614
119	Operating Expense				$ 213,229	$ 214,499	$ 263,446	$ 349,610
120	Subtotal				$ 667,133	$ 704,002	$ 875,865	$ 968,224
121	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
122	Indirect Cost (Line 120 X Line 121)				$ 76,720	$ 80,960	$ 100,724	$ 111,346
123	Other Expenses (Not subject to indirect %)				$ 489,244	$ 456,370	$ 363,781	$ 352,541
125	**Total Expenditures - Union**				**$ 1,233,098**	**$ 1,241,331**	**$ 1,340,370**	**$ 1,432,110**
126	Union - Rental Income				$ 342,000	$ 164,700	$ 166,965	$ 169,983
127	Union - Laundry Income				$ 504	$ 504	$ -	$ -
128	**HSH Revenues - Union**				**$ 890,594**	**$ 1,076,127**	**$ 1,173,405**	**$ 1,262,127**
130								
131	**Money Management (HSH Fund Hotels)**							
132	Salaries & Benefits				$ 136,217	$ 136,414	$ 186,098	$ 156,248
133	Operating Expense				$ 21,830	$ 22,273	$ 31,223	$ 33,173
134	Subtotal				$ 158,047	$ 158,686	$ 217,321	$ 189,421
135	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
136	Indirect Cost (Line 134 X Line 135)				$ 18,175	$ 18,249	$ 24,992	$ 21,783
137	Other Expenses (Not subject to indirect %)				$ (8,027)	$ 6,067	$ 7,152	$ (7,043)
138	Capital Expenditure				$ -	$ -	$ 5,387	$ 5,387
139	**Total Expenditures/HSH Revenues - Money Management (HSH Fund Hotels)**				**$ 168,195**	**$ 183,002**	**$ 254,852**	**$ 209,548**

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13		**Current**	**New**					
14	**Term Budget**	$ -	$ -					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
142	**General Property Management (HSH Fund Hotels)**							
143	Salaries & Benefits				$ 874,828	$ 914,159	$ 1,329,724	$ 855,032
144	Operating Expense				$ 203,734	$ 307,372	$ 300,314	$ 799,676
145	Subtotal				$ 1,078,561	$ 1,221,531	$ 1,630,038	$ 1,654,708
146	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
147	Indirect Cost (Line 145 X Line 146)				$ 124,035	$ 140,476	$ 187,454	$ 190,291
148	Other Expenses (Not subject to indirect %)				$ 34,078	$ (103,185)	$ (307,687)	$ (9,315)
150	**Total Expenditures - General Property Management (HSH Fund Hotels)**				**$ 1,236,674**	**$ 1,258,823**	**$ 1,625,702**	**$ 1,955,684**
151	Costs allocated to other contracts				$ 373,787	$ 371,883	$ 382,917	$ 450,326
152	**HSH Revenues - General Property Management (HSH Fund Hotels)**				**$ 862,887**	**$ 886,940**	**$ 1,242,785**	**$ 1,505,357**
154								
155	**Support Services (HSH Fund Hotels)**							
156	Salaries & Benefits				$ 988,389	$ 950,735	$ 2,432,336	$ 2,830,707
157	Operating Expense				$ 150,194	$ 147,053	$ 255,600	$ 371,746
158	Subtotal				$ 1,138,583	$ 1,097,788	$ 2,687,936	$ 3,202,453
159	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
160	Indirect Cost (Line 158 X Line 159)				$ 130,937	$ 126,246	$ 309,113	$ 368,282
161	Other Expenses (Not subject to indirect %)				$ (378,645)	$ (437,678)	$ (1,440,115)	$ (1,814,444)
162	Capital Expenditure				$ -	$ -	$ 1,146,506	$ 186,909
163	**Total Expenditures/HSH Revenues - Support Services (HSH Fund Hotels)**				**$ 890,875**	**$ 786,355**	**$ 2,703,440**	**$ 1,943,200**
164								
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13		**Current**	**New**					
14	**Term Budget**	$ -	$ -					
16		$ -			**Year 1**	**Year 2**	**Year 3**	**Year 4**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
18					**Current**	**Current**	**Current**	**Current**
167	**Expenditures - ALL HSH Fund Hotels**							
168	Salaries & Benefits				$ 5,308,116	$ 5,565,761	$ 8,336,841	$ 8,656,317
169	Operating Expense				$ 2,346,230	$ 2,612,833	$ 3,471,955	$ 4,072,357
170	Subtotal				$ 7,654,347	$ 8,178,594	$ 11,808,796	$ 12,728,674
172	Indirect Cost				$ 880,250	$ 940,538	$ 1,358,012	$ 1,463,798
173	Other Expenses (Not subject to indirect %)				$ 3,935,798	$ 2,922,395	$ 1,643,432	$ 1,924,908
174	Capital Expenditure				$ -	$ -	$ 1,267,790	$ 312,296
175	**Total Expenditures - ALL HSH Fund Hotels**				**$ 12,470,395**	**$ 12,041,527**	**$ 16,078,029**	**$ 16,429,675**
176								
177	**HSH Revenues (select)**							
178	HSH Fund - Ongoing				$ 8,595,630	$ 7,960,140	$ 8,232,513	$ 9,836,613
180	Prop C - Ongoing Tenant Rent Relief				$ -	$ 1,604,039	$ 1,079,876	$ 1,701,725
181	General Fund - One-Time				$ 201,737	$ 10,656	$ -	$ -
182	Prop C - One-Time Carry Forward				$ -	$ -	$ -	$ 454,255
183	Prop C - COLA				$ -	$ -	$ -	$ -
185	General Fund - HSH Fund Supplement				$ 89,535	$ 487,218	$ 4,856,478	$ 4,078,033
186	Adjustment to Actuals					$ -	$ -	$ (1,729,749)
188	**Total HSH Revenues (HSH Hotels)**				**$ 8,886,902**	**$ 10,062,052**	**$ 14,168,867**	**$ 14,340,877**
193	Total Other Revenues (Rental + Laundry Income)				$ 3,583,493	$ 1,979,474	$ 1,909,162	$ 2,088,798
195	**Total HSH + Other Revenues (HSH Fund Hotels)**				**$ 12,470,395**	**$ 12,041,527**	**$ 16,078,029**	**$ 16,429,675**
196	Rev-Exp (Budget Match Check)				$ 0	$ 0	$ (0)	$ (0.0)
198	Total Adjusted Salary FTE (All Budgets)				84.63	86.17	97.33	96.10

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12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ -	$ -				**EXTENSION YEAR**	**EXTENSION YEAR**
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
18					**Current**	**Current**	**New**	**New**
19	**Allstar Hotel**							
20	Salaries & Benefits				$ 616,035	$ 723,219	$ 789,219	$ 394,610
21	Operating Expense				$ 440,627	$ 395,168	$ 329,168	$ 164,584
22	Subtotal				$ 1,056,661	$ 1,118,387	$ 1,118,387	$ 559,194
23	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
24	Indirect Cost (Line 22 X Line 23)				$ 121,516	$ 128,615	$ 128,615	$ 64,307
25	Other Expenses (Not subject to indirect %)				$ 701,969	$ 738,524	$ 738,524	$ 369,262
27	**Total Expenditures - Allstar**				$ 1,880,146	$ 1,985,526	**$ 1,985,526**	**$ 992,763**
28	Allstar - Rental Income				$ 248,960	$ 253,337	$ 253,337	**$ 126,669**
29	Allstar - Laundry Income				$ -	$ -		**$ -**
30	**HSH Revenues - Allstar**				**$ 1,631,186**	**$ 1,732,189**	**$ 1,732,189**	**$ 866,094**
32								

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
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13		**Current**	**New**					
14	**Term Budget**	$ -	$ -					
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
18					**Current**	**Current**	**New**	**New**
33	**Boyd Hotel**							
34	Salaries & Benefits				$ 588,930	$ 730,353	$ 770,353	$ 385,176
35	Operating Expense				$ 448,303	$ 413,758	$ 373,758	$ 186,879
36	Subtotal				$ 1,037,234	$ 1,144,111	$ 1,144,111	$ 572,055
37	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
38	Indirect Cost (Line 36 X Line 37)				$ 119,282	$ 131,573	$ 131,573	$ 65,786
39	Other Expenses (Not subject to indirect %)				$ 496,242	$ 522,751	$ 522,751	$ 261,376
41	**Total Expenditures - Boyd**				**$ 1,652,757**	**$ 1,798,434**	**$ 1,798,434**	**$ 899,217**
42	Boyd - Rental Income				$ 261,585	$ 261,516	$ 261,516	$ 130,758
43	Boyd - Laundry Income				$ 684	$ -	$ -	$ -
44	**HSH Revenues - Boyd**				**$ 1,390,489**	**$ 1,536,918**	**$ 1,536,918**	**$ 768,459**
46								
47	**Caldrake Hotel**							
48	Salaries & Benefits				$ 151,078	$ 175,448	$ 175,948	$ 87,974
49	Operating Expense				$ 181,630	$ 209,369	$ 208,869	$ 104,435
50	Subtotal				$ 332,708	$ 384,817	$ 384,817	$ 192,409
51	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
52	Indirect Cost (Line 50 X Line 51)				$ 38,261	$ 44,254	$ 44,254	$ 22,127
53	Other Expenses (Not subject to indirect %)				$ 473,498	$ 485,847	$ 485,847	$ 242,924
55	**Total Expenditures - Caldrake**				**$ 844,467**	**$ 914,918**	**$ 914,918**	**$ 457,459**
56	Caldrake - Rental Income				$ 209,429	$ 212,801	$ 212,801	$ 106,401
57	Caldrake - Other Income				**$ -**			$ -
58	**HSH Revenues - Caldrake**				**$ 635,038**	**$ 702,117**	**$ 702,117**	**$ 351,059**

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13		**Current**	**New**					
14	**Term Budget**	$ -	$ -					
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
18					**Current**	**Current**	**New**	**New**
61	**Elk Hotel**							
62	Salaries & Benefits				$ 660,070	$ 680,133	$ 720,133	$ 360,067
63	Operating Expense				$ 399,276	$ 436,451	$ 396,451	$ 198,226
64	Subtotal				$ 1,059,346	$ 1,116,584	$ 1,116,584	$ 558,292
65	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
66	Indirect Cost (Line 63 X Line 64)				$ 121,825	$ 128,407	$ 128,407	$ 64,204
67	Other Expenses (Not subject to indirect %)				$ 535,642	$ 546,134	$ 546,134	$ 273,067
69	**Total Expenditures - Elk**				**$ 1,716,813**	**$ 1,791,125**	**$ 1,791,125**	**$ 895,563**
70	Elk - Rental Income				$ 234,086	$ 238,340	$ 238,340	$ 119,170
71	Elk - Other Income							$ -
72	**HSH Revenues - Elk**				**$ 1,482,728**	**$ 1,552,785**	**$ 1,552,785**	**$ 776,393**
74								
75	**Graystone Hotel**							
76	Salaries & Benefits				$ 604,547	$ 684,708	$ 705,708	$ 352,854
77	Operating Expense				$ 376,281	$ 360,482	$ 339,482	$ 169,741
78	Subtotal				$ 980,828	$ 1,045,190	$ 1,045,190	$ 522,595
79	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
80	Indirect Cost (Line 78 X Line 79)				$ 112,795	$ 120,197	$ 120,197	$ 60,098
81	Other Expenses (Not subject to indirect %)				$ 451,661	$ 461,376	$ 461,376	$ 230,688
83	**Total Expenditures - Graystone**				**$ 1,545,284**	**$ 1,626,763**	**$ 1,626,763**	**$ 813,382**
84	Graystone - Rental Income				$ 240,222	$ 236,905	$ 236,905	$ 118,453
85	Graystone - Laundry Income				$ 2,063	$ -		$ -
86	**HSH Revenues - Graystone**				**$ 1,302,999**	**$ 1,389,858**	**$ 1,389,858**	**$ 694,929**

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12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ -	$ -				**EXTENSION YEAR**	**EXTENSION YEAR**
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
18					**Current**	**Current**	**New**	**New**
89	**Pierre Hotel**							
90	Salaries & Benefits				$ 709,096	$ 618,010	$ 699,010	$ 349,505
91	Operating Expense				$ 409,700	$ 528,104	$ 447,104	$ 223,552
92	Subtotal				$ 1,118,796	$ 1,146,114	$ 1,146,114	$ 573,057
93	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
94	Indirect Cost (Line 92 X Line 93)				$ 128,662	$ 131,803	$ 131,803	$ 65,902
95	Other Expenses (Not subject to indirect %)				$ 761,431	$ 817,404	$ 817,116	$ 408,558
97	**Total Expenditures - Pierre**				**$ 2,008,889**	**$ 2,095,321**	**$ 2,095,033**	**$ 1,047,517**
98	Pierre - Rental Income				$ 283,089	$ 272,764	$ 272,764	$ 136,382
99	Pierre - Laundry Income				$ 1,106	$ -		$ -
100	**HSH Revenues - Pierre**				**$ 1,724,695**	**$ 1,822,557**	**$ 1,822,269**	**$ 911,135**
102								
103	**Royan Hotel**							
104	Salaries & Benefits				$ 713,674	$ 731,926	$ 744,926	$ 372,463
105	Operating Expense				$ 387,124	$ 453,062	$ 440,062	$ 220,031
106	Subtotal				$ 1,100,798	$ 1,184,988	$ 1,184,988	$ 592,494
107	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
108	Indirect Cost (Line 106 X Line 107)				$ 126,592	$ 136,274	$ 136,274	$ 68,137
109	Other Expenses (Not subject to indirect %)				$ 637,691	$ 652,091	$ 652,091	$ 326,046
111	**Total Expenditures - Royan**				**$ 1,865,081**	**$ 1,973,353**	**$ 1,973,353**	**$ 986,676**
112	Royan - Rental Income				$ 206,822	$ 187,524	$ 187,524	$ 93,762
113	Royan - Other Income				**$ -**	**$ -**		$ -
114	**HSH Revenues - Royan**				**$ 1,658,260**	**$ 1,785,829**	**$ 1,785,829**	**$ 892,914**

	A	B	C	D	Q	T	Y	AB
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**Appendix B, Budget**							
3	**Document Date**	7/1/2026						
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**				
5	**Current Term**	7/1/2020	6/30/2026	6				
6	**Amended Term**	7/1/2020	12/31/2027	8				
7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (HSH Fund Hotels)						
9	**F$P Contract ID#**	1000017241						
10	**Action (select)**	Amendment						
11	**Effective Date**	7/1/2026						
12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**						
13		**Current**	**New**					
14	**Term Budget**	$ -	$ -				**EXTENSION YEAR**	**EXTENSION YEAR**
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
18					**Current**	**Current**	**New**	**New**
117	**Union Hotel**							
118	Salaries & Benefits				$ 667,785	$ 678,349	$ 687,349	$ 343,674
119	Operating Expense				$ 408,664	$ 452,282	$ 443,282	$ 221,641
120	Subtotal				$ 1,076,449	$ 1,130,631	$ 1,130,631	$ 565,315
121	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
122	Indirect Cost (Line 120 X Line 121)				$ 123,792	$ 130,023	$ 130,023	$ 65,011
123	Other Expenses (Not subject to indirect %)				$ 376,457	$ 384,525	$ 384,525	$ 192,263
125	**Total Expenditures - Union**				**$ 1,576,698**	**$ 1,645,179**	**$ 1,645,179**	**$ 822,589**
126	Union - Rental Income				$ 171,139	$ 175,346	$ 175,346	$ 87,673
127	Union - Laundry Income				$ -	$ -		$ -
128	**HSH Revenues - Union**				**$ 1,405,559**	**$ 1,469,833**	**$ 1,469,833**	**$ 734,916**
130								
131	**Money Management (HSH Fund Hotels)**							
132	Salaries & Benefits				$ 133,499	$ 161,243	$ 166,233	$ 83,117
133	Operating Expense				$ 27,385	$ 26,486	$ 21,497	$ 10,748
134	Subtotal				$ 160,883	$ 187,730	$ 187,730	$ 93,865
135	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
136	Indirect Cost (Line 134 X Line 135)				$ 18,502	$ 21,589	$ 21,589	$ 10,794
137	Other Expenses (Not subject to indirect %)				$ 12,589	$ 17,030	$ 17,030	$ 8,515
138	Capital Expenditure				$ -	$ -	$ -	$ -
139	**Total Expenditures/HSH Revenues - Money Management (HSH Fund Hotels)**				**$ 191,974**	**$ 226,348**	**$ 226,348**	**$ 113,174**

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7	**Provider Name**	Tenderloin Housing Clinic Inc.						
8	**Program**	Master Lease Hotels (HSH Fund Hotels)						
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13		**Current**	**New**					
14	**Term Budget**	$ -	$ -				**EXTENSION YEAR**	**EXTENSION YEAR**
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
18					**Current**	**Current**	**New**	**New**
142	**General Property Management (HSH Fund Hotels)**							
143	Salaries & Benefits				$ 871,589	$ 1,269,208	$ 1,295,668	$ 647,834
144	Operating Expense				$ 439,620	$ 307,956	$ 281,496	$ 140,748
145	Subtotal				$ 1,311,208	$ 1,577,164	$ 1,577,164	$ 788,582
146	Indirect Percentage				11.50%	11.50%	11.50%	11.50%
147	Indirect Cost (Line 145 X Line 146)				$ 150,789	$ 181,374	$ 181,374	$ 90,687
148	Other Expenses (Not subject to indirect %)				$ 125,678	$ 152,973	$ 152,973	$ 76,487
150	**Total Expenditures - General Property Management (HSH Fund Hotels)**				**$ 1,587,675**	**$ 1,911,511**	**$ 1,911,511**	**$ 955,756**
151	Costs allocated to other contracts				$ 450,539	$ 450,539	$ 450,539	$ 225,269
152	**HSH Revenues - General Property Management (HSH Fund Hotels)**				**$ 1,137,137**	**$ 1,460,973**	**$ 1,460,973**	**$ 730,486**
154								
155	**Support Services (HSH Fund Hotels)**							
156	Salaries & Benefits				$ 1,591,146	$ 2,544,846	$ 2,664,294	$ 1,332,147
157	Operating Expense				$ 274,771	$ 290,734	$ 171,286	$ 85,643
158	Subtotal				$ 1,865,917	$ 2,835,580	$ 2,835,580	$ 1,417,790
159	Indirect Percentage				11.68%	11.50%	11.50%	11.50%
160	Indirect Cost (Line 158 X Line 159)				$ 217,962	$ 326,092	$ 326,092	$ 163,046
161	Other Expenses (Not subject to indirect %)				$ 96,333	$ 23,948	$ 23,948	$ 11,974
162	Capital Expenditure				$ 29,719	$ -	$ -	$ -
163	**Total Expenditures/HSH Revenues - Support Services (HSH Fund Hotels)**				**$ 2,209,932**	**$ 3,185,619**	**$ 3,185,619**	**$ 1,592,810**
164								
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13		**Current**	**New**					
14	**Term Budget**	$ -	$ -				**EXTENSION YEAR**	**EXTENSION YEAR**
16		$ -			**Year 5**	**Year 6**	**Year 7**	**Year 8**
17					7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
18					**Current**	**Current**	**New**	**New**
167	**Expenditures - ALL HSH Fund Hotels**							
168	Salaries & Benefits				$ 7,307,448	$ 8,997,444	$ 9,418,842	$ 4,709,421
169	Operating Expense				$ 3,793,381	$ 3,873,853	$ 3,452,455	$ 1,726,227
170	Subtotal				$ 11,100,829	$ 12,871,297	$ 12,871,297	$ 6,435,648
172	Indirect Cost				$ 1,279,977	$ 1,480,199	$ 1,480,199	$ 740,100
173	Other Expenses (Not subject to indirect %)				$ 4,669,191	$ 4,802,603	$ 4,802,315	$ 2,401,157
174	Capital Expenditure				$ 29,719	$ -	$ -	$ -
175	**Total Expenditures - ALL HSH Fund Hotels**				**$ 17,079,716**	**$ 19,154,099**	**$ 19,153,811**	**$ 9,576,905**
176								
177	**HSH Revenues (select)**							
178	HSH Fund - Ongoing				$ 9,972,561	$ 10,333,434	$ 9,972,561	$ 4,986,280
180	Prop C - Ongoing Tenant Rent Relief				$ 1,701,725	$ 1,761,711	$ 1,761,711	$ 880,855
181	General Fund - One-Time				$ (3,119)	$ (8,061)	$ (8,349)	$ (4,174)
182	Prop C - One-Time Carry Forward				$ -	$ -	$ -	$ -
183	Prop C - COLA				$ 42,543	$ -	$ -	$ -
185	General Fund - HSH Fund Supplement				$ 4,731,112	$ 4,777,943	$ 5,138,816	$ 2,569,408
186	Adjustment to Actuals				$ (1,674,828)		$ -	$ -
188	**Total HSH Revenues (HSH Hotels)**				**$ 14,769,994**	**$ 16,865,027**	**$ 16,864,739**	**$ 8,432,370**
193	Total Other Revenues (Rental + Laundry Income)				$ 2,309,722	$ 2,289,072	$ 2,289,072	$ 1,144,536
195	**Total HSH + Other Revenues (HSH Fund Hotels)**				**$ 17,079,716**	**$ 19,154,099**	**$ 19,153,811**	**$ 9,576,905**
196	Rev-Exp (Budget Match Check)				$ 0.02	$ 0.0	$ (0.03)	$ (0.02)
198	Total Adjusted Salary FTE (All Budgets)				84.77	106.37	106.43	106.43

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
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3	**Document Date**	7/1/2026					
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**			
5	**Current Term**	7/1/2020	6/30/2026	6			
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7	**Provider Name**	Tenderloin Housing Clinic Inc.					
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11	**Effective Date**	7/1/2026					
12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**					
13		**Current**	**New**				
14	**Term Budget**	$ -	$ -				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
19	**Allstar Hotel**						
20	Salaries & Benefits				$ 3,737,151	$ 1,183,829	$ 4,920,980
21	Operating Expense				$ 1,911,111	$ 493,752	$ 2,404,863
22	Subtotal				$ 5,648,262	$ 1,677,581	$ 7,325,843
23	Indirect Percentage						
24	Indirect Cost (Line 22 X Line 23)				$ 649,550	$ 192,922	$ 842,472
25	Other Expenses (Not subject to indirect %)				$ 3,593,396	$ 1,107,786	$ 4,701,182
27	**Total Expenditures - Allstar**				**$ 9,891,207**	**$ 2,978,289**	**$ 12,869,496**
28	Allstar - Rental Income				$ 1,577,690	$ 380,006	$ 1,957,696
29	Allstar - Laundry Income				$ 642	$ -	$ 642.00
30	**HSH Revenues - Allstar**				**$ 8,312,875**	**$ 2,598,283**	**$ 10,911,159**
32							

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
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7	**Provider Name**	Tenderloin Housing Clinic Inc.					
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13		**Current**	**New**				
14	**Term Budget**	$ -	$ -				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
33	**Boyd Hotel**						
34	Salaries & Benefits				$ 3,814,587	$ 1,155,529	$ 4,970,116
35	Operating Expense				$ 2,174,286	$ 560,637	$ 2,734,923
36	Subtotal				$ 5,988,874	$ 1,716,166	$ 7,705,040
37	Indirect Percentage						
38	Indirect Cost (Line 36 X Line 37)				$ 688,720	$ 197,359	$ 886,080
39	Other Expenses (Not subject to indirect %)				$ 2,706,297	$ 784,127	$ 3,490,423
41	**Total Expenditures - Boyd**				**$ 9,383,891**	**$ 2,697,652**	**$ 12,081,542**
42	Boyd - Rental Income				$ 1,593,252	$ 392,274	$ 1,985,526
43	Boyd - Laundry Income				$ 911	$ -	$ 910.53
44	**HSH Revenues - Boyd**				**$ 7,789,728**	**$ 2,305,378**	**$ 10,095,105**
46							
47	**Caldrake Hotel**						
48	Salaries & Benefits				$ 903,367	$ 263,922	$ 1,167,289
49	Operating Expense				$ 1,066,202	$ 313,304	$ 1,379,506
50	Subtotal				$ 1,969,569	$ 577,226	$ 2,546,795
51	Indirect Percentage						
52	Indirect Cost (Line 50 X Line 51)				$ 226,500	$ 66,381	$ 292,881
53	Other Expenses (Not subject to indirect %)				$ 2,136,832	$ 728,771	$ 2,865,603
55	**Total Expenditures - Caldrake**				**$ 4,332,902**	**$ 1,372,377**	**$ 5,705,279**
56	Caldrake - Rental Income				$ 1,185,289	$ 319,202	$ 1,504,491
57	Caldrake - Other Income				$ -	$ -	$ -
58	**HSH Revenues - Caldrake**				**$ 3,147,613**	**$ 1,053,176**	**$ 4,200,789**

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13		**Current**	**New**				
14	**Term Budget**	$ -	$ -				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
61	**Elk Hotel**						
62	Salaries & Benefits				$ 3,213,517	$ 1,080,200	$ 4,293,717
63	Operating Expense				$ 2,392,544	$ 594,677	$ 2,987,221
64	Subtotal				$ 5,606,062	$ 1,674,876	$ 7,280,938
65	Indirect Percentage						
66	Indirect Cost (Line 63 X Line 64)				$ 644,697	$ 192,611	$ 837,308
67	Other Expenses (Not subject to indirect %)				$ 3,451,249	$ 819,201	$ 4,270,450
69	**Total Expenditures - Elk**				**$ 9,702,008**	**$ 2,686,688**	**$ 12,388,696**
70	Elk - Rental Income				$ 1,589,324	$ 357,510	$ 1,946,834
71	Elk - Other Income				$ -	$ -	$ -
72	**HSH Revenues - Elk**				**$ 8,112,684**	**$ 2,329,178**	**$ 10,441,862**
74							
75	**Graystone Hotel**						
76	Salaries & Benefits				$ 3,326,192	$ 1,058,562	$ 4,384,754
77	Operating Expense				$ 2,177,623	$ 509,223	$ 2,686,846
78	Subtotal				$ 5,503,815	$ 1,567,785	$ 7,071,601
79	Indirect Percentage						
80	Indirect Cost (Line 78 X Line 79)				$ 632,939	$ 180,295	$ 813,234
81	Other Expenses (Not subject to indirect %)				$ 2,752,187	$ 692,064	$ 3,444,251
83	**Total Expenditures - Graystone**				**$ 8,888,941**	**$ 2,440,145**	**$ 11,329,085**
84	Graystone - Rental Income				$ 1,491,845	$ 355,358	$ 1,847,202
85	Graystone - Laundry Income				$ 9,615	$ -	$ 9,614.95
86	**HSH Revenues - Graystone**				**$ 7,387,481**	**$ 2,084,787**	**$ 9,472,268**

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16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
89	**Pierre Hotel**						
90	Salaries & Benefits				$ 3,599,370	$ 1,048,515	$ 4,647,885
91	Operating Expense				$ 2,436,141	$ 670,656	$ 3,106,797
92	Subtotal				$ 6,035,511	$ 1,719,171	$ 7,754,682
93	Indirect Percentage						
94	Indirect Cost (Line 92 X Line 93)				$ 694,084	$ 197,705	$ 891,788
95	Other Expenses (Not subject to indirect %)				$ 3,806,598	$ 1,225,674	$ 5,032,272
97	**Total Expenditures - Pierre**				**$ 10,536,193**	**$ 3,142,550**	**$ 13,678,742**
98	Pierre - Rental Income				$ 1,704,158	$ 409,146	$ 2,113,304
99	Pierre - Laundry Income				$ 4,277	$ -	$ 4,276.96
100	**HSH Revenues - Pierre**				**$ 8,827,758**	**$ 2,733,404**	**$ 11,561,161**
102							
103	**Royan Hotel**						
104	Salaries & Benefits				$ 3,694,753	$ 1,117,389	$ 4,812,143
105	Operating Expense				$ 2,099,831	$ 660,093	$ 2,759,924
106	Subtotal				$ 5,794,584	$ 1,777,482	$ 7,572,067
107	Indirect Percentage						
108	Indirect Cost (Line 106 X Line 107)				$ 666,377	$ 204,410	$ 870,788
109	Other Expenses (Not subject to indirect %)				$ 3,059,142	$ 978,137	$ 4,037,278
111	**Total Expenditures - Royan**				**$ 9,520,103**	**$ 2,960,029**	**$ 12,480,132**
112	Royan - Rental Income				$ 1,331,587	$ 281,286	$ 1,612,873
113	Royan - Other Income				$ -	$ -	$ -
114	**HSH Revenues - Royan**				**$ 8,188,517**	**$ 2,678,743**	**$ 10,867,260**

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7	**Provider Name**	Tenderloin Housing Clinic Inc.					
8	**Program**	Master Lease Hotels (HSH Fund Hotels)					
9	**F$P Contract ID#**	1000017241					
10	**Action (select)**	Amendment					
11	**Effective Date**	7/1/2026					
12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**					
13		**Current**	**New**				
14	**Term Budget**	$ -	$ -				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
117	**Union Hotel**						
118	Salaries & Benefits				$ 3,520,573	$ 1,031,023	$ 4,551,597
119	Operating Expense				$ 1,901,730	$ 664,923	$ 2,566,653
120	Subtotal				$ 5,422,304	$ 1,695,946	$ 7,118,250
121	Indirect Percentage						
122	Indirect Cost (Line 120 X Line 121)				$ 623,565	$ 195,034	$ 818,599
123	Other Expenses (Not subject to indirect %)				$ 2,422,917	$ 576,788	$ 2,999,705
125	**Total Expenditures - Union**				**$ 8,468,786**	**$ 2,467,768**	**$ 10,936,553**
126	Union - Rental Income				$ 1,190,133	$ 263,019	$ 1,453,152
127	Union - Laundry Income				$ 1,008	$ -	$ 1,008.00
128	**HSH Revenues - Union**				**$ 7,277,645**	**$ 2,204,749**	**$ 9,482,393**
130							
131	**Money Management (HSH Fund Hotels)**						
132	Salaries & Benefits				$ 909,718	$ 249,350	$ 1,159,067
133	Operating Expense				$ 162,370	$ 32,245	$ 194,615
134	Subtotal				$ 1,072,088	$ 281,595	$ 1,353,683
135	Indirect Percentage						
136	Indirect Cost (Line 134 X Line 135)				$ 123,290	$ 32,383	$ 155,674
137	Other Expenses (Not subject to indirect %)				$ 27,768	$ 25,545	$ 53,313
138	Capital Expenditure				$ 10,773	$ -	$ 10,773
139	**Total Expenditures/HSH Revenues - Money Management (HSH Fund Hotels)**				**$ 1,233,920**	**$ 339,523**	**$ 1,573,442**

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	A	B	C	D	AI	AJ	AK
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**Appendix B, Budget**						Table of Contents
3	**Document Date**	7/1/2026					
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**			
5	**Current Term**	7/1/2020	6/30/2026	6			
6	**Amended Term**	7/1/2020	12/31/2027	8			
7	**Provider Name**	Tenderloin Housing Clinic Inc.					
8	**Program**	Master Lease Hotels (HSH Fund Hotels)					
9	**F$P Contract ID#**	1000017241					
10	**Action (select)**	Amendment					
11	**Effective Date**	7/1/2026					
12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**					
13		**Current**	**New**				
14	**Term Budget**	$ -	$ -				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
142	**General Property Management (HSH Fund Hotels)**						
143	Salaries & Benefits				$ 6,114,539	$ 1,943,502	$ 8,058,041
144	Operating Expense				$ 2,358,671	$ 422,244	$ 2,780,916
145	Subtotal				$ 8,473,211	$ 2,365,746	$ 10,838,957
146	Indirect Percentage						
147	Indirect Cost (Line 145 X Line 146)				$ 974,419	$ 272,061	$ 1,246,480
148	Other Expenses (Not subject to indirect %)				$ (107,458)	$ 229,460	$ 122,002
150	**Total Expenditures - General Property Management (HSH Fund Hotels)**				**$ 9,576,069**	$ 2,867,267	**$ 12,443,336**
151	Costs allocated to other contracts				$ 2,479,990	$ 675,808	$ 3,155,799
152	**HSH Revenues - General Property Management (HSH Fund Hotels)**				**$ 7,096,079**	$ 2,191,459	**$ 9,287,537**
154							
155	**Support Services (HSH Fund Hotels)**						
156	Salaries & Benefits				$ 11,338,159	$ 3,996,441	$ 15,334,601
157	Operating Expense				$ 1,490,097	$ 256,929	$ 1,747,026
158	Subtotal				$ 12,828,257	$ 4,253,370	$ 17,081,627
159	Indirect Percentage						
160	Indirect Cost (Line 158 X Line 159)				$ 1,478,632	$ 489,138	$ 1,967,769
161	Other Expenses (Not subject to indirect %)				$ (3,950,601)	$ 35,921	$ (3,914,680)
162	Capital Expenditure				$ 1,363,134	$ -	$ 1,363,134
163	**Total Expenditures/HSH Revenues - Support Services (HSH Fund Hotels)**				**$ 11,719,421**	**$ 4,778,429**	**$ 16,497,851**
164							
166							

	A	B	C	D	AI	AJ	AK
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**Appendix B, Budget**						
3	**Document Date**	7/1/2026					
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**			
5	**Current Term**	7/1/2020	6/30/2026	6			
6	**Amended Term**	7/1/2020	12/31/2027	8			
7	**Provider Name**	Tenderloin Housing Clinic Inc.					
8	**Program**	Master Lease Hotels (HSH Fund Hotels)					
9	**F$P Contract ID#**	1000017241					
10	**Action (select)**	Amendment					
11	**Effective Date**	7/1/2026					
12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**					
13		**Current**	**New**				
14	**Term Budget**	$ -	$ -				
16		$ -			**All Years**		
17					7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
18					**Current**	**Amendment**	**New**
167	**Expenditures - ALL HSH Fund Hotels**						
168	Salaries & Benefits				$ 44,171,927	$ 14,128,263	$ 58,300,190
169	Operating Expense				$ 20,170,609	$ 5,178,682	$ 25,349,291
170	Subtotal				$ 64,342,536	$ 19,306,945	$ 83,649,482
172	Indirect Cost				$ 7,402,774	$ 2,220,299	$ 9,623,072
173	Other Expenses (Not subject to indirect %)				$ 19,898,326	$ 7,203,472	$ 27,101,798
174	Capital Expenditure				$ 1,609,804	$ -	$ 1,609,804
175	**Total Expenditures - ALL HSH Fund Hotels**				**$ 93,253,440**	**$ 28,730,716**	**$ 121,984,156**
176							
177	**HSH Revenues (select)**						
178	HSH Fund - Ongoing				$ 54,930,891	$ 14,958,841	$ 69,889,732
180	Prop C - Ongoing Tenant Rent Relief				$ 7,849,076	$ 2,642,566	$ 10,491,642
181	General Fund - One-Time				$ 201,213	$ (12,523)	$ 188,690
182	Prop C - One-Time Carry Forward				$ 454,255	$ -	$ 454,255
183	Prop C - COLA				$ 42,543	$ -	$ 42,543
185	General Fund - HSH Fund Supplement				$ 19,020,318	$ 7,708,224	$ 26,728,543
186	Adjustment to Actuals				$ (3,404,577)	$ -	$ (3,404,577)
188	**Total HSH Revenues (HSH Hotels)**				**$ 79,093,719**	**$ 25,297,109**	**$ 104,390,828**
193	Total Other Revenues (Rental + Laundry Income)				$ 14,159,720	$ 3,433,608	$ 17,593,328
195	**Total HSH + Other Revenues (HSH Fund Hotels)**				**$ 93,253,440**	**$ 28,730,716**	**$ 121,984,156**
196	Rev-Exp (Budget Match Check)				$ 0.02	$ (0.05)	$ (0.03)
198	Total Adjusted Salary FTE (All Budgets)						

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (General Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Money Management**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Housing Services Director	$ 15,382	$ 15,395	$ 22,309	$ 19,631	$ 18,838	$ 19,133
13	Housing Services Mgr	$ 9,591	$ 9,575	$ 15,063	$ 13,286	$ 12,523	$ 12,641
14	Housing Counselor	$ 34,413	$ 38,312	$ 52,973	$ 42,375	$ 31,812	$ 45,422
15	Rental Acct. Manager	$ 13,720	$ 14,091	$ 20,836	$ 18,378	$ 17,357	$ 17,485
16	Lead Rental Acct. Associate	$ 8,697	$ 9,430	$ 12,353	$ 10,897	$ 11,444	$ 11,281
17	Rental Acct. Associate	$ 22,002	$ 23,431	$ 43,928	$ 26,353	$ 27,937	$ 39,020
18	Rep Payee Manager	$ 8,864	$ 8,913	$ 13,033	$ 13,059	$ 12,344	$ 12,724
19	Rep Payee	$ 26,242	$ 28,283	$ 27,135	$ 36,255	$ 27,214	$ 35,147
20	SalesForce Administrator	$ 10,056	$ 1,219	$ -	$ -		$ -
21	Housing Services Coordinator	$ 7,899	$ 8,597	$ 9,736	$ 6,880	$ -	$ -
22	Admin Associate	$ 7,344	$ 7,200	$ 7,799	$ 2,000	$ 2,057	$ 2,239
53						$ -	$ -
54		**$ 164,209**	**$ 164,446**	**$ 225,165**	**$ 189,115**	**$ 161,524**	**$ 195,093**
55							
56	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
57	EMPLOYEE FRINGE BENEFITS	**$ 59,936**	**$ 60,023**	**$ 81,059**	**$ 68,081**	**$ 58,149**	**$ 70,234**
58	TOTAL SALARIES & BENEFITS	**$ 224,145**	**$ 224,468**	**$ 306,225**	**$ 257,197**	**$ 219,672**	**$ 265,327**

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	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Money Management**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Housing Services Director	$ 128,171	1.00	15%	0.15	$ 19,133	$ 9,567	$ 110,688	$ 28,700	$ 139,388
13	Housing Services Mgr	$ 84,677	1.00	15%	0.15	$ 12,641	$ 6,320	$ 72,679	$ 18,961	$ 91,640
14	Housing Counselor	$ 60,855	5.00	15%	0.75	$ 45,422	$ 22,711	$ 245,307	$ 68,134	$ 313,440
15	Rental Acct. Manager	$ 117,128	1.00	15%	0.15	$ 17,485	$ 8,742	$ 101,866	$ 26,227	$ 128,093
16	Lead Rental Acct. Associate	$ 75,568	1.00	15%	0.15	$ 11,281	$ 5,640	$ 64,102	$ 16,921	$ 81,023
17	Rental Acct. Associate	$ 65,348	4.00	15%	0.60	$ 39,020	$ 19,510	$ 182,672	$ 58,531	$ 241,202
18	Rep Payee Manager	$ 85,236	1.00	15%	0.15	$ 12,724	$ 6,362	$ 68,937	$ 19,086	$ 88,023
19	Rep Payee	$ 60,700	4.00	15%	0.60	$ 36,245	$ 18,123	$ 180,276	$ 54,368	$ 234,643
20	SalesForce Administrator	$ -	0.00	0%	0.00	$ -	$ -	$ 11,275	$ -	$ 11,275
21	Housing Services Coordinator	$ 56,337	1.00	0%	0.00	$ -	$ -	$ 33,112	$ -	$ 33,112
22	Admin Associate	$ 48,089	1.00	15%	0.15	$ 7,179	$ 3,589	$ 28,639	$ 10,768	$ 39,407
53					0.00	$ -	$ -	$ -	$ -	$ -
54					**TOTAL SALARIES**	**$ 201,130**	**$ 100,565**	**$ 1,099,552**	**$ 301,695**	**$ 1,401,247**
55					**TOTAL FTE** **2.84**					
56	FRINGE BENEFIT RATE				**FRINGE BENEFIT RATE**	36.00%	36.00%			
57	EMPLOYEE FRINGE BENEFITS				**EMPLOYEE FRINGE BENEFITS**	**$ 72,407**	**$ 36,203**	**$ 397,482**	**$ 108,610**	**$ 506,092**
58	TOTAL SALARIES & BENEFITS				**TOTAL SALARIES & BENEFITS**	**$ 273,537**	**$ 136,768**	**$ 1,497,033**	**$ 410,305**	**$ 1,907,339**

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	A	B	E	H	K
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Money Management**			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities	$ 4,690	$ 5,288	$ 11,157	$ 8,537
14	Office Supplies	$ 4,523	$ 4,653	$ 7,801	$ 6,593
15	Maintenance & Repairs	$ 3,295	$ 3,295	$ 6,013	$ 11,908
16	Printing & Postings	$ 3,705	$ 3,705	$ 4,077	$ 3,540
17	Insurance	$ 327	$ 327	$ 244	$ 498
18	Training	$ 159	$ 159	$ 355	$ 280
19	Travel	$ 16	$ 16	$ 18	$ 62
20	Bank Charges	$ 10,292	$ 10,292	$ 10,104	$ 6,220
21				$ -	$ -
42	Consultants/Temp Staffing			$ -	$ -
43	Temporary Staff - Representative Payees	$ 8,915	$ 8,915	$ 12,129	$ -
44	Temporary Staff - Rental Acct Ass			$ -	$ 16,858
45	Temporary Staff - Admin Associate			$ -	$ -
68	TOTAL OPERATING EXPENSES	$ 35,922	$ 36,649	$ 51,898	$ 54,496
69					
70	Other Expenses (not subject to indirect cost %)				
71	Office Rent	$ 9,983	$ 9,983	$ 12,893	$ 9,151
72	One-Time CODB (FY 20-21 Non-Leasing)	$ 8,699			$ -
73	One-Time Transfer for Other GF Budgets	$ (31,890)			$ -
74	Adjustment to Actuals			$ (1,706)	$ (41,703)
75	Security Guard at 488 Ellis - Staff/Client Safety				$ 20,963
83					
84	TOTAL OTHER EXPENSES	$ (13,208)	$ 9,983	$ 11,187	$ (11,589)
85					
86	Capital Expenses				
87	Approved Capital Expenses (MPP office)			$ 8,864	$ 8,864
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 8,864	$ 8,864
97	**HSH #3**				

	A	N	Q	V	Y	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	7/1/2026						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (General Fund Hotels)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Money Management**		EXTENSION YEAR	EXTENSION YEAR			
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**	**All Years**		
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 9,427	$ 10,439	$ 10,439	$ 5,220	$ 49,539	**$ 15,659**	$ 65,198
14	Office Supplies	$ 8,251	$ 9,552	$ 9,552	$ 4,776	$ 41,375	**$ 14,328**	$ 55,703
15	Maintenance & Repairs	$ 2,372	$ 2,152	$ 2,152	$ 1,076	$ 29,035	**$ 3,228**	$ 32,263
16	Printing & Postings	$ 3,112	$ 3,756	$ 3,756	$ 1,878	$ 21,895	**$ 5,634**	$ 27,529
17	Insurance	$ 444	$ 1,525	$ 1,525	$ 762	$ 3,365	**$ 2,287**	$ 5,652
18	Training	$ 98	$ 328	$ 328	$ 164	$ 1,378	**$ 493**	$ 1,871
19	Travel	$ 67	$ 149	$ 149	$ 75	$ 328	**$ 224**	$ 552
20	Bank Charges	$ 7,705	$ 7,471	$ 7,471	$ 3,735	$ 52,084	**$ 11,206**	$ 63,290
21		$ -	$ -		$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing	$ -	$ -			$ -	**$ -**	$ -
43	Temporary Staff - Representative Payees	$ 13,585	$ 1,493			$ 45,036	**$ -**	$ 45,036
44	Temporary Staff - Rental Acct Ass	$ -	$ -			$ 16,858	**$ -**	$ 16,858
45	Temporary Staff - Admin Associate	$ -	$ 6,718			$ 6,718	**$ -**	$ 6,718
68	TOTAL OPERATING EXPENSES	$ 45,062	$ 43,583	$ 35,373	$ 17,686	$ 267,610	**$ 53,059**	$ 320,669
69								
70	Other Expenses (not subject to indirect cost %)							
71	Office Rent	$ 9,881	$ 10,181	$ 10,181	$ 5,091	$ 62,071	**$ 15,272**	$ 77,343
72	One-Time CODB (FY 20-21 Non-Leasing)	$ -	$ -			$ 8,699	**$ -**	$ 8,699
73	One-Time Transfer for Other GF Budgets	$ -	$ -			$ (31,890)	**$ -**	$ (31,890)
74	Adjustment to Actuals	$ -	$ -			$ (43,409)	**$ -**	$ (43,409)
75	Security Guard at 488 Ellis - Staff/Client Safety	$ 10,835	$ 17,842	$ 17,842	$ 8,921	$ 49,639	**$ 26,762**	$ 76,401
83								
84	TOTAL OTHER EXPENSES	$ 20,716	$ 28,023	$ 28,023	$ 14,011	$ 45,111	**$ 42,034**	$ 87,145
85								
86	Capital Expenses							
87	Approved Capital Expenses (MPP office)	$ -	$ -	$ -	$ -	$ 17,727	**$ -**	$ 17,727
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ 17,727	**$ -**	$ 17,727
97	**HSH #3**						**Template last modified**	**11/4/2019**

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	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Money Management**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Housing Services Director	$ 9,348	$ 9,356	$ 13,557	$ 11,930	$ 11,448	$ 11,628
13	Housing Services Mgr	$ 5,829	$ 5,819	$ 9,154	$ 8,074	$ 7,610	$ 7,682
14	Housing Counselor	$ 20,913	$ 23,283	$ 32,193	$ 24,927	$ 19,332	$ 27,604
15	Rental Acct. Manager	$ 8,338	$ 8,563	$ 12,662	$ 11,169	$ 10,548	$ 10,626
16	Lead Rental Acct. Associate	$ 5,285	$ 5,731	$ 7,507	$ 6,622	$ 6,955	$ 6,856
17	Rental Acct. Associate	$ 13,371	$ 14,239	$ 26,696	$ 16,015	$ 16,977	$ 23,713
18	Rep Payee Manager	$ 5,387	$ 5,417	$ 7,920	$ 7,936	$ 7,502	$ 7,733
19	Rep Payee	$ 15,948	$ 17,188	$ 16,490	$ 22,033	$ 16,538	$ 21,360
20	SalesForce Administrator	$ 6,111	$ 741	$ -	$ -	$ -	$ -
21	Housing Services Coordinator	$ 4,800	$ 5,224	$ 5,917	$ 4,181	$ -	$ -
22	Admin Associate	$ 4,463	$ 4,375	$ 4,740	$ 2,000	$ 1,250	$ 1,361
54						$ -	$ -
55		**$ 99,793**	**$ 99,937**	**$ 136,837**	**$ 114,888**	**$ 98,161**	**$ 118,561**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 36,424**	**$ 36,477**	**$ 49,261**	**$ 41,360**	**$ 35,338**	**$ 42,682**
59	TOTAL SALARIES & BENEFITS	**$ 136,217**	**$ 136,414**	**$ 186,098**	**$ 156,248**	**$ 133,499**	**$ 161,243**
60							

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	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Money Management**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Housing Services Director	$ 128,171	1.00	9%	0.09	$ 11,628	$ 5,814	$ 67,268	**$ 17,441**	$ 84,709
13	Housing Services Mgr	$ 84,677	1.00	9%	0.09	$ 7,682	$ 3,841	$ 44,168	**$ 11,523**	$ 55,691
14	Housing Counselor	$ 60,855	5.00	9%	0.45	$ 27,604	$ 13,802	$ 148,252	**$ 41,406**	$ 189,658
15	Rental Acct. Manager	$ 117,128	1.00	9%	0.09	$ 10,626	$ 5,313	$ 61,906	**$ 15,939**	$ 77,844
16	Lead Rental Acct. Associate	$ 75,568	1.00	9%	0.09	$ 6,856	$ 3,428	$ 38,956	**$ 10,283**	$ 49,239
17	Rental Acct. Associate	$ 65,348	4.00	9%	0.36	$ 23,713	$ 11,857	$ 111,012	**$ 35,570**	$ 146,582
18	Rep Payee Manager	$ 85,236	1.00	9%	0.09	$ 7,733	$ 3,866	$ 41,894	**$ 11,599**	$ 53,493
19	Rep Payee	$ 60,700	4.00	9%	0.36	$ 22,027	$ 11,013	$ 109,557	**$ 33,040**	$ 142,597
20	SalesForce Administrator	$ -	0.00	0%	0.00	$ -	$ -	$ 6,852	**$ -**	$ 6,852
21	Housing Services Coordinator	$ 56,337	1.00	0%	0.00	$ -	$ -	$ 20,122	**$ -**	$ 20,122
22	Admin Associate	$ 48,089	1.00	9%	0.09	$ 4,363	$ 2,181	$ 18,189	**$ 6,544**	$ 24,733
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55				**TOTAL SALARIES**		**$ 122,230**	**$ 61,115**	**$ 668,176**	**$ 183,345**	**$ 851,521**
56				**TOTAL FTE**	**1.72**					
57	FRINGE BENEFIT RATE			**FRINGE BENEFIT RATE**		36.00%	36.00%			
58	EMPLOYEE FRINGE BENEFITS			**EMPLOYEE FRINGE BENEFITS**		**$ 44,003**	**$ 22,001**	**$ 241,542**	**$ 66,004**	**$ 307,546**
59	TOTAL SALARIES & BENEFITS			**TOTAL SALARIES & BENEFITS**		**$ 166,233**	**$ 83,117**	**$ 909,718**	**$ 249,350**	**$ 1,159,067**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**OPERATING DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Money Management**					
8							
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
11		Current	Current	Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities	$ 2,850	$ 3,214	$ 6,781	$ 5,188	$ 5,729	$ 6,344
14	Office Supplies	$ 2,749	$ 2,828	$ 4,741	$ 4,007	$ 5,015	$ 5,805
15	Maintenance & Repairs	$ 2,003	$ 2,003	$ 3,338	$ 7,292	$ 1,441	$ 1,308
16	Printing & Postings	$ 2,252	$ 2,252	$ 2,478	$ 2,151	$ 1,891	$ 2,283
17	Insurance	$ 199	$ 199	$ 148	$ 302	$ 270	$ 927
18	Training	$ 96	$ 96	$ 215	$ 170	$ 60	$ 200
19	Travel	$ 10	$ 10	$ 11	$ 38	$ 41	$ 91
20	Bank Charges	$ 6,255	$ 6,255	$ 6,141	$ 3,780	$ 4,682	$ 4,540
21				$ -	$ -	$ -	$ -
42	Consultants/Temp Staffing			$ -	$ -	$ -	$ -
43	Temporary Staff - Representative Payees	$ 5,418	$ 5,418	$ 7,371	$ -	$ 8,256	$ 907
44	Temporary Staff - Rental Acct Associate	$ -			$ 10,245	$ -	$ -
45	Temporary Staff - Admin Associate					$ -	$ 4,082
68	TOTAL OPERATING EXPENSES	$ 21,830	$ 22,273	$ 31,223	$ 33,173	$ 27,385	$ 26,486
69							
70	Other Expenses (not subject to indirect cost %)						
71	Office Rent	$ 6,067	$ 6,067	$ 7,835	$ 5,561	$ 6,005	$ 6,187
72	One-Time CODB (FY 20-21 Non-Leasing)	$ 5,287				$ -	$ -
73	One-Time Transfer to other HSH Fund Budgets	$ (19,380)				$ -	$ -
74	Adjustment to Actuals	$ -		$ (683)	$ (25,343)	$ -	$ -
75	Security Guard at 488 Ellis - Staff/Client Safety				$ 12,739	$ 6,585	$ 10,843
84	TOTAL OTHER EXPENSES	$ (8,027)	$ 6,067	$ 7,152	$ (7,043)	$ 12,589	$ 17,030
85							
86	Capital Expenses						
87	Approved Capital Expenses (MPP office)			$ 5,387	$ 5,387	$ -	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 5,387	$ 5,387	$ -	$ -
97	**HSH #3**						

	A	V	Y	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					Table of Contents
3	**Document Date**	7/1/2026				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (HSH Fund Hotels)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Money Management**				
8		**EXTENSION YEAR**	**EXTENSION YEAR**			
9		**Year 7**	**Year 8**	**All Years**		
10		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 6,344	$ 3,172	$ 30,106	**$ 9,516**	$ 39,622
14	Office Supplies	$ 5,805	$ 2,903	$ 25,144	**$ 8,708**	$ 33,851
15	Maintenance & Repairs	$ 1,308	$ 654	$ 17,384	**$ 1,962**	$ 19,346
16	Printing & Postings	$ 2,283	$ 1,141	$ 13,306	**$ 3,424**	$ 16,730
17	Insurance	$ 927	$ 463	$ 2,045	**$ 1,390**	$ 3,435
18	Training	$ 200	$ 100	$ 837	**$ 299**	$ 1,137
19	Travel	$ 91	$ 45	$ 200	**$ 136**	$ 336
20	Bank Charges	$ 4,540	$ 2,270	$ 31,652	**$ 6,810**	$ 38,462
21		$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing			$ -	**$ -**	$ -
43	Temporary Staff - Representative Payees			$ 27,369	**$ -**	$ 27,369
44	Temporary Staff - Rental Acct Associate			$ 10,245	**$ -**	$ 10,245
45	Temporary Staff - Admin Associate			$ 4,082	**$ -**	$ 4,082
68	TOTAL OPERATING EXPENSES	$ 21,497	$ 10,748	$ 162,370	**$ 32,245**	$ 194,615
69						
70	Other Expenses (not subject to indirect cost %)					
71	Office Rent	$ 6,187	$ 3,094	$ 37,722	**$ 9,281**	$ 47,003
72	One-Time CODB (FY 20-21 Non-Leasing)	$ -		$ 5,287	**$ -**	$ 5,287
73	One-Time Transfer to other HSH Fund Budgets	$ -		$ (19,380)	**$ -**	$ (19,380)
74	Adjustment to Actuals	$ -		$ (26,027)	**$ -**	$ (26,027)
75	Security Guard at 488 Ellis - Staff/Client Safety	$ 10,843	$ 5,421	$ 30,167	**$ 16,264**	$ 46,431
84	TOTAL OTHER EXPENSES	$ 17,030	$ 8,515	$ 27,768	**$ 25,545**	$ 53,313
85						
86	Capital Expenses					
87	Approved Capital Expenses (MPP office)	$ -	$ -	$ 10,773	**$ -**	$ 10,773
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 10,773	**$ -**	$ 10,773
97	**HSH #3**				**Template last modified**	**11/4/2019**

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (General Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**General Property Management**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Director of Programs	$ 75,884	$ 78,161	$ 105,341	$ -	$ -	$ -
13	Director of Supportive Housing	$ 56,578	$ 58,335	$ 79,622	$ 51,000	$ 55,474	$ 81,493
14	Director of Business Operations	$ -	$ 479	$ -	$ -	$ -	$ -
15	Director of Facilities	$ 50,754	$ 54,525	$ 71,665	$ 63,400	$ 61,782	$ 73,053
16	Associate Director - Operations	$ 48,629	$ 50,088	$ 77,915	$ 67,300	$ 69,932	$ 71,052
17	Lead Assoc Director - Supportive Housing	$ 55,036	$ 56,687	$ 68,371	$ 41,900	$ 45,579	$ 80,483
18	Associate Directors - Supportive Housing	$ 167,282	$ 179,371	$ 243,301	$ 176,800	$ 178,333	$ 226,936
19	Associate Director - Facilities	$ 47,371	$ -	$ 77,823	$ -	$ -	$ 72,245
20	Facilities Manager	$ 112,318	$ 144,514	$ 183,034	$ 197,500	$ 187,949	$ 176,837
21	Facilities Operations Manager		$ 14,966	$ 67,522	$ 64,300	$ 66,975	$ 68,998
22	Manager Desk Clerk Department	$ 38,440	$ 39,593	$ 54,962	$ 53,500	$ 53,195	$ 56,164
23	Property Mgmt Admin Manager	$ 32,204	$ 33,170	$ 46,047	$ 41,300	$ 42,671	$ 43,506
24	Admin. Assistant	$ 50,901	$ 46,076	$ 54,272	$ 32,200	$ 29,266	$ 36,955
25	Floating Janitors	$ 113,672	$ 127,629	$ 197,001	$ 134,800	$ 129,014	$ 283,338
26	Floating Maintenance Workers	$ 112,151	$ 108,088	$ 148,268	$ 105,700	$ 134,389	$ 144,685
27	Staff Attorney	$ 11,643	$ 19,355	$ 67,064	$ 802	$ -	$ 52,468
28	Supervising Attorney	$ 43,660	$ 45,242	$ 66,662	$ 802	$ -	$ 67,438
29	Senior Facilities Manager		$ 17,767	$ -	$ -	$ -	$ -
30	Manager Janitor Department	$ 40,288	$ 28,729	$ -	$ -	$ -	$ -
54							
55	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
56	EMPLOYEE FRINGE BENEFITS	**$ 385,736**	**$ 402,513**	**$ 579,193**	**$ 371,270**	**$ 379,642**	**$ 552,834**
57	TOTAL SALARIES & BENEFITS	**$ 1,442,546**	**$ 1,505,289**	**$ 2,188,064**	**$ 1,402,574**	**$ 1,434,202**	**$ 2,088,486**

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	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SU**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**General Property Management**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	Amendment	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Director of Programs	$ -	0.00	0%	0.00	$ -	$ -	$ 259,386	**$ -**	$ 259,386
13	Director of Supportive Housing	$ 165,534	1.00	49%	0.49	$ 81,493	$ 40,746	$ 382,501	**$ 122,239**	$ 504,740
14	Director of Business Operations	$ -	1.00	0%	0.00	$ -	$ -	$ 479	**$ -**	$ 479
15	Director of Facilities	$ 150,937	1.00	48%	0.48	$ 73,053	$ 36,527	$ 375,180	**$ 109,580**	$ 484,760
16	Associate Director - Operations	$ 114,231	1.00	62%	0.62	$ 71,052	$ 35,526	$ 384,917	**$ 106,578**	$ 491,494
17	Lead Assoc Director - Supportive Housing	$ 149,764	1.00	54%	0.54	$ 80,483	$ 40,242	$ 348,056	**$ 120,725**	$ 468,781
18	Associate Directors - Supportive Housing	$ 100,928	5.00	45%	2.25	$ 226,936	$ 113,468	$ 1,172,022	**$ 340,403**	$ 1,512,425
19	Associate Director - Facilities	$ 116,150	1.00	62%	0.62	$ 72,245	$ 36,123	$ 197,439	**$ 108,368**	$ 305,807
20	Facilities Manager	$ 94,772	5.00	39%	1.97	$ 186,887	$ 93,444	$ 1,002,153	**$ 280,331**	$ 1,282,484
21	Facilities Operations Manager	$ -	0.00	0%	0.00	$ -	$ -	$ 282,762	**$ -**	$ 282,762
22	Manager Desk Clerk Department	$ 90,295	1.00	62%	0.62	$ 56,164	$ 28,082	$ 295,854	**$ 84,246**	$ 380,099
23	Property Mgmt Admin Manager	$ 69,945	1.00	62%	0.62	$ 43,506	$ 21,753	$ 238,898	**$ 65,259**	$ 304,157
24	Admin. Assistant	$ 48,089	2.00	62%	1.24	$ 59,823	$ 29,911	$ 249,670	**$ 89,734**	$ 339,404
25	Floating Janitors	$ 78,372	6.00	62%	3.73	$ 292,485	$ 146,243	$ 985,454	**$ 438,728**	$ 1,424,182
26	Floating Maintenance Workers	$ 58,153	4.00	62%	2.49	$ 144,685	$ 72,343	$ 753,282	**$ 217,028**	$ 970,310
27	Staff Attorney	$ 84,354	1.00	62%	0.62	$ 52,468	$ 26,234	$ 151,333	**$ 78,702**	$ 230,035
28	Supervising Attorney	$ 108,421	1.00	62%	0.62	$ 67,438	$ 33,719	$ 223,804	**$ 101,157**	$ 324,961
29	Senior Facilities Manager	$ -	0.00	0%	0.00	$ -	$ -	$ 17,767	**$ -**	$ 17,767
30	Manager Janitor Department	$ 94,772	1.00	62%	0.62	$ 58,948	$ 29,474	$ 69,017	**$ 88,422**	$ 157,439
54				**TOTAL FTE**	**17.55**					
55				**FRINGE BENEFIT RATE**		36.00%	36.00%			
56			**EMPLOYEE FRINGE BENEFITS**			**$ 564,360**	**$ 282,180**	**$ 2,671,188**	**$ 846,540**	**$ 3,517,728**
57			**TOTAL SALARIES & BENEFITS**			**$ 2,132,026**	**$ 1,066,013**	**$ 10,061,161**	**$ 3,198,038**	**$ 13,259,199**

	A	B	E	K	N	Q
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	7/1/2026				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (General Fund Hotels)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**General Property Management**				
8						
9		**Year 1**	**Year 2**	**Year 4**	**Year 5**	**Year 6**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
11		Current	Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities	$ 22,683	$ 21,447	$ 20,637	$ 28,578	$ 29,074
14	Office Supplies /Software	$ 18,563	$ 28,006	$ 16,760	$ 21,235	$ 26,854
15	Building Maintenance/Pest Control	$ 102,965	$ 173,956	$ 874,442	$ 391,853	$ 93,300
16	Printing and Reproduction	$ 44,309	$ 42,958	$ 31,722	$ 27,029	$ 27,990
17	Insurance	$ 369	$ 423	$ -	$ 950	$ 7,391
18	Training	$ 12,440	$ 12,440	$ 12,440	$ 7,064	$ 24,880
19	Travel	$ 684	$ 622	$ 311	$ 76	$ 124
20	Peer Group consultant	$ 4,478	$ 4,478	$ 4,478	$ 4,478	$ 4,478
21	Legal Fees	$ 64,591	$ 100,123	$ 204,887	$ 190,302	$ 248,800
22	Tenant Screening	$ 1,962	$ 1,962	$ 622	$ 122	$ 311
23	Program Equipment (Beds, Mattresses, etc.)	$ -	$ 51,482	$ 111,570		$ -
24		$ -	$ -	$ -	$ -	$ -
42	Consultants / Temp Staffing	$ -	$ -	$ -	$ -	$ -
43	Temp Attorney	$ 43,540	$ 43,540	$ -	$ -	$ -
44	Temp Admin Assistant	$ 6,220	$ 6,220	$ 42,172	$ 39,331	$ 31,100
45	Temp Floating Janitor	$ 12,440	$ 12,440	$ 1,244	$ 58,266	$ 12,440
61						
62	TOTAL OPERATING EXPENSES	$ 335,244	$ 500,098	$ 1,321,283	$ 769,284	$ 506,742
63						
64	Other Expenses (not subject to indirect cost %)					
65	Office Space & Parking	$ 58,991	$ 52,316	$ 29,944	$ 32,057	$ 34,018
66	One-Time Credit from Temp Janitor Agency Refund	$ 3,131		$ -	$ -	
67	One-Time CODB (FY 2020-21 Non-Leasing)	$ 41,117			$ -	
68	One-Transfer to Other GF Budgets	$ (52,250)			$ -	
69	One-Time Deep Clean of Hotels		$ 10,139		$ -	
70	One-Time Turnover Assistance		$ 7,396		$ -	
71	One-Time Adjustment to Actuals	$ (1,905)	$ (238,091)	$ (62,134)	$ -	
72	Program Equipment (Beds, Mattresses, etc.)	$ -	$ -		$ 174,746	$ 217,700
77						
78	TOTAL OTHER EXPENSES	$ 49,083	$ (168,240)	$ (32,190)	$ 206,803	$ 251,718
79						
80	Capital Expenses					
81	Approved Capital Expenses	$ -	$ -	$ 195,000	$ -	$ -
88						
89	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 195,000	$ -	$ -
91	**HSH #3**					

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					Table of Contents
2	**OPERATING DETAIL**					
3	**Document Date**	7/1/2026				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (General Fur				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**General Property Management**				
8		EXTENSION YEAR	EXTENSION YEAR			
9		**Year 7**	**Year 8**	**All Years**		
10		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 29,074	$ 14,537	$ 148,750	**$ 43,611**	$ 192,361
14	Office Supplies /Software	$ 26,854	$ 13,427	$ 133,146	**$ 40,281**	$ 173,427
15	Building Maintenance/Pest Control	$ 93,300	$ 46,650	$ 1,735,967	**$ 139,950**	$ 1,875,917
16	Printing and Reproduction	$ 27,990	$ 13,995	$ 214,438	**$ 41,985**	$ 256,423
17	Insurance	$ 7,391	$ 3,695	$ 9,918	**$ 11,086**	$ 21,004
18	Training	$ 24,880	$ 12,440	$ 81,704	**$ 37,320**	$ 119,024
19	Travel	$ 124	$ 62	$ 2,128	**$ 186**	$ 2,314
20	Peer Group consultant	$ 4,478	$ 2,239	$ 26,870	**$ 6,718**	$ 33,588
21	Legal Fees	$ 248,800	$ 124,400	$ 972,306	**$ 373,200**	$ 1,345,506
22	Tenant Screening	$ 311	$ 156	$ 5,187	**$ 467**	$ 5,654
23	Program Equipment (Beds, Mattresses, etc.)			$ 287,452	**$ -**	$ 287,452
24				$ -	**$ -**	$ -
42	Consultants / Temp Staffing			$ -	**$ -**	$ -
43	Temp Attorney			$ 87,080	**$ -**	$ 87,080
44	Temp Admin Assistant			$ 125,043	**$ -**	$ 125,043
45	Temp Floating Janitor			$ 96,830	**$ -**	$ 96,830
61						
62	TOTAL OPERATING EXPENSES	$ 463,202	$ 231,601	$ 3,926,819	**$ 694,803**	$ 4,621,623
63						
64	Other Expenses (not subject to indirect cost %)					
65	Office Space & Parking	$ 34,018	$ 17,009	$ 237,270	**$ 51,027**	$ 288,296
66	One-Time Credit from Temp Janitor Agency Refund			$ 3,131	**$ -**	$ 3,131
67	One-Time CODB (FY 2020-21 Non-Leasing)			$ 41,117	**$ -**	$ 41,117
68	One-Transfer to Other GF Budgets			$ (153,200)	**$ -**	$ (153,200)
69	One-Time Deep Clean of Hotels			$ 10,139	**$ -**	$ 10,139
70	One-Time Turnover Assistance			$ 7,396	**$ -**	$ 7,396
71	One-Time Adjustment to Actuals			$ (737,423)	**$ -**	$ (737,423)
72	Program Equipment (Beds, Mattresses, etc.)	$ 217,700	$ 108,850	$ 392,446	**$ 326,550**	$ 718,996
77						
78	TOTAL OTHER EXPENSES	$ 251,718	$ 125,859	$ (199,125)	**$ 377,577**	$ 178,452
79						
80	Capital Expenses					
81	Approved Capital Expenses	$ -	$ -	$ 385,709	**$ -**	$ 385,709
88						
89	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 385,709	**$ -**	$ 385,709
91	**HSH #3**				**Template last modified**	**11/4/2019**

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**General Property Management**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Director of Programs	$ 46,116	$ 47,499	$ 64,018	$ -	$ -	$ -
13	Director of Supportive Housing	$ 34,383	$ 35,463	$ 48,387	$ 31,000	$ 33,712.27	$ 49,524
14	Director of Business Operations	$ -	$ 291	$ -	$ -	$ -	$ -
15	Director of Facilities	$ 30,844	$ 33,136	$ 43,552	$ 38,500	$ 37,545.91	$ 44,396
16	Associate Director - Operations	$ 29,553	$ 30,439	$ 47,350	$ 41,000	$ 42,499.14	$ 43,179
17	Lead Assoc Director - Supportive Housing	$ 33,446	$ 34,450	$ 41,550	$ 25,500	$ 27,699.29	$ 48,911
18	Associate Directors - Supportive Housing	$ 101,660	$ 109,007	$ 147,858	$ 107,500	$ 108,376.17	$ 137,912
19	Associate Director - Facilities	$ 28,788	$ -	$ 47,294	$ -	$ -	$ 43,905
20	Facilities Manager	$ 68,257	$ 87,349	$ 111,233	$ 120,000	$ 114,219.75	$ 107,467
21	Facilities Operations Manager		$ 9,095	$ 41,034	$ 39,100	$ 40,701.93	$ 41,931
22	Manager Desk Clerk Department	$ 23,360	$ 24,061	$ 33,402	$ 32,500	$ 32,327.49	$ 34,132
23	Property Mgmt Admin Manager	$ 19,571	$ 20,158	$ 27,983	$ 25,100	$ 25,932.14	$ 26,439
24	Admin. Assistant	$ 30,934	$ 28,001	$ 32,982	$ 20,000	$ 17,785.47	$ 22,458
25	Floating Janitors	$ 67,738	$ 77,563	$ 119,721	$ 82,000	$ 78,404.11	$ 172,189
26	Floating Maintenance Workers	$ 68,156	$ 65,687	$ 90,105	$ 65,000	$ 81,670.41	$ 87,928
27	Staff Attorney	$ 7,075	$ 11,763	$ 40,756	$ 750	$ -	$ 31,886
28	Supervising Attorney	$ 26,533	$ 27,495	$ 40,511	$ 750	$ -	$ 40,983
29	Senior Facilities Manager		$ 10,797	$ -	$ -	$ -	$ -
30	Manager Janitor Department	$ 24,484	$ 17,459	$ -	$ -	$ -	$ -
53		**$ 640,899**	**$ 669,714**	**$ 977,738**	**$ 628,700**	**$ 640,874.08**	**$ 933,241**
54							
55	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
56	EMPLOYEE FRINGE BENEFITS	**$ 233,928**	**$ 244,445**	**$ 351,986**	**$ 226,332**	**$ 230,714.67**	**$ 335,967**
57	TOTAL SALARIES & BENEFITS	**$ 874,828**	**$ 914,159**	**$ 1,329,724**	**$ 855,032**	**$ 871,588.75**	**$ 1,269,208**

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	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**General Property Management**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Director of Programs	$ -	0.00	0%	0.00	$ -	$ -	$ 157,633	$ -	$ 157,633
13	Director of Supportive Housing	$ 165,522.79	1.00	30%	0.30	$ 49,524	$ 24,762	$ 232,471	$ 74,287	$ 306,758
14	Director of Business Operations	$ -	0.00	0%	0.00	$ -	$ -	$ 291	$ -	$ 291
15	Director of Facilities	$ 150,954.47	1.00	29%	0.29	$ 44,396	$ 22,198	$ 227,974	$ 66,594	$ 294,567
16	Associate Director - Operations	$ 114,231.20	1.00	38%	0.38	$ 43,179	$ 21,590	$ 234,021	$ 64,769	$ 298,790
17	Lead Assoc Director - Supportive Housing	$ 149,758.04	1.00	33%	0.33	$ 48,911	$ 24,455	$ 211,556	$ 73,366	$ 284,923
18	Associate Directors - Supportive Housing	$ 100,960.78	5.00	27%	1.37	$ 137,912	$ 68,956	$ 712,313	$ 206,869	$ 919,182
19	Associate Director - Facilities	$ 116,150.00	1.00	38%	0.38	$ 43,905	$ 21,952	$ 119,987	$ 65,857	$ 185,844
20	Facilities Manager	$ 94,876.39	5.00	24%	1.20	$ 113,575	$ 56,787	$ 608,527	$ 170,362	$ 778,889
21	Facilities Operations Manager	$ -	0.00	0%	0.00	$ -	$ -	$ 171,863	$ -	$ 171,863
22	Manager Desk Clerk Department	$ 90,295.47	1.00	38%	0.38	$ 34,132	$ 17,066	$ 179,782	$ 51,198	$ 230,980
23	Property Mgmt Admin Manager	$ 69,945.41	1.00	38%	0.38	$ 26,439	$ 13,220	$ 145,184	$ 39,659	$ 184,843
24	Admin. Assistant	$ 48,088.89	2.00	38%	0.76	$ 36,355	$ 18,178	$ 152,160	$ 54,533	$ 206,693
25	Floating Janitors	$ 78,372.19	6.00	38%	2.27	$ 177,748	$ 88,874	$ 597,615	$ 266,622	$ 864,237
26	Floating Maintenance Workers	$ 58,153.29	4.00	38%	1.51	$ 87,928	$ 43,964	$ 458,546	$ 131,892	$ 590,438
27	Staff Attorney	$ 84,353.69	1.00	38%	0.38	$ 31,886	$ 15,943	$ 92,230	$ 47,829	$ 140,058
28	Supervising Attorney	$ 108,420.98	1.00	38%	0.38	$ 40,983	$ 20,492	$ 136,272	$ 61,475	$ 197,747
29	Senior Facilities Manager	$ -	0.00	0%	0.00	$ -	$ -	$ 10,797	$ -	$ 10,797
30	Manager Janitor Department	$ 94,772.22	1.00	38%	0.38	$ 35,824	$ 17,912	$ 41,943	$ 53,736	$ 95,679
53					**TOTAL SALARIES**	**$ 952,697**	**$ 476,349**	**$ 4,491,166**	**$ 1,429,046**	**$ 5,920,212**
54					**TOTAL FTE** **10.66**					
55					**FRINGE BENEFIT RATE**	36.00%	36.00%			
56					**EMPLOYEE FRINGE BENEFITS**	**$ 342,971**	**$ 171,485**	**$ 1,623,373**	**$ 514,456**	**$ 2,137,829**
57					**TOTAL SALARIES & BENEFITS**	**$ 1,295,668**	**$ 647,834**	**$ 6,114,539**	**$ 1,943,502**	**$ 8,058,041**

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	A	B	E	H	K	N	Q
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Table of Contents
2	**OPERATING DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**General Property Management**					
8							
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
11		Current	Current	Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities	$ 13,785	$ 13,034	$ 16,002	$ 12,541	$ 17,367.48	$ 17,669
14	Office Supplies /Software	$ 11,281	$ 17,020	$ 13,204	$ 10,185	$ 12,904.63	$ 16,320
15	Building Maintenance/Pest Control	$ 62,573	$ 109,170	$ 60,438	$ 528,122	$ 210,248.52	$ 56,700
16	Printing and Reproduction	$ 26,928	$ 26,107	$ 24,570	$ 19,278	$ 16,425.91	$ 17,010
17	Insurance	$ 224	$ 257	$ 478	$ -	$ 577.26	$ 4,491
18	Training	$ 7,560	$ 7,560	$ 7,560	$ 7,560	$ 4,292.80	$ 15,120
19	Travel	$ 416	$ 378	$ 189	$ 189	$ 46.08	$ 76
20	Peer Group consultant	$ 2,722	$ 2,722	$ 2,722	$ 2,722	$ 2,721.60	$ 2,722
21	Legal Fees	$ 39,253	$ 60,847	$ 99,425	$ 124,513	$ 115,649.78	$ 151,200
22	Tenant Screening	$ 1,192	$ 1,192	$ 127	$ 378	$ 74.07	$ 189
23	Program Equipment (Beds, Mattresses, etc.)		$ 31,287	$ 75,600	$ 67,803	$ -	$ -
24				$ -	$ -	$ -	$ -
42	Consultants/Temp Staffing			$ -	$ -	$ -	$ -
43	Temp Attorney	$ 26,460	$ 26,460	$ -	$ -	$ -	
44	Temp Admin Assistant	$ 3,780	$ 3,780	$ -	$ 25,628	$ 23,902	$ 18,900
45	Temp Floating Janitor	$ 7,560	$ 7,560	$ -	$ 756	$ 35,409	$ 7,560
46				$ -	$ -		
68	TOTAL OPERATING EXPENSES	$ 203,734	$ 307,372	$ 300,314	$ 799,676	$ 439,620	$ 307,956
69							
70	Other Expenses (not subject to indirect cost %)						
71	Office Space & Parking	$ 35,850	$ 31,794	$ 18,198	$ 18,197	$ 19,482	$ 20,673
72	One-Time Credit from Temp Janitor Agency	$ 1,902					
73	*Expenditure Reduction to match HSH Revenues*	*$ (125)*					
74	One-Time CODB (FY 2020-21 Non-Leasing)	$ 24,918					
75	One-Time Transfer to Other HSH Fund Budgets	$ (28,468)		$ (100,590)			
76	One-Time Deep Clean of Hotels		$ 6,161				
77	One-Time Turnover Assistance		$ 4,494				
79	One-Time Adjustment to Actuals		$ (145,634)	$ (225,295)	$ (27,513)		
80	Program Equipment (Beds, Mattresses, etc.)		$ -	$ -	$ -	$ 106,196	$ 132,300
81							$ -
83							
84	TOTAL OTHER EXPENSES	$ 34,078	$ (103,185)	$ (307,687)	$ (9,315)	$ 125,678	$ 152,973
85							
86	Capital Expenses						
87	Approved Capital Expenses			$ 115,897	$ 120,000	$ -	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 115,897	$ 120,000	$ -	$ -
97	**HSH #3**						

	A	V	Y	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	7/1/2026				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (HSH Fund H				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**General Property Management**				
8		**EXTENSION YEAR**	**EXTENSION YEAR**			
9		**Year 7**	**Year 8**	**All Years**		
10		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 17,669	$ 8,834	$ 90,398	**$ 26,503**	$ 116,901
14	Office Supplies /Software	$ 16,320	$ 8,160	$ 80,915	**$ 24,480**	$ 105,395
15	Building Maintenance/Pest Control	$ 56,700	$ 28,350	$ 1,027,252	**$ 85,050**	$ 1,112,302
16	Printing and Reproduction	$ 17,010	$ 8,505	$ 130,318	**$ 25,515**	$ 155,833
17	Insurance	$ 4,491	$ 2,246	$ 6,027	**$ 6,737**	$ 12,765
18	Training	$ 15,120	$ 7,560	$ 49,653	**$ 22,680**	$ 72,333
19	Travel	$ 76	$ 38	$ 1,293	**$ 113**	$ 1,407
20	Peer Group consultant	$ 2,722	$ 1,361	$ 16,330	**$ 4,082**	$ 20,412
21	Legal Fees	$ 151,200	$ 75,600	$ 590,887	**$ 226,800**	$ 817,687
22	Tenant Screening	$ 189	$ 95	$ 3,153	**$ 284**	$ 3,436
23	Program Equipment (Beds, Mattresses, etc.)			$ 174,689	**$ -**	$ 174,689
24				$ -	**$ -**	$ -
42	Consultants/Temp Staffing			$ -	**$ -**	$ -
43	Temp Attorney			$ 52,920	**$ -**	$ 52,920
44	Temp Admin Assistant			$ 75,991	**$ -**	$ 75,991
45	Temp Floating Janitor			$ 58,845	**$ -**	$ 58,845
46				$ -	**$ -**	$ -
68	TOTAL OPERATING EXPENSES	$ 281,496	$ 140,748	$ 2,358,671	**$ 422,244**	$ 2,780,916
69						
70	Other Expenses (not subject to indirect cost %)					
71	Office Space & Parking	$ 20,673	$ 10,337	$ 144,194	**$ 31,010**	$ 175,203
72	One-Time Credit from Temp Janitor Agency			$ 1,902	**$ -**	$ 1,902
73	*Expenditure Reduction to match HSH Revenues*			*$ (125)*	*$ -*	*$ (125)*
74	One-Time CODB (FY 2020-21 Non-Leasing)			$ 24,918	**$ -**	$ 24,918
75	One-Time Transfer to Other HSH Fund Budgets			$ (129,058)	**$ -**	$ (129,058)
76	One-Time Deep Clean of Hotels			$ 6,161	**$ -**	$ 6,161
77	One-Time Turnover Assistance			$ 4,494	**$ -**	$ 4,494
79	One-Time Adjustment to Actuals			$ (398,441)	**$ -**	$ (398,441)
80	Program Equipment (Beds, Mattresses, etc.)	$ 132,300	$ 66,150	$ 238,496	**$ 198,450**	$ 436,946
81			$ -	$ -	**$ -**	$ -
83						
84	TOTAL OTHER EXPENSES	$ 152,973	$ 76,487	$ (107,458)	**$ 229,460**	$ 122,002
85						
86	Capital Expenses					
87	Approved Capital Expenses	$ -	$ -	$ 235,897	**$ -**	$ 235,897
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 235,897	**$ -**	$ 235,897
97	**HSH #3**				**Template last modified**	**11/4/2019**

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	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (General Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Support Services**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Support Services Director	$ 45,080	$ 46,373	$ 71,156	$ 71,639	$ 52,234	$ 90,852
13	Associate Director - Support Services	$ 40,543	$ 40,636	$ 52,973	$ 54,970	$ 44,330	$ 105,823
14	Clinical Associate Director - Support Services			$ 85,841	$ 74,639	$ -	$ 73,502
15	Support Services Manager	$ 212,069	$ 238,040	$ 532,353	$ 943,190	$ 271,691	$ 633,756
16	Admin Assistant	$ 8,350	$ 1,937	$ 8,842	$ 28,425	$ 26,832	$ 29,911
17	Case Manager	$ 885,458	$ 967,529	$ 1,681,520	$ 1,741,781	$ 1,296,860	$ 1,695,940
18	Clinical/ Senior Case Manager			$ 409,066	$ 423,325	$ 107,284	$ 202,202
19	Activity Coordinator				$ -	$ -	$ 78,029
55							
56		**$ 1,191,499**	**$ 1,294,516**	**$ 2,841,752**	**$ 3,337,968**	**$ 1,799,232**	**$ 2,910,015**
57							
58	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.04%	36.00%
59	EMPLOYEE FRINGE BENEFITS	**$ 434,897**	**$ 472,498**	**$ 1,023,031**	**$ 1,201,669**	**$ 648,399**	**$ 1,047,605**
60	TOTAL SALARIES & BENEFITS	**$ 1,626,397**	**$ 1,767,014**	**$ 3,864,783**	**$ 4,539,637**	**$ 2,447,631**	**$ 3,957,620**

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	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Support Services**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Support Services Director	$ 185,260	1.00	49%	0.49	$ 90,852	$ 45,426	$ 377,334	**$ 136,278**	$ 513,612
13	Associate Director - Support Services	$ 88,185	3.00	40%	1.20	$ 105,823	$ 52,911	$ 339,275	**$ 158,734**	$ 498,009
14	Clinical Associate Director - Support Services	$ 118,170	1.00	62%	0.62	$ 73,502	$ 36,751	$ 233,981	**$ 110,253**	$ 344,234
15	Support Services Manager	$ 77,006	15.00	55%	8.23	$ 633,756	$ 316,878	$ 2,831,099	**$ 950,633**	$ 3,781,732
16	Admin Assistant	$ 48,089	1.00	62%	0.62	$ 29,911	$ 14,956	$ 104,297	**$ 44,867**	$ 149,164
17	Case Manager	$ 55,772	33.00	100%	33.00	$ 1,840,464	$ 920,232	$ 8,269,089	**$ 2,760,696**	$ 11,029,785
18	Clinical/ Senior Case Manager	$ 67,401	3.00	100%	3.00	$ 202,202	$ 101,101	$ 1,141,877	**$ 303,303**	$ 1,445,180
19	Activity Coordinator	$ 62,725	2.00	62%	1.24	$ 78,029	$ 39,015	$ 78,029	**$ 117,044**	$ 195,073
55					0.00	$ -	$ -	$ -	**$ -**	$ -
56					**TOTAL SALARIES**	**$ 3,054,538**	**$ 1,527,269**	**$ 13,374,982**	**$ 4,581,807**	**$ 17,956,789**
57					**48.41**					
58				**FRINGE BENEFIT RATE**		36.00%	36.00%			
59			**EMPLOYEE FRINGE BENEFITS**			**$ 1,099,634**	**$ 549,817**	**$ 4,828,099**	**$ 1,649,451**	**$ 6,477,549**
60			**TOTAL SALARIES & BENEFITS**			**$ 4,154,172**	**$ 2,077,086**	**$ 18,203,081**	**$ 6,231,258**	**$ 24,434,338**

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	A	B	E	H	K	N	Q
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**OPERATING DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (General Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Support Services**					
8							
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
11		Current	Current	Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities	$ 3,160	$ 3,421	$ 28,301	$ 25,502	$ 27,048	$ 40,599
14	Office Supplies	$ 21,544	$ 18,660	$ 18,660	$ 70,000	$ 66,020	$ 62,200
15	Maintenance	$ 6,220	$ 6,220	$ 6,220	$ 65,000	$ 160,726	$ 75,020
16	Printing / Recruiting	$ 9,641	$ 12,440	$ 12,440	$ 11,818	$ 11,411	$ 13,905
17	Insurance	$ 75	$ -	$ 69	$ -	$ 1,295	$ -
18	Training	$ 9,330	$ 9,330	$ 18,660	$ 9,330	$ 11,727	$ 52,870
19	Travel	$ 1,244	$ 1,244	$ 1,244	$ 622	$ 147	$ 622
20	Community Engagement / Welcome Kits	$ 9,330	$ 9,330	$ 12,440	$ 26,124	$ 33,329	$ 36,636
21	Client Management Software			$ 199,043	$ 278,924	$ -	$ -
22					$ -	$ -	$ -
42	Consultants/Temporary Staffing				$ -	$ -	$ -
43	Temp Case Managers	$ 176,600	$ 176,600	$ 98,633	$ 119,520	$ 140,431	$ 196,552
44	Temp - Admin	$ 10,000	$ 10,000	$ 24,880	$ -	$ -	$ -
67							
68	TOTAL OPERATING EXPENSES	$ 247,144	$ 247,245	$ 420,590	$ 606,840	$ 452,136	$ 478,404
69							
70	Other Expenses (not subject to indirect cost %)						
71	Office Rent	$ -		$ 12,428	$ 12,428	$ 20,122	$ 20,686
72	One-Time CODB (FY 2020-21 Non-Leasing)	$ 60,576				$ -	
74	One-Time Transfer to other GF budgets	$ (341,950)	$ (264,600)		$ (160,000)	$ -	
75	One-Time Adjustment to Actuals	$ (20)	$ (348,312)	$ (2,213,699)	$ (2,455,949)	$ -	
76	Above NTE, Withheld pending amendment			$ -	$ -	$ -	
77	Client Management Software			$ -	$ -	$ 138,395.00	$ 161,720
79	PLACEHOLDER: Projected One-Time Savings						$ (141,005)
83							
84	TOTAL OTHER EXPENSES	$ (281,394)	$ (612,912)	$ (2,201,272)	$ (2,603,521)	$ 158,517	$ 41,401
85							
86	Capital Expenses						
88	Approved One-Time Capital Expenses			$ 624,890	$ 307,559	$ 48,902	
89	Approved FY 22-23 Urgent Projects			$ 1,270,316			
94							
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 1,895,206	$ 307,559	$ 48,902	$ -
97	**HSH #3**						

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	A	V	Y	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	7/1/2026				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (General Fund Hotels)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Support Services**				
8		**EXTENSION YEAR**	**EXTENSION YEAR**			
9		**Year 7**	**Year 8**	**All Years**		
10		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 40,599	$ 20,299	$ 128,031	**$ 60,898**	$ 188,929
14	Office Supplies	$ 62,200	$ 31,100	$ 257,085	**$ 93,300**	$ 350,385
15	Maintenance	$ 75,020	$ 37,510	$ 319,407	**$ 112,531**	$ 431,937
16	Printing / Recruiting	$ 13,905	$ 6,953	$ 71,656	**$ 20,858**	$ 92,513
17	Insurance	$ -	$ -	$ 1,440	**$ -**	$ 1,440
18	Training	$ 52,870	$ 26,435	$ 111,247	**$ 79,305**	$ 190,552
19	Travel	$ 622	$ 311	$ 5,123	**$ 933**	$ 6,056
20	Community Engagement / Welcome Kits	$ 36,636	$ 18,318	$ 127,189	**$ 54,954**	$ 182,143
21	Client Management Software			$ 477,967	**$ -**	$ 477,967
22				$ -	**$ -**	$ -
42	Consultants/Temporary Staffing			$ -	**$ -**	$ -
43	Temp Case Managers			$ 908,336	**$ -**	$ 908,336
44	Temp - Admin			$ 44,880	**$ -**	$ 44,880
67						
68	TOTAL OPERATING EXPENSES	$ 281,852	$ 140,926	$ 2,452,359	**$ 422,778**	$ 2,875,137
69						
70	Other Expenses (not subject to indirect cost %)					
71	Office Rent	$ 20,686	$ 10,343	$ 65,663	**$ 31,029**	$ 96,693
72	One-Time CODB (FY 2020-21 Non-Leasing)		$ -	$ 60,576	**$ -**	$ 60,576
74	One-Time Transfer to other GF budgets			$ (766,550)	**$ -**	$ (766,550)
75	One-Time Adjustment to Actuals			$ (5,017,981)	**$ -**	$ (5,017,981)
76	Above NTE, Withheld pending amendment			$ -	**$ -**	$ -
77	Client Management Software	$ 161,720	$ 80,860	$ 300,115	**$ 242,580**	$ 542,695
79	PLACEHOLDER: Projected One-Time Savings	$ (141,006)	$ (70,503)	$ (141,005)	**$ (211,508)**	$ (352,514)
83						
84	TOTAL OTHER EXPENSES	$ 41,401	$ 20,700	$ (5,499,181)	**$ 62,101**	$ (5,437,081)
85						
86	Capital Expenses					
88	Approved One-Time Capital Expenses	$ -	$ -	$ 981,352	**$ -**	$ 981,352
89	Approved FY 22-23 Urgent Projects	$ -	$ -	$ 1,270,316	**$ -**	$ 1,270,316
94						
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 2,251,667	**$ -**	$ 2,251,667
97	**HSH #3**				**Template last modified**	**11/4/2019**

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	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Support Services**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Support Services Director	$ 27,396	$ 28,182	$ 43,242	$ 43,536	$ 31,744	$ 55,212
13	Associate Director - Support Services	$ 24,638	$ 24,695	$ 32,193	$ 33,406	$ 26,940	$ 64,310
14	Clinical Associate Director - Support Services			$ 52,167	$ 45,359	$ -	$ 44,668
15	Support Services Manager	$ 128,878	$ 144,661	$ 323,520	$ 571,018	$ 165,111	$ 385,144
16	Admin Assistant	$ 5,074	$ 1,966	$ 5,373	$ 17,274	$ 16,306	$ 18,178
17	Case Manager	$ 538,108	$ 497,004	$ 854,743	$ 876,929	$ 844,747	$ 1,102,400
18	Clinical/ Senior Case Manager			$ 477,244	$ 493,880	$ 86,894	$ 153,878
19	Activity Coordinator				$ -	$ -	$ 47,420
55					$ -		
56		**$ 724,094**	**$ 696,509**	**$ 1,788,483**	**$ 2,081,402**	**$ 1,171,743**	**$ 1,871,210**
57							
58	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	35.79%	36.00%
59	EMPLOYEE FRINGE BENEFITS	**$ 264,294**	**$ 254,226**	**$ 643,854**	**$ 749,305**	**$ 419,404**	**$ 673,636**
60	TOTAL SALARIES & BENEFITS	**$ 988,389**	**$ 950,735**	**$ 2,432,336**	**$ 2,830,707**	**$ 1,591,146**	**$ 2,544,846**
61							
62							
63							

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	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Table of Contents
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Support Services**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Support Services Director	$ 185,260	1.00	30%	0.30	$ 55,212	$ 27,606	$ 229,312	**$ 82,818**	$ 312,131
13	Associate Director - Support Services	$ 88,185	1.00	73%	0.73	$ 64,310	$ 32,155	$ 206,183	**$ 96,465**	$ 302,648
14	Clinical Associate Director - Support Services	$ 118,170	1.00	38%	0.38	$ 44,668	$ 22,334	$ 142,195	**$ 67,002**	$ 209,197
15	Support Services Manager	$ 77,006	15.00	33%	5.00	$ 385,144	$ 192,572	$ 1,718,332	**$ 577,716**	$ 2,296,048
16	Admin Assistant	$ 48,089	1.00	38%	0.38	$ 18,178	$ 9,089	$ 64,172	**$ 27,266**	$ 91,439
17	Case Manager	$ 59,511	20.00	100%	20.00	$ 1,190,230	$ 595,115	$ 4,713,931	**$ 1,785,344**	$ 6,499,275
18	Clinical/ Senior Case Manager	$ 76,939	2.00	100%	2.00	$ 153,878	$ 76,939	$ 1,211,896	**$ 230,817**	$ 1,442,714
19	Activity Coordinator	$ 62,725	2.00	38%	0.76	$ 47,420	$ 23,710	$ 47,420	**$ 71,130**	$ 118,549
55					0.00	$ -	$ -	$ -	$ -	$ -
56					**TOTAL SALARIES**	**$ 1,959,040**	**$ 979,520**	**$ 8,333,441**	**$ 2,938,560**	**$ 11,272,001**
57					**TOTAL FTE** **29.54**					
58					**FRINGE BENEFIT RATE**	36.00%	36.00%			
59					**EMPLOYEE FRINGE BENEFITS**	**$ 705,254**	**$ 352,627**	**$ 3,004,718**	**$ 1,057,881**	**$ 4,062,600**
60					**TOTAL SALARIES & BENEFITS**	**$ 2,664,294**	**$ 1,332,147**	**$ 11,338,159**	**$ 3,996,441**	**$ 15,334,601**
61										
62										
63										

	A	B	E	H	K	N	Q
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Table of Contents
2	**OPERATING DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Support Services**					
8							
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
11		Current	Current	Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities	$ 1,920	$ 2,079	$ 17,199	$ 15,498	$ 16,438	$ 24,673
14	Office Supplies	$ 13,093	$ 13,093	$ 11,340	$ 45,000	$ 40,122	$ 37,800
15	Maintenance	$ 3,780	$ 3,780	$ 3,780	$ 40,000	$ 97,676	$ 45,591
16	Printing / Recruiting	$ 5,859	$ 7,560	$ 7,560	$ 7,182	$ 6,935	$ 8,450
17	Insurance	$ 46	$ 46	$ 42	$ -	$ 787	$ -
18	Training	$ 5,670	$ 5,670	$ 11,340	$ 5,670	$ 7,127	$ 32,130
19	Travel	$ 756	$ 756	$ 756	$ 378	$ 89	$ 378
20	Community Engagement / Welcome Kits	$ 5,670	$ 5,670	$ 7,560	$ 15,876	$ 20,255	$ 22,264
21	Client Management Software		$ -	$ 120,962	$ 169,507	$ -	$ -
41			$ -	$ -	$ -	$ -	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -	$ -	$ -
43	Temporary Staff - Case Managers	$ 103,400	$ 103,400	$ 59,941	$ 72,635	$ 85,342	$ 119,448
44	Temporary Staff - Admin	$ 10,000	$ 5,000	$ 15,120	$ -	$ -	$ -
67							
68	TOTAL OPERATING EXPENSES	$ 150,194	$ 147,053	$ 255,600	$ 371,746	$ 274,771	$ 290,734
69							
70	Other Expenses (not subject to indirect cost %)						
71	Office Rent	$ -		$ 7,553	$ 7,553	$ 12,228	$ 12,571
72	One-Time CODB (FY 2020-21 Non-Leasing)	$ 36,640				$ -	$ -
73	One-Time Transfer to other HSH Fund budgets	$ (415,285)	$ (230,000)		$ (416,000)	$ -	$ -
75	One-Time Adjustment to Actuals	$ -	$ (207,678)	$ (1,447,667)	$ (1,405,996)	$ -	$ -
76	Client Management Software		$ -	$ -	$ -	$ 84,105	$ 98,280
78	PLACEHOLDER: Projected one-time savings					$ -	$ (86,904)
83							
84	TOTAL OTHER EXPENSES	$ (378,645)	$ (437,678)	$ (1,440,115)	$ (1,814,444)	$ 96,333	$ 23,948
85							
86	Capital Expenses						
88	Approved FY 22-23 urgent projects			$ 1,146,506			
89	Approved Capital Expenses				$ 186,909	$ 29,719	
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 1,146,506	$ 186,909	$ 29,719	$ -
97	**HSH #3**						

	A	V	Y	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	7/1/2026				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (HSH Fund Hot				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Support Services**				
8		**EXTENSION YEAR**	**EXTENSION YEAR**			
9		**Year 7**	**Year 8**	**All Years**		
10		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 24,673	$ 12,336	$ 77,807	**$ 37,009**	$ 114,815
14	Office Supplies	$ 37,800	$ 18,900	$ 160,447	**$ 56,700**	$ 217,147
15	Maintenance	$ 45,591	$ 22,796	$ 194,607	**$ 68,387**	$ 262,994
16	Printing / Recruiting	$ 8,450	$ 4,225	$ 43,546	**$ 12,676**	$ 56,222
17	Insurance	$ -	$ -	$ 921	**$ -**	$ 921
18	Training	$ 32,130	$ 16,065	$ 67,607	**$ 48,195**	$ 115,802
19	Travel	$ 378	$ 189	$ 3,113	**$ 567**	$ 3,680
20	Community Engagement / Welcome Kits	$ 22,264	$ 11,132	$ 77,295	**$ 33,396**	$ 110,691
21	Client Management Software			$ 290,468	**$ -**	$ 290,468
41				$ -	**$ -**	$ -
42	Consultants/Temp Staffing			$ -	**$ -**	$ -
43	Temporary Staff - Case Managers			$ 544,166	**$ -**	$ 544,166
44	Temporary Staff - Admin			$ 30,120	**$ -**	$ 30,120
67						
68	TOTAL OPERATING EXPENSES	$ 171,286	$ 85,643	$ 1,490,097	**$ 256,929**	$ 1,747,026
69						
70	Other Expenses (not subject to indirect cost %)					
71	Office Rent	$ 12,571	$ 6,286	$ 39,905	**$ 18,857**	$ 58,762
72	One-Time CODB (FY 2020-21 Non-Leasing)	$ -		$ 36,640	**$ -**	$ 36,640
73	One-Time Transfer to other HSH Fund budgets	$ -		$ (1,061,285)	**$ -**	$ (1,061,285)
75	One-Time Adjustment to Actuals	$ -		$ (3,061,342)	**$ -**	$ (3,061,342)
76	Client Management Software	$ 98,280	$ 49,140	$ 182,385	**$ 147,420**	$ 329,805
78	PLACEHOLDER: Projected one-time savings	$ (86,904)	$ (43,452)	$ (86,904)	**$ (130,356)**	$ (217,260)
83						
84	TOTAL OTHER EXPENSES	$ 23,948	$ 11,974	$ (3,950,601)	**$ 35,921**	$ (3,914,680)
85						
86	Capital Expenses					
88	Approved FY 22-23 urgent projects		$ -	$ 1,146,506	**$ -**	$ 1,146,506
89	Approved Capital Expenses		$ -	$ 216,628	**$ -**	$ 216,628
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 1,363,134	**$ -**	$ 1,363,134
97	**HSH #3**				**Template last modified**	**11/4/2019**

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (General Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Edgeworth**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 26,522	$ 28,137	$ 39,060	$ 40,097	$ 39,185	$ 40,911
13	Desk Clerk	$ 76,786	$ 77,328	$ 99,478	$ 110,671	$ 87,630	$ 105,618
14	Janitor	$ 34,157	$ 29,028	$ 48,337	$ 41,500	$ 42,531	$ 63,457
15	Maintenance Worker	$ 22,799	$ 23,483	$ 32,127	$ 23,200	$ 26,400	$ 27,787
54							
55		**$ 160,264**	**$ 157,976**	**$ 219,002**	**$ 215,468**	**$ 195,747**	**$ 237,773**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 58,496**	**$ 57,661**	**$ 78,841**	**$ 77,568**	**$ 70,469**	**$ 85,598**
59	TOTAL SALARIES & BENEFITS	**$ 218,760**	**$ 215,637**	**$ 297,842**	**$ 293,036**	**$ 266,215**	**$ 323,371**

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	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Edgeworth**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 81,822	1.00	50%	0.50	$ 40,911	$ 20,456	$ 213,912	**$ 61,367**	$ 275,279
13	Desk Clerk	$ 52,809	2.00	100%	2.00	$ 105,618	$ 52,809	$ 557,511	**$ 158,427**	$ 715,938
14	Janitor	$ 63,825	1.00	100%	1.00	$ 63,825	$ 31,912	$ 259,010	**$ 95,737**	$ 354,747
15	Maintenance Worker	$ 55,574	1.00	50%	0.50	$ 27,787	$ 13,894	$ 155,796	**$ 41,681**	$ 197,477
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55					**TOTAL SALARIES**	**$ 238,141**	**$ 119,070**	**$ 1,186,229**	**$ 357,211**	**$ 1,543,440**
56					**TOTAL FTE** **4.00**					
57					**FRINGE BENEFIT RATE**	36.00%	36.00%			
58					**EMPLOYEE FRINGE BENEFITS**	**$ 85,731**	**$ 42,865**	**$ 428,634**	**$ 128,596**	**$ 557,230**
59					**TOTAL SALARIES & BENEFITS**	**$ 323,871**	**$ 161,936**	**$ 1,614,863**	**$ 485,807**	**$ 2,100,670**

	A	B	E	H	K
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Edgeworth**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 97,411	$ 97,411	$ 96,983	$ 99,695
14	Office Supplies, Postage	$ 2,168	$ 2,168	$ 1,700	$ 1,700
15	Building Maintenance Supplies and Repair	$ 60,494	$ 71,627	$ 76,883	$ 71,630
16	Insurance	$ 13,485	$ 13,056	$ 12,000	$ 13,863
17	Client Engagement	$ 1,900	$ 1,900	$ 2,580	$ 2,520
18				$ -	$ -
38	Consultants/Temp Staffing			$ -	$ -
39	Temp Desk Clerks	$ 1,000	$ -	$ -	$ -
40	Temp Janitors		$ 10,000	$ 3,000	$ 512
41	Temp Maintenance Worker			$ 1,000	$ -
63					
64	TOTAL OPERATING EXPENSES	$ 176,458	$ 196,162	$ 194,146	$ 189,920
65					
66	Other Expenses (not subject to indirect cost %)				
67	Rental of Property	$ 253,592	$ 253,592	$ 264,833	$ 277,988
68	Client Subsidies	$ 14,511	$ 14,511	$ 3,600	$ 240
69	One-Time CODB (FY 2020-21 Non-Leasing)	$ 6,819	$ -		$ -
70	One-Time Transfer from SS MPP contract	$ 10,000			$ -
71	One-Time Transfer from other GF budgets	$ 4,320		$ 16,600	$ -
72	One-Time Adjustment to Actuals	$ -	$ (66,343)	$ (27,618)	$ (19,155)
79					
80	TOTAL OTHER EXPENSES	$ 289,242	$ 201,760	$ 257,415	$ 259,073
93	**HSH #3**				

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Edgeworth**			
8				EXTENSION YEAR	EXTENSION YEAR
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 101,689	$ 132,573	$ 132,573	$ 66,287
14	Office Supplies, Postage	$ 4,071	$ 6,015	$ 6,015	$ 3,008
15	Building Maintenance Supplies and Repair	$ 92,862	$ 77,719	$ 77,719	$ 38,860
16	Insurance	$ 18,057	$ 30,111	$ 30,111	$ 15,056
17	Client Engagement	$ 1,681	$ 2,520	$ 2,520	$ 1,260
18		$ -	$ -		
38	Consultants/Temp Staffing	$ -	$ -		
39	Temp Desk Clerks	$ 9,839	$ -		
40	Temp Janitors	$ 210	$ 500		
41	Temp Maintenance Worker	$ -	$ -		
63					
64	TOTAL OPERATING EXPENSES	$ 228,408	$ 249,438	$ 248,938	$ 124,469
65					
66	Other Expenses (not subject to indirect cost %)				
67	Rental of Property	$ 279,389	$ 285,214	$ 285,214	$ 142,607
68	Client Subsidies	$ 2,880	$ 2,880	$ 2,880	$ 1,440
69	One-Time CODB (FY 2020-21 Non-Leasing)	$ -	$ -		
70	One-Time Transfer from SS MPP contract	$ -	$ -		
71	One-Time Transfer from other GF budgets	$ -	$ -		
72	One-Time Adjustment to Actuals	$ -	$ -		
79					
80	TOTAL OTHER EXPENSES	$ 282,269	$ 288,094	$ 288,094	$ 144,047
93	**HSH #3**				

	A	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			Table of Contents
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (General Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Edgeworth**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 625,762	**$ 198,860**	$ 824,621
14	Office Supplies, Postage	$ 17,822	**$ 9,023**	$ 26,844
15	Building Maintenance Supplies and Repair	$ 451,215	**$ 116,579**	$ 567,794
16	Insurance	$ 100,572	**$ 45,167**	$ 145,738
17	Client Engagement	$ 13,101	**$ 3,780**	$ 16,881
18		$ -	**$ -**	$ -
38	Consultants/Temp Staffing	$ -	**$ -**	$ -
39	Temp Desk Clerks	$ 10,839	**$ -**	$ 10,839
40	Temp Janitors	$ 14,222	**$ -**	$ 14,222
41	Temp Maintenance Worker	$ 1,000	**$ -**	$ 1,000
63				
64	TOTAL OPERATING EXPENSES	$ 1,234,532	**$ 373,407**	$ 1,607,939
65				
66	Other Expenses (not subject to indirect cost %)			
67	Rental of Property	$ 1,614,608	**$ 427,821**	$ 2,042,429
68	Client Subsidies	$ 38,622	**$ 4,320**	$ 42,942
69	One-Time CODB (FY 2020-21 Non-Leasing)	$ 6,819	**$ -**	$ 6,819
70	One-Time Transfer from SS MPP contract	$ 10,000	**$ -**	$ 10,000
71	One-Time Transfer from other GF budgets	$ 20,920	**$ -**	$ 20,920
72	One-Time Adjustment to Actuals	$ (113,116)	**$ -**	$ (113,116)
79				
80	TOTAL OTHER EXPENSES	$ 1,577,853	**$ 432,141**	$ 2,009,994
93	**HSH #3**		**Template last modified**	**11/4/2019**

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (General Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Hartland**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 54,500	$ 54,670	$ 78,263	$ 79,995	$ 70,521	$ 77,687
13	Supp Hsg Senior Assistant Property Manager	$ 47,250	$ 31,237	$ 69,941	$ 25,828	$ 55,566	$ 60,633
14	Desk Clerk	$ 198,201	$ 181,287	$ 218,057	$ 276,921	$ 249,785	$ 295,757
15	Janitor	$ 103,532	$ 94,411	$ 132,356	$ 135,800	$ 135,770	$ 160,572
16	Maintenance Worker	$ 43,400	$ 56,255	$ 67,282	$ 67,282	$ 62,957	$ 67,056
54							
55		**$ 446,884**	**$ 417,860**	**$ 565,899**	**$ 585,826**	**$ 574,600**	**$ 661,705**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 163,113**	**$ 152,519**	**$ 203,724**	**$ 210,897**	**$ 206,856**	**$ 238,214**
59	TOTAL SALARIES & BENEFITS	**$ 609,997**	**$ 570,379**	**$ 769,622**	**$ 796,723**	**$ 781,456**	**$ 899,919**
60							

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	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Table of Contents
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Hartland**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 77,687	1.00	100%	1.00	$ 77,687	$ 38,844	$ 415,636	**$ 116,531**	$ 532,166
13	Supp Hsg Senior Assistant Property Manager	$ 60,633	1.00	100%	1.00	$ 60,633	$ 30,317	$ 290,455	**$ 90,950**	$ 381,405
14	Desk Clerk	$ 54,195	6.00	100%	6.00	$ 325,169	$ 162,584	$ 1,420,008	**$ 487,753**	$ 1,907,761
15	Janitor	$ 54,749	3.00	100%	3.00	$ 164,248	$ 82,124	$ 762,441	**$ 246,373**	$ 1,008,814
16	Maintenance Worker	$ 67,056	1.00	100%	1.00	$ 67,056	$ 33,528	$ 364,233	**$ 100,584**	$ 464,817
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55					**TOTAL SALARIES**	**$ 694,793**	**$ 347,397**	**$ 3,252,773**	**$ 1,042,190**	**$ 4,294,963**
56					**TOTAL FTE** **12.00**					
57					**FRINGE BENEFIT RATE**	36.00%	36.00%			
58					**EMPLOYEE FRINGE BENEFITS**	**$ 250,126**	**$ 125,063**	**$ 1,175,322**	**$ 375,188**	**$ 1,550,510**
59					**TOTAL SALARIES & BENEFITS**	**$ 944,919**	**$ 472,459**	**$ 4,428,095**	**$ 1,417,378**	**$ 5,845,473**
60										

	A	B	E	H	K
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Hartland**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 247,199	$ 287,997	$ 360,000	$ 224,390
14	Office Supplies, Postage	$ 16,068	$ 12,000	$ 9,000	$ 9,000
15	Building Maintenance Supplies and Repair	$ 96,597	$ 107,421	$ 158,767	$ 210,189
16	Insurance	$ 40,120	$ 40,660	$ 37,317	$ 43,151
17	Client Engagement	$ 4,800	$ 4,800	$ 8,040	$ 7,920
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000
19			$ -	$ -	$ -
38	Consultants/Temp Staffing		$ -	$ -	$ -
39	Temp Desk Clerks	$ 25,000	$ 60,000	$ 100,000	$ 58,599
40	Temp Janitors	$ 5,200	$ 20,000	$ 30,000	$ 17,947
41	Temp Maintenance Workers	$ 3,000	$ -		$ -
42	Temp Prop Mgr		$ 2,000	$ -	$ -
43	Temp Assist Prop Mgr		$ 30,000	$ -	$ 64,955
63					
64	TOTAL OPERATING EXPENSES	$ 452,984	$ 579,878	$ 718,124	$ 651,151
65					
66	Other Expenses (not subject to indirect cost %)				
67	Rental of Property	$ 1,293,379	$ 1,293,379	$ 1,423,623	$ 1,474,925
68	Client Subsidies	$ 47,762	$ 33,428	$ 7,200	$ 3,600
69	One-Time CODB (FY 2020-21 Non-Leasing)	$ 13,970			
70	One-Time Transfer from other GF budgets	$ 6,430	$ 101,000	$ (46,400)	
71	One-Time Transfer from Operating Reserve	$ 187,000			
72	One-Time Adjustment to Actuals		$ (942)	$ (8,024)	$ (29,620)
73	Security Guard				
79					
80	TOTAL OTHER EXPENSES	$ 1,548,541	$ 1,426,865	$ 1,376,399	$ 1,448,905
93	**HSH #3**				

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Hartland**			
8				**EXTENSION YEAR**	**EXTENSION YEAR**
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 216,293	$ 269,272	$ 269,272	$ 134,636
14	Office Supplies, Postage	$ 8,594	$ 12,519	$ 12,519	$ 6,260
15	Building Maintenance Supplies and Repair	$ 304,643	$ 207,237	$ 207,237	$ 103,619
16	Insurance	$ 56,540	$ 94,636	$ 94,636	$ 47,318
17	Client Engagement	$ 8,479	$ 7,920	$ 7,920	$ 3,960
18	Elevator	$ 14,781	$ 15,000	$ 15,000	$ 7,500
19		$ -	$ -		
38	Consultants/Temp Staffing	$ -	$ -		
39	Temp Desk Clerks	$ 105,036	$ 40,000		
40	Temp Janitors	$ 31,909	$ 5,000		
41	Temp Maintenance Workers	$ -	$ -		
42	Temp Prop Mgr	$ -	$ -		
43	Temp Assist Prop Mgr	$ -	$ -		
63					
64	TOTAL OPERATING EXPENSES	$ 746,274	$ 651,584	$ 606,584	$ 303,292
65					
66	Other Expenses (not subject to indirect cost %)				
67	Rental of Property	$ 1,505,094	$ 1,547,196	$ 1,547,196	$ 773,598
68	Client Subsidies	$ 3,120	$ 5,760	$ 5,760	$ 2,880
69	One-Time CODB (FY 2020-21 Non-Leasing)	$ -	$ -		$ -
70	One-Time Transfer from other GF budgets	$ -	$ -		$ -
71	One-Time Transfer from Operating Reserve	$ -	$ -		$ -
72	One-Time Adjustment to Actuals	$ -	$ -		$ -
73	Security Guard	$ 5,912.36	$ -	$ -	$ -
79					
80	TOTAL OTHER EXPENSES	$ 1,514,127	$ 1,552,956	$ 1,552,956	$ 776,478
93	**HSH #3**				

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			Table of Contents
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (General Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Hartland**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 1,605,151	**$ 403,908**	$ 2,009,059
14	Office Supplies, Postage	$ 67,181	**$ 18,779**	$ 85,959
15	Building Maintenance Supplies and Repair	$ 1,084,854	**$ 310,856**	$ 1,395,710
16	Insurance	$ 312,424	**$ 141,954**	$ 454,378
17	Client Engagement	$ 41,959	**$ 11,880**	$ 53,839
18	Elevator	$ 89,781	**$ 22,500**	$ 112,281
19		$ -	**$ -**	$ -
38	Consultants/Temp Staffing	$ -	**$ -**	$ -
39	Temp Desk Clerks	$ 388,635	**$ -**	$ 388,635
40	Temp Janitors	$ 110,056	**$ -**	$ 110,056
41	Temp Maintenance Workers	$ 3,000	**$ -**	$ 3,000
42	Temp Prop Mgr	$ 2,000	**$ -**	$ 2,000
43	Temp Assist Prop Mgr	$ 94,955	**$ -**	$ 94,955
63				
64	TOTAL OPERATING EXPENSES	$ 3,799,995	**$ 909,876**	$ 4,709,871
65				
66	Other Expenses (not subject to indirect cost %)			
67	Rental of Property	$ 8,537,597	**$ 2,320,794**	$ 10,858,391
68	Client Subsidies	$ 100,870	**$ 8,640**	$ 109,510
69	One-Time CODB (FY 2020-21 Non-Leasing)	$ 13,970	**$ -**	$ 13,970
70	One-Time Transfer from other GF budgets	$ 61,030	**$ -**	$ 61,030
71	One-Time Transfer from Operating Reserve	$ 187,000	**$ -**	$ 187,000
72	One-Time Adjustment to Actuals	$ (38,585)	**$ -**	$ (38,585)
73	Security Guard	$ 5,912	**$ -**	$ 5,912
79				
80	TOTAL OTHER EXPENSES	$ 8,867,793	**$ 2,329,434**	$ 11,197,227
93	**HSH #3**		**Template last modified**	**11/4/2019**

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (General Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Jefferson**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 57,423	$ 56,135	$ 77,624	$ 68,416	$ 57,863	$ 80,487
13	Supp Hsg Assistant Property Manager	$ 34,016	$ 31,237	$ 69,961	$ 10,000	$ 23,221	$ 29,758
14	Desk Clerk	$ 221,338	$ 222,992	$ 242,469	$ 264,558	$ 313,941	$ 310,366
15	Janitor	$ 100,264	$ 113,412	$ 122,769	$ 138,495	$ 119,646	$ 154,500
16	Maintenance Worker & primary afterhours	$ 66,095	$ 69,587	$ 104,058	$ 131,711	$ 103,914	$ 133,028
17	Supp Hsg Senior Assistant Property Manager				$ -	$ -	$ -
54						$ -	$ -
55		**$ 479,135**	**$ 493,363**	**$ 616,882**	**$ 613,180**	**$ 618,585**	**$ 708,139**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 174,884**	**$ 180,077**	**$ 222,077**	**$ 220,745**	**$ 222,691**	**$ 254,930**
59	TOTAL SALARIES & BENEFITS	**$ 654,020**	**$ 673,440**	**$ 838,959**	**$ 833,925**	**$ 841,276**	**$ 963,069**
60							

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Table of Contents
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Jefferson**				**EXTENSION YEAR**	**EXTENSION YEAR**			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 80,487	1.00	100%	1.00	$ 80,487	$ 40,244	$ 397,948	**$ 120,731**	$ 518,678
13	Supp Hsg Assistant Property Manager	$ 59,170	1.00	100%	1.00	$ 59,170	$ 29,585	$ 198,193	**$ 88,755**	$ 286,948
14	Desk Clerk	$ 56,630	6.00	100%	6.00	$ 339,778	$ 169,889	$ 1,575,664	**$ 509,667**	$ 2,085,331
15	Janitor	$ 52,480	3.00	100%	3.00	$ 157,441	$ 78,721	$ 749,086	**$ 236,162**	$ 985,247
16	Maintenance Worker & primary afterhours	$ 133,028	1.00	100%	1.00	$ 133,028	$ 66,514	$ 608,393	**$ 199,542**	$ 807,935
17	Supp Hsg Senior Assistant Property Manager	$ -	0.00	0%	0.00	$ -	$ -	$ -	**$ -**	$ -
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55				**TOTAL SALARIES**		**$ 769,904**	**$ 384,952**	**$ 3,529,284**	**$ 1,154,856**	**$ 4,684,139**
56				**TOTAL FTE**	**12.00**					
57				**FRINGE BENEFIT RATE**		36.00%	36.00%			
58				**EMPLOYEE FRINGE BENEFITS**		**$ 277,165**	**$ 138,583**	**$ 1,275,405**	**$ 415,748**	**$ 1,691,153**
59				**TOTAL SALARIES & BENEFITS**		**$ 1,047,069**	**$ 523,535**	**$ 4,804,688**	**$ 1,570,604**	**$ 6,375,292**
60										

	A	B	E	H	K
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Jefferson**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 173,035	$ 170,964	$ 184,705	$ 201,014
14	Office Supplies, Postage	$ 7,803	$ 7,803	$ 5,000	$ 5,000
15	Building Maintenance Supplies and Repair	$ 100,268	$ 127,323	$ 120,000	$ 160,000
16	Insurance	$ 31,890	$ 32,342	$ 29,754	$ 34,447
17	Client Engagement	$ 4,100	$ 4,100	$ 6,480	$ 6,420
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000
19			$ -	$ -	$ -
41	Consultants/Temp Staffing		$ -	$ -	$ -
42	Temp Assistant Prop Manager	$ 20,000	$ 30,000		$ 36,288
43	Temp Desk Clerks	$ 20,000	$ 20,000	$ 80,000	$ 64,215
44	Temp Janitors	$ 7,700	$ 4,000	$ 50,000	$ 38,919
45	Temp Maintenance Workers	$ 2,000	$ -	$ -	$ -
46	Temp Property Manager		$ -	$ -	$ 15,700
47	Temp Senior Assistant Prop Manager		$ -	$ -	$ -
48			$ -	$ -	$ -
68	TOTAL OPERATING EXPENSES	$ 381,796	$ 411,532	$ 490,939	$ 577,003
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 881,869	$ 881,869	$ 931,056	$ 973,876
72	Client Subsidies	$ 82,665	$ 69,137	$ 3,600	$ 2,160
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 19,260			
74	One-Time Transfer from other GF Budgets	$ 109,000		$ 48,500	
75	Laundry Expenses	$ -	$ 448	$ -	$ -
76	One-Time Adjustment to Actuals	$ (1,114)		$ (21,108)	$ (93,387)
83					
84	TOTAL OTHER EXPENSES	$ 1,091,679	$ 951,454	$ 962,048	$ 882,649
93	**HSH #3**				

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	A	N	Q	V	Y
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Jefferson**			
8				**EXTENSION YEAR**	**EXTENSION YEAR**
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 175,699	$ 230,143	$ 230,143	$ 115,072
14	Office Supplies, Postage	$ 5,861	$ 7,083	$ 7,083	$ 3,542
15	Building Maintenance Supplies and Repair	$ 227,823	$ 164,791	$ 164,791	$ 82,396
16	Insurance	$ 45,649	$ 76,712	$ 76,712	$ 38,356
17	Client Engagement	$ 6,724	$ 6,420	$ 6,420	$ 3,210
18	Elevator	$ 22,202	$ 15,000	$ 15,000	$ 7,500
19		$ -	$ -		
41	Consultants/Temp Staffing	$ -	$ -		
42	Temp Assistant Prop Manager	$ 43,250	$ 40,000		
43	Temp Desk Clerks	$ 50,381	$ 40,000		
44	Temp Janitors	$ 11,895	$ 4,000		
45	Temp Maintenance Workers	$ -	$ -		
46	Temp Property Manager	$ -	$ -		
47	Temp Senior Assistant Prop Manager	$ -	$ -		
48		$ -	$ -		
68	TOTAL OPERATING EXPENSES	$ 589,483	$ 584,149	$ 500,149	$ 250,075
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 951,710	$ 991,837	$ 991,837	$ 495,919
72	Client Subsidies	$ 240	$ 2,880	$ 2,880	$ 1,440
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ -	$ -		
74	One-Time Transfer from other GF Budgets	$ -	$ -		
75	Laundry Expenses	$ -	$ -		
76	One-Time Adjustment to Actuals	$ -	$ -		
83					
84	TOTAL OTHER EXPENSES	$ 951,950	$ 994,717	$ 994,717	$ 497,359
93	**HSH #3**				

	A	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (General Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Jefferson**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 1,135,560	**$ 345,215**	$ 1,480,774
14	Office Supplies, Postage	$ 38,550	**$ 10,625**	$ 49,175
15	Building Maintenance Supplies and Repair	$ 900,205	**$ 247,187**	$ 1,147,391
16	Insurance	$ 250,794	**$ 115,068**	$ 365,862
17	Client Engagement	$ 34,244	**$ 9,630**	$ 43,874
18	Elevator	$ 97,202	**$ 22,500**	$ 119,702
19		$ -	**$ -**	$ -
41	Consultants/Temp Staffing	$ -	**$ -**	$ -
42	Temp Assistant Prop Manager	$ 169,538	**$ -**	$ 169,538
43	Temp Desk Clerks	$ 274,596	**$ -**	$ 274,596
44	Temp Janitors	$ 116,514	**$ -**	$ 116,514
45	Temp Maintenance Workers	$ 2,000	**$ -**	$ 2,000
46	Temp Property Manager	$ 15,700	**$ -**	$ 15,700
47	Temp Senior Assistant Prop Manager	$ -	**$ -**	$ -
48		$ -	**$ -**	$ -
68	TOTAL OPERATING EXPENSES	$ 3,034,901	**$ 750,224**	$ 3,785,125
69				
70	Other Expenses (not subject to indirect cost %)			
71	Rental of Property	$ 5,612,217	**$ 1,487,756**	$ 7,099,972
72	Client Subsidies	$ 160,682	**$ 4,320**	$ 165,002
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 19,260	**$ -**	$ 19,260
74	One-Time Transfer from other GF Budgets	$ 157,500	**$ -**	$ 157,500
75	Laundry Expenses	$ 448	**$ -**	$ 448
76	One-Time Adjustment to Actuals	$ (115,610)	**$ -**	$ (115,610)
83				
84	TOTAL OTHER EXPENSES	$ 5,834,496	**$ 1,492,076**	$ 7,326,572
93	**HSH #3**		**Template last modified**	**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Table of Contents
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (General Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Mayfair**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 52,515	$ 54,090	$ 27,265	$ 47,523	$ 51,731	$ 79,841
13	Supp Hsg Senior Assistant Property Manager			$ 34,873	$ -	$ -	$ -
14	Desk Clerk	$ 192,667	$ 203,425	$ 243,728	$ 310,176	$ 279,944	$ 301,804
15	Janitor	$ 36,963	$ 35,994	$ 49,097	$ 57,364	$ 50,557	$ 54,261
16	Maintenance Worker	$ 45,598	$ 46,966	$ 54,938	$ 54,938	$ 37,545	$ 53,577
17						$ -	$ -
56		**$ 327,742**	**$ 340,475**	**$ 409,901**	**$ 470,001**	**$ 419,776**	**$ 489,483**
57							
58	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
59	EMPLOYEE FRINGE BENEFITS	**$ 119,626**	**$ 124,274**	**$ 147,564**	**$ 169,200**	**$ 151,120**	**$ 176,214**
60	TOTAL SALARIES & BENEFITS	**$ 447,369**	**$ 464,749**	**$ 557,466**	**$ 639,201**	**$ 570,896**	**$ 665,697**
61							

	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Table of Contents
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Mayfair**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 79,841	1.00	100%	1.00	$ 79,841	$ 39,921	$ 312,966	**$ 119,762**	$ 432,727
13	Supp Hsg Senior Assistant Property Manager	$ -	0.00	0%	0.00	$ -	$ -	$ 34,873	**$ -**	$ 34,873
14	Desk Clerk	$ 63,302	5.00	100%	5.00	$ 316,510	$ 158,255	$ 1,531,743	**$ 474,765**	$ 2,006,508
15	Janitor	$ 54,996	1.00	100%	1.00	$ 54,996	$ 27,498	$ 284,236	**$ 82,494**	$ 366,731
16	Maintenance Worker	$ 53,577	1.00	100%	1.00	$ 53,577	$ 26,789	$ 293,562	**$ 80,366**	$ 373,927
17					0.00	$ -	$ -	$ -	**$ -**	$ -
56				**TOTAL SALARIES**		**$ 504,924**	**$ 252,462**	**$ 2,457,379**	**$ 757,386**	**$ 3,214,766**
57				**TOTAL FTE**	**8.00**					
58				**FRINGE BENEFIT RATE**		36.00%	36.00%			
59				**EMPLOYEE FRINGE BENEFITS**		**$ 181,773**	**$ 90,886**	**$ 887,998**	**$ 272,659**	**$ 1,160,657**
60				**TOTAL SALARIES & BENEFITS**		**$ 686,697**	**$ 343,348**	**$ 3,345,377**	**$ 1,030,045**	**$ 4,375,422**

	A	B	E	H	K
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Mayfair**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 129,529	$ 129,529	$ 158,476	$ 176,113
14	Office Supplies, Postage	$ 1,651	$ 1,800	$ 8,000	$ 1,800
15	Building Maintenance Supplies and Repair	$ 67,722	$ 85,111	$ 84,869	$ 94,700
16	Insurance	$ 16,174	$ 16,443	$ 15,119	$ 17,454
17	Client Engagement	$ 2,250	$ 2,250	$ 3,180	$ 3,180
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000
19	One-time Credit for elevator work refund		$ -	$ -	$ -
20			$ -	$ -	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -
43	Temp Desk Clerks	$ 8,400	$ 2,000	$ 25,000	$ 11,403
44	Temp Janitors	$ 2,000	$ 5,000	$ 9,000	$ 1,356
45	Temp Property Manager		$ -	$ 14,334	$ 37,800
46	Temp Maintenance Workers		$ -		$ -
67					
68	TOTAL OPERATING EXPENSES	$ 242,726	$ 257,133	$ 332,978	$ 358,806
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 546,435	$ 546,435	$ 570,183	$ 600,489
72	Client Subsidies	$ 3,401	$ 2,673	$ 3,600	$ 3,600
73	One-Time CODB (FY 20-21 Non-Leasing)	$ 10,010			$ -
74	One-Time Transfer from Other GF Budgets	$ 24,225		$ 62,700	$ 32,129
75	One-Time Adjustment to Actuals	$ -	$ (197,087)	$ (257)	$ (25,042)
78	One-time rent reduction (Landlord contribution to EMP Contract ID #1000034241)				
83					
84	TOTAL OTHER EXPENSES	$ 584,071	$ 352,021	$ 636,226	$ 611,176
97	**HSH #3**				

	A	N	Q	V	Y
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Mayfair**			
8				**EXTENSION YEAR**	**EXTENSION YEAR**
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 152,363	$ 195,723	$ 195,723	$ 97,862
14	Office Supplies, Postage	$ 3,482	$ 4,956	$ 4,956	$ 2,478
15	Building Maintenance Supplies and Repair	$ 196,760	$ 158,433	$ 158,433	$ 79,217
16	Insurance	$ 23,324	$ 37,999	$ 37,999	$ 19,000
17	Client Engagement	$ 2,357	$ 3,180	$ 3,180	$ 1,590
18	Elevator	$ -	$ 15,000	$ 15,000	$ 7,500
19	One-time Credit for elevator work refund	$ (1,455)	$ -		
20		$ -	$ -		
42	Consultants/Temp Staffing	$ -	$ -		
43	Temp Desk Clerks	$ 37,295	$ 20,000		
44	Temp Janitors	$ 1,025	$ 1,000		
45	Temp Property Manager	$ -	$ -		
46	Temp Maintenance Workers	$ -	$ -		
67					
68	TOTAL OPERATING EXPENSES	$ 415,151	$ 436,291	$ 415,291	$ 207,646
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 602,523	$ 614,570	$ 614,570	$ 307,285
72	Client Subsidies	$ 2,880	$ 2,880	$ 2,880	$ 1,440
73	One-Time CODB (FY 20-21 Non-Leasing)	$ -	$ -		
74	One-Time Transfer from Other GF Budgets	$ -	$ -		
75	One-Time Adjustment to Actuals	$ -	$ -		
78	One-time rent reduction (Landlord contribution to EMP Contract ID #1000034241)		$ (40,358)	$ (48,430)	$ (24,215)
83					
84	TOTAL OTHER EXPENSES	$ 605,403	$ 577,092	$ 569,020	$ 284,510
97	**HSH #3**				

	A	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			Table of Contents
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (General Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Mayfair**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 941,733	**$ 293,585**	$ 1,235,318
14	Office Supplies, Postage	$ 21,689	**$ 7,434**	$ 29,123
15	Building Maintenance Supplies and Repair	$ 687,595	**$ 237,650**	$ 925,244
16	Insurance	$ 126,513	**$ 56,999**	$ 183,512
17	Client Engagement	$ 16,397	**$ 4,770**	$ 21,167
18	Elevator	$ 75,000	**$ 22,500**	$ 97,500
19	One-time Credit for elevator work refund	$ (1,455)	**$ -**	$ (1,455)
20		$ -	**$ -**	$ -
42	Consultants/Temp Staffing	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 104,098	**$ -**	$ 104,098
44	Temp Janitors	$ 19,381	**$ -**	$ 19,381
45	Temp Property Manager	$ 52,134	**$ -**	$ 52,134
46	Temp Maintenance Workers	$ -	**$ -**	$ -
67				
68	TOTAL OPERATING EXPENSES	$ 2,043,085	**$ 622,937**	$ 2,666,022
69				
70	Other Expenses (not subject to indirect cost %)			
71	Rental of Property	$ 3,480,635	**$ 921,855**	$ 4,402,490
72	Client Subsidies	$ 19,034	**$ 4,320**	$ 23,354
73	One-Time CODB (FY 20-21 Non-Leasing)	$ 10,010	**$ -**	$ 10,010
74	One-Time Transfer from Other GF Budgets	$ 119,054	**$ -**	$ 119,054
75	One-Time Adjustment to Actuals	$ (222,386)	**$ -**	$ (222,386)
78	One-time rent reduction (Landlord contribution to EMP Contract ID #1000034241)	$ (40,358)	**$ (72,645)**	$ (113,003)
83				
84	TOTAL OTHER EXPENSES	$ 3,365,989	**$ 853,530**	$ 4,219,519
97	**HSH #3**		**Template last modified**	**11/4/2019**

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Table of Contents
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (General Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Mission**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 40,696	$ 72,100	$ 85,790	$ 83,996	$ 71,080	$ 85,610
13	Supp Hsg Senior Assistant Property Manager	$ 57,878	$ 63,287	$ 87,848	$ 92,433	$ 92,227	$ 89,775
14	Supp Hsg Assistant Property Manager	$ 31,698	$ 49,180	$ 67,099	$ 7,200	$ 32,626	$ 59,154
15	Desk Clerk	$ 243,147	$ 256,032	$ 332,338	$ 331,377	$ 345,796	$ 344,802
16	Janitor	$ 137,896	$ 146,806	$ 169,736	$ 214,894	$ 254,729	$ 228,135
17	Maintenance Worker	$ 103,476	$ 106,580	$ 116,137	$ 132,951	$ 114,348	$ 114,789
54			$ -			$ -	$ -
55		**$ 614,790**	**$ 693,985**	**$ 858,948**	**$ 862,851**	**$ 910,807**	**$ 922,265**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 224,398**	**$ 253,305**	**$ 309,221**	**$ 310,626**	**$ 327,891**	**$ 332,016**
59	TOTAL SALARIES & BENEFITS	**$ 839,189**	**$ 947,290**	**$ 1,168,170**	**$ 1,173,477**	**$ 1,238,698**	**$ 1,254,281**

	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Table of Contents
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Mission**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 85,610	1.00	100%	1.00	$ 85,610	$ 42,805	$ 439,272	**$ 128,415**	$ 567,687
13	Supp Hsg Senior Assistant Property Manager	$ 89,775	1.00	100%	1.00	$ 89,775	$ 44,888	$ 483,448	**$ 134,663**	$ 618,110
14	Supp Hsg Assistant Property Manager	$ 59,154	1.00	100%	1.00	$ 59,154	$ 29,577	$ 246,957	**$ 88,731**	$ 335,688
15	Desk Clerk	$ 53,459	7.00	100%	7.00	$ 374,214	$ 187,107	$ 1,853,492	**$ 561,321**	$ 2,414,812
16	Janitor	$ 57,218	4.00	100%	4.00	$ 228,871	$ 114,435	$ 1,152,196	**$ 343,306**	$ 1,495,503
17	Maintenance Worker	$ 57,395	2.00	100%	2.00	$ 114,789	$ 57,395	$ 688,281	**$ 172,184**	$ 860,465
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55					**TOTAL SALARIES**	**$ 952,413**	**$ 476,206**	**$ 4,863,647**	**$ 1,428,619**	**$ 6,292,266**
56					**TOTAL FTE** **16.00**					
57					**FRINGE BENEFIT RATE**	36.00%	36.00%			
58					**EMPLOYEE FRINGE BENEFITS**	**$ 342,869**	**$ 171,434**	**$ 1,757,457**	**$ 514,303**	**$ 2,271,760**
59					**TOTAL SALARIES & BENEFITS**	**$ 1,295,281**	**$ 647,641**	**$ 6,621,104**	**$ 1,942,922**	**$ 8,564,026**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Mission**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 264,413	$ 288,980	$ 350,063	$ 362,143
14	Office Supplies, Postage	$ 8,317	$ 11,000	$ 11,000	$ 11,000
15	Building Maintenance Supplies and Repair	$ 164,675	$ 183,127	$ 209,288	$ 308,554
16	Insurance	$ 70,879	$ 72,443	$ 66,546	$ 77,030
17	Travel	$ 480	$ 480	$ 80	$ 200
18	Client Engagement	$ 6,900	$ 6,900	$ 14,400	$ 14,220
19	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000
20				$ -	$ -
42	Consultants/Temp Staffing			$ -	$ -
43	Temp Property Manager	$ 40,000	$ -		$ -
44	Temp Assistant Prop Manager	$ 20,000	$ -		$ 6,000
45	Temp Desk Clerks	$ 8,000	$ 2,000	$ 20,000	$ 68,000
46	Temp Janitors	$ 12,000	$ 5,000	$ 30,000	$ 4,000
47	Temp Sr Assist Prop Manager			$ -	$ -
67					
68	TOTAL OPERATING EXPENSES	$ 610,664	$ 584,930	$ 716,377	$ 866,147
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 2,092,266	$ 2,109,110	$ 2,248,100	$ 2,317,738
72	Client Subsidies	$ 129,982	$ 123,512	$ 10,800	$ 5,760
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 9,607			$ -
74	One-Time Transfer from SSMPP contract	$ 134,000			$ -
75	One-Time Transfer from Other GF Budgets	$ -	$ -	$ 87,550	$ -
76	One-Time Adjustment to Actuals		$ (334,123)	$ (531)	$ (57,197)
79	One-time rent reduction (Landlord contribution to EMP Contract ID #1000034242)				
83					
84	TOTAL OTHER EXPENSES	$ 2,365,855	$ 1,898,499	$ 2,345,919	$ 2,266,301

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Mission**			
8				**EXTENSION YEAR**	**EXTENSION YEAR**
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 306,379	$ 381,125	$ 381,125	$ 190,563
14	Office Supplies, Postage	$ 10,361	$ 13,781	$ 13,781	$ 6,891
15	Building Maintenance Supplies and Repair	$ 326,930	$ 228,256	$ 228,256	$ 114,128
16	Insurance	$ 101,030	$ 169,916	$ 169,916	$ 84,958
17	Travel	$ 110	$ -	$ -	$ -
18	Client Engagement	$ 9,925	$ 14,220	$ 14,220	$ 7,110
19	Elevator	$ 8,442	$ 15,000	$ 15,000	$ 7,500
20		$ -	$ -		
42	Consultants/Temp Staffing	$ -	$ -		
43	Temp Property Manager	$ -	$ -		
44	Temp Assistant Prop Manager	$ 43,684	$ -		
45	Temp Desk Clerks	$ 42,053	$ 40,000		
46	Temp Janitors	$ 545	$ 1,000		
47	Temp Sr Assist Prop Manager	$ -	$ -		
67					
68	TOTAL OPERATING EXPENSES	$ 849,459	$ 863,298	$ 822,298	$ 411,149
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 2,361,466	$ 2,485,242	$ 2,485,242	$ 1,242,621
72	Client Subsidies	$ 5,440	$ 8,640	$ 8,640	$ 4,320
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ -	$ -	$ -	$ -
74	One-Time Transfer from SSMPP contract	$ -	$ -	$ -	$ -
75	One-Time Transfer from Other GF Budgets	$ -	$ -	$ -	$ -
76	One-Time Adjustment to Actuals	$ -	$ -	$ -	$ -
79	One-time rent reduction (Landlord contribution to EMP Contract ID #1000034242)	$ -	$ (14,940)	$ (14,940)	$ (7,470)
83					
84	TOTAL OTHER EXPENSES	$ 2,366,906	$ 2,478,942	$ 2,478,942	$ 1,239,471

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			Table of Contents
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (General Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Mission**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 1,953,103	**$ 571,688**	$ 2,524,790
14	Office Supplies, Postage	$ 65,459	**$ 20,672**	$ 86,130
15	Building Maintenance Supplies and Repair	$ 1,420,831	**$ 342,384**	$ 1,763,215
16	Insurance	$ 557,844	**$ 254,874**	$ 812,718
17	Travel	$ 1,350	**$ -**	$ 1,350
18	Client Engagement	$ 66,565	**$ 21,330**	$ 87,895
19	Elevator	$ 83,442	**$ 22,500**	$ 105,942
20		$ -	**$ -**	$ -
42	Consultants/Temp Staffing	$ -	**$ -**	$ -
43	Temp Property Manager	$ 40,000	**$ -**	$ 40,000
44	Temp Assistant Prop Manager	$ 69,684	**$ -**	$ 69,684
45	Temp Desk Clerks	$ 180,053	**$ -**	$ 180,053
46	Temp Janitors	$ 52,545	**$ -**	$ 52,545
47	Temp Sr Assist Prop Manager	$ -	**$ -**	$ -
67				
68	TOTAL OPERATING EXPENSES	$ 4,490,875	**$ 1,233,447**	$ 5,724,322
69				
70	Other Expenses (not subject to indirect cost %)			
71	Rental of Property	$ 13,613,922	**$ 3,727,863**	$ 17,341,785
72	Client Subsidies	$ 284,134	**$ 12,960**	$ 297,094
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 9,607	**$ -**	$ 9,607
74	One-Time Transfer from SSMPP contract	$ 134,000	**$ -**	$ 134,000
75	One-Time Transfer from Other GF Budgets	$ 87,550	**$ -**	$ 87,550
76	One-Time Adjustment to Actuals	$ (391,851)	**$ -**	$ (391,851)
79	One-time rent reduction (Landlord contribution to EMP Contract ID #1000034242)	$ (14,940)	**$ (22,410)**	$ (37,350)
83				
84	TOTAL OTHER EXPENSES	$ 13,722,422	**$ 3,718,413**	$ 17,440,835

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Table of Contents
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (General Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Raman**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 56,135	$ 62,969	$ 80,264	$ 82,395	$ 83,379	$ 59,960
13	Desk Clerk	$ 227,430	$ 234,466	$ 304,708	$ 314,000	$ 323,128	$ 340,461
14	Janitor	$ 64,786	$ 66,995	$ 121,791	$ 105,000	$ 123,359	$ 137,902
15	Maintenance Worker	$ 51,710	$ 56,657	$ 54,938	$ 36,000	$ 46,323	$ 52,271
54					$ -	$ -	$ -
55		**$ 400,061**	**$ 421,087**	**$ 561,702**	**$ 537,395**	**$ 576,189**	**$ 590,594**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 146,022**	**$ 153,697**	**$ 202,213**	**$ 193,462**	**$ 207,428**	**$ 212,614**
59	TOTAL SALARIES & BENEFITS	**$ 546,083**	**$ 574,784**	**$ 763,914**	**$ 730,857**	**$ 783,616**	**$ 803,208**
60							

	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Table of Contents
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Raman**				**EXTENSION YEAR**	**EXTENSION YEAR**			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 82,019	1.00	100%	1.00	$ 82,019	$ 41,009	$ 425,102	**$ 123,028**	$ 548,131
13	Desk Clerk	$ 59,194	6.00	100%	6.00	$ 355,167	$ 177,583	$ 1,744,193	**$ 532,750**	$ 2,276,944
14	Janitor	$ 55,455	2.50	100%	2.50	$ 138,637	$ 69,319	$ 619,832	**$ 207,956**	$ 827,788
15	Maintenance Worker	$ 52,271	1.00	100%	1.00	$ 52,271	$ 26,136	$ 297,899	**$ 78,407**	$ 376,305
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55					**TOTAL SALARIES**	**$ 628,094**	**$ 314,047**	**$ 3,087,027**	**$ 942,141**	**$ 4,029,168**
56					**TOTAL FTE** **10.50**					
57					**FRINGE BENEFIT RATE**	36.00%	36.00%			
58					**EMPLOYEE FRINGE BENEFITS**	**$ 226,114**	**$ 113,057**	**$ 1,115,435**	**$ 339,171**	**$ 1,454,606**
59					**TOTAL SALARIES & BENEFITS**	**$ 854,208**	**$ 427,104**	**$ 4,202,462**	**$ 1,281,312**	**$ 5,483,774**
60										

	A	B	E	H	K
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Raman**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 121,409	$ 139,671	$ 168,236	$ 173,369
14	Office Supplies, Postage	$ 4,493	$ 5,500	$ 5,500	$ 5,500
15	Building Maintenance Supplies and Repair	$ 83,705	$ 118,360	$ 142,382	$ 166,539
16	Insurance	$ 24,646	$ 25,153	$ 23,145	$ 26,790
17	Client Engagement	$ 3,700	$ 3,700	$ 5,040	$ 4,920
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000
19				$ -	$ -
42	Consultants/Temp Staffing			$ -	
43	Temp Desk Clerks	$ 7,500	$ 7,500	$ 12,000	$ 6,860
44	Temp Janitors	$ 7,800	$ 7,800	$ 10,000	$ 6,000
45	Temp Maintenance Workers	$ 4,500	$ -	$ -	$ -
46	Temp - Property Manager				$ -
67					
68	TOTAL OPERATING EXPENSES	$ 272,753	$ 322,684	$ 381,303	$ 404,977
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 466,087	$ 466,087	$ 486,102	$ 499,553
72	Client Subsidies	$ 2,620	$ 2,620	$ 3,600	$ 720
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 18,153			$ -
74	One-Time Transfer from Other GF Budgets	$ 74,300	$ 142,000	$ (25,800)	$ -
75	One-Time Adjustment to Actuals	$ -	$ (978)	$ (114)	$ (26,995)
83					
84	TOTAL OTHER EXPENSES	$ 561,160	$ 609,729	$ 463,788	$ 473,278
97	**HSH #3**				

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Raman**			
8				EXTENSION YEAR	EXTENSION YEAR
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 130,459	$ 167,090	$ 167,090	$ 83,545
14	Office Supplies, Postage	$ 4,512	$ 4,395	$ 4,395	$ 2,198
15	Building Maintenance Supplies and Repair	$ 171,916	$ 186,404	$ 186,404	$ 93,202
16	Insurance	$ 35,055	$ 58,789	$ 58,789	$ 29,395
17	Client Engagement	$ 4,023	$ 4,920	$ 4,920	$ 2,460
18	Elevator	$ 11,466	$ 15,000	$ 15,000	$ 7,500
19		$ -	$ -		
42	Consultants/Temp Staffing	$ -	$ -		
43	Temp Desk Clerks	$ 27,929	$ 20,000		
44	Temp Janitors	$ 1,832	$ 1,000		
45	Temp Maintenance Workers	$ -	$ -		
46	Temp - Property Manager	$ 3,321	$ 30,000		
67					
68	TOTAL OPERATING EXPENSES	$ 390,513	$ 487,598	$ 436,598	$ 218,299
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 513,709	$ 726,142	$ 726,142	$ 363,071
72	Client Subsidies	$ 1,200	$ 2,880	$ 2,880	$ 1,440
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ -	$ -	$ -	$ -
74	One-Time Transfer from Other GF Budgets	$ -	$ -	$ -	$ -
75	One-Time Adjustment to Actuals	$ -	$ -	$ -	$ -
83					
84	TOTAL OTHER EXPENSES	$ 514,909	$ 729,022	$ 729,022	$ 364,511
97	**HSH #3**				

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (General Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Raman**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 900,234	**$ 250,635**	$ 1,150,869
14	Office Supplies, Postage	$ 29,900	**$ 6,593**	$ 36,493
15	Building Maintenance Supplies and Repair	$ 869,305	**$ 279,606**	$ 1,148,911
16	Insurance	$ 193,578	**$ 88,184**	$ 281,761
17	Client Engagement	$ 26,303	**$ 7,380**	$ 33,683
18	Elevator	$ 86,466	**$ 22,500**	$ 108,966
19		$ -	**$ -**	$ -
42	Consultants/Temp Staffing	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 81,789	**$ -**	$ 81,789
44	Temp Janitors	$ 34,432	**$ -**	$ 34,432
45	Temp Maintenance Workers	$ 4,500	**$ -**	$ 4,500
46	Temp - Property Manager	$ 33,321	**$ -**	$ 33,321
67				
68	TOTAL OPERATING EXPENSES	$ 2,259,828	**$ 654,897**	$ 2,914,725
69				
70	Other Expenses (not subject to indirect cost %)			
71	Rental of Property	$ 3,157,681	**$ 1,089,213**	$ 4,246,894
72	Client Subsidies	$ 13,640	**$ 4,320**	$ 17,960
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 18,153	**$ -**	$ 18,153
74	One-Time Transfer from Other GF Budgets	$ 190,500	**$ -**	$ 190,500
75	One-Time Adjustment to Actuals	$ (28,087)	**$ -**	$ (28,087)
83				
84	TOTAL OTHER EXPENSES	$ 3,351,887	**$ 1,093,533**	$ 4,445,420
97	**HSH #3**			

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Table of Contents
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (General Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Seneca**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 66,156	$ 68,141	$ 94,592	$ 97,107	$ 93,458	$ 96,660
13	Supp Hsg Senior Assistant Property Manager	$ 52,000	$ 56,859	$ 73,292	$ 61,076	$ 4,048	$ 67,659
14	Supp Hsg Assistant Property Manager	$ 45,000	$ 41,947	$ 39,158	$ 70,610	$ -	$ 44,443
15	Desk Clerk	$ 185,313	$ 213,109	$ 290,931	$ 310,283	$ 318,592	$ 360,319
16	Janitor	$ 126,790	$ 149,662	$ 143,346	$ 149,843	$ 147,186	$ 175,477
17	Maintenance Worker	$ 94,500	$ 97,335	$ 111,243	$ 116,527	$ 84,667	$ 104,541
18					$ -	$ -	$ -
54						$ -	$ -
55		**$ 569,759**	**$ 627,053**	**$ 752,562**	**$ 805,446**	**$ 647,951**	**$ 849,099**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 207,962**	**$ 228,874**	**$ 270,922**	**$ 289,961**	**$ 233,262**	**$ 305,676**
59	TOTAL SALARIES & BENEFITS	**$ 777,721**	**$ 855,927**	**$ 1,023,485**	**$ 1,095,407**	**$ 881,213**	**$ 1,154,775**
60							
61							
62							

	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Table of Contents
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Seneca**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 96,660	1.00	100%	1.00	$ 96,660	$ 48,330	$ 516,114	**$ 144,990**	$ 661,104
13	Supp Hsg Senior Assistant Property Manager	$ 67,659	1.00	100%	1.00	$ 67,659	$ 33,830	$ 314,933	**$ 101,489**	$ 416,421
14	Supp Hsg Assistant Property Manager	$ 59,149	1.00	100%	1.00	$ 59,149	$ 29,574	$ 381,470	**$ 88,723**	$ 470,193
15	Desk Clerk	$ 53,575	7.00	100%	7.00	$ 375,025	$ 187,512	$ 1,620,025	**$ 562,537**	$ 2,182,562
16	Janitor	$ 51,222	4.00	100%	4.00	$ 204,889	$ 102,444	$ 860,015	**$ 307,333**	$ 1,167,348
17	Maintenance Worker	$ 52,271	2.00	100%	2.00	$ 104,541	$ 52,271	$ 514,313	**$ 156,812**	$ 671,124
18					0.00	$ -	$ -	$ -	**$ -**	$ -
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55					**TOTAL SALARIES**	**$ 907,923**	**$ 453,961**	**$ 4,206,870**	**$ 1,361,884**	**$ 5,568,753**
56					**TOTAL FTE** **16.00**					
57					**FRINGE BENEFIT RATE**	36.00%	36.00%			
58					**EMPLOYEE FRINGE BENEFITS**	**$ 326,852**	**$ 163,426**	**$ 1,536,657**	**$ 490,278**	**$ 2,026,935**
59					**TOTAL SALARIES & BENEFITS**	**$ 1,234,775**	**$ 617,387**	**$ 5,788,527**	**$ 1,852,162**	**$ 7,640,689**
60										
61										
62										

	A	B	E	H	K
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Seneca**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 272,430	$ 280,826	$ 320,944	$ 322,878
14	Office Supplies, Postage	$ 9,544	$ 12,000	$ 9,400	$ 9,400
15	Building Maintenance Supplies and Repair	$ 151,141	$ 168,077	$ 192,088	$ 213,400
16	Insurance	$ 58,432	$ 58,432	$ 54,146	$ 62,717
17	Client Engagement	$ 5,900	$ 5,900	$ 11,820	$ 11,640
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000
19			$ -	$ -	$ -
41	Consultants / Temp Staffing		$ -		$ -
42	Temp Desk Clerks	$ 90,000	$ 60,000	$ 80,000	$ 86,292
43	Temp Janitors	$ 30,000	$ 5,000	$ 80,000	$ 87,637
44	Temp Assistant Prop Mgr		$ 9,908	$ 38,000	$ -
45	Temp Property Manager				$ -
46	Temp Maintenance Worker				$ -
47	Temp Senior Assistant Prop Mgr			$ 4,615	$ 11,120
48	Security Guard				$ 56,176
66					
67	TOTAL OPERATING EXPENSES	$ 632,447	$ 615,143	$ 806,013	$ 876,259
68					
69	Other Expenses (not subject to indirect cost %)				
70	Rental of Property	$ 1,765,144	$ 1,765,144	$ 1,849,762	$ 1,941,070
71	Client Subsidies	$ 135,826	$ 123,487	$ 10,800	$ 4,320
72	One-Time CODB (FY 20-21 Non-Leasing)	$ 19,340			
73	One-Time Transfer from Other GF Budgets	$ 200,000	$ 21,600	$ (44,350)	$ 23,000
74	Seneca Laundry Expenses		$ 109	$ -	$ -
75	One-Time Adjustment to Actuals	$ (1,599)	$ (47)	$ (6,907)	$ (76,482)
82					
83	TOTAL OTHER EXPENSES	$ 2,118,711	$ 1,910,293	$ 1,809,305	$ 1,891,909
96	**HSH #3**				

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	A	N	Q	V	Y
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Seneca**			
8				**EXTENSION YEAR**	**EXTENSION YEAR**
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 336,017	$ 400,998	$ 400,998	$ 200,499
14	Office Supplies, Postage	$ 9,401	$ 12,312	$ 12,312	$ 6,156
15	Building Maintenance Supplies and Repair	$ 429,287	$ 483,026	$ 483,026	$ 241,513
16	Insurance	$ 83,568	$ 139,804	$ 139,804	$ 69,902
17	Client Engagement	$ 9,178	$ 11,640	$ 11,640	$ 5,820
18	Elevator	$ 24,210	$ 15,000	$ 15,000	$ 7,500
19		$ -	$ -		
41	Consultants / Temp Staffing	$ -	$ -		
42	Temp Desk Clerks	$ 94,201	$ 20,000		
43	Temp Janitors	$ 50,974	$ 40,000		
44	Temp Assistant Prop Mgr	$ -	$ 20,000		
45	Temp Property Manager	$ -	$ -		
46	Temp Maintenance Worker	$ -	$ -		
47	Temp Senior Assistant Prop Mgr	$ 70,657	$ -		
48	Security Guard	$ -	$ -		
66					
67	TOTAL OPERATING EXPENSES	$ 1,107,493	$ 1,142,780	$ 1,062,780	$ 531,390
68					
69	Other Expenses (not subject to indirect cost %)				
70	Rental of Property	$ 1,987,137	$ 2,040,347	$ 2,040,347	$ 1,020,174
71	Client Subsidies	$ 4,900	$ 5,760	$ 5,760	$ 2,880
72	One-Time CODB (FY 20-21 Non-Leasing)	$ -	$ -	$ -	
73	One-Time Transfer from Other GF Budgets	$ -	$ -	$ -	
74	Seneca Laundry Expenses	$ -	$ -		
75	One-Time Adjustment to Actuals	$ -	$ -	$ -	
82					
83	TOTAL OTHER EXPENSES	$ 1,992,037	$ 2,046,107	$ 2,046,107	$ 1,023,054
96	**HSH #3**				

	A	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (General Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Seneca**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 1,934,093	**$ 601,497**	$ 2,535,590
14	Office Supplies, Postage	$ 62,057	**$ 18,468**	$ 80,525
15	Building Maintenance Supplies and Repair	$ 1,637,019	**$ 724,539**	$ 2,361,558
16	Insurance	$ 457,099	**$ 209,706**	$ 666,805
17	Client Engagement	$ 56,078	**$ 17,460**	$ 73,538
18	Elevator	$ 99,210	**$ 22,500**	$ 121,710
19		$ -	**$ -**	$ -
41	Consultants / Temp Staffing	$ -	**$ -**	$ -
42	Temp Desk Clerks	$ 430,493	**$ -**	$ 430,493
43	Temp Janitors	$ 293,611	**$ -**	$ 293,611
44	Temp Assistant Prop Mgr	$ 67,908	**$ -**	$ 67,908
45	Temp Property Manager	$ -	**$ -**	$ -
46	Temp Maintenance Worker	$ -	**$ -**	$ -
47	Temp Senior Assistant Prop Mgr	$ 86,392	**$ -**	$ 86,392
48	Security Guard	$ 56,176	**$ -**	$ 56,176
66				
67	TOTAL OPERATING EXPENSES	$ 5,180,135	**$ 1,594,170**	$ 6,774,305
68				
69	Other Expenses (not subject to indirect cost %)			
70	Rental of Property	$ 11,348,604	**$ 3,060,521**	$ 14,409,125
71	Client Subsidies	$ 285,093	**$ 8,640**	$ 293,733
72	One-Time CODB (FY 20-21 Non-Leasing)	$ 19,340	**$ -**	$ 19,340
73	One-Time Transfer from Other GF Budgets	$ 200,250	**$ -**	$ 200,250
74	Seneca Laundry Expenses	$ 109	**$ -**	$ 109
75	One-Time Adjustment to Actuals	$ (85,035)	**$ -**	$ (85,035)
82				
83	TOTAL OTHER EXPENSES	$ 11,768,361	**$ 3,069,161**	$ 14,837,521
96	**HSH #3**		**Template last modified**	**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Table of Contents
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (General Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Vincent**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 54,500	$ 57,819	$ 94,592	$ 79,945	$ 77,246	$ 79,580
13	Supp Hsg Senior Assistant Property Manager	$ 19,265	$ 44,016	$ 71,715	$ 72,036	$ 72,849	$ 73,287
14	Desk Clerk	$ 211,979	$ 227,248	$ 337,008	$ 312,518	$ 361,065	$ 352,371
15	Janitor	$ 64,673	$ 71,171	$ 61,379	$ 95,756	$ 82,122	$ 105,116
16	Maintenance Worker	$ 48,883	$ 50,349	$ 54,938	$ 54,938	$ 51,421	$ 67,141
54					$ -	$ -	$ -
55		**$ 399,300**	**$ 450,602**	**$ 619,632**	**$ 615,193**	**$ 644,703**	**$ 677,495**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 145,744**	**$ 164,470**	**$ 223,068**	**$ 221,470**	**$ 232,093**	**$ 243,898**
59	TOTAL SALARIES & BENEFITS	**$ 545,044**	**$ 615,072**	**$ 842,700**	**$ 836,663**	**$ 876,797**	**$ 921,393**
60							
61							
62							

	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Vincent**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 79,580	1.00	100%	1.00	$ 79,580	$ 39,790	$ 443,682	**$ 119,370**	$ 563,052
13	Supp Hsg Senior Assistant Property Manager	$ 73,287	1.00	100%	1.00	$ 73,287	$ 36,644	$ 353,168	**$ 109,931**	$ 463,098
14	Desk Clerk	$ 54,540	7.00	100%	7.00	$ 381,783	$ 190,891	$ 1,802,189	**$ 572,674**	$ 2,374,863
15	Janitor	$ 53,109	2.00	100%	2.00	$ 106,219	$ 53,109	$ 480,216	**$ 159,328**	$ 639,544
16	Maintenance Worker	$ 67,141	1.00	100%	1.00	$ 67,141	$ 33,571	$ 327,670	**$ 100,712**	$ 428,382
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55					**TOTAL SALARIES**	**$ 708,010**	**$ 354,005**	**$ 3,406,926**	**$ 1,062,015**	**$ 4,468,940**
56					**TOTAL FTE** **12.00**					
57					**FRINGE BENEFIT RATE**	36.00%	36.00%			
58					**EMPLOYEE FRINGE BENEFITS**	**$ 254,883**	**$ 127,442**	**$ 1,230,743**	**$ 382,325**	**$ 1,613,068**
59					**TOTAL SALARIES & BENEFITS**	**$ 962,893**	**$ 481,447**	**$ 4,637,668**	**$ 1,444,340**	**$ 6,082,008**
60										
61										
62										

	A	B	E	H	K
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Vincent**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 160,032	$ 171,753	$ 204,000	$ 211,802
14	Office Supplies, Postage	$ 5,120	$ 7,500	$ 5,000	$ 5,000
15	Building Maintenance Supplies and Repair	$ 80,512	$ 105,891	$ 102,324	$ 151,999
16	Insurance	$ 29,658	$ 29,713	$ 27,086	$ 31,598
17	Client Engagement	$ 3,800	$ 3,800	$ 5,880	$ 5,820
18	Elevator	$ 5,000	$ 5,000	$ 10,000	$ 10,000
19				$ -	$ -
41	Consultants/Temp Staffing			$ -	$ -
42	Temp Senior Assistant Prop Manager	$ 38,200	$ 6,350		$ -
43	Temp Desk Clerks	$ 60,000	$ 44,000	$ 30,000	$ 33,298
44	Temp Janitors	$ 6,000	$ 2,100	$ 54,000	$ 10,505
45	Temp Property Manager			$ -	$ -
46	Temp Maintenance Worker			$ -	$ -
66					
67	TOTAL OPERATING EXPENSES	$ 388,322	$ 376,107	$ 438,290	$ 460,022
68					
69	Other Expenses (not subject to indirect cost %)				
70	Rental of Property	$ 911,901	$ 911,901	$ 934,767	$ 997,121
71	Client Subsidies	$ 50,173	$ 43,164	$ 3,600	$ 2,880
72	One-Time CODB (FY 2020-21 Non-Leasing)	$ 16,903			$ -
73	One-Time Transfer from Operating Reserve	$ 52,000			$ -
74	One-Time Transfer from other GF budgets	$ 7,815		$ 2,150	$ -
75	One-Time Adjustment to Actuals	$ -	$ (77,388)	$ (107)	$ (39,189)
82					
83	TOTAL OTHER EXPENSES	$ 1,038,792	$ 877,677	$ 940,410	$ 960,812
96	**HSH #3**				

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	A	N	Q	V	Y
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (General Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Vincent**			
8				**EXTENSION YEAR**	**EXTENSION YEAR**
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 12/31/2027
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 184,359	$ 228,112	$ 228,112	$ 114,056
14	Office Supplies, Postage	$ 6,378	$ 8,195	$ 8,195	$ 4,098
15	Building Maintenance Supplies and Repair	$ 178,257	$ 109,925	$ 109,925	$ 54,963
16	Insurance	$ 41,879	$ 68,826	$ 68,826	$ 34,413
17	Client Engagement	$ 4,938	$ 5,700	$ 5,700	$ 2,850
18	Elevator	$ -	$ 10,000	$ 10,000	$ 5,000
19		$ -	$ -		
41	Consultants/Temp Staffing	$ -	$ -		
42	Temp Senior Assistant Prop Manager	$ -	$ -		
43	Temp Desk Clerks	$ 36,121	$ 40,000		
44	Temp Janitors	$ 5,361	$ 1,500		
45	Temp Property Manager	$ -	$ -		
46	Temp Maintenance Worker	$ -	$ -		
66					
67	TOTAL OPERATING EXPENSES	$ 457,293	$ 472,258	$ 430,758	$ 215,379
68					
69	Other Expenses (not subject to indirect cost %)				
70	Rental of Property	$ 1,021,479	$ 1,049,704	$ 1,049,704	$ 524,852
71	Client Subsidies	$ 3,030	$ 2,880	$ 2,880	$ 1,440
72	One-Time CODB (FY 2020-21 Non-Leasing)	$ -	$ -		
73	One-Time Transfer from Operating Reserve	$ -	$ -		
74	One-Time Transfer from other GF budgets	$ -	$ -		
75	One-Time Adjustment to Actuals	$ -	$ -		
82					
83	TOTAL OTHER EXPENSES	$ 1,024,509	$ 1,052,584	$ 1,052,584	$ 526,292
96	**HSH #3**				

	A	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			Table of Contents
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (General Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Vincent**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 1,160,058	**$ 342,168**	$ 1,502,226
14	Office Supplies, Postage	$ 37,193	**$ 12,293**	$ 49,486
15	Building Maintenance Supplies and Repair	$ 728,908	**$ 164,888**	$ 893,795
16	Insurance	$ 228,760	**$ 103,239**	$ 331,999
17	Client Engagement	$ 29,938	**$ 8,550**	$ 38,488
18	Elevator	$ 40,000	**$ 15,000**	$ 55,000
19		$ -	**$ -**	$ -
41	Consultants/Temp Staffing	$ -	**$ -**	$ -
42	Temp Senior Assistant Prop Manager	$ 44,550	**$ -**	$ 44,550
43	Temp Desk Clerks	$ 243,419	**$ -**	$ 243,419
44	Temp Janitors	$ 79,465	**$ -**	$ 79,465
45	Temp Property Manager	$ -	**$ -**	$ -
46	Temp Maintenance Worker	$ -	**$ -**	$ -
66				
67	TOTAL OPERATING EXPENSES	$ 2,592,292	**$ 646,137**	$ 3,238,429
68				
69	Other Expenses (not subject to indirect cost %)			
70	Rental of Property	$ 5,826,873	**$ 1,574,556**	$ 7,401,429
71	Client Subsidies	$ 105,727	**$ 4,320**	$ 110,047
72	One-Time CODB (FY 2020-21 Non-Leasing)	$ 16,903	**$ -**	$ 16,903
73	One-Time Transfer from Operating Reserve	$ 52,000	**$ -**	$ 52,000
74	One-Time Transfer from other GF budgets	$ 9,965	**$ -**	$ 9,965
75	One-Time Adjustment to Actuals	$ (116,684)	**$ -**	$ (116,684)
82				
83	TOTAL OTHER EXPENSES	$ 5,894,785	**$ 1,578,876**	$ 7,473,661
96	**HSH #3**		**Template last modified**	**11/4/2019**

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Allstar**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 54,783	$ 62,380	$ 74,352	$ 75,000	$ 30,976	$ 66,658
13	Desk Clerk	$ 229,949	$ 230,494	$ 260,814	$ 298,284	$ 311,117	$ 311,625
14	Janitor	$ 37,570	$ 58,244	$ 79,636	$ 55,770	$ 71,571	$ 87,231
15	Maintenance Worker	$ 52,340	$ 53,910	$ 64,867	$ 71,900	$ 39,303	$ 66,265
54						$ -	$ -
55		**$ 374,642**	**$ 405,028**	**$ 479,669**	**$ 500,954**	**$ 452,967**	**$ 531,779**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 136,744**	**$ 147,835**	**$ 172,681**	**$ 180,343**	**$ 163,068**	**$ 191,440**
59	TOTAL SALARIES & BENEFITS	**$ 511,386**	**$ 552,864**	**$ 652,349**	**$ 681,297**	**$ 616,035**	**$ 723,219**
60							
61							
62							

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	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Allstar**				**EXTENSION YEAR EXTENSION YEAR**				
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 77,687	1.00	100%	1.00	$ 77,687	$ 38,844	$ 364,149	**$ 116,531**	$ 480,680
13	Desk Clerk	$ 58,065	6.00	100%	6.00	$ 348,390	$ 174,195	$ 1,642,283	**$ 522,585**	$ 2,164,867
14	Janitor	$ 58,644	1.50	100%	1.50	$ 87,966	$ 43,983	$ 390,022	**$ 131,949**	$ 521,971
15	Maintenance Worker	$ 66,265	1.00	100%	1.00	$ 66,265	$ 33,133	$ 348,585	**$ 99,398**	$ 447,982
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55					**TOTAL SALARIES**	**$ 580,308**	**$ 290,154**	**$ 2,745,038**	**$ 870,463**	**$ 3,615,501**
56					**TOTAL FTE** **9.50**					
57					**FRINGE BENEFIT RATE**	36.00%	36.00%			
58					**EMPLOYEE FRINGE BENEFITS**	**$ 208,911**	**$ 104,456**	**$ 992,112**	**$ 313,367**	**$ 1,305,479**
59					**TOTAL SALARIES & BENEFITS**	**$ 789,219**	**$ 394,610**	**$ 3,737,151**	**$ 1,183,829**	**$ 4,920,980**
60										
61										
62										

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	A	B	E	H	K
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Allstar**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 82,738	$ 80,990	$ 139,304	$ 134,121
14	Office Supplies, Postage	$ 2,061	$ 4,230	$ 4,230	$ 4,230
15	Building Maintenance Supplies and Repair	$ 62,840	$ 77,788	$ 79,865	$ 94,174
16	Insurance	$ 24,935	$ 25,158	$ 23,147	$ 26,784
17	Travel	$ 115	$ 115	$ -	$ -
18	Client Engagement	$ 3,750	$ 3,750	$ 4,980	$ 4,920
19				$ -	$ -
42	Consultants/Temp Staffing			$ -	$ -
44	Temp Desk Clerks	$ 10,800	$ 20,000	$ 61,307	$ 84,540
45	Temp Janitor	$ 3,100	$ 3,100	$ 4,000	$ 4,244
46	Temp Property Manager			$ -	$ -
47	Temp Maintenance Worker			$ -	$ -
67					
68	TOTAL OPERATING EXPENSES	$ 190,339	$ 215,131	$ 316,833	$ 353,013
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 440,734	$ 440,733	$ 459,777	$ 485,128
72	Client Subsidies	$ 65,788	$ 61,714	$ 3,600	$ -
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 11,495			
74	One-Time Transfer from Support Services	$ 62,115	$ 59,000		$ -
75	One-Time Transfer from Other HSH Fund Budgets	$ 54,652		$ 37,600	
76	One-Time Transfer from SSMPP contract (GF)	$ 31,500			
77	One-Time Transfer from GF Operating Reserve	$ 11,000			
78	One-Time Adjustment to Actuals		$ (231)	$ (35,074)	$ (36,627)
84	TOTAL OTHER EXPENSES	$ 677,283	$ 561,216	$ 465,903	$ 448,501
97	**HSH #3**				

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	A	N	Q	V	Y
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Allstar**			
8				**EXTENSION YEAR**	**EXTENSION YEAR**
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 110,045	$ 142,855	$ 142,855	$ 71,428
14	Office Supplies, Postage	$ 7,734	$ 9,909	$ 9,909	$ 4,955
15	Building Maintenance Supplies and Repair	$ 151,116	$ 112,695	$ 112,695	$ 56,348
16	Insurance	$ 35,011	$ 58,789	$ 58,789	$ 29,395
17	Travel	$ -	$ -	$ -	$ -
18	Client Engagement	$ 4,689	$ 4,920	$ 4,920	$ 2,460
19		$ -	$ -		
42	Consultants/Temp Staffing	$ -	$ -		
44	Temp Desk Clerks	$ 79,982	$ 50,000		
45	Temp Janitor	$ 3,564	$ 1,000		
46	Temp Property Manager	$ 48,486	$ 15,000		
47	Temp Maintenance Worker	$ -	$ -		
67					
68	TOTAL OPERATING EXPENSES	$ 440,627	$ 395,168	$ 329,168	$ 164,584
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 701,969	$ 735,644	$ 735,644	$ 367,822
72	Client Subsidies	$ -	$ 2,880	$ 2,880	$ 1,440
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ -	$ -	$ -	$ -
74	One-Time Transfer from Support Services	$ -	$ -	$ -	$ -
75	One-Time Transfer from Other HSH Fund Budgets	$ -	$ -	$ -	$ -
76	One-Time Transfer from SSMPP contract (GF)	$ -	$ -	$ -	$ -
77	One-Time Transfer from GF Operating Reserve	$ -	$ -	$ -	$ -
78	One-Time Adjustment to Actuals	$ -	$ -	$ -	$ -
84	TOTAL OTHER EXPENSES	$ 701,969	$ 738,524	$ 738,524	$ 369,262
97	**HSH #3**				

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			Table of Contents
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (HSH Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Allstar**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 690,053	**$ 214,283**	$ 904,335
14	Office Supplies, Postage	$ 32,394	**$ 14,864**	$ 47,258
15	Building Maintenance Supplies and Repair	$ 578,478	**$ 169,043**	$ 747,520
16	Insurance	$ 193,824	**$ 88,184**	$ 282,008
17	Travel	$ 230	**$ -**	$ 230
18	Client Engagement	$ 27,009	**$ 7,380**	$ 34,389
19		$ -	**$ -**	$ -
42	Consultants/Temp Staffing	$ -	**$ -**	$ -
44	Temp Desk Clerks	$ 306,629	**$ -**	$ 306,629
45	Temp Janitor	$ 19,008	**$ -**	$ 19,008
46	Temp Property Manager	$ 63,486	**$ -**	$ 63,486
47	Temp Maintenance Worker	$ -	**$ -**	$ -
67				
68	TOTAL OPERATING EXPENSES	$ 1,911,111	**$ 493,752**	$ 2,404,863
69				
70	Other Expenses (not subject to indirect cost %)			
71	Rental of Property	$ 3,263,984	**$ 1,103,466**	$ 4,367,450
72	Client Subsidies	$ 133,982	**$ 4,320**	$ 138,302
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 11,495	**$ -**	$ 11,495
74	One-Time Transfer from Support Services	$ 121,115	**$ -**	$ 121,115
75	One-Time Transfer from Other HSH Fund Budgets	$ 92,252	**$ -**	$ 92,252
76	One-Time Transfer from SSMPP contract (GF)	$ 31,500	**$ -**	$ 31,500
77	One-Time Transfer from GF Operating Reserve	$ 11,000	**$ -**	$ 11,000
78	One-Time Adjustment to Actuals	$ (71,932)	**$ -**	$ (71,932)
84	TOTAL OTHER EXPENSES	$ 3,593,396	**$ 1,107,786**	$ 4,701,182
97	**HSH #3**		**Template last modified**	**11/4/2019**

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Table of Contents
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Boyd**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 62,800	$ 64,684	$ 89,793	$ 92,177	$ 49,908	$ 74,621
13	Desk Clerk	$ 215,967	$ 219,762	$ 295,435	$ 304,292	$ 286,065	$ 309,315
14	Janitor	$ 50,262	$ 59,359	$ 101,085	$ 73,000	$ 74,627	$ 100,817
15	Maintenance Worker	$ 44,719	$ 48,754	$ 54,938	$ 54,938	$ 22,437	$ 52,271
54							
55		**$ 373,748**	**$ 392,559**	**$ 541,251**	**$ 524,407**	**$ 433,037**	**$ 537,024**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 136,418**	**$ 143,284**	**$ 194,850**	**$ 188,787**	**$ 155,893**	**$ 193,329**
59	TOTAL SALARIES & BENEFITS	**$ 510,166**	**$ 535,843**	**$ 736,101**	**$ 713,194**	**$ 588,930**	**$ 730,353**
60							

	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Boyd**				**EXTENSION YEAR**	**EXTENSION YEAR**			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 74,621	1.00	100%	1.00	$ 74,621	$ 37,311	$ 433,983	**$ 111,932**	$ 545,915
13	Desk Clerk	$ 54,616	6.00	100%	6.00	$ 327,697	$ 163,849	$ 1,630,836	**$ 491,546**	$ 2,122,382
14	Janitor	$ 55,923	2.00	100%	2.00	$ 111,846	$ 55,923	$ 459,151	**$ 167,770**	$ 626,920
15	Maintenance Worker	$ 52,271	1.00	100%	1.00	$ 52,271	$ 26,136	$ 278,056	**$ 78,407**	$ 356,463
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55					**TOTAL SALARIES**	**$ 566,436**	**$ 283,218**	**$ 2,802,026**	**$ 849,654**	**$ 3,651,680**
56					**TOTAL FTE** **10.00**					
57					**FRINGE BENEFIT RATE**	36.00%	36.00%			
58					**EMPLOYEE FRINGE BENEFITS**	**$ 203,917**	**$ 101,958**	**$ 1,012,561**	**$ 305,875**	**$ 1,318,436**
59					**TOTAL SALARIES & BENEFITS**	**$ 770,353**	**$ 385,176**	**$ 3,814,587**	**$ 1,155,529**	**$ 4,970,116**
60										

	A	B	E	H	K
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Boyd**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 118,357	$ 118,357	$ 158,294	$ 196,028
14	Office Supplies, Postage	$ 3,476	$ 4,000	$ 3,500	$ 3,500
15	Building Maintenance Supplies and Repair	$ 89,672	$ 107,783	$ 146,704	$ 132,066
16	Insurance	$ 24,755	$ 24,391	$ 21,787	$ 35,993
17	Client Engagement	$ 3,750	$ 3,750	$ 4,740	$ 4,680
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000
19			$ -	$ -	$ -
42	Consultants/Temporary Staff		$ -	$ -	$ -
43	Temp Desk Clerks	$ 10,000	$ 3,000		$ 7,369
44	Temp Janitors	$ 3,200	$ 20,000		$ 1,873
45	Temp Maintenance Workers	$ 1,200	$ -		$ -
46	Temp Property Manager				$ -
67					
68	TOTAL OPERATING EXPENSES	$ 269,410	$ 296,281	$ 350,025	$ 396,509
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 449,473	$ 449,473	$ 468,405	$ 489,847
72	Client Subsidies	$ 66,905	$ 59,597	$ 3,600	$ 3,600
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 14,837			
74	One-Time Transfer to Other HSH Budgets	$ (75,442)		$ (8,000)	
75	One-Time Adjustment to Actuals	$ -	$ (121,801.2)	$ (59,555)	$ (53,634)
83					
84	TOTAL OTHER EXPENSES	$ 455,773	$ 387,269	$ 404,450	$ 439,813
85					
97	**HSH #3**				

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Boyd**			
8				**EXTENSION YEAR**	**EXTENSION YEAR**
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 150,098	$ 189,732	$ 189,732	$ 94,866
14	Office Supplies, Postage	$ 5,771	$ 7,873	$ 7,873	$ 3,937
15	Building Maintenance Supplies and Repair	$ 163,782	$ 100,551	$ 100,551	$ 50,276
16	Insurance	$ 34,015	$ 55,922	$ 55,922	$ 27,961
17	Client Engagement	$ 4,622	$ 4,680	$ 4,680	$ 2,340
18	Elevator	$ 29,336	$ 15,000	$ 15,000	$ 7,500
19		$ -	$ -		
42	Consultants/Temporary Staff	$ -	$ -		
43	Temp Desk Clerks	$ 30,559	$ 25,000		
44	Temp Janitors	$ 5,539	$ 15,000		
45	Temp Maintenance Workers	$ -	$ -		
46	Temp Property Manager	$ 24,581	$ -		
67					
68	TOTAL OPERATING EXPENSES	$ 448,303	$ 413,758	$ 373,758	$ 186,879
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 495,282	$ 519,871	$ 519,871	$ 259,936
72	Client Subsidies	$ 960	$ 2,880	$ 2,880	$ 1,440
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ -	$ -	$ -	$ -
74	One-Time Transfer to Other HSH Budgets	$ -	$ -	$ -	$ -
75	One-Time Adjustment to Actuals	$ -	$ -	$ -	$ -
83					
84	TOTAL OTHER EXPENSES	$ 496,242	$ 522,751	$ 522,751	$ 261,376
85					
97	**HSH #3**				

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			Table of Contents
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (HSH Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Boyd**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 930,866	**$ 284,598**	$ 1,215,464
14	Office Supplies, Postage	$ 28,120	**$ 11,810**	$ 39,930
15	Building Maintenance Supplies and Repair	$ 740,557	**$ 150,827**	$ 891,384
16	Insurance	$ 196,863	**$ 83,883**	$ 280,746
17	Client Engagement	$ 26,222	**$ 7,020**	$ 33,242
18	Elevator	$ 104,336	**$ 22,500**	$ 126,836
19		$ -	**$ -**	$ -
42	Consultants/Temporary Staff	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 75,928	**$ -**	$ 75,928
44	Temp Janitors	$ 45,612	**$ -**	$ 45,612
45	Temp Maintenance Workers	$ 1,200	**$ -**	$ 1,200
46	Temp Property Manager	$ 24,581	**$ -**	$ 24,581
67				
68	TOTAL OPERATING EXPENSES	$ 2,174,286	**$ 560,637**	$ 2,734,923
69				
70	Other Expenses (not subject to indirect cost %)			
71	Rental of Property	$ 2,872,350	**$ 779,807**	$ 3,652,157
72	Client Subsidies	$ 137,542	**$ 4,320**	$ 141,862
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 14,837	**$ -**	$ 14,837
74	One-Time Transfer to Other HSH Budgets	$ (83,442)	**$ -**	$ (83,442)
75	One-Time Adjustment to Actuals	$ (234,990)	**$ -**	$ (234,990)
83				
84	TOTAL OTHER EXPENSES	$ 2,706,297	**$ 784,127**	$ 3,490,423
85				
97	**HSH #3**		**Template last modified**	**11/4/2019**

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Table of Contents
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Caldrake**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 26,522	$ 28,137	$ 39,060	$ 40,097	$ 39,185	$ 40,911
13	Janitor	$ 34,738	$ 39,111	$ 55,027	$ 53,998	$ 45,500	$ 60,308
14	Maintenance Worker	$ 22,250	$ 22,934	$ 32,862	$ 28,774	$ 26,402	$ 27,787
54						$ -	$ -
55		**$ 83,510**	**$ 90,182**	**$ 126,949**	**$ 122,869**	**$ 111,087**	**$ 129,006**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 30,481**	**$ 32,916**	**$ 45,702**	**$ 44,233**	**$ 39,991**	**$ 46,442**
59	TOTAL SALARIES & BENEFITS	**$ 113,991**	**$ 123,098**	**$ 172,650**	**$ 167,102**	**$ 151,078**	**$ 175,448**

	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Table of Contents
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Caldrake**				**EXTENSION YEAR**	**EXTENSION YEAR**			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 81,822	1.00	50%	0.50	$ 40,911	$ 20,456	$ 213,912	**$ 61,367**	$ 275,278
13	Janitor	$ 60,676	1.00	100%	1.00	$ 60,676	$ 30,338	$ 288,682	**$ 91,013**	$ 379,695
14	Maintenance Worker	$ 55,574	1.00	50%	0.50	$ 27,787	$ 13,894	$ 161,008	**$ 41,681**	$ 202,689
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55				**TOTAL SALARIES**		**$ 129,374**	**$ 64,687**	**$ 663,602**	**$ 194,060**	**$ 857,662**
56				**TOTAL FTE**	**2.00**					
57				**FRINGE BENEFIT RATE**		36.00%	36.00%			
58				**EMPLOYEE FRINGE BENEFITS**		**$ 46,575**	**$ 23,287**	**$ 239,765**	**$ 69,862**	**$ 309,627**
59				**TOTAL SALARIES & BENEFITS**		**$ 175,948**	**$ 87,974**	**$ 903,367**	**$ 263,922**	**$ 1,167,289**

	A	B	E	H	K
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Caldrake**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 72,966	$ 72,966	$ 94,819	$ 108,793
14	Office Supplies, Postage	$ 1,777	$ 1,777	$ 1,000	$ 1,000
15	Building Maintenance Supplies and Repair	$ 47,097	$ 57,500	$ 59,856	$ 76,209
16	Insurance	$ 14,841	$ 14,748	$ 13,829	$ 15,985
17	Client Engagement	$ 2,100	$ 2,100	$ 3,000	$ 2,940
18				$ -	$ -
42	Consultants/Temp Staffing			$ -	$ -
43	Temp Janitor	$ 700	$ 700	$ 1,000	$ 6,000
44	Temp Maintenance Worker	$ 750	$ 750		$ -
45	Temp Property Manager				$ -
67					
68	TOTAL OPERATING EXPENSES	$ 140,231	$ 150,541	$ 173,504	$ 210,927
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 285,279	$ 287,203	$ 299,439	$ 438,625
72	Client Subsidies	$ 14,070	$ 13,848	$ 3,600	$ 2,880
73	One-Time CODB (FY 20-21 Non-Leasing)	$ 1,226			
74	One-Time Transfer from other HSH Fund Budgets	$ (64,055)		$ -	
75	One-Time Adjustment to Actuals	$ -	$ (64,191)	$ (9,684)	$ (30,752)
83					
84	TOTAL OTHER EXPENSES	$ 236,520	$ 236,860	$ 293,355	$ 410,753
97	**HSH #3**				

	A	N	Q	V	Y
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Caldrake**			
8				EXTENSION YEAR	EXTENSION YEAR
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 87,912	$ 115,241	$ 115,241	$ 57,621
14	Office Supplies, Postage	$ 1,629	$ 2,397	$ 2,397	$ 1,199
15	Building Maintenance Supplies and Repair	$ 63,037	$ 53,160	$ 53,160	$ 26,580
16	Insurance	$ 20,953	$ 35,131	$ 35,131	$ 17,566
17	Client Engagement	$ 2,047	$ 2,940	$ 2,940	$ 1,470
18		$ -	$ -		
42	Consultants/Temp Staffing	$ -	$ -		
43	Temp Janitor	$ 6,053	$ 500		
44	Temp Maintenance Worker	$ -	$ -		
45	Temp Property Manager	$ -	$ -		
67					
68	TOTAL OPERATING EXPENSES	$ 181,630	$ 209,369	$ 208,869	$ 104,435
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 473,498	$ 482,967	$ 482,967	$ 241,484
72	Client Subsidies	$ -	$ 2,880	$ 2,880	$ 1,440
73	One-Time CODB (FY 20-21 Non-Leasing)	$ -	$ -	$ -	$ -
74	One-Time Transfer from other HSH Fund Budgets	$ -	$ -	$ -	$ -
75	One-Time Adjustment to Actuals	$ -	$ -	$ -	$ -
83					
84	TOTAL OTHER EXPENSES	$ 473,498	$ 485,847	$ 485,847	$ 242,924
97	**HSH #3**				

	A	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			Table of Contents
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (HSH Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Caldrake**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 552,697	**$ 172,862**	$ 725,559
14	Office Supplies, Postage	$ 9,580	**$ 3,596**	$ 13,175
15	Building Maintenance Supplies and Repair	$ 356,859	**$ 79,740**	$ 436,599
16	Insurance	$ 115,487	**$ 52,697**	$ 168,184
17	Client Engagement	$ 15,127	**$ 4,410**	$ 19,537
18		$ -	**$ -**	$ -
42	Consultants/Temp Staffing	$ -	**$ -**	$ -
43	Temp Janitor	$ 14,953	**$ -**	$ 14,953
44	Temp Maintenance Worker	$ 1,500	**$ -**	$ 1,500
45	Temp Property Manager	$ -	**$ -**	$ -
67				
68	TOTAL OPERATING EXPENSES	$ 1,066,202	**$ 313,304**	$ 1,379,506
69				
70	Other Expenses (not subject to indirect cost %)			
71	Rental of Property	$ 2,267,010	**$ 724,451**	$ 2,991,461
72	Client Subsidies	$ 37,278	**$ 4,320**	$ 41,598
73	One-Time CODB (FY 20-21 Non-Leasing)	$ 1,226	**$ -**	$ 1,226
74	One-Time Transfer from other HSH Fund Budgets	$ (64,055)	**$ -**	$ (64,055)
75	One-Time Adjustment to Actuals	$ (104,628)	**$ -**	$ (104,628)
83				
84	TOTAL OTHER EXPENSES	$ 2,136,832	**$ 728,771**	$ 2,865,603
97	**HSH #3**		**Template last modified**	**11/4/2019**

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Elk**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 30,022	$ 31,582	$ 31,812	$ 62,609	$ 65,933	$ 72,793
13	Supp Hsg Senior Assistant Property Manager			$ 28,880	$ -	$ -	$ -
14	Desk Clerk	$ 177,194	$ 156,327	$ 160,851	$ 254,608	$ 323,994	$ 282,339
15	Janitor	$ 46,207	$ 47,206	$ 76,453	$ 103,000	$ 63,860	$ 92,695
16	Maintenance Worker	$ 45,598	$ 46,723	$ 45,230	$ 31,000	$ 31,558	$ 52,271
55						$ -	$ -
56		**$ 299,020**	**$ 281,837**	**$ 343,227**	**$ 451,217**	**$ 485,346**	**$ 500,098**
57							
58	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
59	EMPLOYEE FRINGE BENEFITS	**$ 109,142**	**$ 102,871**	**$ 123,562**	**$ 162,438**	**$ 174,724.41**	**$ 180,035**
60	TOTAL SALARIES & BENEFITS	**$ 408,162**	**$ 384,708**	**$ 466,789**	**$ 613,655**	**$ 660,069.98**	**$ 680,133**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Table of Contents
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Elk**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 72,793	1.00	100%	1.00	$ 72,793	$ 36,397	$ 294,751	**$ 109,190**	$ 403,941
13	Supp Hsg Senior Assistant Property Manager	$ -	0.00	0%	0.00	$ -	$ -	$ 28,880	**$ -**	$ 28,880
14	Desk Clerk	$ 60,144	5.00	100%	5.00	$ 300,721	$ 150,361	$ 1,355,313	**$ 451,082**	$ 1,806,395
15	Janitor	$ 51,862	2.00	100%	2.00	$ 103,724	$ 51,862	$ 429,420	**$ 155,587**	$ 585,006
16	Maintenance Worker	$ 52,271	1.00	100%	1.00	$ 52,271	$ 26,136	$ 252,380	**$ 78,407**	$ 330,787
55					0.00	$ -	$ -	$ -	**$ -**	$ -
56					**TOTAL SALARIES**	**$ 529,510**	**$ 264,755**	**$ 2,360,745**	**$ 794,265**	**$ 3,155,009**
57					**TOTAL FTE** **9.00**					
58					**FRINGE BENEFIT RATE**	36.00%	36.00%			
59					**EMPLOYEE FRINGE BENEFITS**	**$ 190,624**	**$ 95,312**	**$ 852,772**	**$ 285,935**	**$ 1,138,708**
60					**TOTAL SALARIES & BENEFITS**	**$ 720,133**	**$ 360,067**	**$ 3,213,517**	**$ 1,080,200**	**$ 4,293,717**

	A	B	E	H	K
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Elk**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 130,146	$ 130,146	$ 156,764	$ 158,109
14	Office Supplies, Postage	$ 5,141	$ 4,230	$ 4,230	$ 4,230
15	Building Maintenance Supplies and Repair	$ 61,161	$ 87,665	$ 147,600	$ 141,305
16	Insurance	$ 25,799	$ 25,751	$ 23,692	$ 27,416
17	Client Engagement	$ 3,750	$ 3,750	$ 5,160	$ 5,040
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000
19			$ -	$ -	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -
43	Temp Property Manager	$ 30,000	$ 30,000	$ 16,300	$ 18,975
44	Temp Desk Clerks	$ 25,000	$ 50,000	$ 112,050	$ 7,956
45	Temp Janitors	$ 10,000	$ 10,000	$ 33,500	$ 1,120
46	Temp Maintenance Worker		$ 332	$ 500	$ -
67					
68	TOTAL OPERATING EXPENSES	$ 305,997	$ 356,874	$ 514,796	$ 379,151
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 483,022	$ 483,022	$ 503,894	$ 521,500
72	Client Subsidies	$ 78,730	$ 65,470	$ 3,600	$ 2,880
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,453			$ -
74	One-Time Transfer from Support Services	$ 15,105	$ 76,000		$ -
75	One-Time Transfer from Other HSH Fund budgets	$ 103,601		$ 21,000	$ -
76	One-Time Adjustment to Actuals		$ (244)	$ (553)	$ (7)
83					
84	TOTAL OTHER EXPENSES	$ 692,911	$ 624,248	$ 527,941	$ 524,373

	A	N	Q	V	Y
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				Table of Contents
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Elk**			
8				**EXTENSION YEAR**	**EXTENSION YEAR**
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 133,851	$ 174,543	$ 174,543	$ 87,272
14	Office Supplies, Postage	$ 2,802	$ 3,617	$ 3,617	$ 1,809
15	Building Maintenance Supplies and Repair	$ 142,713	$ 138,027	$ 138,027	$ 69,014
16	Insurance	$ 35,901	$ 60,224	$ 60,224	$ 30,112
17	Client Engagement	$ 5,777	$ 5,040	$ 5,040	$ 2,520
18	Elevator	$ 17,046	$ 15,000	$ 15,000	$ 7,500
19		$ -	$ -		
42	Consultants/Temp Staffing	$ -	$ -		
43	Temp Property Manager	$ -	$ -		
44	Temp Desk Clerks	$ 41,677	$ 25,000		
45	Temp Janitors	$ 19,509	$ 15,000		
46	Temp Maintenance Worker	$ -	$ -		
67					
68	TOTAL OPERATING EXPENSES	$ 399,276	$ 436,451	$ 396,451	$ 198,226
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 532,602	$ 543,254	$ 543,254	$ 271,627
72	Client Subsidies	$ 3,040	$ 2,880	$ 2,880	$ 1,440
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ -	$ -		$ -
74	One-Time Transfer from Support Services	$ -	$ -		$ -
75	One-Time Transfer from Other HSH Fund budgets	$ -	$ -		$ -
76	One-Time Adjustment to Actuals	$ -	$ -		$ -
83					
84	TOTAL OTHER EXPENSES	$ 535,642	$ 546,134	$ 546,134	$ 273,067

	A	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (HSH Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Elk**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 883,559	**$ 261,815**	$ 1,145,373
14	Office Supplies, Postage	$ 24,250	**$ 5,426**	$ 29,676
15	Building Maintenance Supplies and Repair	$ 718,470	**$ 207,041**	$ 925,511
16	Insurance	$ 198,783	**$ 90,336**	$ 289,119
17	Client Engagement	$ 28,517	**$ 7,560**	$ 36,077
18	Elevator	$ 92,046	**$ 22,500**	$ 114,546
19		$ -	**$ -**	$ -
42	Consultants/Temp Staffing	$ -	**$ -**	$ -
43	Temp Property Manager	$ 95,275	**$ -**	$ 95,275
44	Temp Desk Clerks	$ 261,683	**$ -**	$ 261,683
45	Temp Janitors	$ 89,129	**$ -**	$ 89,129
46	Temp Maintenance Worker	$ 832	**$ -**	$ 832
67				
68	TOTAL OPERATING EXPENSES	$ 2,392,544	**$ 594,677**	$ 2,987,221
69				
70	Other Expenses (not subject to indirect cost %)			
71	Rental of Property	$ 3,067,295	**$ 814,881**	$ 3,882,176
72	Client Subsidies	$ 156,600	**$ 4,320**	$ 160,920
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,453	**$ -**	$ 12,453
74	One-Time Transfer from Support Services	$ 91,105	**$ -**	$ 91,105
75	One-Time Transfer from Other HSH Fund budgets	$ 124,601	**$ -**	$ 124,601
76	One-Time Adjustment to Actuals	$ (804)	**$ -**	$ (804)
83				
84	TOTAL OTHER EXPENSES	$ 3,451,249	**$ 819,201**	$ 4,270,450

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	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Graystone**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 53,560	$ 55,167	$ 54,374	$ 71,109	$ 55,747	$ 74,621
13	Desk Clerk	$ 188,709	$ 179,766	$ 238,587	$ 250,752	$ 295,227	$ 295,392
14	Janitor	$ 22,695	$ 52,170	$ 53,755	$ 68,897	$ 43,772	$ 79,872
15	Maintenance Worker	$ 45,598	$ 50,349	$ 54,938	$ 54,938	$ 49,774	$ 53,577
54						$ -	$ -
55		**$ 310,562**	**$ 337,452**	**$ 401,655**	**$ 445,696**	**$ 444,520**	**$ 503,462**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 113,355**	**$ 123,170**	**$ 144,596**	**$ 160,451**	**$ 160,027**	**$ 181,246**
59	TOTAL SALARIES & BENEFITS	**$ 423,917**	**$ 460,622**	**$ 546,250**	**$ 606,147**	**$ 604,547**	**$ 684,708**

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	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Graystone**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 74,621	1.00	100%	1.00	$ 74,621	$ 37,311	$ 364,578	**$ 111,932**	$ 476,510
13	Desk Clerk	$ 62,020	5.00	100%	5.00	$ 310,098	$ 155,049	$ 1,448,434	**$ 465,147**	$ 1,913,580
14	Janitor	$ 53,738	1.50	100%	1.50	$ 80,607	$ 40,304	$ 321,161	**$ 120,911**	$ 442,072
15	Maintenance Worker	$ 53,577	1.00	100%	1.00	$ 53,577	$ 26,789	$ 309,174	**$ 80,366**	$ 389,540
54					0.00	$ -	$ -	$ -	$ -	$ -
55				**TOTAL SALARIES**		**$ 518,903**	**$ 259,452**	**$ 2,443,347**	**$ 778,355**	**$ 3,221,702**
56				**TOTAL FTE**	**8.50**					
57				**FRINGE BENEFIT RATE**		36.00%	36.00%			
58				**EMPLOYEE FRINGE BENEFITS**		**$ 186,805**	**$ 93,403**	**$ 882,845**	**$ 280,208**	**$ 1,163,053**
59				**TOTAL SALARIES & BENEFITS**		**$ 705,708**	**$ 352,854**	**$ 3,326,192**	**$ 1,058,562**	**$ 4,384,754**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Graystone**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 105,597	$ 120,211	$ 146,082	$ 146,869
14	Office Supplies, Postage	$ 4,976	$ 4,976	$ 4,000	$ 4,000
15	Building Maintenance Supplies and Repair	$ 90,354	$ 107,171	$ 114,832	$ 158,100
16	Insurance	$ 21,479	$ 21,479	$ 20,136	$ 23,295
17	Client Engagement	$ 3,750	$ 3,750	$ 4,380	$ 4,460
18	Elevator	$ 25,000	$ 25,000	$ 25,000	$ 25,000
21			$ -	$ -	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -
43	Temp Desk Clerks	$ 13,300	$ 30,000	$ 39,800	$ 40,559
44	Temp Janitors	$ 18,000	$ 5,000	$ 30,000	$ 14,304
45	Temp Property Manager		$ -	$ 30,000	$ 10,000
67					
68	TOTAL OPERATING EXPENSES	$ 282,456	$ 317,587	$ 414,230	$ 426,587
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 407,661	$ 407,662	$ 426,084	$ 445,761
72	Client Subsidies	$ 51,792	$ 51,792	$ 3,600	$ 3,380
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,590			$ -
74	One-Time Transfer from Other HSH Fund Budgets	$ 76,035		$ 39,000	$ 26,950
75	One-Time Adjustment to Actuals		$ (55,672)	$ (8,994)	$ (48,491)
83					
84	TOTAL OTHER EXPENSES	$ 548,078	$ 403,782	$ 459,690	$ 427,600
97	**HSH #3**				

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	A	N	Q	V	Y
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Graystone**			
8				**EXTENSION YEAR**	**EXTENSION YEAR**
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 125,503	$ 159,007	$ 159,007	$ 79,504
14	Office Supplies, Postage	$ 2,162	$ 2,249	$ 2,249	$ 1,125
15	Building Maintenance Supplies and Repair	$ 162,110	$ 98,063	$ 98,063	$ 49,032
16	Insurance	$ 30,338	$ 50,903	$ 50,903	$ 25,452
17	Client Engagement	$ 4,561	$ 4,260	$ 4,260	$ 2,130
18	Elevator	$ 13,248	$ 25,000	$ 25,000	$ 12,500
21		$ -	$ -		$ -
42	Consultants/Temp Staffing	$ -	$ -		
43	Temp Desk Clerks	$ 32,047	$ 20,000		
44	Temp Janitors	$ 6,312	$ 1,000		
45	Temp Property Manager	$ -	$ -		$ -
67					
68	TOTAL OPERATING EXPENSES	$ 376,281	$ 360,482	$ 339,482	$ 169,741
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 448,761	$ 458,496	$ 458,496	$ 229,248
72	Client Subsidies	$ 2,900	$ 2,880	$ 2,880	$ 1,440
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ -	$ -		$ -
74	One-Time Transfer from Other HSH Fund Budgets	$ -	$ -		$ -
75	One-Time Adjustment to Actuals	$ -	$ -		$ -
83					
84	TOTAL OTHER EXPENSES	$ 451,661	$ 461,376	$ 461,376	$ 230,688
97	**HSH #3**				

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			Table of Contents
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (HSH Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Graystone**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 803,269	**$ 238,511**	$ 1,041,780
14	Office Supplies, Postage	$ 22,363	**$ 3,374**	$ 25,737
15	Building Maintenance Supplies and Repair	$ 730,630	**$ 147,095**	$ 877,724
16	Insurance	$ 167,630	**$ 76,355**	$ 243,984
17	Client Engagement	$ 25,161	**$ 6,390**	$ 31,551
18	Elevator	$ 138,248	**$ 37,500**	$ 175,748
21		$ -	**$ -**	$ -
42	Consultants/Temp Staffing	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 175,705	**$ -**	$ 175,705
44	Temp Janitors	$ 74,617	**$ -**	$ 74,617
45	Temp Property Manager	$ 40,000	**$ -**	$ 40,000
67				
68	TOTAL OPERATING EXPENSES	$ 2,177,623	**$ 509,223**	$ 2,686,846
69				
70	Other Expenses (not subject to indirect cost %)			
71	Rental of Property	$ 2,594,425	**$ 687,744**	$ 3,282,169
72	Client Subsidies	$ 116,344	**$ 4,320**	$ 120,664
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,590	**$ -**	$ 12,590
74	One-Time Transfer from Other HSH Fund Budgets	$ 141,985	**$ -**	$ 141,985
75	One-Time Adjustment to Actuals	$ (113,157)	**$ -**	$ (113,157)
83				
84	TOTAL OTHER EXPENSES	$ 2,752,187	**$ 692,064**	$ 3,444,251
97	**HSH #3**		**Template last modified**	**11/4/2019**

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Table of Contents
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Pierre**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 56,389	$ 56,389	$ 78,279	$ 80,357	$ 53,604	$ 50,813
13	Desk Clerk	$ 187,652	$ 213,324	$ 222,974	$ 306,231	$ 335,852	$ 260,253
14	Janitor	$ 32,808	$ 56,852	$ 71,548	$ 89,359	$ 78,580	$ 87,231
15	Maintenance Worker	$ 44,617	$ 49,070	$ 59,766	$ 62,605	$ 53,358	$ 56,122
54						$ -	$ -
55		**$ 321,465**	**$ 375,636**	**$ 432,566**	**$ 538,552**	**$ 521,394**	**$ 454,419**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 117,335**	**$ 137,107**	**$ 155,724**	**$ 193,879**	**$ 187,702**	**$ 163,591**
59	TOTAL SALARIES & BENEFITS	**$ 438,800**	**$ 512,743**	**$ 588,290**	**$ 732,431**	**$ 709,096**	**$ 618,010**

	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Pierre**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 72,872	1.00	100%	1.00	$ 72,872	$ 36,436	$ 375,831	**$ 109,308**	$ 485,139
13	Desk Clerk	$ 59,404	5.00	100%	5.00	$ 297,018	$ 148,509	$ 1,526,286	**$ 445,527**	$ 1,971,812
14	Janitor	$ 58,644	1.50	100%	1.50	$ 87,966	$ 43,983	$ 416,378	**$ 131,949**	$ 548,328
15	Maintenance Worker	$ 56,122	1.00	100%	1.00	$ 56,122	$ 28,061	$ 325,538	**$ 84,183**	$ 409,721
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55				**TOTAL SALARIES**		**$ 513,978**	**$ 256,989**	**$ 2,644,033**	**$ 770,967**	**$ 3,414,999**
56				**TOTAL FTE**	**8.50**					
57				**FRINGE BENEFIT RATE**		36.00%	36.00%			
58				**EMPLOYEE FRINGE BENEFITS**		**$ 185,032**	**$ 92,516**	**$ 955,337**	**$ 277,548**	**$ 1,232,885**
59				**TOTAL SALARIES & BENEFITS**		**$ 699,010**	**$ 349,505**	**$ 3,599,370**	**$ 1,048,515**	**$ 4,647,885**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Pierre**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 143,433	$ 166,356	$ 227,786	$ 178,039
14	Office Supplies, Postage	$ 6,622	$ 4,230	$ 4,230	$ 4,230
15	Building Maintenance Supplies and Repair	$ 76,482	$ 104,697	$ 117,202	$ 92,400
16	Insurance	$ 24,934	$ 25,455	$ 23,419	$ 27,100
17	Client Engagement	$ 3,750	$ 3,750	$ 5,040	$ 5,040
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000
19			$ -	$ -	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -
43	Temp Desk Clerks	$ 16,400	$ 1,000	$ 42,000	$ 94,032
44	Temp Janitors	$ 9,600	$ 5,000	$ 15,000	$ 5,010
45	Temp Maintenance Workers	$ 5,100	$ 1,000		$ -
46	Temp Property Manager		$ -	$ -	$ -
67					
68	TOTAL OPERATING EXPENSES	$ 301,321	$ 326,488	$ 449,677	$ 420,851
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 484,839	$ 484,838	$ 505,666	$ 534,541
72	Client Subsidies	$ 65,751	$ 64,264	$ 3,600	$ 2,880
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 13,255			$ -
74	One-Time Transfer from Support Services	$ 1,520			$ -
75	One-Time Transfer from Other HSH Fund Budgets	$ 95,928		$ 80,550	$ 56,505
76	One-Time Adjustment to Actuals		$ (107,141)	$ (2,393)	$ (56,841)
79	One-time rent reduction (Landlord contribution to EMP Contract ID #1000034240)				
83					
84	TOTAL OTHER EXPENSES	$ 661,293	$ 441,961	$ 587,423	$ 537,085

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Pierre**			
8				EXTENSION YEAR	EXTENSION YEAR
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 193,290	$ 254,675	$ 254,675	$ 127,338
14	Office Supplies, Postage	$ 1,764	$ 1,365	$ 1,365	$ 683
15	Building Maintenance Supplies and Repair	$ 89,943	$ 110,800	$ 110,800	$ 55,400
16	Insurance	$ 35,843	$ 60,224	$ 60,224	$ 30,112
17	Client Engagement	$ 4,642	$ 5,040	$ 5,040	$ 2,520
18	Elevator	$ 11,454	$ 15,000	$ 15,000	$ 7,500
19		$ -	$ -		
42	Consultants/Temp Staffing	$ -	$ -		
43	Temp Desk Clerks	$ 60,177	$ 50,000		
44	Temp Janitors	$ 7,402	$ 1,000		
45	Temp Maintenance Workers	$ -	$ -		
46	Temp Property Manager	$ 5,184	$ 30,000		
67					
68	TOTAL OPERATING EXPENSES	$ 409,700	$ 528,104	$ 447,104	$ 223,552
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 761,890	$ 822,585	$ 822,585	$ 411,293
72	Client Subsidies	$ 2,660	$ 2,880	$ 2,880	$ 1,440
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ -	$ -		$ -
74	One-Time Transfer from Support Services	$ -	$ -		$ -
75	One-Time Transfer from Other HSH Fund Budgets	$ -	$ -		$ -
76	One-Time Adjustment to Actuals	$ -	$ -		$ -
79	One-time rent reduction (Landlord contribution to EMP Contract ID #1000034240)	$ (3,119)	$ (8,061)	$ (8,349)	$ (4,174)
83					
84	TOTAL OTHER EXPENSES	$ 761,431	$ 817,404	$ 817,116	$ 408,558

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			Table of Contents
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (HSH Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Pierre**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 1,163,579	**$ 382,013**	$ 1,545,591
14	Office Supplies, Postage	$ 22,441	**$ 2,048**	$ 24,489
15	Building Maintenance Supplies and Repair	$ 591,524	**$ 166,200**	$ 757,724
16	Insurance	$ 196,975	**$ 90,336**	$ 287,311
17	Client Engagement	$ 27,262	**$ 7,560**	$ 34,822
18	Elevator	$ 86,454	**$ 22,500**	$ 108,954
19		$ -	**$ -**	$ -
42	Consultants/Temp Staffing	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 263,610	**$ -**	$ 263,610
44	Temp Janitors	$ 43,012	**$ -**	$ 43,012
45	Temp Maintenance Workers	$ 6,100	**$ -**	$ 6,100
46	Temp Property Manager	$ 35,184	**$ -**	$ 35,184
67				
68	TOTAL OPERATING EXPENSES	$ 2,436,141	**$ 670,656**	$ 3,106,797
69				
70	Other Expenses (not subject to indirect cost %)			
71	Rental of Property	$ 3,594,358	**$ 1,233,878**	$ 4,828,236
72	Client Subsidies	$ 142,035	**$ 4,320**	$ 146,355
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 13,255	**$ -**	$ 13,255
74	One-Time Transfer from Support Services	$ 1,520	**$ -**	$ 1,520
75	One-Time Transfer from Other HSH Fund Budgets	$ 232,983	**$ -**	$ 232,983
76	One-Time Adjustment to Actuals	$ (166,375)	**$ -**	$ (166,375)
79	One-time rent reduction (Landlord contribution to EMP Contract ID #1000034240)	$ (11,180)	**$ (12,523)**	$ (23,703)
83				
84	TOTAL OTHER EXPENSES	$ 3,806,598	**$ 1,225,674**	$ 5,032,272

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Table of Contents
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Royan**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 57,292	$ 53,560	$ 37,587	$ 70,266	$ 68,101	$ 69,326
13	Desk Clerk	$ 177,609	$ 202,209	$ 267,947	$ 274,880	$ 315,790	$ 312,882
14	Janitor	$ 35,717	$ 54,665	$ 75,104	$ 82,175	$ 68,364	$ 85,500
15	Maintenance Worker	$ 57,848	$ 59,583	$ 70,710	$ 74,069	$ 72,506	$ 70,473
54						$ -	$ -
55		**$ 328,466**	**$ 370,017**	**$ 451,348**	**$ 501,390**	**$ 524,760**	**$ 538,181**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 119,890**	**$ 135,056**	**$ 162,485**	**$ 180,501**	**$ 188,914**	**$ 193,745**
59	TOTAL SALARIES & BENEFITS	**$ 448,356**	**$ 505,073**	**$ 613,833**	**$ 681,891**	**$ 713,674**	**$ 731,926**

	A	AR	AS	AT	AU	AX	BE	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Royan**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 69,326.00	1.00	100%	1.00	$ 69,326	$ 34,663	$ 356,132	**$ 103,989**	$ 460,121
13	Desk Clerk	$ 64,341.11	5.00	100%	5.00	$ 321,706	$ 160,853	$ 1,551,317	**$ 482,558**	$ 2,033,875
14	Janitor	$ 57,490.20	1.50	100%	1.50	$ 86,235	$ 43,118	$ 401,524	**$ 129,353**	$ 530,877
15	Maintenance Worker	$ 70,473.00	1.00	100%	1.00	$ 70,473	$ 35,237	$ 405,190	**$ 105,710**	$ 510,899
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55				**TOTAL SALARIES**		**$ 547,740**	**$ 273,870**	**$ 2,714,162**	**$ 821,610**	**$ 3,535,772**
56				**TOTAL FTE**	**8.50**					
57				**FRINGE BENEFIT RATE**		36.00%	36.00%			
58				**EMPLOYEE FRINGE BENEFITS**		**$ 197,186**	**$ 98,593**	**$ 980,591**	**$ 295,780**	**$ 1,276,370**
59				**TOTAL SALARIES & BENEFITS**		**$ 744,926**	**$ 372,463**	**$ 3,694,753**	**$ 1,117,389**	**$ 4,812,143**

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2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Royan**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 130,977	$ 130,977	$ 189,782	$ 191,311.00
14	Office Supplies, Postage	$ 2,405	$ 3,700	$ 3,700	$ 3,700.00
15	Building Maintenance Supplies and Repair	$ 56,868	$ 67,150	$ 82,976	$ 72,600.00
16	Insurance	$ 20,040	$ 20,407	$ 18,769	$ 21,710.00
17	Client Engagement	$ 3,500	$ 3,500	$ 4,080	$ 3,960.00
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000.00
19			$ -	$ -	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -
43	Temp Desk Clerks	$ 35,000	$ 12,000	$ 30,000	$ 19,217.73
44	Temp Janitors	$ 3,700	$ 6,000	$ 8,000	$ 3,614.91
45	Temp Property Manager		$ -	$ 50,000	$ -
67					
68	TOTAL OPERATING EXPENSES	$ 267,490	$ 258,734	$ 402,307	$ 331,114
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 381,071	$ 381,070	$ 398,391	$ 634,194.70
72	Client Subsidies	$ 51,543	$ 35,091	$ 3,600	$ 2,880.00
73	One-Time CODB (Non-Leasing)	$ 13,832			$ -
74	One-Time Transfer from Other HSH Fund Budgets	$ 80,844		$ (120,000)	$ -
75	One-Time Adjustment to Actuals		$ (70,675)	$ (451)	$ (22,030.54)
83					
84	TOTAL OTHER EXPENSES	$ 527,289	$ 345,486	$ 281,540	$ 615,044
97	**HSH #3**				

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Royan**			
8				EXTENSION YEAR	EXTENSION YEAR
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 179,853	$ 224,522	$ 224,522	$ 112,261
14	Office Supplies, Postage	$ 6,819	$ 9,752	$ 9,752	$ 4,876
15	Building Maintenance Supplies and Repair	$ 125,331	$ 139,510	$ 139,510	$ 69,755
16	Insurance	$ 28,251	$ 47,318	$ 47,318	$ 23,659
17	Client Engagement	$ 4,062	$ 3,960	$ 3,960	$ 1,980
18	Elevator	$ 9,829	$ 15,000	$ 15,000	$ 7,500
19		$ -	$ -		
42	Consultants/Temp Staffing	$ -	$ -		
43	Temp Desk Clerks	$ 30,411	$ 12,000		
44	Temp Janitors	$ 2,568	$ 1,000		
45	Temp Property Manager	$ -	$ -		
67					
68	TOTAL OPERATING EXPENSES	$ 387,124	$ 453,062	$ 440,062	$ 220,031
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 635,531	$ 649,211	$ 649,211	$ 324,606
72	Client Subsidies	$ 2,160	$ 2,880	$ 2,880	$ 1,440
73	One-Time CODB (Non-Leasing)	$ -	$ -		
74	One-Time Transfer from Other HSH Fund Budgets	$ -	$ -		
75	One-Time Adjustment to Actuals	$ -	$ -		
83					
84	TOTAL OTHER EXPENSES	$ 637,691	$ 652,091	$ 652,091	$ 326,046
97	**HSH #3**				

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			Table of Contents
2	**OPERATING DETAIL**			
3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (HSH Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Royan**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 1,047,422	**$ 336,783**	$ 1,384,205
14	Office Supplies, Postage	$ 30,076	**$ 14,628**	$ 44,704
15	Building Maintenance Supplies and Repair	$ 544,435	**$ 209,265**	$ 753,700
16	Insurance	$ 156,495	**$ 70,977**	$ 227,472
17	Client Engagement	$ 23,062	**$ 5,940**	$ 29,002
18	Elevator	$ 84,829	**$ 22,500**	$ 107,329
19		$ -	**$ -**	$ -
42	Consultants/Temp Staffing	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 138,629	**$ -**	$ 138,629
44	Temp Janitors	$ 24,883	**$ -**	$ 24,883
45	Temp Property Manager	$ 50,000	**$ -**	$ 50,000
67				
68	TOTAL OPERATING EXPENSES	$ 2,099,831	**$ 660,093**	$ 2,759,924
69				
70	Other Expenses (not subject to indirect cost %)			
71	Rental of Property	$ 3,079,469	**$ 973,817**	$ 4,053,285
72	Client Subsidies	$ 98,154	**$ 4,320**	$ 102,474
73	One-Time CODB (Non-Leasing)	$ 13,832	**$ -**	$ 13,832
74	One-Time Transfer from Other HSH Fund Budgets	$ (39,156)	**$ -**	$ (39,156)
75	One-Time Adjustment to Actuals	$ (93,157)	**$ -**	$ (93,157)
83				
84	TOTAL OTHER EXPENSES	$ 3,059,142	**$ 978,137**	$ 4,037,278
97	**HSH #3**		**Template last modified**	**11/4/2019**

	A	F	M	T	AA	AH	AO
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						
2	**SALARY & BENEFIT DETAIL**						
3	**Document Date**	7/1/2026					
4	**Provider Name**	Tenderloin Housing Clinic Inc.					
5	**Program**	Master Lease Hotels (HSH Fund Hotels)					
6	**F$P Contract ID#**	1000017241					
7	**Budget Name**	**Union**					
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026
10		Current	Current	Current	Current	Current	Current
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 56,013	$ 57,693	$ 80,089	$ 58,284	$ 69,221	$ 69,428
13	Desk Clerk	$ 186,415	$ 194,483	$ 248,291	$ 262,848	$ 332,487	$ 297,138
14	Janitor	$ 35,487	$ 57,476	$ 66,990	$ 78,793	$ 41,564	$ 76,098
15	Maintenance Worker	$ 54,616	$ 48,958	$ 54,938	$ 54,938	$ 47,746	$ 56,122
54						$ -	$ -
55		**$ 332,531**	**$ 358,610**	**$ 450,308**	**$ 454,863**	**$ 491,018**	**$ 498,786**
56							
57	FRINGE BENEFIT RATE	36.50%	36.50%	36.00%	36.00%	36.00%	36.00%
58	EMPLOYEE FRINGE BENEFITS	**$ 121,374**	**$ 130,893**	**$ 162,111**	**$ 163,751**	**$ 176,767**	**$ 179,563**
59	TOTAL SALARIES & BENEFITS	**$ 453,904**	**$ 489,503**	**$ 612,419**	**$ 618,614**	**$ 667,785**	**$ 678,349**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	7/1/2026								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Union**				EXTENSION YEAR	EXTENSION YEAR			
8		**Year 7**					**Year 8**	**All Years**		
9	**POSITION TITLE**	Agency Totals		For HSH Funded Progarm		7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028	7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
10						New	New	Current	**Amendment**	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 69,428.00	1.00	100%	1.00	$ 69,428	$ 34,714	$ 390,729	**$ 104,142**	$ 494,871
13	Desk Clerk	$ 60,604.07	5.00	100%	5.00	$ 303,020	$ 151,510	$ 1,521,662	**$ 454,531**	$ 1,976,192
14	Janitor	$ 51,222.20	1.50	100%	1.50	$ 76,833	$ 38,417	$ 356,408	**$ 115,250**	$ 471,658
15	Maintenance Worker	$ 56,122.00	1.00	100%	1.00	$ 56,122	$ 28,061	$ 317,318	**$ 84,183**	$ 401,501
54					0.00	$ -	$ -	$ -	**$ -**	$ -
55				**TOTAL SALARIES**		**$ 505,404**	**$ 252,702**	**$ 2,586,116**	**$ 758,105**	**$ 3,344,221**
56				**TOTAL FTE**	**8.50**					
57				**FRINGE BENEFIT RATE**		36.00%	36.00%			
58				**EMPLOYEE FRINGE BENEFITS**		**$ 181,945**	**$ 90,973**	**$ 934,457**	**$ 272,918**	**$ 1,207,375**
59				**TOTAL SALARIES & BENEFITS**		**$ 687,349**	**$ 343,674**	**$ 3,520,573**	**$ 1,031,023**	**$ 4,551,597**

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2	**OPERATING DETAIL**				
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4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Union**			
8					
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024
11		Current	Current	Current	Current
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 128,700	$ 120,058	$ 124,340	$ 162,539
14	Office Supplies, Postage	$ 2,517	$ 3,500	$ 3,500	$ 3,500
15	Building Maintenance Supplies and Repair	$ 39,676	$ 50,208	$ 80,425	$ 93,765
16	Insurance	$ 17,736	$ 18,033	$ 16,581	$ 19,174
17	Client Engagement	$ 2,500	$ 2,500	$ 3,600	$ 3,540
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000
19			$ -	$ -	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -
43	Temp Desk Clerks	$ 4,700	$ 4,700	$ 8,000	$ 34,950
44	Temp Janitors	$ 2,400	$ 500	$ 12,000	$ 846
45	Temp Property Manager		$ -	$ -	$ 16,295
67					
68	TOTAL OPERATING EXPENSES	$ 213,229	$ 214,499	$ 263,446	$ 349,610
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 339,331	$ 339,331	$ 354,078	$ 372,896
72	Client Subsidies	$ 24,378	$ 22,639	$ 3,600	$ 2,160
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,706			
74	One-Time Transfer from Support Services	$ 35,000	$ 95,000		$ -
75	One-Time Transfer from Other HSH Fund Budgets	$ 77,830		$ 50,440	
76	One-Time Adjustment to Actuals		$ (600)	$ (44,337)	$ (22,515)
83					
84	TOTAL OTHER EXPENSES	$ 489,244	$ 456,370	$ 363,781	$ 352,541
97	**HSH #3**				

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**				Table of Contents
2	**OPERATING DETAIL**				
3	**Document Date**	7/1/2026			
4	**Provider Name**	Tenderloin Housing Clinic Inc.			
5	**Program**	Master Lease Hotels (HSH Fund Hotels)			
6	**F$P Contract ID#**	1000017241			
7	**Budget Name**	**Union**			
8				EXTENSION YEAR	EXTENSION YEAR
9		**Year 5**	**Year 6**	**Year 7**	**Year 8**
10		7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2026 - 6/30/2027	7/1/2027 - 6/30/2028
11		Current	Current	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 163,620	$ 208,994	$ 208,994	$ 104,497
14	Office Supplies, Postage	$ 3,377	$ 4,731	$ 4,731	$ 2,366
15	Building Maintenance Supplies and Repair	$ 161,108	$ 168,717	$ 168,717	$ 84,359
16	Insurance	$ 25,224	$ 42,300	$ 42,300	$ 21,150
17	Client Engagement	$ 4,166	$ 3,540	$ 3,540	$ 1,770
18	Elevator	$ 23,408	$ 15,000	$ 15,000	$ 7,500
19		$ -	$ -		
42	Consultants/Temp Staffing	$ -	$ -		
43	Temp Desk Clerks	$ 14,959	$ 8,000		
44	Temp Janitors	$ 12,802	$ 1,000		
45	Temp Property Manager	$ -	$ -		
67					
68	TOTAL OPERATING EXPENSES	$ 408,664	$ 452,282	$ 443,282	$ 221,641
69					
70	Other Expenses (not subject to indirect cost %)				
71	Rental of Property	$ 374,162	$ 381,645	$ 381,645	$ 190,823
72	Client Subsidies	$ 2,295	$ 2,880	$ 2,880	$ 1,440
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ -	$ -		$ -
74	One-Time Transfer from Support Services	$ -	$ -		$ -
75	One-Time Transfer from Other HSH Fund Budgets	$ -	$ -		$ -
76	One-Time Adjustment to Actuals	$ -	$ -		$ -
83					
84	TOTAL OTHER EXPENSES	$ 376,457	$ 384,525	$ 384,525	$ 192,263
97	**HSH #3**				

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3	**Document Date**	7/1/2026		
4	**Provider Name**	Tenderloin Housing Clinic Inc.		
5	**Program**	Master Lease Hotels (HSH Fund Hotels)		
6	**F$P Contract ID#**	1000017241		
7	**Budget Name**	**Union**		
8				
9		**All Years**		
10		7/1/2020 - 6/30/2026	7/1/2020 - 12/31/2027	7/1/2020 - 12/31/2027
11		Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 908,251	**$ 313,491**	$ 1,221,742
14	Office Supplies, Postage	$ 21,125	**$ 7,097**	$ 28,221
15	Building Maintenance Supplies and Repair	$ 593,900	**$ 253,076**	$ 846,975
16	Insurance	$ 139,048	**$ 63,450**	$ 202,498
17	Client Engagement	$ 19,846	**$ 5,310**	$ 25,156
18	Elevator	$ 98,408	**$ 22,500**	$ 120,908
19		$ -	**$ -**	$ -
42	Consultants/Temp Staffing	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 75,309	**$ -**	$ 75,309
44	Temp Janitors	$ 29,549	**$ -**	$ 29,549
45	Temp Property Manager	$ 16,295	**$ -**	$ 16,295
67				
68	TOTAL OPERATING EXPENSES	$ 1,901,730	**$ 664,923**	$ 2,566,653
69				
70	Other Expenses (not subject to indirect cost %)			
71	Rental of Property	$ 2,161,442	**$ 572,468**	$ 2,733,910
72	Client Subsidies	$ 57,952	**$ 4,320**	$ 62,272
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,706	**$ -**	$ 12,706
74	One-Time Transfer from Support Services	$ 130,000	**$ -**	$ 130,000
75	One-Time Transfer from Other HSH Fund Budgets	$ 128,270	**$ -**	$ 128,270
76	One-Time Adjustment to Actuals	$ (67,453)	**$ -**	$ (67,453)
83				
84	TOTAL OTHER EXPENSES	$ 2,422,917	**$ 576,788**	$ 2,999,705
97	**HSH #3**		**Template last modified**	**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**						Table of Contents	
2	**OPERATING DETAIL**							
3	**Document Date**	7/1/2026						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**One-Time Capital**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	Current	Current	Current
12	One-Time Capital Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Vincent - Upgrades: 4 Showers	$ -	$ 28,000	$ -	$ -	$ -	$ -	$ 28,000
14	Elk - Upgrades: 3 Shower Stalls	$ -	$ 21,000	$ -	$ -	$ -	$ -	$ 21,000
15	Elk: Upgrades: 3 Toilet Rooms	$ -	$ 8,000	$ -	$ -	$ -	$ -	$ 8,000
16	Elk: Upgrades: Bathroom Ventilation	$ -	$ 52,600	$ -	$ -	$ -	$ -	$ 52,600
17								$ -
18	Allstar Bathrooms	$ -	$ 24,840	$ -	$ -	$ -	$ -	$ 24,840
21	Elk Additional Bathroom work	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
42	Seneca Bathrooms	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
43	Seneca Bathroom Ventilation	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000
44	Seneca painting	$ -	$ 85,000	$ -	$ -	$ -	$ -	$ 85,000
45	Mayfair lobby flooring	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000
46	Mayfair Kitchen area	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
47	Graystone DVR	$ -	$ 18,800	$ -	$ -	$ -	$ -	$ 18,800
48	Graystone Electrical Upgrades	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
49	Mission DVR	$ -	$ 18,800	$ -	$ -	$ -	$ -	$ 18,800
50	Mission Lighting	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
51	Mission Cameras	$ -	$ 6,000	$ -	$ -	$ -	$ -	$ 6,000
52	Pierre DVR	$ -	$ 21,751	$ -	$ -	$ -	$ -	$ 21,751
53	Pierre Elevator Doors	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
54	Union Electrical Upgrades	$ -	$ 45,000	$ -	$ -	$ -	$ -	$ 45,000
55		$ -	$ -	$ -	$ -	$ -	$ -	$ -
56	All Star Hotel - Floor repair	$ -	$ -	$ -	$ 21,000	$ -	$ -	$ 21,000
57	All Star Hotel - Community shower rooms	$ -	$ -	$ -	$ 24,000	$ -	$ -	$ 24,000
58	Boyd Hotel - DVR System	$ -	$ -	$ -	$ 18,332	$ -	$ -	$ 18,332
59	Boyd Hotel - Floor repair	$ -	$ -	$ -	$ 26,000	$ -	$ -	$ 26,000
60	Boyd Hotel - Community shower rooms	$ -	$ -	$ -	$ 72,500	$ -	$ -	$ 72,500
61	Caldrake Hotel - Security cameras	$ -	$ -	$ -	$ 9,556	$ -	$ -	$ 9,556
62	Caldrake Hotel - Lighting repair	$ -	$ -	$ -	$ 4,500	$ -	$ -	$ 4,500
63	Raman Hotel - Community shower rooms	$ -	$ -	$ -	$ 48,000	$ -	$ -	$ 48,000
64	Edgeworth Hotel - Security cameras	$ -	$ -	$ -	$ 8,492	$ -	$ -	$ 8,492

	A	B	E	H	K	N	Q	AF
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	7/1/2026						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**One-Time Capital**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	Current	Current	Current
12	One-Time Capital Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
65	Edgeworth Hotel - Floor repair	$ -	$ -	$ -	$ 57,000	$ -	$ -	$ 57,000
66	Elk Hotel - Security cameras	$ -	$ -	$ -	$ 8,863	$ -	$ -	$ 8,863
67	Elk Hotel - Floor repair	$ -	$ -	$ -	$ 6,500	$ -	$ -	$ 6,500
68	Graystone Hotel - Floor repair	$ -	$ -	$ -	$ 12,500	$ -	$ -	$ 12,500
69	Graystone Hotel - Community shower rooms	$ -	$ -	$ -	$ 64,000	$ -	$ -	$ 64,000
70	Hartland Hotel - Community shower rooms	$ -	$ -	$ -	$ -	$ -	$ -	$ -
71	Jefferson Hotel - DVR System	$ -	$ -	$ -	$ 14,034	$ -	$ -	$ 14,034
72	Jefferson Hotel - Security cameras	$ -	$ -	$ -	$ 15,653	$ -	$ -	$ 15,653
73	Jefferson Hotel - Bathrooms reparation	$ -	$ -	$ -	$ 217,500	$ -	$ -	$ 217,500
74	Mayfair Hotel - Lighting repair	$ -	$ -	$ -	$ 4,300	$ -	$ -	$ 4,300
75	Mayfair Hotel - Floor repair	$ -	$ -	$ -	$ 41,000	$ -	$ -	$ 41,000
76	Mayfair Hotel - Replace pipes 2 bathrooms	$ -	$ -	$ -	$ 21,000	$ -	$ -	$ 21,000
77	Pierre Hotel - Security cameras	$ -	$ -	$ -	$ 16,790	$ -	$ -	$ 16,790
78	Raman Hotel - DVR System	$ -	$ -	$ -	$ 17,222	$ -	$ -	$ 17,222
79	Raman Hotel - Floor repair	$ -	$ -	$ -	$ 25,250	$ -	$ -	$ 25,250
80	Royan Hotel - Electrical system	$ -	$ -	$ -	$ 40,000	$ -	$ -	$ 40,000
81	Royan Hotel - DVR System	$ -	$ -	$ -	$ 17,037	$ -	$ -	$ 17,037
82	Royan Hotel - Community shower rooms	$ -	$ -	$ -	$ 72,000	$ -	$ -	$ 72,000
83	Seneca Hotel - DVR System	$ -	$ -	$ -	$ 22,784	$ -	$ -	$ 22,784
84	Union Hotel - Floor and painting	$ -	$ -	$ -	$ 6,200	$ -	$ -	$ 6,200
85	Union Hotel - Bathrooms reparation	$ -	$ -	$ -	$ 12,000	$ -	$ -	$ 12,000
86	Vincent - Floor repair	$ -	$ -	$ -	$ 8,500	$ -	$ -	$ 8,500
87	Vincent - Lighting repair	$ -	$ -	$ -	$ 10,500	$ -	$ -	$ 10,500
88	Vincent - Replace door	$ -	$ -	$ -	$ 12,500	$ -	$ -	$ 12,500
89	Vincent - Security cameras	$ -	$ -	$ -	$ 8,254	$ -	$ -	$ 8,254
90	Adjustment to Actuals (General Fund)	$ -	$ -	$ -	$ (23,386)	$ -	$ -	$ (23,386)
91	**Total General Fund Expenditures**	$ -	$ 946,156	$ -	$ 940,381	$ -	$ -	$ 1,886,537

	A	B	E	H	K	N	Q	AF
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	7/1/2026						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**One-Time Capital**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	Current	Current	Current
12	One-Time Capital Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
92								$ -
93	HHIP: Elk Hotel - Elevator repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -
94	HHIP: Boyd ADA Community Shower replace damaged	$ -	$ -	$ -	$ 12,500	$ -	$ -	$ 12,500
95	HHIP:Jefferson Hotel - ADA Accessibility	$ -	$ -	$ -	$ 13,200	$ -	$ -	$ 13,200
96	HHIP: Pierre Hotel - ADA Accessibility	$ -	$ -	$ -	$ 13,200	$ -	$ -	$ 13,200
97	HHIP: Union Hotel - ADA Accessibility	$ -	$ -	$ -	$ 13,200	$ -	$ -	$ 13,200
98	HHIP: Seneca Hotel - Elevator repair	$ -	$ -	$ -	$ 16,000	$ -	$ -	$ -
100	**Total HHIP Expenditures**	$ -	$ -	$ -	$ 68,100	$ -	$ -	$ 68,100
101								
102	WPC: Allstar - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 229,086	$ -	
103	WPC: Boyd - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 231,013	$ -	$ 231,013
104	WPC: Caldrake - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 80,082	$ -	$ 80,082
105	WPC: Elk - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 215,868	$ -	$ 215,868
106	WPC: Graystone - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 174,260	$ -	$ 174,260
107	WPC: Pierre - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 258,280	$ -	$ 258,280
108	WPC: Royan - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 164,309	$ -	$ 164,309
109	WPC: Union - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 106,020	$ -	$ 106,020
110								$ -
111	WPC: Edgeworth - Safety and Security	$ -	$ -	$ -	$ -	$ 102,592	$ -	$ 102,592
112	WPC: Hartland - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 489,419	$ -	$ 489,419
113	WPC: Jefferson - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 382,916	$ -	$ 382,916
114	WPC: Mayfair - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 347,900	$ -	$ 347,900
115	WPC: Mission - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 488,420	$ -	$ 488,420
116	WPC: Raman - Accessibility	$ -	$ -	$ -	$ -	$ 347,100	$ -	$ 347,100
117	WPC: Seneca - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 489,590	$ -	$ 489,590
118	WPC: Vincent - Safety and Security, Other Upgrades and Repairs	$ -	$ -	$ -	$ -	$ 159,760	$ -	$ 159,760
120	WPC: Adjustment to Actuals					$ (17,794)	$ -	$ (17,794)
121	**Total Whole Person Care Expenditures**	$ -	$ -	$ -	$ -	$ 4,248,822	$ -	$ 4,248,822
122								
123	**TOTAL CAPITAL EXPENSES**	**$ -**	**$ 946,156**	**$ -**	**$ 1,008,481**	**$ 4,248,822**	**$ -**	**$ 6,203,458**

Appendix C, Method of Payment

I. Reimbursement for Actual Costs:
In accordance with Article 5 Use and Disbursement of Grant Funds of the Grant Agreement, payments shall be made for actual costs incurred, paid by the Grantee, and reported for each month within the budget term (e.g., Fiscal Year or Project Term). Under no circumstances shall payment exceed the amount set forth in the Appendix B, Budget(s) of the Agreement.

II. General Instructions for Invoice Submittal:
Grantee invoices shall include actual detailed expenditures for eligible activities incurred during the month and paid by the Grantee.

A. Grantee shall submit all invoices and any related documentation required in the format specified below, after costs have been incurred and paid by the Grantee, and within 15 days after the month the service has occurred.

B. Expenditures must be paid by the Grantee prior to invoicing HSH for grant expenditures.

C. Grantee shall ensure all final invoices are submitted 15 days after the close of the fiscal year or project period. HSH does not allow supplemental invoicing for expenses that have not been billed after the close of the fiscal year or project period.

D. Failure to consistently invoice within the required timelines shall result in a Corrective Action Plan issued by HSH which may impact Grantee's ability to apply for future funding or requests for additional funding.

Billing Month/Date	Service Begin Date	Service End Date
August 15	July 1	July 31
September 15	August 1	August 31
October 15	September 1	September 30
November 15	October 1	October 31
December 15	November 1	November 30
January 15	December 1	December 31
February 15	January 1	January 31
March 15	February 1	February 28/29
April 15	March 1	March 31
May 15	April 1	April 30
June 15	May 1	May 31
July 15	June 1	June 30

E. Invoicing System:

1. Grantee shall submit invoices, and all required supporting documentation

demonstrating evidence of the expenditure through the Department of Homelessness and Supportive Housing (HSH)'s web-based Contracts Administration, Reporting, and Billing Online (CARBON) System at: https://contracts.sfhsa.org.

2. Grantee's Executive Director or Chief Financial Officer shall submit a letter of authorization designating specific users, including their names, emails and phone numbers, who will have access to CARBON to electronically submit and sign for invoices, submit program reports, and view other information that is in CARBON.

3. Grantee acknowledges that submittal of the invoice by Grantee's designated authorized personnel with proper login credentials constitutes Grantee's electronic signature and certification of the invoice.

4. Grantee's authorized personnel with CARBON login credentials shall not share or internally reassign logins.

5. Grantee's Executive Director or Chief Financial Officer shall immediately notify the assigned HSH Contract Manager, as listed in CARBON, via email or letter regarding any need for the restriction or termination of previously authorized CARBON users and include the name(s), email(s) and phone number(s) of those previously authorized CARBON users.

6. Grantee may invoice and submit related documentation in the format specified by HSH via paper or email only upon special written approval from the HSH Contracts Manager.

F. Line Item Variance:
There shall be no variance from the line item budget submitted, which adversely affects Grantee's ability to provide services specified in the Appendix A(s), Services to be Provided of the Agreement; however, Grantee may invoice more than 100 percent of an ongoing General Fund or Our City, Our Home Fund (Prop C) line item, provided that total expenditures do not exceed the budget category amount (i.e., Salary, Operating, Indirect and/or Capital), per the HSH Budget Revision Policy and Procedure: http://hsh.sfgov.org/overview/provider-updates/.

G. Spend Down:

1. Grantee shall direct questions regarding spend down and funding source prioritization to the assigned HSH Contract and Program Managers, as listed in CARBON.

2. Generally, Grantee is expected to spend down ongoing funding proportionally to the fiscal year or project period. Grantee shall report unexpected delays and challenges to spending funds, as well as any lower-than-expected spending to the assigned Contract and Program Managers, as listed in CARBON prior to, or in conjunction with the invoicing period.

3. Failure to spend Grant funding monthly and annually may result in reductions to future allocations and may impact future advance. HSH may set specific spend down targets and communicate those to Grantees.

H. Documentation and Record Keeping:

1. In accordance with Article 5 Use and Disbursement of Grant Funds; Article 6 Reporting Requirements; Audits; Penalties for False Claims; and the Appendix A(s), Services to be Provided of the Agreement, Grantee shall keep electronic or hard copy records and documentation of all HSH invoiced costs, including, but not limited to, payroll records; paid invoices; receipts; and payments made for a period not fewer than five years after final payment under this Agreement, and shall provide to the City upon request.
   a. HSH reserves the right to modify the terms of this Appendix in cases where Grantee has demonstrated issues with spend down, accuracy, and timeliness of invoices.
   b. In addition to the instructions below, HSH will request and review supporting documentation on the following occasions without modification to this Appendix:
      1) Program Monitoring;
      2) Fiscal and Compliance Monitoring;
      3) Year End Invoice Review;
      4) Monthly Invoice Review;
      5) As needed per HSH request; and/or
      6) As needed to fulfill audit and other monitoring requirements.

2. All documentation requested by and submitted to HSH must:
   a. Be easily searchable (e.g., PDF) and summarized in Excel;
   b. Clearly match the Appendix B, Budget(s) line items and eligible activities;
   c. Not include identifiable served population information (e.g., tenant, client, Protected Health Information (PHI), Personally Identifiable Information (PII));
   d. Include only subcontracted costs that are reflected in the Appendix B, Budget(s). HSH will not pay for subcontractor costs that are not reflected in the Appendix B, Budget(s). All subcontractors must also be listed as Approved Subcontractors;
   e. Include only documentation that pertains to the Grant budget that is being invoiced. Grantee shall not provide agency-wide supporting documentation for other agency costs or HSH Grants. (e.g., only payroll documentation for the personnel being charged to that invoice should be included); and
   f. Include the Grantee's cost allocation plan.

3. Grantee shall follow HSH instructions per funding source and ensure that all documentation clearly matches the approved Appendix B, Budget(s) line items and eligible activities. HSH reserves the right to reject and/or deny invoices, in part or as a whole, that do not follow these instructions.

General Fund; HSH Fund; Our City, Our Home (Prop C)	
Type	**Instructions and Examples of Documentation**
Salaries & Benefits	Grantee shall maintain and provide documentation for all approved payroll expenses paid to any personnel included in the Appendix B, Budget(s) covered by the Agreement and invoice period each time an invoice is submitted. Documentation shall include, but is not limited to, a personnel report in Excel format that itemizes all payroll costs included in the invoice, historical and current payroll information from a payroll service or a payroll ledger from Grantee's accounting system and must include employee name, title, rate, and hours worked for each pay period.
Operating	Grantee shall maintain documentation for all approved Operating costs included in the Appendix B, Budget(s). Each time an invoice is submitted, Grantee shall upload documentation for all Subcontractor and Consultant costs, and documentation for any single expense within the Operating budget category that exceeds $10,000. Documentation shall include, but is not limited to, a detailed summary report in Excel format that itemizes all costs included in each operating invoice line, receipts of purchases or paid invoices of recurring expenditures, such as lease payments; copies of current leases; subcontractor payments; equipment lease invoices; and utility payments.
Operating - Direct Assistance	Grantee shall maintain and provide documentation for all approved Direct Assistance costs included in the Appendix B, Budget(s) each time an invoice is submitted. Documentation shall include a detailed summary report in Excel format, showing proof of Direct Assistance expenditures, and any other information specifically requested by HSH to confirm appropriate use of Direct Assistance funds per the established program policy.
Capital and/or One-Time Funding	Grantee shall maintain and provide documentation for all approved Capital and/or One-Time Funding costs included in the Appendix B, Budget(s) each time an invoice is submitted. Documentation shall include, but is not limited to, a detailed summary report in Excel format that itemizes all costs included in each capital/one-time invoice line, receipts of purchases or paid invoices of non-recurring expenditures, such as repairs or one-time purchases.

General Fund; HSH Fund; Our City, Our Home (Prop C)	
Type	**Instructions and Examples of Documentation**
Revenue	Grantee shall maintain and provide documentation for all revenues that offset the costs in the Appendix B, Budget(s) covered by the Agreement each time an invoice is submitted. Grantee shall use actual amount of tenant rent collected as Rental Income. Grantee shall include in the supporting documentation a report on Emergency Rental Assistance Program (ERAP) and other rental assistance received and for what period the payments are.

III. Advances or Prepayments:

Advances or prepayments are allowable on certified annual ongoing General Fund or Prop C amounts (i.e., authorized by executed Agreements) in order to meet non-profit Grantee cash flow needs in certain circumstances. Requests for advance payment will be granted by HSH on a case-by-case basis. Advances are not intended to be a regular automatic procedure.

A. Advance Requirements:

Once the Agreement is certified, Grantee, prior to distribution of any advanced payment, must fulfill the following conditions:

1. All Agreement compliance requirements must be currently met (e.g., reports submitted and approved; corrective actions resolved; business tax and insurance certificates in place; prompt and properly documented invoicing; appropriate spend down);

2. The final invoice from the preceding fiscal year must be received prior to advance distribution; and

3. Advances from the preceding fiscal year must be repaid, in full, prior to any additional advance distribution.

B. Advance Request Process:

1. Grantee shall submit a written request to the assigned HSH Contract Manager, as listed in CARBON, on an agency letterhead with a narrative justification that fully describes the unique circumstances, for review and approval. Advance requests must be submitted by the Grantee's authorized staff only.

2. HSH, at its sole discretion, may make available to Grantee up to one month of the total ongoing fiscal year General Fund or Prop C budget amount, per the Appendix B, Budget(s) of this Agreement. Requests for greater than one month of the ongoing fiscal year budget amount may be considered on a case-by-case basis only.

3. Grantee is expected to maintain adequate cash reserves for multi-year Grant

agreements and not rely on cash advances to cover expenses necessary to operate Grantee's core operations.

C. Advance Repayment Process:

1. If approved by HSH, the advanced sum will be deducted from the Grantee's monthly invoices at an equal rate each month that will enable repayment before the close of the fiscal year. For example, for a twelve-month grant the rate of repayment of the advance will be 1/10th per month from July to April. An alternative period of repayment may be calculated to ensure cash flow and repayment. HSH will track advance recoupment on a monthly basis using internal tools in order to avoid any overpayment and prevent further loss of City funds.

2. All advance repayments must be recovered within the fiscal year for which they were made but no later than April invoices submitted in May.

3. In the case where advance repayments cannot be fully recovered by deducting from the Grantee's monthly invoices, Grantee shall repay the outstanding balance, via wire transfer or by check, in the amount verified by the assigned HSH Contract Manager, as listed in CARBON. Grantee shall make the repayment after the final invoice of the fiscal year has been approved to the address provided by the assigned HSH Contract Manager, as listed in CARBON.

IV. Timely Submission of Reports and Compliance:

If a Grantee has outstanding items due to the City (e.g., Corrective Action Plans/report/document/data input), as specified in any written form from HSH (e.g., Letter of Correction, Corrective Action Plan, and/or Appendix A(s), Services to be Provided of the Agreement), Grantee shall submit and comply with such requirements prior to or in conjunction with monthly invoicing. Failure to submit required information or comply by specified deadlines may result in HSH withholding payments.

Appendix D, Interests in Other City Grants

City Department or Commission	Program Name	Agreement Term	Grant Amount (Not-to-Exceed)
Department of Homelessness and Supportive Housing	Supportive Services Modified Payment Program (MPP) / Money Management	July 1, 2021 – June 30, 2026	$6,738,166
Department of Homelessness and Supportive Housing	Abigail Hotel Housing Ladder (Support Services, Property Management and Master Leasing)	January 1, 2021 – June 30, 2026	$9,969,196
Department of Homelessness and Supportive Housing	Property Management, Support Services and Master Leasing at Crown, National & Winton Hotels	July 1, 2021 – June 30, 2026	$34,326,248
Department of Homelessness and Supportive Housing	Continuum of Care (CoC) Rental Assistance at Crown, Winton and National Hotels	October 1, 2025 – September 30, 2028	$9,756,673
Department of Homelessness and Supportive Housing	Continuum of Care (CoC) Rental Assistance at Garland Hotel	October 1, 2025 – September 30, 2028	$6,833,020
Department of Homelessness and Supportive Housing	Bristol Hotel Housing Ladder (Support Services, Property Management and Master Leasing)	March 1, 2024 – June 30, 2026	$5,030,894
Department of Homelessness and Supportive Housing	Property Management, Support Services and Master Leasing at Garland Hotel	April 1, 2022 – June 30, 2026	$9,984,244
Department of Homelessness and Supportive Housing	Elk Hotel Elevator Modernization Program	October 1, 2024 – June 30, 2026	$83,623
Department of Homelessness and Supportive Housing	Royan Hotel Elevator Modernization Program	October 1, 2024 – June 30, 2026	$67,131
Department of Homelessness and Supportive Housing	Seneca Hotel Elevator Modernization Program	October 1, 2024 – June 30, 2026	$42,924
Department of Homelessness and Supportive Housing	Crown Hotel Elevator Modernization Program	December 1, 2024 – June 30, 2026	$578,152
Department of Homelessness and Supportive Housing	Mayfair Hotel Elevator Modernization Program	December 1, 2024 – June 30, 2026	$617,331
Department of Homelessness and Supportive Housing	Mission Hotel Elevator Modernization Program	December 1, 2024 – June 30, 2026	$211,678
Department of Homelessness and Supportive Housing	Pierre Hotel Elevator Modernization Program	December 1, 2024 – June 30, 2026	$107,543
Department of Homelessness and Supportive Housing	Union Hotel Elevator Modernization Program	June 1, 2025 – June 30, 2026	$297,063

City Department or Commission	Program Name	Agreement Term	Grant Amount (Not-to-Exceed)
Department of Building Inspection	Central City SRO Collaborative	July 1, 2025 – June 30, 2026	$594,954
Department of Building Inspection	Code Enforcement Outreach Program	July 1, 2025 – June 30, 2026	$520,375
Adult Probation Department	Transitional Housing Program	July 1, 2024 – June 30, 2027	$7,360,191
Mayor's Office of Housing and Community Development	Right to Counsel	July 1, 2025 – June 30, 2026	$2,031,025
Mayor's Office of Housing and Community Development	La Voz Latina del Tenderloin	July 1, 2025 – June 30, 2026	$400,000

Appendix E, Anti-Violence and Weapons Policy

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Anti-Violence and Weapons Policy (February 10th, 2025)

Purpose

The Department of Homelessness and Supportive Housing (HSH) is committed to ensuring the safety of nonprofit employees, City employees, vendors, residents, visitors, and guests who work, visit, and/or live in site-based Permanent Supportive Housing (PSH) funded by the City.

Department-Wide Anti-Violence Efforts

HSH will continue to provide ongoing guidance and support to PSH Housing Providers on anti-violence efforts. HSH will require all housing providers to:

- Adopt and train employees on a Workplace Emergency Action Plan, which describes preparedness activities and coordinated responses that each PSH Housing Provider will use in the event of a serious emergency, such as an active shooter.

- Comply with HSH's PSH Policies and Procedures: Responses to Critical Incidents Involving Threatening & Assaultive Behavior, which describes the actions that HSH expects each PSH Housing Provider to take to warn, and protect staff, tenants, and the public who are present, when an assaultive and threatening behavior occurs.

Specific PSH-Related Anti-Violence Interventions

To protect employees and residents who work and live in PSH against violence at PSH facilities, HSH currently requires PSH Housing Providers to implement the following specific interventions:

- Maintain building safety, including but not limited to providing 24-hour front desk coverage to monitor residents and visitors who enter and exit the building.

- Deploy City-funded security guards to support employees if a crisis emerges in accordance to HSH Safety Enhancement Standard Operating Procedures.

- Communicate and collaborate with HSH personnel to prevent, de-escalate, and respond to emergencies.

- Cooperate with the Department of Public Health's Permanent Housing Advanced Clinical Services (PHACS) team to provide medical and behavioral health services on a referral basis at PSH sites.

- Organize training from the Department of Emergency Management for all employees working at PSH on how to better use resources available through 911 dispatchers including the SFPD and the Crisis Team.

- File critical incident reports to HSH and cooperate with HSH security incident investigations.

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- Whenever PSH Housing Provider or their employees are aware that a resident has made a specific threat of harm against a third-party, including City employees, the PSH Housing Provider shall notify the third-party of such threat, and (where applicable) notify any applicable employer.

- Consider seeking a temporary restraining order (where appropriate after consultation with legal counsel), including an order to surrender firearms or ammunition, in situations where a resident makes a specific threat of harm against an PSH Housing Provider employee.

PSH Weapons Policy and City Contracts/Grants

The anti-violence policies and interventions described above are meant to prevent all types of violence, including weapon-related violence. Still, to guard against the specific threats posed by weapons, HSH will require that City-funded site-based PSH Housing Providers adopt and enforce a site specific PSH Weapons Policy, which must be incorporated into the lease through a lease addendum. Providers will be required to adopt and enforce this policy within six months of the effective date of the policy. Providers will be required to sign the policy and return to HSH, which will be included as an addendum to grants or contracts as HSH amends existing agreements.

PSH Weapons Policy and Lease Addendum

PSH Housing Providers have an important and substantial interest in protecting the health, safety, and welfare of its residents, their guests, its employees, and the public at large. While residents have rights afforded by law, and the City expects that each PSH Housing Provider will respect and permit the lawful ownership and possession of weapons, PSH Housing Providers may also place reasonable restrictions for the safety of others. Each PSH Housing Provider shall adopt a Weapons Policy and Lease Addendum substantially in the form of the model set out below.

Template PSH Weapons Policy and Lease Addendum

This Addendum is being attached to, and incorporated by reference in, the Lease Agreement ("Lease") between the Landlord and the undersigned Tenant(s) for the use of property located at ADDRESS, Unit #. The purpose of this Addendum is to add new terms and conditions to the Lease. The parties agree that if any terms of the Lease and this Addendum are inconsistent, the terms set forth in the Addendum will govern. The undersigned Tenant(s) agree that it is their responsibility to understand the federal, state, or local laws applicable to their ownership, possession, display, use, or storage of Firearm, Weapon, Generally Prohibited Weapons, Ammunition, or gunpowder while on the Premises.

1. Definitions. For purposes of this Addendum, the following terms have the following meanings:
   a. "Ammunition" has the meaning set forth in Cal. Penal Code § 16150, as may be amended from time to time;
   b. "Carry Concealed Weapon (CCW) License" means an unexpired license

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issued in accordance with Cal. Penal Code § 26150 or 26155, as may be amended from time to time;

c. "Firearm" has the meaning set forth in Cal. Penal Code § 16520, as may be amended from time to time;
d. "Generally Prohibited Weapons" has the meaning set forth in Cal. Penal Code § 16590, as may be amended from time to time;
e. "Loaded Firearm" has the meaning set forth in Cal. Penal Code § 16840, as may be amended from time to time;
f. "Premises" means the residential building in which the leased unit is located, including but not limited to, the unit and common areas;
g. "Common Areas" means any area on the Premises that is accessible to the public or other residents;
h. "Tenant" has the meaning set forth in the Lease;
i. "Third-Party" includes any persons other than the undersigned Tenant who are lawfully on the Premises, including but not limited to residents, guests, and employees;
j. "Weapon" means an object designed for the purpose of inflicting bodily harm, including but not limited to:
    i. Tasers/Stun Guns; Knives and blades;
    ii. Martial arts weapons;
    iii. Bow and arrows of any type;
    iv. Swords; and
    v. Hazardous chemical or biological material of any sort.

2. It shall be a breach of the Lease for Tenant or any guest of Tenant to engage in any of the following acts or omissions on the Premises:

a. Possess, carry, display, or use any Firearm, Weapon, Generally Prohibited Weapons, Ammunition, or gunpowder in violation of the laws of the State of California;
b. Fail to securely store any Firearm, Weapon, Ammunition, or gunpowder so as to prevent access by any minor;
c. Threaten any Third-Party with the use of any Firearm, Weapon, or Generally Prohibited Weapons, including in any manner that puts any Third-Party in substantial danger of injury or death, and without lawful justification;
d. Sell any Firearm, Weapon, Generally Prohibited Weapons, Ammunition, or gunpowder on the Premises;
e. Carry on their person a concealed Firearm, as defined in Cal. Penal Code §§ 25400, as may be amended from time to time, in any Common Areas, unless they have a valid Carry Concealed Weapon (CCW) License, or are otherwise exempt by the laws of the State of California from the prohibition against carrying a concealed Firearm;
f. Fail to notify the Property Management within five (5) calendar days of the theft of any Firearm, Weapon, Generally Prohibited Weapon, and/or Ammunition from the Premises;

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The Grantee/Contractor, Tenderloin Housing Clinic, understands and agrees to comply with HSH's Anti-Violence and Weapons Policy.

DocuSigned by:
Randy Shaw
66609935715245B...

Signature of Grantee's/Contractor's Authorized Official

Randy Shaw Executive Director

Name and Title of Grantee's/Contractor's Authorized Official

2/19/2025

Date

DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Tenderloin Housing Clinic: Master Lease Hotels
Grant Agreement 3rd Amendment

Budget and Finance Committee | May 27, 2026

Proposed Amendment Details

- **Resolution:** Approve the **3rd amendment** to the grant agreement between HSH and **Tenderloin Housing Clinic** for **16 master-leased permanent supportive housing sites.**

- **Term:**
  - Current Term: July 1, 2020 – June 30, 2026
  - Amended Term: **July 1, 2020 – December 31, 2027**

- **Amount:** Increases not-to-exceed amount by **$61,951,806** for a total not-to-exceed amount of **$303,609,319.**

- **Commission approval:** May 7, 2026

Grant Agreement Overview

- This agreement funds sixteen permanent supportive housing (PSH) sites
- Services provided by **Tenderloin Housing Clinic (THC)**:
  - Support services
  - Property management
  - Master lease stewardship
- **Support services** include case management and connections to resources including health care and benefits. Minimum of one case manager per 25 tenants.
- **Property management** staff provide 24/7 desk coverage, maintain and repair building facilities, set up and manage tenant leases, and collect tenant rent.

Program Context

- THC has provided PSH services for tenants of these sites since 1999.
- These sites support long-term client success and stability
  - The average tenancy is 6 years
  - Only 2 evictions across 16 years
- Three hotels (Edgeworth, Caldrake, and Mayfair) are designated as “step up” residences
  - Intended for tenants who have been successful in PSH and require lesser support services
  - Enables tenant independence while freeing up units for individuals who require more intensive support.

Across all hotels in Fiscal Year 2024-2025:

1,583 people served

33% Black

50% age 55+

Site Photos – All Star

Photo: *All Star Kitchen*

Photo: *All Star Unit*

Photo: *All Star Exterior*

Site Photos – Boyd

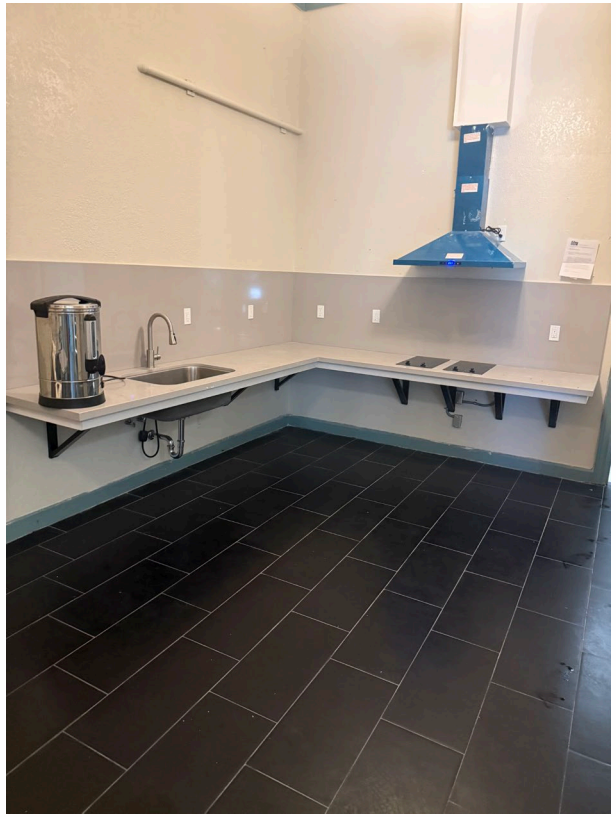

Photo: *Boyd Kitchen*

Photo: *Boyd Unit*

Photo: *Boyd Exterior*

Site Photos – Caldrake

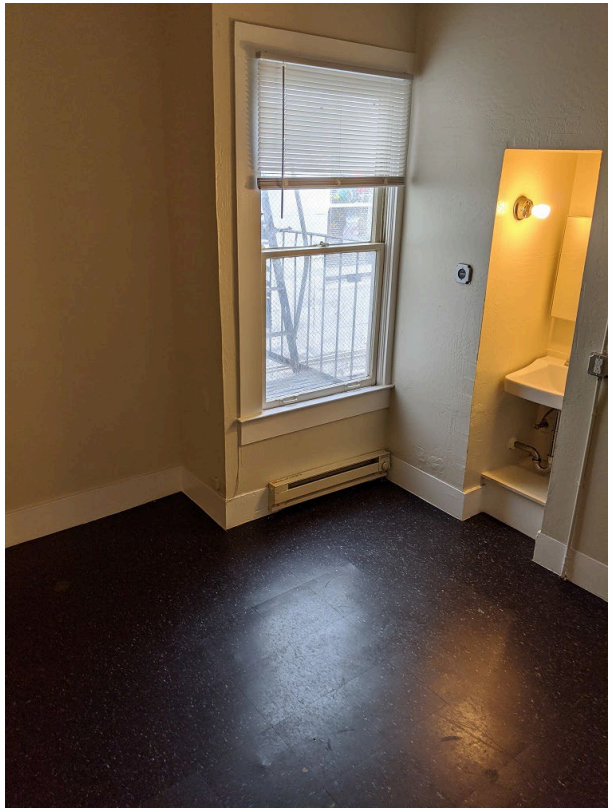

Photo: *Caldrake unit*

Photo: *Caldrake laundry*

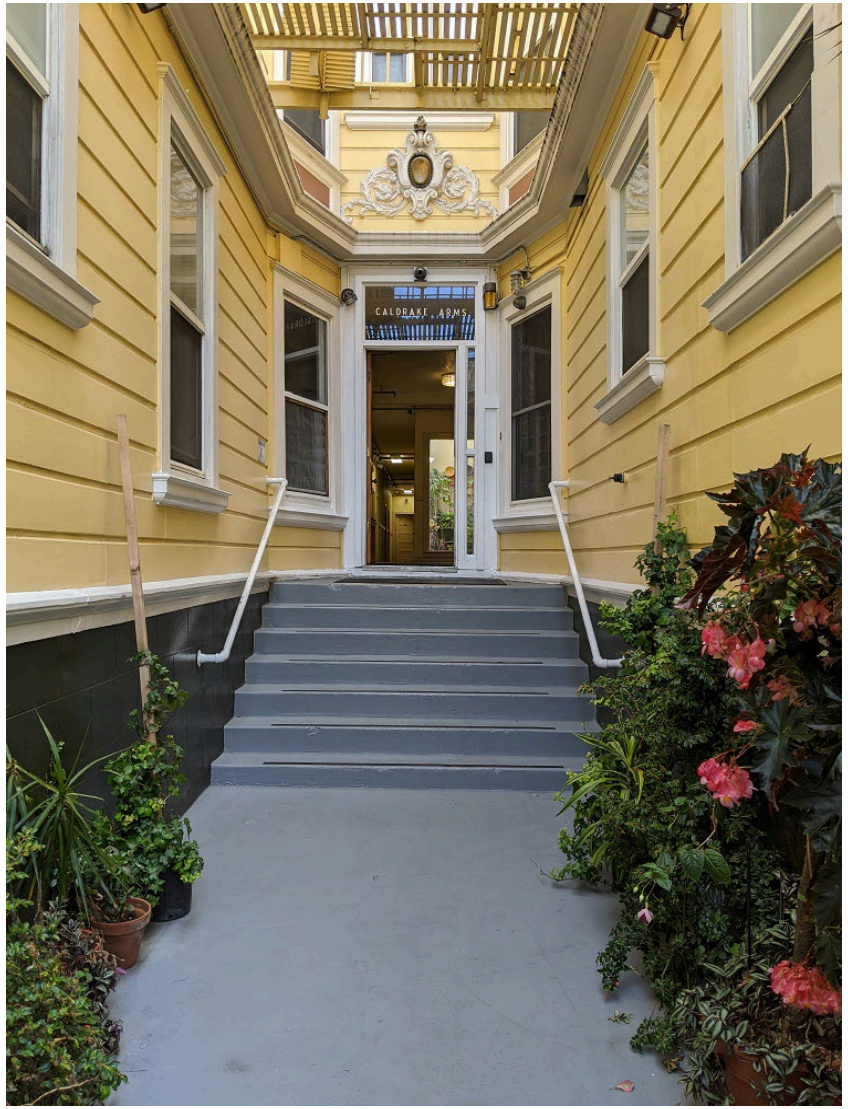

Photo: *Caldrake exterior*

Site Photos – Edgeworth

Photo: *Edgeworth unit*

Photo: *Edgeworth unit*

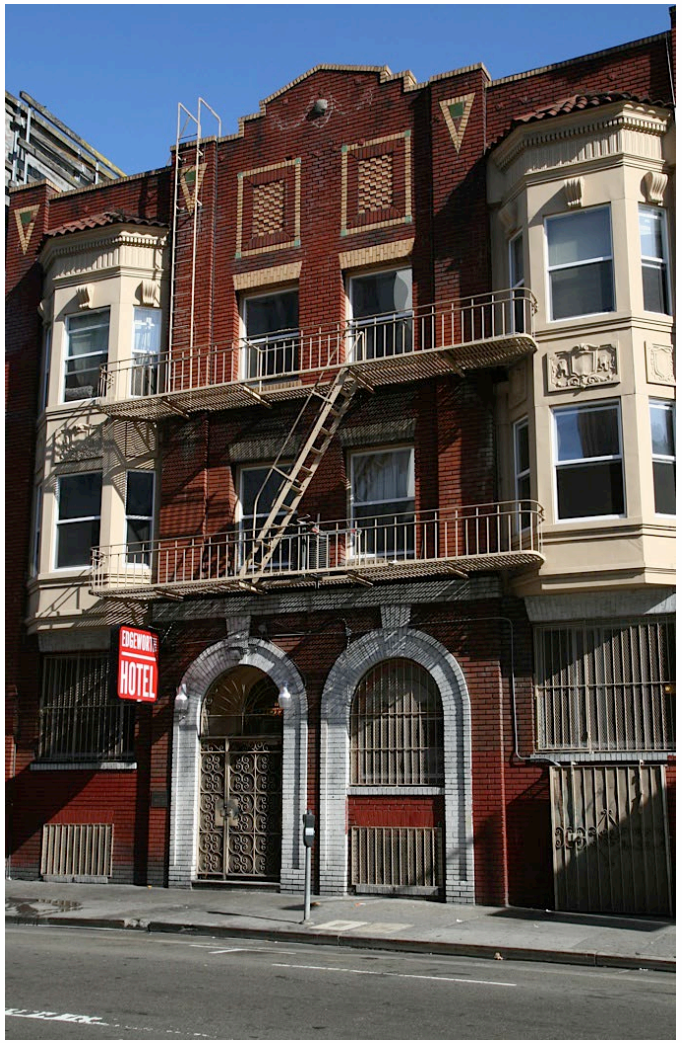

Photo: *Edgeworth exterior*

Site Photos – Elk

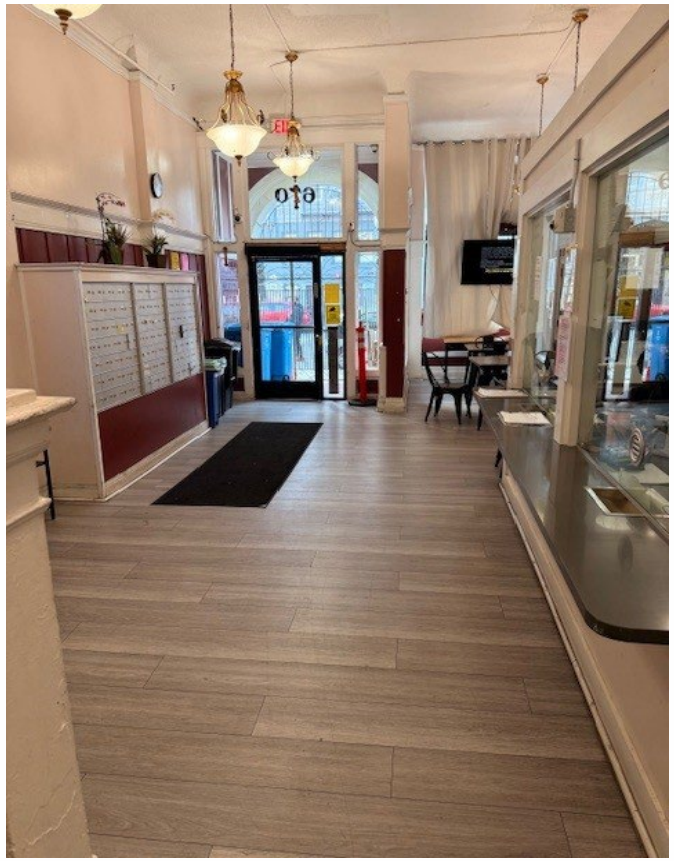

Photo: *Elk lobby*

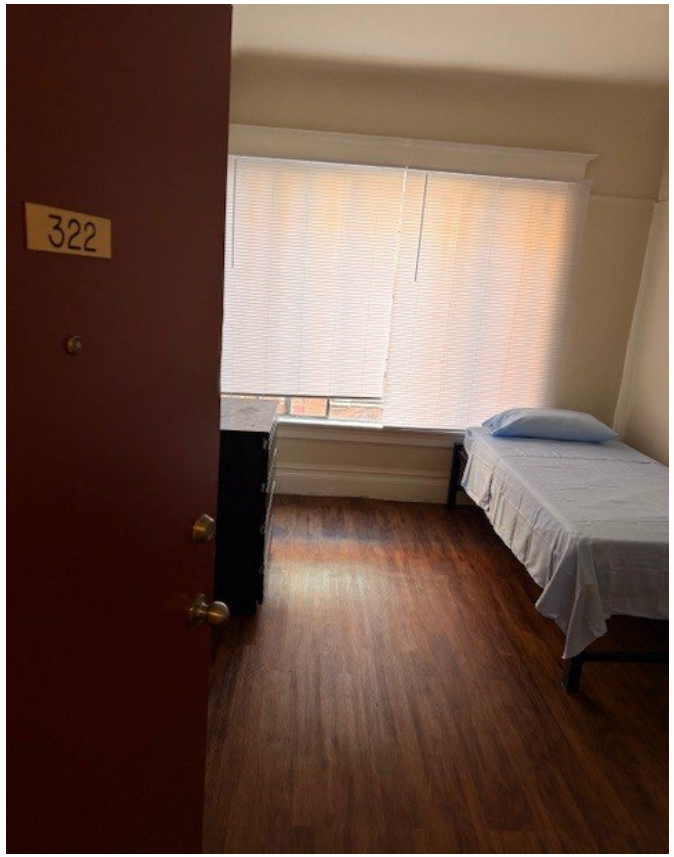

Photo: *Elk unit*

Photo: *Elk exterior*

Site Photos – Graystone

Photo: *Graystone exterior*

Photo: *Graystone kitchen*

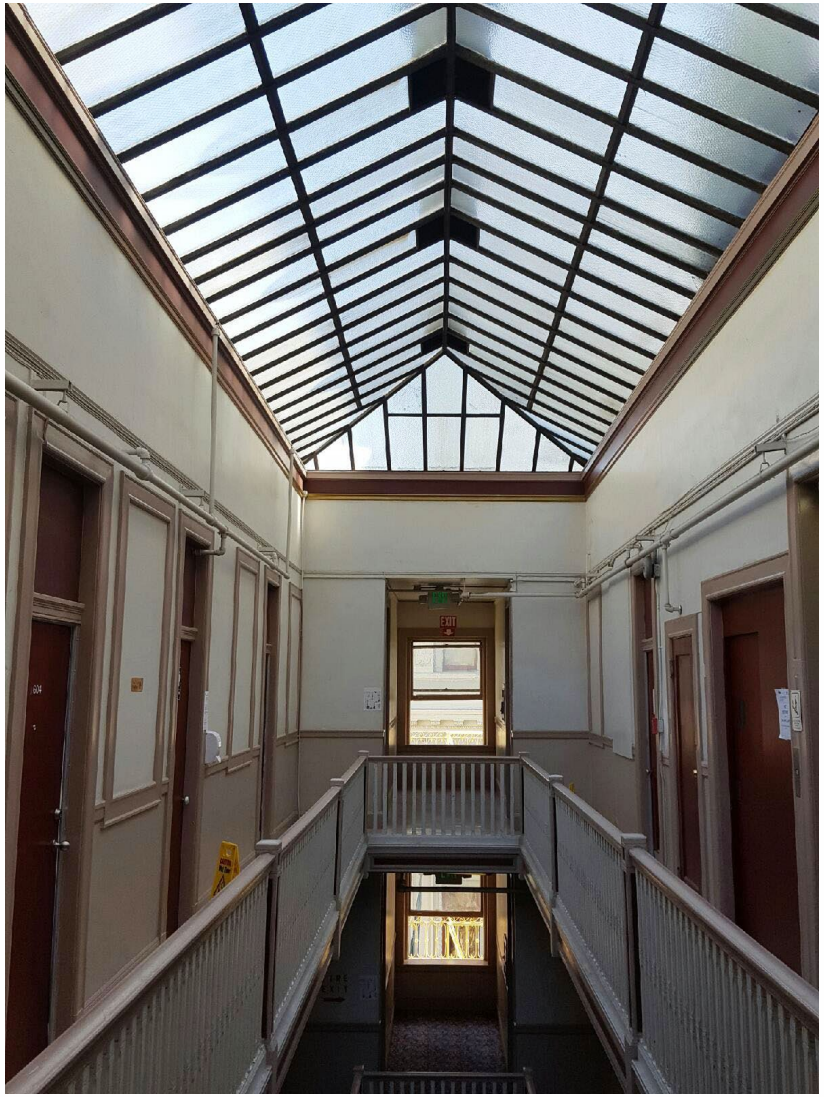

Photo: *Graystone hallway*

Site Photos – Hartland

Photo: *Hartland unit*

Photo: *Hartland kitchen*

Photo: *Hartland exterior*

Site Photos – Jefferson

Photo: *Jefferson lobby*

Photo: *Jefferson common room*

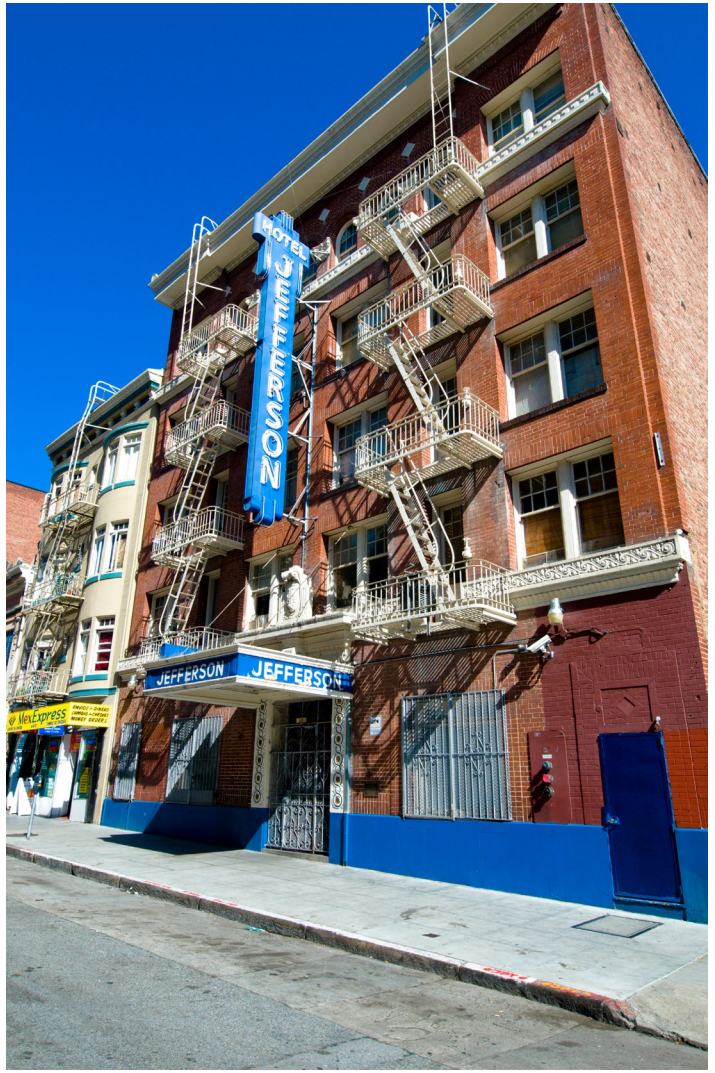

Photo: *Jefferson exterior*

Site Photos – Mayfair

Photo: *Mayfair Kitchen*

Photo: *Mayfair unit*

Photo: *Mayfair lobby*

Site Photos – Mission

Photo: *Mission lobby*

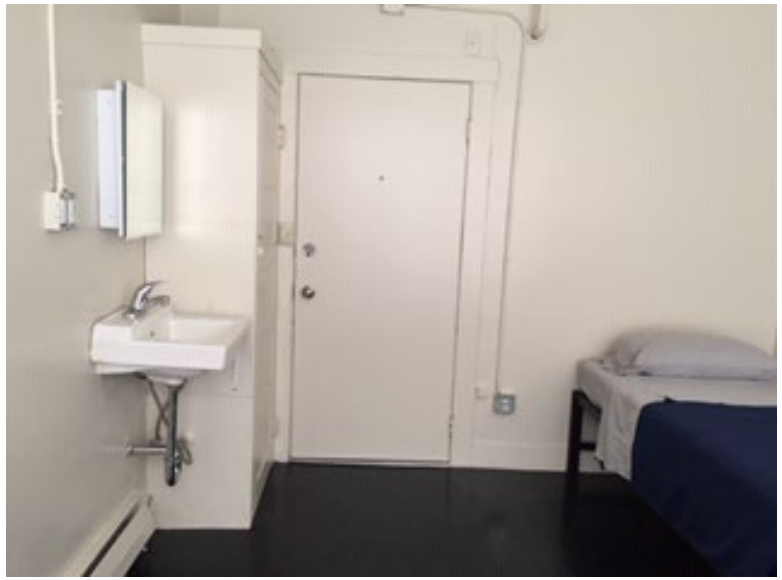

Photo: *Mission unit*

Photo: *Mission exterior*

Site Photos – Pierre

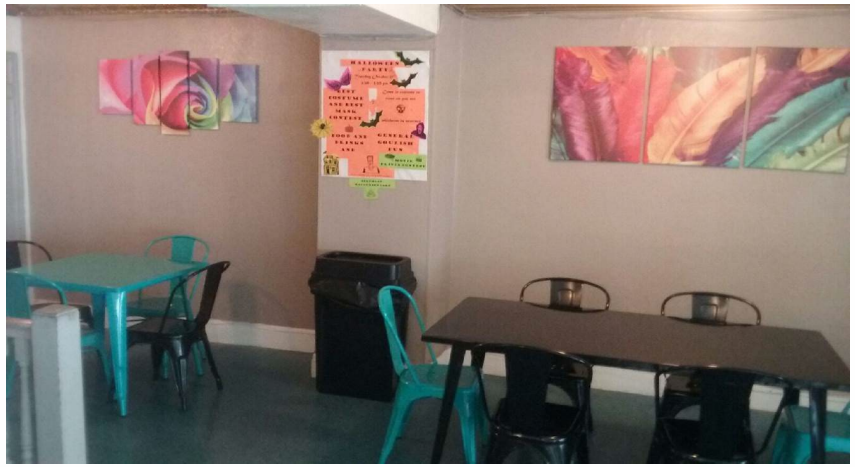

Photo: *Pierre common room*

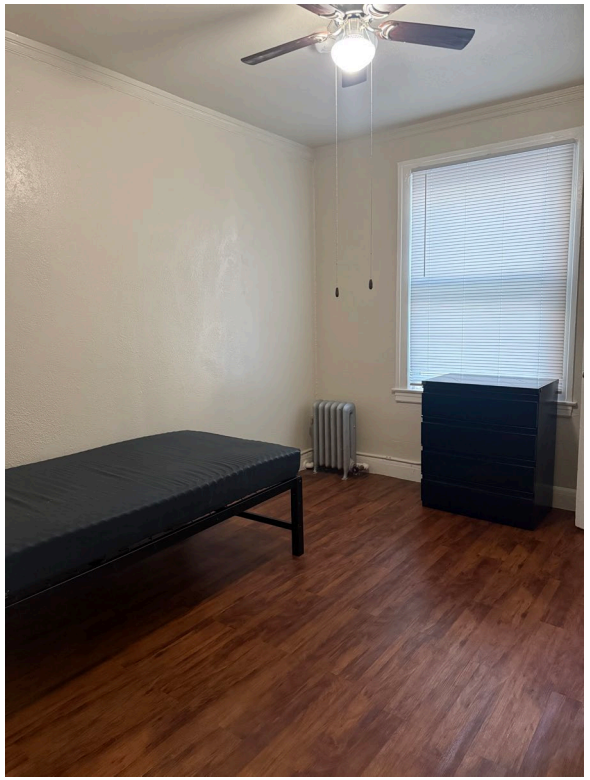

Photo: *Pierre unit*

Photo: *Pierre lobby*

Site Photos – Raman

Photo: *Raman Exterior*

Photo: *Raman kitchen*

Photo: *Raman common room*

Site Photos – Royan

Photo: *Royan Lobby*

Photo: *Royan unit*

Photo: *Royan common room*

Site Photos – Seneca

Photo: *Seneca unit*

Photo: *Seneca exterior*

Photo: *Seneca unit*

Site Photos – Union

Photo: *Union laundry room*

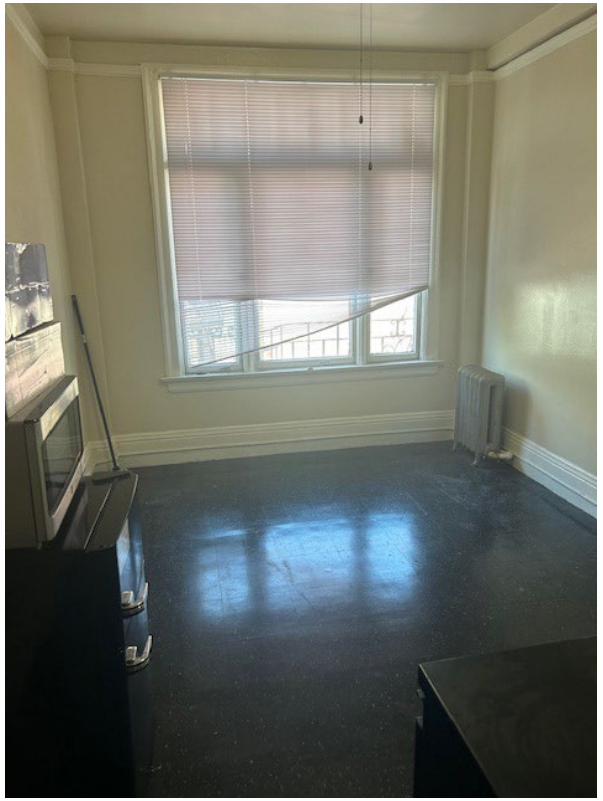

Photo: *Union unit*

Photo: *Union exterior*

Site Photos – Vincent

Photo: *Vincent unit*

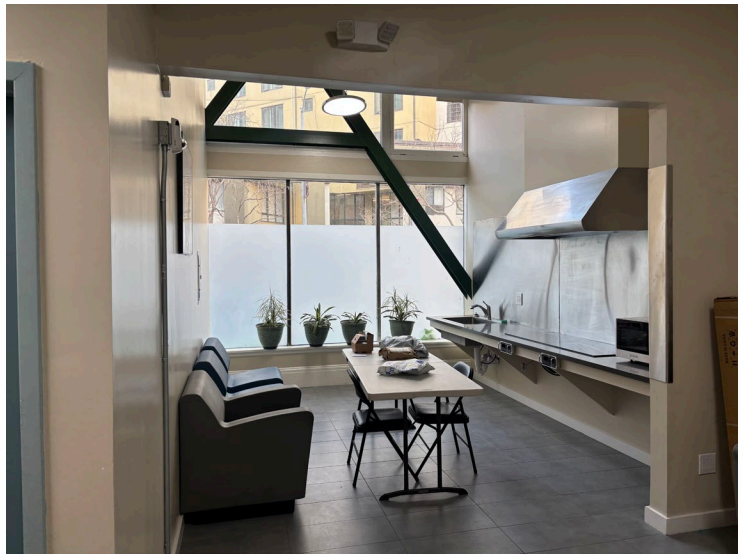

Photo: *Vincent community kitchen*

Photo: *Vincent exterior*

DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Questions?

Thank you!

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CITY AND COUNTY OF SAN FRANCISCO
DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

GRANT AGREEMENT
between
CITY AND COUNTY OF SAN FRANCISCO
and
TENDERLOIN HOUSING CLINIC INC.

THIS GRANT AGREEMENT ("Agreement") is made as of **June 1, 2020**, in the City and County of San Francisco, State of California, by and between **TENDERLOIN HOUSING CLINIC INC.** ("Grantee") and the CITY AND COUNTY OF SAN FRANCISCO, a municipal corporation ("City") acting by and through The Department of Homelessness and Supportive Housing ("Department").

RECITALS

WHEREAS, Grantee has applied to the Department to fund the matters set forth in a grant plan; and summarized briefly as follows: Property Management and Support Services to tenants of Master Leased Permanent Supportive Housing;

WHEREAS, Ordinance No. 61-19 authorizes the Agency to enter into grants and contracts without adhering to the Administrative Code provisions regarding competitive bidding and other requirements for construction work, procurement, and personal services relating to the shelter crisis; and

WHEREAS, City desires to provide such a grant on the terms and conditions set forth herein; and

WHEREAS, the Board of Supervisors approved this Agreement under San Francisco Charter Section 9.118 by Resolution 321-20 on July 23, 2020; and

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained in this Agreement and for other good and valuable consideration, the receipt and adequacy of which is acknowledged, the parties agree as follows:

ARTICLE 1
DEFINITIONS

1.1 Specific Terms. Unless the context otherwise requires, the following capitalized terms (whether singular or plural) shall have the meanings set forth below:

(a) "ADA" shall mean the Americans with Disabilities Act (including all rules and regulations thereunder) and all other applicable federal, state and local disability rights legislation, as the same may be amended, modified or supplemented from

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time to time.

(b) "Application Documents" shall mean collectively: (i) the grant application submitted by Grantee, including all exhibits, schedules, appendices and attachments thereto; (ii) all documents, correspondence and other written materials submitted with respect to the grant application; and (iii) all amendments, modifications or supplements to any of the foregoing approved in writing by City.

(c) "Budget" shall mean the budget attached hereto as part of Appendix B, Budget.

(d) "Charter" shall mean the Charter of City.

(e) "Contractor" shall have the meaning as "Grantee" if used in this Agreement, as certain City contracting requirements also apply to grants of the City of San Francisco.

(f) "Controller" shall mean the Controller of City.

(g) "Eligible Expenses" shall have the meaning set forth in Appendix A, Services to be Provided and Appendix B, Budget.

(h) "Event of Default" shall have the meaning set forth in Section 11.1.

(i) "Fiscal Quarter" shall mean each period of three (3) calendar months commencing on July 1, October 1, January 1 and April 1, respectively.

(j) "Fiscal Year" shall mean each period of twelve (12) calendar months commencing on July 1 and ending on June 30 during which all or any portion of this Agreement is in effect.

(k) "Funding Request" shall have the meaning set forth in Section 5.3(a).

(l) "Grant" means this document, including all attached appendices, and all applicable City Ordinances and Mandatory City Requirements specifically incorporated into this Agreement by reference as provided herein.

(m) "Grant Funds" shall mean any and all funds allocated or disbursed to Grantee under this Agreement.

(n) "Grant Plan" shall have the meaning set forth in Appendix A, Services to be Provided and Appendix B, Budget.

(o) "Indemnified Parties" shall mean: (i) City, including the Department and all commissions, departments, agencies and other subdivisions of City; (ii) City's elected officials, directors, officers, employees, agents, successors and assigns; and

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(iii) all persons or entities acting on behalf of any of the foregoing.

(p) "Losses" shall mean any and all liabilities, obligations, losses, damages, penalties, claims, actions, suits, judgments, fees, expenses and costs of whatsoever kind and nature (including legal fees and expenses and costs of investigation, of prosecuting or defending any Loss described above) whether or not such Loss be founded or unfounded, of whatsoever kind and nature.

(q) "Publication" shall mean any report, article, educational material, handbook, brochure, pamphlet, press release, public service announcement, web page, audio or visual material or other communication for public dissemination, which relates to all or any portion of the Grant Plan or is paid for in whole or in part using Grant Funds.

(r) "Subgrantee" shall mean any person or entity expressly permitted under Article 13 that provides services to Grantee in fulfillment of Grantee's obligations arising from this Agreement.

1.2 Additional Terms. The terms "as directed," "as required" or "as permitted" and similar terms shall refer to the direction, requirement, or permission of the Department. The terms "sufficient," "necessary" or "proper" and similar terms shall mean sufficient, necessary or proper in the sole judgment of the Department. The terms "approval," "acceptable" or "satisfactory" or similar terms shall mean approved by, or acceptable to, or satisfactory to the Department. The terms "include," "included" or "including" and similar terms shall be deemed to be followed by the words "without limitation". The use of the term "subcontractor," "successor" or "assign" herein refers only to a subcontractor ("subgrantee"), successor or assign expressly permitted under Article 13.

1.3 References to this Agreement. References to this Agreement include: (a) any and all appendices, exhibits, schedules, attachments hereto; (b) any and all statutes, ordinances, regulations or other documents expressly incorporated by reference herein; and (c) any and all amendments, modifications or supplements hereto made in accordance with Section 17.2. References to articles, sections, subsections or appendices refer to articles, sections or subsections of or appendices to this Agreement, unless otherwise expressly stated. Terms such as "hereunder," "herein" or "hereto" refer to this Agreement as a whole.

ARTICLE 2
APPROPRIATION AND CERTIFICATION OF GRANT FUNDS; LIMITATIONS ON CITY'S OBLIGATIONS

2.1 Risk of Non-Appropriation of Grant Funds. This Agreement is subject to the budget and fiscal provisions of the Charter. City shall have no obligation to make appropriations for this Agreement in lieu of appropriations for new or other agreements. Grantee acknowledges that City budget decisions are subject to the discretion of its Mayor and Board of Supervisors. Grantee assumes all risk of possible non-appropriation or non-certification of funds, and such assumption is part of the consideration for this

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Agreement.

2.2 **Certification of Controller**. Charges will accrue only after prior written authorization certified by the Controller, and the amount of City's obligation shall not at any time exceed the amount certified for the purpose and period stated in such advance authorization.

2.3 **Automatic Termination for Non-Appropriation of Funds**. This Agreement shall automatically terminate, without penalty, liability or expense of any kind to City, at the end of any Fiscal Year if funds are not appropriated for the next succeeding Fiscal Year. If funds are appropriated for a portion of any Fiscal Year, this Agreement shall terminate, without penalty, liability or expense of any kind to City, at the end of such portion of the Fiscal Year.

2.4 **SUPERSEDURE OF CONFLICTING PROVISIONS**. IN THE EVENT OF ANY CONFLICT BETWEEN ANY OF THE PROVISIONS OF THIS ARTICLE 2 AND ANY OTHER PROVISION OF THIS AGREEMENT, THE APPLICATION DOCUMENTS OR ANY OTHER DOCUMENT OR COMMUNICATION RELATING TO THIS AGREEMENT, THE TERMS OF THIS ARTICLE 2 SHALL GOVERN.

2.5 **Maximum Costs**. Except as may be provided by City ordinances governing emergency conditions, City and its employees and officers are not authorized to request Grantee to perform services or to provide materials, equipment and supplies that would result in Grantee performing services or providing materials, equipment and supplies that are beyond the scope of the services, materials, equipment and supplies specified in this Agreement unless this Agreement is amended in writing and approved as required by law to authorize the additional services, materials, equipment or supplies. City is not required to pay Grantee for services, materials, equipment or supplies provided by Grantee that are beyond the scope of the services, materials, equipment and supplies agreed upon herein and not approved by a written amendment to this Agreement lawfully executed by City. City and its employees and officers are not authorized to offer or promise to Grantee additional funding for this Agreement that exceeds the maximum amount of funding provided for herein. Additional funding for this Agreement in excess of the maximum provided herein shall require lawful approval and certification by the Controller. City is not required to honor any offered or promised additional funding which exceeds the maximum provided in this Agreement which requires lawful approval and certification of the Controller when the lawful approval and certification by the Controller has not been obtained. The Controller is not authorized to make payments on any agreement for which funds have not been certified as available in the budget or by supplemental appropriation.

ARTICLE 3
TERM

3.1 **Effective Date**. This Agreement shall become effective when the Controller has certified to the availability of funds as set forth in Section 2.2 and the Department has notified

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Grantee thereof in writing.

3.2 Duration of Term.

(a) The term of this Agreement shall commence on **July 1, 2020** and expire on **February 29, 2024**, unless earlier terminated as otherwise provided herein. Grantee shall not begin performance of its obligations under this Agreement until it receives written notice from City to proceed.

ARTICLE 4
IMPLEMENTATION OF GRANT PLAN

4.1 Implementation of Grant Plan; Cooperation with Monitoring. Grantee shall diligently and in good faith implement the Grant Plan on the terms and conditions set forth in this Agreement and, to the extent that they do not differ from this Agreement, the Application Documents. Grantee shall not materially change the nature or scope of the Grant Plan during the term of this Agreement without the prior written consent of City. Grantee shall promptly comply with all standards, specifications and formats of City, as they may from time to time exist, related to evaluation, planning and monitoring of the Grant Plan and shall cooperate in good faith with City in any evaluation, planning or monitoring activities conducted or authorized by City.

4.2 Grantee's Personnel. The Grant Plan shall be implemented only by competent personnel under the direction and supervision of Grantee.

4.3 Ownership of Results. Any interest of Grantee or any subgrantee, in drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, or other documents or Publications prepared by Grantee or any subgrantee in connection with this Agreement or the implementation of the Grant Plan or the services to be performed under this Agreement, shall become the property of and be promptly transmitted to City. Notwithstanding the foregoing, Grantee may retain and use copies for reference and as documentation of its experience and capabilities.

4.4 Works for Hire. If, in connection with this Agreement or the implementation of the Grant Plan, Grantee or any subgrantee creates artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship or Publications, such creations shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in such creations shall be the property of City. If it is ever determined that any such creations are not works for hire under applicable law, Grantee hereby assigns all copyrights thereto to City, and agrees to provide any material, execute such documents and take such other actions as may be necessary or desirable to effect such assignment. With the prior written approval of City, Grantee may retain and use copies of such creations for reference and as documentation of its experience and capabilities. Grantee shall obtain all releases, assignments or other agreements from subgrantees or other

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persons or entities implementing the Grant Plan to ensure that City obtains the rights set forth in this Grant.

4.5 Publications and Work Product.

(a) Grantee understands and agrees that City has the right to review, approve, disapprove or conditionally approve, in its sole discretion, the work and property funded in whole or part with the Grant Funds, whether those elements are written, oral or in any other medium. Grantee has the burden of demonstrating to City that each element of work or property funded in whole or part with the Grant Funds is directly and integrally related to the Grant Plan as approved by City. City shall have the sole and final discretion to determine whether Grantee has met this burden.

(b) Without limiting the obligations of Grantee set forth in subsection (a) above, Grantee shall submit to City for City's prior written approval any Publication, and Grantee shall not disseminate any such Publication unless and until it receives City's consent. In addition, Grantee shall submit to City for approval, if City so requests, any other program material or form that Grantee uses or proposes to use in furtherance of the Grant Plan, and Grantee shall promptly provide to City one copy of all such materials or forms within two (2) days following City's request. The City's approval of any material hereunder shall not be deemed an endorsement of, or agreement with, the contents of such material, and the City shall have no liability or responsibility for any such contents. The City reserves the right to disapprove any material covered by this section at any time, notwithstanding a prior approval by the City of such material. Grantee shall not charge for the use or distribution of any Publication funded all or in part with the Grant Funds, without first obtaining City's written consent, which City may give or withhold in its sole discretion.

(c) Grantee shall distribute any Publication solely within San Francisco, unless City otherwise gives its prior written consent, which City may give or withhold in its sole discretion. In addition, Grantee shall furnish any services funded in whole or part with the Grant Funds under this Agreement solely within San Francisco, unless City otherwise gives its prior written consent, which City may give or withhold in its sole discretion.

(d) City may disapprove any element of work or property funded in whole or part by the Grant Funds that City determines, in its sole discretion, has any of the following characteristics: is divisive or discriminatory; undermines the purpose of the Grant Plan; discourages otherwise qualified potential employees or volunteers or any clients from participating in activities covered under the Grant Plan; undermines the effective delivery of services to clients of Grantee; hinders the achievement of any other purpose of City in making the Grant under this Agreement; or violates any other provision of this Agreement or applicable law. If City disapproves any element of the Grant Plan as implemented, or requires any change to it, Grantee shall immediately eliminate the disapproved portions and make the required changes. If City disapproves any materials, activities or services provided by third

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parties, Grantee shall immediately cease using the materials and terminate the activities or services and shall, at City's request, require that Grantee obtain the return of materials from recipients or deliver such materials to City or destroy them.

(e) City has the right to monitor from time to time the administration by Grantee or any of its subcontractors of any programs or other work, including, without limitation, educational programs or trainings, funded in whole or part by the Grant Funds, to ensure that Grantee is performing such element of the Grant Plan, or causing such element of the Grant Plan to be performed, consistent with the terms and conditions of this Agreement.

(f) Grantee shall acknowledge City's funding under this Agreement in all Publications. Such acknowledgment shall conspicuously state that the activities are sponsored in whole or in part through a grant from the Department. Except as set forth in this subsection, Grantee shall not use the name of the Department or City (as a reference to the municipal corporation as opposed to location) in any Publication without prior written approval of City.

ARTICLE 5
USE AND DISBURSEMENT OF GRANT FUNDS

5.1 Maximum Amount of Grant Funds.

(a) In no event shall the amount of Grant Funds disbursed hereunder exceed **Eighty Nine Million Four Hundred Thousand Four Hundred Eighty Six Dollars ($89,400,486)**.

(b) Grantee understands that, of the Maximum Amount Of Grant Funds listed under Article 5.1 (a) of this Agreement, **Nine Million Five Hundred Seventy Eight Thousand Six Hundred Twenty Two Dollars ($9,578,622**) is included as a contingency amount and is neither to be used in Budget(s) attached to this Agreement or available to Grantee without a modification to the Appendix B, Budget, which has been approved by the Department of Homelessness and Supportive Housing. Grantee further understands that no payment for any portion of this contingency amount will be made unless and until a modification or revision has been fully approved and executed in accordance with applicable City and Department laws, regulations, policies/procedures and certification as to the availability of funds by Controller. Grantee agrees to fully comply with these laws, regulations, and policies/procedures.

5.2 Use of Grant Funds. Grantee shall use the Grant Funds only for Eligible Expenses as set forth in Appendix A, Services to be Provided and Appendix B, Budget and for no other purpose. Grantee shall expend the Grant Funds in accordance with the Budget and shall

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obtain the prior approval of City before transferring expenditures from one line item to another within the Budget.

5.3 Disbursement Procedures. Grant Funds shall be disbursed to Grantee as follows:

(a) Grantee shall submit to the Department for approval, in the manner specified for notices pursuant to Article 15, a document (a "Funding Request") substantially in the form attached as Appendix C, Method of Payment. Any unapproved Funding Requests shall be returned by the Department to Grantee with a brief explanation why the Funding Request was rejected. If any such rejection relates only to a portion of Eligible Expenses itemized in a Funding Request, the Department shall have no obligation to disburse any Grant Funds for any other Eligible Expenses itemized in such Funding Request unless and until Grantee submits a Funding Request that is in all respects acceptable to the Department.

(b) The Department shall make all disbursements of Grant Funds pursuant to this Section through electronic payment or by check payable to Grantee sent via U.S. mail in accordance with Article 15, unless the Department otherwise agrees in writing, in its sole discretion. For electronic payment, City vendors receiving new contracts, contract renewals, or contract extensions must sign up to receive electronic payments through the City's Automated Clearing House (ACH) payments service/provider. Electronic payments are processed every business day and are safe and secure. To sign up for electronic payments, visit www.sfgov.org/ach. The Department shall make disbursements of Grant Funds as set forth in Appendix C, Method of Payment.

5.4 Reserved. (State or Federal Funds).

ARTICLE 6
REPORTING REQUIREMENTS; AUDITS; PENALTIES FOR FALSE CLAIMS

6.1 Regular Reports. Grantee shall provide, in a prompt and timely manner, financial, operational and other reports, as requested by the Department, in form and substance satisfactory to the Department. Such reports, including any copies, shall be submitted on recycled paper and printed on double-sided pages, to the maximum extent possible.

6.2 Organizational Documents. If requested by City, Grantee shall provide to City the names of its current officers and directors and certified copies of its Articles of Incorporation and Bylaws as well as satisfactory evidence of the valid nonprofit status described in Section 8.1.

6.3 Notification of Defaults or Changes in Circumstances. Grantee shall notify City immediately of (a) any Event of Default or event that, with the passage of time, would constitute an Event of Default; and (b) any change of circumstances that would cause any of the representations and warranties contained in Article 8 to be false or misleading at

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any time during the term of this Agreement.

6.4 Financial Statements. Pursuant to San Francisco Administrative Code Section 67.32 and Controller requirements, if requested, within sixty (60) days following the end of each Fiscal Year, Grantee shall deliver to City an unaudited balance sheet and the related statement of income and cash flows for such Fiscal Year, all in reasonable detail acceptable to City, certified by an appropriate financial officer of Grantee as accurately presenting the financial position of Grantee. If requested by City, Grantee shall also deliver to City, no later than one hundred twenty (120) days following the end of any Fiscal Year, an audited balance sheet and the related statement of income and cash flows for such Fiscal Year, certified by a reputable accounting firm as accurately presenting the financial position of Grantee.

6.5 Books and Records. Grantee shall establish and maintain accurate files and records of all aspects of the Grant Plan and the matters funded in whole or in part with Grant Funds during the term of this Agreement. Without limiting the scope of the foregoing, Grantee shall establish and maintain accurate financial books and accounting records relating to Eligible Expenses incurred and Grant Funds received and expended under this Agreement, together with all invoices, documents, payrolls, time records and other data related to the matters covered by this Agreement, whether funded in whole or in part with Grant Funds. Grantee shall maintain all of the files, records, books, invoices, documents, payrolls and other data required to be maintained under this Section in a readily accessible location and condition for a period of not less than five (5) years after final payment under this Agreement or until any final audit has been fully completed, whichever is later.

6.6 Inspection and Audit. Grantee shall make available to City, its employees and authorized representatives, during regular business hours all of the files, records, books, invoices, documents, payrolls and other data required to be established and maintained by Grantee under Section 6.5. Grantee shall permit City, its employees and authorized representatives to inspect, audit, examine and make excerpts and transcripts from any of the foregoing. The rights of City pursuant to this Section shall remain in effect so long as Grantee has the obligation to maintain such files, records, books, invoices, documents, payrolls and other data under this Article 6.

6.7 Submitting False Claims. Grantee shall at all times deal in good faith with the City, shall only submit a Funding Request to the City upon a good faith and honest determination that the funds sought are for Eligible Expenses under the Grant, and shall only use Grant Funds for payment of Eligible Expenses as set forth in Appendix A, Services to be Provided. Any Grantee who commits any of the following false acts shall be liable to the City for three times the amount of damages the City sustains because of Grantee's act. A Grantee will be deemed to have submitted a false claim to the City if Grantee: (a) knowingly presents or causes to be presented to an officer or employee of the City a false Funding Request; (b) knowingly disburses Grants Funds for expenses that are not Eligible Expenses; (c) knowingly makes, uses, or causes to be made or used a false record or statement to get a false Funding Request paid or approved by the City;

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(d) conspires to defraud the City by getting a false Funding Request allowed or paid by the City; or (e) is a beneficiary of an inadvertent submission of a false claim to the City, subsequently discovers the falsity of the claim, and fails to disclose the false claim to the City within a reasonable time after discovery of the false claim.

6.8 Grantee's Board of Directors. Grantee shall at all times be governed by a legally constituted and fiscally responsible board of directors. Such board of directors shall meet regularly and maintain appropriate membership, as established in Grantee's bylaws and other governing documents and shall adhere to applicable provisions of federal, state and local laws governing nonprofit corporations. Grantee's board of directors shall exercise such oversight responsibility with regard to this Agreement as is necessary to ensure full and prompt performance by Grantee of its obligations under this Agreement.

ARTICLE 7
TAXES

7.1 Grantee to Pay All Taxes. Grantee shall pay to the appropriate governmental authority, as and when due, any and all taxes, fees, assessments or other governmental charges, including possessory interest taxes and California sales and use taxes, levied upon or in connection with this Agreement, the Grant Plan, the Grant Funds or any of the activities contemplated by this Agreement.

7.2 Use of City Real Property. If at any time this Agreement entitles Grantee to the possession, occupancy or use of City real property for private gain, the following provisions shall apply:

(a) Grantee, on behalf of itself and any subgrantees, successors and assigns, recognizes and understands that this Agreement may create a possessory interest subject to property taxation and Grantee, and any subgrantee, successor or assign, may be subject to the payment of such taxes.

(b) Grantee, on behalf of itself and any subgrantees, successors and assigns, further recognizes and understands that any assignment permitted hereunder and any exercise of any option to renew or other extension of this Agreement may constitute a change in ownership for purposes of property taxation and therefore may result in a revaluation of any possessory interest created hereunder. Grantee shall report any assignment or other transfer of any interest in this Agreement or any renewal or extension thereof to the County Assessor within sixty (60) days after such assignment, transfer, renewal or extension.

(c) Grantee shall provide such other information as may be requested by City to enable City to comply with any reporting requirements under applicable law with respect to possessory interests.

7.3 Withholding. Grantee agrees that it is obligated to pay all amounts due to the City under the San Francisco Business and Tax Regulations Code during the term of this Agreement.

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Pursuant to Section 6.10-2 of the San Francisco Business and Tax Regulations Code, Grantee further acknowledges and agrees that City may withhold any payments due to Grantee under this Agreement if Grantee is delinquent in the payment of any amount required to be paid to the City under the San Francisco Business and Tax Regulations Code. Any payments withheld under this paragraph shall be made to Grantee, without interest, upon Grantee coming back into compliance with its obligations.

ARTICLE 8
REPRESENTATIONS AND WARRANTIES

Grantee represents and warrants each of the following as of the date of this Agreement and at all times throughout the term of this Agreement:

8.1 **Organization; Authorization**. Grantee is a nonprofit corporation, duly organized and validly existing and in good standing under the laws of the jurisdiction in which it was formed. Grantee has established and maintains valid nonprofit status under Section 501(c)(3) of the United States Internal Revenue Code of 1986, as amended, and all rules and regulations promulgated under such Section. Grantee has duly authorized by all necessary action the execution, delivery and performance of this Agreement. Grantee has duly executed and delivered this Agreement and this Agreement constitutes a legal, valid and binding obligation of Grantee, enforceable against Grantee in accordance with the terms hereof.

8.2 **Location**. Grantee's operations, offices and headquarters are located at the address for notices set forth in Section 15. All aspects of the Grant Plan will be implemented at the geographic location(s), if any, specified in the Grant Plan.

8.3 **No Misstatements**. No document furnished or to be furnished by Grantee to City in connection with the Application Documents, this Agreement, any Funding Request or any other document relating to any of the foregoing, contains or will contain any untrue statement of material fact or omits or will omit a material fact necessary to make the statements contained therein not misleading, under the circumstances under which any such statement shall have been made.

8.4 **Conflict of Interest**.

(a) Through its execution of this Agreement, Grantee acknowledges that it is familiar with the provision of Section 15.103 of the City's Charter, Article III, Chapter 2 of the City's Campaign and Governmental Conduct Code, and Section 87100 et seq. and Section 1090 et seq. of the Government Code of the State of California, and certifies that it does not know of any facts which constitutes a violation of said provisions and agrees that it will immediately notify the City if it becomes aware of any such fact during the term of this Agreement.

(b) Not more than one member of an immediate family serves or will serve as an officer, director or employee of Grantee, without the prior written consent of City. For

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purposes of this subsection, "immediate family" shall include husband, wife, domestic partners, brothers, sisters, children and parents (both legal parents and stepparents).

8.5 **No Other Agreements with City**. Except as expressly itemized in Appendix D, Interests in Other City Grants, neither Grantee nor any of Grantee's affiliates, officers, directors or employees has any interest, however remote, in any other agreement with City including any commission, department or other subdivision thereof.

8.6 **Subcontracts**. Except as may be permitted under Section 13.3, Grantee has not entered into any agreement, arrangement or understanding with any other person or entity pursuant to which such person or entity will implement or assist in implementing all or any portion of the Grant Plan.

8.7 **Eligibility to Receive Federal Funds**. By executing this Agreement, Grantee certifies that Grantee is not suspended, debarred or otherwise excluded from participation in federal assistance programs. Grantee acknowledges that this certification of eligibility to receive federal funds is a material term of the Agreement.

ARTICLE 9
INDEMNIFICATION AND GENERAL LIABILITY

9.1 **Indemnification**. Grantee shall indemnify, protect, defend and hold harmless each of the Indemnified Parties from and against any and all Losses arising from, in connection with or caused by: (a) a material breach of this Agreement by Grantee; (b) a material breach of any representation or warranty of Grantee contained in this Agreement; (c) any personal injury caused, directly or indirectly, by any act or omission of Grantee or its employees, subgrantees or agents; (d) any property damage caused, directly or indirectly by any act or omission of Grantee or its employees, subgrantees or agents; (e) the use, misuse or failure of any equipment or facility used by Grantee, or by any of its employees, subgrantees or agents, regardless of whether such equipment or facility is furnished, rented or loaned to Grantee by an Indemnified Party; (f) any tax, fee, assessment or other charge for which Grantee is responsible under Article 7; or (g) any infringement of patent rights, copyright, trade secret or any other proprietary right or trademark of any person or entity in consequence of the use by any Indemnified Party of any goods or services furnished to such Indemnified Party in connection with this Agreement. Grantee's obligations under the immediately preceding sentence shall apply to any Loss that is caused in whole or in part by the active or passive negligence of any Indemnified Party, but shall exclude any Loss caused solely by the willful misconduct of the Indemnified Party. The foregoing indemnity shall include, without limitation, consultants and experts and related costs and City's costs of investigating any claims against the City.

9.2 **Duty to Defend; Notice of Loss**. Grantee acknowledges and agrees that its obligation to defend the Indemnified Parties under Section 9.1: (a) is an immediate obligation, independent of its other obligations hereunder; (b) applies to any Loss which actually or

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potentially falls within the scope of Section 9.1, regardless of whether the allegations asserted in connection with such Loss are or may be groundless, false or fraudulent; and (c) arises at the time the Loss is tendered to Grantee by the Indemnified Party and continues at all times thereafter. The Indemnified Party shall give Grantee prompt notice of any Loss under Section 9.1 and Grantee shall have the right to defend, settle and compromise any such Loss; provided, however, that the Indemnified Party shall have the right to retain its own counsel at the expense of Grantee if representation of such Indemnified Party by the counsel retained by Grantee would be inappropriate due to conflicts of interest between such Indemnified Party and Grantee. An Indemnified Party's failure to notify Grantee promptly of any Loss shall not relieve Grantee of any liability to such Indemnified Party pursuant to Section 9.1, unless such failure materially impairs Grantee's ability to defend such Loss. Grantee shall seek the Indemnified Party's prior written consent to settle or compromise any Loss if Grantee contends that such Indemnified Party shares in liability with respect thereto.

9.3 Incidental and Consequential Damages. Losses covered under this Article 9 shall include any and all incidental and consequential damages resulting in whole or in part from Grantee's acts or omissions. Nothing in this Agreement shall constitute a waiver or limitation of any rights that any Indemnified Party may have under applicable law with respect to such damages.

9.4 LIMITATION ON LIABILITY OF CITY. CITY'S OBLIGATIONS UNDER THIS AGREEMENT SHALL BE LIMITED TO THE AGGREGATE AMOUNT OF GRANT FUNDS ACTUALLY DISBURSED HEREUNDER. NOTWITHSTANDING ANY OTHER PROVISION CONTAINED IN THIS AGREEMENT, THE APPLICATION DOCUMENTS OR ANY OTHER DOCUMENT OR COMMUNICATION RELATING TO THIS AGREEMENT, IN NO EVENT SHALL CITY BE LIABLE, REGARDLESS OF WHETHER ANY CLAIM IS BASED ON CONTRACT OR TORT, FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES, INCLUDING LOST PROFITS, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, THE GRANT FUNDS, THE GRANT PLAN OR ANY ACTIVITIES PERFORMED IN CONNECTION WITH THIS AGREEMENT.

ARTICLE 10
INSURANCE

10.1 Types and Amounts of Coverage. Without limiting Grantee's liability pursuant to Article 9, Grantee shall maintain in force, during the full term of this Agreement, insurance in the following amounts and coverages:

(a) Workers' Compensation, in statutory amounts, with Employers' Liability Limits not less than one million dollars ($1,000,000) each accident, injury, or illness.

(b) Commercial General Liability Insurance with limits not less than $1,000,000 each occurrence and $2,000,000 general aggregate for Bodily Injury and Property Damage, including Contractual Liability, Personal Injury, Products and Completed Operations;

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policy must include Abuse and Molestation coverage.

(c) Commercial Automobile Liability Insurance with limits not less than one million dollars ($1,000,000) each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable.

10.2 Additional Requirements for General and Automobile Coverage. Commercial General Liability and Commercial Automobile Liability insurance policies shall:

(a) Name as Additional Insured City and its officers, agents and employees.

(b) Provide that such policies are primary insurance to any other insurance available to the Additional Insureds, with respect to any claims arising out of this Agreement, and that insurance applies separately to each insured against whom claim is made or suit is brought, except with respect to limits of liability.

10.3 Additional Requirements for All Policies. All policies shall be endorsed to provide at least thirty (30) days' advance written notice to City of cancellation of policy for any reason, nonrenewal or reduction in coverage and specific notice mailed to City's address for notices pursuant to Article 15.

10.4 Required Post-Expiration Coverage. Should any of the insurance required hereunder be provided under a claims-made form, Grantee shall maintain such coverage continuously throughout the term of this Agreement and, without lapse, for a period of three (3) years beyond the expiration or termination of this Agreement, to the effect that, should occurrences during the term hereof give rise to claims made after expiration or termination of the Agreement, such claims shall be covered by such claims-made policies.

10.5 General Annual Aggregate Limit/Inclusion of Claims Investigation or Legal Defense Costs. Should any of the insurance required hereunder be provided under a form of coverage that includes a general annual aggregate limit or provides that claims investigation or legal defense costs be included in such general annual aggregate limit, such general annual aggregate limit shall be double the occurrence or claims limits specified above.

10.6 Evidence of Insurance. Before commencing any operations under this Agreement, Grantee shall furnish to City certificates of insurance and additional insured policy endorsements with insurers with ratings comparable to A-, VIII or higher, that are authorized to do business in the State of California, and that are satisfactory to City, in form evidencing all coverages set forth above. Failure to maintain insurance shall constitute a material breach of this Agreement.

10.7 Effect of Approval. Approval of any insurance by City shall not relieve or decrease the liability of Grantee hereunder.

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10.8 Insurance for Subcontractors and Evidence of this Insurance. If a subcontractor will be used to complete any portion of this agreement, Grantee shall ensure that the subcontractor shall provide all necessary insurance and shall name the City and County of San Francisco, its officers, agents, and employees and Grantee listed as additional insureds.

ARTICLE 11
EVENTS OF DEFAULT AND REMEDIES

11.1 Events of Default. The occurrence of any one or more of the following events shall constitute an "Event of Default" under this Agreement:

(a) **False Statement**. Any statement, representation or warranty contained in this Agreement, in the Application Documents, in any Funding Request or in any other document submitted to City under this Agreement is found by City to be false or misleading.

(b) **Failure to Provide Insurance**. Grantee fails to provide or maintain in effect any policy of insurance required in Article 10.

(c) **Failure to Comply with Representations and Warranties or Applicable Laws**. Grantee fails to perform or breaches any of the terms or provisions of Article 8 or 16.

(d) **Failure to Perform Other Covenants**. Grantee fails to perform or breaches any other agreement or covenant of this Agreement to be performed or observed by Grantee as and when performance or observance is due and such failure or breach continues for a period of ten (10) days after the date on which such performance or observance is due.

(e) **Cross Default**. Grantee defaults under any other agreement between Grantee and City (after expiration of any grace period expressly stated in such agreement).

(f) **Voluntary Insolvency**. Grantee (i) is generally not paying its debts as they become due, (ii) files, or consents by answer or otherwise to the filing against it of, a petition for relief or reorganization or arrangement or any other petition in bankruptcy or for liquidation or to take advantage of any bankruptcy, insolvency or other debtors' relief law of any jurisdiction, (iii) makes an assignment for the benefit of its creditors, (iv) consents to the appointment of a custodian, receiver, trustee or other officer with similar powers of Grantee or of any substantial part of Grantee's property or (v) takes action for the purpose of any of the foregoing.

(g) **Involuntary Insolvency**. Without consent by Grantee, a court or government authority enters an order, and such order is not vacated within ten (10) days, (i) appointing a custodian, receiver, trustee or other officer with similar powers with respect to Grantee or with respect to any substantial part of Grantee's property,

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(ii) constituting an order for relief or approving a petition for relief or reorganization or arrangement or any other petition in bankruptcy or for liquidation or to take advantage of any bankruptcy, insolvency or other debtors' relief law of any jurisdiction or (iii) ordering the dissolution, winding-up or liquidation of Grantee.

11.2 Remedies upon Event of Default. Upon and during the continuance of an Event of Default, City may do any of the following, individually or in combination with any other remedy:

(a) **Termination**. City may terminate this Agreement by giving a written termination notice to Grantee of the Event of Default and that, on the date specified in the notice, this Agreement shall terminate, and all rights of Grantee hereunder shall be extinguished. In the sole discretion of the City, Grantee may be allowed ten (10) days to cure the default. In the event of termination for default, Grantee will be paid for Eligible Expenses in any Funding Request that was submitted and approved by City prior to the date of termination specified in such notice.

(b) **Withholding of Grant Funds**. City may withhold all or any portion of Grant Funds not yet disbursed hereunder, regardless of whether Grantee has previously submitted a Funding Request or whether City has approved the disbursement of the Grant Funds requested in any Funding Request. Any Grant Funds withheld pursuant to this Section and subsequently disbursed to Grantee after cure of applicable Events of Default, if granted by the City in its sole discretion, shall be disbursed without interest.

(c) **Offset**. City may offset against all or any portion of undisbursed Grant Funds hereunder or against any payments due to Grantee under any other agreement between Grantee and City the amount of any outstanding Loss incurred by any Indemnified Party, including any Loss incurred as a result of the Event of Default.

(d) **Return of Grant Funds**. City may demand the immediate return of any previously disbursed Grant Funds that have been claimed or expended by Grantee in breach of the terms of this Agreement, together with interest thereon from the date of disbursement at the maximum rate permitted under applicable law.

11.3 Termination for Convenience. City shall have the option, in its sole discretion, to terminate this Agreement at any time for convenience and without cause. City shall exercise this option by giving Grantee written notice that specifies the effective date of termination. Upon receipt of the notice of termination, Grantee shall undertake with diligence all necessary actions to effect the termination of this Agreement on the date specified by City and minimize the liability of Grantee and City to third parties. Such actions shall include, without limitation:

(a) Halting the performance of all work under this Agreement on the date(s) and in the manner specified by City;

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(b) Terminating all existing orders and subcontracts, and not placing any further orders or subcontracts for materials, services, equipment or other items; and

(c) Completing performance of any work that City designates to be completed prior to the date of termination specified by City.

In no event shall City be liable for costs incurred by Grantee or any of its subcontractors after the termination date specified by City, except for those costs incurred at the request of City pursuant to this section.

11.4 Remedies Nonexclusive. Each of the remedies provided for in this Agreement may be exercised individually or in combination with any other remedy available hereunder or under applicable laws, rules and regulations. The remedies contained herein are in addition to all other remedies available to City at law or in equity by statute or otherwise and the exercise of any such remedy shall not preclude or in any way be deemed to waive any other remedy.

ARTICLE 12
DISCLOSURE OF INFORMATION AND DOCUMENTS

12.1 Proprietary or Confidential Information of City. Grantee understands and acknowledges that, in the performance of this Agreement or in contemplation thereof, Grantee may have access to private or confidential information that may be owned or controlled by City and that such information may contain proprietary or confidential information, the disclosure of which to third parties may be damaging to City. Grantee agrees that all information disclosed by City to Grantee shall be held in confidence and used only in the performance of this Agreement. Grantee shall exercise the same standard of care to protect such information as a reasonably prudent nonprofit entity would use to protect its own proprietary or confidential data.

12.2 Sunshine Ordinance. Grantee acknowledges and agrees that this Agreement and the Application Documents are subject to Section 67.24(e) of the San Francisco Administrative Code, which provides that contracts, including this Agreement, grantee's bids, responses to Requests for Proposals and all other records of communications between City and persons or entities seeking contracts, shall be open to inspection immediately after a contract has been awarded. Nothing in Section 67.24(e) (as it exists on the date hereof) requires the disclosure of a private person's or organization's net worth or other proprietary financial data submitted for qualification for a contract or other benefit until and unless that person or organization is awarded the contract or benefit. All information provided by Grantee covered by Section 67.24(e) (as it may be amended from time to time) will be made available to the public upon request.

12.3 Financial Projections. Pursuant to San Francisco Administrative Code Section 67.32, Grantee agrees upon request to provide City with financial projections (including profit and loss figures) for the activities and/or projects contemplated by this Grant ("Project") and annual audited financial statements thereafter. Grantee agrees that all such

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projections and financial statements shall be public records that must be disclosed.

ARTICLE 13
ASSIGNMENTS AND SUBCONTRACTING

13.1 **No Assignment by Grantee**. Grantee shall not, either directly or indirectly, assign, transfer, hypothecate, subcontract or delegate all or any portion of this Agreement or any rights, duties or obligations of Grantee hereunder without the prior written consent of City. This Agreement shall not, nor shall any interest herein, be assignable as to the interest of Grantee involuntarily or by operation of law without the prior written consent of City. A change of ownership or control of Grantee or a sale or transfer of substantially all of the assets of Grantee shall be deemed an assignment for purposes of this Agreement.

13.2 **Agreement Made in Violation of this Article**. Any agreement made in violation of Section 13.1 shall confer no rights on any person or entity and shall automatically be null and void.

13.3 **Subcontracting**. If Appendix E, Permitted Subgrantees, lists any permitted subgrantees, then notwithstanding any other provision of this Agreement to the contrary, Grantee shall have the right to subcontract on the terms set forth in this Section. If Appendix E, Permitted Subgrantees, is blank or specifies that there are no permitted subgrantees, then Grantee shall have no rights under this Section.

(a) **Limitations**. In no event shall Grantee subcontract or delegate the whole of the Grant Plan. Grantee may subcontract with any of the permitted subgrantees set forth on Appendix E, Permitted Subgrantees without the prior consent of City; provided, however, that Grantee shall not thereby be relieved from any liability or obligation under this Agreement and, as between City and Grantee, Grantee shall be responsible for the acts, defaults and omissions of any subgrantee or its agents or employees as fully as if they were the acts, defaults or omissions of Grantee. Grantee shall ensure that its subgrantees comply with all of the terms of this Agreement, insofar as they apply to the subcontracted portion of the Grant Plan. All references herein to duties and obligations of Grantee shall be deemed to pertain also to all subgrantees to the extent applicable. A default by any subgrantee shall be deemed to be an Event of Default hereunder. Nothing contained in this Agreement shall create any contractual relationship between any subgrantee and City.

(b) **Terms of Subcontract**. Each subcontract shall be in form and substance acceptable to City and shall expressly provide that it may be assigned to City without the prior consent of the subgrantee. In addition, each subcontract shall incorporate all of the terms of this Agreement, insofar as they apply to the subcontracted portion of the Grant Plan. Without limiting the scope of the foregoing, each subcontract shall provide City, with respect to the subgrantee, the audit and inspection rights set forth in Section 6.6. Upon the request of City, Grantee shall promptly furnish to City true and correct copies of each subcontract permitted hereunder.

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13.4 Grantee Retains Responsibility. Grantee shall remain liable for the performance by any assignee or subgrantee of all of the covenants terms and conditions contained in this Agreement.

ARTICLE 14
INDEPENDENT CONTRACTOR STATUS

14.1 Nature of Agreement. Grantee shall be deemed at all times to be an independent contractor and is solely responsible for the manner in which Grantee implements the Grant Plan and uses the Grant Funds. Grantee shall at all times remain solely liable for the acts and omissions of Grantee, its officers and directors, employees and agents. Nothing in this Agreement shall be construed as creating a partnership, joint venture, employment or agency relationship between City and Grantee.

14.2 Direction. Any terms in this Agreement referring to direction or instruction from the Department or City shall be construed as providing for direction as to policy and the result of Grantee's work only, and not as to the means by which such a result is obtained.

14.3 Consequences of Recharacterization.

(a) Should City, in its discretion, or a relevant taxing authority such as the Internal Revenue Service or the State Employment Development Division, or both, determine that Grantee is an employee for purposes of collection of any employment taxes, the amounts payable under this Agreement shall be reduced by amounts equal to both the employee and employer portions of the tax due (and offsetting any credits for amounts already paid by Grantee which can be applied against this liability). City shall subsequently forward such amounts to the relevant taxing authority.

(b) Should a relevant taxing authority determine a liability for past services performed by Grantee for City, upon notification of such fact by City, Grantee shall promptly remit such amount due or arrange with City to have the amount due withheld from future payments to Grantee under this Agreement (again, offsetting any amounts already paid by Grantee which can be applied as a credit against such liability).

(c) A determination of employment status pursuant to either subsection (a) or (b) of this Section 14.3 shall be solely for the purposes of the particular tax in question, and for all other purposes of this Agreement, Grantee shall not be considered an employee of City. Notwithstanding the foregoing, if any court, arbitrator, or administrative authority determine that Grantee is an employee for any other purpose, Grantee agrees to a reduction in City's financial liability hereunder such that the aggregate amount of Grant Funds under this Agreement does not exceed what would have been the amount of such Grant Funds had the court, arbitrator, or administrative authority had not determined that Grantee was an employee.

ARTICLE 15

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NOTICES AND OTHER COMMUNICATIONS

15.1 Requirements. Unless otherwise specifically provided herein, all notices, consents, directions, approvals, instructions, requests and other communications hereunder shall be in writing, shall be addressed to the person and address set forth below and may be sent by U.S. mail or email, and shall be addressed as follows:

If to the Department or City: Department of Homelessness and Supportive Housing
Contracts Unit
P.O. Box 427400
San Francisco, CA 94142-7400
hshcontracts@sfgov.org

If to Grantee: Tenderloin Housing Clinic Inc.
126 Hyde Street
San Francisco, CA 94102
Attn: Randy Shaw
randy@thclinic.org

Any notice of default must be sent by registered mail.

15.2 Effective Date. All communications sent in accordance with Section 15.1 shall become effective on the date of receipt.

15.3 Change of Address. Any party hereto may designate a new address for purposes of this Article 15 by notice to the other party.

ARTICLE 16
COMPLIANCE

16.1 Reserved.

16.2 Nondiscrimination; Penalties.

(a) **Grantee Shall Not Discriminate**. In the performance of this Agreement, Grantee agrees not to discriminate against any employee, City and County employee working with such grantee or subgrantee, applicant for employment with such grantee or subgrantee, or against any person seeking accommodations, advantages, facilities, privileges, services, or membership in all business, social, or other establishments or organizations, on the basis of the fact or perception of a person's race, color, creed, religion, national origin, ancestry, age, height, weight, sex, sexual orientation, gender identity, domestic partner status, marital status, disability or Acquired Immune Deficiency Syndrome or HIV status (AIDS/HIV status), or association with members of such protected classes, or in retaliation for opposition to discrimination against such classes.

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(b) **Subcontracts**. Grantee shall incorporate by reference in all subcontracts the provisions of Sections 12B.2(a), 12B.2(c)-(k), and 12C.3 of the San Francisco Administrative Code and shall require all subgrantees to comply with such provisions. Grantee's failure to comply with the obligations in this subsection shall constitute a material breach of this Agreement.

(c) **Non-Discrimination in Benefits**. Grantee does not as of the date of this Agreement and will not during the term of this Agreement, in any of its operations in San Francisco or where the work is being performed for the City or elsewhere within the United States, discriminate in the provision of bereavement leave, family medical leave, health benefits, membership or membership discounts, moving expenses, pension and retirement benefits or travel benefits, as well as any benefits other than the benefits specified above, between employees with domestic partners and employees with spouses, and/or between the domestic partners and spouses of such employees, where the domestic partnership has been registered with a governmental entity pursuant to state or local law authorizing such registration, subject to the conditions set forth in Section 12B.2(b) of the San Francisco Administrative Code.

(d) **Condition to Contract**. As a condition to this Agreement, Grantee shall execute the "Chapter 12B Declaration: Nondiscrimination in Contracts and Benefits" form (Form CMD-12B-101) with supporting documentation and secure the approval of the form by the San Francisco Contract Monitoring Division.

(e) **Incorporation of Administrative Code Provisions by Reference**. The provisions of Chapters 12B and 12C of the San Francisco Administrative Code are incorporated in this Section by reference and made a part of this Agreement as though fully set forth herein. Grantee shall comply fully with and be bound by all of the provisions that apply to this Agreement under such Chapters of the Administrative Code, including the remedies provided in such Chapters. Without limiting the foregoing, Grantee understands that pursuant to Sections 12B.2(h) and 12C.3(g) of the San Francisco Administrative Code, a penalty of fifty dollars ($50) for each person for each calendar day during which such person was discriminated against in violation of the provisions of this Agreement may be assessed against Grantee and/or deducted from any payments due Grantee.

16.3 Reserved.

16.4 Tropical Hardwood and Virgin Redwood Ban. Pursuant to § 804(b) of the San Francisco Environment Code, City urges all grantees not to import, purchase, obtain, or use for any purpose, any tropical hardwood, tropical hardwood wood product, virgin redwood or virgin redwood wood product.

16.5 Drug-Free Workplace Policy. Grantee acknowledges that pursuant to the Federal Drug-Free Workplace Act of 1989, the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited on City premises. Grantee and its employees, agents or assigns shall comply with all terms and provisions of such Act

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and the rules and regulations promulgated thereunder.

16.6 Resource Conservation; Liquidated Damages. Chapter 5 of the San Francisco Environment Code (Resource Conservation) is incorporated herein by reference. Failure by Grantee to comply with any of the applicable requirements of Chapter 5 will be deemed a material breach of contract. If Grantee fails to comply in good faith with any of the provisions of Chapter 5, Grantee shall be liable for liquidated damages in an amount equal to Grantee's net profit under this Agreement, or five percent (5%) of the total contract amount, whichever is greater. Grantee acknowledges and agrees that the liquidated damages assessed shall be payable to City upon demand and may be offset against any monies due to Grantee from any contract with City.

16.7 Compliance with ADA. Grantee acknowledges that, pursuant to the ADA, programs, services and other activities provided by a public entity to the public, whether directly or through a grantee or contractor, must be accessible to the disabled public. Grantee shall not discriminate against any person protected under the ADA in connection with all or any portion of the Grant Plan and shall comply at all times with the provisions of the ADA.

16.8 Requiring Minimum Compensation for Employees. Grantee shall pay covered employees no less than the minimum compensation required by San Francisco Administrative Code Chapter 12P, including a minimum hourly gross compensation, compensated time off, and uncompensated time off. Grantee is subject to the enforcement and penalty provisions in Chapter 12P. Information about and the text of the Chapter 12P is available on the web at http://sfgov.org/olse/mco. Grantee is required to comply with all of the applicable provisions of 12P, irrespective of the listing of obligations in this Section. By signing and executing this Agreement, Grantee certifies that it complies with Chapter 12P.

16.9 Limitations on Contributions. By executing this Agreement, Grantee acknowledges its obligations under section 1.126 of the City's Campaign and Governmental Conduct Code, which prohibits any person who contracts with, or is seeking a contract with, any department of the City for the rendition of personal services, for the furnishing of any material, supplies or equipment, for the sale or lease of any land or building, for a grant, loan or loan guarantee, or for a development agreement, from making any campaign contribution to (i) a City elected official if the contract must be approved by that official, a board on which that official serves, or the board of a state agency on which an appointee of that official serves, (ii) a candidate for that City elective office, or (iii) a committee controlled by such elected official or a candidate for that office, at any time from the submission of a proposal for the contract until the later of either the termination of negotiations for such contract or twelve months after the date the City approves the contract. The prohibition on contributions applies to each prospective party to the contract; each member of Grantee's board of directors; Grantee's chairperson, chief executive officer, chief financial officer and chief operating officer; any person with an ownership interest of more than 10 percent in Grantee; any subcontractor listed in the bid or contract; and any committee that is sponsored or controlled by Grantee. Grantee

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certifies that it has informed each such person of the limitation on contributions imposed by Section 1.126 by the time it submitted a proposal for the grant, and has provided the names of the persons required to be informed to the City department with whom it is contracting.

16.10 First Source Hiring Program. Contractor must comply with all of the provisions of the First Source Hiring Program, Chapter 83 of the San Francisco Administrative Code, that apply to this Agreement, and Contractor is subject to the enforcement and penalty provisions in Chapter 83.

16.11 Prohibition on Political Activity with City Funds. In accordance with San Francisco Administrative Code Chapter 12.G, no funds appropriated by the City and County of San Francisco for this Agreement may be expended for organizing, creating, funding, participating in, supporting, or attempting to influence any political campaign for a candidate or for a ballot measure (collectively, "Political Activity"). The terms of San Francisco Administrative Code Chapter 12.G are incorporated herein by this reference. Accordingly, an employee working in any position funded under this Agreement shall not engage in any Political Activity during the work hours funded hereunder, nor shall any equipment or resource funded by this Agreement be used for any Political Activity. In the event Grantee, or any staff member in association with Grantee, engages in any Political Activity, then (i) Grantee shall keep and maintain appropriate records to evidence compliance with this section, and (ii) Grantee shall have the burden to prove that no funding from this Agreement has been used for such Political Activity. Grantee agrees to cooperate with any audit by the City or its designee in order to ensure compliance with this section. In the event Grantee violates the provisions of this section, the City may, in addition to any other rights or remedies available hereunder, (i) terminate this Agreement and any other agreements between Grantee and City, (ii) prohibit Grantee from bidding on or receiving any new City contract for a period of two (2) years, and (iii) obtain reimbursement of all funds previously disbursed to Grantee under this Agreement.

16.12 Preservative-treated Wood Containing Arsenic. Grantee may not purchase preservative-treated wood products containing arsenic in the performance of this Agreement unless an exemption from the requirements of Chapter 13 of the San Francisco Environment Code is obtained from the Department of the Environment under Section 1304 of the Code. The term "preservative-treated wood containing arsenic" shall mean wood treated with a preservative that contains arsenic, elemental arsenic, or an arsenic copper combination, including, but not limited to, chromated copper arsenate preservative, ammoniacal copper zinc arsenate preservative, or ammoniacal copper arsenate preservative. Grantee may purchase preservative-treated wood products on the list of environmentally preferable alternatives prepared and adopted by the Department of the Environment. This provision does not preclude Grantee from purchasing preservative-treated wood containing arsenic for saltwater immersion. The term "saltwater immersion" shall mean a pressure-treated wood that is used for construction purposes or facilities that are partially or totally immersed in saltwater.

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16.13 Reserved. (Working with Minors).

16.14 Protection of Private Information. Grantee has read and agrees to the terms set forth in San Francisco Administrative Code Sections 12M.2, "Nondisclosure of Private Information," and 12M.3, "Enforcement" of Administrative Code Chapter 12M, "Protection of Private Information," which are incorporated herein as if fully set forth. Grantee agrees that any failure of Grantee to comply with the requirements of Section 12M.2 of this Chapter shall be a material breach of the Agreement. In such an event, in addition to any other remedies available to it under equity or law, the City may terminate the Agreement, bring a false claim action against Grantee pursuant to Chapter 6 or Chapter 21 of the Administrative Code, or debar Grantee.

16.15 Public Access to Meetings and Records. If Grantee receives a cumulative total per year of at least $250,000 in City funds or City-administered funds and is a non-profit organization as defined in Chapter 12L of the San Francisco Administrative Code, Grantee shall comply with and be bound by all the applicable provisions of that Chapter. By executing this Agreement, Grantee agrees to open its meetings and records to the public in the manner set forth in Sections 12L.4 and 12L.5 of the Administrative Code. Grantee further agrees to make good-faith efforts to promote community membership on its Board of Directors in the manner set forth in Section 12L.6 of the Administrative Code. Grantee acknowledges that its material failure to comply with any of the provisions of this paragraph shall constitute a material breach of this Agreement. Grantee further acknowledges that such material breach of the Agreement shall be grounds for the City to terminate and/or not renew the Agreement, partially or in its entirety.

16.16 Consideration of Criminal History in Hiring and Employment Decisions.

(a) Contractor agrees to comply fully with and be bound by all of the provisions of Chapter 12T, "City Contractor/Subcontractor Consideration of Criminal History in Hiring and Employment Decisions," of the San Francisco Administrative Code ("Chapter 12T"), including the remedies provided, and implementing regulations, as may be amended from time to time. The provisions of Chapter 12T are incorporated by reference and made a part of this Agreement as though fully set forth herein. The text of the Chapter 12T is available on the web at http://sfgov.org/olse/fco. Contractor is required to comply with all of the applicable provisions of 12T, irrespective of the listing of obligations in this Section. Capitalized terms used in this Section and not defined in this Agreement shall have the meanings assigned to such terms in Chapter 12T.

(b) The requirements of Chapter 12T shall only apply to a Contractor's or subcontractor's operations to the extent those operations are in furtherance of the performance of this Agreement, shall apply only to applicants and employees who would be or are performing work in furtherance of this Agreement, and shall apply when the physical location of the employment or prospective employment of an individual is wholly or substantially within the City of San Francisco. Chapter 12T shall not apply when the

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application in a particular context would conflict with federal or state law or with a requirement of a government agency implementing federal or state law.

16.17 Food Service Waste Reduction Requirements. Grantee agrees to comply fully with and be bound by all of the provisions of the Food Service Waste Reduction Ordinance, as set forth in San Francisco Environment Code Chapter 16, including the remedies provided, and implementing guidelines and rules. The provisions of Chapter 16 are incorporated herein by reference and made a part of this Agreement as though fully set forth. This provision is a material term of this Agreement. By entering into this Agreement, Grantee agrees that if it breaches this provision, City will suffer actual damages that will be impractical or extremely difficult to determine; further, Grantee agrees that the sum of one hundred dollars ($100) liquidated damages for the first breach, two hundred dollars ($200) liquidated damages for the second breach in the same year, and five hundred dollars ($500) liquidated damages for subsequent breaches in the same year is reasonable estimate of the damage that City will incur based on the violation, established in light of the circumstances existing at the time this Agreement was made. Such amount shall not be considered a penalty, but rather agreed monetary damages sustained by City because of Grantee's failure to comply with this provision.

16.18 Reserved. (Slavery Era Disclosure).

16.19 Distribution of Beverages and Water.

(a) **Sugar-Sweetened Beverage Prohibition.** Grantee agrees that it shall not sell, provide, or otherwise distribute Sugar-Sweetened Beverages, as defined by San Francisco Administrative Code Chapter 101, as part of its performance of this Agreement.

(b) **Waived pursuant to San Francisco Environment Code Chapter 24, section 2406. (Packaged Water Prohibition).**

16.20 Duty to Collect and Record Client Sexual Orientation and Gender Identity Data. Contractor shall comply with San Francisco Administrative Code Chapter 104 by seeking to collect and record information about clients' sexual orientation and gender identity, and reporting such data to the Department of Homelessness and Supportive Housing at intake and as instructed by the Department. In seeking to collect information about clients' sexual orientation and gender identity, Contractor shall: (1) communicate to clients that the provision of sexual orientation and gender identity information is voluntary, and no direct services shall be denied to clients who decline to provide that information; (2) solicit gender identity and sexual orientation data using questions and approaches consistent with the Department of Public Health's Policies and Procedures entitled "Sexual Orientation Guidelines: Principles for Collecting, Coding, and Reporting Identity Data," reissued on September 2, 2014, and "Sex and Gender Guidelines: Principles for Collecting, Coding, and Reporting Identity Data," reissued on September 2, 2014, or any successor Policies and Procedures; and (3) advise clients that they will protect personally identifiable information regarding clients' sexual orientation

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and gender identity from unauthorized disclosure, to the extent permitted by law. The duty to collect information about gender identity and sexual orientation shall not apply to the extent such collection is incompatible with any professionally reasonable clinical judgment that is based on articulable facts of clinical significance. Further, Contractor shall protect personally identifiable information from unauthorized disclosure, to the extent permitted by law and as required by the Health Insurance Portability and Accountability Act, the California Medical Information Act, Article 1 of the California Constitution, the California Health and Safety Code and regulations promulgated thereunder, the California Welfare and Institutions Code and regulations promulgated thereunder, and any other applicable provision of federal or state law.

16.21 Compliance with Other Laws. Without limiting the scope of any of the preceding sections of this Article 16, Grantee shall keep itself fully informed of City's Charter, codes, ordinances and regulations and all state, and federal laws, rules and regulations affecting the performance of this Agreement and shall at all times comply with such Charter codes, ordinances, and regulations rules and laws.

16.22 Reserved. (Additional Provisions for Shelter and Resource Center Grants – Standard of Care).

16.23 Reserved. (Additional Requirements for Federally-Funded Awards).

ARTICLE 17
MISCELLANEOUS

17.1 No Waiver. No waiver by the Department or City of any default or breach of this Agreement shall be implied from any failure by the Department or City to take action on account of such default if such default persists or is repeated. No express waiver by the Department or City shall affect any default other than the default specified in the waiver and shall be operative only for the time and to the extent therein stated. Waivers by City or the Department of any covenant, term or condition contained herein shall not be construed as a waiver of any subsequent breach of the same covenant, term or condition. The consent or approval by the Department or City of any action requiring further consent or approval shall not be deemed to waive or render unnecessary the consent or approval to or of any subsequent similar act.

17.2 Modification. This Agreement may not be modified, nor may compliance with any of its terms be waived, except by written instrument executed and approved in the same manner as this Agreement.

17.3 Administrative Remedy for Agreement Interpretation. Should any question arise as to the meaning or intent of this Agreement, the question shall, prior to any other action or resort to any other legal remedy, be referred to Department Head, as the case may be, of the Department who shall decide the true meaning and intent of the Agreement. Such decision shall be final and conclusive.

17.4 Governing Law; Venue. The formation, interpretation and performance of this

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Agreement shall be governed by the laws of the State of California, without regard to its conflict of laws principles. Venue for all litigation relative to the formation, interpretation and performance of this Agreement shall be in San Francisco.

17.5 Headings. All article and section headings and captions contained in this Agreement are for reference only and shall not be considered in construing this Agreement.

17.6 Entire Agreement. This Agreement and the Application Documents set forth the entire Agreement between the parties, and supersede all other oral or written provisions. If there is any conflict between the terms of this Agreement and the Application Documents, the terms of this Agreement shall govern. The following appendices are attached to and a part of this Agreement:

Appendix A, Services to be Provided
Appendix B, Budget
Appendix C, Method of Payment
Appendix D, Interests in Other City Grants
Appendix E, Permitted Subgrantees

17.7 Certified Resolution of Signatory Authority. Upon request of City, Grantee shall deliver to City a copy of the corporate resolution(s) authorizing the execution, delivery and performance of this Agreement, certified as true, accurate and complete by the secretary or assistant secretary of Grantee.

17.8 Severability. Should the application of any provision of this Agreement to any particular facts or circumstances be found by a court of competent jurisdiction to be invalid or unenforceable, then (a) the validity of other provisions of this Agreement shall not be affected or impaired thereby, and (b) such provision shall be enforced to the maximum extent possible so as to effect the intent of the parties and shall be reformed without further action by the parties to the extent necessary to make such provision valid and enforceable.

17.9 Successors; No Third-Party Beneficiaries. Subject to the terms of Article 13, the terms of this Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their successors and assigns. Nothing in this Agreement, whether express or implied, shall be construed to give any person or entity (other than the parties hereto and their respective successors and assigns and, in the case of Article 9, the Indemnified Parties) any legal or equitable right, remedy or claim under or in respect of this Agreement or any covenants, conditions or provisions contained herein.

17.10 Survival of Terms. The obligations of Grantee and the terms of the following provisions of this Agreement shall survive and continue following expiration or termination of this Agreement:

Section 4.3 Ownership of Results.

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Section 6.4	Financial Statements.
Section 6.5	Books and Records.
Section 6.6	Inspection and Audit.
Section 6.7	Submitting False Claims.
Article 7	Taxes.
Article 8	Representations and Warranties.
Article 9	Indemnification and General Liability.
Section 10.4	Required Post-Expiration Coverage.
Article 12	Disclosure of Information and Documents.
Section 13.4	Grantee Retains Responsibility.
Section 14.3	Consequences of Recharacterization.
This Article 17	Miscellaneous.

17.11 Further Assurances. From and after the date of this Agreement, Grantee agrees to do such things, perform such acts, and make, execute, acknowledge and deliver such documents as may be reasonably necessary or proper and usual to complete the transactions contemplated by this Agreement and to carry out the purpose of this Agreement in accordance with this Agreement.

17.12 Dispute Resolution Procedure.

(a) The City Nonprofit Contracting Task Force submitted its final report to the Board of Supervisors in June 2003. The report contains thirteen recommendations to streamline the City's contracting and monitoring process with health and human services nonprofits. These recommendations include: (1) consolidate contracts, (2) streamline contract approvals, (3) make timely payment, (4) create review/appellate process, (5) eliminate unnecessary requirements, (6) develop electronic processing, (7) create standardized and simplified forms, (8) establish accounting standards, (9) coordinate joint program monitoring, (10) develop standard monitoring protocols, (11) provide training for personnel, (12) conduct tiered assessments, and (13) fund cost of living increases. The report is available on the Task Force's website at https://sfgov.org/ccsfgsa/sites/default/files/City%20Nonprofit%20Contracting%20Task%20Force/CNPCTF_BOS_RPT_06-26-03%281%29__3adc.PDF . The Board adopted the recommendations in February 2004. The Office of Contract Administration created a Review/Appellate Panel ("Panel") to oversee implementation of the report recommendations in January 2005.

(b) The Board of Supervisors strongly recommends that departments establish a Dispute Resolution Procedure to address issues that have not been resolved administratively by other departmental remedies. The Panel has adopted the following procedure for City departments that have professional service grants and contracts with nonprofit health and human service providers. The Panel recommends that departments adopt this procedure as written (modified if necessary to reflect each department's structure and titles) and include it or make a reference to it in the contract. The Panel also recommends that departments distribute the finalized procedure to their nonprofit Grantees. Any questions for concerns about this Dispute Resolution Procedure

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should be addressed to purchasing@sfgov.org.

(c) The following Dispute Resolution Procedure provides a process to resolve any disputes or concerns relating to the administration of an awarded professional services grant or contract between the City and County of San Francisco and nonprofit health and human services Grantees. Grantees and City staff should first attempt to come to resolution informally through discussion and negotiation with the designated contact person in the department. If informal discussion has failed to resolve the problem, Grantees and departments should employ the following steps:

(1) Grantee will submit a written statement of the concern or dispute addressed to the Contract/Program Manager who oversees the agreement in question. The writing should describe the nature of the concern or dispute, i.e., program, reporting, monitoring, budget, compliance or other concern. The Contract/Program Manager will investigate the concern with the appropriate department staff that are involved with the nonprofit agency's program, and will either convene a meeting with Grantee or provide a written response to Grantee within 10 working days.

(2) Should the dispute or concern remain unresolved after the completion of Step 1, Grantee may request review by the Division or Department Head who supervises the Contract/Program Manager. This request shall be in writing and should describe why the concern is still unresolved and propose a solution that is satisfactory to Grantee. The Division or Department Head will consult with other Department and City staff as appropriate, and will provide a written determination of the resolution to the dispute or concern within 10 working days.

(3) Should Steps 1 and 2 above not result in a determination of mutual agreement, Grantee may forward the dispute to the Executive Director of the Department or their designee. This dispute shall be in writing and describe both the nature of the dispute or concern and why the steps taken to date are not satisfactory to Grantee. The Department will respond in writing within 10 working days.

(d) In addition to the above process, Grantees have an additional forum available only for disputes that concern implementation of the thirteen policies and procedures recommended by the Nonprofit Contracting Task Force and adopted by the Board of Supervisors. These recommendations are designed to improve and streamline contracting, invoicing and monitoring procedures. For more information about the Task Force's recommendations, see the June 2003 report at https://sfgov.org/ccsfgsa/sites/default/files/City%20Nonprofit%20Contracting%20Task%20Force/CNPCTF_BOS_RPT_06-26-03%281%29__3adc.PDF.

(e) The Review/Appellate Panel oversees the implementation of the Task Force report. The Panel is composed of both City and nonprofit representatives. The Panel invites Grantees to submit concerns about a department's implementation of the policies and procedures. Grantees can notify the Panel after Step 2. However, the Panel will not review the request until all three steps are exhausted. This review is limited to a

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concern regarding a department's implementation of the policies and procedures in a manner which does not improve and streamline the contracting process. This review is not intended to resolve substantive disputes under the contract such as change orders, scope, term, etc. Grantee must submit the request in writing to purchasing@sfgov.org. This request shall describe both the nature of the concern and why the process to date is not satisfactory to Grantee. Once all steps are exhausted and upon receipt of the written request, the Panel will review and make recommendations regarding any necessary changes to the policies and procedures or to a department's administration of policies and procedures.

17.13 Cooperative Drafting. This Agreement has been drafted through a cooperative effort of both parties, and both parties have had an opportunity to have the Agreement reviewed and revised by legal counsel. No party shall be considered the drafter of this Agreement, and no presumption or rule that an ambiguity shall be construed against the party drafting the clause shall apply to the interpretation or enforcement of this Agreement.

17.14 Services During a City-Declared Emergency. In case of an emergency as declared by the Mayor under Charter section 3.100, Grantee will make a good faith effort to continue to provide the services set forth in Appendix A, Services to be Provided. Any services provided beyond those listed in Appendix A, Services to be Provided must be approved by the Department.

17.15 MacBride Principles--Northern Ireland. Pursuant to San Francisco Administrative Code Section 12F.5, City urges companies doing business in Northern Ireland to move towards resolving employment inequities, and encourages such companies to abide by the MacBride Principles. City urges San Francisco companies to do business with corporations that abide by the MacBride Principles. By signing below, the person executing this agreement on behalf of Grantee acknowledges and agrees that he or she has read and understood this section.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first specified herein. The signatories to this Agreement warrant and represent that they have the authority to enter into this agreement on behalf of the respective parties and to bind them to the terms of this Agreement.

CITY	**GRANTEE**
DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING	**TENDERLOIN HOUSING CLINIC INC.**
By: DocuSigned by: Abigail Stewart-Kahn 8/10/2020	By: DocuSigned by: Randy Shaw 7/30/2020
Abigail Stewart-Kahn Interim Director	Randy Shaw Executive Director City Supplier Number: 0000009870 DUNS Number: 879210136

Approved as to Form:

By: DocuSigned by: Virginia Dario Elizondo 8/4/2020

Virginia Dario Elizondo
Deputy City Attorney

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Appendix A, Services to be Provided
by
Tenderloin Housing Clinic Inc.
Master Lease Hotels (Care Not Cash and Non-Care Not Cash)
July 1, 2020 to February 29, 2024

I. Purpose of Grant

The purpose of the grant is to provide Support Services and Property Management to the served population. The goals of these services are to help tenants retain housing or move to other appropriate housing.

II. Served Population

Grantee shall serve formerly homeless and income-eligible adults and older adults.

III. Referral and Prioritization

All new tenants will be referred by the Department of Homelessness and Supportive Housing (HSH)'s Coordinated Entry System (CES), which organizes the Homelessness Response System (HRS) with a common, population-specific assessment, centralized data system, and prioritization method.

Eligibility criteria may include meeting a definition of homelessness at the time of referral and placement, enrollment in specific benefits programs, income criteria and/or the ability to live independently within the structure of the housing program. Tenants who meet eligibility criteria for Permanent Supportive Housing programs are prioritized based on various criteria, such as levels of vulnerability, length and history of homelessness, and severity of housing barriers.

Only tenants who are County Adult Assistance Programs (CAAP) aka Care Not Cash recipients at the time of acceptance into housing may be placed into a CAAP vacancy.

IV. Description of Services

Grantee shall provide Support Services and Property Management at 1,566 units at any time.

A. Support Services

Support Services are voluntary and shall include, but are not limited to, the following:

1. Outreach: Grantee shall actively engage with tenants to provide information about and invite them to use available Support Services. Outreach methods shall include in-person interactions, written messages, phone calls, voice mail, and emails, as available and appropriate to reach individual tenants.

2. Intake and Assessment: Grantee shall coordinate the initial intake with applicants for vacant units with Property Management, and if possible, begin establishing a rapport with tenants prior to move-in. Grantee shall coordinate with an incoming tenant's current Case Manager(s) (e.g., at the shelter, agency or Coordinated Entry Access Point where a tenant is currently receiving services) to ensure a warm hand-off and transition into housing. This may include an exchange of

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information about challenges the tenant is experiencing and/or and current services being accessed in the community.

3. Case Management: Grantee shall provide ongoing meetings and counseling services for tenants to establish goals, develop Individualized Service Plans, and track progress toward achieving those goals. Grantee shall document Case Management meetings, engagement, and status of tenants at least once per month to ensure they are doing well and are receiving the support they need to maintain housing.

4. Benefits Advocacy and Assistance: Grantee shall assist tenants with obtaining or maintaining benefits. Grantee shall provide referrals for and solve problems preventing a tenant's enrollment in county, state and federal benefits programs. Grantee may help tenants identify, apply for and establish appointments for available services such as cash aid, food programs, medical clinics and/or in-home support.

5. Referrals and Coordination of Services: Grantee shall help tenants identify and access services available within the community that meet specific needs or support progress toward identified goals. Grantee may provide information about services, call to help establish appointments, assist with applications, provide appointment reminders, follow up/check in with tenants regarding progress, and, as necessary, re-refer. Grantee shall also communicate and coordinate with outside service providers and adult health clinics to support existing linkages that tenants may have.

6. Coordination with Property Management: Grantee shall assist tenants in communicating with, responding to and meeting with Property Management. This may include helping a tenant understand the meaning of messages/letters/warnings from Property Management, helping a tenant write requests, responses or complaints, and participating in meetings between the tenant and Property Management to facilitate communication.

   Grantee shall coordinate with Property Management and external agencies to find creative ways to engage with tenants, as necessary. This may be the case if a tenant is experiencing challenges with their housing and is not inclined to proactively engage.

7. Wellness Checks: Grantee shall conduct Wellness Checks in accordance with HSH instruction to assess a tenant's safety when there is a reason to believe the tenant is at immediate and substantial risk due to a medical and/or psychiatric emergency.

8. Support Groups, Social Events and Organized Activities:
   a. Grantee shall provide tenants with opportunities to participate in organized gatherings for peer support, to gain information from presenters and each other, to form social connections with other tenants and staff, or to celebrate

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significant individual, holiday and community events. These events may be planned with or based on input from tenants and shall be held on site at least once per week. Grantee shall post and provide to tenants a monthly calendar of events.

b. Grantee shall conduct monthly community meetings for tenants, in coordination with Property Management, during which tenants may discuss building concerns and program ideas with representatives from both Support Services and Property Management staff.
c. Grantee shall provide appropriate programming for the population served.

9. Housing Stability Support: Grantee shall outreach to and offer on-site services and/or referrals to all tenants who display indications of housing instability. Such indications include but are not limited to discontinuance from benefits, non-payment of rent, lease violations or warnings from Property Management, and conflicts with staff or other tenants. Grantee shall assist with the de-escalation and resolution of conflicts, as needed.

10. Clinical Services: Grantee shall ensure that on-site Support Services staff has access to bi-monthly clinical supervision for case consultation. This allows staff to provide appropriate counseling and referral services to tenants with emerging and ongoing mental health issues.

11. Exit Planning and After-Care Services: If a tenant is moving out of the building, Grantee shall outreach to the tenant to engage in exit planning and support the tenant's successful transition out of the program, and coordinate with Property Management, as necessary. The exit plan shall depend on the tenant's needs and preferences but may include establishing a link to outpatient case management as well as access to services in the community. Grantee shall provide and/or coordinate aftercare services following a tenant's exit from the program for up to 90 days or as indicated by tenant need.

B. Property Management:

1. Program Applicant Selection and Intake: Grantee shall follow the processes agreed upon by Grantee, HSH, property owner, housing subsidy administrators, and/or other entities involved with referrals.

2. Annual Tenant Re-certification: As required by rental subsidy type, Grantee shall re-certify tenant income after each year of residence. This is generally done on the anniversary of a tenant's move-in date.

3. Residential Lease Set-Up: Grantee shall draft, provide, and sign a rental agreement with each tenant at the time of move-in. The lease agreement shall include House Rules and other pertinent Lease Addenda. Grantee shall review its Grievance policies and procedures and HSH policies and procedures with tenants at the time of lease signing.

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4. Collection of Rents, Security Deposits, and Other Receipts: Grantee shall collect and process rent and other housing-related payments made by tenants.
   a. Grantee shall communicate and coordinate with local, state and/or federal agencies, as needed, to process rental subsidies.
   b. For tenants paying a portion of their income towards rent, Grantee shall assist with payment arrangements and comply with HSH and other applicable requirements governing how much tenants are required to pay.
   c. Tenants are required to enroll in third party rent payment services. Grantee shall complete and submit referral paperwork to the agency providing the service and notify HSH of any problems with the arrangement.

5. Lease Enforcement, Written Notices and Eviction Prevention:
   a. Grantee shall provide written notice to tenants to notify them of any issue that may affect ongoing tenancy including, but not limited to, failure to pay rent on time or in full, violations of house rules, and/or actions that are in violation of the lease agreement.
   b. When necessary, Grantee shall provide notice to tenants of any actions related to the eviction process in accordance with laws in effect in San Francisco.
   c. Grantee shall work with tenants, in conjunction with Support Services staff, to resolve issues that put tenants at risk of eviction.
   d. Grantee shall copy Support Services staff on all of these communications.

6. Building Service Payments: Grantee shall set up and manage utility accounts and services related to the property, including but not limited to communications, alarms/security, fire alarm monitoring, garbage, water, and pest control. This may include elevator maintenance, as required.

7. Building Maintenance: Grantee shall maintain the facility in sanitary and operable condition, post protocol and forms for tenant requests for maintenance or repairs and respond to requests in a timely manner. Building maintenance shall include the following services:
   a. Janitorial services in common areas, offices, and shared-use restroom and shower facilities;
   b. Regular removal of garbage/trash from designated trash areas and maintenance of these areas as clean and functional;
   c. Pest control services, as needed;
   d. Maintenance and repair of facility systems, plumbing, electrical, safety issues;
   e. Building security; and
   f. Preparation of apartments for tenant move-in and move-out.

8. Wellness Checks and Emergency Safety Checks: Grantee shall conduct Wellness Checks and/or Emergency Safety Checks in accordance with HSH instruction to assess a tenant's safety when there is a reason to believe the tenant is at immediate and substantial risk due to a medical and/or psychiatric emergency.

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9. Front Desk Coverage: Grantee shall provide front desk coverage 24 hours per day, seven days per week.

10. Program Exit Planning: Grantee shall alert Support Services staff when tenants give notice to leave housing and shall keep a record of each tenant's forwarding address, whenever possible.

V. Location and Time of Services

Grantee shall provide Property Management services 24 hours a day, seven days a week, either on-site or on-call, at the addresses listed below. Grantee shall provide Support Services during regular business hours, or at times that best meet tenant needs.

Hotel	Type	SRO Address	Zip Code	# of Units
1. All Star Hotel	CAAP	2791 16th St.	94103	85
2. Boyd Hotel	CAAP	41 Jones St.	94102	81
3. Cal Drake Hotel	CAAP	1541 California St.	94109	50
4. Edgeworth Hotel	Non-CAAP	770 O'Farrell St.	94109	44
5. Elk Hotel	CAAP	670 Eddy St.	94109	88
6. Graystone Hotel	CAAP	66 Geary St.	94108	73
7. Hartland Hotel	Non-CAAP	909 Geary St.	94109	136
8. Jefferson Hotel	Non-CAAP	440 Eddy St.	94109	109
9. Mayfair Hotel	Non-CAAP	626 Polk St.	94102	54
10. Mission Hotel	Non-CAAP	520 S. Van Ness Ave.	94110	244
11. Pierre Hotel	CAAP	540 Jones St.	94102	87
12. Raman Hotel	Non-CAAP	1011 Howard St.	94103	85
13. Royan Hotel	CAAP	405 Valencia St.	94103	69
14. Seneca Hotel	Non-CAAP	34 6th St.	94103	200
15. Union Hotel	CAAP	811 Geary Blvd.	94109	61
16. Vincent Hotel	Non-CAAP	459 Turk St.	94102	100

VI. Service Requirements

A. Language and Interpretation Services: Grantee shall ensure that interpreter and translation services are available to address the needs of those within the served population who primarily speak language(s) other than English.

B. Critical Incidents: Grantee shall report critical incidents in accordance with the HSH Program Manager instructions and any published HSH policies/procedures. Examples of critical incidents include death, fire, acts of violence, or any other incident, which require the involvement of emergency services.

C. Admission Policy: Grantee admission policies for services shall be in writing and available to the public. Except to the extent that the services are to be rendered to a specific population as described, such policies must include a provision that referrals are accepted for services without discrimination on the basis of race, color, creed,

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religion, sex, age, national origin, ancestry, sexual orientation, gender identification, disability, or HIV/AIDS status.

D. Feedback, Complaint and Follow-up Policies:
Grantee shall provide means for the served population to provide input into the program, including the effectiveness and satisfaction. Feedback methods shall include:
1. A written process informing the served population on how to request repairs/services; and
2. A written annual survey, which shall be offered to the served population to gather feedback, satisfaction, and assess the effectiveness of services and systems within the program. Grantee shall offer assistance to the served population regarding completion of the survey if the written format presents any problem.

E. Grievance Procedure: Grantee shall establish and maintain a written tenant Grievance Procedure, which shall include the following elements as well as others that may be appropriate to the services:
1. The name or title of the person or persons authorized to make a determination regarding the grievance;
2. The opportunity for the aggrieved party to discuss the grievance with those who will be making the determination;
3. The amount of time required for each step, including when a tenant can expect a response; and
4. The HSH Program Manager's contact information for the tenant to contact after the tenant has exhausted the Grantee's internal Grievance Procedure.

Grantee shall provide a copy of this procedure, and any amendments, to each tenant over the age of 18 and obtain signed copies of the form from tenants, which must be maintained in tenant files. Additionally, Grantee shall provide a copy of the procedure and any amendments to the HSH Program Manager.

F. City Communications, Trainings and Meetings
Grantee shall keep HSH informed of program operations and comply with HSH policies, training requirements, and participate in meetings, including, but not limited to:
1. Regular communication to HSH about the implementation of the program;
2. Attendance of quarterly HSH meetings, as needed; and
3. Attendance of trainings, as requested.

G. Data Standards:
1. Records entered into the HSH Homeless Management Information System (HMIS) Online Navigation and Entry (ONE) System shall meet or exceed the ONE System Continuous Data Quality Improvement Process standards: https://onesf.clarityhs.help/hc/en-us/articles/360001145547-ONE-System-Continuous-Data-Quality-Improvement-Process.

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2. Grantee shall enter data into the ONE System, but may be required to report certain measures or conduct interim reporting in CARBON, via secure email, or through uploads to a File Transfer Protocol (FTP) site. HSH will provide clear instructions to all Grantees regarding the correct mechanism for sharing data. Changes to data collection or reporting requirements shall be communicated to Grantees via written notice at least one month prior to expected implementation.
3. Any information shared between Grantee, HSH, and other providers about the served population shall be communicated in a secure manner, with appropriate release of consent forms and in compliance with Health Insurance Portability and Accountability Act (HIPAA) and privacy guidelines.

H. Record Keeping, Documentation, and Files:
1. Grantee shall maintain all eligibility and inspection documentation in the ONE System and maintain hard copy files with eligibility, including, but not limited to, homelessness verification documents.
2. Grantee shall maintain confidential files on the served population, including developed plans, notes, and progress.

I. Disaster and Emergency Response Plan: Grantee shall develop and maintain an Agency Disaster and Emergency Response Plan containing Site Specific Emergency Response Plan(s) for each service site per HSH requirements. The Agency Disaster and Emergency Response Plan shall address disaster coordination between and among service sites. Grantee shall update the Agency/site(s) plan as needed and Grantee shall train all employees regarding the provisions of the plan for their Agency/site(s).

J. Good Neighbor Policies: Grantee shall maintain a good relationship with the neighborhood, including:
1. Collaboration with neighbors and relevant city agencies to ensure that neighborhood concerns about the facility are heard and addressed;
2. That the Grantee Director or Manager or a representative will attend all appropriate neighborhood meetings;
3. That Grantee management staff is available to respond to neighbors within 24 hours, if reasonable; and
4. Active discouragement of loitering in the area surrounding the building.

K. Case Conferences: Grantee shall participate in individual case conferences and team coordination meetings with HSH-approved programs, as needed, to coordinate and collaborate regarding participants' progress.

VII. Service Objectives

Grantee shall achieve the following Service Objectives:

A. Support Services
1. Grantee shall obtain feedback on type and quality of services from at least 50 percent of tenants.

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2. Grantee shall actively outreach to 95 percent of tenants once every 30 days.
3. Grantee shall contact every tenant at least three times during the first 60 days following placement in housing to engage the tenant in services.
4. Grantee shall develop service plans for 100 percent of tenants.
5. Grantee shall follow-up at least annually with tenants to ensure mainstream benefits are received and maintained.

B. Property Management
1. Grantee shall obtain feedback on type and quality of services from at least 50 percent of tenants.
2. Grantee shall create and maintain files for 100 percent of tenants, regardless of services type, in the ONE System and hard copies of eligibility documents, including homelessness verification.

VIII. Outcome Objectives

Grantee shall achieve the following Outcome Objectives:

A. Support Services
On an annual basis, Grantee shall meet the following Outcome objectives for Support Services:
1. At least 90 percent of all households will remain housed for at least one year from their move-in date, or will move to other permanent housing where they pay rent, or will exit the program in good standing;
2. At least 75 percent of all households that showed housing instability (non-payment of rent, lease violations) will remain in housing; and
3. At least 80 percent of households completing an annual tenant satisfaction survey will be satisfied or very satisfied with program services (based on a four point scale: 1 = very dissatisfied, 2 = dissatisfied, 3 = satisfied, 4 = very satisfied).

B. Property Management
1. Grantee shall turnover units within seven working days, on average.
2. Grantee shall report vacancies the HSH in a timely fashion according to established procedures and process all tenant referrals in the pre-established timeframe.
3. Grantee shall maintain an occupancy rate of at least 97 percent.

IX. Reporting Requirements

Grantee shall input data into systems required by HSH, such as Online Navigation and Entry (ONE) system, and CARBON.

A. When required by HSH, Grantee shall enter tenant data in the ONE System.

B. On a monthly basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the month of service.
1. The occupancy rate; and

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2. The number of new placements.

C. On a quarterly basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the end of each quarter:
   1. The number of intakes and assessments for new tenants;
   2. The number of tenants showing housing instability and the percentage of those tenants to whom Grantee outreached;
   3. The number of group or community activities;
   4. The number of outreach efforts (three times in 60 days);
   5. The number of new and updated goal plans; and
   6. The number of households that received Support Services and Support Service contacts.

D. On an annual basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the end of each year**:**
   1. The number and percentage of tenants who maintained their housing for a minimum of 12 months, moved to other permanent housing, or were provided with more appropriate placements;
   2. The number of program exits;
   3. The number and percentage of tenants who completed a written survey to provide feedback on the type and quality of program services;
   4. The tenant satisfaction survey results; and
   5. The number of households showing housing instability that remained housed.

E. Grantee shall participate, as required by HSH, with City, State and/or Federal government evaluative studies designed to show the effectiveness of Grantee's services. Grantee agrees to meet the requirements of and participate in the evaluation program and management information systems of the City. The City agrees that any final reports generated through the evaluation program shall be made available to Grantee within 30 working days of receipt of any evaluation report and such response will become part of the official report.

F. Grantee shall provide Ad Hoc reports as required by HSH and respond to requests by HSH in a timely manner.

For assistance with reporting requirements or submission of reports, contact the assigned Contract and Program Managers.

X. Monitoring Activities

A. Program Monitoring: Grantee is subject to program monitoring and/or audits, at any time, such as, but not limited to, review of the following: served population files, Grantee's administrative records, staff training documentation, postings, program policies and procedures, documentation of funding match sources, Disaster and

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Emergency Response Plan and training, personnel activity reports, proper accounting for funds and other operational and administrative activities, and back-up documentation for reporting progress towards meeting Service and Outcome Objectives.

B. Fiscal and Compliance Monitoring: Grantee is subject to fiscal and compliance monitoring, which may include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring may include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act (ADA), subcontracts and Memoranda of Understanding (MOUs), and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

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	A	B	C	D	E	H	K	P	AK
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**								Page 1 of 50
2	**APPENDIX B, BUDGET**								
3	**Document Date**	6/1/2020							
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**					
5	**Current Term**	7/1/2020	2/29/2024	4					
7	**Provider Name**	Tenderloin Housing Clinic Inc.							
8	**Program**	Master Lease Hotels - Care Not Cash and Non-							
9	**F$P Contract ID#**	1000017241							
10	**Action (select)**	New Agreement							
11	**Effective Date**	7/1/2020							
12	**Budget Names**	**Master Lease Hotels - Care Not Cash and Non-Care Not Cash**							
13		**Current**	**New**						
14	**Term Budget**	$ 79,821,864	$ 79,821,864						
15	**Contingency**	$ 9,578,622	$ 9,578,622	12%					
16	**Not-To-Exceed**	$ 89,400,486	$ 89,400,486		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
18					**New**	**New**	**New**	**New**	**New**
19	**Expenditures - Non-Care Not Cash**								
20	Salaries & Benefits				$ 8,823,329	$ 8,823,329	$ 8,823,329	$ 4,837,300	$ 32,352,205
21	Operating Expense				$ 2,962,356	$ 2,962,356	$ 2,962,356	$ 1,974,904	$ 10,861,973
22	Subtotal				$ 11,785,685	$ 11,785,685	$ 11,785,685	$ 6,812,204	$ 43,214,178
23	Indirect Percentage				11.50%	11.50%	11.50%	11.50%	
24	Indirect Cost				$ 1,355,354	$ 1,355,354	$ 1,355,354	$ 903,569	$ 4,969,631
25	Other Expenses (Not subject to indirect %)				$ 5,794,058	$ 5,794,058	$ 5,794,058	$ 3,862,705	$ 21,244,879
26	Capital Expenditure				$ -	$ -	$ -	$ -	$ -
28	**Total Expenditures - Non-Care Not Cash**				**$ 18,935,097**	**$ 18,935,097**	**$ 18,935,097**	**$ 12,623,398**	**$ 69,428,688**
29									
30	**Expenditures - Care Not Cash**								
31	Salaries & Benefits				$ 5,737,259	$ 5,737,259	$ 5,737,259	$ 3,824,840	$ 21,036,617
32	Operating Expense				$ 1,937,401	$ 1,937,401	$ 1,937,401	$ 1,291,601	$ 5,812,203
33	Subtotal				$ 7,674,660	$ 7,674,660	$ 7,674,660	$ 5,116,440	$ 23,023,981
34	Indirect Percentage				11.50%	11.50%	11.50%	11.50%	
35	Indirect Cost				$ 882,586	$ 882,586	$ 882,586	$ 588,391	$ 3,236,148
36	Other Expenses (Not subject to indirect %)				$ 3,310,955	$ 3,310,955	$ 3,310,955	$ 2,207,304	$ 12,140,170
37	Capital Expenditure				$ -	$ -	$ -	$ -	$ -
39	**Total Expenditures - Care Not Cash**				**$ 11,868,201**	**$ 11,868,201**	**$ 11,868,201**	**$ 7,912,134**	**$ 43,516,739**

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14	**Term Budget**	$ 79,821,864	$ 79,821,864						
15	**Contingency**	$ 9,578,622	$ 9,578,622	12%					
16	**Not-To-Exceed**	$ 89,400,486	$ 89,400,486		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
18					**New**	**New**	**New**	**New**	**New**
41	**Total Expenditures - Master Lease Hotels**								
42	Salaries & Benefits				$ 14,560,588	$ 14,560,588	$ 14,560,588	$ 9,707,059	$ 53,388,822
43	Operating Expense				$ 4,899,757	$ 4,899,757	$ 4,899,757	$ 3,266,505	$ 17,965,777
44	Subtotal				$ 19,460,345	$ 19,460,345	$ 19,460,345	$ 11,928,644	$ 71,354,599
45	Indirect Percentage				11.50%	11.50%	11.50%	11.50%	
46	Indirect Cost				$ 2,237,940	$ 2,237,940	$ 2,237,940	$ 1,491,960	$ 8,205,779
47	Other Expenses (Not subject to indirect %)				$ 9,105,013	$ 9,105,013	$ 9,105,013	$ 6,070,009	$ 33,385,049
48	Capital Expenditure				$ -	$ -	$ -	$ -	$ -
50	**Total Expenditures - TOTAL Master Lease Hotels**				**$ 30,803,298**	**$ 30,803,298**	**$ 30,803,298**	**$ 20,535,532**	**$ 112,945,427**
51									
52	**HSH Revenues (select)**								
53	General Fund - Ongoing				$ 13,372,850	$ 13,372,850	$ 13,372,850	$ 8,915,233	$ 49,033,782
54	CNC Fund - Ongoing				$ 8,396,749	$ 8,396,749	$ 8,396,749	$ 5,597,833	$ 30,788,081
62	**Total HSH Revenues**				**$ 21,769,599.19**	**$ 21,769,599**	**$ 21,769,599**	**$ 14,513,066**	**$ 79,821,864**
63	**Other Revenues** (to offset Total Expenditures & Reduce HSH Revenues)								
64	NCNC - Other Revenues				$ 5,562,247	$ 5,562,247	$ 5,562,247	$ 3,708,165	$ 20,394,906
65	CNC - Other Revenues				$ 3,471,452	$ 3,471,452	$ 3,471,452	$ 2,314,301	$ 12,728,658
84	**Total Other Revenues**				$ 9,033,699	$ 9,033,699	$ 9,033,699	$ 6,022,466	$ 33,123,563
85									
86	**Total HSH + Other Revenues**				**$ 30,803,298**	**$ 30,803,298**	**$ 30,803,298**	**$ 20,535,532**	**$ 112,945,427**
89	Total Adjusted Salary FTE (All Budgets)				230.44			230.44	
95	**Template last modified**		**11/4/2019**						

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING
APPENDIX B, BUDGET

Document Date	6/1/2020		
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	2/29/2024	4
Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels (Non-Care Not Cash)		
FSP Contract ID#	1000017241		
Budget Names	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, MPP NCNC, Prop Mgmt NCNC, Supp Svcs NCNC**		

	Current	**New**
Term Budget	$ 49,033,782	$ 49,033,782
	$ -	

	Year 1	**Year 2**	**Year 3**	**Year 4**	**All Years**
	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
	New	**New**	**New**	**New**	**New**
Expenditures - Edgeworth					
Salaries & Benefits	$ 216,638	$ 216,638	$ 216,638	$ 144,425	$ 794,339
Operating Expense	$ 161,910	$ 161,910	$ 161,910	$ 107,940	$ 593,670
Subtotal	$ 378,548	$ 378,548	$ 378,548	$ 252,365	$ 1,388,009
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 22 X Line 23)	$ 43,533	$ 43,533	$ 43,533	$ 29,022	$ 159,621
Other Expenses (Not subject to indirect %)	$ 234,600	$ 234,600	$ 234,600	$ 156,400	$ 860,200
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Edgeworth	**$ 656,681**	**$ 656,681**	**$ 656,681**	**$ 437,787**	**$ 2,407,830**
Expenditures - Hartland					
Salaries & Benefits	$ 644,539	$ 644,539	$ 644,539	$ 429,693	$ 2,363,311
Operating Expense	$ 387,397	$ 387,397	$ 387,397	$ 258,265	$ 1,420,456
Subtotal	$ 1,031,936	$ 1,031,936	$ 1,031,936	$ 687,958	$ 3,783,767
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 33 X Line 34)	$ 118,673	$ 118,673	$ 118,673	$ 79,115	$ 435,133
Other Expenses (Not subject to indirect %)	$ 852,599	$ 852,599	$ 852,599	$ 568,399	$ 3,126,196
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Hartland	**$ 2,003,208**	**$ 2,003,208**	**$ 2,003,208**	**$ 1,335,472**	**$ 7,345,096**
Expenditures - Jefferson					
Salaries & Benefits	$ 739,085	$ 739,085	$ 739,085	$ 492,723	$ 2,709,977
Operating Expense	$ 267,338	$ 267,338	$ 267,338	$ 178,225	$ 980,239
Subtotal	$ 1,006,423	$ 1,006,423	$ 1,006,423	$ 670,948	$ 3,690,217
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 44 X Line 45)	$ 115,739	$ 115,739	$ 115,739	$ 77,159	$ 424,375
Other Expenses (Not subject to indirect %)	$ 605,495	$ 605,495	$ 605,495	$ 403,663	$ 2,220,148
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Jefferson	**$ 1,727,656**	**$ 1,727,656**	**$ 1,727,656**	**$ 1,151,771**	**$ 6,334,740**
Expenditures - Mayfair					
Salaries & Benefits	$ 484,656	$ 484,656	$ 484,656	$ 323,104	$ 1,777,070
Operating Expense	$ 196,322	$ 196,322	$ 196,322	$ 130,881	$ 719,847
Subtotal	$ 680,978	$ 680,978	$ 680,978	$ 453,985	$ 2,496,918
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 55 X Line 56)	$ 78,312	$ 78,312	$ 78,312	$ 52,208	$ 287,146
Other Expenses (Not subject to indirect %)	$ 479,278	$ 479,278	$ 479,278	$ 319,519	$ 1,757,353
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Mayfair	**$ 1,238,568**	**$ 1,238,568**	**$ 1,238,568**	**$ 825,712**	**$ 4,541,417**
Expenditures - Mission					
Salaries & Benefits	$ 917,830	$ 917,830	$ 917,830	$ 611,887	$ 3,365,377
Operating Expense	$ 488,119	$ 488,119	$ 488,119	$ 325,413	$ 1,789,770
Subtotal	$ 1,405,949	$ 1,405,949	$ 1,405,949	$ 937,299	$ 5,155,147
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 66 X Line 67)	$ 161,684	$ 161,684	$ 161,684	$ 107,789	$ 592,842
Other Expenses (Not subject to indirect %)	$ 1,363,023	$ 1,363,023	$ 1,363,023	$ 908,682	$ 4,997,751
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Mission	**$ 2,930,656**	**$ 2,930,656**	**$ 2,930,656**	**$ 1,953,771**	**$ 10,745,740**
Expenditures - Raman					
Salaries & Benefits	$ 590,918	$ 590,918	$ 590,918	$ 393,945	$ 2,166,700
Operating Expense	$ 238,173	$ 238,173	$ 238,173	$ 158,782	$ 873,301
Subtotal	$ 829,091	$ 829,091	$ 829,091	$ 552,727	$ 3,040,001
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 77 X Line 78)	$ 95,345	$ 95,345	$ 95,345	$ 63,564	$ 349,600
Other Expenses (Not subject to indirect %)	$ 407,055	$ 407,055	$ 407,055	$ 271,370	$ 1,492,535
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Raman	**$ 1,331,492**	**$ 1,331,492**	**$ 1,331,492**	**$ 887,661**	**$ 4,882,136**
Expenditures - Seneca					
Salaries & Benefits	$ 899,861	$ 899,861	$ 899,861	$ 599,907	$ 3,299,491
Operating Expense	$ 478,837	$ 478,837	$ 478,837	$ 319,225	$ 1,755,736
Subtotal	$ 1,378,698	$ 1,378,698	$ 1,378,698	$ 919,132	$ 5,055,227
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 88 X Line 89)	$ 158,550	$ 158,550	$ 158,550	$ 105,700	$ 581,351
Other Expenses (Not subject to indirect %)	$ 1,184,511	$ 1,184,511	$ 1,184,511	$ 789,674	$ 4,343,207
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Seneca	**$ 2,721,760**	**$ 2,721,760**	**$ 2,721,760**	**$ 1,814,506**	**$ 9,979,785**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING
APPENDIX B, BUDGET

Document Date	6/1/2020		
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	2/29/2024	4
Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels (Non-Care Not Cash)		
FSP Contract ID#	1000017241		
Budget Names	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, MPP NCNC, Prop Mgmt NCNC, Supp Svcs NCNC**		
	Current	**New**	
Term Budget	$ 49,033,782	$ 49,033,782	
	$ -		

	Year 1	Year 2	Year 3	Year 4	All Years
	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
	New	New	New	New	New
Expenditures - Vincent					
Salaries & Benefits	$ 643,850	$ 643,850	$ 643,850	$ 429,233	$ 2,360,783
Operating Expense	$ 269,041	$ 269,041	$ 269,041	$ 179,361	$ 986,484
Subtotal	$ 912,891	$ 912,891	$ 912,891	$ 608,594	$ 3,347,267
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 99 X Line 100)	$ 104,982	$ 104,982	$ 104,982	$ 69,988	$ 384,936
Other Expenses (Not subject to indirect %)	$ 586,901	$ 586,901	$ 586,901	$ 391,267	$ 2,151,970
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Vincent	**$ 1,604,774**	**$ 1,604,774**	**$ 1,604,774**	**$ 1,069,850**	**$ 5,884,173**
Expenditures - MLMPP NCNC					
Salaries & Benefits	$ 297,605	$ 297,605	$ 297,605	$ 198,403	$ 1,091,218
Operating Expense	$ 43,536	$ 43,536	$ 43,536	$ 29,024	$ 159,631
Subtotal	$ 341,141	$ 341,141	$ 341,141	$ 227,427	$ 1,250,849
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 110 X Line 111)	$ 39,231	$ 39,231	$ 39,231	$ 26,154	$ 143,848
Other Expenses (Not subject to indirect %)	$ 19,751	$ 19,751	$ 19,751	$ 13,168	$ 72,422
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - MLMPP NCNC	**$ 400,123**	**$ 400,123**	**$ 400,123**	**$ 266,749**	**$ 1,467,119**
Expenditures - Prop Mgmt NCNC					
Salaries & Benefits	$ 1,567,379	$ 1,567,379	$ 1,567,379	$ 1,044,919	$ 4,702,136
Operating Expense	$ 363,188	$ 363,188	$ 363,188	$ 242,126	$ 1,331,691
Subtotal	$ 1,930,567	$ 1,930,567	$ 1,930,567	$ 1,287,045	$ 6,033,827
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 121 X Line 122)	$ 222,015	$ 222,015	$ 222,015	$ 148,010	$ 814,056
Other Expenses (Not subject to indirect %)	$ 60,844	$ 60,844	$ 60,844	$ 40,563	$ 223,096
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Prop Mgmt NCNC	**$ 2,213,427**	**$ 2,213,427**	**$ 2,213,427**	**$ 1,475,618**	**$ 8,115,898**
Expenditures - Supp Svcs NCNC					
Salaries & Benefits	$ 1,820,968	$ 1,820,968	$ 1,820,968	$ 1,213,979	$ 6,676,883
Operating Expense	$ 68,495	$ 68,495	$ 68,495	$ 45,663	$ 251,149
Subtotal	$ 1,889,463	$ 1,889,463	$ 1,889,463	$ 1,259,642	$ 6,928,032
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 132 X Line 133)	$ 217,288	$ 217,288	$ 217,288	$ 144,859	$ 796,724
Other Expenses (Not subject to indirect %)	$ -	$ -	$ -	$ -	$ -
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Supp Svcs NCNC	**$ 2,106,752**	**$ 2,106,752**	**$ 2,106,752**	**$ 1,404,501**	**$ 7,724,756**
Expenditures - ALL NCNC					
Salaries & Benefits	$ 8,823,329	$ 8,823,329	$ 8,823,329	$ 5,882,219	$ -
Operating Expense	$ 2,962,356	$ 2,962,356	$ 2,962,356	$ 1,974,904	$ 10,861,973.38
Subtotal	$ 11,785,685	$ 11,785,685	$ 11,785,685	$ 7,857,123	$ 42,169,259.19
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost	$ 1,355,354	$ 1,355,354	$ 1,355,354	$ 903,569	$ 4,969,630.51
Other Expenses (Not subject to indirect %)	$ 5,794,058	$ 5,794,058	$ 5,794,058	$ 3,862,705	$ 21,244,879.13
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - TOTAL ALL NCNC	**$ 18,935,097**	**$ 18,935,097**	**$ 18,935,097**	**$ 12,623,398**	**$ 69,428,688**
HSH Revenues (select)					
General Fund - Ongoing	$ 13,372,850	$ 13,372,850	$ 13,372,850	$ 8,915,233	$ 49,033,782
Total HSH Revenues	**$ 13,372,850**	**$ 13,372,850**	**$ 13,372,850**	**$ 8,915,233**	**$ 49,033,782**
Other Revenues (to offset Total Expenditures & Reduce HSH Revenues)					
Edgeworth - Rental Income	$ 220,130	$ 220,130	$ 220,130	$ 146,753	$ 807,143
Edgeworth - Laundry Income	$ 196	$ 196	$ 196	$ 131	$ 719
Hartland - Rental Income	$ 761,988	$ 761,988	$ 761,988	$ 507,992	$ 2,793,956
Jefferson - Rental Income	$ 593,684	$ 593,684	$ 593,684	$ 395,789	$ 2,176,841
Jefferson - Laundry Income	$ (500)	$ (500)	$ (500)	$ (333)	$ (1,833)
Mayfair - Rental Income	$ 431,627	$ 431,627	$ 431,627	$ 287,751	$ 1,582,632
Mission - Rental Income	$ 1,312,600	$ 1,312,600	$ 1,312,600	$ 875,067	$ 4,812,867
Mission - Laundry Income	$ (450)	$ (450)	$ (450)	$ (300)	$ (1,650)
PM - Allocation of costs to other contracts	$ 488,099	$ 488,099	$ 488,099	$ 325,399	$ 1,789,696
Raman - Rental Income	$ 283,842	$ 283,842	$ 283,842	$ 189,228	$ 1,040,754
Raman - Laundry Income	$ 1,396	$ 1,396	$ 1,396	$ 931	$ 5,119
Seneca - Rental Income	$ 964,393	$ 964,393	$ 964,393	$ 642,929	$ 3,536,108
Seneca - Laundry Income	$ (64)	$ (64)	$ (64)	$ (43)	$ (235)
Vincent - Rental Income	$ 504,936	$ 504,936	$ 504,936	$ 336,624	$ 1,851,432
Vincent - Laundry Income	$ 370	$ 370	$ 370	$ 247	$ 1,357
Total Other Revenues	$ 5,562,247	$ 5,562,247	$ 5,562,247	$ 3,708,165	$ 20,394,906
Total HSH + Other Revenues	**$ 18,935,097**	**$ 18,935,097**	**$ 18,935,097**	**$ 12,623,398**	**$ 69,428,688**
Total Adjusted Salary FTE (All Budgets)	140.71		140.71	140.71	
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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING
APPENDIX B, BUDGET

Document Date	6/1/2020		
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	2/29/2024	4
Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels (Care Not Cash)		
FSP Contract ID#	1000017241		
Budget Names	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, MPP CNC, Prop Mgmt CNC, Supp Svcs CNC**		
	Current	**New**	
Term Budget	$ 30,788,081	$ 30,788,081	
	$ -		

	Year 1	Year 2	Year 3	Year 4	All Years
	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
	New	New	New	New	New
Expenditures - Allstar					
Salaries & Benefits	$ 538,959	$ 538,959	$ 538,959	$ 359,306	$ 1,976,184
Operating Expense	$ 170,977	$ 170,977	$ 170,977	$ 113,985	$ 626,916
Subtotal	$ 709,936	$ 709,936	$ 709,936	$ 473,291	$ 2,603,100
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 22 X Line 23)	$ 81,643	$ 81,643	$ 81,643	$ 54,428	$ 299,356
Other Expenses (Not subject to indirect %)	$ 452,181	$ 452,181	$ 452,181	$ 301,454	$ 1,657,997
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Allstar	**$ 1,243,760**	**$ 1,162,117**	**$ 1,162,117**	**$ 774,745**	**$ 4,342,740**
Expenditures - Boyd					
Salaries & Benefits	$ 546,322	$ 546,322	$ 546,322	$ 364,215	$ 2,003,181
Operating Expense	$ 240,054	$ 240,054	$ 240,054	$ 160,036	$ 880,198
Subtotal	$ 786,376	$ 786,376	$ 786,376	$ 524,251	$ 2,883,379
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 33 X Line 34)	$ 90,433	$ 90,433	$ 90,433	$ 60,289	$ 331,589
Other Expenses (Not subject to indirect %)	$ 454,752	$ 454,752	$ 454,752	$ 303,168	$ 1,667,424
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Boyd	**$ 1,331,561**	**$ 1,331,561**	**$ 1,331,561**	**$ 887,708**	**$ 4,882,392**
Expenditures - Caldrake					
Salaries & Benefits	$ 117,177	$ 117,177	$ 117,177	$ 78,118	$ 429,649
Operating Expense	$ 121,814	$ 121,814	$ 121,814	$ 81,209	$ 446,651
Subtotal	$ 238,991	$ 238,991	$ 238,991	$ 159,327	$ 876,301
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 44 X Line 45)	$ 27,484	$ 27,484	$ 27,484	$ 18,323	$ 100,775
Other Expenses (Not subject to indirect %)	$ 258,644	$ 258,644	$ 258,644	$ 172,429	$ 948,361
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Caldrake	**$ 525,119**	**$ 525,119**	**$ 525,119**	**$ 350,079**	**$ 1,925,436**
Expenditures - Elk					
Salaries & Benefits	$ 499,425	$ 499,425	$ 499,425	$ 332,950	$ 1,831,224
Operating Expense	$ 235,261	$ 235,261	$ 235,261	$ 156,841	$ 862,624
Subtotal	$ 734,686	$ 734,686	$ 734,686	$ 489,791	$ 2,693,848
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 55 X Line 56)	$ 84,489	$ 84,489	$ 84,489	$ 56,326	$ 309,793
Other Expenses (Not subject to indirect %)	$ 498,601	$ 498,601	$ 498,601	$ 332,401	$ 1,828,204
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Elk	**$ 1,317,776**	**$ 1,317,776**	**$ 1,317,776**	**$ 878,517**	**$ 4,831,844**
Expenditures - Graystone					
Salaries & Benefits	$ 475,873	$ 475,873	$ 475,873	$ 317,249	$ 1,744,868
Operating Expense	$ 229,020	$ 229,020	$ 229,020	$ 152,680	$ 839,740
Subtotal	$ 704,893	$ 704,893	$ 704,893	$ 469,929	$ 2,584,608
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 67 X Line 68)	$ 81,063	$ 81,063	$ 81,063	$ 54,042	$ 297,230
Other Expenses (Not subject to indirect %)	$ 406,687	$ 406,687	$ 406,687	$ 271,125	$ 1,491,186
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Graystone	**$ 1,192,643**	**$ 1,192,643**	**$ 1,192,643**	**$ 795,095**	**$ 4,373,024**
Expenditures - Pierre					
Salaries & Benefits	$ 495,301	$ 495,301	$ 495,301	$ 330,201	$ 1,816,104
Operating Expense	$ 244,496	$ 244,496	$ 244,496	$ 162,997	$ 896,485
Subtotal	$ 739,797	$ 739,797	$ 739,797	$ 493,198	$ 2,712,590
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 77 X Line 78)	$ 85,077	$ 85,077	$ 85,077	$ 56,718	$ 311,948
Other Expenses (Not subject to indirect %)	$ 483,590	$ 483,590	$ 483,590	$ 322,393	$ 1,773,163
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Pierre	**$ 1,308,464**	**$ 1,308,464**	**$ 1,308,464**	**$ 872,309**	**$ 4,797,701**
Expenditures - Royan					
Salaries & Benefits	$ 459,819	$ 459,819	$ 459,819	$ 306,546	$ 1,686,004
Operating Expense	$ 199,736	$ 199,736	$ 199,736	$ 133,157	$ 732,365
Subtotal	$ 659,555	$ 659,555	$ 659,555	$ 439,704	$ 2,418,370
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 88 X Line 89)	$ 75,849	$ 75,849	$ 75,849	$ 50,566	$ 278,113
Other Expenses (Not subject to indirect %)	$ 385,826	$ 385,826	$ 385,826	$ 257,217	$ 1,414,695
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Royan	**$ 1,121,230**	**$ 1,121,230**	**$ 1,121,230**	**$ 747,487**	**$ 4,111,177**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING
APPENDIX B, BUDGET

Document Date	6/1/2020
Contract Term	**Begin Date** / **End Date** / **Duration (Years)**
Current Term	7/1/2020 / 2/29/2024 / 4
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (Care Not Cash)
FSP Contract ID#	1000017241
Budget Names	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, MPP CNC, Prop Mgmt CNC, Supp Svcs CNC**

	Current	**New**
Term Budget	$ 30,788,081	$ 30,788,081
	$ -	

	Year 1	**Year 2**	**Year 3**	**Year 4**	**All Years**
	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
	New	**New**	**New**	**New**	**New**
Expenditures - Union					
Salaries & Benefits	$ 480,126	$ 480,126	$ 480,126	$ 320,084	$ 1,760,464
Operating Expense	$ 207,245	$ 207,245	$ 207,245	$ 138,163	$ 759,898
Subtotal	$ 687,371	$ 687,371	$ 687,371	$ 458,248	$ 2,520,362
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 99 X Line 100)	$ 79,048	$ 79,048	$ 79,048	$ 52,698	$ 289,842
Other Expenses (Not subject to indirect %)	$ 321,695	$ 321,695	$ 321,695	$ 214,463	$ 1,179,548
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Union	**$ 1,088,114**	**$ 1,088,114**	**$ 1,088,114**	**$ 725,409**	**$ 3,989,752**
Expenditures - MLMPP CNC					
Salaries & Benefits	$ 180,860	$ 180,860	$ 180,860	$ 120,573	$ 663,152
Operating Expense	$ 26,457	$ 26,457	$ 26,457	$ 17,638	$ 97,011
Subtotal	$ 207,317	$ 207,317	$ 207,317	$ 138,211	$ 760,163
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 110 X Line 111)	$ 23,841	$ 23,841	$ 23,841	$ 15,894	$ 87,419
Other Expenses (Not subject to indirect %)	$ 12,003	$ 12,003	$ 12,003	$ 8,002	$ 44,012
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - MLMPP CNC	**$ 243,162**	**$ 243,162**	**$ 243,162**	**$ 162,108**	**$ 891,593**
Expenditures - Prop Mgmt CNC					
Salaries & Benefits	$ 952,523	$ 952,523	$ 952,523	$ 635,015	$ 3,492,583
Operating Expense	$ 220,715	$ 220,715	$ 220,715	$ 147,143	$ 809,287
Subtotal	$ 1,173,238	$ 1,173,238	$ 1,173,238	$ 782,158	$ 4,301,871
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 121 X Line 122)	$ 134,922	$ 134,922	$ 134,922	$ 89,948	$ 494,715
Other Expenses (Not subject to indirect %)	$ 36,976	$ 36,976	$ 36,976	$ 24,651	$ 135,579
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Prop Mgmt CNC	**$ 1,345,136**	**$ 1,345,136**	**$ 1,345,136**	**$ 896,757**	**$ 4,932,165**
Expenditures - Supp Svcs CNC					
Salaries & Benefits	$ 990,873	$ 990,873	$ 990,873	$ 660,582	$ 3,633,203
Operating Expense	$ 41,626	$ 41,626	$ 41,626	$ 27,750	$ 152,627
Subtotal	$ 1,032,499	$ 1,032,499	$ 1,032,499	$ 688,333	$ 3,785,830
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost (Line 132 X Line 133)	$ 118,737	$ 118,737	$ 118,737	$ 79,158	$ 435,370
Other Expenses (Not subject to indirect %)	$ -	$ -	$ -	$ -	$ -
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Supp Svcs CNC	**$ 1,151,237**	**$ 1,151,237**	**$ 1,151,237**	**$ 767,491**	**$ 4,221,201**
Total Expenditures - ALL CNC					
Salaries & Benefits	$ 5,737,259	$ 5,737,259	$ 5,737,259	$ 3,824,840	$ 21,036,617
Operating Expense	$ 1,937,401	$ 1,937,401	$ 1,937,401	$ 1,291,601	$ 7,103,803
Subtotal	$ 7,674,660	$ 7,674,660	$ 7,674,660	$ 5,116,440	$ 28,140,421
Indirect Percentage	11.50%	11.50%	11.50%	11.50%	
Indirect Cost	$ 882,586	$ 882,586	$ 882,586	$ 588,391	$ 3,236,148
Other Expenses (Not subject to indirect %)	$ 3,310,955	$ 3,310,955	$ 3,310,955	$ 2,207,304	$ 12,140,170
Capital Expenditure	$ -	$ -	$ -	$ -	$ -
Total Expenditures - TOTAL ALL CNC	**$ 11,868,201**	**$ 11,868,201**	**$ 11,868,201**	**$ 7,912,134**	**$ 43,516,739**
HSH Revenues (select)					
CNC Fund - Ongoing	$ 8,396,749	$ 8,396,749	$ 8,396,749	$ 5,597,833	$ 30,788,081
Total HSH Revenues	**$ 8,396,749**	**$ 8,396,749**	**$ 8,396,749**	**$ 5,597,833**	**$ 30,788,081**
Other Revenues (to offset Total Expenditures & Reduce HSH Revenues)					
Allstar - Rental Income	$ 462,228	$ 462,228	$ 462,228	$ 308,152	$ 1,694,836
Allstar - Laundry Income	$ 252	$ 252	$ 252	$ 168	$ 924
Boyd - Rental Income	$ 438,256	$ 438,256	$ 438,256	$ 292,171	$ 1,606,939
Boyd - Laundry Income	$ 260	$ 260	$ 260	$ 173	$ 953
Caldrake - Rental Income	$ 246,500	$ 246,500	$ 246,500	$ 164,333	$ 903,833
PM - Allocation of costs to other contracts	$ 296,626	$ 296,626	$ 296,626	$ 197,751	$ 1,087,629
Elk - Rental Income	$ 441,250	$ 441,250	$ 441,250	$ 294,167	$ 1,617,917
Graystone - Rental Income	$ 393,004	$ 393,004	$ 393,004	$ 262,003	$ 1,441,015
Graystone - Laundry Income	$ 2,090	$ 2,090	$ 2,090	$ 1,393	$ 7,663
Pierre - Rental Income	$ 446,328	$ 446,328	$ 446,328	$ 297,552	$ 1,636,536
Pierre - Laundry Income	$ 450	$ 450	$ 450	$ 300	$ 1,650
Royan - Rental Income	$ 388,942	$ 388,942	$ 388,942	$ 259,295	$ 1,426,121
Union - Rental Income	$ 355,092	$ 355,092	$ 355,092	$ 236,728	$ 1,302,004
Union - Laundry Income	$ 174	$ 174	$ 174	$ 116	$ 638
Total Other Revenues	$ 3,471,452	$ 3,471,452	$ 3,471,452	$ 2,314,301	$ 12,728,658
Total HSH + Other Revenues	**$ 11,868,201**	**$ 11,868,201**	**$ 11,868,201**	**$ 7,912,134**	**$ 43,516,739**
Total Adjusted Salary FTE (All Budgets)	89.73		89.73	89.73	
Template last modified	**11/4/2019**				

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	A	B	C	D	E	H	O	V	AC	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 7 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Non-Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Edgeworth**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 53,044	1.00	50%	0.50	$ 26,522	$ 26,522	$ 26,522	$ 17,681	$ 97,247
13	Desk Clerk	$ 36,159	2.00	100%	2.00	$ 72,317	$ 72,317	$ 72,317	$ 48,211	$ 265,162
14	Janitor	$ 37,895	1.00	100%	1.00	$ 37,895	$ 37,895	$ 37,895	$ 25,263	$ 138,948
15	Maintenance Worker	$ 43,950	1.00	50%	0.50	$ 21,975	$ 21,975	$ 21,975	$ 14,650	$ 80,575
16						$ -	$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 158,709**	**$ 158,709**	**$ 158,709**	**$ 105,806**	**$ 581,933**
56					**TOTAL FTE** **4.00**					
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 57,929**	**$ 57,929**	**$ 57,929**	**$ 38,619**	**$ 212,406**
59					**TOTAL SALARIES & BENEFITS**	**$ 216,638**	**$ 216,638**	**$ 216,638**	**$ 144,425**	**$ 794,339**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					Page 8 of 50
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Non-Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Edgeworth**				
8						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 97,249	$ 97,249	$ 97,249	$ 64,833	$ 356,580
14	Office Supplies, Postage	$ 1,768	$ 1,768	$ 1,768	$ 1,179	$ 6,483
15	Building Maintenance Supplies and Repair	$ 47,619	$ 47,619	$ 47,619	$ 31,746	$ 174,603
16	Insurance	$ 13,374	$ 13,374	$ 13,374	$ 8,916	$ 49,038
17	Client Engagement	$ 1,900	$ 1,900	$ 1,900	$ 1,267	$ 6,967
18						$ -
64	TOTAL OPERATING EXPENSES	$ 161,910	$ 161,910	$ 161,910	$ 107,940	$ 593,670
65						
66	Other Expenses (not subject to indirect cost %)					
67	Rental of Property	$ 220,892	$ 220,892	$ 220,892	$ 147,261	$ 809,937
68	HSH assigned Client Subsidies	$ 13,708	$ 13,708	$ 13,708	$ 9,139	$ 50,263
79						
80	TOTAL OTHER EXPENSES	$ 234,600	$ 234,600	$ 234,600	$ 156,400	$ 860,200
81						
82	Capital Expenses					
83						$ -
91	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
92						
93	**HSH #3**					**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Non-Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Hartland**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 54,500	1.00	1.00	1.00	$ 54,500	$ 54,500	$ 54,500	$ 36,333	$ 199,833
13	Supp Hsg Senior Assistant Property Manager	$ 47,250	1.00	1.00	1.00	$ 47,250	$ 47,250	$ 47,250	$ 31,500	$ 173,250
14	Desk Clerk	$ 35,239	6.00	100%	6.00	$ 211,434	$ 211,434	$ 211,434	$ 140,956	$ 775,258
15	Janitor	$ 37,347	1.00	300%	3.00	$ 112,040	$ 112,040	$ 112,040	$ 74,693	$ 410,813
16	Maintenance Worker	$ 46,966	1.00	100%	1.00	$ 46,966	$ 46,966	$ 46,966	$ 31,311	$ 172,209
17							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 472,190**	**$ 472,190**	**$ 472,190**	**$ 314,793**	**$ 1,731,363**
56					**TOTAL FTE**	**12.00**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 172,349**	**$ 172,349**	**$ 172,349**	**$ 114,900**	**$ 631,948**
59					**TOTAL SALARIES & BENEFITS**	**$ 644,539**	**$ 644,539**	**$ 644,539**	**$ 429,693**	**$ 2,363,311**
60										

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					Page 10 of 50
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Non-Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Hartland**				
8						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 207,365	$ 207,365	$ 207,365	$ 138,243	$ 760,338
14	Office Supplies, Postage	$ 19,522	$ 19,522	$ 19,522	$ 13,015	$ 71,581
15	Building Maintenance Supplies and Repair	$ 100,921	$ 100,921	$ 100,921	$ 67,281	$ 370,044
16	Insurance	$ 39,789	$ 39,789	$ 39,789	$ 26,526	$ 145,893
17	Client Engagement	$ 4,800	$ 4,800	$ 4,800	$ 3,200	$ 17,600
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 10,000	$ 55,000
19						$ -
64	TOTAL OPERATING EXPENSES	$ 387,397	$ 387,397	$ 387,397	$ 258,265	$ 1,420,456
65						
66	Other Expenses (not subject to indirect cost %)					
67	Rental of Property	$ 805,719	$ 805,719	$ 805,719	$ 537,146	$ 2,954,303
68	HSH assigned Client Subsidies	$ 46,880	$ 46,880	$ 46,880	$ 31,253	$ 171,893
79						
80	TOTAL OTHER EXPENSES	$ 852,599	$ 852,599	$ 852,599	$ 568,399	$ 3,126,196
81						
82	Capital Expenses					
83						$ -
91	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
92						
93	**HSH #3**					**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 11 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Non-Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Jefferson**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 57,423	1.00	1.00	1.00	$ 57,423	$ 57,423	$ 57,423	$ 38,282	$ 210,551
13	Supp Hsg Senior Assistant Property Manager	$ 48,668	1.00	1.00	1.00	$ 48,668	$ 48,668	$ 48,668	$ 32,445	$ 178,449
14	Desk Clerk	$ 42,162	6.00	100%	6.00	$ 252,974	$ 252,974	$ 252,974	$ 168,649	$ 927,571
15	Janitor	$ 38,276	1.00	300%	3.00	$ 114,829	$ 114,829	$ 114,829	$ 76,553	$ 421,040
16	Maintenance Worker	$ 67,560	1.00	100%	1.00	$ 67,560	$ 67,560	$ 67,560	$ 45,040	$ 247,720
17							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 541,454**	**$ 541,454**	**$ 541,454**	**$ 360,969**	**$ 1,985,331**
56					**TOTAL FTE**	**12.00**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 197,631**	**$ 197,631**	**$ 197,631**	**$ 131,754**	**$ 724,646**
59					**TOTAL SALARIES & BENEFITS**	**$ 739,085**	**$ 739,085**	**$ 739,085**	**$ 492,723**	**$ 2,709,977**
60										

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					Page 12 of 50
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Non-Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Jefferson**				
8						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 127,481	$ 127,481	$ 127,481	$ 84,987	$ 467,430
14	Office Supplies, Postage	$ 7,094	$ 7,094	$ 7,094	$ 4,729	$ 26,011
15	Building Maintenance Supplies and Repair	$ 82,037	$ 82,037	$ 82,037	$ 54,691	$ 300,802
16	Insurance	$ 31,626	$ 31,626	$ 31,626	$ 21,084	$ 115,962
17	Client Engagement	$ 4,100	$ 4,100	$ 4,100	$ 2,733	$ 15,033
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 10,000	$ 55,000
19						$ -
67	TOTAL OPERATING EXPENSES	$ 267,338	$ 267,338	$ 267,338	$ 178,225	$ 980,239
68						
69	Other Expenses (not subject to indirect cost %)					
70	Rental of Property	$ 524,897	$ 524,897	$ 524,897	$ 349,931	$ 1,924,622
71	HSH assigned Client Subsidies	$ 80,598	$ 80,598	$ 80,598	$ 53,732	$ 295,526
82						
83	TOTAL OTHER EXPENSES	$ 605,495	$ 605,495	$ 605,495	$ 403,663	$ 2,220,148
84						
85	Capital Expenses					
86						$ -
94	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
95						
96	**HSH #3**					**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 13 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Non-Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Mayfair**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 52,515	1.00	100%	1.00	$ 52,515	$ 52,515	$ 52,515	$ 35,010	$ 192,555
13	Desk Clerk	$ 42,116	5.00	100%	5.00	$ 210,580	$ 210,580	$ 210,580	$ 140,387	$ 772,127
14	Janitor	$ 38,767	1.00	100%	1.00	$ 38,767	$ 38,767	$ 38,767	$ 25,845	$ 142,146
15	Maintenance Worker	$ 53,197	1.00	100%	1.00	$ 53,197	$ 53,197	$ 53,197	$ 35,465	$ 195,056
16							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 355,059**	**$ 355,059**	**$ 355,059**	**$ 236,706**	**$ 1,301,883**
56					**8.00**					
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 129,597**	**$ 129,597**	**$ 129,597**	**$ 86,398**	**$ 475,187**
59					**TOTAL SALARIES & BENEFITS**	**$ 484,656**	**$ 484,656**	**$ 484,656**	**$ 323,104**	**$ 1,777,070**
60										

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Non-Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Mayfair**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 112,402	$ 112,402	$ 112,402	$ 74,935	$ 412,141
14	Office Supplies, Postage	$ 2,084	$ 2,084	$ 2,084	$ 1,389	$ 7,641
15	Building Maintenance Supplies and Repair	$ 47,743	$ 47,743	$ 47,743	$ 31,829	$ 175,058
16	Insurance	$ 16,843	$ 16,843	$ 16,843	$ 11,229	$ 61,758
17	Client Engagement	$ 2,250	$ 2,250	$ 2,250	$ 1,500	$ 8,250
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 10,000	$ 55,000
68	TOTAL OPERATING EXPENSES	$ 196,322	$ 196,322	$ 196,322	$ 130,881	$ 719,847
69						
70	Other Expenses (not subject to indirect cost %)					
71	Rental of Property	$ 474,801	$ 474,801	$ 474,801	$ 316,534	$ 1,740,938
72	HSH assigned Client Subsidies	$ 4,477	$ 4,477	$ 4,477	$ 2,985	$ 16,416
83						
84	TOTAL OTHER EXPENSES	$ 479,278	$ 479,278	$ 479,278	$ 319,519	$ 1,757,353
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 15 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Non-Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Mission**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 70,000	1.00	1.00	1.00	$ 70,000	$ 70,000	$ 70,000	$ 46,667	$ 256,667
13	Supp Hsg Senior Assistant Property Manager	$ 57,878	1.00	1.00	1.00	$ 57,878	$ 57,878	$ 57,878	$ 38,585	$ 212,219
14	Supp Hsg Assistant Property Manager	$ 46,350	1.00	1.00	1.00	$ 46,350	$ 46,350	$ 46,350	$ 30,900	$ 169,950
15	Desk Clerk	$ 35,463	7.00	100%	7.00	$ 248,244	$ 248,244	$ 248,244	$ 165,496	$ 910,228
16	Janitor	$ 37,163	4.00	100%	4.00	$ 148,650	$ 148,650	$ 148,650	$ 99,100	$ 545,050
17	Maintenance Worker	$ 50,641	2.00	100%	2.00	$ 101,281	$ 101,281	$ 101,281	$ 67,521	$ 371,364
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 672,403**	**$ 672,403**	**$ 672,403**	**$ 448,269**	**$ 2,465,478**
56					**TOTAL FTE**	**16.00**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 245,427**	**$ 245,427**	**$ 245,427**	**$ 163,618**	**$ 899,899**
59					**TOTAL SALARIES & BENEFITS**	**$ 917,830**	**$ 917,830**	**$ 917,830**	**$ 611,887**	**$ 3,365,377**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					Page 16 of 50
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Non-Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Mission**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 225,508	$ 225,508	$ 225,508	$ 150,339	$ 826,863
14	Office Supplies, Postage	$ 6,270	$ 6,270	$ 6,270	$ 4,180	$ 22,990
15	Building Maintenance Supplies and Repair	$ 160,153	$ 160,153	$ 160,153	$ 106,769	$ 587,228
16	Insurance	$ 73,808	$ 73,808	$ 73,808	$ 49,205	$ 270,629
17	Travel	$ 480	$ 480	$ 480	$ 320	$ 1,760
18	Client Engagement	$ 6,900	$ 6,900	$ 6,900	$ 4,600	$ 25,300
19	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 10,000	$ 55,000
67						
68	TOTAL OPERATING EXPENSES	$ 488,119	$ 488,119	$ 488,119	$ 325,413	$ 1,789,770
69						
70	Other Expenses (not subject to indirect cost %)					
71	Rental of Property	$ 1,233,487	$ 1,233,487	$ 1,233,487	$ 822,325	$ 4,522,786
72	HSH assigned Client Subsidies	$ 129,536	$ 129,536	$ 129,536	$ 86,357	$ 474,965
83						
84	TOTAL OTHER EXPENSES	$ 1,363,023	$ 1,363,023	$ 1,363,023	$ 908,682	$ 4,997,751
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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	A	B	C	D	E	F	O	V	AC	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 17 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Non-Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Raman**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 56,135	1.00	100%	1.00	$ 56,135	$ 56,135	$ 56,135	$ 37,423	$ 205,828
13	Desk Clerk	$ 41,541	6.00	100%	6.00	$ 249,247	$ 249,247	$ 249,247	$ 166,165	$ 913,906
14	Janitor	$ 36,259	2.00	100%	2.00	$ 72,518	$ 72,518	$ 72,518	$ 48,345	$ 265,899
15	Maintenance Worker	$ 55,007	1.00	100%	1.00	$ 55,007	$ 55,007	$ 55,007	$ 36,671	$ 201,692
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 432,907**	**$ 432,907**	**$ 432,907**	**$ 288,605**	**$ 1,587,326**
56					**10.00**					
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 158,011**	**$ 158,011**	**$ 158,011**	**$ 105,341**	**$ 579,374**
59					**TOTAL SALARIES & BENEFITS**	**$ 590,918**	**$ 590,918**	**$ 590,918**	**$ 393,945**	**$ 2,166,700**
60										

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	A	B	E	H	K	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Non-Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Raman**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 101,754	$ 101,754	$ 101,754	$ 67,836	$ 373,098
14	Office Supplies, Postage	$ 6,628	$ 6,628	$ 6,628	$ 4,419	$ 24,303
15	Building Maintenance Supplies and Repair	$ 85,426	$ 85,426	$ 85,426	$ 56,951	$ 313,229
16	Insurance	$ 25,665	$ 25,665	$ 25,665	$ 17,110	$ 94,105
17	Client Engagement	$ 3,700	$ 3,700	$ 3,700	$ 2,467	$ 13,567
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 10,000	$ 55,000
68	TOTAL OPERATING EXPENSES	$ 238,173	$ 238,173	$ 238,173	$ 158,782	$ 873,301
69						
70	Other Expenses (not subject to indirect cost %)					
71	Rental of Property	$ 404,579	$ 404,579	$ 404,579	$ 269,719	$ 1,483,456
72	HSH assigned Client Subsidies	$ 2,476	$ 2,476	$ 2,476	$ 1,651	$ 9,079
83						
84	TOTAL OTHER EXPENSES	$ 407,055	$ 407,055	$ 407,055	$ 271,370	$ 1,492,535
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 19 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Non-Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Seneca**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 66,156	1.00	1.00	1.00	$ 66,156	$ 66,156	$ 66,156	$ 44,104	$ 242,572
13	Supp Hsg Senior Assistant Property Manager	$ 52,000	1.00	1.00	1.00	$ 52,000	$ 52,000	$ 52,000	$ 34,667	$ 190,667
14	Supp Hsg Assistant Property Manager	$ 45,000	1.00	1.00	1.00	$ 45,000	$ 45,000	$ 45,000	$ 30,000	$ 368,440
15	Desk Clerk	$ 35,491	7.00	100%	7.00	$ 248,440	$ 248,440	$ 248,440	$ 165,627	$ 813,947
16	Janitor	$ 37,860	4.00	100%	4.00	$ 151,440	$ 151,440	$ 151,440	$ 100,960	$ 500,043
17	Maintenance Worker	$ 48,102	2.00	100%	2.00	$ 96,203	$ 96,203	$ 96,203	$ 64,135	$ 256,541
54							$ -	$ -		$ -
55					**TOTAL SALARIES**	**$ 659,239**	**$ 659,239**	**$ 659,239**	**$ 439,493**	**$ 2,372,210**
56					**TOTAL FTE**	**16.00**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 240,622**	**$ 240,622**	**$ 240,622**	**$ 160,415**	**$ 882,282**
59					**TOTAL SALARIES & BENEFITS**	**$ 899,861**	**$ 899,861**	**$ 899,861**	**$ 599,907**	**$ 3,299,491**
60										
61										
62										

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					Page 20 of 50
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Non-Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Seneca**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 251,932	$ 251,932	$ 251,932	$ 167,955	$ 923,751
14	Office Supplies, Postage	$ 12,530	$ 12,530	$ 12,530	$ 8,353	$ 45,943
15	Building Maintenance Supplies and Repair	$ 132,628	$ 132,628	$ 132,628	$ 88,419	$ 486,303
16	Insurance	$ 60,847	$ 60,847	$ 60,847	$ 40,565	$ 223,106
17	Client Engagement	$ 5,900	$ 5,900	$ 5,900	$ 3,933	$ 21,633
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 10,000	$ 55,000
67	TOTAL OPERATING EXPENSES	$ 478,837	$ 478,837	$ 478,837	$ 319,225	$ 1,755,736
68						
69	Other Expenses (not subject to indirect cost %)					
70	Rental of Property	$ 1,050,533	$ 1,050,533	$ 1,050,533	$ 700,355	$ 3,851,954
71	HSH assigned Client Subsidies	$ 133,978	$ 133,978	$ 133,978	$ 89,319	$ 491,253
83	TOTAL OTHER EXPENSES	$ 1,184,511	$ 1,184,511	$ 1,184,511	$ 789,674	$ 4,343,207
84						
85	Capital Expenses					
86						$ -
94	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
96	**HSH #3**					**11/4/2019**

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	A	B	C	D	E	F	O	V	AC	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 21 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Non-Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Vincent**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 54,500	1.00	1.00	1.00	$ 54,500	$ 54,500	$ 54,500	$ 36,333	$ 199,833
13	Supp Hsg Senior Assistant Property Manager	$ 47,250	1.00	1.00	1.00	$ 47,250	$ 47,250	$ 47,250	$ 31,500	$ 173,250
14	Desk Clerk	$ 35,937	7.00	100%	7.00	$ 251,558	$ 251,558	$ 251,558	$ 167,705	$ 922,379
15	Janitor	$ 36,259	2.00	100%	2.00	$ 72,518	$ 72,518	$ 72,518	$ 48,345	$ 265,899
16	Maintenance Worker	$ 45,859	1.00	100%	1.00	$ 45,859	$ 45,859	$ 45,859	$ 30,573	$ 168,150
17							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 471,685**	**$ 471,685**	**$ 471,685**	**$ 314,457**	**$ 1,729,512**
56					**TOTAL FTE**	**12.00**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 172,165**	**$ 172,165**	**$ 172,165**	**$ 114,777**	**$ 631,272**
59					**TOTAL SALARIES & BENEFITS**	**$ 643,850**	**$ 643,850**	**$ 643,850**	**$ 429,233**	**$ 2,360,783**
60										
61										
62										

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Non-Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Vincent**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 142,484	$ 142,484	$ 142,484	$ 94,989	$ 522,441
14	Office Supplies, Postage	$ 4,296	$ 4,296	$ 4,296	$ 2,864	$ 15,752
15	Building Maintenance Supplies and Repair	$ 82,283	$ 82,283	$ 82,283	$ 54,855	$ 301,704
16	Insurance	$ 31,178	$ 31,178	$ 31,178	$ 20,785	$ 114,319
17	Client Engagement	$ 3,800	$ 3,800	$ 3,800	$ 2,533	$ 13,933
18	Elevator	$ 5,000	$ 5,000	$ 5,000	$ 3,333	$ 18,333
67	TOTAL OPERATING EXPENSES	$ 269,041	$ 269,041	$ 269,041	$ 179,361	$ 986,484
68						
69	Other Expenses (not subject to indirect cost %)					
70	Rental of Property	$ 538,779	$ 538,779	$ 538,779	$ 359,186	$ 1,975,523
71	HSH assigned Client Subsidies	$ 48,122	$ 48,122	$ 48,122	$ 32,081	$ 176,447
83	TOTAL OTHER EXPENSES	$ 586,901	$ 586,901	$ 586,901	$ 391,267	$ 2,151,970
84						
85	Capital Expenses					
86						$ -
94	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
96	**HSH #3**					**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 23 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Non-Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**MPP NCNC**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Housing Services Director	$ 96,980.00	1.00	20.5%	0.205	$ 19,906.11	$ 19,906	$ 19,906	$ 13,271	$ 72,989
13	Housing Services Mgr	$ 66,000.00	1.00	20.5%	0.205	$ 13,547.16	$ 13,547	$ 13,547	$ 9,031	$ 49,673
14	Housing Counselor	$ 49,642.93	1.00	102.6%	1.026	$ 50,948.54	$ 50,949	$ 50,949	$ 33,966	$ 186,811
15	Rental Acct. Manager	$ 86,951.00	1.00	20.5%	0.205	$ 17,847.56	$ 17,848	$ 17,848	$ 11,898	$ 65,441
16	Lead Rental Acct. Associate	$ 54,832.99	1.00	20.5%	0.205	$ 11,255.02	$ 11,255	$ 11,255	$ 7,503	$ 41,268
17	Client Acct. Associate	$ 46,682.54	1.00	61.6%	0.616	$ 28,746.17	$ 28,746	$ 28,746	$ 19,164	$ 105,403
18	Rep Payee Manager	$ 66,000.00	1.00	15.6%	0.156	$ 10,263.00	$ 10,263	$ 10,263	$ 6,842	$ 37,631
19	Rep Payee	$ 42,151.84	1.00	77.8%	0.778	$ 32,773.05	$ 32,773	$ 32,773	$ 21,849	$ 120,168
20	SalesForce Administrator	$ 63,400.00	1.00	20.5%	0.205	$ 13,013.48	$ 13,013	$ 13,013	$ 8,676	$ 47,716
21	Admin Assist	$ 49,800.00	1.00	20.5%	0.205	$ 10,221.95	$ 10,222	$ 10,222	$ 6,815	$ 37,480
22	Program Office Coordinator	$ 46,300.00	1.00	20.5%	0.205	$ 9,503.54	$ 9,504	$ 9,504	$ 6,336	$ 34,846
53							$ -	$ -	$ -	$ -
54					**TOTAL SALARIES**	**$ 218,026**	**$ 218,026**	**$ 218,026**	**$ 145,350**	**$ 799,427**
55					**TOTAL FTE** **4.01**					
56					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
57					**EMPLOYEE FRINGE BENEFITS**	**$ 79,579**	**$ 79,579**	**$ 79,579**	**$ 53,053**	**$ 291,791**
58					**TOTAL SALARIES & BENEFITS**	**$ 297,605**	**$ 297,605**	**$ 297,605**	**$ 198,403**	**$ 1,091,218**
59										
60										
61										

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Non-Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**MPP NCNC**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities	$ 5,752	$ 5,752	$ 5,752	$ 3,835	$ 21,091
14	Office Supplies, security for housing	$ 6,496	$ 6,496	$ 6,496	$ 4,331	$ 23,819
15	Maintenance & Repairs	$ 3,110	$ 3,110	$ 3,110	$ 2,073	$ 11,403
16	Printing & Postings	$ 5,219	$ 5,219	$ 5,219	$ 3,479	$ 19,135
17	Insurance	$ 577	$ 577	$ 577	$ 385	$ 2,115
18	Training	$ 622	$ 622	$ 622	$ 415	$ 2,281
19	Travel	$ 21	$ 21	$ 21	$ 14	$ 75
20	Bank Charges	$ 21,740	$ 21,740	$ 21,740	$ 14,493	$ 79,712
68	TOTAL OPERATING EXPENSES	$ 43,536	$ 43,536	$ 43,536	$ 29,024	$ 159,631
69						
70	Other Expenses (not subject to indirect cost %)					
71	Office Rent	$ 19,751.42	$ 19,751	$ 19,751	$ 13,168	$ 72,422
84	TOTAL OTHER EXPENSES	$ 19,751	$ 19,751	$ 19,751	$ 13,168	$ 72,422
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Non-Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Prop Mgmt NCNC**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Director of Programs	$ 125,660	1.00	62.2%	0.622	$ 78,161	$ 78,161	$ 78,161	$ 52,107	$ 286,589
13	Director of Supportive Housing	$ 113,300	1.00	49.6%	0.496	$ 56,231	$ 56,231	$ 56,231	$ 37,487	$ 206,180
14	Director Of Business Operations	$ 100,000	1.00	62.2%	0.622	$ 62,200	$ 62,200	$ 62,200	$ 41,467	$ 228,067
15	Director of Facilities	$ 109,592	1.00	46.2%	0.462	$ 50,434	$ 50,434	$ 50,434	$ 33,622	$ 184,923
16	Associate Director - Operations	$ 78,182	1.00	62.2%	0.622	$ 48,629	$ 48,629	$ 48,629	$ 32,420	$ 178,307
17	Lead Assoc Director - Supportive Housing	$ 88,482	1.00	62.2%	0.622	$ 55,036	$ 55,036	$ 55,036	$ 36,691	$ 201,798
18	Associate Directors - Supportive Housing	$ 64,060	1.00	278.2%	2.782	$ 164,533	$ 164,533	$ 164,533	$ 109,689	$ 603,287
19	Associate Director - Facilities	$ 84,083	1.00	53.1%	0.531	$ 46,429	$ 46,429	$ 46,429	$ 30,952	$ 170,238
20	Facilities Manager	$ 67,236	1.00	176.7%	1.767	$ 118,823	$ 118,823	$ 118,823	$ 79,216	$ 435,686
21	Manager Janitor Department	$ 64,772	1.00	62.2%	0.622	$ 40,288	$ 40,288	$ 40,288	$ 26,859	$ 147,724
22	Manager Desk Clerk Department	$ 61,800	1.00	62.2%	0.622	$ 38,440	$ 38,440	$ 38,440	$ 25,626	$ 140,945
23	Desk Clk Dept Assistant	$ 40,950	1.00	62.2%	0.622	$ 25,471	$ 25,471	$ 25,471	$ 16,981	$ 93,393
24	Property Mgmt Admin Manager	$ 51,775	1.00	62.2%	0.622	$ 32,204	$ 32,204	$ 32,204	$ 21,469	$ 118,082
25	Admin. Assistant	$ 44,580	1.00	124.4%	1.244	$ 55,458	$ 55,458	$ 55,458	$ 36,972	$ 203,346
26	Floating Janitors	$ 41,026	1.00	311.0%	3.110	$ 127,590	$ 127,590	$ 127,590	$ 85,060	$ 467,828
27	Floating Maintance Workers	$ 45,077	1.00	124.4%	1.244	$ 56,076	$ 56,076	$ 56,076	$ 37,384	$ 205,611
28	Staff THC Attorney-Leases	$ 92,391	1.00	5.7%	0.057	$ 5,287	$ 5,287	$ 5,287	$ 3,525	$ 19,386
29	Staff Eviction Attorney	$ 70,000	1.00	62.2%	0.622	$ 43,540	$ 43,540	$ 43,540	$ 29,027	$ 159,647
30	Supervising Eviction Lawyer	$ 92,801	1.00	46.8%	0.468	$ 43,435	$ 43,435	$ 43,435	$ 28,957	$ 159,261
31							$ -			$ -
55					**TOTAL SALARIES**	**$ 1,148,263**	**$ 1,148,263**	**$ 1,148,263**	**$ 765,509**	**$ 4,617,128**
56					**TOTAL FTE**	**17.76**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 419,116**	**$ 419,116**	**$ 419,116**	**$ 279,411**	**$ 1,947,702**
59					**TOTAL SALARIES & BENEFITS**	**$ 1,567,379**	**$ 1,567,379**	**$ 1,567,379**	**$ 1,044,919**	**$ 7,283,873**
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	A	B	E	H	K	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Non-Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Prop Mgmt NCNC**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities	$ 22,942	$ 22,942	$ 22,942	$ 15,294	$ 84,120
14	Office Supplies /Software	$ 57,796	$ 57,796	$ 57,796	$ 38,531	$ 211,918
15	Maintenance/Pest Control	$ 145,011	$ 145,011	$ 145,011	$ 96,674	$ 531,707
16	Printing and Reproduction	$ 48,676	$ 48,676	$ 48,676	$ 32,450	$ 178,477
17	Insurance	$ 1,532	$ 1,532	$ 1,532	$ 1,021	$ 5,616
18	Training	$ 12,440	$ 12,440	$ 12,440	$ 8,293	$ 45,613
19	Travel	$ 809	$ 809	$ 809	$ 539	$ 2,965
20	Peer Group consultant	$ 4,478	$ 4,478	$ 4,478	$ 2,986	$ 16,421
21	Legal Fees	$ 67,366	$ 67,366	$ 67,366	$ 44,910	$ 247,008
22	Tenant Screening	$ 2,140	$ 2,140	$ 2,140	$ 1,427	$ 7,847
68	TOTAL OPERATING EXPENSES	$ 363,188	$ 363,188	$ 363,188	$ 242,126	$ 1,331,691
69						
70	Other Expenses (not subject to indirect cost %)					
71	Office Rent	$ 60,844	$ 60,844	$ 60,844	$ 40,563	$ 223,096
84	TOTAL OTHER EXPENSES	$ 60,844	$ 60,844	$ 60,844	$ 40,563	$ 223,096
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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	A	B	C	D	E	H	O	V	AC	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 27 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Non-Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Supp Svcs NCNC**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Support Services Director	$ 94,621	1.00	47.5%	0.4747	$ 44,915	$ 44,915	$ 44,915	$ 29,944	$ 164,690
13	Associate Director - Support Services	$ 68,970	1.00	58.8%	0.5877	$ 40,536	$ 40,536	$ 40,536	$ 27,024	$ 148,630
14	Support Services Manager	$ 79,699	3.67	100.0%	3.6700	$ 213,086	$ 213,086	$ 213,086	$ 142,058	$ 781,316
15	Admin Assistant	$ 41,486	1.00	20.7%	0.2073	$ 9,695	$ 9,695	$ 9,695	$ 6,464	$ 35,550
16	Case Manager	$ 42,742	24.00	100.0%	24.0000	$ 1,025,810	$ 1,025,810	$ 1,025,810	$ 683,873	$ 3,761,303
17							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 1,334,043**	**$ 1,334,043**	**$ 1,334,043**	**$ 889,362**	**$ 4,891,490**
56					**TOTAL FTE** **28.94**					
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 486,926**	**$ 486,926**	**$ 486,926**	**$ 324,617**	**$ 1,785,394**
59					**TOTAL SALARIES & BENEFITS**	**$ 1,820,968**	**$ 1,820,968**	**$ 1,820,968**	**$ 1,213,979**	**$ 6,676,883**
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	A	B	E	H	K	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Non-Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Supp Svcs NCNC**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities	$ 4,354	$ 4,354	$ 4,354	$ 2,903	$ 15,965
14	Maintenance	$ 12,440	$ 12,440	$ 12,440	$ 8,293	$ 45,613
15	Office Supplies	$ 18,660	$ 18,660	$ 18,660	$ 12,440	$ 68,420
16	Printing / Recruiting	$ 9,952	$ 9,952	$ 9,952	$ 6,635	$ 36,491
17	Insurance	$ 75	$ 75	$ 75	$ 50	$ 275
18	Training	$ 12,440	$ 12,440	$ 12,440	$ 8,293	$ 45,613
19	Travel	$ 1,244	$ 1,244	$ 1,244	$ 829	$ 4,561
20	Welcome Kits	$ 9,330	$ 9,330	$ 9,330	$ 6,220	$ 34,210
68	TOTAL OPERATING EXPENSES	$ 68,495	$ 68,495	$ 68,495	$ 45,663	$ 251,149
69						
70	Other Expenses (not subject to indirect cost %)					
71						$ -
84	TOTAL OTHER EXPENSES	$ -	$ -	$ -	$ -	$ -
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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	A	B	C	D	E	F	O	V	AC	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 29 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Allstar**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 54,783	1.00	100%	1.00	$ 54,783	$ 54,783	$ 54,783	$ 36,522	$ 200,871
13	Desk Clerk	$ 40,894	6.00	100%	6.00	$ 245,361	$ 245,361	$ 245,361	$ 163,574	$ 899,657
14	Janitor	$ 42,358	1.00	100%	1.00	$ 42,358	$ 42,358	$ 42,358	$ 28,239	$ 155,313
15	Maintenance Worker	$ 52,340	1.00	100%	1.00	$ 52,340	$ 52,340	$ 52,340	$ 34,893	$ 191,913
16							$ -	$ -	$ -	$ -
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 394,842**	**$ 394,842**	**$ 394,842**	**$ 263,228**	**$ 1,447,754**
56					**TOTAL FTE**	**9.00**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 144,117**	**$ 144,117**	**$ 144,117**	**$ 96,078**	**$ 528,430**
59					**TOTAL SALARIES & BENEFITS**	**$ 538,959**	**$ 538,959**	**$ 538,959**	**$ 359,306**	**$ 1,976,184**
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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Allstar**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 73,332	$ 73,332	$ 73,332	$ 48,888	$ 268,884
14	Office Supplies, Postage	$ 2,280	$ 2,280	$ 2,280	$ 1,520	$ 8,360
15	Building Maintenance Supplies and Repair	$ 65,529	$ 65,529	$ 65,529	$ 43,686	$ 240,273
16	Insurance	$ 25,966	$ 25,966	$ 25,966	$ 17,311	$ 95,209
17	Travel	$ 120	$ 120	$ 120	$ 80	$ 440
18	Client Engagement	$ 3,750	$ 3,750	$ 3,750	$ 2,500	$ 13,750
68	TOTAL OPERATING EXPENSES	$ 170,977	$ 170,977	$ 170,977	$ 113,985	$ 626,916
69						
70	Other Expenses (not subject to indirect cost %)					
71	Rental of Property	$ 382,764	$ 382,764	$ 382,764	$ 255,176	$ 1,403,468
72	HSH assigned Client Subsidies	$ 69,417	$ 69,417	$ 69,417	$ 46,278	$ 254,529
84	TOTAL OTHER EXPENSES	$ 452,181	$ 452,181	$ 452,181	$ 301,454	$ 1,657,997
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 31 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Boyd**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 62,800	1.00	100%	1.00	$ 62,800	$ 62,800	$ 62,800	$ 41,867	$ 230,267
13	Desk Clerk	$ 39,578	6.00	100%	6.00	$ 237,466	$ 237,466	$ 237,466	$ 158,311	$ 870,709
14	Janitor	$ 37,347	1.50	100%	1.50	$ 56,020	$ 56,020	$ 56,020	$ 37,347	$ 205,407
15	Maintenance Worker	$ 43,950	1.00	100%	1.00	$ 43,950	$ 43,950	$ 43,950	$ 29,300	$ 161,150
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 400,236**	**$ 400,236**	**$ 400,236**	**$ 266,824**	**$ 1,467,532**
56					**TOTAL FTE**	**9.50**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 146,086**	**$ 146,086**	**$ 146,086**	**$ 97,391**	**$ 535,649**
59					**TOTAL SALARIES & BENEFITS**	**$ 546,322**	**$ 546,322**	**$ 546,322**	**$ 364,215**	**$ 2,003,181**
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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Boyd**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 102,712	$ 102,712	$ 102,712	$ 68,475	$ 376,611
14	Office Supplies, Postage	$ 4,800	$ 4,800	$ 4,800	$ 3,200	$ 17,600
15	Building Maintenance Supplies and Repair	$ 88,717	$ 88,717	$ 88,717	$ 59,145	$ 325,296
16	Insurance	$ 25,075	$ 25,075	$ 25,075	$ 16,717	$ 91,942
17	Client Engagement	$ 3,750	$ 3,750	$ 3,750	$ 2,500	$ 13,750
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 10,000	$ 55,000
68	TOTAL OPERATING EXPENSES	$ 240,054	$ 240,054	$ 240,054	$ 160,036	$ 880,198
69						
70	Other Expenses (not subject to indirect cost %)					
71	Rental of Property	$ 389,221	$ 389,221	$ 389,221	$ 259,481	$ 1,427,144
72	HSH assigned Client Subsidies	$ 65,531	$ 65,531	$ 65,531	$ 43,687	$ 240,280
84	TOTAL OTHER EXPENSES	$ 454,752	$ 454,752	$ 454,752	$ 303,168	$ 1,667,424
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 33 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Caldrake**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 53,044	1.00	50%	0.50	$ 26,522	$ 26,522	$ 26,522	$ 17,681	$ 97,247
13	Janitor	$ 37,347	1.00	100%	1.00	$ 37,347	$ 37,347	$ 37,347	$ 24,898	$ 136,939
14	Maintenance Worker	$ 43,950	1.00	50%	0.50	$ 21,975	$ 21,975	$ 21,975	$ 14,650	$ 80,575
15							$ -	$ -	$ -	$ -
53							$ -	$ -	$ -	$ -
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 85,844**	**$ 85,844**	**$ 85,844**	**$ 57,229**	**$ 314,761**
56					**TOTAL FTE**	**2.00**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 31,333**	**$ 31,333**	**$ 31,333**	**$ 20,889**	**$ 114,888**
59					**TOTAL SALARIES & BENEFITS**	**$ 117,177**	**$ 117,177**	**$ 117,177**	**$ 78,118**	**$ 429,649**
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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Caldrake**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 61,709	$ 61,709	$ 61,709	$ 41,139	$ 226,266
14	Office Supplies, Postage	$ 3,194	$ 3,194	$ 3,194	$ 2,129	$ 11,711
15	Building Maintenance Supplies and Repair	$ 39,357	$ 39,357	$ 39,357	$ 26,238	$ 144,309
16	Insurance	$ 15,454	$ 15,454	$ 15,454	$ 10,303	$ 56,665
17	Client Engagement	$ 2,100	$ 2,100	$ 2,100	$ 1,400	$ 7,700
68	TOTAL OPERATING EXPENSES	$ 121,814	$ 121,814	$ 121,814	$ 81,209	$ 446,651
69						
70	Other Expenses (not subject to indirect cost %)					
71	Rental of Property	$ 244,180	$ 244,180	$ 244,180	$ 162,787	$ 895,327
72	HSH assigned Client Subsidies	$ 14,464	$ 14,464	$ 14,464	$ 9,643	$ 53,035
84	TOTAL OTHER EXPENSES	$ 258,644	$ 258,644	$ 258,644	$ 172,429	$ 948,361
85						
86	Capital Expenses					
88						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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	A	B	C	D	E	F	O	V	AC	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 35 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Elk**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 52,000	1.00	100%	1.00	$ 52,000	$ 52,000	$ 52,000	$ 34,667	$ 190,667
13	Desk Clerk	$ 41,404	5.00	100%	5.00	$ 207,019	$ 207,019	$ 207,019	$ 138,013	$ 759,070
14	Janitor	$ 37,347	1.50	100%	1.50	$ 56,020	$ 56,020	$ 56,020	$ 37,347	$ 205,407
15	Maintenance Worker	$ 50,840	1.00	100%	1.00	$ 50,840	$ 50,840	$ 50,840	$ 33,893	$ 186,413
16							$ -	$ -	$ -	$ -
53							$ -	$ -	$ -	$ -
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 365,879**	**$ 365,879**	**$ 365,879**	**$ 243,919**	**$ 1,341,556**
56					**TOTAL FTE**	**8.50**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 133,546**	**$ 133,546**	**$ 133,546**	**$ 89,031**	**$ 489,668**
59					**TOTAL SALARIES & BENEFITS**	**$ 499,425**	**$ 499,425**	**$ 499,425**	**$ 332,950**	**$ 1,831,224**
60										
61										
62										

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	A	B	E	H	K	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Elk**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 120,802	$ 120,802	$ 120,802	$ 80,535	$ 442,941
14	Office Supplies, Postage	$ 4,452	$ 4,452	$ 4,452	$ 2,968	$ 16,324
15	Building Maintenance Supplies and Repair	$ 64,392	$ 64,392	$ 64,392	$ 42,928	$ 236,104
16	Insurance	$ 26,865	$ 26,865	$ 26,865	$ 17,910	$ 98,505
17	Client Engagement	$ 3,750	$ 3,750	$ 3,750	$ 2,500	$ 13,750
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 10,000	$ 55,000
68	TOTAL OPERATING EXPENSES	$ 235,261	$ 235,261	$ 235,261	$ 156,841	$ 862,624
69						
70	Other Expenses (not subject to indirect cost %)					
71	Rental of Property	$ 419,491	$ 419,491	$ 419,491	$ 279,661	$ 1,538,134
72	HSH assigned Client Subsidies	$ 79,110	$ 79,110	$ 79,110	$ 52,740	$ 290,070
84	TOTAL OTHER EXPENSES	$ 498,601	$ 498,601	$ 498,601	$ 332,401	$ 1,828,204
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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	A	B	C	D	E	H	O	V	AC	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 37 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Graystone**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 53,560	1.00	100%	1.00	$ 53,560	$ 53,560	$ 53,560	$ 35,707	$ 196,387
13	Desk Clerk	$ 42,754	5.00	100%	5.00	$ 213,768	$ 213,768	$ 213,768	$ 142,512	$ 783,816
14	Janitor	$ 37,347	1.00	100%	1.00	$ 37,347	$ 37,347	$ 37,347	$ 24,898	$ 136,939
15	Maintenance Worker	$ 43,950	1.00	100%	1.00	$ 43,950	$ 43,950	$ 43,950	$ 29,300	$ 161,150
16							$ -	$ -	$ -	$ -
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 348,625**	**$ 348,625**	**$ 348,625**	**$ 232,417**	**$ 1,278,292**
56					**TOTAL FTE**	**8.00**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 127,248**	**$ 127,248**	**$ 127,248**	**$ 84,832**	**$ 466,576**
59					**TOTAL SALARIES & BENEFITS**	**$ 475,873**	**$ 475,873**	**$ 475,873**	**$ 317,249**	**$ 1,744,868**
60										
61										
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	A	B	E	H	K	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					Page 38 of 50
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Graystone**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 88,708	$ 88,708	$ 88,708	$ 59,139	$ 325,263
14	Office Supplies, Postage	$ 5,950	$ 5,950	$ 5,950	$ 3,967	$ 21,817
15	Building Maintenance Supplies and Repair	$ 83,245	$ 83,245	$ 83,245	$ 55,497	$ 305,232
16	Insurance	$ 22,367	$ 22,367	$ 22,367	$ 14,911	$ 82,012
17	Client Engagement	$ 3,750	$ 3,750	$ 3,750	$ 2,500	$ 13,750
18	Elevator	$ 25,000	$ 25,000	$ 25,000	$ 16,667	$ 91,667
68	TOTAL OPERATING EXPENSES	$ 229,020	$ 229,020	$ 229,020	$ 152,680	$ 839,740
69						
70	Other Expenses (not subject to indirect cost %)					
71	Rental of Property	$ 356,268	$ 356,268	$ 356,268	$ 237,512	$ 1,306,316
72	HSH assigned Client Subsidies	$ 50,419	$ 50,419	$ 50,419	$ 33,613	$ 184,870
84	TOTAL OTHER EXPENSES	$ 406,687	$ 406,687	$ 406,687	$ 271,125	$ 1,491,186
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Pierre**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 56,389	1.00	100%	1.00	$ 56,389	$ 56,389	$ 56,389	$ 37,593	$ 206,760
13	Desk Clerk	$ 42,975	5.00	100%	5.00	$ 214,874	$ 214,874	$ 214,874	$ 143,249	$ 787,871
14	Janitor	$ 42,358	1.00	100%	1.00	$ 42,358	$ 42,358	$ 42,358	$ 28,239	$ 155,313
15	Maintenance Worker	$ 49,237	1.00	100%	1.00	$ 49,237	$ 49,237	$ 49,237	$ 32,825	$ 180,536
16							$ -	$ -	$ -	$ -
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 362,858**	**$ 362,858**	**$ 362,858**	**$ 241,905**	**$ 1,330,479**
56					**TOTAL FTE**	**8.00**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 132,443**	**$ 132,443**	**$ 132,443**	**$ 88,295**	**$ 485,625**
59					**TOTAL SALARIES & BENEFITS**	**$ 495,301**	**$ 495,301**	**$ 495,301**	**$ 330,201**	**$ 1,816,104**
60										
61										
62										

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Pierre**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 122,468	$ 122,468	$ 122,468	$ 81,645	$ 449,049
14	Office Supplies, Postage	$ 5,390	$ 5,390	$ 5,390	$ 3,593	$ 19,763
15	Building Maintenance Supplies and Repair	$ 71,923	$ 71,923	$ 71,923	$ 47,949	$ 263,718
16	Insurance	$ 25,965	$ 25,965	$ 25,965	$ 17,310	$ 95,205
17	Client Engagement	$ 3,750	$ 3,750	$ 3,750	$ 2,500	$ 13,750
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 10,000	$ 55,000
68	TOTAL OPERATING EXPENSES	$ 244,496	$ 244,496	$ 244,496	$ 162,997	$ 896,485
69						
70	Other Expenses (not subject to indirect cost %)					
71	Rental of Property	$ 420,866	$ 420,866	$ 420,866	$ 280,577	$ 1,543,175
72	HSH assigned Client Subsidies	$ 62,724	$ 62,724	$ 62,724	$ 41,816	$ 229,988
84	TOTAL OTHER EXPENSES	$ 483,590	$ 483,590	$ 483,590	$ 322,393	$ 1,773,163
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2020
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (Care Not Cash)
F$P Contract ID#	1000017241
Budget Name	**Royan**

		Year 1					**Year 2**	**Year 3**	**Year 4**	**All Years**
	POSITION TITLE	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
						New	New	New	New	New
		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 57,292	1.00	100%	1.00	$ 57,292	$ 57,292	$ 57,292	$ 38,195	$ 210,071
13	Desk Clerk	$ 36,173	5.00	100%	5.00	$ 180,866	$ 180,866	$ 180,866	$ 120,577	$ 663,175
14	Janitor	$ 40,858	1.00	100%	1.00	$ 40,858	$ 40,858	$ 40,858	$ 27,239	$ 149,813
15	Maintenance Worker	$ 57,848	1.00	100%	1.00	$ 57,848	$ 57,848	$ 57,848	$ 38,565	$ 212,109
16							$ -	$ -	$ -	$ -
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 336,864**	**$ 336,864**	**$ 336,864**	**$ 224,576**	**$ 1,235,168**
56					**TOTAL FTE**	**8.00**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 122,955**	**$ 122,955**	**$ 122,955**	**$ 81,970**	**$ 450,836**
59					**TOTAL SALARIES & BENEFITS**	**$ 459,819**	**$ 459,819**	**$ 459,819**	**$ 306,546**	**$ 1,686,004**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Royan**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 110,527	$ 110,527	$ 110,527	$ 73,685	$ 405,266
14	Office Supplies, Postage	$ 2,080	$ 2,080	$ 2,080	$ 1,387	$ 7,627
15	Building Maintenance Supplies and Repair	$ 47,761	$ 47,761	$ 47,761	$ 31,841	$ 175,124
16	Insurance	$ 20,868	$ 20,868	$ 20,868	$ 13,912	$ 76,516
17	Client Engagement	$ 3,500	$ 3,500	$ 3,500	$ 2,333	$ 12,833
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 10,000	$ 55,000
68	TOTAL OPERATING EXPENSES	$ 199,736	$ 199,736	$ 199,736	$ 133,157	$ 732,365
69						
70	Other Expenses (not subject to indirect cost %)					
71	Rental of Property	$ 331,464	$ 331,464	$ 331,464	$ 220,976	$ 1,215,368
72	HSH assigned Client Subsidies	$ 54,362	$ 54,362	$ 54,362	$ 36,241	$ 199,327
84	TOTAL OTHER EXPENSES	$ 385,826	$ 385,826	$ 385,826	$ 257,217	$ 1,414,695
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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	A	B	C	D	E	F	O	V	AC	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 43 of 50
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Union**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Supportive Housing Property Manager	$ 56,013	1.00	100%	1.00	$ 56,013	$ 56,013	$ 56,013	$ 37,342	$ 205,381
13	Desk Clerk	$ 41,071	5.00	100%	5.00	$ 205,356	$ 205,356	$ 205,356	$ 136,904	$ 752,972
14	Janitor	$ 37,347	1.00	100%	1.00	$ 37,347	$ 37,347	$ 37,347	$ 24,898	$ 136,939
15	Maintenance Worker	$ 53,025	1.00	100%	1.00	$ 53,025	$ 53,025	$ 53,025	$ 35,350	$ 194,425
16							$ -	$ -	$ -	$ -
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 351,741**	**$ 351,741**	**$ 351,741**	**$ 234,494**	**$ 1,289,717**
56					**TOTAL FTE**	**8.00**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 128,385**	**$ 128,385**	**$ 128,385**	**$ 85,590**	**$ 470,747**
59					**TOTAL SALARIES & BENEFITS**	**$ 480,126**	**$ 480,126**	**$ 480,126**	**$ 320,084**	**$ 1,760,464**
60										
61										
62										

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Union**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 123,430	$ 123,430	$ 123,430	$ 82,287	$ 452,577
14	Office Supplies, Postage	$ 1,998	$ 1,998	$ 1,998	$ 1,332	$ 7,326
15	Building Maintenance Supplies and Repair	$ 45,848	$ 45,848	$ 45,848	$ 30,565	$ 168,109
16	Insurance	$ 18,469	$ 18,469	$ 18,469	$ 12,313	$ 67,720
17	Client Engagement	$ 2,500	$ 2,500	$ 2,500	$ 1,667	$ 9,167
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 10,000	$ 55,000
68	TOTAL OPERATING EXPENSES	$ 207,245	$ 207,245	$ 207,245	$ 138,163	$ 759,898
69						
70	Other Expenses (not subject to indirect cost %)					
71	Rental of Property	$ 290,482	$ 290,482	$ 290,482	$ 193,655	$ 1,065,101
72	HSH assigned Client Subsidies	$ 31,213	$ 31,213	$ 31,213	$ 20,809	$ 114,448
84	TOTAL OTHER EXPENSES	$ 321,695	$ 321,695	$ 321,695	$ 214,463	$ 1,179,548
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2020
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (Care Not Cash)
F$P Contract ID#	1000017241
Budget Name	**MPP CNC**

		Year 1					Year 2	Year 3	Year 4	All Years
	POSITION TITLE	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
						New	New	New	New	New
		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Housing Services Director	$ 96,980	1.00	12%	0.12	$ 12,097	$ 12,097	$ 12,097	$ 8,065	$ 44,357
13	Housing Services Mgr	$ 66,000	1.00	12%	0.12	$ 8,233	$ 8,233	$ 8,233	$ 5,489	$ 30,187
14	Housing Counselor	$ 49,643	1.00	62%	0.62	$ 30,962	$ 30,962	$ 30,962	$ 20,642	$ 113,528
15	Rental Acct. Manager	$ 86,951	1.00	12%	0.12	$ 10,846	$ 10,846	$ 10,846	$ 7,231	$ 39,770
16	Lead Rental Acct. Associate	$ 54,833	1.00	12%	0.12	$ 6,840	$ 6,840	$ 6,840	$ 4,560	$ 25,080
17	Client Acct. Associate	$ 46,683	1.00	37%	0.37	$ 17,470	$ 17,470	$ 17,470	$ 11,646	$ 64,055
18	Rep Payee Manager	$ 66,000	1.00	9%	0.09	$ 6,237	$ 6,237	$ 6,237	$ 4,158	$ 22,869
19	Rep Payee	$ 42,152	1.00	47%	0.47	$ 19,917	$ 19,917	$ 19,917	$ 13,278	$ 73,028
20	SalesForce Administrator	$ 63,400	1.00	12%	0.12	$ 7,909	$ 7,909	$ 7,909	$ 5,272	$ 28,998
21	Admin Assist	$ 49,800	1.00	12%	0.12	$ 6,212	$ 6,212	$ 6,212	$ 4,141	$ 22,778
22	Program Office Coordinator	$ 46,300	1.00	12%	0.12	$ 5,775	$ 5,775	$ 5,775	$ 3,850	$ 21,177
23							$ -	$ -	$ -	$ -
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 132,498**	**$ 132,498**	**$ 132,498**	**$ 88,332**	**$ 485,826**
56					**TOTAL FTE**	**2.44**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 48,362**	**$ 48,362**	**$ 48,362**	**$ 32,241**	**$ 177,326**
59					**TOTAL SALARIES & BENEFITS**	**$ 180,860**	**$ 180,860**	**$ 180,860**	**$ 120,573**	**$ 663,152**
60										
61										
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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**MPP CNC**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities	$ 3,496	$ 3,496	$ 3,496	$ 2,330	$ 12,817
14	Office Supplies, security for housing	$ 3,948	$ 3,948	$ 3,948	$ 2,632	$ 14,475
15	Maintenance & Repairs	$ 1,890	$ 1,890	$ 1,890	$ 1,260	$ 6,930
16	Printing & Postings	$ 3,171	$ 3,171	$ 3,171	$ 2,114	$ 11,628
17	Insurance	$ 351	$ 351	$ 351	$ 234	$ 1,285
18	Training	$ 378	$ 378	$ 378	$ 252	$ 1,386
19	Travel	$ 12	$ 12	$ 12	$ 8	$ 46
20	Bank Charges	$ 13,212	$ 13,212	$ 13,212	$ 8,808	$ 48,442
68	TOTAL OPERATING EXPENSES	$ 26,457	$ 26,457	$ 26,457	$ 17,638	$ 97,011
69						
70	Other Expenses (not subject to indirect cost %)					
71	Office Rent	$ 12,003.27	$ 12,003	$ 12,003	$ 8,002	$ 44,012
84	TOTAL OTHER EXPENSES	$ 12,003	$ 12,003	$ 12,003	$ 8,002	$ 44,012
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**SALARY & BENEFIT DETAIL**									
3	**Document Date**	6/1/2020								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (Care Not Cash)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Prop Mgmt CNC**								
8		**Year 1**					**Year 2**	**Year 3**	**Year 4**	**All Years**
9	**POSITION TITLE**	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
10						New	New	New	New	New
11		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Director of Programs	$ 125,660	1.00	37.8%	0.378	$ 47,499	$ 47,499	$ 47,499	$ 31,666	$ 174,165
13	Director of Supportive Housing	$ 113,300	1.00	30.2%	0.302	$ 34,172	$ 34,172	$ 34,172	$ 22,782	$ 125,299
14	Director Of Business Operations	$ 100,000	1.00	37.8%	0.378	$ 37,800	$ 37,800	$ 37,800	$ 25,200	$ 138,600
15	Director of Facilities	$ 109,592	1.00	28.1%	0.281	$ 30,649	$ 30,649	$ 30,649	$ 20,433	$ 112,381
16	Associate Director - Operations	$ 78,182	1.00	37.8%	0.378	$ 29,553	$ 29,553	$ 29,553	$ 19,702	$ 108,360
17	Lead Assoc Director - Supportive Housing	$ 88,482	1.00	37.8%	0.378	$ 33,446	$ 33,446	$ 33,446	$ 22,297	$ 122,636
18	Associate Directors - Supportive Housing	$ 64,060	1.00	169.1%	1.691	$ 99,989	$ 99,989	$ 99,989	$ 66,660	$ 366,628
19	Associate Director - Facilities	$ 84,083	1.00	32.2%	0.322	$ 28,215	$ 28,215	$ 28,215	$ 18,810	$ 103,457
20	Facilities Manager	$ 67,236	1.00	107.4%	1.074	$ 72,211	$ 72,211	$ 72,211	$ 48,141	$ 264,774
21	Manager Janitor Department	$ 64,772	1.00	37.8%	0.378	$ 24,484	$ 24,484	$ 24,484	$ 16,323	$ 89,774
22	Manager Desk Clerk Department	$ 61,800	1.00	37.8%	0.378	$ 23,360	$ 23,360	$ 23,360	$ 15,574	$ 85,655
23	Desk Clk Dept Assistant	$ 40,950	1.00	37.8%	0.378	$ 15,479	$ 15,479	$ 15,479	$ 10,319	$ 56,757
24	Property Mgmt Admin Manager	$ 51,775	1.00	37.8%	0.378	$ 19,571	$ 19,571	$ 19,571	$ 13,047	$ 71,760
25	Admin. Assistant	$ 44,580	1.00	75.6%	0.756	$ 33,703	$ 33,703	$ 33,703	$ 22,469	$ 123,577
26	Floating Janitors	$ 41,026	1.00	189.0%	1.890	$ 77,538	$ 77,538	$ 77,538	$ 51,692	$ 284,307
27	Floating Maintance Workers	$ 45,077	1.00	75.6%	0.756	$ 34,078	$ 34,078	$ 34,078	$ 22,719	$ 124,953
28	Staff THC Attorney-Leases	$ 92,391	1.00	3.5%	0.035	$ 3,213	$ 3,213	$ 3,213	$ 2,142	$ 11,781
29	Staff Eviction Attorney	$ 70,000	1.00	37.8%	0.378	$ 26,460	$ 26,460	$ 26,460	$ 17,640	$ 97,020
30	Supervising Eviction Lawyer	$ 92,801	1.00	28.4%	0.284	$ 26,396	$ 26,396	$ 26,396	$ 17,597	$ 96,786
31							$ -	$ -	$ -	$ -
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 697,819**	**$ 697,819**	**$ 697,819**	**$ 465,213**	**$ 2,558,669**
56					**TOTAL FTE**	**10.79**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 254,704**	**$ 254,704**	**$ 254,704**	**$ 169,803**	**$ 933,914**
59					**TOTAL SALARIES & BENEFITS**	**$ 952,523**	**$ 952,523**	**$ 952,523**	**$ 635,015**	**$ 3,492,583**
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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Prop Mgmt CNC**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities	$ 13,942	$ 13,942	$ 13,942	$ 9,295	$ 51,121
14	Office Supplies /Software	$ 35,124	$ 35,124	$ 35,124	$ 23,416	$ 128,786
15	Maintenance/Pest Control	$ 88,125	$ 88,125	$ 88,125	$ 58,750	$ 323,124
16	Printing and Reproduction	$ 29,581	$ 29,581	$ 29,581	$ 19,721	$ 108,464
17	Insurance	$ 931	$ 931	$ 931	$ 620	$ 3,413
18	Training	$ 7,560	$ 7,560	$ 7,560	$ 5,040	$ 27,720
19	Travel	$ 491	$ 491	$ 491	$ 328	$ 1,802
20	Peer Group consultant	$ 2,722	$ 2,722	$ 2,722	$ 1,814	$ 9,979
21	Legal Fees	$ 40,939	$ 40,939	$ 40,939	$ 27,293	$ 150,111
22	Tenant Screening	$ 1,301	$ 1,301	$ 1,301	$ 867	$ 4,769
68	TOTAL OPERATING EXPENSES	$ 220,715	$ 220,715	$ 220,715	$ 147,143	$ 809,287
69						
70	Other Expenses (not subject to indirect cost %)					
71	Office Rent	$ 36,976	$ 36,976	$ 36,976	$ 24,651	$ 135,579
84	TOTAL OTHER EXPENSES	$ 36,976	$ 36,976	$ 36,976	$ 24,651	$ 135,579
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2020
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (Care Not Cash)
F$P Contract ID#	1000017241
Budget Name	**Supp Svcs CNC**

		Year 1					**Year 2**	**Year 3**	**Year 4**	**All Years**
	POSITION TITLE	Agency Totals		For HSH Funded Program		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
						New	New	New	New	New
		Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
12	Support Services Director	$ 94,621	1.00	28.8%	0.2885	$ 27,296	$ 27,296	$ 27,296	$ 18,197	$ 100,085
13	Associate Director - Support Services	$ 68,970	1.00	35.7%	0.3572	$ 24,634	$ 24,634	$ 24,634	$ 16,423	$ 90,325
14	Support Services Manager	$ 79,699	1.00	223.0%	2.2302	$ 129,496	$ 129,496	$ 129,496	$ 86,331	$ 474,819
15	Admin Assistant	$ 41,486	1.00	12.6%	0.1260	$ 5,892	$ 5,892	$ 5,892	$ 3,928	$ 21,604
16	Case Manager	$ 42,742	1.00	1250.0%	12.5000	$ 538,596	$ 538,596	$ 538,596	$ 359,064	$ 1,974,853
17							$ -	$ -	$ -	$ -
54							$ -	$ -	$ -	$ -
55					**TOTAL SALARIES**	**$ 725,915**	**$ 725,915**	**$ 725,915**	**$ 483,943**	**$ 2,661,687**
56					**TOTAL FTE**	**15.50**				
57					**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%	36.50%	
58					**EMPLOYEE FRINGE BENEFITS**	**$ 264,959**	**$ 264,959**	**$ 264,959**	**$ 176,639**	**$ 971,516**
59					**TOTAL SALARIES & BENEFITS**	**$ 990,873**	**$ 990,873**	**$ 990,873**	**$ 660,582**	**$ 3,633,203**
60										
61										
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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**					
2	**OPERATING DETAIL**					
3	**Document Date**	6/1/2020				
4	**Provider Name**	Tenderloin Housing Clinic Inc.				
5	**Program**	Master Lease Hotels (Care Not Cash)				
6	**F$P Contract ID#**	1000017241				
7	**Budget Name**	**Supp Svcs CNC**				
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 2/29/2024	7/1/2020 - 2/29/2024
11		New	New	New	New	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense
13	Utilities	$ 2,646.00	$ 2,646	$ 2,646	$ 1,764	$ 9,702
14	Maintenance	$ 7,560	$ 7,560	$ 7,560	$ 5,040	$ 27,720
15	Office Supplies	$ 11,340	$ 11,340	$ 11,340	$ 7,560	$ 41,580
16	Printing / Recruiting	$ 6,048	$ 6,048	$ 6,048	$ 4,032	$ 22,176
17	Insurance	$ 46	$ 46	$ 46	$ 30	$ 167
18	Training	$ 7,560	$ 7,560	$ 7,560	$ 5,040	$ 27,720
19	Travel	$ 756	$ 756	$ 756	$ 504	$ 2,772
20	Welcome Kits	$ 5,670	$ 5,670	$ 5,670	$ 3,780	$ 20,790
68	TOTAL OPERATING EXPENSES	$ 41,626	$ 41,626	$ 41,626	$ 27,750	$ 152,627
69						
70	Other Expenses (not subject to indirect cost %)					
71						$ -
84	TOTAL OTHER EXPENSES	$ -	$ -	$ -	$ -	$ -
85						
86	Capital Expenses					
87						$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**					**11/4/2019**

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Appendix C, Method of Payment

I. **Actual Costs**: In accordance with Article 5 Use and Disbursement of Grant Funds of the Grant Agreement, payments shall be made for actual costs incurred and reported for each month within the budget term (e.g., Fiscal Year or Project Term). Under no circumstances shall payment exceed the amount set forth in Appendix B, Budget(s) of the Agreement.

II. **General Instructions for Invoice Submittal**: Grantee invoices shall include actual expenditures for eligible activities incurred during the month.

A. Timelines: Grantee shall submit all invoices and any related required documentation in the format specified in below, after costs have been incurred, and within 15 days after the month the service has occurred. All final invoices must be submitted 15 days after the close of end of the Fiscal Year or Project Period.

Billing Month/Date	Service Begin Date	Service End Date
August 15	July 1	July 31
September 15	August 1	August 31
October 15	September 1	September 30
November 15	October 1	October 31
December 15	November 1	November 30
January 15	December 1	December 31
February 15	January 1	January 31
March 15	February 1	February 28/29
April 15	March 1	March 31
May 15	April 1	April 30
June 15	May 1	May 31
July 15	June 1	June 30

B. Invoicing System:

1. Grantee shall submit invoices and all required supporting documentation demonstrating evidence of the expenditure to the Department of Homelessness and Supportive Housing (HSH)'s web-based Contracts Administration, Reporting, and Billing Online (CARBON) System at: https://contracts.sfhsa.org.

2. Grantee's Executive Director or Chief Financial Officer shall submit a letter of authorization designating specific users, including names, emails and phone numbers, who will have access to CARBON to electronically submit and sign for invoices, submit program reports, and view other information that is in CARBON.

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3. Grantee acknowledges that submittal of the invoice by Grantee's designated authorized personnel with proper login credentials constitutes Grantee's electronic signature and certification of the invoice.

4. Grantee's authorized personnel with CARBON login credentials shall not share or internally reassign logins.

5. Grantee's Executive Director or Chief Financial Officer shall immediately notify to the assigned HSH Contract Manager, as listed in CARBON , via email or letter regarding any need for the restriction or termination of previously authorized CARBON users and include the name(s), email(s), and phone number(s) of the previously authorized CARBON users.

6. Grantee may invoice and submit related documentation in the format specified by HSH via paper or email only upon special, written approve from the HSH Contracts Manager.

C. Line Item Variance: There shall be no variance from the line item budget submitted, which adversely affects Grantee's ability to provide services specified in the Appendix A(s), Services to be Provided of the Agreement; however, Grantee may invoice up to 110 percent of an **ongoing General Fund/Care Not Cash** line item, provided that total expenditures do not exceed the total budget amount, per the HSH Budget Revision Policy and Procedure: http://hsh.sfgov.org/overview/provider-updates/.

D. Spend Down

1. Grantee's questions regarding spend down funding source prioritization shall be directed to the assigned HSH Contract and Program Managers, as listed in CARBON.

2. Generally, Grantee is expected to spend down ongoing funding proportionally to the budget or project term. Grantee shall report unexpected delays and challenges to spending funds, as well as any lower than expected spending to the assigned Contract and Program Managers, as listed in CARBON prior to, or in conjunction with the invoicing period.

3. Failure to spend significant amounts of funding, especially non-General Fund dollars, may result in reductions to future allocations. HSH may set specific spend down targets and communicate those to Grantees.

E. Documentation and Record Keeping:

1. In accordance with Article 5 Use and Disbursement of Grant Funds; Article 6 Reporting Requirements; Audits; Penalties for False Claims; and the Appendix A(s), Services to be Provided of the Agreement, Grantee shall keep electronic or

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hard copy records and documentation of all HSH invoiced costs, including, but not limited to, payroll records; paid invoices; receipts; and payments made for a period not fewer than five years after final payment under this Agreement, and shall provide to the City upon request.

a. HSH reserves the right to modify the terms of this Appendix in cases where Grantee has demonstrated issues with spend down, accuracy, and timeliness of invoices.
b. In addition to the instructions below, HSH will request and review supporting documentation on the following occasions without modification to this Appendix:
   1) Program Monitoring;
   2) Fiscal and Compliance Monitoring;
   3) Year End Invoice Review;
   4) Monthly Invoice Review;
   5) As needed per HSH request; and/or
   6) As needed basis to fulfil audit and other monitoring requirements.

2. All documentation requested by and submitted to HSH must:
   a. Be easily searchable (e.g. PDF) or summarized;
   b. Clearly match the Appendix B, Budget(s) line items and eligible activities;
   c. Not include identifiable served population (e.g. tenant, client, Protected Health Information (PHI), Personally Identifiable Information (PII)); and
   d. Include only subcontracted costs that are reflected in the Appendix B, Budget(s). HSH will not pay for subcontractor costs that are not reflected in the Appendix B, Budget. All subcontractors must also be listed in the Permitted Subcontractors Appendix.

3. Grantee shall follow HSH instructions per funding source and ensure that all documentation clearly match the approved Appendix B, Budget(s) line items and eligible activities.

General Fund/Care Not Cash	
Type	**Instructions and Examples of Documentation**
Salaries & Benefits	Grantee shall maintain and provide documentation for all approved payroll expenses paid to any personnel included in the Appendix B, Budget(s) covered by the Agreement and invoice period each time an invoice is submitted. Documentation includes, but is not limited to, historical and current payroll information from a payroll service or a payroll ledger from Grantee's accounting system and must include employee name, title, rate, and hours worked for each pay period.
Operating	Grantee shall maintain documentation for all approved Operating costs included in the Appendix B, Budget(s).

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General Fund/Care Not Cash	
Type	**Instructions and Examples of Documentation**
	Grantee shall provide documentation, as requested by HSH. Each time an invoice is submitted, Grantee shall upload documentation for all Subcontractor and Consultant costs, and documentation for any Operating line items that exceed $10,000. Documentation may include, but is not limited to, receipts of purchases or paid invoices of recurring expenditures, such as lease payments; copies of current leases; subcontractor payments; equipment lease invoices; and utility payments.
Capital and/or One-Time Funding	Grantee shall maintain and provide documentation for all approved Capital and/or One-Time Funding costs included in the Appendix B, Budget(s) each time an invoice is submitted. Documentation may include receipts of purchases or paid invoices of non-recurring expenditures, such as repairs or one-time purchases.
Revenue	Grantee shall maintain and provide documentation for all revenue expenses that offset the costs in the Appendix B, Budget(s) covered by the Agreement each time an invoice is submitted.

III. **Advances or Prepayments**: Advances or prepayments are allowable on certified annual ongoing General Fund amounts (e.g., executed Agreements) in order to meet non-profit Grantee cash flow needs in certain circumstances. Requests for advance payment will be granted by HSH on a case-by-case basis. Advances are not intended to be a regular automatic procedure.

A. Advance Requirements:
Once the Agreement is certified, Grantee, prior to distribution of any advanced payment, must fulfill the following conditions:

1. All Agreement compliance requirements must be currently met (e.g., reports submitted and approved; corrective actions resolved; business tax and insurance certificates in place; prompt and properly documented invoicing; appropriate spend down);

2. The final invoice from the preceding fiscal year must be received prior to advance distribution; and

3. Advances from the preceding fiscal year must be repaid, in full, prior to any additional advance distribution.

B. Advance Request Process:

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1. Grantee shall submit a written request via email with a narrative justification that fully describes the unique circumstances to the assigned HSH Contract Manager, as listed in CARBON, for review and approval.

2. HSH, at its sole discretion, may make available to Grantee up to two months of the total ongoing annualized General Fund budget amount, per the Appendix B, Budget of this Agreement. Requests over two months of the ongoing annualized budget amount may be considered on a case-by-case basis.

C. Advance Repayment Process:

1. If approved by HSH, the advanced sum will be deducted from the Grantee's monthly invoices at an equal rate each month that will enable repayment before the close of the fiscal year. For example, for a twelve-month grant the rate of repayment of the advance will be $1/10^{th}$ per month from July to April. An alternative period of repayment may be calculated in order to ensure cash flow and repayment.

2. All advance repayments must be recovered within the fiscal year for which it was made.

3. In the case where advance repayments cannot be fully recovered by deducting from the Grantee's monthly invoices, Grantee shall be repay the outstanding balance via check in the amount verified by the assigned HSH Contract Manager, as listed in CARBON. Grantee shall make the repayment after the final invoice of the fiscal year has been approved to the address provided by the assigned HSH Contract Manager, as listed in CARBON.

IV. Timely Submission of Reports and Compliance: If a Grantee has an outstanding items due to the City (e.g., Corrective Action Plans/report/document/data input), as specified in any written form from HSH (e.g., Letter of Correction, Corrective Action Plan, and/or Appendix A(s), Services to be Provided of the Agreement), Grantee shall submit and comply with such requirements prior to or in conjunction with invoices. Failure to submit required information or comply by specified deadlines may result in HSH withholding of payments.

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Appendix D, Interests in Other City Grants

**Subgrantees must also list their interests in other City grants

City Department or Commission	Date of Grant	Amount of Grant
H.S.H. Modified Payment Program, FY16 – FY21 (amended)	Jul 1, 2018 amendment	$4,932,652
H.S.H., Baldwin House Hotel, FY20- FY22	May 1, 2019	$8,020,803
H.S.H. CoC Rental Assistance, Baldwin House Hotel, 8/1/2019 – 8/31/2022	Aug 1, 2019	$9,338,682
H.S.H. Crown, National & Winton Hotels, 12/1/2019 – 6/30/2021	Nov 1, 2019	$9,500,000
H.S.H. CoC Rental Assistance, Crown, National & Winton Hotels, 12/1/2019 – 11/30/2022	Aug 1, 2019	$9,788,192
DBI Central City SRO Collaborative, FY17-FY21, (amended)	Jun 30, 2019, 2nd amendment	$2,042,871
DBI CEOP Outreach - FY17 - FY21, (amended)	Jun 30, 2019, 2nd amendment	$929,099
Adult Probation -Housing program, 3/1/2020 – 2/28/2022	Mar 1, 2020	5,745,022
MOHCD LaVoz, FY19 - FY20, extended to 9/30/20	Jul 1, 2020 extension	$680,511
MOHCD Right to Counsel, FY21	Jul 1, 2020 – in negotiations	$995,331
SF Superior Court – Drug Court Program – Feb 2018 - Sept 2020	Feb 1, 2018, 1st amendment	$346,222
SF Rent Board Grant – FY21	Jul 1, 2020 – in negotiations	$20,000

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Appendix E, Permitted Subgrantees

1. None.

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CITY AND COUNTY OF SAN FRANCISCO
DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

FIRST AMENDMENT TO GRANT AGREEMENT between CITY AND COUNTY OF SAN FRANCISCO and TENDERLOIN HOUSING CLINIC, INC.

THIS AMENDMENT of the **June 1, 2020** Grant Agreement (the "Agreement") is dated as of **June 1, 2022** and is made in the City and County of San Francisco, State of California, by and between **TENDERLOIN HOUSING CLINIC, INC.** ("Grantee") and the CITY AND COUNTY OF SAN FRANCISCO, a municipal corporation ("City") acting by and through The Department of Homelessness and Supportive Housing ("Department").

RECITALS

WHEREAS, Grantee was selected pursuant to Ordinance No. 61-19, which authorizes the Department to enter into contracts without adhering to the Administrative Code provisions regarding competitive bidding and other requirements for construction work, procurement, and personal services relating to the shelter crisis; and

WHEREAS, the City's Board of Supervisors approved this Agreement by Resolution 321-20 on July 23, 2020, and approved this Amendment under San Francisco Charter Section 9.118 by Resolution 261-22 on June 10, 2022, to extend the grant term by four months and increase the grant amount; and

WHEREAS, City and Grantee desire to execute this amendment to update the prior Agreement;

NOW, THEREFORE, City and Grantee agree to amend said Grant Agreement as follows:

1. **Definitions.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Grant Agreement.

   (a) Agreement. The term "Agreement" shall mean the Agreement dated **June 1, 2020** between Grantee and City.

2. **Modifications to the Agreement.** The Grant Agreement is hereby modified as follows:

   2.1 ARTICLE 3 TERM of the Agreement currently reads as follows:

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3.1 Effective Date. This Agreement shall become effective when the Controller has certified to the availability of funds as set forth in Section 2.2 and the Department has notified Grantee thereof in writing.

3.2 Duration of Term.

(a) The term of this Agreement shall commence on **July 1, 2020** and expire on **February 29, 2024**, unless earlier terminated as otherwise provided herein. Grantee shall not begin performance of its obligations under this Agreement until it receives written notice from City to proceed.

Such section is hereby deleted and replaced in its entirety to read as follows:

ARTICLE 3 TERM

3.1 Effective Date. This Agreement shall become effective when the Controller has certified to the availability of funds as set forth in Section 2.2 and the Department has notified Grantee thereof in writing.

3.2 Duration of Term.

(a) The term of this Agreement shall commence on **July 1, 2020** and expire on **June 30, 2024**, unless earlier terminated as otherwise provided herein. Grantee shall not begin performance of its obligations under this Agreement until it receives written notice from City to proceed.

2.2 **Section 4.2 Grantee's Personnel** of the Agreement is hereby deleted and replaced in its entirety to read as follows:

4.2 Grantee's Personnel.

(a) **Qualified Personnel.** The Grant Plan shall be implemented only by competent personnel under the direction and supervision of Grantee.

(b) **Grantor Vaccination Policy.**

(1) Grantee acknowledges that it has read the requirements of the 38th Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency ("Emergency Declaration"), dated February 25, 2020, and the Contractor Vaccination Policy for City Contractors and Grantees issued by the City Administrator ("Contractor Vaccination Policy"), as those documents may be amended from time to time. A copy of the Contractor Vaccination Policy can be found at:

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https://sf.gov/confirm-vaccine-status-your-employees-and-subcontractors.

(2) A Contract or Grant subject to the Emergency Declaration is an agreement between the City and any other entity or individual and any subcontract under such agreement, where Covered Employees of the Contractor/Grantee or Subcontractor work in-person with City employees in connection with the work or services performed under the agreement at a City owned, leased, or controlled facility. Such agreements include, but are not limited to, professional services contracts, general services contracts, public works contracts, and grants. Contract or Grant includes such agreements currently in place or entered into during the term of the Emergency Declaration. Contract or Grant does not include an agreement with a state or federal governmental entity or agreements that do not involve the City paying or receiving funds.

(3) In accordance with the Contractor Vaccination Policy, Grantee agrees that:

A. Where applicable, Grantee shall ensure it complies with the requirements of the Contractor Vaccination Policy pertaining to Covered Employees, as they are defined under the Emergency Declaration and the Contractor Vaccination Policy, and insure such Covered Employees are either fully vaccinated for COVID-19 or obtain from Grantee an exemption based on medical or religious grounds; and

B. If Grantee grants Covered Employees an exemption based on medical or religious grounds, Grantee will promptly notify City by completing and submitting the Covered Employees Granted Exemptions Form ("Exemptions Form"), which can be found a*t* https://sf.gov/confirm-vaccine-status-your-employees-and-subcontractors (navigate to "Exemptions" to download the form).

2.3 ARTICLE 5 USE AND DISBURSEMENT OF GRANT FUNDS of the Agreement currently reads as follows:

5.1 Maximum Amount of Grant Funds.

(a) In no event shall the amount of Grant Funds disbursed hereunder exceed **Eighty Nine Million Four Hundred Thousand Four Hundred Eighty Six Dollars ($89,400,486)**.

(b) Grantee understands that, of the Maximum Amount of Grant Funds listed under Article 5.1 (a) of this Agreement, **Nine Million Five Hundred**

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Seventy Eight Thousand Six Hundred Twenty Two Dollars ($9,578,622) is included as a contingency amount and is neither to be used in Budget(s) attached to this Agreement or available to Grantee without a modification to the Appendix B, Budget, which has been approved by the Department of Homelessness and Supportive Housing. Grantee further understands that no payment for any portion of this contingency amount will be made unless and until a modification or revision has been fully approved and executed in accordance with applicable City and Department laws, regulations, policies/procedures and certification as to the availability of funds by Controller. Grantee agrees to fully comply with these laws, regulations, and policies/procedures.

5.2 Use of Grant Funds. Grantee shall use the Grant Funds only for Eligible Expenses as set forth in Appendix A, Services to be Provided and Appendix B, Budget and for no other purpose. Grantee shall expend the Grant Funds in accordance with the Budget and shall obtain the prior approval of City before transferring expenditures from one line item to another within the Budget.

5.3 Disbursement Procedures. Grant Funds shall be disbursed to Grantee as follows:

(a) Grantee shall submit to the Department for approval, in the manner specified for notices pursuant to Article 15, a document (a "Funding Request") substantially in the form attached as Appendix C, Method of Payment. Any unapproved Funding Requests shall be returned by the Department to Grantee with a brief explanation why the Funding Request was rejected. If any such rejection relates only to a portion of Eligible Expenses itemized in a Funding Request, the Department shall have no obligation to disburse any Grant Funds for any other Eligible Expenses itemized in such Funding Request unless and until Grantee submits a Funding Request that is in all respects acceptable to the Department.

(b) The Department shall make all disbursements of Grant Funds pursuant to this Section through electronic payment or by check payable to Grantee sent via U.S. mail in accordance with Article 15, unless the Department otherwise agrees in writing, in its sole discretion. For electronic payment, City vendors receiving new contracts, contract renewals, or contract extensions must sign up to receive electronic payments through the City's Automated Clearing House (ACH) payments service/provider. Electronic payments are processed every business day and are safe and secure. To sign up for electronic payments, visit www.sfgov.org/ach. The Department shall make disbursements of Grant Funds as set forth in Appendix C, Method of Payment.

5.4 Reserved. (State or Federal Funds).

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Such section is hereby deleted and replaced in its entirety to read as follows:

ARTICLE 5 USE AND DISBURSEMENT OF GRANT FUNDS

5.1 Maximum Amount of Grant Funds.

(a) In no event shall the amount of Grant Funds disbursed hereunder exceed **One Hundred Thirty Two Million Nine Hundred Three Thousand, Eight Hundred Fifty One Dollars ($132,903,851).**

(b) Grantee understands that, of the Maximum Amount of Grant Funds listed under Article 5.1 (a) of this Agreement, **Thirteen Million Eight Hundred Forty Six Thousand Six Hundred Seven Dollars ($13,846,607)** is included as a contingency amount and is neither to be used in Budget(s) attached to this Agreement or available to Grantee without a modification to the Appendix B, Budget, which has been approved by the Department of Homelessness and Supportive Housing. Grantee further understands that no payment for any portion of this contingency amount will be made unless and until a modification or revision has been fully approved and executed in accordance with applicable City and Department laws, regulations, policies/procedures and certification as to the availability of funds by Controller. Grantee agrees to fully comply with these laws, regulations, and policies/procedures.

5.2 Use of Grant Funds. Grantee shall use the Grant Funds only for Eligible Expenses as set forth in Appendix A, Services to be Provided and Appendix B, Budget and for no other purpose. Grantee shall expend the Grant Funds in accordance with the Budget and shall obtain the prior approval of City before transferring expenditures from one line item to another within the Budget.

5.3 Disbursement Procedures. Grant Funds shall be disbursed to Grantee as follows:

(a) Grantee shall submit to the Department for approval, in the manner specified for notices pursuant to Article 15, a document (a "Funding Request") substantially in the form attached as Appendix C, Method of Payment. Any unapproved Funding Requests shall be returned by the Department to Grantee with a brief explanation why the Funding Request was rejected. If any such rejection relates only to a portion of Eligible Expenses itemized in a Funding Request, the Department shall have no obligation to disburse any Grant Funds for any other Eligible Expenses itemized in such Funding Request unless and until Grantee submits a Funding Request that is in all respects acceptable to the Department.

(b) The Department shall make all disbursements of Grant Funds pursuant to this Section through electronic payment or by check payable to Grantee

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sent via U.S. mail in accordance with Article 15, unless the Department otherwise agrees in writing, in its sole discretion. For electronic payment, City vendors receiving new contracts, contract renewals, or contract extensions must sign up to receive electronic payments through the City's Automated Clearing House (ACH) payments service/provider. Electronic payments are processed every business day and are safe and secure. To sign up for electronic payments, visit www.sfgov.org/ach. The Department shall make disbursements of Grant Funds as set forth in Appendix C, Method of Payment.

5.4 Reserved. (State or Federal Funds).

2.4 **ARTICLE 10 INSURANCE** of the Agreement is hereby deleted and replaced in its entirety to read as follows:

ARTICLE 10 INSURANCE

10.1 Types and Amounts of Coverage. Without limiting Grantee's liability pursuant to Article 9, Grantee shall maintain in force, during the full term of this Agreement, insurance in the following amounts and coverages:

(a) Workers' Compensation, in statutory amounts, with Employers' Liability Limits not less than one million dollars ($1,000,000) each accident, injury, or illness.

(b) Commercial General Liability Insurance with limits not less than one million dollars ($1,000,000) each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Contractual Liability, Personal Injury, Products and Completed Operations.

(c) Commercial Automobile Liability Insurance with limits not less than one million dollars ($1,000,000) each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable.

(d) Professional liability insurance for negligent acts, errors or omission with respect to professional or technical services, if any, required in the performance of this Agreement with limits not less than one million dollars ($1,000,000) each claim.

10.2 Additional Requirements for General and Automobile Coverage. Commercial General Liability and Commercial Automobile Liability insurance policies shall:

(a) Name as Additional Insured City and County of San Francisco and its officers, agents and employees.

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(b) Provide that such policies are primary insurance to any other insurance available to the Additional Insureds, with respect to any claims arising out of this Agreement, and that insurance applies separately to each insured against whom claim is made or suit is brought, except with respect to limits of liability.

10.3 Additional Requirements for All Policies. All policies shall be endorsed to provide at least thirty (30) days' advance written notice to City of cancellation of policy for any reason, nonrenewal or reduction in coverage and specific notice mailed to City's address for notices pursuant to Article 15.

10.4 Required Post-Expiration Coverage. Should any of the insurance required hereunder be provided under a claims-made form, Grantee shall maintain such coverage continuously throughout the term of this Agreement and, without lapse, for a period of three (3) years beyond the expiration or termination of this Agreement, to the effect that, should occurrences during the term hereof give rise to claims made after expiration or termination of the Agreement, such claims shall be covered by such claims-made policies.

10.5 General Annual Aggregate Limit/Inclusion of Claims Investigation or Legal Defense Costs. Should any of the insurance required hereunder be provided under a form of coverage that includes a general annual aggregate limit or provides that claims investigation or legal defense costs be included in such general annual aggregate limit, such general annual aggregate limit shall be double the occurrence or claims limits specified above.

10.6 Evidence of Insurance. Before commencing any operations under this Agreement, Grantee shall furnish to City certificates of insurance and Additional Insured policy endorsements with insurers with ratings comparable to A-, VIII or higher, that are authorized to do business in the State of California, and that are satisfactory to City, in form evidencing all coverages set forth above. Failure to maintain insurance shall constitute a material breach of this Agreement.

10.7 Effect of Approval. Approval of any insurance by City shall not relieve or decrease the liability of Grantee hereunder.

10.8 Insurance for Subcontractors and Evidence of this Insurance. If a subcontractor will be used to complete any portion of this agreement, Grantee shall ensure that the subcontractor shall provide all necessary insurance and shall name the City and County of San Francisco, its officers, agents, and employees and Grantee listed as Additional Insureds.

2.5 **Section 13.3 Subcontracting** of the Agreement is hereby deleted and replaced in its entirety to read as follows:

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13.3 Subcontracting. If Appendix B, Budget, lists any permitted subgrantees, then notwithstanding any other provision of this Agreement to the contrary, Grantee shall have the right to subcontract on the terms set forth in this Section. If Appendix B, Budget, is blank or specifies that there are no permitted subgrantees, then Grantee shall have no rights under this Section.

(a) **Limitations.** In no event shall Grantee subcontract or delegate the whole of the Grant Plan. Grantee may subcontract with any of the permitted subgrantees set forth on Appendix B, Budget, without the prior consent of City; provided, however, that Grantee shall not thereby be relieved from any liability or obligation under this Agreement and, as between City and Grantee, Grantee shall be responsible for the acts, defaults and omissions of any subgrantee or its agents or employees as fully as if they were the acts, defaults or omissions of Grantee. Grantee shall ensure that its subgrantees comply with all of the terms of this Agreement, insofar as they apply to the subcontracted portion of the Grant Plan. All references herein to duties and obligations of Grantee shall be deemed to pertain also to all subgrantees to the extent applicable. A default by any subgrantee shall be deemed to be an Event of Default hereunder. Nothing contained in this Agreement shall create any contractual relationship between any subgrantee and City.

(b) **Terms of Subcontract.** Each subcontract shall be in form and substance acceptable to City and shall expressly provide that it may be assigned to City without the prior consent of the subgrantee. In addition, each subcontract shall incorporate all of the terms of this Agreement, insofar as they apply to the subcontracted portion of the Grant Plan. Without limiting the scope of the foregoing, each subcontract shall provide City, with respect to the subgrantee, the audit and inspection rights set forth in Section 6.6. Upon the request of City, Grantee shall promptly furnish to City true and correct copies of each subcontract permitted hereunder.

2.6 ARTICLE 15 NOTICES AND OTHER COMMUNICATIONS of the Agreement is deleted and replaced by the following:

15.1 Requirements. Unless otherwise specifically provided herein, all notices, consents, directions, approvals, instructions, requests and other communications hereunder shall be in writing, shall be addressed to the person and address set forth below and may be sent by U.S. mail or email, and shall be addressed as follows:

If to the Department or City:	Department of Homelessness and Supportive Housing Contracts Unit 440 Turk Street San Francisco, CA 94102

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hshcontracts@sfgov.org

If to Grantee: Tenderloin Housing Clinic, Inc.
126 Hyde Street
San Francisco, CA 94102
Attn: Randy Shaw, Executive Director
Randy@thclinic.org

Any notice of default must be sent by registered mail.

15.2 Effective Date. All communications sent in accordance with Section 15.1 shall become effective on the date of receipt.

15.3 Change of Address. Any party hereto may designate a new address for purposes of this Article 15 by notice to the other party.

2.7 **Section 17.6 Entire Agreement** of the Agreement is hereby deleted and replaced with the following:

17.6 Entire Agreement. This Agreement and the Application Documents set forth the entire Agreement between the parties, and supersede all other oral or written provisions. If there is any conflict between the terms of this Agreement and the Application Documents, the terms of this Agreement shall govern. The following appendices are attached to and a part of this Agreement:

Appendix A, Services to be Provided (dated June 1, 2022)
Appendix B, Budget (dated June 1, 2022)
Appendix C, Method of Payment (June 1, 2022)
Appendix D, Interests in Other City Grants (dated June 1, 2022)

2.8 **Appendix A, Services to be Provided**, of the Agreement is hereby replaced in its entirety by **Appendix A, Services to be Provided** (dated June 1, 2022), for the period of July 1, 2020 to June 30, 2024.

2.9 **Appendix B, Budget**, of the Agreement is hereby replaced in its entirety by the modified **Appendix B, Budget** (dated June 1, 2022), for the period of July 1, 2020 to June 30, 2024.

2.10 **Appendix C, Method of Payment**, of the Agreement is hereby replaced in its entirety by the modified **Appendix C, Method of Payment** (dated June 1, 2022).

2.11 **Appendix D, Interests in Other City Grants**, of the Agreement is hereby replaced in its entirety by the modified **Appendix D, Interests in Other City Grants** (dated June 1, 2022).

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2.12 Appendix E, Permitted Subgrantees, of the Agreement is hereby deleted.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first specified herein. The signatories to this Agreement warrant and represent that they have the authority to enter into this agreement on behalf of the respective parties and to bind them to the terms of this Agreement.

CITY

DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

By: DocuSigned by: Shireen McSpadden 6/28/2022
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Shireen McSpadden
Executive Director

GRANTEE

TENDERLOIN HOUSING CLINIC, INC.

By: DocuSigned by: Randy Shaw 6/21/2022
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Randy Shaw
Executive Director
City Supplier Number: 0000009870

Approved as to Form:
David Chiu
City Attorney

By: DocuSigned by: Virginia Dario Elizondo 6/26/2022
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Virginia Dario Elizondo
Deputy City Attorney

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Appendix A, Services to be Provided
by
Tenderloin Housing Clinic
Master Lease Hotels

I. Purpose of Grant

The purpose of the grant is to provide Support Services, Property Management and Master Lease Stewardship to the served population. The goal of these services is to support tenants in retaining their housing; or moving to other appropriate housing.

II. Served Population

Grantee shall serve formerly homeless and income-eligible adults aged 18 years or older without the custody of minors below 18 years of age.

III. Referral and Prioritization

All new tenants will be referred by the Department of Homelessness and Supportive Housing (HSH) via the Coordinated Entry System, which organizes the City's Homelessness Response System (HRS) with a common, population-specific assessment, centralized data system, and prioritization method.

Eligibility criteria for Permanent Supportive Housing (PSH) may include meeting a definition of homelessness at the time of referral and placement, enrollment in specific benefits programs, income criteria and/or the ability to live independently within the structure of the housing program. Tenants who meet eligibility criteria for PSH are prioritized based on various criteria, such as levels of vulnerability, length and history of homelessness, and severity of housing barriers.

Tenants must be County Adult Assistance Program (CAAP) recipients at the time of placement into an HSH Fund (formerly known as Care Not Cash) unit.

IV. Description of Services

Grantee shall serve tenants of at least 1,544 units at housing sites listed in **Section V. Location and Time of Services**. Services shall include, but are not limited to, the following:

A. Support Services

Support Services are voluntary and shall be available to all tenants in the service location(s). Support Services shall include, but are not limited to, the following:

1. Outreach: Grantee shall engage with tenants to provide information about available Support Services and invite them to participate. Grantee shall contact each tenant at least three times during the first 60 days following placement. Grantee shall document all outreach and attempts.

2. Intake and Assessment: Grantee shall coordinate with Property Management during the initial intake for units and participate in orientation meetings with Property Management. If possible, Grantee shall establish rapport with tenants prior to move-in to support tenants during the application and move-in process.

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Grantee shall coordinate with tenant's current support service provider(s) to ensure a successful transition into housing.

Grantee intake of tenants shall include, but is not limited to, a review of the tenant's history in the Online Navigation and Entry (ONE) system, gathering updated information from the tenant, and establishing strengths, skills, needs, plans and goals that are tenant-centered and supportive of housing retention. The intake shall take place at the same time of the interview with Property Management, on a separate date or time coordinated with Support Services during the application period, or within no more than 30 days of move-in.

3. Case Management: Grantee shall provide case management services to tenants with the primary goal of maintaining housing stability, including ongoing meetings and counseling to establish goals, develop services plans that are tenant-driven without predetermined goals, provide referrals and linkages to off-site support services, and track progress toward achieving those goals. Grantee shall document case management meetings, engagement, and progress.
   a. Grantee shall connect each tenant with resources needed to be food secure as they live independently.
   b. Grantee shall refer tenants to and coordinate services within the community that support progress toward identified goals. This may include providing information about services, calling to make appointments, assisting with applications, providing appointment reminders, following up/checking in with tenants regarding the process, and, as necessary, re-referral. Grantee shall communicate and coordinate with outside service providers to support housing stability.
   c. Grantee shall provide benefits advocacy to assist tenants with obtaining and maintaining benefits, including, but not limited to, cash aid, food programs, medical clinics and/or in-home support.

4. Housing Stability Support: Grantee shall outreach to and offer on-site services and/or referrals to all tenants who display indications of housing instability, within a reasonable timeframe. Such indications include, but are not limited to, discontinuance from benefits, non-payment of rent, lease violations or warnings from Property Management, and conflicts with staff or other tenants. Grantee shall work with tenants, in conjunction with Property Management, to resolve issues that put tenants at risk for eviction. Grantee shall assist with the de-escalation and resolution of conflicts, as needed. Grantee shall document Housing Stability outreach and assistance provided.

5. Coordination with Property Management: Grantee shall assist tenants in communicating with, responding to, and meeting with Property Management. This may include helping a tenant to understand the communications from Property Management, helping to write requests, responses, or complaints to Property Management, and attending meetings between the tenant and Property Management to facilitate communication.

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If a tenant is facing housing instability, Grantee shall coordinate with Property Management to find creative ways to engage with tenants to prevent housing loss.

Grantee shall ensure there is a process in place for receiving timely communication from Property Management and copies of correspondence (e.g., notices, warning letters, lease violations, etc.) issued. Grantee shall have a structured written process for engaging tenants who receive such notices.

6. Wellness and Emergency Safety Checks: Grantee shall conduct Wellness and/or Emergency Safety Checks in accordance with HSH policy to assess a tenant's safety when there is a reason to believe there is immediate and substantial risk due to a medical and/or psychiatric emergency.

7. Support Groups, Social Events and Organized Activities:
   a. Grantee shall plan groups, events, and activities with input from tenants to build community engagement, develop peer support, share information, form social connections or to celebrate significant events. Grantee shall post and provide to tenants a monthly calendar of events.
   b. Grantee shall conduct monthly community meetings for tenants, in coordination with Property Management, during which tenants may discuss building concerns and program ideas with representatives from both Support Services and Property Management staff.
   c. Grantee shall periodically assess the needs of tenants with Property Management and other teams at the building to develop programming that will help tenants maintain stability and enjoy their housing.

8. Exit Planning: If a tenant is moving out of the building, Grantee shall engage tenant in exit planning to support the tenant's successful transition out of the program. The exit plan shall depend on the tenant's needs and preferences, and may include establishing a link to services in the community.

B. Property Management

Grantee shall provide Property Management services including, but not limited to, the following:

1. Tenant Selection and Intake:
   Grantee shall adhere to Housing First principles and follow the processes agreed upon by Grantee, HSH, housing subsidy administrators, funding regulations, fair housing laws, and/or other entities involved with referrals. Under Housing First, tenant screening and selection practices must promote accepting applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services. Applicants must not be rejected on the basis of poor credit or financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or behaviors that indicate a lack of "housing readiness."

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Grantee shall adhere to all published HSH policies, including, but not limited to those covering tenant intake, HSH housing documentation, reasonable accommodation, and transfers when accepting referrals and placing tenants into housing.

2. Tenant Lease Set-Up: Grantee shall draft, provide, and sign a rental agreement with each tenant at the time of move-in. The lease agreement shall include House Rules and other pertinent Lease Addenda. Grantee shall review its Grievance policies and procedures and HSH policies and procedures with tenants at the time of lease signing.

3. Annual Tenant Re-certification: As required by rental subsidy type, Grantee shall re-certify tenant income annually. This is generally done on the anniversary of a tenant's move-in date.

4. Collection of Rents, Security Deposits, and Other Receipts: Grantee shall collect and process rent and other housing-related payments (e.g., security deposits) made by tenants.
   a. Grantee shall communicate and coordinate with local, state and/or federal agencies, as needed, to process rental subsidies.
   b. For tenants paying a portion of their income towards rent, Grantee shall assist with payment arrangements and comply with HSH and other applicable requirements governing the tenant portion of rent. All PSH tenants will pay no more than 30 percent of their monthly adjusted household income towards rent.

5. Lease Enforcement, Written Notices and Eviction Prevention:
   a. Grantee shall provide written notice to tenants regarding issues that may impact housing stability including, but not limited to, discontinuance from benefits, non-payment of rent, lease violations or warnings from Property Management, and conflicts with staff or other tenants.
   b. When necessary, Grantee shall provide notice to tenants of any actions related to the eviction process in accordance with all applicable laws.
   c. Grantee shall copy Support Services staff on all communications to tenants.

6. Building Service Payments: Grantee shall set up and manage utility accounts and services related to the property, including but not limited to communications, alarms/security, fire alarm monitoring, garbage, water, and pest control. This may include elevator maintenance, as required.

7. Building Maintenance: Grantee shall maintain the facility in sanitary and operable condition, post protocol and forms for tenant requests for maintenance or repairs and respond to requests in a timely manner. Building maintenance shall include the following services:
   a. Janitorial services in common areas, offices, and shared-use restrooms, and shower facilities;

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b. Regular removal of garbage/trash from designated trash areas and maintenance of these areas as clean and functional;
c. Pest control services, as needed;
d. Maintenance and repair of facility systems, plumbing, electrical;
e. Building security; and
f. Preparation of apartments for tenant move-in and move-out.

8. Coordination with Support Services: If a tenant is facing housing instability, Grantee shall coordinate with Support Services staff to find creative ways to engage with tenants to prevent housing loss. Grantee shall work with Support Services staff in communicating with and meeting with tenant regarding behaviors and issues that put the tenant at risk for housing instability.

   Grantee shall participate in regular coordination meetings with Support Services to review tenants at risk for eviction and strategize on how to support tenants in maintaining their housing.

9. Wellness Checks and Emergency Safety Checks: Grantee shall conduct Wellness Checks and/or Emergency Safety Checks in accordance with HSH policy, internal agency policies and tenant laws to assess a tenant's safety when there is a reason to believe the tenant is at immediate and substantial risk due to a medical and/or psychiatric emergency.

10. Front Desk Coverage: Grantee shall provide front desk coverage 24 hours per day, seven days per week.

11. Exit Planning: Grantee shall alert Support Services staff when tenants give notice to leave housing and shall keep a record of each tenant's forwarding address, whenever possible.

C. Stewardship of the Master Lease:

1. Grantee shall provide HSH with a copy of the master lease agreement and any amendments. Grantee shall obtain HSH approval prior to entering into any agreement that will materially impact the HSH-funded portion of the budget.

2. Grantee shall maintain all Lessee responsibilities and coordinate with the Landlord to meet owner's obligations, including maintenance and capital needs.

3. Grantee shall promptly notify HSH of any default, failure to exercise an option to extend or other situation which could impact the term of the master lease agreement.

V. Location and Time of Services

Grantee shall provide services in San Francisco, CA at the location(s) listed below.

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Housing Site	Funding Category	Address	Zip Code	# of Tenant Units
1. All Star Hotel	HSH Fund	2791 16th St.	94103	84
2. Boyd Hotel	HSH Fund	41 Jones St.	94102	79
3. Caldrake Hotel*	HSH Fund	1541 California St.	94109	49
4. Edgeworth Hotel*	General Fund	770 O'Farrell St.	94109	43
5. Elk Hotel	HSH Fund	670 Eddy St.	94109	86
6. Graystone Hotel	HSH Fund	66 Geary St.	94108	73
7. Hartland Hotel	General Fund	909 Geary St.	94109	132
8. Jefferson Hotel	General Fund	440 Eddy St.	94109	108
9. Mayfair Hotel*	General Fund	626 Polk St.	94102	54
10. Mission Hotel	General Fund	520 S. Van Ness Ave.	94110	244
11. Pierre Hotel	HSH Fund	540 Jones St.	94102	85
12. Raman Hotel	General Fund	1011 Howard St.	94103	84
13. Royan Hotel	HSH Fund	405 Valencia St.	94103	68
14. Seneca Hotel	General Fund	34 6th St.	94103	197
15. Union Hotel	HSH Fund	811 Geary Blvd.	94109	60
16. Vincent Hotel	General Fund	459 Turk St.	94102	98
			TOTAL UNITS	**1,544**

**Site designated as a 'step-up' building for current PSH tenants.*

Grantee shall provide Support Services during business hours. Grantee may also provide services evenings and weekends, and at other times when necessary to best meet the needs of tenants.

Grantee shall provide Property Management services 24 hours a day, seven days a week, either on-site or on-call. Grantee shall implement policies and procedures pertaining to emergency backup and will train staff accordingly.

VI. Service Requirements

A. Case Management Ratio: Grantee shall maintain a 1:25 ratio of case management staff to units.

B. Supervision: Grantee shall provide Support Services staff with supervision and case conferencing, as needed, to ensure appropriate case management, counseling and referral services are provided to tenants.

C. Facilities: Grantee shall maintain clean, safe, and functional facilities in full compliance with requirements of the law and local standards.
   1. Grantee shall notify HSH immediately in the event it is given notice of violations by the Department of Building Inspection (DBI), the Department of Public Health (DPH), or another City agency.

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D. Admission Policy: Grantee admission policies for services shall be in writing and available to the public. Except to the extent that the services are to be rendered to a specific population as described in the programs listed herein, such policies must include a provision that the served population is accepted for care without discrimination on the basis of race, color, creed, religion, sex, age, national origin, ancestry, sexual orientation, gender identification, disability, or HIV status.

E. Housing First: Grantee services and operations shall align with the Core Components of Housing First as defined in California Welfare and Institutions Code, section 8255. This includes integrating policies and procedures to provide tenant-centered, low-barrier access to housing and services.

F. Harm Reduction: Grantee shall integrate harm reduction principles into service delivery and agency structure as well as follow HSH overdose prevention policy. Grantee staff who work directly with tenants will participate in annual trainings on harm reduction, overdose recognition and response.

G. Language and Interpretation Services: Grantee shall ensure that translation and interpreter services are available, as needed.

H. Case Conferences: Grantee shall initiate and participate in individual case conferences and team coordination meetings with HSH-approved programs, as needed, to coordinate and collaborate regarding a tenant's housing stability.

I. Grievance Procedure:
   1. Grantee shall establish and maintain a written Grievance Procedure for tenants, which shall include, at minimum, the following elements:
      a. The name or title of the person or persons authorized to make a determination regarding the grievance;
      b. The opportunity for the aggrieved party to discuss the grievance with those who will be making the determination;
      c. The amount of time required for each step, including when a tenant can expect a response; and
      d. In accordance with published HSH policies/procedures, the HSH Grievances email address and mailing address for the tenant to contact after the tenant has exhausted Grantee's internal Grievance Procedure.
   2. Grantee shall, at program entry, review and provide a copy of this procedure, and any amendments, to each tenant and obtain a signed copy of the form from the tenant, which must be maintained in the tenant's file. Additionally, Grantee shall post the policy at all times in a location visible to tenants and provide a copy of the procedure and any amendments to the assigned HSH Program Manager.

J. Feedback, Complaint and Follow-up Policies:
   Grantee shall provide means for the served population to provide input into the program, including the planning, design, and level of satisfaction with services. Feedback methods shall include:

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1. A complaint process, including a written complaint policy informing the served population on how to report complaints; and
2. A written annual survey to the served population to gather feedback, measure satisfaction, and assess the effectiveness of services and systems within the program. Grantee shall offer assistance to the served population with survey completion if the written format presents any problem.

K. City Communications, Trainings and Meetings:
Grantee shall keep HSH informed of program operations and comply with HSH policies, training requirements, and participate in meetings, including, but not limited to:
1. Regular communication to HSH about the implementation of the program;
2. Attendance at all meetings as required by HSH. This shall include quarterly HSH meetings; and
3. Attendance at trainings (e.g., overdose prevention training), when required by HSH. Grantee shall ensure all site-based or tenant-facing staff and subcontractors are onboarded and trained to perform the services in accordance with Housing First, Harm Reduction, and Trauma-Informed Principles.

L. Coordination with Other Service Providers: Grantee shall establish written agreements with other service providers that are part of the site team to formalize collaboration and roles and responsibilities.

M. Critical Incidents: Grantee shall report critical incidents in accordance with the HSH Program Manager instructions and published HSH policies/procedures.

N. Disaster and Emergency Response Plan: Grantee shall develop and maintain an Agency Disaster and Emergency Response Plan containing Site Specific Emergency Response Plan(s) for each service site per HSH requirements. The Agency Disaster and Emergency Response Plan shall address disaster coordination between and among service sites. Grantee shall update the Agency/site(s) plan as needed and Grantee shall train all employees regarding the provisions of the plan for their Agency/site(s).

O. Good Neighbor Policies: Grantee shall maintain a good relationship with the neighborhood, including:
1. Collaboration with neighbors and relevant city agencies to ensure that neighborhood concerns about the facility are heard and addressed;
2. That Grantee management staff is available to respond to neighbors within three business days, if reasonable; and
3. Having a representative of the Grantee attend all appropriate neighborhood meetings.

P. Record Keeping and Files: Grantee shall update applicant referral status information in the ONE System in accordance with HSH policy and instruction.

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1. Grantee shall maintain program enrollment, eligibility and inspection documentation, annual status updates, and program exit information in the ONE System and maintain hard copy files with eligibility, including homelessness verification documents.
2. Grantee shall maintain a program roster of all current tenants in the ONE System.
3. Grantee shall maintain confidential files on the served population, including developed plans, notes, and progress reports as described in the Service Description and Service Requirements. This shall also include signed lease agreement and addenda, notices or lease violations issued to the tenant, copies of payment plans or other agreements to support housing stability.
4. Grantee shall track receipt and completion of maintenance work orders.

Q. Data Standards:
1. Grantee shall ensure compliance with the Homeless Management Information System (HMIS) Participation Agreement, including but not limited to:
   a. Entering all household data within three working days (unless specifically requested to do so sooner);
   b. Ensuring accurate dates for household enrollment, household exit, and household move in (if appropriate); and
   c. Running monthly data quality reports and correcting any errors.
2. Grantee shall maintain updated unit vacancy information on a weekly basis in the data system designated by HSH (Offline Vacancy Tracker and/or ONE System) as required. Changes to vacancy reporting shall be communicated to Grantees in writing from HSH.
3. Grantee shall enter data into the ONE System, but may be required to report certain measures or conduct interim reporting in CARBON, via secure email, or through uploads to a File Transfer Protocol (FTP) site. When required by HSH, Grantee shall submit the monthly, quarterly and/or annual metrics into the CARBON database. Changes to data collection or reporting requirements shall be communicated to Grantees via written notice at least one month prior to expected implementation.
4. Any information shared between Grantee, HSH, and other providers about the served population shall be communicated in a secure manner, with appropriate release of consent forms and in compliance with 24 C.F.R. Part 578, Continuum of Care; 45 C.F.R. Parts 160 and 164, the Health Insurance Portability and Accountability Act (HIPAA) and federal and state data privacy and security guidelines.

VII. Service Objectives

On an annual basis, Grantee shall achieve the following Service Objectives:

A. Support Services
1. Grantee shall engage with at least 95 percent of tenants once every 30 days. Engagement may include direct outreach to tenants and attendance at community events.

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2. Grantee shall offer Support Services to 100 percent of all households who showed housing instability (e.g., non-payment of rent, lease violations) at least once per incident.
3. Grantee shall offer assessment to 100 percent of tenants within 90 days of move-in and annually thereafter for primary medical care, mental health, and substance use treatment needs, and to maximize their income and assist in applying for benefits for which they are eligible.
4. Grantee shall review existing Service Plans with tenants at least once every six months and update as appropriate.
5. Grantee shall administer an annual written anonymous equity focused survey of tenants to obtain feedback on the type and quality of program services. Grantee shall offer all tenants the opportunity to take this survey.

B. Property Management
1. Grantee shall ensure that each unit, upon turnover, is clean and/or repaired within 21 working days, on average.
2. Grantee shall report vacancies the HSH in a timely fashion according to established procedures and process all tenant referrals in the pre-established timeframe.
3. Grantee shall maintain an occupancy rate of at least 97 percent.

VIII. Outcome Objectives

On an annual basis, Grantee shall meet the following Outcome Objectives:

A. Ninety percent of tenants will maintain their housing for a minimum of 12 months, move to other permanent housing, or be provided with more appropriate placements.

B. Eighty-five percent of tenant lease violations will be resolved without loss of housing to tenants.

C. At least 75 percent of tenants shall complete an annual Tenant Satisfaction Survey and of those, eighty percent of tenants will be satisfied or very satisfied with program services.

X. Reporting Requirements

Grantee shall input data into systems required by HSH, such as the ONE System and CARBON.

A. When required by HSH, Grantee shall enter tenant data in the ONE System.

B. On a monthly basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the month of service.
1. The occupancy rate; and
2. The number of new placements.

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C. On a quarterly basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the end of each quarter:
   1. The number and percentage of households Grantee outreached to complete an assessment for primary medical care, mental health, and substance use treatment needs within 60 days of move-in;
   2. The number and percentage of households Grantee outreached to complete a benefits assessment within 60 days of move-in;
   3. The number of lease/program rule violations issued for the quarter and the number of outreach attempts related to lease/program rule violations conducted by Support Services; and
   4. The average number of days to turn over units.

D. On an annual basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the end of each year**:**
   1. The number and percentage of tenants who maintained their housing for a minimum of 12 months, moved to other permanent housing, or were provided with more appropriate placements;
   2. The number of program exits;
   3. The number of tenants who had a Service Plan during the program year; the number and percentage of Services Plans that were reviewed at least once every 6 months and updated as appropriate; and
   4. The number and percentage of households who completed a written survey to provide feedback on the type and quality of program services. Please include survey results on what tenants reported regarding the quality and satisfaction with services.

E. Grantee shall participate in annual Eviction Survey reporting, per the 2015 City and County of San Francisco Tenant Eviction Annual Reports Ordinance (https://sfbos.org/ftp/uploadedfiles/bdsupvrs/ordinances15/o0011-15.pdf). Grantee shall provide the number of evicted tenants and eviction notices issued to tenants residing in City-funded housing through the annual HSH administered Eviction Survey. Grantee shall adhere to all deadlines for submission as required by HSH.

F. Grantee shall submit Facility Inventory data to HSH during the last week of January. Data will include unit/bed inventory, point in time population count of residents, and general characteristic data of residents. Data is used for reporting mandated by the Federal Government under the U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) program.

G. Grantee shall provide information for an annual report on tenant enrollment in public benefits per the Administrative Code - Permanent Supportive Housing - Rent Contribution Standard (https://sfgov.legistar.com/View.ashx?M=F&ID=9074560&GUID=FDA1BCF9-1096-42C8-AD19-9143A348AC07), as instructed by HSH.

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H. Grantee shall participate, as required HSH, with City, State and/or Federal government evaluative studies designed to show the effectiveness of Grantee's services. Grantee agrees to meet the requirements of and participate in the evaluation program and management information systems of the City. The City agrees that any final reports generated through the evaluation program shall be made available to Grantee within 30 working days of receipt of any evaluation report and any Grantee response will become part of the official report.

I. Grantee shall provide Ad Hoc reports as required by HSH and respond to requests by HSH in a timely manner.

For assistance with reporting requirements or submission of reports, contact the assigned Contract and Program Managers.

IX. Monitoring Activities

A. Program Monitoring: Grantee is subject to program monitoring and/or audits, including, but not limited to, review of the following: tenant files, Grantee's administrative records, staff training documentation, postings, program policies and procedures, data submitted in program reports, Disaster and Emergency Response Plan and training, personnel and activity reports, proper accounting for funds and other operational and administrative activities, and back-up documentation for reporting progress towards meeting Service and Outcome Objectives.
   1. Monitoring of program participation in the ONE system may include, but not be limited to, data quality reports from the ONE system, records of timeliness of data entry, and attendance records at required trainings and agency lead meetings.

B. Fiscal and Compliance Monitoring: Grantee is subject to fiscal and compliance monitoring, which may include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring may include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act (ADA), subcontracts and Memoranda of Understanding (MOUs), and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

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Appendix B, Budget

Document Date	6/1/2022		
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	2/29/2024	3yrs 8mo
Amended Term	7/1/2020	6/30/2024	4
Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels		
F$P Contract ID#	1000017241		
Action (select)	Amendment		
Effective Date	6/1/2022		
Budget Names	**Master Lease Hotels - General Fund & HSH Fund Budgets; One-Time Prop C Bonus Pay**		

	Current	**New**	
Term Budget	$ 89,400,486	$ 119,057,244	
Contingency	$ -	$ 13,846,607	15%
Not-To-Exceed	$ 89,400,486	$ 132,903,851	

		Year 1	**Year 2**	**Year 3**			**Year 4**			**All Years**		
		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2022 - 6/30/2023	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
		Current	**Current**	**Current**	**Amendment**	**New**	**Current**	**Amendment**	**New**	**Current**	**Amendment**	**New**
	Expenditures - General Fund											
	Salaries & Benefits	$ 7,931,269	$ 8,414,048	$ 8,451,444	$ 181,917	$ 8,633,361	$ -	$ 8,633,361	$ 8,633,361	$ 24,796,761	$ 8,815,279	$ 33,612,040
	Operating Expense	$ 3,776,460	$ 4,127,561	$ 4,128,311	$ -	$ 4,128,311	$ -	$ 4,128,311	$ 4,128,311	$ 12,032,332	$ 4,128,311	$ 16,160,644
	Subtotal	$ 11,707,730	$ 12,541,609	$ 12,579,755	$ 181,917	$ 12,761,672	$ -	$ 12,761,672	$ 12,761,672	$ 36,829,094	$ 12,943,590	$ 49,772,684
	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%			
	Indirect Cost	$ 1,346,389	$ 1,442,285	$ 1,446,672	$ 20,921	$ 1,467,592	$ -	$ 1,467,592	$ 1,467,592	$ 4,235,346	$ 1,488,513	$ 5,723,859
	Other Expenses (Not subject to indirect %)	$ 9,352,532	$ 8,720,440	$ 8,660,372	$ -	$ 8,660,372	$ 1,168,561	$ 7,491,811	$ 8,660,372	$ 27,901,905	$ 7,491,811	$ 35,393,716
	Capital Expenditure	$ -	$ 28,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,000	$ -	$ 28,000
	Total Expenditures - General Fund	**$ 22,406,650**	**$ 22,732,334**	**$ 22,686,799**	**$ 202,838**	**$ 22,889,637**	**$ 1,168,561**	**$ 21,721,076**	**$ 22,889,637**	**$ 68,994,344**	**$ 21,923,914**	**$ 90,918,258**
	Expenditures - HSH Fund											
	Salaries & Benefits	$ 5,308,116	$ 5,565,761	$ 5,588,603	$ 60,698	$ 5,649,300	$ -	$ 5,649,300	$ 5,649,300	$ 16,462,480	$ 5,709,998	$176,084,658
	Operating Expense	$ 2,346,230	$ 2,612,833	$ 2,613,289	$ -	$ 2,613,289	$ -	$ 2,613,289	$ 2,613,289	$ 7,572,352	$ 2,613,289	$ 7,572,352
	Subtotal	$ 7,654,347	$ 8,178,594	$ 8,201,891	$ 60,698	$ 8,262,589	$ -	$ 8,262,589	$ 8,262,589	$ 24,034,832	$ 8,323,287	$ 24,095,529
	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%			
	Indirect Cost	$ 880,250	$ 940,538	$ 943,217	$ 6,980	$ 950,198	$ -	$ 950,198	$ 950,198	$ 2,764,006	$ 957,178	$ 3,721,184
	Other Expenses (Not subject to indirect %)	$ 3,935,798	$ 3,696,263	$ 3,659,631	$ -	$ 3,659,631	$ -	$ 3,659,631	$ 3,659,631	$ 11,291,692	$ 3,659,631	$ 14,951,322
	Capital Expenditure	$ -	$ 81,600	$ -	$ -	$ -	$ -	$ -	$ -	$ 81,600	$ -	$ 81,600
	Total Expenditures - HSH Fund	**$ 12,470,395**	**$ 12,896,995**	**$ 12,804,739**	**$ 67,678**	**$ 12,872,417**	**$ -**	**$ 12,872,417**	**$ 12,872,417**	**$ 38,172,129**	**$ 12,940,095**	**$ 51,112,224**
										$ -	$ -	$ -
	Expenditures - One-Time Prop C Bonus Pay									$ -	$ -	$ -
	Other Expenses (Not subject to indirect %)	$ 1,305,859	$ 682,754	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,988,613	$ -	$ 1,988,613
	Total Expenditures - One-Time Prop C Bonus Pay	**$ 1,305,859**	**$ 682,754**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,988,613**	**$ -**	**$ 1,988,613**
	Expenditures - Operating Reserve									$ -	$ -	$ -
	General Fund - One-Time CODB (FY 2020-21 Leasing)	$ -	$ 96,273	$ -	$ -	$ -	$ -	$ -	$ -	$ 96,273	$ -	$ 96,273
	Total Expenditures - Operating Reserve	**$ -**	**$ 96,273**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 96,273**	**$ -**	**$ 96,273**
										$ -	$ -	$ -
	Total Expenditures - Master Lease Hotels									$ -	$ -	$ -
	Salaries & Benefits	$ 13,239,386	$ 13,979,809	$ 14,040,046	$ 242,615	$ 14,282,661	$ -	$ 14,282,661	$ 14,282,661	$ 41,259,241	$ 14,525,277	$ 55,784,518
	Operating Expense	$ 6,122,691	$ 6,740,393	$ 6,741,600	$ -	$ 6,741,600	$ -	$ 6,741,600	$ 6,741,600	$ 19,604,684	$ 6,741,600	$ 26,346,284
	Subtotal	$ 19,362,077	$ 20,720,203	$ 20,781,646	$ 242,615	$ 21,024,261	$ -	$ 21,024,261	$ 21,024,261	$ 60,863,926	$ 21,266,877	$ 82,130,802
	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%			
	Indirect Cost	$ 2,226,639	$ 2,382,823	$ 2,389,889	$ 27,901	$ 2,417,790	$ -	$ 2,417,790	$ 2,417,790	$ 6,999,351	$ 2,445,691	$ 9,445,042
	Other Expenses (Not subject to indirect %)	$ 14,594,188	$ 13,195,730	$ 12,320,003	$ -	$ 12,320,003	$ 1,168,561	$ 11,151,442	$ 12,320,003	$ 41,278,482	$ 11,151,442	$ 52,429,924
	Capital Expenditure	$ -	$ 109,600	$ -	$ -	$ -	$ -	$ -	$ -	$ 109,600	$ -	$ 109,600
	Total Expenditures - TOTAL Master Lease Hotels	**$ 36,182,904**	**$ 36,408,356**	**$ 35,491,538**	**$ 270,516**	**$ 35,762,054**	**$ 1,168,561**	**$ 34,593,494**	**$ 35,762,054**	**$109,251,359**	**$ 34,864,009**	**$144,115,369**

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Appendix B, Budget

Document Date	6/1/2022

Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
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Amended Term	7/1/2020	6/30/2024	4

Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels
F$P Contract ID#	1000017241
Action (select)	Amendment
Effective Date	6/1/2022
Budget Names	**Master Lease Hotels - General Fund & HSH Fund Budgets; One-Time Prop C Bonus Pay**

	Current	**New**	
Term Budget	$ 89,400,486	$ 119,057,244	
Contingency	$ -	$ 13,846,607	15%
Not-To-Exceed	$ 89,400,486	$ 132,903,851	

	Year 1	**Year 2**	**Year 3**			**Year 4**			**All Years**		
	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2022 - 6/30/2023	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
	Current	**Current**	**Current**	**Amendment**	**New**	**Current**	**Amendment**	**New**	**Current**	**Amendment**	**New**
HSH Revenues (select)											
General Fund - Ongoing	$ 15,926,300	$ 16,836,495	$ 16,836,495	**$ 202,838**	$ 17,039,333	$ 1,168,561	**$ 15,870,772**	$ 17,039,333	$ 50,767,851	**$ 16,073,610**	$ 66,841,461
HSH Fund - Ongoing	$ 8,579,885	$ 7,960,140	$ 8,696,558	**$ -**	$ 8,696,558	$ -	**$ 8,696,558**	$ 8,696,558	$ 25,236,583	**$ 8,696,558**	$ 33,933,141
Prop C - Ongoing - Tenant Rent Relief	$ -	$ 4,226,566	$ 4,226,566	$ -	$ 4,226,566	$ -	**$ 4,226,566**	$ 4,226,566	$ 8,453,132	**$ 4,226,566**	$ 12,679,698
General Fund - One-Time	$ 379,051	$ 137,791	$ -	$ -	$ -	$ -	$ -	$ -	$ 516,842	**$ -**	$ 516,842
General Fund - One-Time - Operating Reserve	$ -	$ 96,273			$ -			$ -	$ 96,273	**$ -**	$ 96,273
Prop C - One-Time - Bonus Pay	$ 1,305,859	$ 682,754			$ -			$ -	$ 1,988,613	**$ -**	$ 1,988,613
General Fund - MCO Adjustment	$ 40,403	$ -	$ -	**$ -**	$ -	$ -	**$ -**	$ -	$ 40,403	**$ -**	$ 40,403
General Fund - HSH Fund Supplement	$ 89,535	$ 1,261,086	$ 524,668	**$ 67,678**	$ 592,345.93	$ -	**$ 592,346**	$ 592,346	$ 1,875,289	**$ 660,024**	$ 2,535,313
General Fund - One-Time Transfer	$ 425,500	$ -			$ -			$ -	$ 425,500	**$ -**	$ 425,500
					$ -			$ -	$ -	**$ -**	$ -
Total HSH Revenues	**$ 26,746,533**	**$ 31,201,105**	**$ 30,284,287**	**$ 270,516**	**$ 30,554,803**	**$ 1,168,561**	**$ 29,386,242**	**$ 30,554,803**	**$ 89,400,486**	**$ 29,656,758**	**$119,057,244**
Other Revenues (to offset Total Expenditures & Reduce HSH Revenues)											
General Fund Budget - Other Revenues	$ 5,852,878	$ 3,227,777	$ 3,227,777	**$ -**	$ 3,227,777	$ -	**$ 3,227,777**	$ 3,227,777	$ 12,308,432	**$ 3,227,777**	$ 15,536,209
HSH Fund Budget - Other Revenues	$ 3,583,493	$ 1,979,474	$ 1,979,475	**$ -**	$ 1,979,475	$ -	**$ 1,979,475**	$ 1,979,475	$ 7,542,441	**$ 1,979,475**	$ 9,521,916
Total Other Revenues	$ 9,436,371	$ 5,207,251	$ 5,207,252	**$ -**	$ 5,207,252	$ -	**$ 5,207,252**	$ 5,207,252	$ 19,850,873	**$ 5,207,252**	$ 25,058,125
Total HSH + Other Revenues	**$ 36,182,904**	**$ 36,408,356**	**$ 35,491,539**	**$ 270,516**	**$ 35,762,054**	**$ 1,168,561**	**$ 34,593,494**	**$ 35,762,054**	**$109,251,359**	**$ 34,864,010**	**$144,115,369**
Rev-Exp (Budget Match Check)	$ 0	$ (0)	$ 0	$ (0)	$ 0	$ -	$ -	$ -	$ 0	**$ 0**	$ 0
Total Adjusted Salary FTE (All Budgets)	211.91				216.31			216.31			

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING
Appendix B, Budget

Document Date	6/1/2022

Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	2/29/2024	3yrs 8mo
Amended Term	7/1/2020	6/30/2024	4

Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (General Fund)
F$P Contract ID#	1000017241
Action (select)	Amendment
Effective Date	6/1/2022
Budget Names	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, General Fund - Money Management, General Fund - Property Management (General), General Fund - Support Services**

	Current	**New**
Term Budget	$ 50,767,851	$ 66,841,461
	$ -	

	Year 1	Year 2	Year 3			Year 4			All Years		
	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2022 - 6/30/2023	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
	Current	**Current**	**Current**	**Amendment**	**New**	**Current**	**Amendment**	**New**	**Current**	**Amendment**	**New**
Expenditures - Edgeworth											
Salaries & Benefits	$ 218,760	$ 215,637	$ 215,637	$ -	$ 215,637	$ -	$ 215,637	$ 215,637	$ 650,035	$ 215,637	$ 865,673
Operating Expense	$ 176,458	$ 196,162	$ 196,162	$ -	$ 196,162	$ -	$ 196,162	$ 196,162	$ 568,782	$ 196,162	$ 764,944
Subtotal	$ 395,218	$ 411,800	$ 411,800	$ -	$ 411,800	$ -	$ 411,800	$ 411,800	$ 1,218,817	$ 411,800	$ 1,630,617
Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%			
Indirect Cost (Line 22 X Line 23)	$ 45,450	$ 47,357	$ 47,357	$ -	$ 47,357	$ -	$ 47,357	$ 47,357	$ 140,164	$ 47,357	$ 187,521
Other Expenses (Not subject to indirect %)	$ 289,242	$ 268,103	$ 268,103	$ -	$ 268,103	$ -	$ 268,103	$ 268,103	$ 825,448	$ 268,103	$ 1,093,551
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Edgeworth	**$ 729,910**	**$ 727,260**	**$ 727,260**	**$ -**	**$ 727,260**	**$ -**	$ 727,260	**$ 727,260**	**$ 2,184,429**	$ 727,260	**$ 2,911,689**
Expenditures - Hartland											
Salaries & Benefits	$ 609,997	$ 570,379	$ 570,379	$ -	$ 570,379	$ -	$ 570,379	$ 570,379	$ 1,750,754	$ 570,379	$ 2,321,132
Operating Expense	$ 452,984	$ 579,878	$ 579,878	$ -	$ 579,878	$ -	$ 579,878	$ 579,878	$ 1,612,740	$ 579,878	$ 2,192,618
Subtotal	$ 1,062,981	$ 1,150,257	$ 1,150,257	$ -	$ 1,150,257	$ -	$ 1,150,257	$ 1,150,257	$ 3,363,494	$ 1,150,257	$ 4,513,750
Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%			
Indirect Cost (Line 33 X Line 34)	$ 122,243	$ 132,279	$ 132,279	$ -	$ 132,279	$ -	$ 132,279	$ 132,279	$ 386,802	$ 132,279	$ 519,081
Other Expenses (Not subject to indirect %)	$ 1,548,541	$ 1,326,807	$ 1,326,807	$ -	$ 1,326,807	$ -	$ 1,326,807	$ 1,326,807	$ 4,202,155	$ 1,326,807	$ 5,528,962
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Hartland	**$ 2,733,764**	**$ 2,609,343**	**$ 2,609,343**	**$ -**	**$ 2,609,343**	**$ -**	$ 2,609,343	**$ 2,609,343**	**$ 7,952,450**	$ 2,609,343	**$ 10,561,793**
Expenditures - Jefferson											
Salaries & Benefits	$ 654,020	$ 673,440	$ 673,440	$ -	$ 673,440	$ -	$ 673,440	$ 673,440	$ 2,000,900	$ 673,440	$ 2,674,339
Operating Expense	$ 381,796	$ 411,532	$ 411,532	$ -	$ 411,532	$ -	$ 411,532	$ 411,532	$ 1,204,860	$ 411,532	$ 1,616,392
Subtotal	$ 1,035,816	$ 1,084,972	$ 1,084,972	$ -	$ 1,084,972	$ -	$ 1,084,972	$ 1,084,972	$ 3,205,759	$ 1,084,972	$ 4,290,731
Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%			
Indirect Cost (Line 44 X Line 45)	$ 119,119	$ 124,772	$ 124,772	$ -	$ 124,772	$ -	$ 124,772	$ 124,772	$ 368,662	$ 124,772	$ 493,434
Other Expenses (Not subject to indirect %)	$ 1,091,679	$ 951,454	$ 951,454	$ -	$ 951,454	$ -	$ 951,454	$ 951,454	$ 2,994,587	$ 951,454	$ 3,946,041
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Jefferson	**$ 2,246,614**	**$ 2,161,197**	**$ 2,161,197**	**$ -**	**$ 2,161,197**	**$ -**	$ 2,161,197	**$ 2,161,197**	**$ 6,569,009**	$ 2,161,197	**$ 8,730,206**
Expenditures - Mayfair											
Salaries & Benefits	$ 447,369	$ 464,749	$ 464,749	$ -	$ 464,749	$ -	$ 464,749	$ 464,749	$ 1,376,866	$ 464,749	$ 1,841,615
Operating Expense	$ 242,726	$ 257,133	$ 257,133	$ -	$ 257,133	$ -	$ 257,133	$ 257,133	$ 756,992	$ 257,133	$ 1,014,125
Subtotal	$ 690,095	$ 721,882	$ 721,882	$ -	$ 721,882	$ -	$ 721,882	$ 721,882	$ 2,133,859	$ 721,882	$ 2,855,740
Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%			
Indirect Cost (Line 55 X Line 56)	$ 79,361	$ 83,016	$ 83,016	$ -	$ 83,016	$ -	$ 83,016	$ 83,016	$ 245,394	$ 83,016	$ 328,410
Other Expenses (Not subject to indirect %)	$ 584,071	$ 549,108	$ 549,108	$ -	$ 549,108	$ -	$ 549,108	$ 549,108	$ 1,682,287	$ 549,108	$ 2,231,395
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Mayfair	**$ 1,353,527**	**$ 1,354,006**	**$ 1,354,006**	**$ -**	**$ 1,354,006**	**$ -**	$ 1,354,006	**$ 1,354,006**	**$ 4,061,539**	$ 1,354,006	**$ 5,415,545**
Expenditures - Mission											
Salaries & Benefits	$ 839,189	$ 947,290	$ 947,290	$ -	$ 947,290	$ -	$ 947,290	$ 947,290	$ 2,733,768	$ 947,290	$ 3,681,058
Operating Expense	$ 610,664	$ 584,930	$ 584,930	$ -	$ 584,930	$ -	$ 584,930	$ 584,930	$ 1,780,524	$ 584,930	$ 2,365,454
Subtotal	$ 1,449,853	$ 1,532,220	$ 1,532,220	$ -	$ 1,532,220	$ -	$ 1,532,220	$ 1,532,220	$ 4,514,292	$ 1,532,220	$ 6,046,512
Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%			
Indirect Cost (Line 66 X Line 67)	$ 166,733	$ 176,205	$ 176,205	$ -	$ 176,205	$ -	$ 176,205	$ 176,205	$ 519,144	$ 176,205	$ 695,349
Other Expenses (Not subject to indirect %)	$ 2,365,855	$ 2,232,622	$ 2,232,622	$ -	$ 2,232,622	$ 1,168,561	$ 1,064,061	$ 2,232,622	$ 7,999,660	$ 1,064,061	$ 9,063,721
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Mission	**$ 3,982,441**	**$ 3,941,047**	**$ 3,941,047**	**$ -**	**$ 3,941,047**	**$ 1,168,561**	$ 2,772,486	**$ 3,941,047**	**$ 13,033,095**	$ 2,772,486	**$ 15,805,581**
Expenditures - Raman											
Salaries & Benefits	$ 546,083	$ 574,784	$ 574,784	$ -	$ 574,784	$ -	$ 574,784	$ 574,784	$ 1,695,651	$ 574,784	$ 2,270,435
Operating Expense	$ 272,753	$ 322,684	$ 322,684	$ -	$ 322,684	$ -	$ 322,684	$ 322,684	$ 918,120	$ 322,684	$ 1,240,804
Subtotal	$ 818,836	$ 897,468	$ 897,468	$ -	$ 897,468	$ -	$ 897,468	$ 897,468	$ 2,613,771	$ 897,468	$ 3,511,239
Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%			
Indirect Cost (Line 77 X Line 78)	$ 94,166	$ 103,209	$ 103,209	$ -	$ 103,209	$ -	$ 103,209	$ 103,209	$ 300,584	$ 103,209	$ 403,792
Other Expenses (Not subject to indirect %)	$ 561,160	$ 468,707	$ 468,707	$ -	$ 468,707	$ -	$ 468,707	$ 468,707	$ 1,498,574	$ 468,707	$ 1,967,281
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Raman	**$ 1,474,162**	**$ 1,469,383**	**$ 1,469,383**	**$ -**	**$ 1,469,383**	**$ -**	$ 1,469,383	**$ 1,469,383**	**$ 4,412,929**	$ 1,469,383	**$ 5,882,313**
Expenditures - Seneca											
Salaries & Benefits	$ 777,721	$ 855,927	$ 855,927	$ -	$ 855,927	$ -	$ 855,927	$ 855,927	$ 2,489,574	$ 855,927	$ 3,345,501
Operating Expense	$ 632,447	$ 615,143	$ 615,143	$ -	$ 615,143	$ -	$ 615,143	$ 615,143	$ 1,862,733	$ 615,143	$ 2,477,875
Subtotal	$ 1,410,168	$ 1,471,069	$ 1,471,069	$ -	$ 1,471,069	$ -	$ 1,471,069	$ 1,471,069	$ 4,352,307	$ 1,471,069	$ 5,823,376
Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%			
Indirect Cost (Line 88 X Line 89)	$ 162,169	$ 169,173	$ 169,173	$ -	$ 169,173	$ -	$ 169,173	$ 169,173	$ 500,515	$ 169,173	$ 669,688
Other Expenses (Not subject to indirect %)	$ 2,118,711	$ 1,888,740	$ 1,888,740	$ -	$ 1,888,740	$ -	$ 1,888,740	$ 1,888,740	$ 5,896,191	$ 1,888,740	$ 7,784,931
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Seneca	**$ 3,691,048**	**$ 3,528,982**	**$ 3,528,982**	**$ -**	**$ 3,528,982**	**$ -**	$ 3,528,982	**$ 3,528,982**	**$ 10,749,013**	$ 3,528,982	**$ 14,277,995**

1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**															Summary
2	**Appendix B, Budget**															General Fund
3	**Document Date**	6/1/2022														
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**												
5	**Current Term**	7/1/2020	2/29/2024	3yrs 8mo												
6	**Amended Term**	7/1/2020	6/30/2024	4												
7	**Provider Name**	Tenderloin Housing Clinic Inc.														
8	**Program**	Master Lease Hotels (General Fund)														
9	**F$P Contract ID#**	1000017241														
10	**Action (select)**	Amendment														
11	**Effective Date**	6/1/2022														
12	**Budget Names**	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, General Fund - Money Management, General Fund - Property Management (General), General Fund - Support Services**														
96	**Expenditures - Vincent**															
97	Salaries & Benefits	$ 545,044	$ 615,072	$ 615,072	$ -	$ 615,072	$ -	$ 615,072	$ 615,072	$ 1,775,188	$ 615,072	$ 2,390,260				
98	Operating Expense	$ 388,322	$ 376,107	$ 376,107	$ -	$ 376,107	$ -	$ 376,107	$ 376,107	$ 1,140,536	$ 376,107	$ 1,516,643				
99	Subtotal	$ 933,366	$ 991,179	$ 991,179	$ -	$ 991,179	$ -	$ 991,179	$ 991,179	$ 2,915,724	$ 991,179	$ 3,906,903				
100	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%							
101	Indirect Cost (Line 99 X Line 100)	$ 107,337	$ 113,986	$ 113,986	$ -	$ 113,986	$ -	$ 113,986	$ 113,986	$ 335,308	$ 113,986	$ 449,294				
102	Other Expenses (Not subject to indirect %)	$ 1,038,792	$ 955,065	$ 955,065	$ -	$ 955,065	$ -	$ 955,065	$ 955,065	$ 2,948,922	$ 955,065	$ 3,903,987				
103	Capital Expenditure	$ -	$ 28,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,000	$ -	$ 28,000				
105	**Total Expenditures - Vincent**	**$ 2,079,495**	**$ 2,088,229**	**$ 2,060,229**	**$ -**	**$ 2,060,229**	**$ -**	$ 2,060,229	**$ 2,060,229**	**$ 6,227,954**	$ 2,060,229	**$ 8,288,184**				
106																
107	**Expenditures - MLMPP (General)**															
108	Salaries & Benefits	$ 224,145	$ 224,468	$ 222,804	$ -	$ 222,804	$ -	$ 222,804	$ 222,804	$ 671,418	$ 222,804	$ 894,222				
109	Operating Expense	$ 35,922	$ 36,649	$ 36,649	$ -	$ 36,649	$ -	$ 36,649	$ 36,649	$ 109,221	$ 36,649	$ 145,870				
110	Subtotal	$ 260,067	$ 261,118	$ 259,454	$ -	$ 259,454	$ -	$ 259,454	$ 259,454	$ 780,638	$ 259,454	$ 1,040,092				
111	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%							
112	Indirect Cost (Line 110 X Line 111)	$ 29,908	$ 30,029	$ 29,837	$ -	$ 29,837	$ -	$ 29,837	$ 29,837	$ 89,773	$ 29,837	$ 119,611				
113	Other Expenses (Not subject to indirect %)	$ (13,208)	$ 9,983	$ 9,983	$ -	$ 9,983	$ -	$ 9,983	$ 9,983	$ 6,758	$ 9,983	$ 16,741				
114	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
116	**Total Expenditures - MLMPP**	**$ 276,767**	**$ 301,129**	**$ 299,274**	**$ -**	**$ 299,274**	**$ -**	$ 299,274	**$ 299,274**	**$ 877,170**	$ 299,274	**$ 1,176,444**				
117																
118	**Expenditures - Property Management (General)**															
119	Salaries & Benefits	$ 1,442,546	$ 1,505,289	$ 1,544,348	$ -	$ 1,544,348	$ -	$ 1,544,348	$ 1,544,348	$ 4,492,183	$ 1,544,348	$ 6,036,532				
120	Operating Expense	$ 335,244	$ 500,098	$ 500,849	$ -	$ 500,849	$ -	$ 500,849	$ 500,849	$ 1,336,191	$ 500,849	$ 1,837,039				
121	Subtotal	$ 1,777,790	$ 2,005,387	$ 2,045,197	$ -	$ 2,045,197	$ -	$ 2,045,197	$ 2,045,197	$ 5,828,374	$ 2,045,197	$ 7,873,571				
122	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%							
123	Indirect Cost (Line 121 X Line 122)	$ 204,446	$ 230,620	$ 235,198	$ -	$ 235,198	$ -	$ 235,198	$ 235,198	$ 670,263	$ 235,198	$ 905,461				
124	Other Expenses (Not subject to indirect %)	$ 49,083	$ 69,851	$ -	$ -	$ -	$ -	$ -	$ -	$ 118,934	$ -	$ 118,934				
125	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
127	**Total Expenditures - Prop Mgmt NCNC**	**$ 2,031,319**	**$ 2,305,858**	**$ 2,280,395**	**$ -**	**$ 2,280,395**	**$ -**	$ 2,280,395	**$ 2,280,395**	**$ 6,617,571**	$ 2,280,395	**$ 8,897,966**				
128																
129	**Expenditures - Supp Svcs NCNC**															
130	Salaries & Benefits	$ 1,626,397	$ 1,767,014	$ 1,767,014	$ 181,917	$ 1,948,931	$ -	$ 1,948,931	$ 1,948,931	$ 5,160,425	$ 2,130,849	$ 7,291,273				
131	Operating Expense	$ 247,144	$ 247,245	$ 247,245	$ -	$ 247,245	$ -	$ 247,245	$ 247,245	$ 741,634	$ 247,245	$ 988,879				
132	Subtotal	$ 1,873,541	$ 2,014,259	$ 2,014,259	$ 181,917	$ 2,196,176	$ -	$ 2,196,176	$ 2,196,176	$ 5,902,059	$ 2,378,094	$ 8,280,153				
133	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%							
134	Indirect Cost (Line 132 X Line 133)	$ 215,457	$ 231,640	$ 231,640	$ 20,921	$ 252,560	$ -	$ 252,560	$ 252,560	$ 678,737	$ 273,481	$ 952,218				
135	Other Expenses (Not subject to indirect %)	$ (281,394)	$ -	$ 9,783	$ -	$ 9,783	$ -	$ 9,783	$ 9,783	$ (271,611)	$ 9,783	$ (261,828)				
136	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
138	**Total Expenditures - Supp Svcs NCNC**	**$ 1,807,604**	**$ 2,245,899**	**$ 2,255,682**	$ 202,838	**$ 2,458,520**	**$ -**	$ 2,458,520	**$ 2,458,520**	**$ 6,309,184**	$ 2,661,358	**$ 8,970,542**				
139																
140	**Expenditures - ALL NCNC**															
141	Salaries & Benefits	$ 7,931,269	$ 8,414,048	$ 8,451,444	$ 181,917	$ 8,633,361	$ -	$ 8,633,361	$ 8,633,361	$ 24,796,761	$ 8,815,279	$ 33,612,040				
142	Operating Expense	$ 3,776,460	$ 4,127,561	$ 4,128,311	$ -	$ 4,128,311	$ -	$ 4,128,311	$ 4,128,311	$ 12,032,332	$ 4,128,311	$ 16,160,644				
143	Subtotal	$ 11,707,730	$ 12,541,609	$ 12,579,755	$ 181,917	$ 12,761,672	$ -	$ 12,761,672	$ 12,761,672	$ 36,829,094	$ 12,943,590	$ 49,772,684				
144	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%		11.50%							
145	Indirect Cost	$ 1,346,389	$ 1,442,285	$ 1,446,672	$ 20,921	$ 1,467,592	$ -	$ 1,467,592	$ 1,467,592	$ 4,235,346	$ 1,488,513	$ 5,723,859				
146	Other Expenses (Not subject to indirect %)	$ 9,352,532	$ 8,720,440	$ 8,660,372	$ -	$ 8,660,372	$ 1,168,561	$ 7,491,811	$ 8,660,372	$ 27,901,905	$ 7,491,811	$ 35,393,716				
147	Capital Expenditure	$ -	$ 28,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,000	$ -	$ 28,000				
149	**Total Expenditures - TOTAL ALL NCNC**	**$ 22,406,650**	**$ 22,732,334**	**$ 22,686,799**	$ 202,838	**$ 22,889,637**	**$ 1,168,561**	$ 21,721,076	**$ 22,889,637**	**$ 68,994,344**	**$ 21,923,914**	**$ 90,918,258**				
150																
151	**HSH Revenues (select)**															
152	General Fund - Ongoing	$ 15,926,300	$ 16,836,495	$ 16,836,495	$ 202,838	$ 17,039,333	$ 1,168,561	$ 15,870,772	$ 17,039,333	$ 50,767,851	$ 16,073,610	$ 66,841,461				
156	General Fund - One-Time	$ 219,814	$ 45,535	$ -	$ -	$ -		$ -	$ -	$ 265,349	$ -	$ 265,349				
157	Prop C - Ongoing #30RightNow Rent Relief		$ 2,622,527	$ 2,622,527	$ -	$ 2,622,527	$ -	$ 2,622,527	$ 2,622,527	$ 5,245,054	$ 2,622,527	$ 7,867,581				
158	General Fund - MCO Adjustment	$ 24,659	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 24,659	$ -	$ 24,659				
159	General Fund - One-Time Transfer	$ 383,000		$ -	$ -	$ -		$ -	$ -	$ 383,000	$ -	$ 383,000				
161	**Total HSH Revenues**	**$ 16,553,772**	**$ 19,504,557**	**$ 19,459,022**	$ 202,838	**$ 19,661,860**	**$ 1,168,561**	$ 18,493,299	**$ 19,661,860**	**$ 56,685,912**	$ 18,696,137	**$ 75,382,049**				
162	**Other Revenues** (to offset Total Expenditures & Reduce HSH Revenues)															
163	Edgeworth - Rental Income	$ 226,320	$ 118,800	$ 118,800	$ -	$ 118,800	$ -	$ 118,800	$ 118,800	$ 463,920	$ 118,800	$ 582,720				
164	Edgeworth - Laundry Income	$ 313	$ 313	$ 313	$ -	$ 313	$ -	$ 313	$ 313	$ 939	$ 313	$ 1,252				
165	Hartland - Rental Income	$ 763,800	$ 367,200	$ 367,200	$ -	$ 367,200	$ -	$ 367,200	$ 367,200	$ 1,498,200	$ 367,200	$ 1,865,400				
166	Jefferson - Rental Income	$ 592,800	$ 294,300	$ 294,300	$ -	$ 294,300	$ -	$ 294,300	$ 294,300	$ 1,181,400	$ 294,300	$ 1,475,700				
167	Jefferson - Laundry Income	$ (448)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (448)	$ -	$ (448)				
168	Mayfair - Rental Income	$ 438,900	$ 143,100	$ 143,100	$ -	$ 143,100	$ -	$ 143,100	$ 143,100	$ 725,100	$ 143,100	$ 868,200				
169	Mission - Rental Income	$ 1,324,800	$ 650,700	$ 650,700	$ -	$ 650,700	$ -	$ 650,700	$ 650,700	$ 2,626,200	$ 650,700	$ 3,276,900				
170	Mission - Laundry Income	$ 4,002	$ 4,002	$ 4,002	$ -	$ 4,002	$ -	$ 4,002	$ 4,002	$ 12,006	$ 4,002	$ 16,008				
171	PM - FY 19-20 Refund from Temp Staff - Floating Janitors consultant	$ 3,131	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,131	$ -	$ 3,131				
172	PM - Allocation of costs to other contracts	$ 608,305	$ 608,305	$ 608,305	$ -	$ 608,305	$ -	$ 608,305	$ 608,305	$ 1,824,915	$ 608,305	$ 2,433,220				
173	Raman - Rental Income	$ 308,027	$ 229,500	$ 229,500	$ -	$ 229,500	$ -	$ 229,500	$ 229,500	$ 767,027	$ 229,500	$ 996,527				
174	Raman - Laundry Income	$ 1,229	$ 1,229	$ 1,229	$ -	$ 1,229	$ -	$ 1,229	$ 1,229	$ 3,687	$ 1,229	$ 4,916				
175	Seneca - Rental Income	$ 1,059,840	$ 540,000	$ 540,000	$ -	$ 540,000	$ -	$ 540,000	$ 540,000	$ 2,139,840	$ 540,000	$ 2,679,840				
176	Seneca - Laundry Income	$ (109)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (109)	$ -	$ (109)				
177	Vincent - Rental Income	$ 521,640	$ 270,000	$ 270,000	$ -	$ 270,000	$ -	$ 270,000	$ 270,000	$ 1,061,640	$ 270,000	$ 1,331,640				
178	Vincent - Laundry Income	$ 328	$ 328	$ 328	$ -	$ 328	$ -	$ 328	$ 328	$ 984	$ 328	$ 1,312				
184	**Total Other Revenues**	$ 5,852,878	$ 3,227,777	$ 3,227,777	$ -	$ 3,227,777	$ -	$ 3,227,777	$ 3,227,777	$ 12,308,432	$ 3,227,777	$ 15,536,209				
186	**Total HSH + Other Revenues**	**$ 22,406,650**	**$ 22,732,334**	**$ 22,686,799**	$ 202,838	**$ 22,889,637**	**$ 1,168,561**	$ 21,721,076	**$ 22,889,637**	**$ 68,994,344**	**$ 21,923,914**	**$ 90,918,258**				
187	Rev-Exp (Budget Match Check)	$ (0.00)	$ 0.00	$ 0.00		$ 0.00	$ -		$ 0	$ 0		$ 0				
189	Total Adjusted Salary FTE (All Budgets)	127.28				130.03			130.03							

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	K	L	M	P	AI	AJ	AK
1							Summary
2							HSH Fund
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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			
2	**Appendix B, Budget**			
3	**Document Date**	6/1/2022		
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**
5	**Current Term**	7/1/2020	2/29/2024	3yrs 8mo
6	**Amended Term**	7/1/2020	6/30/2024	4
7	**Provider Name**	Tenderloin Housing Clinic Inc.		
8	**Program**	Master Lease Hotels (HSH Fund)		
9	**F$P Contract ID#**	1000017241		
10	**Action (select)**	Amendment		
11	**Effective Date**	6/1/2022		
12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, HSH Fund - Money Management, HSH Fund - Property Management (General), HSH Fund - Support Services**		
13		**Current**	**New**	
14	**Term Budget**	$ 25,236,583	$ 33,933,141	
16		$ -		

		Year 1	Year 2	Year 3			Year 4	All Years		
17		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2022 - 6/30/2023	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
18		**Current**	**Current**	**Current**	**Amendment**	**New**	**New**	**Current**	**Amendment**	**New**
19	**Expenditures - Allstar**									
20	Salaries & Benefits	$ 511,386	$ 552,864	$ 552,864	$ -	$ 552,864	$ 552,864	$ 1,617,113	$ 552,864	$ 2,169,977
21	Operating Expense	$ 190,339	$ 215,131	$ 215,131	$ -	$ 215,131	$ 215,131	$ 620,601	$ 215,131	$ 835,731
22	Subtotal	$ 701,725	$ 767,994	$ 767,994	$ -	$ 767,994	$ 767,994	$ 2,237,714	$ 767,994	$ 3,005,708
23	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%			
24	Indirect Cost (Line 22 X Line 23)	$ 80,698	$ 88,319	$ 88,319	$ -	$ 88,319	$ 88,319	$ 257,337	$ 88,319	$ 345,656
25	Other Expenses (Not subject to indirect %)	$ 677,283	$ 502,447	$ 502,447	$ -	$ 502,447	$ 502,447	$ 1,682,177	$ 502,447	$ 2,184,624
26	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
28	**Total Expenditures - Allstar**	**$ 1,459,707**	**$ 1,358,761**	**$ 1,358,761**	**$ -**	**$ 1,358,761**	**$ 1,358,761**	**$ 4,177,228**	$ 1,358,761	**$ 5,535,989**
29										
30	**Expenditures - Boyd**									
31	Salaries & Benefits	$ 510,166	$ 535,843	$ 535,843	$ -	$ 535,843	$ 535,843	$ 1,581,853	$ 535,843	$ 2,117,696
32	Operating Expense	$ 269,410	$ 296,281	$ 296,281	$ -	$ 296,281	$ 296,281	$ 861,972	$ 296,281	$ 1,158,252
33	Subtotal	$ 779,576	$ 832,124	$ 832,124	$ -	$ 832,124	$ 832,124	$ 2,443,824	$ 832,124	$ 3,275,949
34	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%			
35	Indirect Cost (Line 33 X Line 34)	$ 89,651	$ 95,694	$ 95,694	$ -	$ 95,694	$ 95,694	$ 281,040	$ 95,694	$ 376,734
36	Other Expenses (Not subject to indirect %)	$ 455,773	$ 509,070	$ 509,070	$ -	$ 509,070	$ 509,070	$ 1,473,913	$ 509,070	$ 1,982,983
37	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
39	**Total Expenditures - Boyd**	**$ 1,325,000**	**$ 1,436,889**	**$ 1,436,889**	**$ -**	**$ 1,436,889**	**$ 1,436,889**	**$ 4,198,777**	$ 1,436,889	**$ 5,635,665**
40										
41	**Expenditures - Caldrake**									
42	Salaries & Benefits	$ 113,991	$ 123,098	$ 123,098	$ -	$ 123,098	$ 123,098	$ 360,187	$ 123,098	$ 483,285
43	Operating Expense	$ 140,231	$ 150,541	$ 150,541	$ -	$ 150,541	$ 150,541	$ 441,312	$ 150,541	$ 591,853
44	Subtotal	$ 254,222	$ 273,639	$ 273,639	$ -	$ 273,639	$ 273,639	$ 801,499	$ 273,639	$ 1,075,138
45	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%			
46	Indirect Cost (Line 44 X Line 45)	$ 29,236	$ 31,468	$ 31,468	$ -	$ 31,468	$ 31,468	$ 92,172	$ 31,468	$ 123,641
47	Other Expenses (Not subject to indirect %)	$ 236,520	$ 301,051	$ 301,051	$ -	$ 301,051	$ 301,051	$ 838,622	$ 301,051	$ 1,139,673
48	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
50	**Total Expenditures - Caldrake**	**$ 519,977**	**$ 606,158**	**$ 606,158**	**$ -**	**$ 606,158**	**$ 606,158**	**$ 1,732,294**	$ 606,158	**$ 2,338,452**
51										
52	**Expenditures - Elk**									
53	Salaries & Benefits	$ 408,162	$ 384,708	$ 384,708	$ -	$ 384,708	$ 384,708	$ 1,177,579	$ 384,708	$ 1,562,287
54	Operating Expense	$ 305,997	$ 356,874	$ 356,874	$ -	$ 356,874	$ 356,874	$ 1,019,745	$ 356,874	$ 1,376,619
55	Subtotal	$ 714,159	$ 741,582	$ 741,582	$ -	$ 741,582	$ 741,582	$ 2,197,323	$ 741,582	$ 2,938,905
56	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%			
57	Indirect Cost (Line 55 X Line 56)	$ 82,128	$ 85,282	$ 85,282	$ -	$ 85,282	$ 85,282	$ 252,692	$ 85,282	$ 337,974
58	Other Expenses (Not subject to indirect %)	$ 692,911	$ 548,492	$ 548,492	$ -	$ 548,492	$ 548,492	$ 1,789,895	$ 548,492	$ 2,338,387
59	Capital Expenditure	$ -	$ 81,600	$ -	$ -	$ -	$ -	$ 81,600	$ -	$ 81,600
61	**Total Expenditures - Elk**	**$ 1,489,199**	**$ 1,456,956**	**$ 1,375,356**	**$ -**	**$ 1,375,356**	**$ 1,375,356**	**$ 4,321,510**	$ 1,375,356	**$ 5,696,866**
62										
63	**Expenditures - Graystone**									
64	Salaries & Benefits	$ 423,917	$ 460,622	$ 460,622	$ -	$ 460,622	$ 460,622	$ 1,345,161	$ 460,622	$ 1,805,783
65	Operating Expense	$ 282,456	$ 317,587	$ 317,587	$ -	$ 317,587	$ 317,587	$ 917,631	$ 317,587	$ 1,235,218
66	Subtotal	$ 706,373	$ 778,209	$ 778,209	$ -	$ 778,209	$ 778,209	$ 2,262,792	$ 778,209	$ 3,041,001
67	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%			
68	Indirect Cost (Line 67 X Line 68)	$ 81,233	$ 89,494	$ 89,494	$ -	$ 89,494	$ 89,494	$ 260,221	$ 89,494	$ 349,715
69	Other Expenses (Not subject to indirect %)	$ 548,078	$ 459,454	$ 459,454	$ -	$ 459,454	$ 459,454	$ 1,466,986	$ 459,454	$ 1,926,440
70	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
72	**Total Expenditures - Graystone**	**$ 1,335,684**	**$ 1,327,157**	**$ 1,327,157**	**$ -**	**$ 1,327,157**	**$ 1,327,157**	**$ 3,989,999**	$ 1,327,157	**$ 5,317,156**
73										
74	**Expenditures - Pierre**									
75	Salaries & Benefits	$ 438,800	$ 512,743	$ 512,743	$ -	$ 512,743	$ 512,743	$ 1,464,286	$ 512,743	$ 1,977,029
76	Operating Expense	$ 301,321	$ 326,488	$ 326,488	$ -	$ 326,488	$ 326,488	$ 954,297	$ 326,488	$ 1,280,785
77	Subtotal	$ 740,121	$ 839,231	$ 839,231	$ -	$ 839,231	$ 839,231	$ 2,418,583	$ 839,231	$ 3,257,814
78	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%			
79	Indirect Cost (Line 77 X Line 78)	$ 85,114	$ 96,512	$ 96,512	$ -	$ 96,512	$ 96,512	$ 278,137	$ 96,512	$ 374,649
80	Other Expenses (Not subject to indirect %)	$ 661,293	$ 549,102	$ 549,102	$ -	$ 549,102	$ 549,102	$ 1,759,497	$ 549,102	$ 2,308,599
81	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
83	**Total Expenditures - Pierre**	**$ 1,486,528**	**$ 1,484,844**	**$ 1,484,844**	**$ -**	**$ 1,484,844**	**$ 1,484,844**	**$ 4,456,217**	$ 1,484,844	**$ 5,941,062**
84										
85	**Expenditures - Royan**									
86	Salaries & Benefits	$ 448,356	$ 505,073	$ 505,073	$ -	$ 505,073	$ 505,073	$ 1,458,502	$ 505,073	$ 1,963,575
87	Operating Expense	$ 267,490	$ 258,734	$ 258,734	$ -	$ 258,734	$ 258,734	$ 784,958	$ 258,734	$ 1,043,692
88	Subtotal	$ 715,846	$ 763,807	$ 763,807	$ -	$ 763,807	$ 763,807	$ 2,243,460	$ 763,807	$ 3,007,267
89	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%			
90	Indirect Cost (Line 88 X Line 89)	$ 82,322	$ 87,838	$ 87,838	$ -	$ 87,838	$ 87,838	$ 257,998	$ 87,838	$ 345,836
91	Other Expenses (Not subject to indirect %)	$ 527,289	$ 416,161	$ 416,161	$ -	$ 416,161	$ 416,161	$ 1,359,611	$ 416,161	$ 1,775,772
92	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
94	**Total Expenditures - Royan**	**$ 1,325,458**	**$ 1,267,806**	**$ 1,267,806**	**$ -**	**$ 1,267,806**	**$ 1,267,806**	**$ 3,861,069**	$ 1,267,806	**$ 5,128,875**
95										

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**													Summary
2	**Appendix B, Budget**													HSH Fund
3	**Document Date**	6/1/2022												Page 5/6 of 51
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**										
5	**Current Term**	7/1/2020	2/29/2024	3yrs 8mo										
6	**Amended Term**	7/1/2020	6/30/2024	4										
7	**Provider Name**	Tenderloin Housing Clinic Inc.												
8	**Program**	Master Lease Hotels (HSH Fund)												
9	**F$P Contract ID#**	1000017241												
10	**Action (select)**	Amendment												
11	**Effective Date**	6/1/2022												
12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, HSH Fund - Money Management, HSH Fund - Property Management (General), HSH Fund - Support Services**												
13		**Current**	**New**											
14	**Term Budget**	$ 25,236,583	$ 33,933,141											

96	**Expenditures - Union**													
97	Salaries & Benefits	$ 453,904	$ 489,503	$ 489,503	$ -	$ 489,503	$ 489,503	$ 1,432,910	$ 489,503	$ 1,922,412				
98	Operating Expense	$ 213,229	$ 214,499	$ 214,499	$ -	$ 214,499	$ 214,499	$ 642,227	$ 214,499	$ 856,726				
99	Subtotal	$ 667,133	$ 704,002	$ 704,002	$ -	$ 704,002	$ 704,002	$ 2,075,137	$ 704,002	$ 2,779,138				
100	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%							
101	Indirect Cost (Line 99 X Line 100)	$ 76,720	$ 80,960	$ 80,960	$ -	$ 80,960	$ 80,960	$ 238,641	$ 80,960	$ 319,601				
102	Other Expenses (Not subject to indirect %)	$ 489,244	$ 361,970	$ 361,970	$ -	$ 361,970	$ 361,970	$ 1,213,184	$ 361,970	$ 1,575,154				
103	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
105	**Total Expenditures - Union**	**$ 1,233,098**	**$ 1,146,932**	**$ 1,146,932**	$ -	**$ 1,146,932**	**$ 1,146,932**	**$ 3,526,961**	$ 1,146,932	**$ 4,673,893**				
106														
107	**Expenditures - MLMPP (HSH Fund)**													
108	Salaries & Benefits	$ 136,217	$ 136,414	$ 135,402	$ -	$ 135,402	$ 135,402	$ 408,032	$ 135,402	$ 543,435				
109	Operating Expense	$ 21,830	$ 22,273	$ 22,273	$ -	$ 22,273	$ 22,273	$ 66,376	$ 22,273	$ 88,649				
110	Subtotal	$ 158,047	$ 158,686	$ 157,675	$ -	$ 157,675	$ 157,675	$ 474,408	$ 157,675	$ 632,083				
111	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%							
112	Indirect Cost (Line 110 X Line 111)	$ 18,175	$ 18,249	$ 18,133	$ -	$ 18,133	$ 18,133	$ 54,557	$ 18,133	$ 72,690				
113	Other Expenses (Not subject to indirect %)	$ (8,027)	$ 6,067	$ 6,067	$ -	$ 6,067	$ 6,067	$ 4,107	$ 6,067	$ 10,174				
114	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
116	**Total Expenditures - MLMPP (HSH Fund)**	**$ 168,195**	**$ 183,002**	**$ 181,874**	$ -	**$ 181,874**	**$ 181,874**	**$ 533,072**	$ 181,874	**$ 714,947**				
117														
118	**Expenditures - Prop Mgmt (HSH Fund)**													
119	Salaries & Benefits	$ 874,828	$ 914,159	$ 938,012	$ -	$ 938,012	$ 938,012	$ 2,726,999	$ 938,012	$ 3,665,011				
120	Operating Expense	$ 203,734	$ 307,372	$ 307,828	$ -	$ 307,828	$ 307,828	$ 818,934	$ 307,828	$ 1,126,763				
121	Subtotal	$ 1,078,561	$ 1,221,531	$ 1,245,840	$ -	$ 1,245,840	$ 1,245,840	$ 3,545,933	$ 1,245,840	$ 4,791,773				
122	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%							
123	Indirect Cost (Line 121 X Line 122)	$ 124,035	$ 140,476.11	$ 143,272	$ -	$ 143,272	$ 143,272	$ 407,782	$ 143,272	$ 551,054				
124	Other Expenses (Not subject to indirect %)	$ 34,078	$ 42,449	$ -	$ -	$ -	$ -	$ 76,527	$ -	$ 76,527				
125	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
127	**Total Expenditures - Prop Mgmt (HSH Fund)**	**$ 1,236,674**	**$ 1,404,456**	**$ 1,389,112**	$ -	**$ 1,389,112**	**$ 1,389,112**	**$ 4,030,242**	$ 1,389,112	**$ 5,419,354**				
128														
129	**Expenditures - Supp Svcs (HSH Fund)**													
130	Salaries & Benefits	$ 988,389	$ 950,735	$ 950,735	$ 60,698	$ 1,011,432	$ 1,011,432	$ 2,889,858	$ 1,072,130	$ 3,961,988				
131	Operating Expense	$ 150,194	$ 147,053	$ 147,053	$ -	$ 147,053	$ 147,053	$ 444,301	$ 147,053	$ 591,354				
132	Subtotal	$ 1,138,583	$ 1,097,788	$ 1,097,788	$ 60,698	$ 1,158,486	$ 1,158,486	$ 3,334,159	$ 1,219,183	$ 4,553,342				
133	Indirect Percentage	11.50%	11.50%	11.50%		11.50%	11.50%							
134	Indirect Cost (Line 132 X Line 133)	$ 130,937	$ 126,246	$ 126,246	$ 6,980	$ 133,226	$ 133,226	$ 383,428	$ 140,206	$ 523,634				
135	Other Expenses (Not subject to indirect %)	$ (378,645)	$ -	$ 5,817	$ -	$ 5,817	$ 5,817	$ (372,828)	$ 5,817	$ (367,011)				
136	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
138	**Total Expenditures - Supp Svcs (HSH Fund)**	**$ 890,875**	**$ 1,224,034**	**$ 1,229,850**	$ 67,678	**$ 1,297,528**	**$ 1,297,528**	**$ 3,344,759**	$ 1,365,206	**$ 4,709,965**				
139														
140	**Total Expenditures - ALL HSH Fund**													
141	Salaries & Benefits	$ 5,308,116	$ 5,565,761	$ 5,588,603	$ 60,698	$ 5,649,300	$ 5,649,300	$ 16,462,480	$ 5,709,998	$ 22,172,478				
142	Operating Expense	$ 2,346,230	$ 2,612,833	$ 2,613,289	$ -	$ 2,613,289	$ 2,613,289	$ 7,572,352	$ 2,613,289	$ 10,185,641				
143	Subtotal	$ 7,654,347	$ 8,178,594	$ 8,201,891	$ 60,698	$ 8,262,589	$ 8,262,589	$ 24,034,832	$ 8,323,287	$ 32,358,118				
144	Indirect Percentage	11.50%	11.50%	$ 0		$ 0	11.50%							
145	Indirect Cost	$ 880,250	$ 940,538	$ 943,217	$ 6,980	$ 950,198	$ 950,198	$ 2,764,006	$ 957,178	$ 3,721,184				
146	Other Expenses (Not subject to indirect %)	$ 3,935,798	$ 3,696,263	$ 3,659,631	$ -	$ 3,659,631	$ 3,659,631	$ 11,291,692	$ 3,659,631	$ 14,951,322				
147	Capital Expenditure	$ -	$ 81,600	$ -	$ -	$ -	$ -	$ 81,600	$ -	$ 81,600				
149	**Total Expenditures - TOTAL ALL HSH Fund**	**$ 12,470,395**	**$ 12,896,995**	**$ 12,804,739**	$ 67,678	**$ 12,872,417**	**$ 12,872,417**	**$ 38,172,129**	$ 12,940,095	**$ 51,112,224**				
150														
151	HSH Revenues (select)													
153	HSH Fund - Ongoing	$ 8,579,885	$ 7,960,140	$ 8,696,558	$ -	$ 8,696,558	$ 8,696,558	$ 25,236,583	$ 8,696,558	$ 33,933,141				
156	General Fund - One-Time	$ 159,237	$ 92,256		$ -	$ -	$ -	$ 251,493	$ -	$ 251,493				
157	General Fund - MCO Adjustment	$ 15,745	$ -	$ -	$ -	$ -	$ -	$ 15,745	$ -	$ 15,745				
158	Prop C - Ongoing #30RightNow Rent Relief		$ 1,604,039	$ 1,604,039	$ -	$ 1,604,039	$ 1,604,039	$ 3,208,078	$ 1,604,039	$ 4,812,117				
159	General Fund - HSH Fund Supplement	$ 89,535	$ 1,261,086	$ 524,668	$ 67,678	$ 592,346	$ 592,346	$ 1,875,289	$ 660,024	$ 2,535,313				
160	General Fund - One-Time Transfer	$ 42,500	$ -	$ -	$ -			$ 42,500	$ -	$ 42,500				
161	**Total HSH Revenues**	**$ 8,886,902**	**$ 10,917,521**	**$ 10,825,265**	$ 67,678	**$ 10,892,943**	**$ 10,892,943**	**$ 30,629,688**	$ 10,960,621	**$ 41,590,308**				
162	**Other Revenues** (to offset Total Expenditures & Reduce HSH Revenues)													
163	Allstar - Rental Income	$ 464,727	$ 229,500	$ 229,500	$ -	$ 229,500	$ 229,500	$ 923,727	$ 229,500	$ 1,153,227				
164	Allstar - Laundry Income	$ 321	$ 321	$ 321	$ -	$ 321	$ 321	$ 963	$ 321	$ 1,284				
165	Boyd - Rental Income	$ 436,080	$ 218,700	$ 218,700	$ -	$ 218,700	$ 218,700	$ 873,480	$ 218,700	$ 1,092,180				
166	Boyd - Laundry Income	$ 53	$ 53	$ 53	$ -	$ 53	$ 53	$ 159	$ 53	$ 212				
167	Caldrake - Rental Income	$ 256,558	$ 135,000	$ 135,000	$ -	$ 135,000	$ 135,000	$ 526,558	$ 135,000	$ 661,558				
168	PM - FY 19-20 Refund from Temp Staff - Floating Janitors consultant	$ 1,902	$ -	$ -	$ -	$ -	$ -	$ 1,902	$ -	$ 1,902				
169	PM - Allocation of costs to other contracts	$ 371,884	$ 371,883	$ 371,884	$ -	$ 371,884	$ 371,884	$ 1,115,651	$ 371,884	$ 1,487,534				
170	Elk - Rental Income	$ 455,400	$ 237,600	$ 237,600	$ -	$ 237,600	$ 237,600	$ 930,600	$ 237,600	$ 1,168,200				
171	Graystone - Rental Income	$ 416,100	$ 197,100	$ 197,100	$ -	$ 197,100	$ 197,100	$ 810,300	$ 197,100	$ 1,007,400				
172	Graystone - Laundry Income	$ 2,368	$ 2,368	$ 2,368	$ -	$ 2,368	$ 2,368	$ 7,104	$ 2,368	$ 9,472				
173	Pierre - Rental Income	$ 447,450	$ 234,900	$ 234,900	$ -	$ 234,900	$ 234,900	$ 917,250	$ 234,900	$ 1,152,150				
174	Pierre - Laundry Income	$ 545	$ 545	$ 545	$ -	$ 545	$ 545	$ 1,635	$ 545	$ 2,180				
175	Royan - Rental Income	$ 387,600	$ 186,300	$ 186,300	$ -	$ 186,300	$ 186,300	$ 760,200	$ 186,300	$ 946,500				
176	Union - Rental Income	$ 342,000	$ 164,700	$ 164,700	$ -	$ 164,700	$ 164,700	$ 671,400	$ 164,700	$ 836,100				
177	Union - Laundry Income	$ 504	$ 504	$ 504	$ -	$ 504	$ 504	$ 1,512	$ 504	$ 2,016				
184	**Total Other Revenues**	$ 3,583,493	$ 1,979,474	$ 1,979,475	$ -	$ 1,979,475	$ 1,979,475	$ 7,542,441	$ 1,979,475	$ 9,521,916				
185														
186	**Total HSH + Other Revenues**	**$ 12,470,395**	**$ 12,896,995**	**$ 12,804,740**	$ 67,678	**$ 12,872,417**	**$ 12,872,417**	**$ 38,172,129**	**$ 12,940,095**	**$ 51,112,224**				
189	Total Adjusted Salary FTE (All Budgets)	84.63				86.29	86.29							

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (General Fund)
F$P Contract ID#	1000017241
Budget Name	General Fund - Money Management

		Year 1	Year 2					Year 3	Year 4	All Years		
	POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
		Current					Current	Current	New	Current	**Amendment**	New
		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Housing Services Director	$ 15,382	$ 99,000	1.00	16%	0.16	$ 15,395	$ 15,395	$ 15,395	$ 46,171	**$ 15,395**	$ 61,566
13	Housing Services Mgr	$ 9,591	$ 61,574	1.00	16%	0.16	$ 9,575	$ 9,575	$ 9,575	$ 28,741	**$ 9,575**	$ 38,316
14	Housing Counselor	$ 34,413	$ 49,276	5.00	16%	0.78	$ 38,312	$ 38,312	$ 38,312	$ 111,037	**$ 38,312**	$ 149,349
15	Rental Acct. Manager	$ 13,720	$ 90,618	1.00	16%	0.16	$ 14,091	$ 14,091	$ 14,091	$ 41,902	**$ 14,091**	$ 55,993
16	Lead Rental Acct. Associate	$ 8,697	$ 60,640	1.00	16%	0.16	$ 9,430	$ 9,430	$ 9,430	$ 27,557	**$ 9,430**	$ 36,987
17	Rental Acct. Associate	$ 22,002	$ 50,226	3.00	16%	0.47	$ 23,431	$ 23,431	$ 23,431	$ 68,864	**$ 23,431**	$ 92,295
18	Rep Payee Manager	$ 8,864	$ 58,700	1.00	15%	0.15	$ 8,913	$ 8,913	$ 8,913	$ 26,690	**$ 8,913**	$ 35,603
19	Rep Payee	$ 26,242	$ 44,777	5.00	13%	0.63	$ 28,283	$ 28,283	$ 28,283	$ 82,808	**$ 28,283**	$ 111,091
20	SalesForce Administrator	$ 10,056	$ 63,400	1.00	2%	0.02	$ 1,219	$ -	$ -	$ 11,275	**$ -**	$ 11,275
21	Admin Assist	$ 7,899	$ 55,283	1.00	16%	0.16	$ 8,597	$ 8,597	$ 8,597	$ 25,093	**$ 8,597**	$ 33,690
22	Program Office Coordinator	$ 7,344	$ 46,300	1.00	16%	0.16	$ 7,200	$ 7,200	$ 7,200	$ 21,744	**$ 7,200**	$ 28,944
53									$ -	$ -	**$ -**	$ -
54		**$ 164,209**				**TOTAL SALARIES**	**$ 164,446**	**$ 163,227**	**$ 163,227**	**$ 491,881**	**$ 163,227**	**$ 655,108**
55						**TOTAL FTE** **2.980**						
56		36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
57		**$ 59,936**				**EMPLOYEE FRINGE BENEFITS**	**$ 60,023**	**$ 59,578**	**$ 59,578**	**$ 179,537**	**$ 59,578**	**$ 239,114**
58		**$ 224,145**				**TOTAL SALARIES & BENEFITS**	**$ 224,468**	**$ 222,804**	**$ 222,804**	**$ 671,418**	**$ 222,804**	**$ 894,222**

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	A	B	E	H	M	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (General Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**General Fund - Money Management**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 4,690	$ 5,288	$ 5,288	$ 5,288	$ 15,266	**$ 5,288**	$ 20,554
14	Office Supplies, security for housing	$ 4,523	$ 4,653	$ 4,653	$ 4,653	$ 13,830	**$ 4,653**	$ 18,484
15	Maintenance & Repairs	$ 3,295	$ 3,295	$ 3,295	$ 3,295	$ 9,885	**$ 3,295**	$ 13,181
16	Printing & Postings	$ 3,705	$ 3,705	$ 3,705	$ 3,705	$ 11,115	**$ 3,705**	$ 14,819
17	Insurance	$ 327	$ 327	$ 327	$ 327	$ 981	**$ 327**	$ 1,307
18	Training	$ 159	$ 159	$ 159	$ 159	$ 476	**$ 159**	$ 634
19	Travel	$ 16	$ 16	$ 16	$ 16	$ 48	**$ 16**	$ 63
20	Bank Charges	$ 10,292	$ 10,292	$ 10,292	$ 10,292	$ 30,876	**$ 10,292**	$ 41,168
21					$ -	$ -	**$ -**	$ -
42	Consultants				$ -	$ -	**$ -**	$ -
43	Temp Rep Payee	$ 8,915	$ 8,915	$ 8,915	$ 8,915	$ 26,744	**$ 8,915**	$ 35,659
68	TOTAL OPERATING EXPENSES	$ 35,922	$ 36,649	$ 36,649	$ 36,649	$ 109,221	**$ 36,649**	$ 145,870
69								
70	Other Expenses (not subject to indirect cost %)							
71	Office Rent	$ 9,983	$ 9,983	$ 9,983	$ 9,983	$ 29,949	**$ 9,983**	$ 39,932
72	One-Time CODB (FY 2020-21 Non-Leasing Budget)	$ 8,699			$ -	$ 8,699	**$ -**	$ 8,699
73	One-Time Transfer for Other GF Budgets	$ (31,890)			$ -	$ (31,890)	**$ -**	$ (31,890)
84	TOTAL OTHER EXPENSES	$ (13,208)	$ 9,983	$ 9,983	$ 9,983	$ 6,758	**$ 9,983**	$ 16,741
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (HSH Fund)
F$P Contract ID#	1000017241
Budget Name	**HSH Fund - Money Management**

		Year 1	Year 2					Year 3	Year 4	All Years		
	POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
		Current					Current	Current	New	Current	**Amendment**	New
		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Housing Services Director	$ 9,348	$ 99,000	1.00	9%	0.095	$ 9,356	$ 9,356	$ 9,356	$ 28,060	**$ 9,356**	$ 37,416
13	Housing Services Mgr	$ 5,829	$ 61,574	1.00	9%	0.095	$ 5,819	$ 5,819	$ 5,819	$ 17,467	**$ 5,819**	$ 23,286
14	Housing Counselor	$ 20,913	$ 49,276	5.00	9%	0.473	$ 23,283	$ 23,283	$ 23,283	$ 67,479	**$ 23,283**	$ 90,762
15	Rental Acct. Manager	$ 8,338	$ 90,618	1.00	9%	0.095	$ 8,563	$ 8,563	$ 8,563	$ 25,465	**$ 8,563**	$ 34,028
16	Lead Rental Acct. Associate	$ 5,285	$ 60,640	1.00	9%	0.095	$ 5,731	$ 5,731	$ 5,731	$ 16,747	**$ 5,731**	$ 22,478
17	Client Acct. Associate	$ 13,371	$ 50,226	3.00	9%	0.284	$ 14,239	$ 14,239	$ 14,239	$ 41,849	**$ 14,239**	$ 56,088
18	Rep Payee Manager	$ 5,387	$ 58,700	1.00	9%	0.092	$ 5,417	$ 5,417	$ 5,417	$ 16,220	**$ 5,417**	$ 21,636
19	Rep Payee	$ 15,948	$ 44,777	5.00	8%	0.384	$ 17,188	$ 17,188	$ 17,188	$ 50,324	**$ 17,188**	$ 67,512
20	SalesForce Administrator	$ 6,111	$ 63,400	1.00	1%	0.012	$ 741	$ -	$ -	$ 6,852	**$ -**	$ 6,852
21	Admin Assist	$ 4,800	$ 55,283	1.00	9%	0.095	$ 5,224	$ 5,224	$ 5,224	$ 15,249	**$ 5,224**	$ 20,473
22	Program Office Coordinator	$ 4,463	$ 46,300	1.00	9%	0.095	$ 4,375	$ 4,375	$ 4,375	$ 13,214	**$ 4,375**	$ 17,589
23								$ -	$ -	$ -	**$ -**	$ -
54									$ -	$ -	**$ -**	$ -
55		**$ 99,793**				**TOTAL SALARIES**	**$ 99,937**	**$ 99,196**	**$ 99,196**	**$ 298,925**	**$ 99,196**	**$ 398,121**
56						**TOTAL FTE**	**1.81**					
57		36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
58		**$ 36,424**				**EMPLOYEE FRINGE BENEFITS**	**$ 36,477**	**$ 36,206**	**$ 36,206**	**$ 109,108**	**$ 36,206**	**$ 145,314**
59		**$ 136,217**				**TOTAL SALARIES & BENEFITS**	**$ 136,414**	**$ 135,402**	**$ 135,402**	**$ 408,032**	**$ 135,402**	**$ 543,435**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (HSH Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**HSH Fund - Money Management**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 2,850	$ 3,214	$ 3,214	$ 3,214	$ 9,278	**$ 3,214**	$ 12,492
14	Office Supplies, security for housing	$ 2,749	$ 2,828	$ 2,828	$ 2,828	$ 8,405	**$ 2,828**	$ 11,233
15	Maintenance & Repairs	$ 2,003	$ 2,003	$ 2,003	$ 2,003	$ 6,008	**$ 2,003**	$ 8,010
16	Printing & Postings	$ 2,252	$ 2,252	$ 2,252	$ 2,252	$ 6,755	**$ 2,252**	$ 9,006
17	Insurance	$ 199	$ 199	$ 199	$ 199	$ 596	**$ 199**	$ 795
18	Training	$ 96	$ 96	$ 96	$ 96	$ 289	**$ 96**	$ 386
19	Travel	$ 10	$ 10	$ 10	$ 10	$ 29	**$ 10**	$ 39
20	Bank Charges	$ 6,255	$ 6,255	$ 6,255	$ 6,255	$ 18,764	**$ 6,255**	$ 25,018
21					$ -	$ -	**$ -**	$ -
42	Consultants				$ -	$ -	**$ -**	$ -
43	Temporary Staff - Representative Payees	$ 5,418	$ 5,418	$ 5,418	$ 5,418	$ 16,253	**$ 5,418**	$ 21,671
68	TOTAL OPERATING EXPENSES	$ 21,830	$ 22,273	$ 22,273	$ 22,273	$ 66,376	**$ 22,273**	$ 88,649
69								
70	Other Expenses (not subject to indirect cost %)							
71	Office Rent	$ 6,067	$ 6,067	$ 6,067	$ 6,067	$ 18,201	**$ 6,067**	$ 24,268
72	One-Time CODB (FY 2020-21 Non-Leasing Budget)	$ 5,287			$ -	$ 5,287	**$ -**	$ 5,287
73	One-Time Transfer to other HSH Fund Budgets	$ (19,500)			$ -	$ (19,500)	**$ -**	$ (19,500)
74	One-Time Transfer from other HSH Fund Budgets	$ 120			$ -	$ 120	**$ -**	$ 120
84	TOTAL OTHER EXPENSES	$ (8,027)	$ 6,067	$ 6,067	$ 6,067	$ 4,107	**$ 6,067**	$ 10,174
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUS

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (General Fund)
F$P Contract ID#	1000017241
Budget Name	**General Fund - Property Management (General)**

		Year 1	**Year 2**					**Year 3**	**Year 4**	**All Years**		
	POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
		Current					Current	Current	New	Current	**Amendment**	New
		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Director of Programs	$ 75,884	$ 125,660	1.00	62%	0.62	$ 78,161	$ 78,161	$ 78,161	$ 232,205	$ 78,161	$ 310,366
13	Director of Supportive Housing	$ 56,578	$ 116,699	1.00	50%	0.50	$ 58,335	$ 58,335	$ 58,335	$ 173,248	$ 58,335	$ 231,584
14	Director of Business Operations	$ -	$ 100,000	1.00	0%	0.00	$ 479	$ 479	$ 479	$ 958	$ 479	$ 1,437
15	Director of Facilities	$ 50,754	$ 112,880	1.00	48%	0.48	$ 54,525	$ 54,525	$ 54,525	$ 159,804	$ 54,525	$ 214,329
16	Associate Director - Operations	$ 48,629	$ 80,528	1.00	62%	0.62	$ 50,088	$ 50,088	$ 50,088	$ 148,806	$ 50,088	$ 198,894
17	Lead Assoc Director - Supportive Housing	$ 55,036	$ 90,822	1.00	62%	0.62	$ 56,687	$ 56,687	$ 56,687	$ 168,410	$ 56,687	$ 225,096
18	Associate Directors - Supportive Housing	$ 167,282	$ 80,522	3.47	64%	2.23	$ 179,371	$ 179,371	$ 179,371	$ 526,023	$ 179,371	$ 705,394
19	Associate Director - Facilities	$ 47,371	$ 86,606	1.00			$ -	$ -	$ -	$ 47,371	$ -	$ 47,371
20	Facilities Manager	$ 112,318	$ 69,253	2.84	73%	2.09	$ 144,514	$ 128,208	$ 128,208	$ 385,040	$ 128,208	$ 513,248
21	Manager Janitor Department	$ 40,288	$ 66,715	1.00	43%	0.43	$ 28,729	$ -	$ -	$ 69,017	$ -	$ 69,017
22	Manager Desk Clerk Department	$ 38,440	$ 63,654	1.00	62%	0.62	$ 39,593	$ 39,593	$ 39,593	$ 117,625	$ 39,593	$ 157,218
23	Desk Clk Dept Assistant	$ -	$ 40,950	1.00			$ -	$ -	$ -	$ -	$ -	$ -
24	Property Mgmt Admin Manager	$ 32,204	$ 53,328	1.00	62%	0.62	$ 33,170	$ 33,170	$ 33,170	$ 98,544	$ 33,170	$ 131,715
25	Admin. Assistant	$ 50,901	$ 40,701	2.00	57%	1.13	$ 46,076	$ 46,076	$ 46,076	$ 143,053	$ 46,076	$ 189,129
26	Floating Janitors	$ 113,672	$ 36,177	5.62	63%	3.53	$ 127,629	$ 127,629	$ 127,629	$ 368,930	$ 127,629	$ 496,560
27	Floating Maintance Workers	$ 112,151	$ 43,444	4.00	62%	2.49	$ 108,088	$ 108,088	$ 108,088	$ 328,328	$ 108,088	$ 436,416
28	Staff THC Attorney-Leases	$ -	$ 92,391	1.00			$ -	$ -	$ -	$ -	$ -	$ -
29	Staff Eviction Attorney	$ 11,643	$ 82,400	1.00	23%	0.23	$ 19,355	$ 19,355	$ 19,355	$ 50,353	$ 19,355	$ 69,709
30	Supervising Eviction Lawyer	$ 43,660	$ 95,585	1.00	47%	0.47	$ 45,242	$ 45,242	$ 45,242	$ 134,144	$ 45,242	$ 179,387
31	Senior Facilities Manager		$ 92,834	1.00	19%	0.19	$ 17,767	$ 57,743	$ 57,743	$ 75,510	$ 57,743	$ 133,252
32	Facilities Operations Manager		$ 78,200	1.00	19%	0.19	$ 14,966	$ 48,640	$ 48,640	$ 63,607	$ 48,640	$ 112,247
35			$ -						$ -	$ -	$ -	$ -
55		**$ 1,056,810**				**TOTAL SALARIES**	**$ 1,102,776**	**$ 1,131,391**	**$ 1,131,391**	**$ 3,290,977**	**$ 1,131,391**	**$ 4,422,368**
56						**TOTAL FTE** **17.08**						
57		36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
58		**$ 385,736**				**EMPLOYEE FRINGE BENEFITS**	**$ 402,513**	**$ 412,958**	**$ 412,958**	**$ 1,201,207**	**$ 412,958**	**$ 1,614,164**
59		**$ 1,442,546**				**TOTAL SALARIES & BENEFITS**	**$ 1,505,289**	**$ 1,544,348**	**$ 1,544,348**	**$ 4,492,183**	**$ 1,544,348**	**$ 6,036,532**

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	A	B	E	H	M	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (General Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**General Fund - Property Management (General)**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 22,683	$ 21,447	$ 21,447	$ 21,447	$ 65,577	**$ 21,447**	$ 87,024
14	Office Supplies /Software	$ 18,563	$ 28,006	$ 28,006	$ 28,006	$ 74,576	**$ 28,006**	$ 102,582
15	Building Maintenance/Pest Control	$ 102,965	$ 173,956	$ 174,707	$ 174,707	$ 451,627	**$ 174,707**	$ 626,334
16	Printing and Reproduction	$ 44,309	$ 42,958	$ 42,958	$ 42,958	$ 130,225	**$ 42,958**	$ 173,183
17	Insurance	$ 369	$ 423	$ 423	$ 423	$ 1,215	**$ 423**	$ 1,638
18	Training	$ 12,440	$ 12,440	$ 12,440	$ 12,440	$ 37,320	**$ 12,440**	$ 49,760
19	Travel	$ 684	$ 622	$ 622	$ 622	$ 1,928	**$ 622**	$ 2,550
20	Peer Group consultant	$ 4,478	$ 4,478	$ 4,478	$ 4,478	$ 13,435	**$ 4,478**	$ 17,914
21	Legal Fees	$ 64,591	$ 100,123	$ 100,123	$ 100,123	$ 264,837	**$ 100,123**	$ 364,960
22	Tenant Screening	$ 1,962	$ 1,962	$ 1,962	$ 1,962	$ 5,886	**$ 1,962**	$ 7,848
23	Program Equipment (Beds, Mattresses, etc.)	$ -	$ 51,482	$ 51,482	$ 51,482	$ 102,965	**$ 51,482**	$ 154,447
24		$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants / Subcontractors	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Attorney	$ 43,540	$ 43,540	$ 43,540	$ 43,540	$ 130,620	**$ 43,540**	$ 174,160
44	Temp Admin Assistant	$ 6,220	$ 6,220	$ 6,220	$ 6,220	$ 18,660	**$ 6,220**	$ 24,880
45	Temp Floating Janitor	$ 12,440	$ 12,440	$ 12,440	$ 12,440	$ 37,320	**$ 12,440**	$ 49,760
61								
62	TOTAL OPERATING EXPENSES	$ 335,244	$ 500,098	$ 500,849	$ 500,849	$ 1,336,191	**$ 500,849**	$ 1,837,039
63								
64	Other Expenses (not subject to indirect cost %)							
65	Office Rent	$ 58,991	$ 52,316	$ -	$ -	$ 111,307	**$ -**	$ 111,307
66	Temp Floating Janitor (credit from Fy 19-20 refund)	$ 3,131		$ -	$ -	$ 3,131	**$ -**	$ 3,131
67	One-Time CODB (FY 2020-21 Non-Leasing)	$ 41,117			$ -	$ 41,117	**$ -**	$ 41,117
68	One-Transfer to Other GF Budgets	$ (52,250)			$ -	$ (52,250)	**$ -**	$ (52,250)
69	One-Time Deep Clean of Hotels		$ 10,139		$ -	$ 10,139	**$ -**	$ 10,139
70	One-Time Turnover Assistance		$ 7,396		$ -	$ 7,396	**$ -**	$ 7,396
71	One-Time Adjustment to Actuals	$ (1,905)	$ -	$ -	$ -	$ (1,905)	**$ -**	$ (1,905)
78	TOTAL OTHER EXPENSES	$ 49,083	$ 69,851	$ -	$ -	$ 118,934	**$ -**	$ 118,934
79								
80	Capital Expenses							
81					$ -	$ -	**$ -**	$ -
89	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
91	**HSH #3**					**Template last modified**		**11/4/2019**

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	A	F	I	J	K	L	M	T	AC	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											
2	**SALARY & BENEFIT DETAIL**											
3	**Document Date**	6/1/2022										
4	**Provider Name**	Tenderloin Housing Clinic Inc.										
5	**Program**	Master Lease Hotels (HSH Fund)										
6	**F$P Contract ID#**	1000017241										
7	**Budget Name**	**HSH Fund - Property Management (General)**										
8		**Year 1**	**Year 2**					**Year 3**	**Year 4**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
10		Current					Current	Current	New	Current	**Amendment**	New
11		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Director of Programs	$ 46,116	$ 125,660	1.00	38%	0.38	$ 47,499	$ 47,499	$ 47,499	$ 141,115	**$ 47,499**	$ 188,614
13	Director of Supportive Housing	$ 34,383	$ 116,699	1.00	30%	0.30	$ 35,463	$ 35,463	$ 35,463	$ 105,310	**$ 35,463**	$ 140,774
14	Director of Business Operations	$ -	$ 100,000	1.00	0%	0.00	$ 291	$ 291	$ 291	$ 582	**$ 291**	$ 873
15	Director of Facilities	$ 30,844	$ 112,880	1.00	29%	0.29	$ 33,136	$ 33,136	$ 33,136	$ 97,116	**$ 33,136**	$ 130,252
16	Associate Director - Operations	$ 29,553	$ 80,528	1.00	38%	0.38	$ 30,439	$ 30,439	$ 30,439	$ 90,432	**$ 30,439**	$ 120,871
17	Lead Assoc Director - Supportive Housing	$ 33,446	$ 90,822	1.00	38%	0.38	$ 34,450	$ 34,450	$ 34,450	$ 102,345	**$ 34,450**	$ 136,795
18	Associate Directors - Supportive Housing	$ 101,660	$ 80,522	3.47	39%	1.35	$ 109,007	$ 109,007	$ 109,007	$ 319,673	**$ 109,007**	$ 428,680
19	Associate Director - Facilities	$ 28,788	$ 86,606	1.00			$ -	$ -	$ -	$ 28,788	**$ -**	$ 28,788
20	Facilities Manager	$ 68,257	$ 69,253	2.84	44%	1.26	$ 87,349	$ 77,525	$ 77,525	$ 233,132	**$ 77,525**	$ 310,656
21	Manager Janitor Department	$ 24,484	$ 66,715	1.00	26%	0.26	$ 17,459	$ -	$ -	$ 41,943	**$ -**	$ 41,943
22	Manager Desk Clerk Department	$ 23,360	$ 63,654	1.00	38%	0.38	$ 24,061	$ 24,061	$ 24,061	$ 71,483	**$ 24,061**	$ 95,544
23	Desk Clk Dept Assistant	$ -	$ 40,950	1.00			$ -	$ -	$ -	$ -	**$ -**	$ -
24	Property Mgmt Admin Manager	$ 19,571	$ 53,328	1.00	38%	0.38	$ 20,158	$ 20,158	$ 20,158	$ 59,887	**$ 20,158**	$ 80,045
25	Admin. Assistant	$ 30,934	$ 40,701	2.00	34%	0.69	$ 28,001	$ 28,001	$ 28,001	$ 86,936	**$ 28,001**	$ 114,937
26	Floating Janitors	$ 67,738	$ 36,177	5.38	40%	2.14	$ 77,563	$ 77,563	$ 77,563	$ 222,863	**$ 77,563**	$ 300,426
27	Floating Maintance Workers	$ 68,156	$ 43,444	4.00	38%	1.51	$ 65,687	$ 65,687	$ 65,687	$ 199,531	**$ 65,687**	$ 265,218
28	Staff THC Attorney-Leases	$ -	$ 92,391	1.00			$ -	$ -	$ -	$ -	**$ -**	$ -
29	Staff Eviction Attorney	$ 7,075	$ 82,400	1.00	14%	0.14	$ 11,763	$ 11,763	$ 11,763	$ 30,601	**$ 11,763**	$ 42,363
30	Supervising Eviction Lawyer	$ 26,533	$ 95,585	1.00	29%	0.29	$ 27,495	$ 27,495	$ 27,495	$ 81,522	**$ 27,495**	$ 109,016
31	Senior Facilities Manager		$ 92,834	1.00	12%	0.12	$ 10,797	$ 35,091	$ 35,091	$ 45,889	**$ 35,091**	$ 80,980
32	Facilities Operations Manager		$ 78,200	1.00	12%	0.12	$ 9,095	$ 29,560	$ 29,560	$ 38,655	**$ 29,560**	$ 68,214
33			$ -						$ -	$ -	**$ -**	$ -
54			$ -						$ -	$ -	**$ -**	$ -
55		**$ 640,899**				**TOTAL SALARIES**	**$ 669,714**	**$ 687,188**	**$ 687,188**	**$ 1,997,801**	**$ 687,188**	**$ 2,684,990**
56						**TOTAL FTE** **10.38**						
57		36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
58		**$ 233,928**				**EMPLOYEE FRINGE BENEFITS**	**$ 244,445**	**$ 250,824**	**$ 250,824**	**$ 729,197**	**$ 250,824**	**$ 980,021**
59		**$ 874,828**				**TOTAL SALARIES & BENEFITS**	**$ 914,159**	**$ 938,012**	**$ 938,012**	**$ 2,726,999**	**$ 938,012**	**$ 3,665,011**
60												
61												
62												

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	A	B	E	H	M	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 14 of 51
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (HSH Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**HSH Fund - Property Management (General)**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 13,785	$ 13,034	$ 13,034	$ 13,034	$ 39,853	**$ 13,034**	$ 52,887
14	Office Supplies /Software	$ 11,281	$ 17,020	$ 17,020	$ 17,020	$ 45,321	**$ 17,020**	$ 62,341
15	Building Maintenance/Pest Control	$ 62,573	$ 109,170	$ 109,626	$ 109,626	$ 281,369	**$ 109,626**	$ 390,994
16	Printing and Reproduction	$ 26,928	$ 26,107	$ 26,107	$ 26,107	$ 79,141	**$ 26,107**	$ 105,247
17	Insurance	$ 224	$ 257	$ 257	$ 257	$ 738	**$ 257**	$ 995
18	Training	$ 7,560	$ 7,560	$ 7,560	$ 7,560	$ 22,680	**$ 7,560**	$ 30,240
19	Travel	$ 416	$ 378	$ 378	$ 378	$ 1,172	**$ 378**	$ 1,550
20	Peer Group consultant	$ 2,722	$ 2,722	$ 2,722	$ 2,722	$ 8,165	**$ 2,722**	$ 10,886
21	Legal Fees	$ 39,253	$ 60,847	$ 60,847	$ 60,847	$ 160,946	**$ 60,847**	$ 221,792
22	Tenant Screening	$ 1,192	$ 1,192	$ 1,192	$ 1,192	$ 3,577	**$ 1,192**	$ 4,770
23	Program Equipment (Beds, Mattresses, etc.)		$ 31,287	$ 31,287	$ 31,287	$ 62,573	**$ 31,287**	$ 93,860
24					$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors				$ -	$ -	**$ -**	$ -
43	Temp Attorney	$ 26,460	$ 26,460	$ 26,460	$ 26,460	$ 79,380	**$ 26,460**	$ 105,840
44	Temp Admin Assistant	$ 3,780	$ 3,780	$ 3,780	$ 3,780	$ 11,340	**$ 3,780**	$ 15,120
45	Temp Floating Janitor	$ 7,560	$ 7,560	$ 7,560	$ 7,560	$ 22,680	**$ 7,560**	$ 30,240
68	TOTAL OPERATING EXPENSES	$ 203,734	$ 307,372	$ 307,828	$ 307,828	$ 818,934	**$ 307,828**	$ 1,126,763
69								
70	Other Expenses (not subject to indirect cost %)							
71	Office Rent	$ 35,850	$ 31,794	$ -	$ -	$ 67,644	**$ -**	$ 67,644
72	Temp Floating Janitor (credit from FY 19-20 refund)	$ 1,902				$ 1,902	**$ -**	$ 1,902
73	*Expenditure Reduction to match HSH Revenues*	*$ (125)*				*$ (125)*	*$ -*	*$ (125)*
74	One-Time CODB (FY 2020-21 Non-Leasing)	$ 24,918				$ 24,918	**$ -**	$ 24,918
75	One-Time Transfer to Other HSH Fund Budgets	$ (28,468)				$ (28,468)	**$ -**	$ (28,468)
76	One-Time Deep Clean of Hotels		$ 6,161			$ 6,161	**$ -**	$ 6,161
77	One-Time Turnover Assistance		$ 4,494			$ 4,494	**$ -**	$ 4,494
84	TOTAL OTHER EXPENSES	$ 34,078	$ 42,449	$ -	$ -	$ 76,527	**$ -**	$ 76,527
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING
SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (General Fund)
F$P Contract ID#	1000017241
Budget Name	General Fund - Support Services

		Year 1	Year 2					Year 3							Year 4	All Years		
	POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	Agency Totals		For HSH Funded Progarm		7/1/2022 - 6/30/2023	7/1/2022 - 6/30/2023	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
		Current					Current					Current	Amendment	New	New	Current	**Amendment**	New
		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Change	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Support Services Director	$ 45,080	$ 97,464	1.00	48%	0.48	$ 46,373	$ 97,464	1.00	48%	0.48	$ 46,373	$ -	$ 46,373	$ 46,373	$ 137,827	$ **46,373**	$ 184,200
13	Associate Director - Support Services	$ 40,543	$ 72,047	1.00	56%	0.56	$ 40,636	$ 72,047	1.00	56%	0.56	$ 40,636	$ -	$ 40,636	$ 40,636	$ 121,815	$ **40,636**	$ 162,452
14	Support Services Manager	$ 212,069	$ 65,621	8.00	45%	3.63	$ 238,040	$ 65,621	8.00	45%	3.63	$ 238,040	$ -	$ 238,040	$ 238,040	$ 688,149	$ **238,040**	$ 926,189
15	Admin Assistant	$ 8,350	$ 44,688	1.00	4%	0.04	$ 1,937	$ 44,688	1.00	4%	0.04	$ 1,937	$ -	$ 1,937	$ 1,937	$ 12,224	$ **1,937**	$ 14,161
16	Case Manager	$ 885,458	$ 45,704	36.50	58%	21.17	$ 967,529	$ 52,000	36.50	58%	21.17	$ 967,529	$ **133,273**	$ 1,100,802	$ 1,100,802	$ 2,820,516	$ **1,234,075**	$ 4,054,591
20			$ -					$ -					$ -	$ -	$ -	$ -	$ -	$ -
55		**$ 1,191,499**				**TOTAL SALARIES**	**$ 1,294,516**				**TOTAL SALARIES**	**$ 1,294,516**	**$ 133,273**	**$ 1,427,789**	**$ 1,427,789**	**$ 3,780,531**	**$ 1,561,061**	**$ 5,341,592**
56						**TOTAL FTE**	**25.88**				**TOTAL FTE**	**25.88**						
57		36.50%				**FRINGE BENEFIT RATE**	36.50%				**FRINGE BENEFIT RATE**	36.50%		36.50%	36.50%			
58		**$ 434,897**				**EMPLOYEE FRINGE BENEFITS**	**$ 472,498**				**EMPLOYEE FRINGE BENEFITS**	**$ 472,498**	**$ 48,645**	**$ 521,143**	**$ 521,143**	**$ 1,379,894**	**$ 569,787**	**$ 1,949,681**
59		**$ 1,626,397**				**TOTAL SALARIES & BENEFITS**	**$ 1,767,014**				**TOTAL SALARIES & BENEFITS**	**$ 1,767,014**	**$ 181,917**	**$ 1,948,931**	**$ 1,948,931**	**$ 5,160,425**	**$ 2,130,849**	**$ 7,291,273**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 16 of 51
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (General Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**General Fund - Support Services**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 3,160	$ 3,421	$ 3,421	$ 3,421	$ 10,002	**$ 3,421**	$ 13,423
14	Maintenance	$ 6,220	$ 6,220	$ 6,220	$ 6,220	$ 18,660	**$ 6,220**	$ 24,880
15	Office Supplies	$ 21,544	$ 18,660	$ 18,660	$ 18,660	$ 58,864	**$ 18,660**	$ 77,524
16	Printing / Recruiting	$ 9,641	$ 12,440	$ 12,440	$ 12,440	$ 34,521	**$ 12,440**	$ 46,961
17	Insurance	$ 75	$ -	$ -	$ -	$ 75	**$ -**	$ 75
18	Training	$ 9,330	$ 9,330	$ 9,330	$ 9,330	$ 27,990	**$ 9,330**	$ 37,320
19	Travel	$ 1,244	$ 1,244	$ 1,244	$ 1,244	$ 3,732	**$ 1,244**	$ 4,976
20	Welcome Kits	$ 9,330	$ 9,330	$ 9,330	$ 9,330	$ 27,990	**$ 9,330**	$ 37,320
22					$ -	$ -	**$ -**	$ -
42	Consultants				$ -	$ -	**$ -**	$ -
43	Temp Case Managers	$ 176,600	$ 176,600	$ 176,600	$ 176,600	$ 529,800	**$ 176,600**	$ 706,400
44	Temp - Admin	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 30,000	**$ 10,000**	$ 40,000
68	TOTAL OPERATING EXPENSES	$ 247,144	$ 247,245	$ 247,245	$ 247,245	$ 741,634	**$ 247,245**	$ 988,879
69								
70	Other Expenses (not subject to indirect cost %)							
71	One-Time CODB (FY 2020-21 Non-Leasing)	$ 62,670			$ -	$ 62,670	**$ -**	$ 62,670
72	Less FY 2020-21 CODB Adjustment for non-ongoing	$ (2,094)			$ -	$ (2,094)	**$ -**	$ (2,094)
73	One-Time Transfer to Hartland PM	$ (4,100)			$ -	$ (4,100)	**$ -**	$ (4,100)
74	One-Time Transfer to other GF budgets	$ (337,850)			$ -	$ (337,850)	**$ -**	$ (337,850)
75	One-Time Adjustment to Actuals	$ (20)			$ -	$ (20)	**$ -**	$ (20)
76	Office Rent			$ 9,783	$ 9,783	$ 9,783	**$ 9,783.20**	$ 19,566
84	TOTAL OTHER EXPENSES	$ (281,394)	$ -	$ 9,783	$ 9,783	$ (271,611)	**$ 9,783**	$ (261,828)
85								
86	Capital Expenses							
94								
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (HSH Fund)
F$P Contract ID#	1000017241
Budget Name	**HSH Fund - Support Services**

		Year 1	**Year 2**					**Year 3**							**Year 4**	**All Years**		
	POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	Agency Totals		For HSH Funded Progarm		7/1/2022 - 6/30/2023	7/1/2022 - 6/30/2023	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
		Current					Current					Current		New	New	Current	**Amendment**	New
		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Change	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Support Services Director	$ 27,396	$ 97,464	1.00	29%	0.29	$ 28,182	$ 97,464	1.00	29%	0.29	$ 28,182	$ -	$ 28,182	$ 28,182	$ 83,760	$ 28,182	$ 111,942
13	Associate Director - Support Services	$ 24,638	$ 72,047	1.00	34%	0.34	$ 24,695	$ 72,047	1.00	34%	0.34	$ 24,695	$ -	$ 24,695	$ 24,695	$ 74,029	$ 24,695	$ 98,725
14	Support Services Manager	$ 128,878	$ 65,621	8.00	28%	2.20	$ 144,661	$ 65,621	8.00	28%	2.20	$ 144,661	$ -	$ 144,661	$ 144,661	$ 418,199	$ 144,661	$ 562,860
15	Admin Assistant	$ 5,074	$ 44,688	1.00	4%	0.04	$ 1,966	$ 44,688	1.00	4%	0.04	$ 1,966	$ -	$ 1,966	$ 1,966	$ 9,007	$ 1,966	$ 10,973
16	Case Managers	$ 538,108	$ 47,730	36.50	29%	10.41	$ 497,004	$ 52,000	36.50	29%	10.41	$ 497,004	$ 44,467	$ 541,472	$ 541,472	$ 1,532,117	$ 585,939	$ 2,118,056
54			$ -					$ -					$ -	$ -	$ -	$ -	$ -	$ -
55		**$ 724,094**				**TOTAL SALARIES**	**$ 696,509**				**TOTAL SALARIES**	**$ 696,509**	**$ 44,467**	**$ 740,976**	**$ 740,976**	**$ 2,117,112**	**$ 785,443**	**$ 2,902,555**
56						**TOTAL FTE**	**13.29**				**TOTAL FTE**	**13.29**						
57		36.50%				**FRINGE BENEFIT RATE**	36.50%				**FRINGE BENEFIT RATE**	36.50%		36.50%	36.50%			
58		**$ 264,294**				**EMPLOYEE FRINGE BENEFITS**	**$ 254,226**				**EMPLOYEE FRINGE BENEFITS**	**$ 254,226**	**$ 16,231**	**$ 270,456**	**$ 270,456**	**$ 772,746**	**$ 286,687**	**$ 1,059,433**
59		**$ 988,389**				**TOTAL SALARIES & BENEFITS**	**$ 950,735**				**TOTAL SALARIES & BENEFITS**	**$ 950,735**	**$ 60,698**	**$ 1,011,432**	**$ 1,011,432**	**$ 2,889,858**	**$ 1,072,130**	**$ 3,961,988**
60																		
61																		
62																		

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	A	B	E	H	M	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 18 of 51
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (HSH Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**HSH Fund - Support Services**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 1,920	$ 2,079	$ 2,079	$ 2,079	$ 6,078	**$ 2,079**	$ 8,157
14	Maintenance	$ 3,780	$ 3,780	$ 3,780	$ 3,780	$ 11,340	**$ 3,780**	$ 15,120
15	Office Supplies	$ 13,093	$ 13,093	$ 13,093	$ 13,093	$ 39,278	**$ 13,093**	$ 52,371
16	Printing / Recruiting	$ 5,859	$ 7,560	$ 7,560	$ 7,560	$ 20,979	**$ 7,560**	$ 28,539
17	Insurance	$ 46	$ 46	$ 46	$ 46	$ 137	**$ 46**	$ 183
18	Training	$ 5,670	$ 5,670	$ 5,670	$ 5,670	$ 17,010	**$ 5,670**	$ 22,680
19	Travel	$ 756	$ 756	$ 756	$ 756	$ 2,268	**$ 756**	$ 3,024
20	Welcome Kits	$ 5,670	$ 5,670	$ 5,670	$ 5,670	$ 17,010	**$ 5,670**	$ 22,680
22			$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors		$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temporary Staff - Case Managers	$ 103,400	$ 103,400	$ 103,400	$ 103,400	$ 310,200	**$ 103,400**	$ 413,600
44	Temporary Staff - Admin	$ 10,000	$ 5,000	$ 5,000	$ 5,000	$ 20,000	**$ 5,000**	$ 25,000
68	TOTAL OPERATING EXPENSES	$ 150,194	$ 147,053	$ 147,053	$ 147,053	$ 444,301	**$ 147,053**	$ 591,354
69								
70	Other Expenses (not subject to indirect cost %)							
71	One-Time CODB (FY 2020-21 Non-Leasing)	$ 38,086			$ -	$ 38,086	**$ -**	$ 38,086
72	Less FY 2020-21 CODB Adjustment for non-ongoing	$ (1,446)			$ -	$ (1,446)	**$ -**	$ (1,446)
73	One-Time Transfer to HSH Fund Hotels	$ (113,740)			$ -	$ (113,740)	**$ -**	$ (113,740)
74	One-Time Transfer to other HSH Fund budgets	$ (301,545)			$ -	$ (301,545)	**$ -**	$ (301,545)
75	Office Rent			$ 5,817	$ 5,817	$ 5,817	**$ 5,817**	$ 11,634
84	TOTAL OTHER EXPENSES	$ (378,645)	$ -	$ 5,817	$ 5,817	$ (372,828)	**$ 5,817**	$ (367,011)
85								
86	Capital Expenses							
94								
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**					**Template last modified**		**11/4/2019**

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	A	F	I	J	K	L	M	T	AC	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											
2	**SALARY & BENEFIT DETAIL**											
3	**Document Date**	6/1/2022										
4	**Provider Name**	Tenderloin Housing Clinic Inc.										
5	**Program**	Master Lease Hotels (General Fund)										
6	**F$P Contract ID#**	1000017241										
7	**Budget Name**	**Edgeworth**										
8		**Year 1**	**Year 2**					**Year 3**	**Year 4**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
10		Current					Current	Current	New	Current	**Amendment**	New
11		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 26,522	$ 56,274	1.00	50%	0.50	$ 28,137	$ 28,137	$ 28,137	$ 82,796	$ 28,137	$ 110,934
13	Desk Clerk	$ 76,786	$ 36,355	2.12	100%	2.13	$ 77,328	$ 77,328	$ 77,328	$ 231,442	$ 77,328	$ 308,770
14	Janitor	$ 34,157	$ 36,354	1.00	80%	0.80	$ 29,028	$ 29,028	$ 29,028	$ 92,213	$ 29,028	$ 121,241
15	Maintenance Worker	$ 22,799	$ 46,966	1.00	50%	0.50	$ 23,483	$ 23,483	$ 23,483	$ 69,765	$ 23,483	$ 93,248
16			$ -						$ -	$ -	$ -	$ -
55		**$ 160,264**				**TOTAL SALARIES**	**$ 157,976**	**$ 157,976**	**$ 157,976**	**$ 476,216**	**$ 157,976**	**$ 634,192**
56						**TOTAL FTE** **3.93**						
57		36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
58		**$ 58,496**				**EMPLOYEE FRINGE BENEFITS**	**$ 57,661**	**$ 57,661**	**$ 57,661**	**$ 173,819**	**$ 57,661**	**$ 231,480**
59		**$ 218,760**				**TOTAL SALARIES & BENEFITS**	**$ 215,637**	**$ 215,637**	**$ 215,637**	**$ 650,035**	**$ 215,637**	**$ 865,673**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 20 of 51
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (General Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Edgeworth**						
8								
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 97,411	$ 97,411	$ 97,411	$ 97,411	$ 292,233	**$ 97,411**	$ 389,644
14	Office Supplies, Postage	$ 2,168	$ 2,168	$ 2,168	$ 2,168	$ 6,504	**$ 2,168**	$ 8,672
15	Building Maintenance Supplies and Repair	$ 60,494	$ 71,627	$ 71,627	$ 71,627	$ 203,748	**$ 71,627**	$ 275,375
16	Insurance	$ 13,485	$ 13,056	$ 13,056	$ 13,056	$ 39,597	**$ 13,056**	$ 52,653
17	Client Engagement	$ 1,900	$ 1,900	$ 1,900	$ 1,900	$ 5,700	**$ 1,900**	$ 7,600
18					$ -	$ -	**$ -**	$ -
38	Consultants/Subcontractors				$ -	$ -	**$ -**	$ -
39	Temp Desk Clerks	$ 1,000	$ -	$ -	$ -	$ 1,000	**$ -**	$ 1,000
40	Temp Janitors		$ 10,000	$ 10,000	$ 10,000	$ 20,000	**$ 10,000**	$ 30,000
62					$ -	$ -	**$ -**	$ -
63								
64	TOTAL OPERATING EXPENSES	$ 176,458	$ 196,162	$ 196,162	$ 196,162	$ 568,782	**$ 196,162**	$ 764,944
65								
66	Other Expenses (not subject to indirect cost %)							
67	Rental of Property	$ 253,592	$ 253,592	$ 253,592	$ 253,592	$ 760,776	**$ 253,592**	$ 1,014,368
68	HSH assigned Client Subsidies	$ 14,511	$ 14,511	$ 14,511	$ 14,511	$ 43,533	**$ 14,511**	$ 58,044
69	One-Time CODB (FY 2020-21 Non-Leasing)	$ 6,820	$ -		$ -	$ 6,820	**$ -**	$ 6,820
70	One-Time Transfer from SS MPP contract	$ 10,000			$ -	$ 10,000	**$ -**	$ 10,000
71	One-Time Transfer from other GF budgets	$ 4,320			$ -	$ 4,320	**$ -**	$ 4,320
72	One-Time Adjustment to Actuals	$ (1)	$ -		$ -	$ (1)	**$ -**	$ (1)
79								
80	TOTAL OTHER EXPENSES	$ 289,242	$ 268,103	$ 268,103	$ 268,103	$ 825,448	**$ 268,103**	$ 1,093,551
81								
82	Capital Expenses							
83					$ -	$ -	**$ -**	$ -
91	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
93	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (General Fund)
F$P Contract ID#	1000017241
Budget Name	**Hartland**

POSITION TITLE	**Year 1** 7/1/2020 - 6/30/2021 Current Budgeted Salary	**Year 2** Agency Totals: Annual Full Time Salary (for 1.00 FTE)	Position FTE	For HSH Funded Program: % FTE funded by this budget	Adjusted Budgeted FTE	7/1/2021 - 6/30/2022 Current Budgeted Salary	**Year 3** 7/1/2022 - 6/30/2023 Current Budgeted Salary	**Year 4** 7/1/2023 - 6/30/2024 New Budgeted Salary	**All Years** 7/1/2020 - 2/29/2024 Current Budgeted Salary	7/1/2020 - 6/30/2024 **Amendment** **Change**	7/1/2020 - 6/30/2024 New Budgeted Salary
Supportive Housing Property Manager	$ 54,500	$ 56,135	1.00	97%	0.97	$ 54,670	$ 54,670	$ 54,670	$ 163,840	**$ 54,670**	$ 218,509
Supp Hsg Senior Assistant Property Manager	$ 47,250	$ 53,215	1.00	59%	0.59	$ 31,237	$ 31,237	$ 31,237	$ 109,724	**$ 31,237**	$ 140,961
Desk Clerk	$ 198,201	$ 36,320	6.00	83%	4.99	$ 181,287	$ 181,287	$ 181,287	$ 560,775	**$ 181,287**	$ 742,062
Janitor	$ 103,532	$ 36,354	3.00	87%	2.60	$ 94,411	$ 94,411	$ 94,411	$ 292,354	**$ 94,411**	$ 386,765
Maintenance Worker	$ 43,400	$ 56,255	1.00	100%	1.00	$ 56,255	$ 56,255	$ 56,255	$ 155,910	**$ 56,255**	$ 212,165
		$ -						$ -	$ -	**$ -**	$ -
	$ 446,884				**TOTAL SALARIES**	**$ 417,860**	**$ 417,860**	**$ 417,860**	**$ 1,282,603**	**$ 417,860**	**$ 1,700,463**
					TOTAL FTE	**10.15**					
	36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
	$ 163,113				**EMPLOYEE FRINGE BENEFITS**	**$ 152,519**	**$ 152,519**	**$ 152,519**	**$ 468,150**	**$ 152,519**	**$ 620,669**
	$ 609,997				**TOTAL SALARIES & BENEFITS**	**$ 570,379**	**$ 570,379**	**$ 570,379**	**$ 1,750,754**	**$ 570,379**	**$ 2,321,132**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (General Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Hartland**						
8								
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 247,199	$ 287,997	$ 287,997	$ 287,997	$ 823,193	**$ 287,997**	$ 1,111,190
14	Office Supplies, Postage	$ 16,068	$ 12,000	$ 12,000	$ 12,000	$ 40,068	**$ 12,000**	$ 52,068
15	Building Maintenance Supplies and Repair	$ 96,597	$ 107,421	$ 107,421	$ 107,421	$ 311,439	**$ 107,421**	$ 418,860
16	Insurance	$ 40,120	$ 40,660	$ 40,660	$ 40,660	$ 121,440	**$ 40,660**	$ 162,100
17	Client Engagement	$ 4,800	$ 4,800	$ 4,800	$ 4,800	$ 14,400	**$ 4,800**	$ 19,200
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 45,000	**$ 15,000**	$ 60,000
19			$ -	$ -	$ -	$ -	**$ -**	$ -
38	Consultants/Subcontractors		$ -	$ -	$ -	$ -	**$ -**	$ -
39	Temp Desk Clerks	$ 25,000	$ 60,000	$ 60,000	$ 60,000	$ 145,000	**$ 60,000**	$ 205,000
40	Temp Janitors	$ 5,200	$ 20,000	$ 20,000	$ 20,000	$ 45,200	**$ 20,000**	$ 65,200
41	Temp Maintenance Workers	$ 3,000	$ -	$ -	$ -	$ 3,000	**$ -**	$ 3,000
42	Temp Prop Mgr		$ 2,000	$ 2,000	$ 2,000	$ 4,000	**$ 2,000**	$ 6,000
43	Temp Assist Prop Mgr		$ 30,000	$ 30,000	$ 30,000	$ 60,000	**$ 30,000**	$ 90,000
64	TOTAL OPERATING EXPENSES	$ 452,984	$ 579,878	$ 579,878	$ 579,878	$ 1,612,740	**$ 579,878**	$ 2,192,618
65								
66	Other Expenses (not subject to indirect cost %)							
67	Rental of Property	$ 1,293,379	$ 1,293,379	$ 1,293,379	$ 1,293,379	$ 3,880,137	**$ 1,293,379**	$ 5,173,516
68	HSH assigned Client Subsidies	$ 47,762	$ 33,428	$ 33,428	$ 33,428	$ 114,618	**$ 33,428**	$ 148,046
69	One-Time CODB (FY 2020-21 Non-Leasing)	$ 13,971			$ -	$ 13,971	**$ -**	$ 13,971
70	One-Time Transfer from other GF budgets	$ 6,430			$ -	$ 6,430	**$ -**	$ 6,430
71	One-Time Transfer from Operating Reserve	$ 187,000			$ -	$ 187,000	**$ -**	$ 187,000
72	One-Time Adjustment to Actuals	$ (1)			$ -	$ (1)	**$ -**	$ (1)
80	TOTAL OTHER EXPENSES	$ 1,548,541	$ 1,326,807	$ 1,326,807	$ 1,326,807	$ 4,202,155	**$ 1,326,807**	$ 5,528,962
81								
82	Capital Expenses							
83					$ -	$ -	**$ -**	$ -
91	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
93	**HSH #3**					**Template last modified**		**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (General Fund)
F$P Contract ID#	1000017241
Budget Name	**Jefferson**

		Year 1	**Year 2**				**Year 3**	**Year 4**	**All Years**			
POSITION TITLE		7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
		Current					Current	Current	New	Current	**Amendment**	New
		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
Supportive Housing Property Manager		$ 57,423	$ 56,135	1.00	100%	1.00	$ 56,135	$ 56,135	$ 56,135	$ 169,693	**$ 56,135**	$ 225,828
Supp Hsg Senior Assistant Property Manager		$ 34,016	$ 53,215	1.00	59%	0.59	$ 31,237	$ 31,237	$ 31,237	$ 96,490	**$ 31,237**	$ 127,727
Desk Clerk		$ 221,338	$ 39,607	6.00	94%	5.63	$ 222,992	$ 222,992	$ 222,992	$ 667,322	**$ 222,992**	$ 890,314
Janitor		$ 100,264	$ 38,781	3.00	97%	2.92	$ 113,412	$ 113,412	$ 113,412	$ 327,087	**$ 113,412**	$ 440,499
Maintenance Worker		$ 66,095	$ 69,587	1.00	100%	1.00	$ 69,587	$ 69,587	$ 69,587	$ 205,269	**$ 69,587**	$ 274,856
			$ -						$ -	$ -	**$ -**	$ -
		$ 479,135				**TOTAL SALARIES**	**$ 493,363**	**$ 493,363**	**$ 493,363**	**$ 1,465,860**	**$ 493,363**	**$ 1,959,223**
						TOTAL FTE	**11.14**					
		36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
		$ 174,884				**EMPLOYEE FRINGE BENEFITS**	**$ 180,077**	**$ 180,077**	**$ 180,077**	**$ 535,039**	**$ 180,077**	**$ 715,116**
		$ 654,020				**TOTAL SALARIES & BENEFITS**	**$ 673,440**	**$ 673,440**	**$ 673,440**	**$ 2,000,900**	**$ 673,440**	**$ 2,674,339**

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	A	B	E	H	M	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 24 of 51
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (General Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Jefferson**						
8								
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 173,035	$ 170,964	$ 170,964	$ 170,964	$ 514,963	**$ 170,964**	$ 685,927
14	Office Supplies, Postage	$ 7,803	$ 7,803	$ 7,803	$ 7,803	$ 23,409	**$ 7,803**	$ 31,212
15	Building Maintenance Supplies and Repair	$ 100,268	$ 127,323	$ 127,323	$ 127,323	$ 354,914	**$ 127,323**	$ 482,237
16	Insurance	$ 31,890	$ 32,342	$ 32,342	$ 32,342	$ 96,574	**$ 32,342**	$ 128,916
17	Client Engagement	$ 4,100	$ 4,100	$ 4,100	$ 4,100	$ 12,300	**$ 4,100**	$ 16,400
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 45,000	**$ 15,000**	$ 60,000
19			$ -	$ -	$ -	$ -	**$ -**	$ -
41	Consultants/Subcontractors		$ -	$ -	$ -	$ -	**$ -**	$ -
42	Temp Senior Assistant Prop Manager	$ 20,000	$ 30,000	$ 30,000	$ 30,000	$ 80,000	**$ 30,000**	$ 110,000
43	Temp Desk Clerks	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 60,000	**$ 20,000**	$ 80,000
44	Temp Janitors	$ 7,700	$ 4,000	$ 4,000	$ 4,000	$ 15,700	**$ 4,000**	$ 19,700
45	Temp Maintenance Workers	$ 2,000	$ -	$ -	$ -	$ 2,000	**$ -**	$ 2,000
68	TOTAL OPERATING EXPENSES	$ 381,796	$ 411,532	$ 411,532	$ 411,532	$ 1,204,860	**$ 411,532**	$ 1,616,392
69								
70	Other Expenses (not subject to indirect cost %)							
71	Rental of Property	$ 881,869	$ 881,869	$ 881,869	$ 881,869	$ 2,645,607	**$ 881,869**	$ 3,527,476
72	HSH assigned Client Subsidies	$ 82,665	$ 69,137	$ 69,137	$ 69,137	$ 220,939	**$ 69,137**	$ 290,076
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 19,260			$ -	$ 19,260	**$ -**	$ 19,260
74	One-Time Transfer from other GF Budgets	$ 109,000			$ -	$ 109,000	**$ -**	$ 109,000
75	Laundry Expenses	$ -	$ 448	$ 448	$ 448	$ 896	**$ 448**	$ 1,344
76	One-Time Adjustment to Actuals	$ (1,114)			$ -	$ (1,114)	**$ -**	$ (1,114)
84	TOTAL OTHER EXPENSES	$ 1,091,679	$ 951,454	$ 951,454	$ 951,454	$ 2,994,587	**$ 951,454**	$ 3,946,041
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**					**Template last modified**		**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (General Fund)
F$P Contract ID#	1000017241
Budget Name	**Mayfair**

	Year 1	**Year 2**				**Year 3**	**Year 4**	**All Years**		
POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
	Current					Current	Current	New	Current	**Amendment**	New
	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
Supportive Housing Property Manager	$ 52,515	$ 54,090	1.00	100%	1.00	$ 54,090	$ 54,090	$ 54,090	$ 160,696	**$ 54,090**	$ 214,786
Desk Clerk	$ 192,667	$ 40,978	5.00	100%	5.00	$ 203,425	$ 203,425	$ 203,425	$ 599,516	**$ 203,425**	$ 802,941
Janitor	$ 36,963	$ 39,581	1.00	100%	1.00	$ 35,994	$ 35,994	$ 35,994	$ 108,951	**$ 35,994**	$ 144,945
Maintenance Worker	$ 45,598	$ 46,966	1.00	100%	1.00	$ 46,966	$ 46,966	$ 46,966	$ 139,530	**$ 46,966**	$ 186,496
		$ -						$ -	$ -	**$ -**	$ -
								$ -	$ -	**$ -**	$ -
	$ 327,742				**TOTAL SALARIES**	**$ 340,475**	**$ 340,475**	**$ 340,475**	**$ 1,008,693**	**$ 340,475**	**$ 1,349,169**
					8.00 **TOTAL FTE**						
	36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
	$ 119,626				**EMPLOYEE FRINGE BENEFITS**	**$ 124,274**	**$ 124,274**	**$ 124,274**	**$ 368,173**	**$ 124,274**	**$ 492,447**
	$ 447,369				**TOTAL SALARIES & BENEFITS**	**$ 464,749**	**$ 464,749**	**$ 464,749**	**$ 1,376,866**	**$ 464,749**	**$ 1,841,615**

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	A	B	E	H	M	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (General Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Mayfair**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 129,529	$ 129,529	$ 129,529	$ 129,529	$ 388,587	**$ 129,529**	$ 518,116
14	Office Supplies, Postage	$ 1,651	$ 1,800	$ 1,800	$ 1,800	$ 5,251	**$ 1,800**	$ 7,051
15	Building Maintenance Supplies and Repair	$ 67,722	$ 85,111	$ 85,111	$ 85,111	$ 237,944	**$ 85,111**	$ 323,055
16	Insurance	$ 16,174	$ 16,443	$ 16,443	$ 16,443	$ 49,060	**$ 16,443**	$ 65,503
17	Client Engagement	$ 2,250	$ 2,250	$ 2,250	$ 2,250	$ 6,750	**$ 2,250**	$ 9,000
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 45,000	**$ 15,000**	$ 60,000
19			$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants		$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 8,400	$ 2,000	$ 2,000	$ 2,000	$ 12,400	**$ 2,000**	$ 14,400
44	Temp Janitors	$ 2,000	$ 5,000	$ 5,000	$ 5,000	$ 12,000	**$ 5,000**	$ 17,000
68	TOTAL OPERATING EXPENSES	$ 242,726	$ 257,133	$ 257,133	$ 257,133	$ 756,992	**$ 257,133**	$ 1,014,125
69								
70	Other Expenses (not subject to indirect cost %)							
71	Rental of Property	$ 546,435	$ 546,435	$ 546,435	$ 546,435	$ 1,639,305	**$ 546,435**	$ 2,185,740
72	HSH assigned Client Subsidies	$ 3,401	$ 2,673	$ 2,673	$ 2,673	$ 8,747	**$ 2,673**	$ 11,420
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 10,012			$ -	$ 10,012	**$ -**	$ 10,012
74	One-Time Transfer from Other GF Budgets	$ 24,225			$ -	$ 24,225	**$ -**	$ 24,225
75	One-Time Adjustment to Actuals	$ (2)			$ -	$ (2)	**$ -**	$ (2)
84	TOTAL OTHER EXPENSES	$ 584,071	$ 549,108	$ 549,108	$ 549,108	$ 1,682,287	**$ 549,108**	$ 2,231,395
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**						**Template last modified**	**11/4/2019**

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	A	F	I	J	K	L	M	T	AC	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											
2	**SALARY & BENEFIT DETAIL**											
3	**Document Date**	6/1/2022										
4	**Provider Name**	Tenderloin Housing Clinic Inc.										
5	**Program**	Master Lease Hotels (General Fund)										
6	**F$P Contract ID#**	1000017241										
7	**Budget Name**	**Mission**										
8		**Year 1**	**Year 2**					**Year 3**	**Year 4**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
10		Current					Current	Current	New	Current	**Amendment**	New
11		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 40,696	$ 72,100	1.00	100%	1.00	$ 72,100	$ 72,100	$ 72,100	$ 184,896	**$ 72,100**	$ 256,996
13	Supp Hsg Senior Assistant Property Manager	$ 57,878	$ 63,287	1.00	100%	1.00	$ 63,287	$ 63,287	$ 63,287	$ 184,452	**$ 63,287**	$ 247,739
14	Supp Hsg Assistant Property Manager	$ 31,698	$ 49,180	1.00	100%	1.00	$ 49,180	$ 49,180	$ 49,180	$ 130,058	**$ 49,180**	$ 179,238
15	Desk Clerk	$ 243,147	$ 36,785	7.00	99%	6.96	$ 256,032	$ 256,032	$ 256,032	$ 755,210	**$ 256,032**	$ 1,011,242
16	Janitor	$ 137,896	$ 37,617	4.00	98%	3.90	$ 146,806	$ 146,806	$ 146,806	$ 431,508	**$ 146,806**	$ 578,314
17	Maintenance Worker	$ 103,476	$ 53,291	2.00	100%	2.00	$ 106,580	$ 106,580	$ 106,580	$ 316,637	**$ 106,580**	$ 423,217
18			$ -				$ -		$ -	$ -	$ -	$ -
54							$ -		$ -	$ -	$ -	$ -
55		**$ 614,790**				**TOTAL SALARIES**	**$ 693,985**	**$ 693,985**	**$ 693,985**	**$ 2,002,760**	**$ 693,985**	**$ 2,696,745**
56						**TOTAL FTE** **15.86**						
57		36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
58		**$ 224,398**				**EMPLOYEE FRINGE BENEFITS**	**$ 253,305**	**$ 253,305**	**$ 253,305**	**$ 731,008**	**$ 253,305**	**$ 984,312**
59		**$ 839,189**				**TOTAL SALARIES & BENEFITS**	**$ 947,290**	**$ 947,290**	**$ 947,290**	**$ 2,733,768**	**$ 947,290**	**$ 3,681,058**

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	A	B	E	H	K	L	M	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									
2	**OPERATING DETAIL**									
3	**Document Date**	6/1/2022								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Mission**								
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**			**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	Current	**Amendment**	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 264,413	$ 288,980	$ 288,980	$ -	**$ 288,980**	$ 288,980	$ 842,373	**$ 288,980**	$ 1,131,353
14	Office Supplies, Postage	$ 8,317	$ 11,000	$ 11,000	$ -	**$ 11,000**	$ 11,000	$ 30,317	**$ 11,000**	$ 41,317
15	Building Maintenance Supplies and Repair	$ 164,675	$ 183,127	$ 183,127	$ -	**$ 183,127**	$ 183,127	$ 530,929	**$ 183,127**	$ 714,056
16	Insurance	$ 70,879	$ 72,443	$ 72,443	$ -	**$ 72,443**	$ 72,443	$ 215,765	**$ 72,443**	$ 288,208
17	Travel	$ 480	$ 480	$ 480	$ -	**$ 480**	$ 480	$ 1,440	**$ 480**	$ 1,920
18	Client Engagement	$ 6,900	$ 6,900	$ 6,900	$ -	**$ 6,900**	$ 6,900	$ 20,700	**$ 6,900**	$ 27,600
19	Elevator	$ 15,000	$ 15,000	$ 15,000	$ -	**$ 15,000**	$ 15,000	$ 45,000	**$ 15,000**	$ 60,000
25				$ -	$ -	**$ -**	$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors			$ -	$ -	**$ -**	$ -	$ -	**$ -**	$ -
43	Temp Property Manager	$ 40,000	$ -	$ -	$ -	**$ -**	$ -	$ 40,000	**$ -**	$ 40,000
44	Temp Assistant Prop Manager	$ 20,000	$ -	$ -	$ -	**$ -**	$ -	$ 20,000	**$ -**	$ 20,000
45	Temp Desk Clerks	$ 8,000	$ 2,000	$ 2,000	$ -	**$ 2,000**	$ 2,000	$ 12,000	**$ 2,000**	$ 14,000
46	Temp Janitors	$ 12,000	$ 5,000	$ 5,000	$ -	**$ 5,000**	$ 5,000	$ 22,000	**$ 5,000**	$ 27,000
47	Temp Sr Assist Prop Manager			$ -	$ -	**$ -**	$ -	$ -	**$ -**	$ -
68	TOTAL OPERATING EXPENSES	$ 610,664	$ 584,930	$ 584,930	$ -	$ 584,930	$ 584,930	$ 1,780,524	**$ 584,930**	$ 2,365,454
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 2,092,266	$ 2,109,110	$ 2,109,110	$ 1,168,561	**$ 940,549**	$ 2,109,110	$ 7,479,047	**$ 940,549**	$ 8,419,596
72	HSH assigned Client Subsidies	$ 129,982	$ 123,512	$ 123,512	$ -	**$ 123,512**	$ 123,512	$ 377,006	**$ 123,512**	$ 500,518
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,422				**$ -**	$ -	$ 12,422	**$ -**	$ 12,422
74	One-Time Transfer from SSMPP contract	$ 134,000				**$ -**	$ -	$ 134,000	**$ -**	$ 134,000
75	One-Time Adjustment to Actuals	$ (2,815)				**$ -**	$ -	$ (2,815)	**$ -**	$ (2,815)
84	TOTAL OTHER EXPENSES	$ 2,365,855	$ 2,232,622	$ 2,232,622	$ 1,168,561	**$ 1,064,061**	$ 2,232,622	$ 7,999,660	**$ 1,064,061**	$ 9,063,721
85										
86	Capital Expenses									
87						**$ -**	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	**$ -**	$ -	$ -	**$ -**	$ -
97	**HSH #3**							**Template last modified**		**11/4/2019**

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	A	F	I	J	K	L	M	T	AC	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											
2	**SALARY & BENEFIT DETAIL**											
3	**Document Date**	6/1/2022										
4	**Provider Name**	Tenderloin Housing Clinic Inc.										
5	**Program**	Master Lease Hotels (General Fund)										
6	**F$P Contract ID#**	1000017241										
7	**Budget Name**	**Raman**										
8		**Year 1**	**Year 2**					**Year 3**	**Year 4**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
10		Current					Current	Current	New	Current	**Amendment**	New
11		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 56,135	$ 62,969	1.00	100%	1.00	$ 62,969	$ 62,969	$ 62,969	$ 182,073	**$ 62,969**	$ 245,042
13	Desk Clerk	$ 227,430	$ 38,830	6.10	99%	6.04	$ 234,466	$ 234,466	$ 234,466	$ 696,363	**$ 234,466**	$ 930,829
14	Janitor	$ 64,786	$ 36,355	2.00	92%	1.84	$ 66,995	$ 66,995	$ 66,995	$ 198,775	**$ 66,995**	$ 265,770
15	Maintenance Worker	$ 51,710	$ 56,657	1.00	100%	1.00	$ 56,657	$ 56,657	$ 56,657	$ 165,024	**$ 56,657**	$ 221,681
54									$ -	$ -	**$ -**	$ -
55		**$ 400,061**				**TOTAL SALARIES**	**$ 421,087**	**$ 421,087**	**$ 421,087**	**$ 1,242,235**	**$ 421,087**	**$ 1,663,322**
56						**TOTAL FTE**	**9.88**					
57		36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
58		**$ 146,022**				**EMPLOYEE FRINGE BENEFITS**	**$ 153,697**	**$ 153,697**	**$ 153,697**	**$ 453,416**	**$ 153,697**	**$ 607,113**
59		**$ 546,083**				**TOTAL SALARIES & BENEFITS**	**$ 574,784**	**$ 574,784**	**$ 574,784**	**$ 1,695,651**	**$ 574,784**	**$ 2,270,435**
60												

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (General Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Raman**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 121,409	$ 139,671	$ 139,671	$ 139,671	$ 400,751	**$ 139,671**	$ 540,422
14	Office Supplies, Postage	$ 4,493	$ 5,500	$ 5,500	$ 5,500	$ 15,493	**$ 5,500**	$ 20,993
15	Building Maintenance Supplies and Repair	$ 83,705	$ 118,360	$ 118,360	$ 118,360	$ 320,424	**$ 118,360**	$ 438,784
16	Insurance	$ 24,646	$ 25,153	$ 25,153	$ 25,153	$ 74,952	**$ 25,153**	$ 100,105
17	Client Engagement	$ 3,700	$ 3,700	$ 3,700	$ 3,700	$ 11,100	**$ 3,700**	$ 14,800
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 45,000	**$ 15,000**	$ 60,000
19					$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors				$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 7,500	$ 7,500	$ 7,500	$ 7,500	$ 22,500	**$ 7,500**	$ 30,000
44	Temp Janitors	$ 7,800	$ 7,800	$ 7,800	$ 7,800	$ 23,400	**$ 7,800**	$ 31,200
45	Temp Maintenance Workers	$ 4,500	$ -	$ -	$ -	$ 4,500	**$ -**	$ 4,500
68	TOTAL OPERATING EXPENSES	$ 272,753	$ 322,684	$ 322,684	$ 322,684	$ 918,120	**$ 322,684**	$ 1,240,804
69								
70	Other Expenses (not subject to indirect cost %)							
71	Rental of Property	$ 466,087	$ 466,087	$ 466,087	$ 466,087	$ 1,398,261	**$ 466,087**	$ 1,864,348
72	HSH assigned Client Subsidies	$ 2,620	$ 2,620	$ 2,620	$ 2,620	$ 7,860	**$ 2,620**	$ 10,480
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 18,182			$ -	$ 18,182	**$ -**	$ 18,182
74	One-Time Transfer from Other GF Budgets	$ 74,300			$ -	$ 74,300	**$ -**	$ 74,300
75	One-Time Adjustment to Actuals	$ (29)			$ -	$ (29)	**$ -**	$ (29)
84	TOTAL OTHER EXPENSES	$ 561,160	$ 468,707	$ 468,707	$ 468,707	$ 1,498,574	**$ 468,707**	$ 1,967,281
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (General Fund)
F$P Contract ID#	1000017241
Budget Name	Seneca

POSITION TITLE	Year 1	Year 2					Year 3	Year 4	All Years		
	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
	Current					Current	Current	New	Current	**Amendment**	New
	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
Supportive Housing Property Manager	$ 66,156	$ 68,141	1.00	100%	1.00	$ 68,141	$ 68,141	$ 68,141	$ 202,438	**$ 68,141**	$ 270,579
Supp Hsg Senior Assistant Property Manager	$ 52,000	$ 56,859	1.00	100%	1.00	$ 56,859	$ 56,859	$ 56,859	$ 165,718	**$ 56,859**	$ 222,577
Supp Hsg Assistant Property Manager	$ 45,000	$ 49,205	1.00	85%	0.85	$ 41,947	$ 41,947	$ 41,947	$ 269,206	**$ 41,947**	$ 311,152
Desk Clerk	$ 185,313	$ 36,724	7.00	83%	5.80	$ 213,109	$ 213,109	$ 213,109	$ 553,008	**$ 213,109**	$ 766,117
Janitor	$ 126,790	$ 38,331	4.00	98%	3.90	$ 149,662	$ 149,662	$ 149,662	$ 393,824	**$ 149,662**	$ 543,486
Maintenance Worker	$ 94,500	$ 48,668	2.00	100%	2.00	$ 97,335	$ 97,335	$ 97,335	$ 194,670	**$ 97,335**	$ 292,005
								$ -	$ -	**$ -**	$ -
	$ 569,759				**TOTAL SALARIES**	**$ 627,053**	**$ 627,053**	**$ 627,053**	**$ 1,778,864**	**$ 627,053**	**$ 2,405,917**
					TOTAL FTE	**14.56**					
	36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
	$ 207,962				**EMPLOYEE FRINGE BENEFITS**	**$ 228,874**	**$ 228,874**	**$ 228,874**	**$ 665,710**	**$ 228,874**	**$ 894,585**
	$ 777,721				**TOTAL SALARIES & BENEFITS**	**$ 855,927**	**$ 855,927**	**$ 855,927**	**$ 2,489,574**	**$ 855,927**	**$ 3,345,501**

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	A	B	E	H	M	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (General Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Seneca**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 272,430	$ 280,826	$ 280,826	$ 280,826	$ 834,082	**$ 280,826**	$ 1,114,908
14	Office Supplies, Postage	$ 9,544	$ 12,000	$ 12,000	$ 12,000	$ 33,544	**$ 12,000**	$ 45,544
15	Building Maintenance Supplies and Repair	$ 151,141	$ 168,077	$ 168,077	$ 168,077	$ 487,295	**$ 168,077**	$ 655,372
16	Insurance	$ 58,432	$ 58,432	$ 58,432	$ 58,432	$ 175,296	**$ 58,432**	$ 233,728
17	Client Engagement	$ 5,900	$ 5,900	$ 5,900	$ 5,900	$ 17,700	**$ 5,900**	$ 23,600
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 45,000	**$ 15,000**	$ 60,000
19			$ -		$ -	$ -	**$ -**	$ -
41	Consultants / Subcontractors		$ -		$ -	$ -	**$ -**	$ -
42	Temp Desk Clerks	$ 90,000	$ 60,000	$ 60,000	$ 60,000	$ 210,000	**$ 60,000**	$ 270,000
43	Temp Janitors	$ 30,000	$ 5,000	$ 5,000	$ 5,000	$ 40,000	**$ 5,000**	$ 45,000
44	Temp Assistant Prop Mgr		$ 9,908	$ 9,908	$ 9,908	$ 19,816	**$ 9,908**	$ 29,723
67	TOTAL OPERATING EXPENSES	$ 632,447	$ 615,143	$ 615,143	$ 615,143	$ 1,862,733	**$ 615,143**	$ 2,477,875
68								
69	Other Expenses (not subject to indirect cost %)							
70	Rental of Property	$ 1,765,144	$ 1,765,144	$ 1,765,144	$ 1,765,144	$ 5,295,432	**$ 1,765,144**	$ 7,060,576
71	HSH assigned Client Subsidies	$ 135,826	$ 123,487	$ 123,487	$ 123,487	$ 382,800	**$ 123,487**	$ 506,287
72	One-Time CODB (FY 2020-21 Non-Leasing)	$ 19,340			$ -	$ 19,340	**$ -**	$ 19,340
73	One-Time Transfer from Other GF Budgets	$ 200,000			$ -	$ 200,000	**$ -**	$ 200,000
74	Seneca Laundry Expenses		$ 109	$ 109	$ 109	$ 218	**$ 109**	$ 327
75	One-Time Adjustment to Actuals	$ (1,599)			$ -	$ (1,599)	**$ -**	$ (1,599)
83	TOTAL OTHER EXPENSES	$ 2,118,711	$ 1,888,740	$ 1,888,740	$ 1,888,740	$ 5,896,191	**$ 1,888,740**	$ 7,784,931
84								
85	Capital Expenses							
86			$ -	$ -	$ -	$ -	**$ -**	$ -
94	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
96	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (General Fund)
F$P Contract ID#	1000017241
Budget Name	**Vincent**

		Year 1	**Year 2**				**Year 3**	**Year 4**	**All Years**			
	POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
		Current					Current	Current	New	Current	**Amendment**	New
		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
	Supportive Housing Property Manager	$ 54,500	$ 57,819	1.00	100%	1.00	$ 57,819	$ 57,819	$ 57,819	$ 170,138	**$ 57,819**	$ 227,957
	Supp Hsg Senior Assistant Property Manager	$ 19,265	$ 48,668	1.00	90%	0.90	$ 44,016	$ 44,016	$ 44,016	$ 107,297	**$ 44,016**	$ 151,313
	Desk Clerk	$ 211,979	$ 37,069	7.00	88%	6.13	$ 227,248	$ 227,248	$ 227,248	$ 666,475	**$ 227,248**	$ 893,722
	Janitor	$ 64,673	$ 36,355	2.00	98%	1.96	$ 71,171	$ 71,171	$ 71,171	$ 207,014	**$ 71,171**	$ 278,184
	Maintenance Worker	$ 48,883	$ 50,349	1.00	100%	1.00	$ 50,349	$ 50,349	$ 50,349	$ 149,581	**$ 50,349**	$ 199,930
		$ 399,300				**TOTAL SALARIES**	**$ 450,602**	**$ 450,602**	**$ 450,602**	**$ 1,300,504**	**$ 450,602**	**$ 1,751,106**
						TOTAL FTE	**10.99**					
		36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
		$ 145,744				**EMPLOYEE FRINGE BENEFITS**	**$ 164,470**	**$ 164,470**	**$ 164,470**	**$ 474,684**	**$ 164,470**	**$ 639,154**
		$ 545,044				**TOTAL SALARIES & BENEFITS**	**$ 615,072**	**$ 615,072**	**$ 615,072**	**$ 1,775,188**	**$ 615,072**	**$ 2,390,260**

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	A	B	E	H	M	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (General Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Vincent**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 160,032	$ 171,753	$ 171,753	$ 171,753	$ 503,538	**$ 171,753**	$ 675,291
14	Office Supplies, Postage	$ 5,120	$ 7,500	$ 7,500	$ 7,500	$ 20,120	**$ 7,500**	$ 27,620
15	Building Maintenance Supplies and Repair	$ 80,512	$ 105,891	$ 105,891	$ 105,891	$ 292,294	**$ 105,891**	$ 398,185
16	Insurance	$ 29,658	$ 29,713	$ 29,713	$ 29,713	$ 89,084	**$ 29,713**	$ 118,797
17	Client Engagement	$ 3,800	$ 3,800	$ 3,800	$ 3,800	$ 11,400	**$ 3,800**	$ 15,200
18	Elevator	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 15,000	**$ 5,000**	$ 20,000
20				$ -	$ -	$ -	**$ -**	$ -
41	Consultants/Subcontractors			$ -	$ -	$ -	**$ -**	$ -
42	Temp Senior Assistant Prop Manager	$ 38,200	$ 6,350	$ 6,350	$ 6,350	$ 50,900	**$ 6,350**	$ 57,250
43	Temp Desk Clerks	$ 60,000	$ 44,000	$ 44,000	$ 44,000	$ 148,000	**$ 44,000**	$ 192,000
44	Temp Janitors	$ 6,000	$ 2,100	$ 2,100	$ 2,100	$ 10,200	**$ 2,100**	$ 12,300
67	TOTAL OPERATING EXPENSES	$ 388,322	$ 376,107	$ 376,107	$ 376,107	$ 1,140,536	**$ 376,107**	$ 1,516,643
68								
69	Other Expenses (not subject to indirect cost %)							
70	Rental of Property	$ 911,901	$ 911,901	$ 911,901	$ 911,901	$ 2,735,703	**$ 911,901**	$ 3,647,604
71	HSH assigned Client Subsidies	$ 50,173	$ 43,164	$ 43,164	$ 43,164	$ 136,501	**$ 43,164**	$ 179,665
72	One-Time CODB (FY 2020-21 Non-Leasing)	$ 16,907			$ -	$ 16,907	**$ -**	$ 16,907
73	One-Time Transfer from Operating Reserve	$ 52,000			$ -	$ 52,000	**$ -**	$ 52,000
74	One-Time Transfer from other GF budgets	$ 7,815			$ -	$ 7,815	**$ -**	$ 7,815
75	One-Time Adjustment to Actuals	$ (4)			$ -	$ (4)	**$ -**	$ (4)
83	TOTAL OTHER EXPENSES	$ 1,038,792	$ 955,065	$ 955,065	$ 955,065	$ 2,948,922	**$ 955,065**	$ 3,903,987
84								
85	Capital Expenses							
86	Upgrades: 4 showers		$ 28,000		$ -	$ 28,000	**$ -**	$ 28,000
94	TOTAL CAPITAL EXPENSES	$ -	$ 28,000	$ -	$ -	$ 28,000	**$ -**	$ 28,000
96	**HSH #3**						**Template last modified**	**11/4/2019**

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	A	F	I	J	K	L	M	T	AC	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											
2	**SALARY & BENEFIT DETAIL**											
3	**Document Date**	6/1/2022										
4	**Provider Name**	Tenderloin Housing Clinic Inc.										
5	**Program**	Master Lease Hotels (HSH Fund)										
6	**F$P Contract ID#**	1000017241										
7	**Budget Name**	**Allstar**										
8		**Year 1**	**Year 2**					**Year 3**	**Year 4**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
10		Current					Current	Current	New	Current	**Amendment**	New
11		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 54,783	$ 62,380	1.00	100%	1.00	$ 62,380	$ 62,380	$ 62,380	$ 179,543	**$ 62,380**	$ 241,923
13	Desk Clerk	$ 229,949	$ 40,858	6.00	94%	5.64	$ 230,494	$ 230,494	$ 230,494	$ 690,937	**$ 230,494**	$ 921,431
14	Janitor	$ 37,570	$ 41,036	1.50	95%	1.42	$ 58,244	$ 58,244	$ 58,244	$ 154,058	**$ 58,244**	$ 212,302
15	Maintenance Worker	$ 52,340	$ 53,910	1.00	100%	1.00	$ 53,910	$ 53,910	$ 53,910	$ 160,160	**$ 53,910**	$ 214,071
54									$ -	$ -	**$ -**	$ -
55		**$ 374,642**				**TOTAL SALARIES**	**$ 405,028**	**$ 405,028**	**$ 405,028**	**$ 1,184,698**	**$ 405,028**	**$ 1,589,727**
56						**TOTAL FTE**	**9.06**					
57		36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
58		**$ 136,744**				**EMPLOYEE FRINGE BENEFITS**	**$ 147,835**	**$ 147,835**	**$ 147,835**	**$ 432,415**	**$ 147,835**	**$ 580,250**
59		**$ 511,386**				**TOTAL SALARIES & BENEFITS**	**$ 552,864**	**$ 552,864**	**$ 552,864**	**$ 1,617,113**	**$ 552,864**	**$ 2,169,977**
60												
61												
62												

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	A	B	E	H	M	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (HSH Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Allstar**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 82,738	$ 80,990	$ 80,990	$ 80,990	$ 244,718	**$ 80,990**	$ 325,708
14	Office Supplies, Postage	$ 2,061	$ 4,230	$ 4,230	$ 4,230	$ 10,521	**$ 4,230**	$ 14,751
15	Building Maintenance Supplies and Repair	$ 62,840	$ 77,788	$ 77,788	$ 77,788	$ 218,416	**$ 77,788**	$ 296,203
16	Insurance	$ 24,935	$ 25,158	$ 25,158	$ 25,158	$ 75,251	**$ 25,158**	$ 100,409
17	Travel	$ 115	$ 115	$ 115	$ 115	$ 345	**$ 115**	$ 460
18	Client Engagement	$ 3,750	$ 3,750	$ 3,750	$ 3,750	$ 11,250	**$ 3,750**	$ 15,000
19					$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors				$ -	$ -	**$ -**	$ -
44	Temp Desk Clerks	$ 10,800	$ 20,000	$ 20,000	$ 20,000	$ 50,800	**$ 20,000**	$ 70,800
45	Temp Janitor	$ 3,100	$ 3,100	$ 3,100	$ 3,100	$ 9,300	**$ 3,100**	$ 12,400
68	TOTAL OPERATING EXPENSES	$ 190,339	$ 215,131	$ 215,131	$ 215,131	$ 620,601	**$ 215,131**	$ 835,731
69								
70	Other Expenses (not subject to indirect cost %)							
71	Rental of Property	$ 440,734	$ 440,733	$ 440,733	$ 440,733	$ 1,322,200	**$ 440,733**	$ 1,762,933
72	HSH assigned Client Subsidies	$ 65,788	$ 61,714	$ 61,714	$ 61,714	$ 189,216	**$ 61,714**	$ 250,930
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 11,495			$ -	$ 11,495	**$ -**	$ 11,495
74	One-Time Transfer from Support Services	$ 62,115			$ -	$ 62,115	**$ -**	$ 62,115
75	One-Time Transfer from Other HSH Fund Budgets	$ 54,652			$ -	$ 54,652	**$ -**	$ 54,652
76	One-Time Transfer from SSMPP contract (GF)	$ 31,500			$ -	$ 31,500	**$ -**	$ 31,500
77	One-Time Transfer from GF Operating Reserve	$ 11,000			$ -	$ 11,000	**$ -**	$ 11,000
84	TOTAL OTHER EXPENSES	$ 677,283	$ 502,447	$ 502,447	$ 502,447	$ 1,682,177	**$ 502,447**	$ 2,184,624
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (HSH Fund)
F$P Contract ID#	1000017241
Budget Name	**Boyd**

	Year 1	**Year 2**					**Year 3**	**Year 4**	**All Years**		
POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
	Current					Current	Current	New	Current	**Amendment**	New
	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
Supportive Housing Property Manager	$ 62,800	$ 64,684	1.00	100%	1.00	$ 64,684	$ 64,684	$ 64,684	$ 192,168	**$ 64,684**	$ 256,852
Desk Clerk	$ 215,967	$ 36,993	6.00	99%	5.94	$ 219,762	$ 219,762	$ 219,762	$ 655,491	**$ 219,762**	$ 875,253
Janitor	$ 50,262	$ 36,355	2.00	82%	1.63	$ 59,359	$ 59,359	$ 59,359	$ 168,981	**$ 59,359**	$ 228,340
Maintenance Worker	$ 44,719	$ 48,754	1.00	100%	1.00	$ 48,754	$ 48,754	$ 48,754	$ 142,227	**$ 48,754**	$ 190,981
		$ -						$ -	$ -	**$ -**	$ -
	$ 373,748				**TOTAL SALARIES**	**$ 392,559**	**$ 392,559**	**$ 392,559**	**$ 1,158,867**	**$ 392,559**	**$ 1,551,426**
					TOTAL FTE	**9.57**					
	36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
	$ 136,418				**EMPLOYEE FRINGE BENEFITS**	**$ 143,284**	**$ 143,284**	**$ 143,284**	**$ 422,986**	**$ 143,284**	**$ 566,270**
	$ 510,166				**TOTAL SALARIES & BENEFITS**	**$ 535,843**	**$ 535,843**	**$ 535,843**	**$ 1,581,853**	**$ 535,843**	**$ 2,117,696**

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	A	B	E	H	M	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (HSH Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Boyd**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 118,357	$ 118,357	$ 118,357	$ 118,357	$ 355,071	**$ 118,357**	$ 473,428
14	Office Supplies, Postage	$ 3,476	$ 4,000	$ 4,000	$ 4,000	$ 11,476	**$ 4,000**	$ 15,476
15	Building Maintenance Supplies and Repair	$ 89,672	$ 107,783	$ 107,783	$ 107,783	$ 305,238	**$ 107,783**	$ 413,020
16	Insurance	$ 24,755	$ 24,391	$ 24,391	$ 24,391	$ 73,537	**$ 24,391**	$ 97,928
17	Client Engagement	$ 3,750	$ 3,750	$ 3,750	$ 3,750	$ 11,250	**$ 3,750**	$ 15,000
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 45,000	**$ 15,000**	$ 60,000
19			$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors		$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 10,000	$ 3,000	$ 3,000	$ 3,000	$ 16,000	**$ 3,000**	$ 19,000
44	Temp Janitors	$ 3,200	$ 20,000	$ 20,000	$ 20,000	$ 43,200	**$ 20,000**	$ 63,200
45	Temp Maintenance Workers	$ 1,200	$ -	$ -	$ -	$ 1,200	**$ -**	$ 1,200
68	TOTAL OPERATING EXPENSES	$ 269,410	$ 296,281	$ 296,281	$ 296,281	$ 861,972	**$ 296,281**	$ 1,158,252
69								
70	Other Expenses (not subject to indirect cost %)							
71	Rental of Property	$ 449,473	$ 449,473	$ 449,473	$ 449,473	$ 1,348,419	**$ 449,473**	$ 1,797,892
72	HSH assigned Client Subsidies	$ 66,905	$ 59,597	$ 59,597	$ 59,597	$ 186,099	**$ 59,597**	$ 245,696
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 14,837			$ -	$ 14,837	**$ -**	$ 14,837
74	One-Time Transfer to Other HSH Budgets	$ (79,000)			$ -	$ (79,000)	**$ -**	$ (79,000)
75	One-Time Transfer from other HSH Budgets	$ 3,558			$ -	$ 3,558	**$ -**	$ 3,558
84	TOTAL OTHER EXPENSES	$ 455,773	$ 509,070	$ 509,070	$ 509,070	$ 1,473,913	**$ 509,070**	$ 1,982,983
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (HSH Fund)
F$P Contract ID#	1000017241
Budget Name	**Caldrake**

		Year 1	**Year 2**				**Year 3**	**Year 4**	**All Years**			
	POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
		Current					Current	Current	New	Current	**Amendment**	New
		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 26,522	$ 56,274.00	1.00	50%	0.50	$ 28,137	$ 28,137	$ 28,137	$ 82,796	**$ 28,137**	$ 110,933
13	Janitor	$ 34,738	$ 39,624.00	1.00	99%	0.99	$ 39,111	$ 39,111	$ 39,111	$ 112,961	**$ 39,111**	$ 152,072
14	Maintenance Worker	$ 22,250	$ 46,966.00	1.00	49%	0.49	$ 22,934	$ 22,934	$ 22,934	$ 68,117	**$ 22,934**	$ 91,050
54									$ -	$ -	**$ -**	$ -
55		**$ 83,510**				**TOTAL SALARIES**	**$ 90,182**	**$ 90,182**	**$ 90,182**	**$ 263,873**	**$ 90,182**	**$ 354,055**
56						**TOTAL FTE** **1.98**						
57		36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
58		**$ 30,481**				**EMPLOYEE FRINGE BENEFITS**	**$ 32,916**	**$ 32,916**	**$ 32,916**	**$ 96,314**	**$ 32,916**	**$ 129,230**
59		**$ 113,991**				**TOTAL SALARIES & BENEFITS**	**$ 123,098**	**$ 123,098**	**$ 123,098**	**$ 360,187**	**$ 123,098**	**$ 483,285**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (HSH Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Caldrake**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 72,966	$ 72,966	$ 72,966	$ 72,966	$ 218,898	**$ 72,966**	$ 291,864
14	Office Supplies, Postage	$ 1,777	$ 1,777	$ 1,777	$ 1,777	$ 5,331	**$ 1,777**	$ 7,108
15	Building Maintenance Supplies and Repair	$ 47,097	$ 57,500	$ 57,500	$ 57,500	$ 162,096	**$ 57,500**	$ 219,596
16	Insurance	$ 14,841	$ 14,748	$ 14,748	$ 14,748	$ 44,337	**$ 14,748**	$ 59,085
17	Client Engagement	$ 2,100	$ 2,100	$ 2,100	$ 2,100	$ 6,300	**$ 2,100**	$ 8,400
18					$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors				$ -	$ -	**$ -**	$ -
43	Temp Janitor	$ 700	$ 700	$ 700	$ 700	$ 2,100	**$ 700**	$ 2,800
44	Temp Maintenance Worker	$ 750	$ 750	$ 750	$ 750	$ 2,250	**$ 750**	$ 3,000
45	Temp Property Manager				$ -	$ -	**$ -**	$ -
68	TOTAL OPERATING EXPENSES	$ 140,231	$ 150,541	$ 150,541	$ 150,541	$ 441,312	**$ 150,541**	$ 591,853
69								
70	Other Expenses (not subject to indirect cost %)							
71	Rental of Property	$ 285,279	$ 287,203	$ 287,203	$ 287,203	$ 859,685	**$ 287,203**	$ 1,146,888
72	HSH assigned Client Subsidies	$ 14,070	$ 13,848	$ 13,848	$ 13,848	$ 41,766	**$ 13,848**	$ 55,614
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 1,226			$ -	$ 1,226	**$ -**	$ 1,226
74	One-Time Transfer to other HSH Fund Budgets	$ (67,000)			$ -	$ (67,000)	**$ -**	$ (67,000)
75	One-Time Transfer from other HSH Fund Budgets	$ 2,945			$ -	$ 2,945	**$ -**	$ 2,945
84	TOTAL OTHER EXPENSES	$ 236,520	$ 301,051	$ 301,051	$ 301,051	$ 838,622	**$ 301,051**	$ 1,139,673
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (HSH Fund)
F$P Contract ID#	1000017241
Budget Name	**Elk**

	Year 1	**Year 2**				**Year 3**	**Year 4**	**All Years**		
POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
	Current					Current	Current	New	Current	**Amendment**	New
	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
Supportive Housing Property Manager	$ 30,022	$ 53,560	1.00	59%	0.59	$ 31,582	$ 31,582	$ 31,582	$ 93,186	**$ 31,582**	$ 124,768
Desk Clerk	$ 177,194	$ 38,591	5.00	81%	4.05	$ 156,327	$ 156,327	$ 156,327	$ 489,847	**$ 156,327**	$ 646,174
Janitor	$ 46,207	$ 36,355	1.50	87%	1.30	$ 47,206	$ 47,206	$ 47,206	$ 140,619	**$ 47,206**	$ 187,825
Maintenance Worker	$ 45,598	$ 46,966	1.00	99%	0.99	$ 46,723	$ 46,723	$ 46,723	$ 139,043	**$ 46,723**	$ 185,766
		$ -						$ -	$ -	**$ -**	$ -
	$ 299,020				**TOTAL SALARIES**	**$ 281,837**	**$ 281,837**	**$ 281,837**	**$ 862,695**	**$ 281,837**	**$ 1,144,532**
					TOTAL FTE	**6.93**					
	36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
	$ 109,142				**EMPLOYEE FRINGE BENEFITS**	**$ 102,871**	**$ 102,871**	**$ 102,871**	**$ 314,884**	**$ 102,871**	**$ 417,754**
	$ 408,162				**TOTAL SALARIES & BENEFITS**	**$ 384,708**	**$ 384,708**	**$ 384,708**	**$ 1,177,579**	**$ 384,708**	**$ 1,562,287**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 42 of 51
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (HSH Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Elk**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 130,146	$ 130,146	$ 130,146	$ 130,146	$ 390,438	**$ 130,146**	$ 520,584
14	Office Supplies, Postage	$ 5,141	$ 4,230	$ 4,230	$ 4,230	$ 13,601	**$ 4,230**	$ 17,831
15	Building Maintenance Supplies and Repair	$ 61,161	$ 87,665	$ 87,665	$ 87,665	$ 236,490	**$ 87,665**	$ 324,155
16	Insurance	$ 25,799	$ 25,751	$ 25,751	$ 25,751	$ 77,301	**$ 25,751**	$ 103,052
17	Client Engagement	$ 3,750	$ 3,750	$ 3,750	$ 3,750	$ 11,250	**$ 3,750**	$ 15,000
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 45,000	**$ 15,000**	$ 60,000
19			$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors		$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Property Manager	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 90,000	**$ 30,000**	$ 120,000
44	Temp Desk Clerks	$ 25,000	$ 50,000	$ 50,000	$ 50,000	$ 125,000	**$ 50,000**	$ 175,000
45	Temp Janitors	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 30,000	**$ 10,000**	$ 40,000
46	Temp Maintenance Worker		$ 332	$ 332	$ 332	$ 665	**$ 332**	$ 997
68	TOTAL OPERATING EXPENSES	$ 305,997	$ 356,874	$ 356,874	$ 356,874	$ 1,019,745	**$ 356,874**	$ 1,376,619
69								
70	Other Expenses (not subject to indirect cost %)							
71	Rental of Property	$ 483,022	$ 483,022	$ 483,022	$ 483,022	$ 1,449,066	**$ 483,022**	$ 1,932,088
72	HSH assigned Client Subsidies	$ 78,730	$ 65,470	$ 65,470	$ 65,470	$ 209,670	**$ 65,470**	$ 275,140
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,453			$ -	$ 12,453	**$ -**	$ 12,453
74	One-Time Transfer from Support Services	$ 15,105			$ -	$ 15,105	**$ -**	$ 15,105
75	One-Time Transfer from Other HSH Fund Budgets	$ 103,601			$ -	$ 103,601	**$ -**	$ 103,601
84	TOTAL OTHER EXPENSES	$ 692,911	$ 548,492	$ 548,492	$ 548,492	$ 1,789,895	**$ 548,492**	$ 2,338,387
85								
86	Capital Expenses							
87	One-Time Capital Upgrades: 3 Shower Stalls		$ 21,000		$ -	$ 21,000	**$ -**	$ 21,000
88	One-Time Capital Upgrades: 3 Toilet Rooms		$ 8,000		$ -	$ 8,000	**$ -**	$ 8,000
89	One-Time Capital Upgrades: Bathroom Ventilation		$ 52,600		$ -	$ 52,600	**$ -**	$ 52,600
95	TOTAL CAPITAL EXPENSES	$ -	$ 81,600	$ -	$ -	$ 81,600	**$ -**	$ 81,600
97	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (HSH Fund)
F$P Contract ID#	1000017241
Budget Name	**Graystone**

		Year 1	**Year 2**					**Year 3**	**Year 4**	**All Years**		
	POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
		Current					Current	Current	New	Current	**Amendment**	New
		Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 53,560	$ 55,167	1.00	100%	1.00	$ 55,167	$ 55,167	$ 55,167	$ 163,894	**$ 55,167**	$ 219,061
13	Desk Clerk	$ 188,709	$ 40,349	5.00	89%	4.46	$ 179,766	$ 179,766	$ 179,766	$ 548,241	**$ 179,766**	$ 728,007
14	Janitor	$ 22,695	$ 36,354	1.50	96%	1.44	$ 52,170	$ 52,170	$ 52,170	$ 127,035	**$ 52,170**	$ 179,205
15	Maintenance Worker	$ 45,598	$ 50,349	1.00	100%	1.00	$ 50,349	$ 50,349	$ 50,349	$ 146,296	**$ 50,349**	$ 196,645
54									$ -	$ -	**$ -**	$ -
55		**$ 310,562**				**TOTAL SALARIES**	**$ 337,452**	**$ 337,452**	**$ 337,452**	**$ 985,466**	**$ 337,452**	**$ 1,322,918**
56						**TOTAL FTE**	**7.89**					
57		36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
58		**$ 113,355**				**EMPLOYEE FRINGE BENEFITS**	**$ 123,170**	**$ 123,170**	**$ 123,170**	**$ 359,695**	**$ 123,170**	**$ 482,865**
59		**$ 423,917**				**TOTAL SALARIES & BENEFITS**	**$ 460,622**	**$ 460,622**	**$ 460,622**	**$ 1,345,161**	**$ 460,622**	**$ 1,805,783**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (HSH Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Graystone**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 105,597	$ 120,211	$ 120,211	$ 120,211	$ 346,019	**$ 120,211**	$ 466,230
14	Office Supplies, Postage	$ 4,976	$ 4,976	$ 4,976	$ 4,976	$ 14,928	**$ 4,976**	$ 19,904
15	Building Maintenance Supplies and Repair	$ 90,354	$ 107,171	$ 107,171	$ 107,171	$ 304,697	**$ 107,171**	$ 411,868
16	Insurance	$ 21,479	$ 21,479	$ 21,479	$ 21,479	$ 64,437	**$ 21,479**	$ 85,916
17	Client Engagement	$ 3,750	$ 3,750	$ 3,750	$ 3,750	$ 11,250	**$ 3,750**	$ 15,000
18	Elevator	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 75,000	**$ 25,000**	$ 100,000
21			$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors		$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 13,300	$ 30,000	$ 30,000	$ 30,000	$ 73,300	**$ 30,000**	$ 103,300
44	Temp Janitors	$ 18,000	$ 5,000	$ 5,000	$ 5,000	$ 28,000	**$ 5,000**	$ 33,000
68	TOTAL OPERATING EXPENSES	$ 282,456	$ 317,587	$ 317,587	$ 317,587	$ 917,631	**$ 317,587**	$ 1,235,218
69								
70	Other Expenses (not subject to indirect cost %)							
71	Rental of Property	$ 407,661	$ 407,662	$ 407,662	$ 407,662	$ 1,222,985	**$ 407,662**	$ 1,630,647
72	HSH assigned Client Subsidies	$ 51,792	$ 51,792	$ 51,792	$ 51,792	$ 155,376	**$ 51,792**	$ 207,168
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,590			$ -	$ 12,590	**$ -**	$ 12,590
74	One-Time Transfer from Other HSH Fund Budgets	$ 76,035			$ -	$ 76,035	**$ -**	$ 76,035
83								
84	TOTAL OTHER EXPENSES	$ 548,078	$ 459,454	$ 459,454	$ 459,454	$ 1,466,986	**$ 459,454**	$ 1,926,440
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (HSH Fund)
F$P Contract ID#	1000017241
Budget Name	**Pierre**

	Year 1	**Year 2**				**Year 3**	**Year 4**	**All Years**		
POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
	Current				Current	Current	New	Current	**Amendment**	New
	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
Supportive Housing Property Manager	$ 56,389	$ 56,389	1.00	100%	1.00	$ 56,389	$ 56,389	$ 56,389	$ 169,167	**$ 56,389**	$ 225,556
Desk Clerk	$ 187,652	$ 42,811	5.00	100%	4.98	$ 213,324	$ 213,324	$ 213,324	$ 614,300	**$ 213,324**	$ 827,625
Janitor	$ 32,808	$ 41,036	1.50	92%	1.39	$ 56,852	$ 56,852	$ 56,852	$ 146,512	**$ 56,852**	$ 203,364
Maintenance Worker	$ 44,617	$ 49,803	1.00	99%	0.99	$ 49,070	$ 49,070	$ 49,070	$ 142,758	**$ 49,070**	$ 191,828
								$ -	$ -	**$ -**	$ -
	$ 321,465				**TOTAL SALARIES**	**$ 375,636**	**$ 375,636**	**$ 375,636**	**$ 1,072,737**	**$ 375,636**	**$ 1,448,373**
					TOTAL FTE	**8.35**					
	36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
	$ 117,335				**EMPLOYEE FRINGE BENEFITS**	**$ 137,107**	**$ 137,107**	**$ 137,107**	**$ 391,549**	**$ 137,107**	**$ 528,656**
	$ 438,800				**TOTAL SALARIES & BENEFITS**	**$ 512,743**	**$ 512,743**	**$ 512,743**	**$ 1,464,286**	**$ 512,743**	**$ 1,977,029**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (HSH Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Pierre**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 143,433	$ 166,356	$ 166,356	$ 166,356	$ 476,145	**$ 166,356**	$ 642,501
14	Office Supplies, Postage	$ 6,622	$ 4,230	$ 4,230	$ 4,230	$ 15,082	**$ 4,230**	$ 19,312
15	Building Maintenance Supplies and Repair	$ 76,482	$ 104,697	$ 104,697	$ 104,697	$ 285,876	**$ 104,697**	$ 390,573
16	Insurance	$ 24,934	$ 25,455	$ 25,455	$ 25,455	$ 75,844	**$ 25,455**	$ 101,299
17	Client Engagement	$ 3,750	$ 3,750	$ 3,750	$ 3,750	$ 11,250	**$ 3,750**	$ 15,000
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 45,000	**$ 15,000**	$ 60,000
19			$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors		$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 16,400	$ 1,000	$ 1,000	$ 1,000	$ 18,400	**$ 1,000**	$ 19,400
44	Temp Janitors	$ 9,600	$ 5,000	$ 5,000	$ 5,000	$ 19,600	**$ 5,000**	$ 24,600
45	Temp Maintenance Workers	$ 5,100	$ 1,000	$ 1,000	$ 1,000	$ 7,100	**$ 1,000**	$ 8,100
68	TOTAL OPERATING EXPENSES	$ 301,321	$ 326,488	$ 326,488	$ 326,488	$ 954,297	**$ 326,488**	$ 1,280,785
69								
70	Other Expenses (not subject to indirect cost %)							
71	Rental of Property	$ 484,839	$ 484,838	$ 484,838	$ 484,838	$ 1,454,515	**$ 484,838**	$ 1,939,353
72	HSH assigned Client Subsidies	$ 65,751	$ 64,264	$ 64,264	$ 64,264	$ 194,279	**$ 64,264**	$ 258,543
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 13,255			$ -	$ 13,255	**$ -**	$ 13,255
74	One-Time Transfer from Support Services	$ 1,520			$ -	$ 1,520	**$ -**	$ 1,520
75	One-Time Transfer from Other HSH Fund Budgets	$ 95,928			$ -	$ 95,928	**$ -**	$ 95,928
84	TOTAL OTHER EXPENSES	$ 661,293	$ 549,102	$ 549,102	$ 549,102	$ 1,759,497	**$ 549,102**	$ 2,308,599
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (HSH Fund)
F$P Contract ID#	1000017241
Budget Name	**Royan**

	Year 1	**Year 2**					**Year 3**	**Year 4**	**All Years**		
POSITION TITLE	7/1/2020 - 6/30/2021	Agency Totals		For HSH Funded Program		7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
	Current					Current	Current	New	Current	**Amendment**	New
	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
Supportive Housing Property Manager	$ 57,292	$ 53,560	1.00	100%	1.00	$ 53,560	$ 53,560	$ 53,560	$ 164,412	**$ 53,560**	$ 217,972
Desk Clerk	$ 177,609	$ 39,585	5.10	100%	5.11	$ 202,209	$ 202,209	$ 202,209	$ 582,026	**$ 202,209**	$ 784,235
Janitor	$ 35,717	$ 39,581	1.50	92%	1.38	$ 54,665	$ 54,665	$ 54,665	$ 145,046	**$ 54,665**	$ 199,711
Maintenance Worker	$ 57,848	$ 59,583	1.00	100%	1.00	$ 59,583	$ 59,583	$ 59,583	$ 177,015	**$ 59,583**	$ 236,598
								$ -	$ -	**$ -**	$ -
	$ 328,466				**TOTAL SALARIES**	**$ 370,017**	**$ 370,017**	**$ 370,017**	**$ 1,068,500**	**$ 370,017**	**$ 1,438,516**
					TOTAL FTE	**8.49**					
	36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
	$ 119,890				**EMPLOYEE FRINGE BENEFITS**	**$ 135,056**	**$ 135,056**	**$ 135,056**	**$ 390,002**	**$ 135,056**	**$ 525,058**
	$ 448,356				**TOTAL SALARIES & BENEFITS**	**$ 505,073**	**$ 505,073**	**$ 505,073**	**$ 1,458,502**	**$ 505,073**	**$ 1,963,575**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (HSH Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Royan**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 130,977	$ 130,977	$ 130,977	$ 130,977	$ 392,931	**$ 130,977**	$ 523,908
14	Office Supplies, Postage	$ 2,405	$ 3,700	$ 3,700	$ 3,700	$ 9,805	**$ 3,700**	$ 13,505
15	Building Maintenance Supplies and Repair	$ 56,868	$ 67,150	$ 67,150	$ 67,150	$ 191,168	**$ 67,150**	$ 258,318
16	Insurance	$ 20,040	$ 20,407	$ 20,407	$ 20,407	$ 60,854	**$ 20,407**	$ 81,261
17	Client Engagement	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 10,500	**$ 3,500**	$ 14,000
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 45,000	**$ 15,000**	$ 60,000
19			$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors		$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 35,000	$ 12,000	$ 12,000	$ 12,000	$ 59,000	**$ 12,000**	$ 71,000
44	Temp Janitors	$ 3,700	$ 6,000	$ 6,000	$ 6,000	$ 15,700	**$ 6,000**	$ 21,700
68	TOTAL OPERATING EXPENSES	$ 267,490	$ 258,734	$ 258,734	$ 258,734	$ 784,958	**$ 258,734**	$ 1,043,692
69								
70	Other Expenses (not subject to indirect cost %)							
71	Rental of Property	$ 381,071	$ 381,070	$ 381,070	$ 381,070	$ 1,143,211	**$ 381,070**	$ 1,524,281
72	HSH assigned Client Subsidies	$ 51,543	$ 35,091	$ 35,091	$ 35,091	$ 121,725	**$ 35,091**	$ 156,816
73	One-Time CODB (Non-Leasing)	$ 13,832			$ -	$ 13,832	**$ -**	$ 13,832
74	One-Time Transfer from Other HSH Fund Budgets	$ 80,844			$ -	$ 80,844	**$ -**	$ 80,844
84	TOTAL OTHER EXPENSES	$ 527,289	$ 416,161	$ 416,161	$ 416,161	$ 1,359,611	**$ 416,161**	$ 1,775,772
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**					**Template last modified**		**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SALARY & BENEFIT DETAIL

Document Date	6/1/2022
Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (HSH Fund)
F$P Contract ID#	1000017241
Budget Name	**Union**

POSITION TITLE	**Year 1** 7/1/2020 - 6/30/2021 Current Budgeted Salary	**Year 2** Agency Totals: Annual Full Time Salary (for 1.00 FTE)	Agency Totals: Position FTE	For HSH Funded Program: % FTE funded by this budget	For HSH Funded Program: Adjusted Budgeted FTE	7/1/2021 - 6/30/2022 Current Budgeted Salary	**Year 3** 7/1/2022 - 6/30/2023 Current Budgeted Salary	**Year 4** 7/1/2023 - 6/30/2024 New Budgeted Salary	**All Years** 7/1/2020 - 2/29/2024 Current Budgeted Salary	7/1/2020 - 6/30/2024 **Amendment** **Change**	7/1/2020 - 6/30/2024 New Budgeted Salary
Supportive Housing Property Manager	$ 56,013	$ 57,693	1.00	100%	1.00	$ 57,693	$ 57,693	$ 57,693	$ 171,400	**$ 57,693**	$ 229,093
Desk Clerk	$ 186,415	$ 39,585	5.00	98%	4.91	$ 194,483	$ 194,483	$ 194,483	$ 575,380	**$ 194,483**	$ 769,863
Janitor	$ 35,487	$ 38,363	1.50	100%	1.50	$ 57,476	$ 57,476	$ 57,476	$ 150,438	**$ 57,476**	$ 207,914
Maintenance Worker	$ 54,616	$ 48,958	1.00	100%	1.00	$ 48,958	$ 48,958	$ 48,958	$ 152,532	**$ 48,958**	$ 201,490
								$ -	$ -	**$ -**	$ -
	$ 332,531				**TOTAL SALARIES**	**$ 358,610**	**$ 358,610**	**$ 358,610**	**$ 1,049,751**	**$ 358,610**	**$ 1,408,361**
					TOTAL FTE **8.41**						
	36.50%				**FRINGE BENEFIT RATE**	36.50%	36.50%	36.50%			
	$ 121,374				**EMPLOYEE FRINGE BENEFITS**	**$ 130,893**	**$ 130,893**	**$ 130,893**	**$ 383,159**	**$ 130,893**	**$ 514,052**
	$ 453,904				**TOTAL SALARIES & BENEFITS**	**$ 489,503**	**$ 489,503**	**$ 489,503**	**$ 1,432,910**	**$ 489,503**	**$ 1,922,412**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							
2	**OPERATING DETAIL**							
3	**Document Date**	6/1/2022						
4	**Provider Name**	Tenderloin Housing Clinic Inc.						
5	**Program**	Master Lease Hotels (HSH Fund)						
6	**F$P Contract ID#**	1000017241						
7	**Budget Name**	**Union**						
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2020 - 2/29/2024	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2024
11		Current	Current	Current	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 128,700	$ 120,058	$ 120,058	$ 120,058	$ 368,816	**$ 120,058**	$ 488,874
14	Office Supplies, Postage	$ 2,517	$ 3,500	$ 3,500	$ 3,500	$ 9,517	**$ 3,500**	$ 13,017
15	Building Maintenance Supplies and Repair	$ 39,676	$ 50,208	$ 50,208	$ 50,208	$ 140,092	**$ 50,208**	$ 190,300
16	Insurance	$ 17,736	$ 18,033	$ 18,033	$ 18,033	$ 53,802	**$ 18,033**	$ 71,835
17	Client Engagement	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$ 7,500	**$ 2,500**	$ 10,000
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 45,000	**$ 15,000**	$ 60,000
21			$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors		$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 4,700	$ 4,700	$ 4,700	$ 4,700	$ 14,100	**$ 4,700**	$ 18,800
44	Temp Janitors	$ 2,400	$ 500	$ 500	$ 500	$ 3,400	**$ 500**	$ 3,900
68	TOTAL OPERATING EXPENSES	$ 213,229	$ 214,499	$ 214,499	$ 214,499	$ 642,227	**$ 214,499**	$ 856,726
69								
70	Other Expenses (not subject to indirect cost %)							
71	Rental of Property	$ 339,331	$ 339,331	$ 339,331	$ 339,331	$ 1,017,993	**$ 339,331**	$ 1,357,324
72	HSH assigned Client Subsidies	$ 24,378	$ 22,639	$ 22,639	$ 22,639	$ 69,656	**$ 22,639**	$ 92,295
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,706			$ -	$ 12,706	**$ -**	$ 12,706
74	One-Time Transfer from Support Services	$ 35,000			$ -	$ 35,000	**$ -**	$ 35,000
75	One-Time Transfer from Other HSH Fund Budgets	$ 77,830			$ -	$ 77,830	**$ -**	$ 77,830
84	TOTAL OTHER EXPENSES	$ 489,244	$ 361,970	$ 361,970	$ 361,970	$ 1,213,184	**$ 361,970**	$ 1,575,154
85								
86	Capital Expenses							
87					$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**						**Template last modified**	**11/4/2019**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Appendix B, Budget

Document Date	6/1/2022		
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	2/29/2024	3yrs 8mo
Amended Term	7/1/2020	6/30/2024	4

Permitted Subcontractors	
1	None.

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Appendix C, Method of Payment

I. **Actual Costs**: In accordance with Article 5 Use and Disbursement of Grant Funds of the Grant Agreement, payments shall be made for actual costs incurred and reported for each month within the budget term (e.g., Fiscal Year or Project Term). Under no circumstances shall payment exceed the amount set forth in Appendix B, Budget(s) of the Agreement.

II. **General Instructions for Invoice Submittal**: Grantee invoices shall include actual expenditures for eligible activities incurred during the month.

A. Timelines: Grantee shall submit all invoices and any related required documentation in the format specified below, after costs have been incurred, and within 15 days after the month the service has occurred. All final invoices must be submitted 15 days after the close of the fiscal year or project period.

Billing Month/Date	Service Begin Date	Service End Date
August 15	July 1	July 31
September 15	August 1	August 31
October 15	September 1	September 30
November 15	October 1	October 31
December 15	November 1	November 30
January 15	December 1	December 31
February 15	January 1	January 31
March 15	February 1	February 28/29
April 15	March 1	March 31
May 15	April 1	April 30
June 15	May 1	May 31
July 15	June 1	June 30

B. Invoicing System:

1. Grantee shall submit invoices and all required supporting documentation demonstrating evidence of the expenditure through the Department of Homelessness and Supportive Housing (HSH)'s web-based Contracts Administration, Reporting, and Billing Online (CARBON) System at: https://contracts.sfhsa.org.

2. Grantee's Executive Director or Chief Financial Officer shall submit a letter of authorization designating specific users, including their names, emails and phone numbers, who will have access to CARBON to electronically submit and sign for invoices, submit program reports, and view other information that is in CARBON.

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3. Grantee acknowledges that submittal of the invoice by Grantee's designated authorized personnel with proper login credentials constitutes Grantee's electronic signature and certification of the invoice.

4. Grantee's authorized personnel with CARBON login credentials shall not share or internally reassign logins.

5. Grantee's Executive Director or Chief Financial Officer shall immediately notify the assigned HSH Contract Manager, as listed in CARBON, via email or letter regarding any need for the restriction or termination of previously authorized CARBON users and include the name(s), email(s) and phone number(s) of those previously authorized CARBON users.

6. Grantee may invoice and submit related documentation in the format specified by HSH via paper or email only upon special, written approval from the HSH Contracts Manager.

C. Line Item Variance: There shall be no variance from the line item budget submitted, which adversely affects Grantee's ability to provide services specified in the Appendix A(s), Services to be Provided of the Agreement; however, Grantee may invoice up to 110 percent of an ongoing General Fund or Prop C line item, provided that total expenditures do not exceed the total budget amount, per the HSH Budget Revision Policy and Procedure: http://hsh.sfgov.org/overview/provider-updates/.

D. Spend Down

1. Grantee shall direct questions regarding spend down and funding source prioritization to the assigned HSH Contract and Program Managers, as listed in CARBON.

2. Generally, Grantee is expected to spend down ongoing funding proportionally to the fiscal year or project period. Grantee shall report unexpected delays and challenges to spending funds, as well as any lower than expected spending to the assigned Contract and Program Managers, as listed in CARBON prior to, or in conjunction with the invoicing period.

3. Failure to spend significant amounts of funding, especially non-General Fund dollars, may result in reductions to future allocations. HSH may set specific spend down targets and communicate those to Grantees.

E. Documentation and Record Keeping:

1. In accordance with Article 5 Use and Disbursement of Grant Funds; Article 6 Reporting Requirements; Audits; Penalties for False Claims; and the Appendix A(s), Services to be Provided of the Agreement, Grantee shall keep electronic or hard copy records and documentation of all HSH invoiced costs, including, but not limited to, payroll records; paid invoices; receipts; and payments made for a period not fewer

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than five years after final payment under this Agreement, and shall provide to the City upon request.

a. HSH reserves the right to modify the terms of this Appendix in cases where Grantee has demonstrated issues with spend down, accuracy, and timeliness of invoices.
b. In addition to the instructions below, HSH will request and review supporting documentation on the following occasions without modification to this Appendix:
   1) Program Monitoring;
   2) Fiscal and Compliance Monitoring;
   3) Year End Invoice Review;
   4) Monthly Invoice Review;
   5) As needed per HSH request; and/or
   6) As needed to fulfill audit and other monitoring requirements.

2. All documentation requested by and submitted to HSH must:
   a. Be easily searchable (e.g., PDF) or summarized;
   b. Clearly match the Appendix B, Budget(s) line items and eligible activities;
   c. Not include identifiable served population information (e.g., tenant, client, Protected Health Information (PHI), Personally Identifiable Information (PII)); and
   d. Include only subcontracted costs that are reflected in the Appendix B, Budget(s). HSH will not pay for subcontractor costs that are not reflected in the Appendix B, Budget(s). All subcontractors must also be listed in the Permitted Subcontractors Appendix.

3. Grantee shall follow HSH instructions per funding source and ensure that all documentation clearly matches the approved Appendix B, Budget(s) line items and eligible activities.

General Fund, HSH Fund and Prop C	
Type	**Instructions and Examples of Documentation**
Salaries & Benefits	Grantee shall maintain and provide documentation for all approved payroll expenses paid to any personnel included in the Appendix B, Budget(s) covered by the Agreement and invoice period each time an invoice is submitted. Documentation shall include, but is not limited to, historical and current payroll information from a payroll service or a payroll ledger from Grantee's accounting system and must include employee name, title, rate, and hours worked for each pay period.
Operating	Grantee shall maintain documentation for all approved Operating costs included in the Appendix B, Budget(s). Each time an invoice is submitted, Grantee shall upload documentation for all Subcontractor and Consultant costs,

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General Fund, HSH Fund and Prop C	
Type	**Instructions and Examples of Documentation**
	and documentation for any Operating line items that exceed $10,000. Documentation may include, but is not limited to, receipts of purchases or paid invoices of recurring expenditures, such as lease payments; copies of current leases; subcontractor payments; equipment lease invoices; and utility payments.
Capital and/or One-Time Funding	Grantee shall maintain and provide documentation for all approved Capital and/or One-Time Funding costs included in the Appendix B, Budget(s) each time an invoice is submitted. Documentation may include receipts of purchases or paid invoices of non-recurring expenditures, such as repairs or one-time purchases.
Revenue	Grantee shall maintain and provide documentation for all revenues that offset the costs in the Appendix B, Budget(s) covered by the Agreement each time an invoice is submitted.

III. **Advances or Prepayments**: Advances or prepayments are allowable on certified annual ongoing General Fund or Prop C amounts (i.e., authorized by executed Agreements) in order to meet non-profit Grantee cash flow needs in certain circumstances. Requests for advance payment will be granted by HSH on a case-by-case basis. Advances are not intended to be a regular automatic procedure.

A. Advance Requirements:
Once the Agreement is certified, Grantee, prior to distribution of any advanced payment, must fulfill the following conditions:

1. All Agreement compliance requirements must be currently met (e.g., reports submitted and approved; corrective actions resolved; business tax and insurance certificates in place; prompt and properly documented invoicing; appropriate spend down);

2. The final invoice from the preceding fiscal year must be received prior to advance distribution; and

3. Advances from the preceding fiscal year must be repaid, in full, prior to any additional advance distribution.

B. Advance Request Process:

1. Grantee shall submit a written request via email with a narrative justification that fully describes the unique circumstances to the assigned HSH Contract Manager, as listed in CARBON, for review and approval.

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2. HSH, at its sole discretion, may make available to Grantee up to two months of the total ongoing annualized General Fund or Prop C budget amount, per the Appendix B, Budget(s) of this Agreement. Requests for greater than two months of the ongoing annualized budget amount may be considered on a case-by-case basis.

C. Advance Repayment Process:

1. If approved by HSH, the advanced sum will be deducted from the Grantee's monthly invoices at an equal rate each month that will enable repayment before the close of the fiscal year. For example, for a twelve-month grant the rate of repayment of the advance will be $1/10^{th}$ per month from July to April. An alternative period of repayment may be calculated in order to ensure cash flow and repayment.

2. All advance repayments must be recovered within the fiscal year for which it was made.

3. In the case where advance repayments cannot be fully recovered by deducting from the Grantee's monthly invoices, Grantee shall be repay the outstanding balance via check in the amount verified by the assigned HSH Contract Manager, as listed in CARBON. Grantee shall make the repayment after the final invoice of the fiscal year has been approved to the address provided by the assigned HSH Contract Manager, as listed in CARBON.

IV. **Timely Submission of Reports and Compliance**: If a Grantee has outstanding items due to the City (e.g., Corrective Action Plans/report/document/data input), as specified in any written form from HSH (e.g., Letter of Correction, Corrective Action Plan, and/or Appendix A(s), Services to be Provided of the Agreement), Grantee shall submit and comply with such requirements prior to or in conjunction with invoices. Failure to submit required information or comply by specified deadlines may result in HSH withholding of payments.

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Appendix D, Interests in Other City Grants

City Department or Commission	Agreement Term	Grant Amount (Not-to-Exceed)
Department of Homelessness and Supportive Housing; Supportive Service Modified Payment Program	7/1/21 - 6/30/24	$3,124,249
Department of Homelessness and Supportive Housing; Baldwin House Hotel	7/1/19 - 6/30/22	$9,999,905
Department of Homelessness and Supportive Housing; CoC Rental Assistance for Baldwin House Hotel	9/1/19 - 8/31/22	$9,338,682
Department of Homelessness and Supportive Housing; Crown, National & Winton Hotels	7/1/21 - 6/30/23	$9,990,000
Department of Homelessness and Supportive Housing; CoC Rental Assistance for Crown, National & Winton Hotels	12/1/19 - 11/30/22	$9,788,192
Department of Homelessness and Supportive Housing; Abigail Hotel	1/1/21 - 2/29/24	$7,045,244
Department of Building Inspection; Central City SRO Collaborative	7/1/21 - 6/30/22	$619,680
Department of Building Inspection; Code Enforcement Outreach Program (CEOP) Outreach	7/1/21 - 6/30/22	$526,925
Adult Probation Department; Housing program	3/1/20 - 2/28/22	$5,745,022
Mayor's Office of Housing and Community Development; Right to Counsel	7/1/21 - 6/30/22	$1,525,103
Mayor's Office of Housing and Community Development; Right to Counsel Expansion	7/1/21 - 6/30/22	$425,000
Mayor's Office of Housing and Community Development; Rental Assistance Outreach, Education & Navigation	6/1/21 - 9/30/22	$105,000

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CITY AND COUNTY OF SAN FRANCISCO
DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

SECOND AMENDMENT TO GRANT AGREEMENT between CITY AND COUNTY OF SAN FRANCISCO and TENDERLOIN HOUSING CLINIC, INC.

THIS AMENDMENT of the **June 1, 2020** Grant Agreement (the "Agreement") is dated as of **September 1, 2023** and is made in the City and County of San Francisco, State of California, by and between **TENDERLOIN HOUSING CLINIC, INC.** ("Grantee") and the CITY AND COUNTY OF SAN FRANCISCO, a municipal corporation ("City") acting by and through The Department of Homelessness and Supportive Housing ("Department").

RECITALS

WHEREAS, Grantee was selected pursuant to Ordinance No. 61-19, which authorizes the Department to enter into contracts without adhering to the Administrative Code provisions regarding competitive bidding and other requirements for construction work, procurement, and personal services relating to the shelter crisis; and

WHEREAS, the City's Board of Supervisors approved this Agreement under San Francisco Charter Section 9.118 by Resolution 321-20 on July 23, 2020, and approved the First Amendment to the Agreement by Resolution 261-22 on June 10, 2022; and

WHEREAS, the City's Board of Supervisors approved this Second Amendment to the Agreement under San Francisco Charter Section 9.118 by Resolution 417-23 on September 18, 2023 to extend the grant term by two years and increase the grant amount by up to $241,657,513; and

WHEREAS, City and Grantee desire to execute this amendment to update the prior Agreement;

NOW, THEREFORE, City and Grantee agree to amend said Grant Agreement as follows:

1. **Definitions.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Grant Agreement.

   (a) Agreement. The term "Agreement" shall mean the Agreement dated **June 1, 2020** between Grantee and City; and **First Amendment,** dated **June 1, 2022**.

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2. Modifications to the Agreement. The Grant Agreement is hereby modified as follows:

2.1 ARTICLE 3 TERM of the Agreement currently reads as follows:

3.1 Effective Date. This Agreement shall become effective when the Controller has certified to the availability of funds as set forth in Section 2.2 and the Department has notified Grantee thereof in writing.

3.2 Duration of Term.

(a) The term of this Agreement shall commence on **July 1, 2020** and expire on **June 30, 2024**, unless earlier terminated as otherwise provided herein. Grantee shall not begin performance of its obligations under this Agreement until it receives written notice from City to proceed.

Such section is hereby deleted and replaced in its entirety to read as follows:

ARTICLE 3 TERM

3.1 Effective Date. This Agreement shall become effective when the Controller has certified to the availability of funds as set forth in Section 2.2 and the Department has notified Grantee thereof in writing.

3.2 Duration of Term.

(a) The term of this Agreement shall commence on **July 1, 2020** and expire on **June 30, 2026**, unless earlier terminated as otherwise provided herein. Grantee shall not begin performance of its obligations under this Agreement until it receives written notice from City to proceed.

2.2 ARTICLE 5 USE AND DISBURSEMENT OF GRANT FUNDS of the Agreement currently reads as follows:

5.1 Maximum Amount of Grant Funds.

(a) In no event shall the amount of Grant Funds disbursed hereunder exceed **One Hundred Thirty Two Million Nine Hundred Three Thousand, Eight Hundred Fifty One Dollars ($132,903,851).**

(b) Grantee understands that, of the Maximum Amount of Grant Funds listed under Article 5.1 (a) of this Agreement, **Thirteen Million Eight Hundred Forty Six Thousand Six Hundred Seven Dollars ($13,846,607)** is included as a contingency amount and is neither to be used in Budget(s) attached to this Agreement or available to Grantee without a modification to the Appendix B, Budget, which has been approved by the Department

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of Homelessness and Supportive Housing. Grantee further understands that no payment for any portion of this contingency amount will be made unless and until a modification or revision has been fully approved and executed in accordance with applicable City and Department laws, regulations, policies/procedures and certification as to the availability of funds by Controller. Grantee agrees to fully comply with these laws, regulations, and policies/procedures.

5.2 Use of Grant Funds. Grantee shall use the Grant Funds only for Eligible Expenses as set forth in Appendix A, Services to be Provided and Appendix B, Budget and for no other purpose. Grantee shall expend the Grant Funds in accordance with the Budget and shall obtain the prior approval of City before transferring expenditures from one line item to another within the Budget.

5.3 Disbursement Procedures. Grant Funds shall be disbursed to Grantee as follows:

(a) Grantee shall submit to the Department for approval, in the manner specified for notices pursuant to Article 15, a document (a "Funding Request") substantially in the form attached as Appendix C, Method of Payment. Any unapproved Funding Requests shall be returned by the Department to Grantee with a brief explanation why the Funding Request was rejected. If any such rejection relates only to a portion of Eligible Expenses itemized in a Funding Request, the Department shall have no obligation to disburse any Grant Funds for any other Eligible Expenses itemized in such Funding Request unless and until Grantee submits a Funding Request that is in all respects acceptable to the Department.

(b) The Department shall make all disbursements of Grant Funds pursuant to this Section through electronic payment or by check payable to Grantee sent via U.S. mail in accordance with Article 15, unless the Department otherwise agrees in writing, in its sole discretion. For electronic payment, City vendors receiving new contracts, contract renewals, or contract extensions must sign up to receive electronic payments through the City's Automated Clearing House (ACH) payments service/provider. Electronic payments are processed every business day and are safe and secure. To sign up for electronic payments, visit www.sfgov.org/ach. The Department shall make disbursements of Grant Funds as set forth in Appendix C, Method of Payment.

5.4 Reserved. (State or Federal Funds).

Such section is hereby deleted and replaced in its entirety to read as follows:

ARTICLE 5 USE AND DISBURSEMENT OF GRANT FUNDS

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5.1 Maximum Amount of Grant Funds.

(a) In no event shall the amount of Grant Funds disbursed hereunder exceed **Two Hundred Forty One Million Six Hundred Fifty Seven Thousand Five Hundred Thirteen Dollars ($241,657,513).**

(b) Grantee understands that, of the Maximum Amount of Grant Funds listed under Article 5.1 (a) of this Agreement, **Twenty Four Million One Hundred Eighty Four Thousand Six Hundred Sixty Nine Dollars ($24,184,669)** is included as a contingency amount and is neither to be used in Budget(s) attached to this Agreement or available to Grantee without a modification to the Appendix B, Budget, which has been approved by the Department of Homelessness and Supportive Housing. Grantee further understands that no payment for any portion of this contingency amount will be made unless and until a modification or revision has been fully approved and executed in accordance with applicable City and Department laws, regulations, policies/procedures and certification as to the availability of funds by Controller. Grantee agrees to fully comply with these laws, regulations, and policies/procedures.

5.2 Use of Grant Funds. Grantee shall use the Grant Funds only for Eligible Expenses as set forth in Appendix A, Services to be Provided and Appendix B, Budget and for no other purpose. Grantee shall expend the Grant Funds in accordance with the Budget and shall obtain the prior approval of City before transferring expenditures from one line item to another within the Budget.

5.3 Disbursement Procedures. Grant Funds shall be disbursed to Grantee as follows:

(a) Grantee shall submit to the Department for approval, in the manner specified for notices pursuant to Article 15, a document (a "Funding Request") substantially in the form attached as Appendix C, Method of Payment. Any unapproved Funding Requests shall be returned by the Department to Grantee with a brief explanation why the Funding Request was rejected. If any such rejection relates only to a portion of Eligible Expenses itemized in a Funding Request, the Department shall have no obligation to disburse any Grant Funds for any other Eligible Expenses itemized in such Funding Request unless and until Grantee submits a Funding Request that is in all respects acceptable to the Department.

(b) The Department shall make all disbursements of Grant Funds pursuant to this Section through electronic payment or by check payable to Grantee sent via U.S. mail in accordance with Article 15, unless the Department otherwise agrees in writing, in its sole discretion. For electronic payment, City vendors receiving new contracts, contract renewals, or contract extensions must sign up to receive electronic payments through the City's

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Automated Clearing House (ACH) payments service/provider. Electronic payments are processed every business day and are safe and secure. To sign up for electronic payments, visit www.sfgov.org/ach. The Department shall make disbursements of Grant Funds as set forth in Appendix C, Method of Payment.

5.4 State or Federal Funds.

(a) **Disallowance**. With respect to Grant Funds, if any, which are ultimately provided by the state or federal government, Grantee agrees that if Grantee claims or receives payment from City for an Eligible Expense, payment or reimbursement of which is later disallowed by the state or federal government, Grantee shall promptly refund the disallowed amount to City upon City's request. At its option, City may offset all or any portion of the disallowed amount against any other payment due to Grantee hereunder or under any other Agreement. Any such offset with respect to a portion of the disallowed amount shall not release Grantee from Grantee's obligation hereunder to refund the remainder of the disallowed amount.

(b) **Reserved. (Grant Terms).**

2.3 **Section 16.24 Additional City Compliance Requirements** is hereby added to this Agreement.

16.24 Additional City Compliance Requirements. Grantee represents that it is in good standing with the California Attorney General's Registry of Charitable Trusts and will remain in good standing during the term of this Agreement. Grantee shall immediately notify City of any change in its eligibility to perform under the Agreement. Upon City request, Grantee shall provide documentation demonstrating its compliance with applicable legal requirements. If Grantee will use any subgrantees/subrecipients/ subcontractors to perform the Agreement, Grantee is responsible for ensuring they are also in compliance with the California Attorney General's Registry of Charitable Trusts at the time of grant execution and for the duration of the agreement. Any failure by Grantee or any subgrantees/ subrecipients/subcontractors to remain in good standing with applicable requirements shall be a material breach of this Agreement.

2.4 **Section 17.6 Entire Agreement** of the Agreement is hereby deleted and replaced with the following:

17.6 Entire Agreement. This Agreement and the Application Documents set forth the entire Agreement between the parties, and supersede all other oral or written provisions. If there is any conflict between the terms of this Agreement and the Application Documents, the terms of this Agreement shall

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govern. The following appendices are attached to and a part of this Agreement:

Appendix A, Services to be Provided (dated September 1, 2023)
Appendix B, Budget (dated September 1, 2023)
Appendix C, Method of Payment (dated September 1, 2023)
Appendix D, Interests in Other City Grants (dated September 1, 2023)

2.5 **Appendix A, Services to be Provided** (dated June 1, 2022) of the Agreement is hereby replaced in its entirety by the modified **Appendix A, Services to be Provided** (dated September 1, 2023), for the period of July 1, 2023 to June 30, 2026.

2.6 **Appendix B, Budget** (dated June 1, 2022) of the Agreement is hereby replaced in its entirety by the modified **Appendix B, Budget** (dated September 1, 2023), for the period of July 1, 2020 to June 30, 2026.

2.7 **Appendix C, Method of Payment** (dated June 1, 2022) of the Agreement is hereby replaced in its entirety by the modified **Appendix C, Method of Payment** (dated September 1, 2023).

2.8 **Appendix D, Interests in Other City Grants** (dated June 1, 2022) of the Agreement is hereby replaced in its entirety by the modified **Appendix D, Interests in Other City Grants** (dated September 1, 2023).

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first specified herein. The signatories to this Agreement warrant and represent that they have the authority to enter into this agreement on behalf of the respective parties and to bind them to the terms of this Agreement.

CITY

DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

DocuSigned by:
By: Shireen McSpadden 9/28/2023
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Shireen McSpadden
Executive Director

GRANTEE

TENDERLOIN HOUSING CLINIC, INC.

DocuSigned by:
By: Tabitha Allen 9/26/2023
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Tabitha Allen
Deputy Director
City Supplier Number: 0000009870

Approved as to Form:
David Chiu
City Attorney

DocuSigned by:
By: Adam Radtke 9/28/2023
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Adam Radtke
Deputy City Attorney

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Appendix A, Services to be Provided
by
Tenderloin Housing Clinic, Inc.
Master Lease Hotels

I. Purpose of Grant

The purpose of the grant is to provide Support Services, Property Management and Master Lease Stewardship to the served population. The goal of these services is to help tenants retain their housing or move to other appropriate housing.

II. Served Population

Grantee shall serve formerly homeless and income-eligible adults aged 18 years or older without the custody of minors below 18 years of age. The served population may include pre-existing tenants of the service locations.

III. Referral and Prioritization

All new tenants will be referred by the Department of Homelessness and Supportive Housing (HSH) via the Coordinated Entry System, which organizes the City's Homelessness Response System (HRS) with a common, population-specific assessment, centralized data system, and prioritization method.

Eligibility criteria for Permanent Supportive Housing (PSH) varies upon the subsidy funding source and may include meeting a definition of homelessness at the time of referral and placement, enrollment in specific benefits programs, income criteria and/or the ability to live independently within the structure of the housing program. Tenants who meet eligibility criteria for PSH are prioritized based on various criteria, such as levels of vulnerability, length and history of homelessness, and severity of housing barriers.

IV. Description of Services

Grantee shall provide Support Services, Property Management and Master Lease Stewardship to tenants of the housing sites listed in **Section V. Location and Time of Services**. Grantee shall serve the number of tenants listed in Appendix B, Budget ("Number Served" tab).

A. Support Services

Support Services are voluntary and shall be available to all tenants of the housing sites. Support Services shall include, but are not limited to the following:

1. Outreach: Grantee shall engage with tenants to provide information about available Support Services and invite them to participate. Grantee shall contact each tenant at least three times during the first 60 days following placement. Grantee shall document all outreach and attempts.

2. Intake and Assessment: Grantee shall coordinate with Property Management during the initial intake for units and participate in orientation meetings with Property Management. If possible, Grantee shall establish rapport with tenants prior to move-in to support tenants during the application and move-in process. Grantee shall coordinate with tenant's current support service provider(s) to ensure a successful transition into housing.

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Grantee intake of tenants shall include, but is not limited to, a review of the tenant's history in the Online Navigation and Entry (ONE) System, gathering updated information from the tenant, and establishing strengths, skills, needs, plans and goals that are tenant-centered and supportive of housing retention. The intake shall take place at the same time of the interview with Property Management, on a separate date or time coordinated with Support Services during the application period, or within no more than 30 days of move-in.

3. Case Management: Grantee shall provide case management services to tenants with the primary goal of maintaining housing stability, including ongoing meetings and counseling to establish goals, develop services plans that are tenant-driven without predetermined goals, provide referrals and linkages to off-site support services, and track progress toward achieving those goals. Grantee shall document case management meetings, engagement, and progress.
    a. Grantee shall connect each tenant with resources needed to be food secure as they live independently.
    b. Grantee shall refer tenants to and coordinate services within the community that support progress toward identified goals. This may include providing information about services, calling to make appointments, assisting with applications, providing appointment reminders, following up/checking in with tenants regarding the process, and, as necessary, re-referral. Grantee shall communicate and coordinate with outside service providers to support housing stability.
    c. Grantee shall provide benefits advocacy to assist tenants with obtaining and maintaining benefits, including, but not limited to, cash aid, food programs, medical clinics and/or in-home support.

4. Housing Stability Support: Grantee shall outreach to and offer on-site services and/or referrals to all tenants who display indications of housing instability, within a reasonable timeframe. Such indications include, but are not limited to, discontinuance from benefits, non-payment of rent, lease violations or warnings from Property Management, and conflicts with staff or other tenants. Grantee shall work with tenants, in conjunction with Property Management, to resolve issues that put tenants at risk for eviction. Grantee shall assist with the de-escalation and resolution of conflicts, as needed. Grantee shall document Housing Stability outreach and assistance provided.

5. Coordination with Property Management: Grantee shall assist tenants in communicating with, responding to, and meeting with Property Management. This may include helping a tenant to understand the communications from Property Management, helping to write requests, responses, or complaints to Property Management, and attending meetings between the tenant and Property Management to facilitate communication.
    a. If a tenant is facing housing instability, Grantee shall coordinate with Property Management to find creative ways to engage with tenants to prevent housing

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loss. Grantee shall utilize the HSH Nonpayment of Rent Guidance, and other PSH best practices, as an ongoing resource.

b. Grantee shall ensure there is a process in place for receiving timely communication from Property Management and copies of correspondence (e.g., notices, warning letters, lease violations, etc.) issued. Grantee shall have a structured written process for engaging tenants who receive such notices.

6. Wellness and Emergency Safety Checks: Grantee shall conduct Wellness and/or Emergency Safety Checks in accordance with HSH policy to assess a tenant's safety when there is a reason to believe there is immediate and substantial risk due to a medical and/or psychiatric emergency.

7. Support Groups, Social Events and Organized Activities:
   a. Grantee shall plan groups, events, and activities with input from tenants to build community engagement, develop peer support, share information, form social connections or to celebrate significant events. Grantee shall post and provide to tenants a monthly calendar of events.
   b. Grantee shall conduct monthly community meetings for tenants, in coordination with Property Management, during which tenants may discuss building concerns and program ideas with representatives from both Support Services and Property Management staff.
   c. Grantee shall periodically assess the needs of tenants with Property Management and other teams at the building to develop programming that will help tenants maintain stability and enjoy their housing.

8. Exit Planning: If a tenant is moving out of the building, Grantee shall engage tenant in exit planning to support the tenant's successful transition out of the program. The exit plan shall depend on the tenant's needs and preferences, and may include establishing a link to services in the community.

B. Property Management

Property Management services shall include, but are not limited to, the following:

1. Program Applicant Selection and Intake: Grantee shall align with Housing First principles and follow the processes agreed upon by Grantee, HSH, property owner, housing subsidy administrators, fair housing laws, and/or other entities involved with referrals.

   Under Housing First, tenant screening and selection practices must promote accepting applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services. Applicants must not be rejected on the basis of poor credit or financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or behaviors that indicate a lack of "housing readiness."

   Grantee shall adhere to all published HSH policies, including, but not limited to

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those covering tenant intake, HSH housing documentation, reasonable accommodation, and transfers when accepting referrals and placing tenants into housing.

2. Tenant Lease Set-Up: Grantee shall draft, provide, and sign a rental agreement with each tenant at the time of move-in. The lease agreement shall include Community Rules, the Lease Addendum for City & County of San Francisco PSH, HSH Resident Emergency Safety Check Policy Notice, and other pertinent Lease Addenda. Grantee shall review its Grievance policies and procedures and HSH policies and procedures with tenants at the time of lease signing.

3. Annual Tenant Re-certification: As required by rental subsidy type, Grantee shall re-certify tenant income annually. This is generally done on the anniversary of a tenant's move-in date.

4. Collection of Rents, Security Deposits, and Other Receipts: Grantee shall collect and process rent and other housing-related payments (e.g., security deposit) made by tenants.
   a. Grantee shall communicate and coordinate with local, state and/or federal agencies, as needed, to process rental subsidies.
   b. Grantee shall assist with payment arrangements and comply with HSH and other applicable requirements governing the tenant portion of rent. All PSH tenants will pay no more than 30 percent of their monthly adjusted household income towards rent.

5. Lease Enforcement, Written Notices and Eviction Prevention:
   a. Grantee's shall take a housing retention approach to lease enforcement, including, but not limited to, proactive engagement in collaboration with Support Services, conversations and meetings with tenants, and mediation strategies. Grantee shall utilize the HSH Nonpayment of Rent Guidance, and other PSH best practices, as an ongoing resource.
   b. Grantee shall provide written notice to tenants regarding issues that may impact housing stability including, but not limited to, discontinuance from benefits, non-payment of rent, lease violations or warnings from Property Management, and conflicts with staff or other tenants.
   c. Grantee shall offer tenants who become delinquent in rent the opportunity to enter into a rent payment plan or referral to third party rent payment services.
   d. When necessary, Grantee shall provide notice to tenants of any actions related to the eviction process in accordance with all applicable laws.
   e. Grantee shall copy Support Services staff on all communications to tenants.

6. Building Service Payments: Grantee shall set up and manage utility accounts and services related to the property, including but not limited to communications, alarms/security, fire alarm monitoring, garbage, water, and pest control. This may include elevator maintenance, as required.

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7. Building Maintenance: Grantee shall maintain the facility in sanitary and operable condition, post protocol and forms for tenant requests for maintenance or repairs and respond to requests in a timely manner. Building maintenance shall include the following services:
   a. Janitorial services in common areas, offices, and shared-use restrooms, and shower facilities;
   b. Regular removal of garbage/trash from designated trash areas and maintenance of these areas as clean and functional;
   c. Pest control services, as needed;
   d. Maintenance and repair of facility systems, plumbing, electrical;
   e. Building security; and
   f. Preparation of apartments for tenant move-in and move-out.

8. Coordination with Support Services: If a tenant is facing housing instability, Grantee shall coordinate with Support Services staff to find creative ways to engage with tenants to prevent housing loss. Grantee shall work with Support Services staff in communicating with and meeting with tenant regarding behaviors and issues that put the tenant at risk for housing instability.

   Grantee shall participate in regular coordination meetings with Support Services to review tenants at risk for eviction and strategize on how to support tenants in maintaining their housing.

9. Wellness Checks and Emergency Safety Checks: Grantee shall conduct Wellness Checks and/or Emergency Safety Checks in accordance with HSH policy, internal agency policies and tenant laws to assess a tenant's safety when there is a reason to believe the tenant is at immediate and substantial risk due to a medical and/or psychiatric emergency.

10. Front Desk Coverage: Grantee shall provide front desk coverage 24 hours per day, seven days per week.

11. Exit Planning: Grantee shall alert Support Services staff when tenants give notice to leave housing and shall keep a record of each tenant's forwarding address, whenever possible. Grantee shall provide exit information to Support Services to complete the tenant's program exit in the ONE System.

C. Master Lease Stewardship

Master Lease Stewardship shall include, but is not limited to, the following:

1. Grantee shall provide HSH with a copy of the master lease agreement and any amendments. Grantee shall obtain HSH approval prior to entering into any agreement that will materially impact the HSH-funded portion of the budget.

2. Grantee shall maintain all Lessee responsibilities and coordinate with the Landlord to meet owner's obligations, including maintenance and capital needs.

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3. Grantee shall promptly notify HSH of any default, failure to exercise an option to extend or other situation which could impact the term of the master lease agreement.

V. Location and Time of Services

Grantee shall provide services to tenants of the San Francisco housing sites listed below.

Housing Site	Funding Category	Street Address	Zip Code
1. All Star Hotel	HSH Fund	2791 16th St.	94103
2. Boyd Hotel	HSH Fund	41 Jones St.	94102
3. Caldrake Hotel*	HSH Fund	1541 California St.	94109
4. Edgeworth Hotel*	General Fund	770 O'Farrell St.	94109
5. Elk Hotel	HSH Fund	670 Eddy St.	94109
6. Graystone Hotel	HSH Fund	66 Geary St.	94108
7. Hartland Hotel	General Fund	909 Geary St.	94109
8. Jefferson Hotel	General Fund	440 Eddy St.	94109
9. Mayfair Hotel*	General Fund	626 Polk St.	94102
10. Mission Hotel	General Fund	520 S. Van Ness Ave.	94110
11. Pierre Hotel	HSH Fund	540 Jones St.	94102
12. Raman Hotel	General Fund	1011 Howard St.	94103
13. Royan Hotel	HSH Fund	405 Valencia St.	94103
14. Seneca Hotel	General Fund	34 6th St.	94103
15. Union Hotel	HSH Fund	811 Geary Blvd.	94109
16. Vincent Hotel	General Fund	459 Turk St.	94102

**Site designated as a 'step-up' building for current PSH tenants.*

A. Support Services

Grantee shall serve tenants during regular business hours, but may also provide services evenings, weekends, and at other times when necessary to best meet the needs of tenants, using the staffing outlined in Appendix B, Budget. Grantee shall implement policies and procedures pertaining to emergency backup and will train staff accordingly.

B. Property Management

Grantee shall provide services 24 hours a day, seven days a week, either on-site or on-call. Grantee shall implement policies and procedures pertaining to emergency backup and will train staff accordingly.

VI. Service Requirements

A. Case Management Ratio: Grantee shall maintain a maximum 25:1 ratio of units to case management staff.

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B. Supervision: Grantee shall provide Support Services staff with supervision and case conferencing, as needed, to ensure appropriate case management, counseling and referral services are provided to tenants.

C. Housing First: Grantee services and operations shall align with the Core Components of Housing First as defined in California Welfare and Institutions Code, section 8255. This includes integrating policies and procedures to provide tenant-centered, low-barrier access to housing and services.

D. Harm Reduction: Grantee shall integrate harm reduction principles into service delivery and agency structure as well as follow the HSH overdose prevention policy. Grantee staff who work directly with tenants will participate in annual trainings on harm reduction, overdose recognition and response.

E. Language and Interpretation Services: Grantee shall ensure that translation and interpreter services are available, as needed. Grantee shall address the needs of and provide services to the served population who primarily speak language(s) other than English. Additional information on Language Access standards can be found on the HSH Providers Connect website: https://sfgov1.sharepoint.com/sites/HOM-Ext-Providers.

F. Case Conferences: Grantee shall initiate and participate in individual case conferences and team coordination meetings with HSH-approved programs, as needed, to coordinate and collaborate regarding tenants' progress.

G. Admission Policy: Grantee admission policies for services shall be in writing and available to the public. Except to the extent that the services are to be rendered to a specific population as described in the programs listed herein, such policies must include a provision that the served population is accepted for care without discrimination on the basis of race, color, creed, religion, sex, age, national origin, ancestry, sexual orientation, gender identification, disability, or HIV status.

H. Grievance Procedure:
   1. Grantee shall establish and maintain a written Grievance Procedure for tenants, which shall include, at minimum, the following elements:
      a. The name or title of the person or persons authorized to make a determination regarding the grievance;
      b. The opportunity for the aggrieved party to discuss the grievance with those who will be making the determination;
      c. The amount of time required for each step, including when a tenant can expect a response; and
      d. In accordance with published HSH policies/procedures, the HSH Grievances email address (hshgrievances@sfgov.org) and mailing address for the tenant to contact after the tenant has exhausted Grantee's internal Grievance Procedure.

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2. Grantee shall, at program entry, review and provide a copy of this procedure, and any amendments, to each tenant and obtain a signed copy of the form from the tenant, which must be maintained in the tenant's file. Additionally, Grantee shall post the policy at all times in a location visible to tenants, and provide a copy of the procedure and any amendments to the assigned HSH Program Manager.

I. Feedback, Complaint and Follow-up Policies:
Grantee shall provide means for the served population to provide input into the program, including the planning, design, and level of satisfaction with services. Feedback methods shall include:
1. A complaint process, including a written complaint policy informing the served population on how to report complaints; and
2. A written annual survey to the served population to gather feedback, measure satisfaction, and assess the effectiveness of services and systems within the program. Grantee shall offer assistance to tenants with survey completion if the written format presents any problem.

J. City Communications, Trainings and Meetings:
Grantee shall keep HSH informed of program operations and comply with HSH policies, training requirements, and participate in meetings, including, but not limited to:
1. Regular communication to HSH about the implementation of the program;
2. Attendance at all meetings as required by HSH. This shall include quarterly HSH meetings; and
3. Attendance at trainings (e.g., overdose prevention training), when required by HSH. Grantee shall ensure all site-based or tenant-facing staff and subcontractors are onboarded and trained to perform the services in accordance with Housing First, Harm Reduction, and Trauma-Informed Principles.

K. Coordination with Other Service Providers: Grantee shall establish written agreements with other service providers that are part of the site care team to formalize collaboration and roles and responsibilities.

L. Critical Incidents: Grantee shall report critical incidents in accordance with HSH policies/procedures. Critical incidents shall be reported using the online Critical Incident Report (CIR) form within 72 hours of the incident. In addition, critical incidents that involve life endangerment events or major service disruptions should be reported immediately to the HSH Program Manager. Please refer to the CIR Policy and procedures on the HSH Providers Connect website.

M. Disaster and Emergency Response Plan: Grantee shall develop and maintain an Agency Disaster and Emergency Response Plan containing Site Specific Emergency Response Plan(s) for each service site per HSH requirements. The Agency Disaster and Emergency Response Plan shall address disaster coordination between and among service sites. Grantee shall update the Agency/site(s) plan as needed and

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Grantee shall train all employees regarding the provisions of the plan for their Agency/site(s).

N. Facilities: Grantee shall maintain clean, safe, and functional facilities in full compliance with requirements of the law and local standards.
   1. Grantee shall notify HSH immediately in the event it is given notice of violations by the Department of Building Inspection (DBI), Department of Public Health (DPH), or another City agency.

O. Good Neighbor Policies: Grantee shall maintain a good relationship with the neighborhood, including:
   1. Collaboration with neighbors and relevant city agencies to ensure that neighborhood concerns about the facility are heard and addressed;
   2. That Grantee management staff is available to respond to neighbors within three business days, if reasonable; and
   3. Having a representative of Grantee attend all appropriate neighborhood meetings.

P. Record Keeping and Files:
   1. Support Services. Grantee shall maintain confidential tenant files that document the services and supportive work provided for the purpose of tracking and reporting objectives and outcomes.
      a. Grantee shall maintain program enrollment, annual status updates and program exit information in the ONE System and maintain hard copy files with eligibility, including homelessness verification documents.
      b. Grantee shall maintain a program roster of all current tenants in the ONE System.
      c. Grantee shall maintain services information in the ONE System, including information on households receiving eviction notices, as instructed by HSH.
      d. Grantee shall maintain confidential files on the served population, including developed plans, notes, and progress as described in the Description of Services and Service Requirements.
   2. Property Management. Grantee shall update applicant referral status information in the ONE System in accordance with HSH policy and instruction.
      a. Grantee shall maintain confidential tenant files on the served population, including signed lease agreement and addenda, notices or lease violations issued to the tenant, copies of payment plans or other agreements to support housing stability.
      b. Grantee shall track receipt and completion of maintenance work orders.
      c. Grantee shall maintain all eligibility and inspection documentation in the ONE System and maintain hard copy files with eligibility, including homelessness verification documents.

Q. Data Standards:
   1. Grantee shall ensure compliance with the Homeless Management Information System (HMIS) Participation Agreement and Continuous Data Quality

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Improvement (CDQI) Process[1], including but not limited to:

a. Entering all tenant data within three working days (unless specifically requested to do so sooner);
b. Ensuring accurate dates for tenant enrollment, tenant exit, and tenant move in (if appropriate); and
c. Running monthly data quality reports and correcting any errors.

2. Records entered into the ONE system shall meet or exceed the ONE System CDQI Process standard.[1]
3. Grantee shall maintain updated unit vacancy information on a weekly basis in the data system designated by HSH (Offline Vacancy Tracker and/or ONE System) as required. Changes to vacancy reporting shall be communicated to Grantees in writing from HSH.
4. Grantee shall enter data into the ONE System, but may be required to report certain measures or conduct interim reporting in CARBON, via secure email, or through uploads to a File Transfer Protocol (FTP) site. When required by HSH, Grantee shall submit the monthly, quarterly and/or annual metrics into the CARBON database Changes to data collection or reporting requirements shall be communicated to Grantees via written notice at least one month prior to expected implementation.
5. Any information shared between Grantee, HSH, and other providers about the served population shall be communicated in a secure manner, with appropriate release of consent forms and in compliance with 24 C.F.R. Part 578, Continuum of Care; 45 C.F.R. Parts 160 and 164, the Health Insurance Portability and Accountability Act (HIPAA) and federal and state data privacy and security guidelines.
6. Failure to comply with data security, storage and access requirements may result in loss of access to the HMIS and other data systems.

VII. Service Objectives

A. Support Services

Grantee shall achieve the Service Objectives listed below for Support Services:

1. Grantee shall actively outreach to 100 percent of tenants at least once every month.
2. Grantee shall offer assessment to 100 percent of tenants for primary medical care, mental health and substance use treatment needs within 60 days of move-in.
3. Grantee shall offer assessment to 100 percent of tenants for benefits within 60 days of move-in and shall assist tenants to apply for benefits for which they are eligible.
4. Grantee shall offer Support Services to 100 percent of all tenants who showed housing instability (e.g., non-payment of rent, lease violations) at least once per incident.
5. Grantee shall outreach to 100 percent of tenants with planned exits from the program to engage in comprehensive discharge planning, that includes referrals

[1] HMIS Participation Agreement and Continuous Data Quality Improvement Process, available here: https://hsh.sfgov.org/get-information/one-system/

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for case management, housing, food, clothing, medical treatment, detox, and/or other services as necessary and appropriate.

6. Grantee shall outreach to 100 percent of tenants participating in Support Services to create/engage in Service Plans, as needed, on an ongoing basis.
7. Grantee shall review Service Plans at least once every six months and update as appropriate at this time.
8. Grantee shall administer a written anonymous survey of tenants at least once per year to obtain feedback on the type and quality of program services. Grantee shall offer all tenants the opportunity to take this survey.

B. Property Management

Grantee shall achieve the Services Objectives listed below for Property Management:

1. Grantee shall ensure that each unit, upon turnover, is clean and/or repaired within 21 days, on average.
2. Grantee shall ensure that new tenant move-ins occur within 30 days of referral.
3. Grantee shall collect at least 90 percent of tenant portions of monthly rent from occupied units.
4. Grantee shall maintain an occupancy rate of at least 93 percent.

VIII. Outcome Objectives

Grantee shall achieve the Outcome Objectives listed below.

A. Ninety percent of tenants will maintain their housing for a minimum of 12 months, move to other permanent housing, or be provided with more appropriate placements.

B. Eighty-five percent of tenant lease violations will be resolved without loss of housing to tenants.

C. At least 65 percent of tenants shall complete an annual Tenant Satisfaction Survey and of those, eighty percent of tenants will be satisfied or very satisfied with Support Services and Property Management.

IX. Reporting Requirements

Grantee shall input data into systems required by HSH, such as the ONE system and CARBON.

A. When required by HSH, Grantee shall enter tenant data in the ONE system.

B. Grantee shall report vacancies to HSH in a timely fashion according to established procedures and process all tenant referrals in the pre-established timeframe.

C. On a monthly basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the month of service.

1. The occupancy rate;
2. The number of new placements;

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3. The total number of new move-ins during the month;
4. The number of unduplicated tenants actively outreached to by Support Services staff at least once during the month; and
5. The number of lease/program rule violations issued for the month and the number of lease/program rule violations for which Support Services staff outreached to tenants to offer support.

D. On a quarterly basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the end of each quarter:
   1. The number and percentage of tenants to whom Grantee outreached to complete an assessment for primary medical care, mental health and substance use treatment needs within 60 days of move-in;
   2. The number and percentage of tenants to whom Grantee outreached to complete a benefits assessment within 60 days of move-in;
   3. The number of lease/program rule violations Property Management issued and shared with Support Services for the quarter and the number of outreach attempts related to lease/program rule violations conducted by Support Services;
   4. The number and percentage of tenants with planned exits from the program to whom Grantee outreached to engage in comprehensive discharge planning;
   5. The number and percentage of tenant lease violations resolved without loss of housing to tenants; and
   6. The average number of days to turn over units.

E. On an annual basis, Grantee shall enter the required metrics, including any required templates to be uploaded, into the CARBON database by the 15th of the month following the end of each year**:**
   1. The number and percentage of tenants who maintained their housing for a minimum of 12 months, moved to other permanent housing, or were provided with more appropriate placements;
   2. The number and percentage of tenants participating in Support Services Grantee outreached to create Service Plans, as needed;
   3. The number of tenants who had a Service Plan during the program year; the number and percentage of Services Plans that were reviewed at least once every six months and updated as appropriate;
   4. The number and percentage of tenants who completed a written survey to provide feedback on the type and quality of program services. Please include survey results on what tenants reported regarding the quality and satisfaction with both Support Services and Property Management services.
   5. The number of tenants showing housing instability that remained housed.

F. Grantee shall participate in annual Eviction Survey reporting, per the 2015 City and County of San Francisco Tenant Eviction Annual Reports Ordinance (https://sfbos.org/ftp/uploadedfiles/bdsupvrs/ordinances15/o0011-15.pdf). Grantee shall provide information on evictions and eviction notices issued to households residing in City-funded housing to Support Services to enter into the ONE System.

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Grantee shall verify the accuracy of eviction reporting data in the ONE System quarterly, and shall review the annual eviction report prior to submission to HSH. Grantee shall adhere to all deadlines for submission as required by HSH.

G. Grantee shall submit Project Descriptor data elements as described in the U.S. Department of Housing and Urban Development (HUD)'s latest HMIS Data Standards Manual (https://files.hudexchange.info/resources/documents/HMIS-Data-Standards-Manual.pdf) to HSH at the following intervals: 1) at the point of project setup; 2) when project information changes; 3) at least annually or as requested by HSH. Data is used for reporting mandated by HUD and California's Interagency Council on Homelessness, and to ensure HSH's ongoing accurate representation of program and inventory information for various reporting needs, including monitoring of occupancy and vacancy rates.

H. Grantee shall provide information for an annual report on client enrollment in public benefits per the Administrative Code Article VI, Section 20.54.4(c) - Permanent Supportive Housing – Enrollment in Social Services https://codelibrary.amlegal.com/codes/san_francisco/latest/sf_admin/0-0-0-11877, as instructed by HSH.

I. Grantee shall participate, as required by HSH, with City, State and/or Federal government evaluative studies designed to show the effectiveness of Grantee's services. Grantee agrees to meet the requirements of and participate in the evaluation program and management information systems of the City. The City agrees that any final reports generated through the evaluation program shall be made available to Grantee within 30 working days of receipt of any evaluation report and such response will become part of the official report.

J. Grantee shall provide Ad Hoc reports as required by HSH and respond to requests by HSH in a timely manner.

For assistance with reporting requirements or submission of reports, contact the assigned Contract and Program Managers.

X. Monitoring Activities

A. Program Monitoring: Grantee is subject to program monitoring and/or audits, including but is not limited to, review of the following: tenant files, Grantee's administrative records, staff training documentation, postings, program policies and procedures, Disaster and Emergency Response Plan and training, personnel and activity reports, proper accounting for funds and other operational and administrative activities, data submitted in program reports, and backup documentation for reporting progress towards meeting Service and Outcome Objectives.
   1. Monitoring of program participation in the ONE system may include, but is not limited to, data quality reports from the ONE system, records of timeliness of data entry, and attendance records at required trainings and agency lead meetings.

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B. Fiscal Compliance and Contract Monitoring: Grantee is subject to fiscal and compliance monitoring, which may include review of Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring may include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act (ADA), subcontracts and Memoranda of Understanding (MOUs), and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

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Summary
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Document Date	9/1/2023			
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**	
Current Term	7/1/2020	6/30/2024	4	
Amended Term	7/1/2020	6/30/2026	6	
Provider Name	Tenderloin Housing Clinic Inc.			
Program	Master Lease Hotels			
F$P Contract ID#	1000017241			
Action (select)	Amendment			
Effective Date	9/1/2023			
Budget Names	**Support Services, Property Management & Master Leasing (General Fund Hotels); Support Services, Property Management & Master Leasing (HSH Fund Hotels); One-Time Prop C Bonus Pay; One-Time Capital; Operating Reserve**			
	Current	**New**		
Term Budget	$ 132,903,851	$ 217,472,844		
Contingency	$ 0	$ 24,184,669	20%	
Not-To-Exceed	$ 132,903,851	$ 241,657,513		

EXTENSION YEAR **EXTENSION YEAR**

	Year 1	**Year 2**	**Year 3**	**Year 4**			**Year 5**	**Year 6**	**All Years**		
	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
	Current	**Current**	**Current**	**Current**	**Amendment**	**New**	**New**	**New**	**Current**	**Amendment**	**New**
Expenditures - General Fund Hotels											
Salaries & Benefits	$ 7,931,269	$ 8,414,048	$ 12,621,230	$ 12,621,230	$ -	$ 12,621,230	$ 12,621,230	$ 12,621,230	$ 41,587,777	$ 25,242,460	$ 66,830,237
Operating Expense	$ 3,776,460	$ 4,127,561	$ 5,044,826	$ 5,044,826	$ -	$ 5,044,826	$ 5,044,826	$ 5,044,826	$ 17,993,672	$ 10,089,651	$ 28,083,324
Subtotal	$ 11,707,730	$ 12,541,609	$ 17,666,056	$ 17,666,056	$ -	$ 17,666,056	$ 17,666,056	$ 17,666,056	$ 59,581,450	$ 35,332,111	$ 94,913,561
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost	$ 1,346,389	$ 1,442,285	$ 2,031,596	$ 2,031,596	$ -	$ 2,031,596	$ 2,031,596	$ 2,031,596	$ 6,851,867	$ 4,063,193	$ 10,915,059
Other Expenses (Not subject to indirect %)	$ 9,352,532	$ 7,457,130	$ 8,810,490	$ 6,525,477	$ 2,285,014	$ 8,810,491	$ 8,810,491	$ 8,810,491	$ 32,145,629	$ 19,905,995	$ 52,051,624
Capital Expenditure	$ -	$ -	$ 8,864	$ 8,864	$ -	$ 8,864	$ 8,864	$ 8,864	$ 17,727	$ 17,727	$ 35,454
Total Expenditures - General Fund Hotels	**$ 22,406,650**	**$ 21,441,024**	**$ 28,517,006**	**$ 26,231,992**	**$ 2,285,014**	**$ 28,517,006**	**$ 28,517,006**	**$ 28,517,006**	**$ 98,596,673**	**$ 59,319,026**	**$ 157,915,698**
Expenditures - HSH Fund Hotels											
Salaries & Benefits	$ 5,308,116	$ 5,565,761	$ 8,336,841	$ 8,336,841	$ -	$ 8,336,841	$ 8,336,841	$ 8,336,841	$ 27,547,559	$ 16,673,682	$ 304,880,883
Operating Expense	$ 2,346,230	$ 2,612,833	$ 3,471,955	$ 3,471,955	$ -	$ 3,471,955	$ 3,471,955	$ 3,471,955	$ 11,902,973	$ 6,943,910	$ 8,431,018
Subtotal	$ 7,654,347	$ 8,178,594	$ 11,808,796	$ 11,808,796	$ -	$ 11,808,796	$ 11,808,796	$ 11,808,796	$ 39,450,532	$ 23,617,591	$ 27,641,736
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost	$ 880,250	$ 940,538	$ 1,358,012	$ 1,358,012	$ -	$ 1,358,012	$ 1,358,012	$ 1,358,012	$ 4,536,811	$ 2,716,023	$ 7,252,834
Other Expenses (Not subject to indirect %)	$ 3,935,798	$ 2,922,395	$ 3,478,119	$ 2,089,478	$ 1,388,642	$ 3,478,119	$ 3,478,119	$ 3,478,119	$ 12,425,789	$ 8,344,880	$ 20,770,670
Capital Expenditure	$ -	$ -	$ 5,387	$ 5,387	$ -	$ 5,387	$ 5,387	$ 5,387	$ 10,773	$ 10,773	$ 21,546
Total Expenditures - HSH Fund Hotels	**$ 12,470,395**	**$ 12,041,527**	**$ 16,650,313**	**$ 15,261,671**	**$ 1,388,642**	**$ 16,650,313**	**$ 16,650,313**	**$ 16,650,313**	**$ 56,423,906**	**$ 34,689,268**	**$ 91,113,173**
									$ -	$ -	$ -
Expenditures - One-Time Prop C Bonus Pay									$ -	$ -	$ -
Other Expenses (Not subject to indirect %)	$ 1,305,859	$ 649,775	$ -	$ -	$ -	$ -			$ 1,955,634	$ -	$ 1,955,634
Total Expenditures - One-Time Prop C Bonus Pay	**$ 1,305,859**	**$ 649,775**	**$ -**	**$ -**	**$ -**	**$ -**			**$ 1,955,634**	**$ -**	**$ 1,955,634**
									$ -	$ -	$ -
Expenditures - One-Time Capital									$ -	$ -	$ -
Capital Expenditure	$ -	$ 946,156	$ -	$ -	$ 1,031,867	$ 1,031,867	$ -	$ -	$ 946,156	$ 1,031,867	$ 1,978,023
Total Expenditures - One-Time Capital	**$ -**	**$ 946,156**	**$ -**	**$ -**	**$ 1,031,867**	**$ 1,031,867**	**$ -**	**$ -**	**$ 946,156**	**$ 1,031,867**	**$ 1,978,023**
									$ -	$ -	$ -
Expenditures - Operating Reserve									$ -	$ -	$ -
General Fund - Operating Reserve	$ -	$ -	$ -	$ 96,273	$ -	$ 96,273			$ 96,273	$ -	$ 96,273
Total Expenditures - Operating Reserve	**$ -**	**$ -**	**$ -**	**$ 96,273**	**$ -**	**$ 96,273**			**$ 96,273**	**$ -**	**$ 96,273**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**													Summary		Summary	
2	**Appendix B, Budget**													Page 2 of 52		Page 2 of 52	
3	**Document Date**	9/1/2023															
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**													
5	**Current Term**	7/1/2020	6/30/2024	4													
6	**Amended Term**	7/1/2020	6/30/2026	6													
7	**Provider Name**	Tenderloin Housing Clinic Inc.															
8	**Program**	Master Lease Hotels															
9	**F$P Contract ID#**	1000017241															
10	**Action (select)**	Amendment															
11	**Effective Date**	9/1/2023															
12	**Budget Names**	**Support Services, Property Management & Master Leasing (General Fund Hotels); Support Services, Property Management & Master Leasing (HSH Fund Hotels); One-Time Prop C Bonus Pay; One-Time Capital; Operating Reserve**															
13		**Current**	**New**														
14	**Term Budget**	$ 132,903,851	$ 217,472,844														
15	**Contingency**	$ 0	$ 24,184,669	20%													
16	**Not-To-Exceed**	$ 132,903,851	$ 241,657,513														
													EXTENSION YEAR	EXTENSION YEAR			
					Year 1	**Year 2**	**Year 3**	**Year 4**			**Year 5**	**Year 6**	**All Years**				
17					7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026		
18					**Current**	**Current**	**Current**	**Current**	**Amendment**	**New**	**New**	**New**	**Current**	**Amendment**	**New**		
53	**Total Expenditures - Master Lease Hotels**												$ -	$ -	$ -		
54	Salaries & Benefits				$ 13,239,386	$ 13,979,809	$ 20,958,071	$ 20,958,071	$ -	$ 20,958,071	$ 20,958,071	$ 20,958,071	$ 69,135,336	$ 41,916,141	$ 111,051,478		
55	Operating Expense				$ 6,122,691	$ 6,740,393	$ 8,516,780	$ 8,516,780	$ -	$ 8,516,780	$ 8,516,780	$ 8,516,780	$ 29,896,645	$ 17,033,561	$ 46,930,206		
56	Subtotal				$ 19,362,077	$ 20,720,203	$ 29,474,851	$ 29,474,851	$ -	$ 29,474,851	$ 29,474,851	$ 29,474,851	$ 99,031,982	$ 58,949,702	$ 157,981,684		
57	Indirect Percentage				11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%					
58	Indirect Cost				$ 2,226,639	$ 2,382,823	$ 3,389,608	$ 3,389,608	$ -	$ 3,389,608	$ 3,389,608	$ 3,389,608	$ 11,388,678	$ 6,779,216	$ 18,167,894		
59	Other Expenses (Not subject to indirect %)				$ 14,594,188	$ 11,029,300	$ 12,288,610	$ 8,711,227	$ 3,673,656	$ 12,384,883	$ 12,288,610	$ 12,288,610	$ 46,623,325	$ 28,250,875	$ 74,874,201		
60	Capital Expenditure				$ -	$ 946,156	$ 14,250	$ 14,250	$ 1,031,867	$ 1,046,117	$ 14,250	$ 14,250	$ 974,656	$ 1,060,367	$ 2,035,023		
62	**Total Expenditures - TOTAL Master Lease Hotels**				**$ 36,182,904**	**$ 35,078,482**	**$ 45,167,319**	**$ 41,589,936**	**$ 4,705,523**	**$ 46,295,459**	**$ 45,167,319**	**$ 45,167,319**	**$ 158,018,641**	**$ 95,040,160**	**$ 253,058,801**		
63																	
64	**HSH Revenues (select)***																
65	General Fund - Ongoing				$ 15,950,958	$ 15,573,186	$ 22,489,381	$ 20,204,367	$ 2,285,014	$ 22,489,381	$ 22,489,381	$ 22,489,381	$ 74,217,892	$ 47,263,776	$ 121,481,668		
66	HSH Fund - Ongoing				$ 8,595,630	$ 7,960,140	$ 8,232,513	$ 8,232,513	$ 1,604,100	$ 9,836,613	$ 10,224,960	$ 10,224,960	$ 33,020,796	$ 22,054,019	$ 55,074,815		
68	Prop C - Ongoing - Tenant Rent Relief				$ -	$ 4,226,566	$ 4,353,363	$ 4,353,363	$ -	$ 4,353,363	$ 4,353,363	$ 4,353,363	$ 12,933,292	$ 8,706,726	$ 21,640,018		
69	General Fund - One-Time				$ 804,551	$ 974,347	$ -	$ -	$ 963,767	$ 963,767	$ -	$ -	$ 1,778,898	$ 963,767	$ 2,742,665		
70	HHIP - One-Time				$ -	$ -		$ -	$ 68,100	$ 68,100	$ -	$ -	$ -	$ 68,100	$ 68,100		
74	General Fund - Supplement for HSH Fund Programs				$ 89,535	$ 487,218	$ 4,856,478	$ 3,467,836	$ (215,458)	$ 3,252,378	$ 2,864,031	$ 2,864,031	$ 8,901,066	$ 5,512,604	$ 14,413,671		
75	Prop C - One-Time - Bonus Pay				$ 1,305,859	$ 649,775			$ -				$ 1,955,634	$ -	$ 1,955,634		
76	General Fund - One-Time - Operating Reserve				$ -	$ -	$ -	$ 96,273	$ -	$ 96,273			$ 96,273	$ -	$ 96,273		
80	**Total HSH Revenues (All Master Lease Hotels)**				**$ 26,746,533**	**$ 29,871,231**	**$ 39,931,735**	**$ 36,354,352**	**$ 4,705,523**	**$ 41,059,875**	**$ 39,931,735**	**$ 39,931,735**	**$ 132,903,851**	**$ 84,568,993**	**$ 217,472,844**		
81	**Other Revenues (to offset Total Expenditures)**																
82	General Fund Budget - Other Revenues				$ 5,852,878	$ 3,227,777	$ 3,326,422.00	$ 3,326,422	$ -	$ 3,326,422	$ 3,326,422	$ 3,326,422	$ 15,733,499	$ 6,652,844	$ 22,386,343		
83	HSH Fund Budget - Other Revenues				$ 3,583,493	$ 1,979,474	$ 1,909,162.00	$ 1,909,162	$ -	$ 1,909,162	$ 1,909,162	$ 1,909,162	$ 9,381,291	$ 3,818,324	$ 13,199,615		
102	**Total Other Revenues**				$ 9,436,371	$ 5,207,251	$ 5,235,584.00	$ 5,235,584	$ -	$ 5,235,584	$ 5,235,584	$ 5,235,584	$ 25,114,790	$ 10,471,168	$ 35,585,958		
103																	
104	**Total HSH + Other Revenues (All Master Lease Hotels)**				**$ 36,182,904**	**$ 35,078,482**	**$ 45,167,318.83**	**$ 41,589,936**	**$ 4,705,523**	**$ 46,295,459**	**$ 45,167,319**	**$ 45,167,319**	**$ 158,018,641**	**$ 95,040,161**	**$ 253,058,801**		
105	Rev-Exp (Budget Match Check)				$ 0	$ (0)	$ (0)	$ 0	$ (0)	$ 0	$ 0	$ 0	$ (0)	$ 0	$ 0		
107	Total Adjusted Salary FTE (All Budgets)				211.91	216.62	242.35	242.35		242.35	242.35	242.35					

*NOTE: HSH budgets typically project out revenue levels across multiple years, strictly for budget-planning purposes. All program budgets at any given year are subject to Mayoral / Board of Supervisors discretion and funding availability, and are not guaranteed. For further information, please see Article 2 of the G-100 Grant Agreement document.

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	N	O	P	S	V	AI	AJ	AK
						Summary		Summary
						General Fund		General Fund
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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Appendix B, Budget

Document Date	9/1/2023

Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	6/30/2024	4
Amended Term	7/1/2020	6/30/2026	6
Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels (General Fund Hotels)		
FSP Contract ID#	1000017241		
Action (select)	Amendment		
Effective Date	9/1/2023		
Budget Names	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**		

	Current	**New**
Term Budget	$ 74,217,892	$121,481,668
	$ -	

	Year 1	Year 2	Year 3	Year 4			Year 5	Year 6	All Years		
	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
	Current	**Current**	**Current**	**Current**	**Amendment**	**New**	**New**	**New**	**Current**	**Amendment**	**New**
Expenditures - Edgeworth											
Salaries & Benefits	$ 218,760	$ 215,637	$ 297,842	$ 297,842	$ -	$ 297,842	$ 297,842	$ 297,842	$ 1,030,083	$ 595,685	$ 1,625,767
Operating Expense	$ 176,458	$ 196,162	$ 194,146	$ 194,146	$ -	$ 194,146	$ 194,146	$ 194,146	$ 760,912	$ 388,292	$ 1,149,204
Subtotal	$ 395,218	$ 411,800	$ 491,988	$ 491,988	$ -	$ 491,988	$ 491,988	$ 491,988	$ 1,790,995	$ 983,977	$ 2,774,972
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 22 X Line 23)	$ 45,450	$ 47,357	$ 56,579	$ 56,579	$ -	$ 56,579	$ 56,579	$ 56,579	$ 205,964	$ 113,157	$ 319,122
Other Expenses (Not subject to indirect %)	$ 289,242	$ 201,760	$ 285,033	$ 268,433	$ -	$ 268,433	$ 268,433	$ 268,433	$ 1,044,468	$ 536,866	$ 1,581,334
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Edgeworth	**$ 729,910**	**$ 660,917**	**$ 833,600**	**$ 817,000**	**$ -**	**$ 817,000**	**$ 817,000**	**$ 817,000**	**$ 3,041,427**	$ 1,634,000	**$ 4,675,427**
Expenditures - Hartland											
Salaries & Benefits	$ 609,997	$ 570,379	$ 769,622	$ 769,622	$ -	$ 769,622	$ 769,622	$ 769,622	$ 2,719,620	$ 1,539,245	$ 4,258,864
Operating Expense	$ 452,984	$ 579,878	$ 718,124	$ 718,124	$ -	$ 718,124	$ 718,124	$ 718,124	$ 2,469,110	$ 1,436,248	$ 3,905,358
Subtotal	$ 1,062,981	$ 1,150,257	$ 1,487,746	$ 1,487,746	$ -	$ 1,487,746	$ 1,487,746	$ 1,487,746	$ 5,188,730	$ 2,975,493	$ 8,164,222
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 33 X Line 34)	$ 122,243	$ 132,279	$ 171,091	$ 171,091	$ -	$ 171,091	$ 171,091	$ 171,091	$ 596,704	$ 342,182	$ 938,886
Other Expenses (Not subject to indirect %)	$ 1,548,541	$ 1,426,865	$ 1,384,423	$ 1,430,823	$ -	$ 1,430,823	$ 1,430,823	$ 1,430,823	$ 5,790,652	$ 2,861,646	$ 8,652,298
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Hartland	**$ 2,733,764**	**$ 2,709,401**	**$ 3,043,260**	**$ 3,089,660**	**$ -**	**$ 3,089,660**	**$ 3,089,660**	**$ 3,089,660**	**$ 11,576,086**	$ 6,179,320	**$ 17,755,406**
Expenditures - Jefferson											
Salaries & Benefits	$ 654,020	$ 673,440	$ 838,959	$ 838,959	$ -	$ 838,959	$ 838,959	$ 838,959	$ 3,005,378	$ 1,677,918	$ 4,683,296
Operating Expense	$ 381,796	$ 411,532	$ 490,939	$ 490,939	$ -	$ 490,939	$ 490,939	$ 490,939	$ 1,775,206	$ 981,878	$ 2,757,084
Subtotal	$ 1,035,816	$ 1,084,972	$ 1,329,898	$ 1,329,898	$ -	$ 1,329,898	$ 1,329,898	$ 1,329,898	$ 4,780,584	$ 2,659,796	$ 7,440,380
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 44 X Line 45)	$ 119,119	$ 124,772	$ 152,938	$ 152,938	$ -	$ 152,938	$ 152,938	$ 152,938	$ 549,767	$ 305,877	$ 855,644
Other Expenses (Not subject to indirect %)	$ 1,091,679	$ 951,454	$ 983,156	$ 934,656	$ -	$ 934,656	$ 934,656	$ 934,656	$ 3,960,945	$ 1,869,312	$ 5,830,257
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Jefferson	**$ 2,246,614**	**$ 2,161,197**	**$ 2,465,992**	**$ 2,417,492**	**$ -**	**$ 2,417,492**	**$ 2,417,492**	**$ 2,417,492**	**$ 9,291,296**	$ 4,834,985	**$ 14,126,281**
Expenditures - Mayfair											
Salaries & Benefits	$ 447,369	$ 464,749	$ 557,466	$ 557,466	$ -	$ 557,466	$ 557,466	$ 557,466	$ 2,027,049	$ 1,114,932	$ 3,141,980
Operating Expense	$ 242,726	$ 257,133	$ 332,978	$ 332,978	$ -	$ 332,978	$ 332,978	$ 332,978	$ 1,165,815	$ 665,956	$ 1,831,771
Subtotal	$ 690,095	$ 721,882	$ 890,444	$ 890,444	$ -	$ 890,444	$ 890,444	$ 890,444	$ 3,192,864	$ 1,780,888	$ 4,973,752
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 55 X Line 56)	$ 79,361	$ 83,016	$ 102,401	$ 102,401	$ -	$ 102,401	$ 102,401	$ 102,401	$ 367,179	$ 204,802	$ 571,981
Other Expenses (Not subject to indirect %)	$ 584,071	$ 352,021	$ 636,483	$ 573,783	$ -	$ 573,783	$ 573,783	$ 573,783	$ 2,146,358	$ 1,147,566	$ 3,293,924
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Mayfair	**$ 1,353,527**	**$ 1,156,919**	**$ 1,629,328**	**$ 1,566,628**	**$ -**	**$ 1,566,628**	**$ 1,566,628**	**$ 1,566,628**	**$ 5,706,401**	$ 3,133,256	**$ 8,839,657**
Expenditures - Mission											
Salaries & Benefits	$ 839,189	$ 947,290	$ 1,168,170	$ 1,168,170	$ -	$ 1,168,170	$ 1,168,170	$ 1,168,170	$ 4,122,818	$ 2,336,339	$ 6,459,157
Operating Expense	$ 610,664	$ 584,930	$ 716,377	$ 716,377	$ -	$ 716,377	$ 716,377	$ 716,377	$ 2,628,348	$ 1,432,754	$ 4,061,102
Subtotal	$ 1,449,853	$ 1,532,220	$ 1,884,547	$ 1,884,547	$ -	$ 1,884,547	$ 1,884,547	$ 1,884,547	$ 6,751,166	$ 3,769,093	$ 10,520,259
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 66 X Line 67)	$ 166,733	$ 176,205	$ 216,723	$ 216,723	$ -	$ 216,723	$ 216,723	$ 216,723	$ 776,384	$ 433,446	$ 1,209,830
Other Expenses (Not subject to indirect %)	$ 2,365,855	$ 1,898,499	$ 2,346,450	$ 2,258,900	$ -	$ 2,258,900	$ 2,258,900	$ 2,258,900	$ 8,869,704	$ 4,517,800	$ 13,387,504
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Mission	**$ 3,982,441**	**$ 3,606,924**	**$ 4,447,720**	**$ 4,360,170**	**$ -**	**$ 4,360,170**	**$ 4,360,170**	**$ 4,360,170**	**$ 16,397,254**	$ 8,720,339	**$ 25,117,593**
Expenditures - Raman											
Salaries & Benefits	$ 546,083	$ 574,784	$ 763,914	$ 763,914	$ -	$ 763,914	$ 763,914	$ 763,914	$ 2,648,695	$ 1,527,828	$ 4,176,523
Operating Expense	$ 272,753	$ 322,684	$ 381,303	$ 381,303	$ -	$ 381,303	$ 381,303	$ 381,303	$ 1,358,043	$ 762,606	$ 2,120,649
Subtotal	$ 818,836	$ 897,468	$ 1,145,217	$ 1,145,217	$ -	$ 1,145,217	$ 1,145,217	$ 1,145,217	$ 4,006,738	$ 2,290,434	$ 6,297,172
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 77 X Line 78)	$ 94,166	$ 103,209	$ 131,700	$ 131,700	$ -	$ 131,700	$ 131,700	$ 131,700	$ 460,775	$ 263,400	$ 724,175
Other Expenses (Not subject to indirect %)	$ 561,160	$ 609,729	$ 463,902	$ 489,702	$ -	$ 489,702	$ 489,702	$ 489,702	$ 2,124,494	$ 979,404	$ 3,103,898
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Raman	**$ 1,474,162**	**$ 1,610,406**	**$ 1,740,819**	**$ 1,766,619**	**$ -**	**$ 1,766,619**	**$ 1,766,619**	**$ 1,766,619**	**$ 6,592,006**	$ 3,533,238	**$ 10,125,244**
Expenditures - Seneca											
Salaries & Benefits	$ 777,721	$ 855,927	$ 1,023,485	$ 1,023,485	$ -	$ 1,023,485	$ 1,023,485	$ 1,023,485	$ 3,680,617	$ 2,046,970	$ 5,727,587
Operating Expense	$ 632,447	$ 615,143	$ 806,013	$ 806,013	$ -	$ 806,013	$ 806,013	$ 806,013	$ 2,859,616	$ 1,612,026	$ 4,471,642
Subtotal	$ 1,410,168	$ 1,471,069	$ 1,829,498	$ 1,829,498	$ -	$ 1,829,498	$ 1,829,498	$ 1,829,498	$ 6,540,233	$ 3,658,996	$ 10,199,229
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 88 X Line 89)	$ 162,169	$ 169,173	$ 210,392	$ 210,392	$ -	$ 210,392	$ 210,392	$ 210,392	$ 752,127	$ 420,785	$ 1,172,911
Other Expenses (Not subject to indirect %)	$ 2,118,711	$ 1,910,293	$ 1,816,212	$ 1,860,562	$ -	$ 1,860,562	$ 1,860,562	$ 1,860,562	$ 7,705,777	$ 3,721,124	$ 11,426,901
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Seneca	**$ 3,691,048**	**$ 3,550,535**	**$ 3,856,102**	**$ 3,900,452**	**$ -**	**$ 3,900,452**	**$ 3,900,452**	**$ 3,900,452**	**$ 14,998,137**	$ 7,800,904	**$ 22,799,041**

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	N	O	P	S	V	AI	AJ	AK
						Summary		Summary
						General Fund		General Fund
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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Appendix B, Budget

Document Date	9/1/2023		
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	6/30/2024	4
Amended Term	7/1/2020	6/30/2026	6
Provider Name	Tenderloin Housing Clinic Inc.		
Program	Master Lease Hotels (General Fund Hotels)		
FSP Contract ID#	1000017241		
Action (select)	Amendment		
Effective Date	9/1/2023		
Budget Names	**Edgeworth, Hartland, Jefferson, Mayfair, Mission, Raman, Seneca, Vincent, Money Management, General Property Management, Support Services**		
	Current	**New**	
Term Budget	$ 74,217,892	$121,481,668	
	$ -		

	Year 1	Year 2	Year 3	Year 4			Year 5	Year 6	All Years		
	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
	Current	**Current**	**Current**	**Current**	**Amendment**	**New**	**New**	**New**	**Current**	**Amendment**	**New**
Expenditures - Vincent											
Salaries & Benefits	$ 545,044	$ 615,072	$ 842,700	$ 842,700	$ -	$ 842,700	$ 842,700	$ 842,700	$ 2,845,516	$ 1,685,400	$ 4,530,916
Operating Expense	$ 388,322	$ 376,107	$ 438,290	$ 438,290	$ -	$ 438,290	$ 438,290	$ 438,290	$ 1,641,009	$ 876,580	$ 2,517,589
Subtotal	$ 933,366	$ 991,179	$ 1,280,990	$ 1,280,990	$ -	$ 1,280,990	$ 1,280,990	$ 1,280,990	$ 4,486,525	$ 2,561,980	$ 7,048,505
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 99 X Line 100)	$ 107,337	$ 113,986	$ 147,314	$ 147,314	$ -	$ 147,314	$ 147,314	$ 147,314	$ 515,950	$ 294,628	$ 810,578
Other Expenses (Not subject to indirect %)	$ 1,038,792	$ 877,677	$ 940,517	$ 938,367	$ -	$ 938,367	$ 938,367	$ 938,367	$ 3,795,354	$ 1,876,734	$ 5,672,088
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Vincent	**$ 2,079,495**	**$ 1,982,842**	**$ 2,368,821**	**$ 2,366,671**	**$ -**	**$ 2,366,671**	**$ 2,366,671**	**$ 2,366,671**	**$ 8,797,829**	$ 4,733,342	**$ 13,531,170**
Expenditures - Money Management (MLMPP - General Fund Hotels)											
Salaries & Benefits	$ 224,145	$ 224,468	$ 306,225	$ 306,225	$ -	$ 306,225	$ 306,225	$ 306,225	$ 1,061,062	$ 612,449	$ 1,673,512
Operating Expense	$ 35,922	$ 36,649	$ 51,898	$ 51,898	$ -	$ 51,898	$ 51,898	$ 51,898	$ 176,368	$ 103,797	$ 280,165
Subtotal	$ 260,067	$ 261,118	$ 358,123	$ 358,123	$ -	$ 358,123	$ 358,123	$ 358,123	$ 1,237,431	$ 716,246	$ 1,953,677
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 110 X Line 111)	$ 29,908	$ 30,029	$ 41,184	$ 41,184	$ -	$ 41,184	$ 41,184	$ 41,184	$ 142,305	$ 82,368	$ 224,673
Other Expenses (Not subject to indirect %)	$ (13,208)	$ 9,983	$ 12,893	$ 12,893	$ -	$ 12,893	$ 12,893	$ 12,893	$ 22,561	$ 25,786	$ 48,347
Capital Expenditure	$ -	$ -	$ 8,864	$ 8,864	$ -	$ 8,864	$ 8,864	$ 8,864	$ 17,727	$ 17,727	$ 35,454
Total Expenditures - Money Management (MLMPP - General Fund Hote	**$ 276,767**	**$ 301,129**	**$ 421,064**	**$ 421,064**	**$ -**	**$ 421,064**	**$ 421,064**	**$ 421,064**	**$ 1,420,023**	$ 842,127	**$ 2,262,150**
Expenditures - General Property Management (General Fund Hotels)											
Salaries & Benefits	$ 1,442,546	$ 1,505,289	$ 2,188,064	$ 2,188,064	$ -	$ 2,188,064	$ 2,188,064	$ 2,188,064	$ 7,323,963	$ 4,376,128	$ 11,700,092
Operating Expense	$ 335,244	$ 500,098	$ 494,167	$ 494,167	$ -	$ 494,167	$ 494,167	$ 494,167	$ 1,823,677	$ 988,335	$ 2,812,012
Subtotal	$ 1,777,790	$ 2,005,387	$ 2,682,231	$ 2,682,231	$ -	$ 2,682,231	$ 2,682,231	$ 2,682,231	$ 9,147,640	$ 5,364,463	$ 14,512,103
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 121 X Line 122)	$ 204,446	$ 230,620	$ 308,457	$ 308,457	$ -	$ 308,457	$ 308,457	$ 308,457	$ 1,051,979	$ 616,913	$ 1,668,892
Other Expenses (Not subject to indirect %)	$ 49,083	$ (168,240)	$ (71,006)	$ 29,944	$ -	$ 29,944	$ 29,944	$ 29,944	$ (160,219)	$ 59,888	$ (100,331)
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - General Property Management (General Fund Hote	**$ 2,031,319**	**$ 2,067,767**	**$ 2,919,682**	**$ 3,020,632**	**$ -**	**$ 3,020,632**	**$ 3,020,632**	**$ 3,020,632**	**$ 10,039,400**	$ 6,041,264	**$ 16,080,664**
Expenditures - Support Services (General Fund Hotels)											
Salaries & Benefits	$ 1,626,397	$ 1,767,014	$ 3,864,783	$ 3,864,783	$ -	$ 3,864,783	$ 3,864,783	$ 3,864,783	$ 11,122,976	$ 7,729,566	$ 18,852,542
Operating Expense	$ 247,144	$ 247,245	$ 420,590	$ 420,590	$ -	$ 420,590	$ 420,590	$ 420,590	$ 1,335,569	$ 841,180	$ 2,176,748
Subtotal	$ 1,873,541	$ 2,014,259	$ 4,285,373	$ 4,285,373	$ -	$ 4,285,373	$ 4,285,373	$ 4,285,373	$ 12,458,545	$ 8,570,745	$ 21,029,290
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 132 X Line 133)	$ 215,457	$ 231,640	$ 492,818	$ 492,818	$ -	$ 492,818	$ 492,818	$ 492,818	$ 1,432,733	$ 985,636	$ 2,418,368
Other Expenses (Not subject to indirect %)	$ (281,394)	$ (612,912)	$ 12,428	$ (2,272,586)	$ 2,285,014	$ 12,428	$ 12,428	$ 12,428	$ (3,154,464)	$ 2,309,869	$ (844,595)
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Support Services (General Fund Hotels)	**$ 1,807,604**	**$ 1,632,987**	**$ 4,790,618**	**$ 2,505,605**	$ 2,285,014	**$ 4,790,618**	**$ 4,790,618**	**$ 4,790,618**	**$ 10,736,813**	$ 11,866,250	**$ 22,603,064**
Expenditures - ALL General Fund Hotels											
Salaries & Benefits	$ 7,931,269	$ 8,414,048	$ 12,621,230	$ 12,621,230	$ -	$ 12,621,230	$ 12,621,230	$ 12,621,230	$ 41,587,777	$ 25,242,460	$ 66,830,237
Operating Expense	$ 3,776,460	$ 4,127,561	$ 5,044,826	$ 5,044,826	$ -	$ 5,044,826	$ 5,044,826	$ 5,044,826	$ 17,993,672	$ 10,089,651	$ 28,083,324
Subtotal	$ 11,707,730	$ 12,541,609	$ 17,666,056	$ 17,666,056	$ -	$ 17,666,056	$ 17,666,056	$ 17,666,056	$ 59,581,450	$ 35,332,111	$ 94,913,561
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost	$ 1,346,389	$ 1,442,285	$ 2,031,596	$ 2,031,596	$ -	$ 2,031,596	$ 2,031,596	$ 2,031,596	$ 6,851,867	$ 4,063,193	$ 10,915,059
Other Expenses (Not subject to indirect %)	$ 9,352,532	$ 7,457,130	$ 8,810,490	$ 6,525,477	$ 2,285,014	$ 8,810,491	$ 8,810,491	$ 8,810,491	$ 32,145,629	$ 19,905,995	$ 52,051,624
Capital Expenditure	$ -	$ -	$ 8,864	$ 8,864	$ -	$ 8,864	$ 8,864	$ 8,864	$ 17,727	$ 17,727	$ 35,454
Total Expenditures - TOTAL ALL General Fund Hotels	**$ 22,406,650**	**$ 21,441,024**	**$ 28,517,006**	**$ 26,231,992**	$ 2,285,014	**$ 28,517,006**	**$ 28,517,006**	**$ 28,517,006**	**$ 98,596,673**	$ 59,319,026	**$ 157,915,698**
HSH Revenues (select)		$ -									
General Fund - Ongoing	$ 15,950,958	$ 15,573,186	$ 22,489,381	$ 20,204,367	$ 2,285,014	$ 22,489,381	$ 22,489,381	$ 22,489,381	$ 74,217,892	$ 47,263,776	############
Prop C - Ongoing Tenant Rent Relief	$ -	$ 2,622,527	$ 2,701,203	$ 2,701,203	$ -	$ 2,701,203	$ 2,701,203	$ 2,701,203	$ 8,024,933	$ 5,402,406	$ 13,427,338.32
General Fund - One-Time	$ 602,814	$ 17,535	$ -		$ -	$ -	$ -	$ -	$ 620,349	$ -	$ 620,349.07
Total HSH Revenues (General Fund Hotels)	**$ 16,553,772**	**$ 18,213,247**	**$ 25,190,584**	**$ 22,905,570**	$ 2,285,014	**$ 25,190,584**	**$ 25,190,584**	**$ 25,190,584**	**$ 82,863,174**	$ 52,666,182	**$ 135,529,355**
Other Revenues (to offset Total Expenditures)											
Edgeworth - Rental Income	$ 226,320	$ 118,800	$ 120,139	$ 120,139	$ -	$ 120,139	$ 120,139	$ 120,139	$ 585,398	$ 240,278	$ 825,676.00
Edgeworth - Laundry Income	$ 313	$ 313	$ 613	$ 613	$ -	$ 613	$ 613	$ 613	$ 1,852	$ 1,226	$ 3,078.00
Hartland - Rental Income	$ 763,800	$ 367,200	$ 404,695	$ 404,695	$ -	$ 404,695	$ 404,695	$ 404,695	$ 1,940,390	$ 809,390	$ 2,749,780.00
Jefferson - Rental Income	$ 592,800	$ 294,300	$ 308,514	$ 308,514	$ -	$ 308,514	$ 308,514	$ 308,514	$ 1,504,128	$ 617,028	$ 2,121,156.00
Jefferson - Laundry Income	$ (448)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (448)	$ -	$ (448.00)
Mayfair - Rental Income	$ 438,900	$ 143,100	$ 326,817.00	$ 326,817	$ -	$ 326,817	$ 326,817	$ 326,817	$ 1,235,634	$ 653,634	$ 1,889,268.00
Mission - Rental Income	$ 1,324,800	$ 650,700	$ 694,813	$ 694,813	$ -	$ 694,813	$ 694,813	$ 694,813	$ 3,365,126	$ 1,389,626	$ 4,754,752.00
Mission - Laundry Income	$ 4,002	$ 4,002	$ 2,788	$ 2,788	$ -	$ 2,788	$ 2,788	$ 2,788	$ 13,580	$ 5,576	$ 19,156.00
PM - FY 19-20 Refund from Temp Staff - Floating Janitors consultant	$ 3,131	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,131	$ -	$ 3,130.52
PM - Allocation of costs to other contracts	$ 608,305	$ 608,305	$ 630,092	$ 630,092	$ -	$ 630,092	$ 630,092	$ 630,092	$ 2,476,794	$ 1,260,184	$ 3,736,978.42
Raman - Rental Income	$ 308,027	$ 229,500	$ 236,361	$ 236,361	$ -	$ 236,361	$ 236,361	$ 236,361	$ 1,010,249	$ 472,722	$ 1,482,971.00
Raman - Laundry Income	$ 1,229	$ 1,229	$ 635	$ 635	$ -	$ 635	$ 635	$ 635	$ 3,728	$ 1,270	$ 4,998.00
Seneca - Rental Income	$ 1,059,840	$ 540,000	$ 350,206	$ 350,206	$ -	$ 350,206	$ 350,206	$ 350,206	$ 2,300,252	$ 700,412	$ 3,000,664.00
Seneca - Laundry Income	$ (109)	$ -	$ 710	$ 710	$ -	$ 710	$ 710	$ 710	$ 1,311	$ 1,420	$ 2,731.00
Vincent - Rental Income	$ 521,640	$ 270,000	$ 249,659	$ 249,659	$ -	$ 249,659	$ 249,659	$ 249,659	$ 1,290,958	$ 499,318	$ 1,790,276.00
Vincent - Laundry Income	$ 328	$ 328	$ 380	$ 380	$ -	$ 380	$ 380	$ 380	$ 1,416	$ 760	$ 2,176.00
				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Other Revenues	$ 5,852,878	$ 3,227,777	$ 3,326,422	$ 3,326,422	$ -	$ 3,326,422	$ 3,326,422	$ 3,326,422	$ 15,733,499	$ 6,652,844	$ 22,386,342.94
Total HSH + Other Revenues (General Fund Hotels)	**$ 22,406,650**	**$ 21,441,024**	**$ 28,517,006**	**$ 26,231,992**	$ 2,285,014	**$ 28,517,006**	**$ 28,517,006**	**$ 28,517,006**	**$ 98,596,673**	**$ 59,319,026**	**$ 157,915,698**
Rev-Exp (Budget Match Check)	$ (0.00)	$ (0)	$ 0.00	$ (0)	$ -	$ 0	$ 0	$ 0	$ (0)	**$ 0**	$ (0)
Total Adjusted Salary FTE (All Budgets)	127.28	130.46	145.02	145.02		145.02	145.02	145.02			

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Appendix B, Budget

Document Date	9/1/2023

Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	6/30/2024	4
Amended Term	7/1/2020	6/30/2026	6

Provider Name	Tenderloin Housing Clinic Inc.
Program	Master Lease Hotels (HSH Fund Hotels)
FSP Contract ID#	1000017241
Action (select)	Amendment
Effective Date	9/1/2023
Budget Names	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**

	Current	**New**
Term Budget	$ -	$ -
	$ -	

EXTENSION YEAR EXTENSION YEAR

	Year 1	Year 2	Year 3	Year 4			Year 5	Year 6	All Years		
	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
	Current	**Current**	**Current**	**Current**	**Amendment**	**New**	**New**	**New**	**Current**	**Amendment**	**New**
Expenditures - Allstar											
Salaries & Benefits	$ 511,386	$ 552,864	$ 652,349	$ 652,349	$ -	$ 652,349	$ 652,349	$ 652,349	$ 2,368,949	$ 1,304,699	$ 3,673,648
Operating Expense	$ 190,339	$ 215,131	$ 316,833	$ 316,833	$ -	$ 316,833	$ 316,833	$ 316,833	$ 1,039,136	$ 633,666	$ 1,672,802
Subtotal	$ 701,725	$ 767,994	$ 969,182	$ 969,182	$ -	$ 969,182	$ 969,182	$ 969,182	$ 3,408,084	$ 1,938,365	$ 5,346,449
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 22 X Line 23)	$ 80,698	$ 88,319	$ 111,456	$ 111,456	$ -	$ 111,456	$ 111,456	$ 111,456	$ 391,930	$ 222,912	$ 614,842
Other Expenses (Not subject to indirect %)	$ 677,283	$ 561,216	$ 500,977	$ 463,377	$ -	$ 463,377	$ 463,377	$ 463,377	$ 2,202,853	$ 926,754	$ 3,129,607
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Allstar	**$ 1,459,707**	**$ 1,417,529**	**$ 1,581,615**	**$ 1,544,015**	$ -	**$ 1,544,015**	**$ 1,544,015**	**$ 1,544,015**	**$ 6,002,867**	$ 3,088,031	**$ 9,090,898**
Expenditures - Boyd											
Salaries & Benefits	$ 510,166	$ 535,843	$ 736,101	$ 736,101	$ -	$ 736,101	$ 736,101	$ 736,101	$ 2,518,212	$ 1,472,203	$ 3,990,415
Operating Expense	$ 269,410	$ 296,281	$ 350,025	$ 350,025	$ -	$ 350,025	$ 350,025	$ 350,025	$ 1,265,741	$ 700,050	$ 1,965,791
Subtotal	$ 779,576	$ 832,124	$ 1,086,126	$ 1,086,126	$ -	$ 1,086,126	$ 1,086,126	$ 1,086,126	$ 3,783,953	$ 2,172,253	$ 5,956,206
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 33 X Line 34)	$ 89,651	$ 95,694	$ 124,905	$ 124,905	$ -	$ 124,905	$ 124,905	$ 124,905	$ 435,155	$ 249,809	$ 684,964
Other Expenses (Not subject to indirect %)	$ 455,773	$ 387,269	$ 464,005	$ 472,005	$ -	$ 472,005	$ 472,005	$ 472,005	$ 1,779,051	$ 944,010	$ 2,723,061
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Boyd	**$ 1,325,000**	**$ 1,315,087**	**$ 1,675,036**	**$ 1,683,036**	$ -	**$ 1,683,036**	**$ 1,683,036**	**$ 1,683,036**	**$ 5,998,159**	$ 3,366,072	**$ 9,364,231**
Expenditures - Caldrake											
Salaries & Benefits	$ 113,991	$ 123,098	$ 172,650	$ 172,650	$ -	$ 172,650	$ 172,650	$ 172,650	$ 582,389	$ 345,300	$ 927,690
Operating Expense	$ 140,231	$ 150,541	$ 173,504	$ 173,504	$ -	$ 173,504	$ 173,504	$ 173,504	$ 637,780	$ 347,008	$ 984,788
Subtotal	$ 254,222	$ 273,639	$ 346,154	$ 346,154	$ -	$ 346,154	$ 346,154	$ 346,154	$ 1,220,169	$ 692,308	$ 1,912,477
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 44 X Line 45)	$ 29,236	$ 31,468	$ 39,808	$ 39,808	$ -	$ 39,808	$ 39,808	$ 39,808	$ 140,319	$ 79,615	$ 219,935
Other Expenses (Not subject to indirect %)	$ 236,520	$ 236,860	$ 303,039	$ 303,039	$ -	$ 303,039	$ 303,039	$ 303,039	$ 1,079,458	$ 606,078	$ 1,685,536
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Caldrake	**$ 519,977**	**$ 541,967**	**$ 689,001**	**$ 689,001**	$ -	**$ 689,001**	**$ 689,001**	**$ 689,001**	**$ 2,439,946**	$ 1,378,002	**$ 3,817,948**
Expenditures - Elk											
Salaries & Benefits	$ 408,162	$ 384,708	$ 466,789	$ 466,789	$ -	$ 466,789	$ 466,789	$ 466,789	$ 1,726,448	$ 933,577	$ 2,660,025
Operating Expense	$ 305,997	$ 356,874	$ 514,796	$ 514,796	$ -	$ 514,796	$ 514,796	$ 514,796	$ 1,692,463	$ 1,029,592	$ 2,722,055
Subtotal	$ 714,159	$ 741,582	$ 981,585	$ 981,585	$ -	$ 981,585	$ 981,585	$ 981,585	$ 3,418,911	$ 1,963,169	$ 5,382,080
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 56 X Line 56)	$ 82,128	$ 85,282	$ 112,882	$ 112,882	$ -	$ 112,882	$ 112,882	$ 112,882	$ 393,175	$ 225,764	$ 618,939
Other Expenses (Not subject to indirect %)	$ 692,911	$ 624,248	$ 528,494	$ 507,494	$ -	$ 507,494	$ 507,494	$ 507,494	$ 2,353,147	$ 1,014,988	$ 3,368,135
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Elk	**$ 1,489,199**	**$ 1,451,112**	**$ 1,622,961**	**$ 1,601,961**	$ -	**$ 1,601,961**	**$ 1,601,961**	**$ 1,601,961**	**$ 6,165,232**	$ 3,203,922	**$ 9,369,154**
Expenditures - Graystone											
Salaries & Benefits	$ 423,917	$ 460,622	$ 546,250	$ 546,250	$ -	$ 546,250	$ 546,250	$ 546,250	$ 1,977,040	$ 1,092,501	$ 3,069,540
Operating Expense	$ 282,456	$ 317,587	$ 414,230	$ 414,230	$ -	$ 414,230	$ 414,230	$ 414,230	$ 1,428,503	$ 828,460	$ 2,256,963
Subtotal	$ 706,373	$ 778,209	$ 960,480	$ 960,480	$ -	$ 960,480	$ 960,480	$ 960,480	$ 3,405,543	$ 1,920,961	$ 5,326,504
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 67 X Line 68)	$ 81,233	$ 89,494	$ 110,455	$ 110,455	$ -	$ 110,455	$ 110,455	$ 110,455	$ 391,637	$ 220,910	$ 612,548
Other Expenses (Not subject to indirect %)	$ 548,078	$ 403,782	$ 468,684	$ 429,684	$ -	$ 429,684	$ 429,684	$ 429,684	$ 1,850,228	$ 859,368	$ 2,709,596
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Graystone	**$ 1,335,684**	**$ 1,271,486**	**$ 1,539,620**	**$ 1,500,620**	$ -	**$ 1,500,620**	**$ 1,500,620**	**$ 1,500,620**	**$ 5,647,409**	$ 3,001,239	**$ 8,648,648**
Expenditures - Pierre											
Salaries & Benefits	$ 438,800	$ 512,743	$ 588,290	$ 588,290	$ -	$ 588,290	$ 588,290	$ 588,290	$ 2,128,123	$ 1,176,580	$ 3,304,703
Operating Expense	$ 301,321	$ 326,488	$ 449,677	$ 449,677	$ -	$ 449,677	$ 449,677	$ 449,677	$ 1,527,163	$ 899,354	$ 2,426,517
Subtotal	$ 740,121	$ 839,231	$ 1,037,967	$ 1,037,967	$ -	$ 1,037,967	$ 1,037,967	$ 1,037,967	$ 3,655,286	$ 2,075,934	$ 5,731,220
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 77 X Line 78)	$ 85,114	$ 96,512	$ 119,366	$ 119,366	$ -	$ 119,366	$ 119,366	$ 119,366	$ 420,358	$ 238,732	$ 659,090
Other Expenses (Not subject to indirect %)	$ 661,293	$ 441,961	$ 589,816	$ 509,266	$ -	$ 509,266	$ 509,266	$ 509,266	$ 2,202,336	$ 1,018,532	$ 3,220,868
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Pierre	**$ 1,486,528**	**$ 1,377,704**	**$ 1,747,149**	**$ 1,666,599**	$ -	**$ 1,666,599**	**$ 1,666,599**	**$ 1,666,599**	**$ 6,277,981**	$ 3,333,199	**$ 9,611,179**
Expenditures - Royan											
Salaries & Benefits	$ 448,356	$ 505,073	$ 613,833	$ 613,833	$ -	$ 613,833	$ 613,833	$ 613,833	$ 2,181,096	$ 1,227,667	$ 3,408,763
Operating Expense	$ 267,490	$ 258,734	$ 402,307	$ 402,307	$ -	$ 402,307	$ 402,307	$ 402,307	$ 1,330,838	$ 804,614	$ 2,135,452
Subtotal	$ 715,846	$ 763,807	$ 1,016,140	$ 1,016,140	$ -	$ 1,016,140	$ 1,016,140	$ 1,016,140	$ 3,511,934	$ 2,032,281	$ 5,544,215
Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
Indirect Cost (Line 88 X Line 89)	$ 82,322	$ 87,838	$ 116,856	$ 116,856	$ -	$ 116,856	$ 116,856	$ 116,856	$ 403,872	$ 233,712	$ 637,585
Other Expenses (Not subject to indirect %)	$ 527,289	$ 345,486	$ 281,991	$ 401,991	$ -	$ 401,991	$ 401,991	$ 401,991	$ 1,556,757	$ 803,982	$ 2,360,739
Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures - Royan	**$ 1,325,458**	**$ 1,197,130**	**$ 1,414,988**	**$ 1,534,988**	$ -	**$ 1,534,988**	**$ 1,534,988**	**$ 1,534,988**	**$ 5,472,563**	$ 3,069,975	**$ 8,542,538**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**			
2	**Appendix B, Budget**			
3	**Document Date**	9/1/2023		
4	**Contract Term**	**Begin Date**	**End Date**	**Duration (Years)**
5	**Current Term**	7/1/2020	6/30/2024	4
6	**Amended Term**	7/1/2020	6/30/2026	6
7	**Provider Name**	Tenderloin Housing Clinic Inc.		
8	**Program**	Master Lease Hotels (HSH Fund Hotels)		
9	**F$P Contract ID#**	1000017241		
10	**Action (select)**	Amendment		
11	**Effective Date**	9/1/2023		
12	**Budget Names**	**Allstar, Boyd, Caldrake, Elk, Graystone, Pierre, Royan, Union, Money Management, General Property Management, Support Services**		
13		**Current**	**New**	
14	**Term Budget**	$ -	$ -	
16		$ -		

Summary | HSH Fund | Page 6 of 52

EXTENSION YEAR EXTENSION YEAR

		Year 1	Year 2	Year 3	Year 4			Year 5	Year 6	All Years		
17		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
18		**Current**	**Current**	**Current**	**Current**	**Amendment**	**New**	**New**	**New**	**Current**	**Amendment**	**New**
96	**Expenditures - Union**											
97	Salaries & Benefits	$ 453,904	$ 489,503	$ 612,419	$ 612,419	$ -	$ 612,419	$ 612,419	$ 612,419	$ 2,168,245	$ 1,224,838	$ 3,393,083
98	Operating Expense	$ 213,229	$ 214,499	$ 263,446	$ 263,446	$ -	$ 263,446	$ 263,446	$ 263,446	$ 954,620	$ 526,892	$ 1,481,512
99	Subtotal	$ 667,133	$ 704,002	$ 875,865	$ 875,865	$ -	$ 875,865	$ 875,865	$ 875,865	$ 3,122,865	$ 1,751,730	$ 4,874,595
100	Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
101	Indirect Cost (Line 99 X Line 100)	$ 76,720	$ 80,960	$ 100,724	$ 100,724	$ -	$ 100,724	$ 100,724	$ 100,724	$ 359,129	$ 201,449	$ 560,578
102	Other Expenses (Not subject to indirect %)	$ 489,244	$ 456,370	$ 408,118	$ 357,678	$ -	$ 357,678	$ 357,678	$ 357,678	$ 1,711,410	$ 715,356	$ 2,426,766
103	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
105	**Total Expenditures - Union**	**$ 1,233,098**	**$ 1,241,331**	**$ 1,384,708**	**$ 1,334,268**	$ -	**$ 1,334,268**	**$ 1,334,268**	**$ 1,334,268**	**$ 5,193,404**	$ 2,668,535	**$ 7,861,939**
106												
107	**Expenditures - Money Management (MLMPP - HSH Fund Hotels)**											
108	Salaries & Benefits	$ 136,217	$ 136,414	$ 186,098	$ 186,098	$ -	$ 186,098	$ 186,098	$ 186,098	$ 644,826	$ 372,196	$ 1,017,022
109	Operating Expense	$ 21,830	$ 22,273	$ 31,223	$ 31,223	$ -	$ 31,223	$ 31,223	$ 31,223	$ 106,549	$ 62,446	$ 168,996
110	Subtotal	$ 158,047	$ 158,686	$ 217,321	$ 217,321	$ -	$ 217,321	$ 217,321	$ 217,321	$ 751,376	$ 434,642	$ 1,186,018
111	Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
112	Indirect Cost (Line 110 X Line 111)	$ 18,175	$ 18,249	$ 24,992	$ 24,992	$ -	$ 24,992	$ 24,992	$ 24,992	$ 86,408	$ 49,984	$ 136,392
113	Other Expenses (Not subject to indirect %)	$ (8,027)	$ 6,067	$ 7,835	$ 7,835	$ -	$ 7,835	$ 7,835	$ 7,835	$ 13,710	$ 15,670	$ 29,381
114	Capital Expenditure	$ -	$ -	$ 5,387	$ 5,387	$ -	$ 5,387	$ 5,387	$ 5,387	$ 10,773	$ 10,773	$ 21,546
116	**Total Expenditures - Money Management (MLMPP - HSH Fund Hotels**	**$ 168,195**	**$ 183,002**	**$ 255,535**	**$ 255,535**	$ -	**$ 255,535**	**$ 255,535**	**$ 255,535**	**$ 862,267**	$ 511,069	**$ 1,373,337**
117												
118	**Expenditures - General Prop Mgmt (HSH Fund Hotels)**											
119	Salaries & Benefits	$ 874,828	$ 914,159	$ 1,329,724	$ 1,329,724	$ -	$ 1,329,724	$ 1,329,724	$ 1,329,724	$ 4,448,435	$ 2,659,448	$ 7,107,882
120	Operating Expense	$ 203,734	$ 307,372	$ 300,314	$ 300,314	$ -	$ 300,314	$ 300,314	$ 300,314	$ 1,111,734	$ 600,628	$ 1,712,362
121	Subtotal	$ 1,078,561	$ 1,221,531	$ 1,630,038	$ 1,630,038	$ -	$ 1,630,038	$ 1,630,038	$ 1,630,038	$ 5,560,168	$ 3,260,076	$ 8,820,244
122	Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
123	Indirect Cost (Line 121 X Line 122)	$ 124,035	$ 140,476	$ 187,454	$ 187,454	$ -	$ 187,454	$ 187,454	$ 187,454	$ 639,419	$ 374,909	$ 1,014,328
124	Other Expenses (Not subject to indirect %)	$ 34,078	$ (103,185)	$ (82,392)	$ 18,198	$ -	$ 18,198	$ 18,198	$ 18,198	$ (133,302)	$ 36,395	$ (96,906)
125	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
127	**Total Expenditures - General Prop Mgmt (HSH Fund Hotels)**	**$ 1,236,674**	**$ 1,258,823**	**$ 1,735,100**	**$ 1,835,690**	$ -	**$ 1,835,690**	**$ 1,835,690**	**$ 1,835,690**	**$ 6,066,286**	$ 3,671,380	**$ 9,737,666**
128												
129	**Expenditures - Support Services (HSH Fund Hotels)**											
130	Salaries & Benefits	$ 988,389	$ 950,735	$ 2,432,336	$ 2,432,336	$ -	$ 2,432,336	$ 2,432,336	$ 2,432,336	$ 6,803,796	$ 4,864,673	$ 11,668,469
131	Operating Expense	$ 150,194	$ 147,053	$ 255,600	$ 255,600	$ -	$ 255,600	$ 255,600	$ 255,600	$ 808,446	$ 511,199	$ 1,319,646
132	Subtotal	$ 1,138,583	$ 1,097,788	$ 2,687,936	$ 2,687,936	$ -	$ 2,687,936	$ 2,687,936	$ 2,687,936	$ 7,612,243	$ 5,375,872	$ 12,988,115
133	Indirect Percentage	11.50%	11.50%	11.50%	11.50%		11.50%	11.50%	11.50%			
134	Indirect Cost (Line 132 X Line 133)	$ 130,937	$ 126,246	$ 309,113	$ 309,113	$ -	$ 309,113	$ 309,113	$ 309,113	$ 875,408	$ 618,225	$ 1,493,633
135	Other Expenses (Not subject to indirect %)	$ (378,645)	$ (437,678)	$ 7,553	$ (1,381,089)	$ 1,388,642	$ 7,553	$ 7,553	$ 7,553	$ (2,189,860)	$ 1,403,747	$ (786,113)
136	Capital Expenditure	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
138	**Total Expenditures - Support Services (HSH Fund Hotels)**	**$ 890,875**	**$ 786,355**	**$ 3,004,601**	**$ 1,615,959**	$ 1,388,642	**$ 3,004,601**	**$ 3,004,601**	**$ 3,004,601**	**$ 6,297,791**	$ 7,397,844	**$ 13,695,635**
139												
140	**Total Expenditures - ALL HSH Fund Hotels**											
141	Salaries & Benefits	$ 5,308,116	$ 5,565,761	$ 8,336,841	$ 8,336,841	$ -	$ 8,336,841	$ 8,336,841	$ 8,336,841	$ 27,547,559	$ 16,673,682	$ 44,221,241
142	Operating Expense	$ 2,346,230	$ 2,612,833	$ 3,471,955	$ 3,471,955	$ -	$ 3,471,955	$ 3,471,955	$ 3,471,955	$ 11,902,973	$ 6,943,910	$ 18,846,882
143	Subtotal	$ 7,654,347	$ 8,178,594	$ 11,808,796	$ 11,808,796	$ -	$ 11,808,796	$ 11,808,796	$ 11,808,796	$ 39,450,532	$ 23,617,591	$ 63,068,123
144	Indirect Percentage	11.50%	11.50%	11.5%	11.50%		11.50%	11.50%	11.50%			
145	Indirect Cost	$ 880,250	$ 940,538	$ 1,358,012	$ 1,358,011	$ -	$ 1,358,011	$ 1,358,011	$ 1,358,011	$ 4,536,811	$ 2,716,023	$ 7,252,834
146	Other Expenses (Not subject to indirect %)	$ 3,935,798	$ 2,922,395	$ 3,478,119	$ 2,089,478	$ 1,388,642	$ 3,478,119	$ 3,478,119	$ 3,478,119	$ 12,425,789	$ 8,344,880	$ 20,770,670
147	Capital Expenditure	$ -	$ -	$ 5,387	$ 5,387	$ -	$ 5,387	$ 5,387	$ 5,387	$ 10,773	$ 10,773	$ 21,546
149	**Total Expenditures - TOTAL ALL HSH Fund Hotels**	**$ 12,470,395**	**$ 12,041,527**	**$ 16,650,313**	**$ 15,261,671**	$ 1,388,642	**$ 16,650,313**	**$ 16,650,313**	**$ 16,650,313**	**$ 56,423,905**	$ 34,689,268	**$ 91,113,173**
150												
151	HSH Revenues (select)											
152	HSH Fund - Ongoing	$ 8,595,630	$ 7,960,140	$ 8,232,513	$ 8,232,513	$ 1,604,100	$ 9,836,613	$ 10,224,960	$ 10,224,960	$ 33,020,796	$ 22,054,019	$ 55,074,815
154	Prop C - Ongoing Tenant Rent Relief	$ -	$ 1,604,039	$ 1,652,160	$ 1,652,160	$ -	$ 1,652,160	$ 1,652,160	$ 1,652,160	$ 4,908,359	$ 3,304,320	$ 8,212,680
155	General Fund - One-Time	$ 201,737	$ 10,656	$ -	$ -	$ -	$ -	$ -	$ -	$ 212,393	$ -	$ 212,393
159	General Fund - HSH Fund Supplement	$ 89,535	$ 487,218	$ 4,856,478	$ 3,467,836	$ (215,458)	$ 3,252,378	$ 2,864,031	$ 2,864,031	$ 8,901,066	$ 5,512,604	$ 14,413,671
162	**Total HSH Revenues (HSH Hotels)**	**$ 8,886,902**	**$ 10,062,052**	**$ 14,741,151**	**$ 13,352,509**	$ 1,388,642	**$ 14,741,151**	**$ 14,741,151**	**$ 14,741,151**	**$ 47,042,615**	$ 30,870,944	**$ 77,913,558**
163	**Other Revenues** (to offset Total Expenditures)											
164	Allstar - Rental Income	$ 464,727	$ 229,500	$ 184,813	$ 184,813	$ -	$ 184,813	$ 184,813	$ 184,813	$ 1,063,853	$ 369,626	$ 1,433,479
165	Allstar - Laundry Income	$ 321	$ 321	$ -	$ -	$ -	$ -	$ -	$ -	$ 642	$ -	$ 642
166	Boyd - Rental Income	$ 436,080	$ 218,700	$ 212,047	$ 212,047	$ -	$ 212,047	$ 212,047	$ 212,047	$ 1,078,874	$ 424,094	$ 1,502,968
167	Boyd - Laundry Income	$ 53	$ 53	$ 121	$ 121	$ -	$ 121	$ 121	$ 121	$ 348	$ 242	$ 590
168	Caldrake - Rental Income	$ 256,558	$ 135,000	$ 184,723	$ 184,723	$ -	$ 184,723	$ 184,723	$ 184,723	$ 761,004	$ 369,446	$ 1,130,450
169	PM - FY 19-20 Refund from Temp Staff - Floating Janitors consultant	$ 1,902	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,902	$ -	$ 1,902
170	PM - Allocation of costs to other contracts	$ 371,884	$ 371,883	$ 382,917	$ 382,917	$ -	$ 382,917	$ 382,917	$ 382,917	$ 1,509,601	$ 765,834	$ 2,275,435
171	Elk - Rental Income	$ 455,400	$ 237,600	$ 185,494	$ 185,494	$ -	$ 185,494	$ 185,494	$ 185,494	$ 1,063,988	$ 370,988	$ 1,434,976
172	Graystone - Rental Income	$ 416,100	$ 197,100	$ 176,047	$ 176,047	$ -	$ 176,047	$ 176,047	$ 176,047	$ 965,293	$ 352,093	$ 1,317,387
173	Graystone - Laundry Income	$ 2,368	$ 2,368	$ 752	$ 752	$ -	$ 752	$ 752	$ 752	$ 6,241	$ 1,505	$ 7,745
174	Pierre - Rental Income	$ 447,450	$ 234,900	$ 223,423	$ 223,423	$ -	$ 223,423	$ 223,423	$ 223,423	$ 1,129,196	$ 446,846	$ 1,576,042
175	Pierre - Laundry Income	$ 545	$ 545	$ 209	$ 209	$ -	$ 209	$ 209	$ 209	$ 1,508	$ 418	$ 1,926
176	Royan - Rental Income	$ 387,600	$ 186,300	$ 191,651	$ 191,651	$ -	$ 191,651	$ 191,651	$ 191,651	$ 957,202	$ 383,302	$ 1,340,504
177	Union - Rental Income	$ 342,000	$ 164,700	$ 166,965	$ 166,965	$ -	$ 166,965	$ 166,965	$ 166,965	$ 840,630	$ 333,930	$ 1,174,560
178	Union - Laundry Income	$ 504	$ 504	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,008	$ -	$ 1,008
179								$ -	$ -	$ -	$ -	$ -
185	**Total Other Revenues**	$ 3,583,493	$ 1,979,474	$ 1,909,162	$ 1,909,162	$ -	$ 1,909,162	$ 1,909,162	$ 1,909,162	$ 9,381,291	$ 3,818,324	$ 13,199,615
186												
187	**Total HSH + Other Revenues (HSH Fund Hotels)**	**$ 12,470,395**	**$ 12,041,527**	**$ 16,650,313**	**$ 15,261,671**	$ 1,388,642	**$ 16,650,313**	**$ 16,650,313**	**$ 16,650,313**	**$ 56,423,905**	$ 34,689,268	**$ 91,113,173**
188	Rev-Exp (Budget Match Check)	$ 0	$ (0)	$ (0)	$ 0	$ (0)	$ 0	$ 0	$ 0	$ 0	$ (0)	$ (0)
190	Total Adjusted Salary FTE (All Budgets)	84.63	86.17	97.33	97.33		97.33	97.33	97.33			

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 7 of 52		Page 7 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (General Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Money Management**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Housing Services Director	$ 15,382	$ 15,395	$ 22,309	$ 125,846	1.00	17.7%	0.18	$ 22,309	$ 22,309	$ 22,309	$ 75,394	$ 44,618	$ 120,012
13	Housing Services Mgr	$ 9,591	$ 9,575	$ 15,063	$ 84,972	1.00	17.7%	0.18	$ 15,063	$ 15,063	$ 15,063	$ 49,292	$ 30,126	$ 79,418
14	Housing Counselor	$ 34,413	$ 38,312	$ 52,973	$ 59,766	5.00	17.7%	0.89	$ 52,973	$ 52,973	$ 52,973	$ 178,671	$ 105,946	$ 284,618
15	Rental Acct. Manager	$ 13,720	$ 14,091	$ 20,836	$ 117,536	1.00	17.7%	0.18	$ 20,836	$ 20,836	$ 20,836	$ 69,482	$ 41,671	$ 111,153
16	Lead Rental Acct. Associate	$ 8,697	$ 9,430	$ 12,353	$ 69,685	1.00	17.7%	0.18	$ 12,353	$ 12,353	$ 12,353	$ 42,833	$ 24,706	$ 67,539
17	Rental Acct. Associate	$ 22,002	$ 23,431	$ 43,928	$ 61,951	3.00	23.6%	0.71	$ 43,928	$ 43,928	$ 43,928	$ 133,289	$ 87,856	$ 221,146
18	Rep Payee Manager	$ 8,864	$ 8,913	$ 13,033	$ 83,813	1.00	15.6%	0.16	$ 13,033	$ 13,033	$ 13,033	$ 43,842	$ 26,066	$ 69,908
19	Rep Payee	$ 26,242	$ 28,283	$ 27,135	$ 57,963	5.00	9.4%	0.47	$ 27,135	$ 27,135	$ 27,135	$ 108,795	$ 54,270	$ 163,064
20	SalesForce Administrator	$ 10,056	$ 1,219	$ -	$ -				$ -	$ -	$ -	$ 11,275	$ -	$ 11,275
21	Office Coordinator	$ 7,899	$ 8,597	$ 9,736	$ 54,923	1.00	17.7%	0.18	$ 9,736	$ 9,736	$ 9,736	$ 35,968	$ 19,472	$ 55,440
22	Admin Associate	$ 7,344	$ 7,200	$ 7,799	$ 43,998	1.00	17.7%	0.18	$ 7,799	$ 7,799	$ 7,799	$ 30,143	$ 15,599	$ 45,742
23									$ -	$ -	$ -	$ -	$ -	$ -
53										$ -	$ -	$ -	$ -	$ -
54		**$ 164,209**	**$ 164,446**	**$ 225,165**				**TOTAL SALARIES**	**$ 225,165**	**$ 225,165**	**$ 225,165**	**$ 778,985**	**$ 450,330**	**$ 1,229,315**
55								**TOTAL FTE** **3.28**						
56		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
57		**$ 59,936**	**$ 60,023**	**$ 81,059**				**EMPLOYEE FRINGE BENEFITS**	**$ 81,059**	**$ 81,059**	**$ 81,059**	**$ 282,078**	**$ 162,119**	**$ 444,197**
58		**$ 224,145**	**$ 224,468**	**$ 306,225**				**TOTAL SALARIES & BENEFITS**	**$ 306,225**	**$ 306,225**	**$ 306,225**	**$ 1,061,062**	**$ 612,449**	**$ 1,673,512**
59														
60														
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	A	B	E	H	K	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 8 of 52		Page 8 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Money Management**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 4,690	$ 5,288	$ 11,157	$ 11,157	$ 11,157	$ 11,157	$ 32,293	**$ 22,315**	$ 54,608
14	Office Supplies, security for housing	$ 4,523	$ 4,653	$ 7,801	$ 7,801	$ 7,801	$ 7,801	$ 24,779	**$ 15,602**	$ 40,381
15	Maintenance & Repairs	$ 3,295	$ 3,295	$ 6,013	$ 6,013	$ 6,013	$ 6,013	$ 18,616	**$ 12,025**	$ 30,641
16	Printing & Postings	$ 3,705	$ 3,705	$ 4,077	$ 4,077	$ 4,077	$ 4,077	$ 15,564	**$ 8,155**	$ 23,719
17	Insurance	$ 327	$ 327	$ 244	$ 244	$ 244	$ 244	$ 1,142	**$ 489**	$ 1,631
18	Training	$ 159	$ 159	$ 355	$ 355	$ 355	$ 355	$ 1,026	**$ 709**	$ 1,735
19	Travel	$ 16	$ 16	$ 18	$ 18	$ 18	$ 18	$ 67	**$ 35**	$ 103
20	Bank Charges	$ 10,292	$ 10,292	$ 10,104	$ 10,104	$ 10,104	$ 10,104	$ 40,793	**$ 20,209**	$ 61,001
21				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Rep Payee	$ 8,915	$ 8,915	$ 12,129	$ 12,129	$ 12,129	$ 12,129	$ 42,088	**$ 24,258**	$ 66,346
44				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
55				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
68	TOTAL OPERATING EXPENSES	$ 35,922	$ 36,649	$ 51,898	$ 51,898	$ 51,898	$ 51,898	$ 176,368	**$ 103,797**	$ 280,165
69										
70	Other Expenses (not subject to indirect cost %)									
71	Office Rent	$ 9,983	$ 9,983	$ 12,893	$ 12,893	$ 12,893	$ 12,893	$ 45,751	**$ 25,786**	$ 71,537
72	One-Time CODB (FY 2020-21 Non-Leasing Budget)	$ 8,699			$ -	$ -	$ -	$ 8,699	**$ -**	$ 8,699
73	One-Time Transfer for Other GF Budgets	$ (31,890)			$ -	$ -	$ -	$ (31,890)	**$ -**	$ (31,890)
74	Above NTE, Withheld pending Amendment				$ -	$ -	$ -	$ -	**$ -**	$ -
83										
84	TOTAL OTHER EXPENSES	$ (13,208)	$ 9,983	$ 12,893	$ 12,893	$ 12,893	$ 12,893	$ 22,561	**$ 25,786**	$ 48,347
85										
86	Capital Expenses									
87	Approved Capital Expenses (MPP office)			$ 8,864	$ 8,864	$ 8,864	$ 8,864	$ 17,727	**$ 17,727**	$ 35,454
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 8,864	$ 8,864	$ 8,864	$ 8,864	$ 17,727	**$ 17,727**	$ 35,454
97	**HSH #3**							**Template last modified**		**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 9 of 52		Page 9 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (HSH Fund Hotels)												
6	**F$P Contract ID#**	1000017241												
7	**Budget Name**	**Money Management**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Housing Services Director	$ 9,348	$ 9,356	$ 13,557	$ 125,846	1.00	11%	0.11	$ 13,557	$ 13,557	$ 13,557	$ 45,819	$ 27,115	$ 72,934
13	Housing Services Mgr	$ 5,829	$ 5,819	$ 9,154	$ 84,972	1.00	11%	0.11	$ 9,154	$ 9,154	$ 9,154	$ 29,956	$ 18,308	$ 48,264
14	Housing Counselor	$ 20,913	$ 23,283	$ 32,193	$ 59,766	5.00	11%	0.54	$ 32,193	$ 32,193	$ 32,193	$ 108,582	$ 64,385	$ 172,967
15	Rental Acct. Manager	$ 8,338	$ 8,563	$ 12,662	$ 117,536	1.00	11%	0.11	$ 12,662	$ 12,662	$ 12,662	$ 42,225	$ 25,324	$ 67,550
16	Lead Rental Acct. Associate	$ 5,285	$ 5,731	$ 7,507	$ 69,685	1.00	11%	0.11	$ 7,507	$ 7,507	$ 7,507	$ 26,031	$ 15,014	$ 41,045
17	Client Acct. Associate	$ 13,371	$ 14,239	$ 26,696	$ 61,951	3.00	14%	0.43	$ 26,696	$ 26,696	$ 26,696	$ 81,002	$ 53,392	$ 134,394
18	Rep Payee Manager	$ 5,387	$ 5,417	$ 7,920	$ 83,813	1.00	9%	0.09	$ 7,920	$ 7,920	$ 7,920	$ 26,644	$ 15,841	$ 42,485
19	Rep Payee	$ 15,948	$ 17,188	$ 16,490	$ 57,963	5.00	6%	0.28	$ 16,490	$ 16,490	$ 16,490	$ 66,116	$ 32,981	$ 99,097
20	SalesForce Administrator	$ 6,111	$ 741	$ -	$ -				$ -	$ -	$ -	$ 6,852	$ -	$ 6,852
21	Office Coordinator	$ 4,800	$ 5,224	$ 5,917	$ 54,923	1.00	11%	0.11	$ 5,917	$ 5,917	$ 5,917	$ 21,858	$ 11,834	$ 33,692
22	Admin Associate	$ 4,463	$ 4,375	$ 4,740	$ 43,998	1.00	11%	0.11	$ 4,740	$ 4,740	$ 4,740	$ 18,318	$ 9,480	$ 27,798
23				$ -						$ -	$ -	$ -	$ -	$ -
54										$ -	$ -	$ -	$ -	$ -
55		**$ 99,793**	**$ 99,937**	**$ 136,837**				**TOTAL SALARIES**	**$ 136,837**	**$ 136,837**	**$ 136,837**	**$ 473,403**	**$ 273,673**	**$ 747,076**
56								**TOTAL FTE**	**1.99**					
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 36,424**	**$ 36,477**	**$ 49,261**				**EMPLOYEE FRINGE BENEFITS**	**$ 49,261**	**$ 49,261**	**$ 49,261**	**$ 171,424**	**$ 98,522**	**$ 269,946**
59		**$ 136,217**	**$ 136,414**	**$ 186,098**				**TOTAL SALARIES & BENEFITS**	**$ 186,098**	**$ 186,098**	**$ 186,098**	**$ 644,826**	**$ 372,196**	**$ 1,017,022**
60														
61														
62														

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	A	B	E	H	K	L	M	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 10 of 52		Page 10 of 52
2	**OPERATING DETAIL**											
3	**Document Date**	9/1/2023										
4	**Provider Name**	Tenderloin Housing Clinic Inc.										
5	**Program**	Master Lease Hotels (HSH Fund Hotels)										
6	**F$P Contract ID#**	1000017241										
7	**Budget Name**	**Money Management**						EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**			**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	**Amendment**	New	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 2,850	$ 3,214	$ 6,781	$ 6,781	$ -	$ 6,781	$ 6,781	$ 6,781	$ 19,625	$ 13,561	$ 33,186
14	Office Supplies, security for housing	$ 2,749	$ 2,828	$ 4,741	$ 4,741	$ -	$ 4,741	$ 4,741	$ 4,741	$ 15,059	$ 9,482	$ 24,540
15	Maintenance & Repairs	$ 2,003	$ 2,003	$ 3,338	$ 3,338	$ -	$ 3,338	$ 3,338	$ 3,338	$ 10,680	$ 6,675	$ 17,356
16	Printing & Postings	$ 2,252	$ 2,252	$ 2,478	$ 2,478	$ -	$ 2,478	$ 2,478	$ 2,478	$ 9,459	$ 4,956	$ 14,414
17	Insurance	$ 199	$ 199	$ 148	$ 148	$ -	$ 148	$ 148	$ 148	$ 694	$ 297	$ 991
18	Training	$ 96	$ 96	$ 215	$ 215	$ -	$ 215	$ 215	$ 215	$ 624	$ 431	$ 1,055
19	Travel	$ 10	$ 10	$ 11	$ 11	$ -	$ 11	$ 11	$ 11	$ 41	$ 22	$ 62
20	Bank Charges	$ 6,255	$ 6,255	$ 6,141	$ 6,141	$ -	$ 6,141	$ 6,141	$ 6,141	$ 24,790	$ 12,281	$ 37,072
21				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
42	Consultants/Temp Staffing			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
43	Temporary Staff - Representative Payees	$ 5,418	$ 5,418	$ 7,371	$ 7,371	$ -	$ 7,371	$ 7,371	$ 7,371	$ 25,577	$ 14,742	$ 40,319
44		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
54	Subcontractors					$ -	$ -	$ -	$ -	$ -	$ -	$ -
55						$ -	$ -	$ -	$ -	$ -	$ -	$ -
66						$ -	$ -	$ -	$ -	$ -	$ -	$ -
67												
68	TOTAL OPERATING EXPENSES	$ 21,830	$ 22,273	$ 31,223	$ 31,223	$ -	$ 31,223	$ 31,223	$ 31,223	$ 106,549	$ 62,446	$ 168,996
69												
70	Other Expenses (not subject to indirect cost %)											
71	Office Rent	$ 6,067	$ 6,067	$ 7,835	$ 7,835	$ -	$ 7,835	$ 7,835	$ 7,835	$ 27,804	$ 15,670	$ 43,474
72	One-Time CODB (FY 2020-21 Non-Leasing Budget)	$ 5,287				$ -	$ -	$ -	$ -	$ 5,287	$ -	$ 5,287
73	One-Time Transfer to other HSH Fund Budgets	$ (19,380)				$ -	$ -	$ -	$ -	$ (19,380)	$ -	$ (19,380)
74	Above NTE, Withheld pending Amendment	$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
82						$ -	$ -	$ -	$ -	$ -	$ -	$ -
83												
84	TOTAL OTHER EXPENSES	$ (8,027)	$ 6,067	$ 7,835	$ 7,835	$ -	$ 7,835	$ 7,835	$ 7,835	$ 13,710	$ 15,670	$ 29,381
85												
86	Capital Expenses											
87	Approved Capital Expenses (MPP office)			$ 5,387	$ 5,387	$ -	$ 5,387	$ 5,387	$ 5,387	$ 10,773	$ 10,773	$ 21,546
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ 5,387	$ 5,387	$ -	$ 5,387	$ 5,387	$ 5,387	$ 10,773	$ 10,773	$ 21,546
97	**HSH #3**										**Template last modified**	**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOU**											Page 11 of 52		Page 11 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (General Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**General Property Management**									EXTENSION YEAR	EXTENSION YEAR		
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Director of Programs	$ 75,884	$ 78,161	$ 105,341	$ 169,359	1.00	62.2%	0.62	$ 105,341	$ 105,341	$ 105,341	$ 364,727	**$ 210,683**	$ 575,410
13	Director of Supportive Housing	$ 56,578	$ 58,335	$ 79,622	$ 152,600	1.00	52.2%	0.52	$ 79,622	$ 79,622	$ 79,622	$ 274,157	**$ 159,243**	$ 433,400
14	Director of Business Operations	$ -	$ 479	$ -	$ 100,000	1.00			$ -	$ -	$ -	$ 479	**$ -**	$ 479
15	Director of Facilities	$ 50,754	$ 54,525	$ 71,665	$ 139,143	1.00	51.5%	0.52	$ 71,665	$ 71,665	$ 71,665	$ 248,610	**$ 143,330**	$ 391,940
16	Associate Director - Operations	$ 48,629	$ 50,088	$ 77,915	$ 125,265	1.00	62.2%	0.62	$ 77,915	$ 77,915	$ 77,915	$ 254,547	**$ 155,830**	$ 410,377
17	Lead Assoc Director - Supportive Housing	$ 55,036	$ 56,687	$ 68,371	$ 118,770	1.00	57.6%	0.58	$ 68,371	$ 68,371	$ 68,371	$ 248,465	**$ 136,742**	$ 385,206
18	Associate Directors - Supportive Housing	$ 167,282	$ 179,371	$ 243,301	$ 105,294	3.47	66.5%	2.31	$ 243,301	$ 243,301	$ 243,301	$ 833,254	**$ 486,601**	$ 1,319,855
19	Associate Director - Facilities	$ 47,371	$ -	$ 77,823	$ 125,118	1.00	62.2%	0.62	$ 77,823	$ 77,823	$ 77,823	$ 203,017	**$ 155,646**	$ 358,663
20	Facilities Manager	$ 112,318	$ 144,514	$ 183,034	$ 91,737	2.84	70.2%	2.00	$ 183,034	$ 183,034	$ 183,034	$ 622,901	**$ 366,069**	$ 988,970
21	Facilities Operations Manager		$ 14,966	$ 67,522	$ 108,556	1.00	62.2%	0.62	$ 67,522	$ 67,522	$ 67,522	$ 150,010	**$ 135,044**	$ 285,055
22	Manager Desk Clerk Department	$ 38,440	$ 39,593	$ 54,962	$ 88,364	1.00	62.2%	0.62	$ 54,962	$ 54,962	$ 54,962	$ 187,957	**$ 109,925**	$ 297,882
23	Property Mgmt Admin Manager	$ 32,204	$ 33,170	$ 46,047	$ 74,030	1.00	62.2%	0.62	$ 46,047	$ 46,047	$ 46,047	$ 157,467	**$ 92,093**	$ 249,560
24	Admin. Assistant	$ 50,901	$ 46,076	$ 54,272	$ 43,627	2.00	62.2%	1.24	$ 54,272	$ 54,272	$ 54,272	$ 205,522	**$ 108,544**	$ 314,066
25	Floating Janitors	$ 113,672	$ 127,629	$ 197,001	$ 52,787	5.62	66.4%	3.73	$ 197,001	$ 197,001	$ 197,001	$ 635,303	**$ 394,002**	$ 1,029,306
26	Floating Maintance Workers	$ 112,151	$ 108,088	$ 148,268	$ 59,593	4.00	62.2%	2.49	$ 148,268	$ 148,268	$ 148,268	$ 516,775	**$ 296,536**	$ 813,311
27	Staff Attorney	$ 11,643	$ 19,355	$ 67,064	$ 107,821	1.00	62.2%	0.62	$ 67,064	$ 67,064	$ 67,064	$ 165,127	**$ 134,129**	$ 299,255
28	Supervising Attorney	$ 43,660	$ 45,242	$ 66,662	$ 118,770	1.00	56.1%	0.56	$ 66,662	$ 66,662	$ 66,662	$ 222,225	**$ 133,323**	$ 355,549
29	Senior Facilities Manager		$ 17,767	$ -	$ -				$ -	$ -	$ -	$ 17,767	**$ -**	$ 17,767
30	Manager Janitor Department	$ 40,288	$ 28,729	$ -	$ -				$ -	$ -	$ -	$ 69,017	**$ -**	$ 69,017
31					$ -					$ -	$ -	$ -	**$ -**	$ -
52					$ -					$ -	$ -	$ -	**$ -**	$ -
53		**$ 1,056,810**	**$ 1,102,776**	**$ 1,608,871**				**TOTAL SALARIES**	$ 1,608,871	$ 1,608,871	$ 1,608,871	$ 5,377,328	**$ 3,217,741**	$ 8,595,069
54								**TOTAL FTE**	18.30					
55		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
56		**$ 385,736**	**$ 402,513**	**$ 579,193**				**EMPLOYEE FRINGE BENEFITS**	$ 579,193	$ 579,193	$ 579,193	$ 1,946,636	**$ 1,158,387**	$ 3,105,023
57		**$ 1,442,546**	**$ 1,505,289**	**$ 2,188,064**				**TOTAL SALARIES & BENEFITS**	$ 2,188,064	$ 2,188,064	$ 2,188,064	$ 7,323,963	**$ 4,376,128**	$ 11,700,092
58														
59														

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	A	B	E	H	K	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 12 of 52		Page 12 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**FSP Contract ID#**	1000017241								
7	**Budget Name**	**General Property Management**								
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 22,683	$ 21,447	$ 26,331	$ 26,331	$ 26,331	$ 26,331	$ 96,792	**$ 52,662**	$ 149,454
14	Office Supplies /Software	$ 18,563	$ 28,006	$ 21,727	$ 21,727	$ 21,727	$ 21,727	$ 90,024	**$ 43,455**	$ 133,479
15	Building Maintenance/Pest Control	$ 102,965	$ 173,956	$ 99,452	$ 99,452	$ 99,452	$ 99,452	$ 475,824	**$ 198,903**	$ 674,727
16	Printing and Reproduction	$ 44,309	$ 42,958	$ 40,430	$ 40,430	$ 40,430	$ 40,430	$ 168,127	**$ 80,860**	$ 248,987
17	Insurance	$ 369	$ 423	$ 786	$ 786	$ 786	$ 786	$ 2,364	**$ 1,572**	$ 3,936
18	Training	$ 12,440	$ 12,440	$ 12,440	$ 12,440	$ 12,440	$ 12,440	$ 49,760	**$ 24,880**	$ 74,640
19	Travel	$ 684	$ 622	$ 311	$ 311	$ 311	$ 311	$ 1,928	**$ 622**	$ 2,550
20	Peer Group consultant	$ 4,478	$ 4,478	$ 4,478	$ 4,478	$ 4,478	$ 4,478	$ 17,914	**$ 8,957**	$ 26,870
21	Legal Fees	$ 64,591	$ 100,123	$ 163,603	$ 163,603	$ 163,603	$ 163,603	$ 491,920	**$ 327,207**	$ 819,127
22	Tenant Screening	$ 1,962	$ 1,962	$ 208	$ 208	$ 208	$ 208	$ 4,341	**$ 417**	$ 4,757
23	Program Equipment (Beds, Mattresses, etc.)	$ -	$ 51,482	$ 124,400	$ 124,400	$ 124,400	$ 124,400	$ 300,282	**$ 248,800**	$ 549,082
24		$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants / Temp Staffing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Attorney	$ 43,540	$ 43,540	$ -	$ -	$ -	$ -	$ 87,080	**$ -**	$ 87,080
44	Temp Admin Assistant	$ 6,220	$ 6,220	$ -	$ -	$ -	$ -	$ 12,440	**$ -**	$ 12,440
45	Temp Floating Janitor	$ 12,440	$ 12,440	$ -	$ -	$ -	$ -	$ 24,880	**$ -**	$ 24,880
46		$ -			$ -	$ -	$ -	$ -	**$ -**	$ -
48	Subcontractors	$ -				$ -	$ -	$ -	**$ -**	$ -
49		$ -				$ -	$ -	$ -	**$ -**	$ -
62	TOTAL OPERATING EXPENSES	$ 335,244	$ 500,098	$ 494,167	$ 494,167	$ 494,167	$ 494,167	$ 1,823,677	**$ 988,335**	$ 2,812,012
63										
64	Other Expenses (not subject to indirect cost %)									
65	Office Space & Parking	$ 58,991	$ 52,316	$ 29,944	$ 29,944	$ 29,944	$ 29,944	$ 171,195	**$ 59,888**	$ 231,083
66	One-Time Credit from Temp Janitor Agency Refund	$ 3,131		$ -	$ -	$ -	$ -	$ 3,131	**$ -**	$ 3,131
67	One-Time CODB (FY 2020-21 Non-Leasing)	$ 41,117				$ -	$ -	$ 41,117	**$ -**	$ 41,117
68	One-Transfer to Other GF Budgets	$ (52,250)		$ (100,950)		$ -	$ -	$ (153,200)	**$ -**	$ (153,200)
69	One-Time Deep Clean of Hotels		$ 10,139			$ -	$ -	$ 10,139	**$ -**	$ 10,139
70	One-Time Turnover Assistance		$ 7,396			$ -	$ -	$ 7,396	**$ -**	$ 7,396
71	One-Time Adjustment to Actuals	$ (1,905)	$ (238,091)	$ -	$ -	$ -	$ -	$ (239,997)	**$ -**	$ (239,997)
72	*Above NTE - Withheld pending Amendment*				$ -	$ -	$ -	$ -	**$ -**	$ -
73						$ -	$ -	$ -	**$ -**	$ -
77										
78	TOTAL OTHER EXPENSES	$ 49,083	$ (168,240)	$ (71,006)	$ 29,944	$ 29,944	$ 29,944	$ (160,219)	**$ 59,888**	$ (100,331)
79										
80	Capital Expenses									
81						$ -	$ -	$ -	**$ -**	$ -
89	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
91	**HSH #3**							**Template last modified**		**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 13 of 52		Page 13 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (HSH Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**General Property Management**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Director of Programs	$ 46,116	$ 47,499	$ 64,018	$ 169,359	1.00	37.8%	0.38	$ 64,018	$ 64,018	$ 64,018	$ 221,651	**$ 128,036**	$ 349,687
13	Director of Supportive Housing	$ 34,383	$ 35,463	$ 48,387	$ 152,600	1.00	31.7%	0.32	$ 48,387	$ 48,387	$ 48,387	$ 166,622	**$ 96,775**	$ 263,397
14	Director of Business Operations	$ -	$ 291	$ -	$ 100,000	1.00			$ -	$ -	$ -	$ 291	**$ -**	$ 291
15	Director of Facilities	$ 30,844	$ 33,136	$ 43,552	$ 139,143	1.00	31.3%	0.31	$ 43,552	$ 43,552	$ 43,552	$ 151,084	**$ 87,104**	$ 238,189
16	Associate Director - Operations	$ 29,553	$ 30,439	$ 47,350	$ 125,265	1.00	37.8%	0.38	$ 47,350	$ 47,350	$ 47,350	$ 154,693	**$ 94,701**	$ 249,393
17	Lead Assoc Director - Supportive Housing	$ 33,446	$ 34,450	$ 41,550	$ 118,770	1.00	35.0%	0.35	$ 41,550	$ 41,550	$ 41,550	$ 150,996	**$ 83,100**	$ 234,096
18	Associate Directors - Supportive Housing	$ 101,660	$ 109,007	$ 147,858	$ 105,294	3.47	40.4%	1.40	$ 147,858	$ 147,858	$ 147,858	$ 506,383	**$ 295,716**	$ 802,099
19	Associate Director - Facilities	$ 28,788	$ -	$ 47,294	$ 125,118	1.00	37.8%	0.38	$ 47,294	$ 47,294	$ 47,294	$ 123,377	**$ 94,589**	$ 217,966
20	Facilities Manager	$ 68,257	$ 87,349	$ 111,233	$ 91,737	2.84	42.7%	1.21	$ 111,233	$ 111,233	$ 111,233	$ 378,073	**$ 222,466**	$ 600,540
21	Facilities Operations Manager		$ 9,095	$ 41,034	$ 108,556	1.00	37.8%	0.38	$ 41,034	$ 41,034	$ 41,034	$ 91,164	**$ 82,069**	$ 173,233
22	Manager Desk Clerk Department	$ 23,360	$ 24,061	$ 33,402	$ 88,364	1.00	37.8%	0.38	$ 33,402	$ 33,402	$ 33,402	$ 114,225	**$ 66,803**	$ 181,028
23	Property Mgmt Admin Manager	$ 19,571	$ 20,158	$ 27,983	$ 74,030	1.00	37.8%	0.38	$ 27,983	$ 27,983	$ 27,983	$ 95,696	**$ 55,967**	$ 151,662
24	Admin. Assistant	$ 30,934	$ 28,001	$ 32,982	$ 43,627	2.00	37.8%	0.76	$ 32,982	$ 32,982	$ 32,982	$ 124,899	**$ 65,964**	$ 190,863
25	Floating Janitors	$ 67,738	$ 77,563	$ 119,721	$ 52,787	5.62	40.3%	2.27	$ 119,721	$ 119,721	$ 119,721	$ 384,743	**$ 239,442**	$ 624,185
26	Floating Maintance Workers	$ 68,156	$ 65,687	$ 90,105	$ 59,593	4.00	37.8%	1.51	$ 90,105	$ 90,105	$ 90,105	$ 314,053	**$ 180,210**	$ 494,263
27	Staff Attorney	$ 7,075	$ 11,763	$ 40,756	$ 107,821	1.00	37.8%	0.38	$ 40,756	$ 40,756	$ 40,756	$ 100,350	**$ 81,512**	$ 181,863
28	Supervising Attorney	$ 26,533	$ 27,495	$ 40,511	$ 118,770	1.00	34.1%	0.34	$ 40,511	$ 40,511	$ 40,511	$ 135,050	**$ 81,023**	$ 216,073
29	Senior Facilities Manager		$ 10,797	$ -	$ -				$ -	$ -	$ -	$ 10,797	**$ -**	$ 10,797
30	Manager Janitor Department	$ 24,484	$ 17,459	$ -	$ -				$ -	$ -	$ -	$ 41,943	**$ -**	$ 41,943
52					$ -				$ -	$ -	$ -	$ -	**$ -**	$ -
53		**$ 640,899**	**$ 669,714**	**$ 977,738**				**TOTAL SALARIES**	**$ 977,738**	**$ 977,738**	**$ 977,738**	**$ 3,266,089**	**$ 1,955,476**	**$ 5,221,566**
54								**TOTAL FTE** **11.12**						
55		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
56		**$ 233,928**	**$ 244,445**	**$ 351,986**				**EMPLOYEE FRINGE BENEFITS**	**$ 351,986**	**$ 351,986**	**$ 351,986**	**$ 1,182,345**	**$ 703,971**	**$ 1,886,317**
57		**$ 874,828**	**$ 914,159**	**$ 1,329,724**				**TOTAL SALARIES & BENEFITS**	**$ 1,329,724**	**$ 1,329,724**	**$ 1,329,724**	**$ 4,448,435**	**$ 2,659,448**	**$ 7,107,882**
58														
59														
60														

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	A	B	E	H	K	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 14 of 52		Page 14 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**General Property Management**								
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 13,785	$ 13,034	$ 16,002	$ 16,002	$ 16,002	$ 16,002	$ 58,823	**$ 32,004**	$ 90,826
14	Office Supplies /Software	$ 11,281	$ 17,020	$ 13,204	$ 13,204	$ 13,204	$ 13,204	$ 54,709	**$ 26,408**	$ 81,118
15	Building Maintenance/Pest Control	$ 62,573	$ 109,170	$ 60,438	$ 60,438	$ 60,438	$ 60,438	$ 292,620	**$ 120,877**	$ 413,497
16	Printing and Reproduction	$ 26,928	$ 26,107	$ 24,570	$ 24,570	$ 24,570	$ 24,570	$ 102,174	**$ 49,140**	$ 151,314
17	Insurance	$ 224	$ 257	$ 478	$ 478	$ 478	$ 478	$ 1,436	**$ 955**	$ 2,392
18	Training	$ 7,560	$ 7,560	$ 7,560	$ 7,560	$ 7,560	$ 7,560	$ 30,240	**$ 15,120**	$ 45,360
19	Travel	$ 416	$ 378	$ 189	$ 189	$ 189	$ 189	$ 1,172	**$ 378**	$ 1,550
20	Peer Group consultant	$ 2,722	$ 2,722	$ 2,722	$ 2,722	$ 2,722	$ 2,722	$ 10,886	**$ 5,443**	$ 16,330
21	Legal Fees	$ 39,253	$ 60,847	$ 99,425	$ 99,425	$ 99,425	$ 99,425	$ 298,948	**$ 198,849**	$ 497,798
22	Tenant Screening	$ 1,192	$ 1,192	$ 127	$ 127	$ 127	$ 127	$ 2,638	**$ 253**	$ 2,891
23	Program Equipment (Beds, Mattresses, etc.)		$ 31,287	$ 75,600	$ 75,600	$ 75,600	$ 75,600	$ 182,487	**$ 151,200**	$ 333,687
24				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Attorney	$ 26,460	$ 26,460	$ -	$ -	$ -	$ -	$ 52,920	**$ -**	$ 52,920
44	Temp Admin Assistant	$ 3,780	$ 3,780	$ -	$ -	$ -	$ -	$ 7,560	**$ -**	$ 7,560
45	Temp Floating Janitor	$ 7,560	$ 7,560	$ -	$ -	$ -	$ -	$ 15,120	**$ -**	$ 15,120
46				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors				$ -	$ -	$ -	$ -	**$ -**	$ -
55					$ -	$ -	$ -	$ -	**$ -**	$ -
68	TOTAL OPERATING EXPENSES	$ 203,734	$ 307,372	$ 300,314	$ 300,314	$ 300,314	$ 300,314	$ 1,111,734	**$ 600,628**	$ 1,712,362
69										
70	Other Expenses (not subject to indirect cost %)									
71	Office Space & Parking	$ 35,850	$ 31,794	$ 18,198	$ 18,198	$ 18,198	$ 18,198	$ 104,039	**$ 36,395**	$ 140,434
72	One-Time Credit from Temp Janitor Agency	$ 1,902				$ -	$ -	$ 1,902	**$ -**	$ 1,902
73	*Expenditure Reduction to match HSH Revenues*	*$ (125)*				$ -	$ -	*$ (125)*	*$ -*	*$ (125)*
74	One-Time CODB (FY 2020-21 Non-Leasing)	$ 24,918				$ -	$ -	$ 24,918	**$ -**	$ 24,918
75	One-Time Transfer to Other HSH Fund Budgets	$ (28,468)		$ (100,590)		$ -	$ -	$ (129,058)	**$ -**	$ (129,058)
76	One-Time Deep Clean of Hotels		$ 6,161			$ -	$ -	$ 6,161	**$ -**	$ 6,161
77	One-Time Turnover Assistance		$ 4,494			$ -	$ -	$ 4,494	**$ -**	$ 4,494
78	Above NTE, withheld pending Amendment		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
79	One-Time Adjustment to Actuals		$ (145,634)			$ -	$ -	$ (145,634)	**$ -**	$ (145,634)
83										
84	TOTAL OTHER EXPENSES	$ 34,078	$ (103,185)	$ (82,392)	$ 18,198	$ 18,198	$ 18,198	$ (133,302)	**$ 36,395**	$ (96,906)
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**							**Template last modified**		**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 15 of 52		Page 15 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (General Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Support Services**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Support Services Director	$ 45,080	$ 46,373	$ 71,156	$ 132,657	1.00	53.6%	0.54	$ 71,156	$ 71,156	$ 71,156	$ 233,765	**$ 142,311**	$ 376,076
13	Associate Director - Support Services	$ 40,543	$ 40,636	$ 52,973	$ 99,719	2.00	26.6%	0.53	$ 52,973	$ 52,973	$ 52,973	$ 187,126	**$ 105,947**	$ 293,072
14	Clinical Associate Director - Support Services			$ 85,841	$ 138,008	1.00	62.2%	0.62	$ 85,841	$ 85,841	$ 85,841	$ 171,682	**$ 171,682**	$ 343,364
15	Support Services Manager	$ 212,069	$ 238,040	$ 532,353	$ 83,290	12.00	53.3%	6.39	$ 532,353	$ 532,353	$ 532,353	$ 1,514,816	**$ 1,064,707**	$ 2,579,522
16	Admin Assistant	$ 8,350	$ 1,937	$ 8,842	$ 43,627	1.00	20.3%	0.20	$ 8,842	$ 8,842	$ 8,842	$ 27,971	**$ 17,684**	$ 45,655
17	Case Manager	$ 885,458	$ 967,529	$ 1,681,520	$ 59,613	44.50	63.4%	28.21	$ 1,681,520	$ 1,681,520	$ 1,681,520	$ 5,216,028	**$ 3,363,041**	$ 8,579,069
18	Clinical Case Manager			$ 409,066	$ 68,178	13.00	46.2%	6.00	$ 409,066	$ 409,066	$ 409,066	$ 818,133	**$ 818,133**	$ 1,636,266
19					$ -				$ -	$ -	$ -	$ -	**$ -**	$ -
56		**$ 1,191,499**	**$ 1,294,516**	**$ 2,841,752**				**TOTAL SALARIES**	**$ 2,841,752**	**$ 2,841,752**	**$ 2,841,752**	**$ 8,169,519**	**$ 5,683,504**	**$ 13,853,023**
57								**TOTAL FTE** **42.49**						
58		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
59		**$ 434,897**	**$ 472,498**	**$ 1,023,031**				**EMPLOYEE FRINGE BENEFITS**	**$ 1,023,031**	**$ 1,023,031**	**$ 1,023,031**	**$ 2,953,457**	**$ 2,046,062**	**$ 4,999,519**
60		**$ 1,626,397**	**$ 1,767,014**	**$ 3,864,783**				**TOTAL SALARIES & BENEFITS**	**$ 3,864,783**	**$ 3,864,783**	**$ 3,864,783**	**$ 11,122,976**	**$ 7,729,566**	**$ 18,852,542**
61														
62														
63														

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	A	B	E	H	K	L	M	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 16 of 52		Page 16 of 52
2	**OPERATING DETAIL**											
3	**Document Date**	9/1/2023										
4	**Provider Name**	Tenderloin Housing Clinic Inc.										
5	**Program**	Master Lease Hotels (General Fund Hotels)										
6	**F$P Contract ID#**	1000017241										
7	**Budget Name**	**Support Services**										
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**			**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	**Amendment**	New	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 3,160	$ 3,421	$ 28,301	$ 28,301	$ -	$ 28,301	$ 28,301	$ 28,301	$ 63,183	$ 56,602	$ 119,785
14	Maintenance	$ 6,220	$ 6,220	$ 6,220	$ 6,220	$ -	$ 6,220	$ 6,220	$ 6,220	$ 24,880	$ 12,440	$ 37,320
15	Office Supplies	$ 21,544	$ 18,660	$ 18,660	$ 18,660	$ -	$ 18,660	$ 18,660	$ 18,660	$ 77,524	$ 37,320	$ 114,844
16	Printing / Recruiting	$ 9,641	$ 12,440	$ 12,440	$ 12,440	$ -	$ 12,440	$ 12,440	$ 12,440	$ 46,961	$ 24,880	$ 71,841
17	Insurance	$ 75	$ -	$ 69	$ 69	$ -	$ 69	$ 69	$ 69	$ 213	$ 138	$ 351
18	Training	$ 9,330	$ 9,330	$ 18,660	$ 18,660	$ -	$ 18,660	$ 18,660	$ 18,660	$ 55,980	$ 37,320	$ 93,300
19	Travel	$ 1,244	$ 1,244	$ 1,244	$ 1,244	$ -	$ 1,244	$ 1,244	$ 1,244	$ 4,976	$ 2,488	$ 7,464
20	Welcome Kits	$ 9,330	$ 9,330	$ 12,440	$ 12,440	$ -	$ 12,440	$ 12,440	$ 12,440	$ 43,540	$ 24,880	$ 68,420
21	Client Management Software			$ 199,043	$ 199,043	$ -	$ 199,043	$ 199,043	$ 199,043	$ 398,086	$ 398,086	$ 796,171
22					$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
42	Consultants/Temporary Staffing				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
43	Temp Case Managers	$ 176,600	$ 176,600	$ 98,633	$ 98,633	$ -	$ 98,633	$ 98,633	$ 98,633	$ 550,466	$ 197,266	$ 747,732
44	Temp - Admin	$ 10,000	$ 10,000	$ 24,880	$ 24,880	$ -	$ 24,880	$ 24,880	$ 24,880	$ 69,760	$ 49,760	$ 119,520
45					$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
54	Subcontractors					$ -	$ -	$ -	$ -	$ -	$ -	$ -
55						$ -	$ -	$ -	$ -	$ -	$ -	$ -
67												
68	TOTAL OPERATING EXPENSES	$ 247,144	$ 247,245	$ 420,590	$ 420,590	$ -	$ 420,590	$ 420,590	$ 420,590	$ 1,335,569	$ 841,180	$ 2,176,748
69												
70	Other Expenses (not subject to indirect cost %)											
71	Office Rent	$ -		$ 12,428	$ 12,428	$ -	$ 12,428	$ 12,428	$ 12,428	$ 24,855	$ 24,856	$ 49,711
72	One-Time CODB (FY 2020-21 Non-Leasing)	$ 60,576				$ -	$ -	$ -	$ -	$ 60,576	$ -	$ 60,576
74	One-Time Transfer to other GF budgets	$ (341,950)	$ (264,600)			$ -	$ -	$ -	$ -	$ (606,550)	$ -	$ (606,550)
75	One-Time Adjustment to Actuals	$ (20)	$ (348,312)			$ -	$ -	$ -	$ -	$ (348,332)	$ -	$ (348,332)
76	Above NTE, Withheld pending amendment			$ -	$ (2,285,014)	$ 2,285,014	$ -	$ -	$ -	$ (2,285,014)	$ 2,285,014	$ -
77						$ -	$ -	$ -	$ -	$ -	$ -	$ -
83												
84	TOTAL OTHER EXPENSES	$ (281,394)	$ (612,912)	$ 12,428	$ (2,272,586)	$ 2,285,014	$ 12,428	$ 12,428	$ 12,428	$ (3,154,464)	$ 2,309,869	$ (844,595)
85												
86	Capital Expenses											
87						$ -	$ -	$ -	$ -	$ -	$ -	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**									**Template last modified**		**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 17 of 52		Page 17 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (HSH Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Support Services**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Support Services Director	$ 27,396	$ 28,182	$ 43,242	$ 132,657	1.00	32.6%	0.33	$ 43,242	$ 43,242	$ 43,242	$ 142,063	**$ 86,485**	$ 228,548
13	Associate Director - Support Services	$ 24,638	$ 24,695	$ 32,193	$ 99,719	2.00	16.1%	0.32	$ 32,193	$ 32,193	$ 32,193	$ 113,719	**$ 64,386**	$ 178,105
14	Clinical Associate Director - Support Services			$ 52,167	$ 138,008	1.00	37.8%	0.38	$ 52,167	$ 52,167	$ 52,167	$ 104,334	**$ 104,334**	$ 208,668
15	Support Services Manager	$ 128,878	$ 144,661	$ 323,520	$ 83,290	12.00	32.4%	3.88	$ 323,520	$ 323,520	$ 323,520	$ 920,579	**$ 647,040**	$ 1,567,619
16	Admin Assistant	$ 5,074	$ 1,966	$ 5,373	$ 43,627	1.00	12.3%	0.12	$ 5,373	$ 5,373	$ 5,373	$ 17,787	**$ 10,747**	$ 28,534
17	Case Managers	$ 538,108	$ 497,004	$ 854,743	$ 59,613	44.50	32.2%	14.34	$ 854,743	$ 854,743	$ 854,743	$ 2,744,597	**$ 1,709,485**	$ 4,454,082
18	Clinical Case Managers			$ 477,244	$ 68,178	13.00	53.8%	7.00	$ 477,244	$ 477,244	$ 477,244	$ 954,488	**$ 954,488**	$ 1,908,977
19					$ -				$ -	$ -	$ -	$ -	**$ -**	$ -
55					$ -				$ -	$ -	$ -	$ -	**$ -**	$ -
56		**$ 724,094**	**$ 696,509**	**$ 1,788,483**				**TOTAL SALARIES**	**$ 1,788,483**	**$ 1,788,483**	**$ 1,788,483**	**$ 4,997,569**	**$ 3,576,965**	**$ 8,574,534**
57								**TOTAL FTE** **26.37**						
58		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
59		**$ 264,294**	**$ 254,226**	**$ 643,854**				**EMPLOYEE FRINGE BENEFITS**	**$ 643,854**	**$ 643,854**	**$ 643,854**	**$ 1,806,228**	**$ 1,287,708**	**$ 3,093,935**
60		**$ 988,389**	**$ 950,735**	**$ 2,432,336**				**TOTAL SALARIES & BENEFITS**	**$ 2,432,336**	**$ 2,432,336**	**$ 2,432,336**	**$ 6,803,796**	**$ 4,864,673**	**$ 11,668,469**
61														
62														
63														

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	A	B	E	H	K	L	M	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**									Page 18 of 52		Page 18 of 52
2	**OPERATING DETAIL**											
3	**Document Date**	9/1/2023										
4	**Provider Name**	Tenderloin Housing Clinic Inc.										
5	**Program**	Master Lease Hotels (HSH Fund Hotels)										
6	**F$P Contract ID#**	1000017241										
7	**Budget Name**	**Support Services**						EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**			**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	**Amendment**	New	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities	$ 1,920	$ 2,079	$ 17,199	$ 17,199	$ -	$ 17,199	$ 17,199	$ 17,199	$ 38,397	$ 34,398	$ 72,795
14	Maintenance	$ 3,780	$ 3,780	$ 3,780	$ 3,780	$ -	$ 3,780	$ 3,780	$ 3,780	$ 15,120	$ 7,560	$ 22,680
15	Office Supplies	$ 13,093	$ 13,093	$ 11,340	$ 11,340	$ -	$ 11,340	$ 11,340	$ 11,340	$ 48,866	$ 22,680	$ 71,546
16	Printing / Recruiting	$ 5,859	$ 7,560	$ 7,560	$ 7,560	$ -	$ 7,560	$ 7,560	$ 7,560	$ 28,539	$ 15,120	$ 43,659
17	Insurance	$ 46	$ 46	$ 42	$ 42	$ -	$ 42	$ 42	$ 42	$ 175	$ 84	$ 259
18	Training	$ 5,670	$ 5,670	$ 11,340	$ 11,340	$ -	$ 11,340	$ 11,340	$ 11,340	$ 34,020	$ 22,680	$ 56,700
19	Travel	$ 756	$ 756	$ 756	$ 756	$ -	$ 756	$ 756	$ 756	$ 3,024	$ 1,512	$ 4,536
20	Welcome Kits	$ 5,670	$ 5,670	$ 7,560	$ 7,560	$ -	$ 7,560	$ 7,560	$ 7,560	$ 26,460	$ 15,120	$ 41,580
21	Client Management Software		$ -	$ 120,962	$ 120,962	$ -	$ 120,962	$ 120,962	$ 120,962	$ 241,923	$ 241,923	$ 483,847
41			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
43	Temporary Staff - Case Managers	$ 103,400	$ 103,400	$ 59,941	$ 59,941	$ -	$ 59,941	$ 59,941	$ 59,941	$ 326,682	$ 119,882	$ 446,564
44	Temporary Staff - Admin	$ 10,000	$ 5,000	$ 15,120	$ 15,120	$ -	$ 15,120	$ 15,120	$ 15,120	$ 45,240	$ 30,240	$ 75,480
45					$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
54	Subcontractors					$ -	$ -	$ -	$ -	$ -	$ -	$ -
55						$ -	$ -	$ -	$ -	$ -	$ -	$ -
66						$ -	$ -	$ -	$ -	$ -	$ -	$ -
67												
68	TOTAL OPERATING EXPENSES	$ 150,194	$ 147,053	$ 255,600	$ 255,600	$ -	$ 255,600	$ 255,600	$ 255,600	$ 808,446	$ 511,199	$ 1,319,646
69												
70	Other Expenses (not subject to indirect cost %)											
71	Office Rent	$ -		$ 7,553	$ 7,553	$ -	$ 7,553	$ 7,553	$ 7,553	$ 15,105	$ 15,105	$ 30,210
72	One-Time CODB (FY 2020-21 Non-Leasing)	$ 36,640				$ -	$ -	$ -	$ -	$ 36,640	$ -	$ 36,640
73	One-Time Transfer to other HSH Fund budgets	$ (415,285)	$ (230,000)			$ -	$ -	$ -	$ -	$ (645,285)	$ -	$ (645,285)
74	Above NTE, Withheld pending amendment	$ -	$ -		$ (1,388,642)	$ 1,388,642	$ -	$ -	$ -	$ (1,388,642)	$ 1,388,642	$ -
75	One-Time Adjustment to Actuals	$ -	$ (207,678)	$ -		$ -	$ -	$ -	$ -	$ (207,678)	$ -	$ (207,678)
82						$ -	$ -	$ -	$ -	$ -	$ -	$ -
83												
84	TOTAL OTHER EXPENSES	$ (378,645)	$ (437,678)	$ 7,553	$ (1,381,089)	$ 1,388,642	$ 7,553	$ 7,553	$ 7,553	$ (2,189,860)	$ 1,403,747	$ (786,113)
85												
86	Capital Expenses											
94												
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
97	**HSH #3**									**Template last modified**		**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 19 of 52		Page 19 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (General Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Edgeworth**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 26,522	$ 28,137	$ 39,060	$ 78,120	1.00	50%	0.50	$ 39,060	$ 39,060	$ 39,060	$ 132,779	**$ 78,120**	$ 210,899
13	Desk Clerk	$ 76,786	$ 77,328	$ 99,478	$ 49,739	2.00	100%	2.00	$ 99,478	$ 99,478	$ 99,478	$ 353,070	**$ 198,956**	$ 552,026
14	Janitor	$ 34,157	$ 29,028	$ 48,337	$ 50,543	1.00	96%	0.96	$ 48,337	$ 48,337	$ 48,337	$ 159,859	**$ 96,674**	$ 256,533
15	Maintenance Worker	$ 22,799	$ 23,483	$ 32,127	$ 65,724	1.00	49%	0.49	$ 32,127	$ 32,127	$ 32,127	$ 110,535	**$ 64,253**	$ 174,789
16					$ -				$ -	$ -	$ -	$ -	**$ -**	$ -
55		**$ 160,264**	**$ 157,976**	**$ 219,002**				**TOTAL SALARIES**	**$ 219,002**	**$ 219,002**	**$ 219,002**	**$ 756,244**	**$ 438,004**	**$ 1,194,247**
56								**TOTAL FTE** **3.95**						
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 58,496**	**$ 57,661**	**$ 78,841**				**EMPLOYEE FRINGE BENEFITS**	**$ 78,841**	**$ 78,841**	**$ 78,841**	**$ 273,839**	**$ 157,681**	**$ 431,520**
59		**$ 218,760**	**$ 215,637**	**$ 297,842**				**TOTAL SALARIES & BENEFITS**	**$ 297,842**	**$ 297,842**	**$ 297,842**	**$ 1,030,083**	**$ 595,685**	**$ 1,625,767**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 20 of 52		Page 20 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Edgeworth**								
8						EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 97,411	$ 97,411	$ 96,983	$ 96,983	$ 96,983	$ 96,983	$ 388,788	**$ 193,966**	$ 582,754
14	Office Supplies, Postage	$ 2,168	$ 2,168	$ 1,700	$ 1,700	$ 1,700	$ 1,700	$ 7,736	**$ 3,400**	$ 11,136
15	Building Maintenance Supplies and Repair	$ 60,494	$ 71,627	$ 76,883	$ 76,883	$ 76,883	$ 76,883	$ 285,887	**$ 153,766**	$ 439,653
16	Insurance	$ 13,485	$ 13,056	$ 12,000	$ 12,000	$ 12,000	$ 12,000	$ 50,541	**$ 24,000**	$ 74,541
17	Client Engagement	$ 1,900	$ 1,900	$ 2,580	$ 2,580	$ 2,580	$ 2,580	$ 8,960	**$ 5,160**	$ 14,120
18				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
38	Consultants/Temp Staffing			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
39	Temp Desk Clerks	$ 1,000	$ -	$ -	$ -	$ -	$ -	$ 1,000	**$ -**	$ 1,000
40	Temp Janitors		$ 10,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 16,000	**$ 6,000**	$ 22,000
41	Temp Maintenance Worker			$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 2,000	**$ 2,000**	$ 4,000
42					$ -	$ -	$ -	$ -	**$ -**	$ -
50	Subcontractors				$ -	$ -	$ -	$ -	**$ -**	$ -
51					$ -	$ -	$ -	$ -	**$ -**	$ -
63										
64	TOTAL OPERATING EXPENSES	$ 176,458	$ 196,162	$ 194,146	$ 194,146	$ 194,146	$ 194,146	$ 760,912	**$ 388,292**	$ 1,149,204
65										
66	Other Expenses (not subject to indirect cost %)									
67	Rental of Property	$ 253,592	$ 253,592	$ 264,833	$ 264,833	$ 264,833	$ 264,833	$ 1,036,850	**$ 529,666**	$ 1,566,516
68	Client Subsidies	$ 14,511	$ 14,511	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 36,222	**$ 7,200**	$ 43,422
69	One-Time CODB (FY 2020-21 Non-Leasing)	$ 6,819	$ -		$ -	$ -	$ -	$ 6,819	**$ -**	$ 6,819
70	One-Time Transfer from SS MPP contract	$ 10,000			$ -	$ -	$ -	$ 10,000	**$ -**	$ 10,000
71	One-Time Transfer from other GF budgets	$ 4,320		$ 16,600	$ -	$ -	$ -	$ 20,920	**$ -**	$ 20,920
72	One-Time Adjustment to Actuals	$ -	$ (66,343)		$ -	$ -	$ -	$ (66,343)	**$ -**	$ (66,343)
79										
80	TOTAL OTHER EXPENSES	$ 289,242	$ 201,760	$ 285,033	$ 268,433	$ 268,433	$ 268,433	$ 1,044,468	**$ 536,866**	$ 1,581,334
81										
82	Capital Expenses									
83						$ -	$ -	$ -	**$ -**	$ -
91	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
93	**HSH #3**								**Template last modified**	**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 21 of 52		Page 21 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (General Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Hartland**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 54,500	$ 54,670	$ 78,263	$ 78,263	1.00	100%	1.00	$ 78,263	$ 78,263	$ 78,263	$ 265,696	$ 156,526	$ 422,222
13	Supp Hsg Senior Assistant Property Manager	$ 47,250	$ 31,237	$ 69,941	$ 69,941	1.00	100%	1.00	$ 69,941	$ 69,941	$ 69,941	$ 218,369	$ 139,882	$ 358,251
14	Desk Clerk	$ 198,201	$ 181,287	$ 218,057	$ 48,598	6.00	75%	4.49	$ 218,057	$ 218,057	$ 218,057	$ 815,602	$ 436,113	$ 1,251,715
15	Janitor	$ 103,532	$ 94,411	$ 132,356	$ 51,472	3.00	86%	2.57	$ 132,356	$ 132,356	$ 132,356	$ 462,656	$ 264,712	$ 727,368
16	Maintenance Worker	$ 43,400	$ 56,255	$ 67,282	$ 67,282	1.00	100%	1.00	$ 67,282	$ 67,282	$ 67,282	$ 234,219	$ 134,564	$ 368,783
17					$ -				$ -	$ -	$ -	$ -	$ -	$ -
55		**$ 446,884**	**$ 417,860**	**$ 565,899**				**TOTAL SALARIES**	**$ 565,899**	**$ 565,899**	**$ 565,899**	**$ 1,996,541**	**$ 1,131,798**	**$ 3,128,339**
56								**TOTAL FTE** **10.06**						
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 163,113**	**$ 152,519**	**$ 203,724**				**EMPLOYEE FRINGE BENEFITS**	**$ 203,724**	**$ 203,724**	**$ 203,724**	**$ 723,079**	**$ 407,447**	**$ 1,130,526**
59		**$ 609,997**	**$ 570,379**	**$ 769,622**				**TOTAL SALARIES & BENEFITS**	**$ 769,622**	**$ 769,622**	**$ 769,622**	**$ 2,719,620**	**$ 1,539,245**	**$ 4,258,864**
60														

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 22 of 52		Page 22 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Hartland**								
8										
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 247,199	$ 287,997	$ 360,000	$ 360,000	$ 360,000	$ 360,000	$ 1,255,196	**$ 720,000**	$ 1,975,196
14	Office Supplies, Postage	$ 16,068	$ 12,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 46,068	**$ 18,000**	$ 64,068
15	Building Maintenance Supplies and Repair	$ 96,597	$ 107,421	$ 158,767	$ 158,767	$ 158,767	$ 158,767	$ 521,552	**$ 317,534**	$ 839,086
16	Insurance	$ 40,120	$ 40,660	$ 37,317	$ 37,317	$ 37,317	$ 37,317	$ 155,414	**$ 74,634**	$ 230,048
17	Client Engagement	$ 4,800	$ 4,800	$ 8,040	$ 8,040	$ 8,040	$ 8,040	$ 25,680	**$ 16,080**	$ 41,760
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 60,000	**$ 30,000**	$ 90,000
19			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
38	Consultants/Temp Staffing		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
39	Temp Desk Clerks	$ 25,000	$ 60,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 285,000	**$ 200,000**	$ 485,000
40	Temp Janitors	$ 5,200	$ 20,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 85,200	**$ 60,000**	$ 145,200
41	Temp Maintenance Workers	$ 3,000	$ -		$ -	$ -	$ -	$ 3,000	**$ -**	$ 3,000
42	Temp Prop Mgr		$ 2,000	$ -	$ -	$ -	$ -	$ 2,000	**$ -**	$ 2,000
43	Temp Assist Prop Mgr		$ 30,000	$ -	$ -	$ -	$ -	$ 30,000	**$ -**	$ 30,000
44				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
50	Subcontractors			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
51				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
63										
64	TOTAL OPERATING EXPENSES	$ 452,984	$ 579,878	$ 718,124	$ 718,124	$ 718,124	$ 718,124	$ 2,469,110	**$ 1,436,248**	$ 3,905,358
65										
66	Other Expenses (not subject to indirect cost %)									
67	Rental of Property	$ 1,293,379	$ 1,293,379	$ 1,423,623	$ 1,423,623	$ 1,423,623	$ 1,423,623	$ 5,434,004	**$ 2,847,246**	$ 8,281,250
68	Client Subsidies	$ 47,762	$ 33,428	$ 7,200	$ 7,200	$ 7,200	$ 7,200	$ 95,590	**$ 14,400**	$ 109,990
69	One-Time CODB (FY 2020-21 Non-Leasing)	$ 13,970				$ -	$ -	$ 13,970	**$ -**	$ 13,970
70	One-Time Transfer from other GF budgets	$ 6,430	$ 101,000	$ (46,400)		$ -	$ -	$ 61,030	**$ -**	$ 61,030
71	One-Time Transfer from Operating Reserve	$ 187,000				$ -	$ -	$ 187,000	**$ -**	$ 187,000
72	One-Time Adjustment to Actuals		$ (942)			$ -	$ -	$ (942)	**$ -**	$ (942)
79										
80	TOTAL OTHER EXPENSES	$ 1,548,541	$ 1,426,865	$ 1,384,423	$ 1,430,823	$ 1,430,823	$ 1,430,823	$ 5,790,652	**$ 2,861,646**	$ 8,652,298
81										
82	Capital Expenses									
83						$ -	$ -	$ -	**$ -**	$ -
91	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
93	**HSH #3**								**Template last modified**	**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 23 of 52		Page 23 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (General Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Jefferson**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 57,423	$ 56,135	$ 77,624	$ 77,624	1.00	1.00	1.00	$ 77,624	$ 77,624	$ 77,624	$ 268,806	**$ 155,248**	$ 424,054
13	Supp Hsg Senior Assistant Property Manager	$ 34,016	$ 31,237	$ 69,961	$ 69,961	1.00	1.00	1.00	$ 69,961	$ 69,961	$ 69,961	$ 205,175	**$ 139,922**	$ 345,097
14	Desk Clerk	$ 221,338	$ 222,992	$ 242,469	$ 50,216	6.00	0.80	4.83	$ 242,469	$ 242,469	$ 242,469	$ 929,269	**$ 484,939**	$ 1,414,207
15	Janitor	$ 100,264	$ 113,412	$ 122,769	$ 53,178	3.00	0.77	2.31	$ 122,769	$ 122,769	$ 122,769	$ 459,214	**$ 245,539**	$ 704,753
16	Maintenance Worker	$ 66,095	$ 69,587	$ 104,058	$ 104,058	1.00	1.00	1.00	$ 104,058	$ 104,058	$ 104,058	$ 343,798	**$ 208,116**	$ 551,914
17					$ -				$ -	$ -	$ -	$ -	**$ -**	$ -
54										$ -	$ -	$ -	**$ -**	$ -
55		**$ 479,135**	**$ 493,363**	**$ 616,882**				**TOTAL SALARIES**	**$ 616,882**	**$ 616,882**	**$ 616,882**	**$ 2,206,261**	**$ 1,233,764**	**$ 3,440,025**
56								**TOTAL FTE**	**10.14**					
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 174,884**	**$ 180,077**	**$ 222,077**				**EMPLOYEE FRINGE BENEFITS**	**$ 222,077**	**$ 222,077**	**$ 222,077**	**$ 799,117**	**$ 444,155**	**$ 1,243,271**
59		**$ 654,020**	**$ 673,440**	**$ 838,959**				**TOTAL SALARIES & BENEFITS**	**$ 838,959**	**$ 838,959**	**$ 838,959**	**$ 3,005,378**	**$ 1,677,918**	**$ 4,683,296**
60														

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	A	B	E	H	K	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 24 of 52		Page 24 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Jefferson**								
8						EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 173,035	$ 170,964	$ 184,705	$ 184,705	$ 184,705	$ 184,705	$ 713,409	**$ 369,410**	$ 1,082,819
14	Office Supplies, Postage	$ 7,803	$ 7,803	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 25,606	**$ 10,000**	$ 35,606
15	Building Maintenance Supplies and Repair	$ 100,268	$ 127,323	$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 467,591	**$ 240,000**	$ 707,591
16	Insurance	$ 31,890	$ 32,342	$ 29,754	$ 29,754	$ 29,754	$ 29,754	$ 123,740	**$ 59,508**	$ 183,248
17	Client Engagement	$ 4,100	$ 4,100	$ 6,480	$ 6,480	$ 6,480	$ 6,480	$ 21,160	**$ 12,960**	$ 34,120
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 60,000	**$ 30,000**	$ 90,000
19			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
41	Consultants/Temp Staffing		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Temp Senior Assistant Prop Manager	$ 20,000	$ 30,000		$ -	$ -	$ -	$ 50,000	**$ -**	$ 50,000
43	Temp Desk Clerks	$ 20,000	$ 20,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 200,000	**$ 160,000**	$ 360,000
44	Temp Janitors	$ 7,700	$ 4,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 111,700	**$ 100,000**	$ 211,700
45	Temp Maintenance Workers	$ 2,000	$ -	$ -	$ -	$ -	$ -	$ 2,000	**$ -**	$ 2,000
46			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors					$ -	$ -	$ -	**$ -**	$ -
55						$ -	$ -	$ -	**$ -**	$ -
67										
68	TOTAL OPERATING EXPENSES	$ 381,796	$ 411,532	$ 490,939	$ 490,939	$ 490,939	$ 490,939	$ 1,775,206	**$ 981,878**	$ 2,757,084
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 881,869	$ 881,869	$ 931,056	$ 931,056	$ 931,056	$ 931,056	$ 3,625,850	**$ 1,862,112**	$ 5,487,962
72	Client Subsidies	$ 82,665	$ 69,137	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 159,002	**$ 7,200**	$ 166,202
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 19,260				$ -	$ -	$ 19,260	**$ -**	$ 19,260
74	One-Time Transfer from other GF Budgets	$ 109,000		$ 48,500		$ -	$ -	$ 157,500	**$ -**	$ 157,500
75	Laundry Expenses	$ -	$ 448	$ -	$ -	$ -	$ -	$ 448	**$ -**	$ 448
76	One-Time Adjustment to Actuals	$ (1,114)				$ -	$ -	$ (1,114)	**$ -**	$ (1,114)
82						$ -	$ -	$ -	**$ -**	$ -
83										
84	TOTAL OTHER EXPENSES	$ 1,091,679	$ 951,454	$ 983,156	$ 934,656	$ 934,656	$ 934,656	$ 3,960,945	**$ 1,869,312**	$ 5,830,257
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**							**Template last modified**		**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 25 of 52		Page 25 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (General Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Mayfair**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 52,515	$ 54,090	$ 27,265	$ 75,610	1.00	36%	0.36	$ 27,265	$ 27,265	$ 27,265	$ 161,136	**$ 54,531**	$ 215,667
13	Supp Hsg Senior Assistant Property Manager			$ 34,873	$ 69,746	1.00	50%	0.50	$ 34,873	$ 34,873	$ 34,873	$ 69,746	**$ 69,746**	$ 139,492
14	Desk Clerk	$ 192,667	$ 203,425	$ 243,728	$ 52,422	5.00	93%	4.65	$ 243,728	$ 243,728	$ 243,728	$ 883,547	**$ 487,455**	$ 1,371,002
15	Janitor	$ 36,963	$ 35,994	$ 49,097	$ 55,715	1.00	88%	0.88	$ 49,097	$ 49,097	$ 49,097	$ 171,152	**$ 98,195**	$ 269,346
16	Maintenance Worker	$ 45,598	$ 46,966	$ 54,938	$ 54,938	1.00	100%	1.00	$ 54,938	$ 54,938	$ 54,938	$ 202,440	**$ 109,876**	$ 312,316
17					$ -					$ -	$ -	$ -	**$ -**	$ -
56		**$ 327,742**	**$ 340,475**	**$ 409,901**				**TOTAL SALARIES**	**$ 409,901**	**$ 409,901**	**$ 409,901**	**$ 1,488,020**	**$ 819,803**	**$ 2,307,823**
57								**TOTAL FTE** **7.39**						
58		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
59		**$ 119,626**	**$ 124,274**	**$ 147,564**				**EMPLOYEE FRINGE BENEFITS**	**$ 147,564**	**$ 147,564**	**$ 147,564**	**$ 539,028**	**$ 295,129**	**$ 834,157**
60		**$ 447,369**	**$ 464,749**	**$ 557,466**				**TOTAL SALARIES & BENEFITS**	**$ 557,466**	**$ 557,466**	**$ 557,466**	**$ 2,027,049**	**$ 1,114,932**	**$ 3,141,980**
61														

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	A	B	E	H	K	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 26 of 52		Page 26 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Mayfair**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 129,529	$ 129,529	$ 158,476	$ 158,476	$ 158,476	$ 158,476	$ 576,010	**$ 316,952**	$ 892,962
14	Office Supplies, Postage	$ 1,651	$ 1,800	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 19,451	**$ 16,000**	$ 35,451
15	Building Maintenance Supplies and Repair	$ 67,722	$ 85,111	$ 84,869	$ 84,869	$ 84,869	$ 84,869	$ 322,571	**$ 169,738**	$ 492,309
16	Insurance	$ 16,174	$ 16,443	$ 15,119	$ 15,119	$ 15,119	$ 15,119	$ 62,855	**$ 30,238**	$ 93,093
17	Client Engagement	$ 2,250	$ 2,250	$ 3,180	$ 3,180	$ 3,180	$ 3,180	$ 10,860	**$ 6,360**	$ 17,220
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 60,000	**$ 30,000**	$ 90,000
19			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 8,400	$ 2,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 60,400	**$ 50,000**	$ 110,400
44	Temp Janitors	$ 2,000	$ 5,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 25,000	**$ 18,000**	$ 43,000
45	Temp Property Manager		$ -	$ 14,334	$ 14,334	$ 14,334	$ 14,334	$ 28,668	**$ 28,668**	$ 57,336
46	Temporary Maintenance Workers		$ -		$ -	$ -	$ -	$ -	**$ -**	$ -
47					$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors				$ -	$ -	$ -	$ -	**$ -**	$ -
55					$ -	$ -	$ -	$ -	**$ -**	$ -
67										
68	TOTAL OPERATING EXPENSES	$ 242,726	$ 257,133	$ 332,978	$ 332,978	$ 332,978	$ 332,978	$ 1,165,815	**$ 665,956**	$ 1,831,771
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 546,435	$ 546,435	$ 570,183	$ 570,183	$ 570,183	$ 570,183	$ 2,233,236	**$ 1,140,366**	$ 3,373,602
72	Client Subsidies	$ 3,401	$ 2,673	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 13,274	**$ 7,200**	$ 20,474
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 10,010			$ -	$ -	$ -	$ 10,010	**$ -**	$ 10,010
74	One-Time Transfer from Other GF Budgets	$ 24,225		$ 62,700	$ -	$ -	$ -	$ 86,925	**$ -**	$ 86,925
75	One-Time Adjustment to Actuals	$ -	$ (197,087)		$ -	$ -	$ -	$ (197,087)	**$ -**	$ (197,087)
76						$ -	$ -	$ -	**$ -**	$ -
83										
84	TOTAL OTHER EXPENSES	$ 584,071	$ 352,021	$ 636,483	$ 573,783	$ 573,783	$ 573,783	$ 2,146,358	**$ 1,147,566**	$ 3,293,924
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**								**Template last modified**	**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 27 of 52		Page 27 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (General Fund Hotels)												
6	**F$P Contract ID#**	1000017241												
7	**Budget Name**	**Mission**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 40,696	$ 72,100	$ 85,790	$ 85,790	1.00	100%	1.00	$ 85,790	$ 85,790	$ 85,790	$ 284,376	$ 171,580	$ 455,956
13	Supp Hsg Senior Assistant Property Manager	$ 57,878	$ 63,287	$ 87,848	$ 87,848	1.00	100%	1.00	$ 87,848	$ 87,848	$ 87,848	$ 296,861	$ 175,696	$ 472,557
14	Supp Hsg Assistant Property Manager	$ 31,698	$ 49,180	$ 67,099	$ 67,099	1.00	100%	1.00	$ 67,099	$ 67,099	$ 67,099	$ 215,076	$ 134,198	$ 349,274
15	Desk Clerk	$ 243,147	$ 256,032	$ 332,338	$ 49,578	7.00	96%	6.70	$ 332,338	$ 332,338	$ 332,338	$ 1,163,855	$ 664,676	$ 1,828,531
16	Janitor	$ 137,896	$ 146,806	$ 169,736	$ 47,949	4.00	88%	3.54	$ 169,736	$ 169,736	$ 169,736	$ 624,174	$ 339,472	$ 963,646
17	Maintenance Worker	$ 103,476	$ 106,580	$ 116,137	$ 58,069	2.00	100%	2.00	$ 116,137	$ 116,137	$ 116,137	$ 442,330	$ 232,274	$ 674,604
18			$ -		$ -					$ -	$ -	$ -	$ -	$ -
54			$ -		$ -					$ -	$ -	$ -	$ -	$ -
55		**$ 614,790**	**$ 693,985**	**$ 858,948**				**TOTAL SALARIES**	**$ 858,948**	**$ 858,948**	**$ 858,948**	**$ 3,026,672**	**$ 1,717,897**	**$ 4,744,568**
56								**TOTAL FTE**	**15.24**					
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 224,398**	**$ 253,305**	**$ 309,221**				**EMPLOYEE FRINGE BENEFITS**	**$ 309,221**	**$ 309,221**	**$ 309,221**	**$ 1,096,146**	**$ 618,443**	**$ 1,714,589**
59		**$ 839,189**	**$ 947,290**	**$ 1,168,170**				**TOTAL SALARIES & BENEFITS**	**$ 1,168,170**	**$ 1,168,170**	**$ 1,168,170**	**$ 4,122,818**	**$ 2,336,339**	**$ 6,459,157**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 28 of 52		Page 28 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Mission**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 264,413	$ 288,980	$ 350,063	$ 350,063	$ 350,063	$ 350,063	$ 1,253,519	**$ 700,126**	$ 1,953,645
14	Office Supplies, Postage	$ 8,317	$ 11,000	$ 11,000	$ 11,000	$ 11,000	$ 11,000	$ 41,317	**$ 22,000**	$ 63,317
15	Building Maintenance Supplies and Repair	$ 164,675	$ 183,127	$ 209,288	$ 209,288	$ 209,288	$ 209,288	$ 766,378	**$ 418,576**	$ 1,184,954
16	Insurance	$ 70,879	$ 72,443	$ 66,546	$ 66,546	$ 66,546	$ 66,546	$ 276,414	**$ 133,092**	$ 409,506
17	Travel	$ 480	$ 480	$ 80	$ 80	$ 80	$ 80	$ 1,120	**$ 160**	$ 1,280
18	Client Engagement	$ 6,900	$ 6,900	$ 14,400	$ 14,400	$ 14,400	$ 14,400	$ 42,600	**$ 28,800**	$ 71,400
19	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 60,000	**$ 30,000**	$ 90,000
20				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Property Manager	$ 40,000	$ -		$ -	$ -	$ -	$ 40,000	**$ -**	$ 40,000
44	Temp Assistant Prop Manager	$ 20,000	$ -		$ -	$ -	$ -	$ 20,000	**$ -**	$ 20,000
45	Temp Desk Clerks	$ 8,000	$ 2,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 50,000	**$ 40,000**	$ 90,000
46	Temp Janitors	$ 12,000	$ 5,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 77,000	**$ 60,000**	$ 137,000
47	Temp Sr Assist Prop Manager			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
48				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
55				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
67										
68	TOTAL OPERATING EXPENSES	$ 610,664	$ 584,930	$ 716,377	$ 716,377	$ 716,377	$ 716,377	$ 2,628,348	**$ 1,432,754**	$ 4,061,102
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 2,092,266	$ 2,109,110	$ 2,248,100	$ 2,248,100	$ 2,248,100	$ 2,248,100	$ 8,697,576	**$ 4,496,200**	$ 13,193,776
72	Client Subsidies	$ 129,982	$ 123,512	$ 10,800	$ 10,800	$ 10,800	$ 10,800	$ 275,094	**$ 21,600**	$ 296,694
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 9,607				$ -	$ -	$ 9,607	**$ -**	$ 9,607
74	One-Time Transfer from SSMPP contract	$ 134,000				$ -	$ -	$ 134,000	**$ -**	$ 134,000
75	One-Time Transfer from Other GF Budgets	$ -	$ -	$ 87,550		$ -	$ -	$ 87,550	**$ -**	$ 87,550
76	One-Time Adjustment to Actuals		$ (334,123)	$ -		$ -	$ -	$ (334,123)	**$ -**	$ (334,123)
83										
84	TOTAL OTHER EXPENSES	$ 2,365,855	$ 1,898,499	$ 2,346,450	$ 2,258,900	$ 2,258,900	$ 2,258,900	$ 8,869,704	**$ 4,517,800**	$ 13,387,504
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**								**Template last modified**	**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 29 of 52		Page 29 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (General Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Raman**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 56,135	$ 62,969	$ 80,264	$ 80,264	1.00	100%	1.00	$ 80,264	$ 80,264	$ 80,264	$ 279,632	**$ 160,528**	$ 440,160
13	Desk Clerk	$ 227,430	$ 234,466	$ 304,708	$ 52,255	6.00	97%	5.83	$ 304,708	$ 304,708	$ 304,708	$ 1,071,313	**$ 609,417**	$ 1,680,730
14	Janitor	$ 64,786	$ 66,995	$ 121,791	$ 51,658	2.50	94%	2.36	$ 121,791	$ 121,791	$ 121,791	$ 375,362	**$ 243,582**	$ 618,945
15	Maintenance Worker	$ 51,710	$ 56,657	$ 54,938	$ 54,938	1.00	100%	1.00	$ 54,938	$ 54,938	$ 54,938	$ 218,243	**$ 109,876**	$ 328,119
54									$ -	$ -	$ -	$ -	**$ -**	$ -
55		**$ 400,061**	**$ 421,087**	**$ 561,702**				**TOTAL SALARIES**	**$ 561,702**	**$ 561,702**	**$ 561,702**	**$ 1,944,551**	**$ 1,123,403**	**$ 3,067,954**
56								**TOTAL FTE** **10.19**						
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 146,022**	**$ 153,697**	**$ 202,213**				**EMPLOYEE FRINGE BENEFITS**	**$ 202,213**	**$ 202,213**	**$ 202,213**	**$ 704,144**	**$ 404,425**	**$ 1,108,569**
59		**$ 546,083**	**$ 574,784**	**$ 763,914**				**TOTAL SALARIES & BENEFITS**	**$ 763,914**	**$ 763,914**	**$ 763,914**	**$ 2,648,695**	**$ 1,527,828**	**$ 4,176,523**
60														

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	A	B	E	H	K	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 30 of 52		Page 30 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Raman**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 121,409	$ 139,671	$ 168,236	$ 168,236	$ 168,236	$ 168,236	$ 597,552	**$ 336,472**	$ 934,024
14	Office Supplies, Postage	$ 4,493	$ 5,500	$ 5,500	$ 5,500	$ 5,500	$ 5,500	$ 20,993	**$ 11,000**	$ 31,993
15	Building Maintenance Supplies and Repair	$ 83,705	$ 118,360	$ 142,382	$ 142,382	$ 142,382	$ 142,382	$ 486,829	**$ 284,764**	$ 771,593
16	Insurance	$ 24,646	$ 25,153	$ 23,145	$ 23,145	$ 23,145	$ 23,145	$ 96,089	**$ 46,290**	$ 142,379
17	Client Engagement	$ 3,700	$ 3,700	$ 5,040	$ 5,040	$ 5,040	$ 5,040	$ 17,480	**$ 10,080**	$ 27,560
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 60,000	**$ 30,000**	$ 90,000
19				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 7,500	$ 7,500	$ 12,000	$ 12,000	$ 12,000	$ 12,000	$ 39,000	**$ 24,000**	$ 63,000
44	Temp Janitors	$ 7,800	$ 7,800	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 35,600	**$ 20,000**	$ 55,600
45	Temp Maintenance Workers	$ 4,500	$ -	$ -	$ -	$ -	$ -	$ 4,500	**$ -**	$ 4,500
46					$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors					$ -	$ -	$ -	**$ -**	$ -
55						$ -	$ -	$ -	**$ -**	$ -
67										
68	TOTAL OPERATING EXPENSES	$ 272,753	$ 322,684	$ 381,303	$ 381,303	$ 381,303	$ 381,303	$ 1,358,043	**$ 762,606**	$ 2,120,649
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 466,087	$ 466,087	$ 486,102	$ 486,102	$ 486,102	$ 486,102	$ 1,904,378	**$ 972,204**	$ 2,876,582
72	Client Subsidies	$ 2,620	$ 2,620	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 12,440	**$ 7,200**	$ 19,640
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 18,153				$ -	$ -	$ 18,153	**$ -**	$ 18,153
74	One-Time Transfer from Other GF Budgets	$ 74,300	$ 142,000	$ (25,800)		$ -	$ -	$ 190,500	**$ -**	$ 190,500
75	One-Time Adjustment to Actuals	$ -	$ (978)			$ -	$ -	$ (978)	**$ -**	$ (978)
82						$ -	$ -	$ -	**$ -**	$ -
83										
84	TOTAL OTHER EXPENSES	$ 561,160	$ 609,729	$ 463,902	$ 489,702	$ 489,702	$ 489,702	$ 2,124,494	**$ 979,404**	$ 3,103,898
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**							**Template last modified**		**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 31 of 52		Page 31 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (General Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Seneca**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 66,156	$ 68,141	$ 94,592	$ 94,592	1.00	100%	1.00	$ 94,592	$ 94,592	$ 94,592	$ 323,481	$ **189,184**	$ 512,665
13	Supp Hsg Senior Assistant Property Manager	$ 52,000	$ 56,859	$ 73,292	$ 76,685	1.00	96%	0.96	$ 73,292	$ 73,292	$ 73,292	$ 255,442	$ **146,583**	$ 402,025
14	Supp Hsg Assistant Property Manager	$ 45,000	$ 41,947	$ 39,158	$ 67,099	1.00	58%	0.58	$ 39,158	$ 39,158	$ 39,158	$ 305,575	$ **78,316**	$ 383,891
15	Desk Clerk	$ 185,313	$ 213,109	$ 290,931	$ 49,965	7.00	83%	5.82	$ 290,931	$ 290,931	$ 290,931	$ 921,762	$ **581,863**	$ 1,503,625
16	Janitor	$ 126,790	$ 149,662	$ 143,346	$ 50,543	4.00	71%	2.84	$ 143,346	$ 143,346	$ 143,346	$ 530,855	$ **286,693**	$ 817,548
17	Maintenance Worker	$ 94,500	$ 97,335	$ 111,243	$ 55,622	2.00	100%	2.00	$ 111,243	$ 111,243	$ 111,243	$ 319,821	$ **222,486**	$ 542,307
18					$ -				$ -	$ -	$ -	$ -	$ **-**	$ -
54										$ -	$ -	$ -	$ **-**	$ -
55		**$ 569,759**	**$ 627,053**	**$ 752,562**				**TOTAL SALARIES**	**$ 752,562**	**$ 752,562**	**$ 752,562**	**$ 2,656,936**	**$ 1,505,125**	**$ 4,162,061**
56								**TOTAL FTE** **13.20**						
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 207,962**	**$ 228,874**	**$ 270,922**				**EMPLOYEE FRINGE BENEFITS**	**$ 270,922**	**$ 270,922**	**$ 270,922**	**$ 978,681**	**$ 541,845**	**$ 1,520,526**
59		**$ 777,721**	**$ 855,927**	**$ 1,023,485**				**TOTAL SALARIES & BENEFITS**	**$ 1,023,485**	**$ 1,023,485**	**$ 1,023,485**	**$ 3,680,617**	**$ 2,046,970**	**$ 5,727,587**
60														
61														
62														

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 32 of 52		Page 32 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Seneca**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 272,430	$ 280,826	$ 320,944	$ 320,944	$ 320,944	$ 320,944	$ 1,195,144	**$ 641,888**	$ 1,837,032
14	Office Supplies, Postage	$ 9,544	$ 12,000	$ 9,400	$ 9,400	$ 9,400	$ 9,400	$ 40,344	**$ 18,800**	$ 59,144
15	Building Maintenance Supplies and Repair	$ 151,141	$ 168,077	$ 192,088	$ 192,088	$ 192,088	$ 192,088	$ 703,394	**$ 384,176**	$ 1,087,570
16	Insurance	$ 58,432	$ 58,432	$ 54,146	$ 54,146	$ 54,146	$ 54,146	$ 225,156	**$ 108,292**	$ 333,448
17	Client Engagement	$ 5,900	$ 5,900	$ 11,820	$ 11,820	$ 11,820	$ 11,820	$ 35,440	**$ 23,640**	$ 59,080
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 60,000	**$ 30,000**	$ 90,000
19			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
41	Consultants / Temp Staffing		$ -		$ -	$ -	$ -	$ -	**$ -**	$ -
42	Temp Desk Clerks	$ 90,000	$ 60,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 310,000	**$ 160,000**	$ 470,000
43	Temp Janitors	$ 30,000	$ 5,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 195,000	**$ 160,000**	$ 355,000
44	Temp Assistant Prop Mgr		$ 9,908	$ 38,000	$ 38,000	$ 38,000	$ 38,000	$ 85,908	**$ 76,000**	$ 161,908
45	Temp Property Manager				$ -	$ -	$ -	$ -	**$ -**	$ -
46	Temp Maintenance Worker				$ -	$ -	$ -	$ -	**$ -**	$ -
47	Temp Senior Assistant Prop Mgr			$ 4,615	$ 4,615	$ 4,615	$ 4,615	$ 9,230	**$ 9,230**	$ 18,460
48					$ -	$ -	$ -	$ -	**$ -**	$ -
53	Subcontractors				$ -	$ -	$ -	$ -	**$ -**	$ -
54					$ -	$ -	$ -	$ -	**$ -**	$ -
67	TOTAL OPERATING EXPENSES	$ 632,447	$ 615,143	$ 806,013	$ 806,013	$ 806,013	$ 806,013	$ 2,859,616	**$ 1,612,026**	$ 4,471,642
68										
69	Other Expenses (not subject to indirect cost %)									
70	Rental of Property	$ 1,765,144	$ 1,765,144	$ 1,849,762	$ 1,849,762	$ 1,849,762	$ 1,849,762	$ 7,229,812	**$ 3,699,524**	$ 10,929,336
71	Client Subsidies	$ 135,826	$ 123,487	$ 10,800	$ 10,800	$ 10,800	$ 10,800	$ 280,913	**$ 21,600**	$ 302,513
72	One-Time CODB (FY 2020-21 Non-Leasing)	$ 19,340				$ -	$ -	$ 19,340	**$ -**	$ 19,340
73	One-Time Transfer from Other GF Budgets	$ 200,000	$ 21,600	$ (44,350)		$ -	$ -	$ 177,250	**$ -**	$ 177,250
74	Seneca Laundry Expenses		$ 109	$ -	$ -	$ -	$ -	$ 109	**$ -**	$ 109
75	One-Time Adjustment to Actuals	$ (1,599)	$ (47)			$ -	$ -	$ (1,646)	**$ -**	$ (1,646)
82										
83	TOTAL OTHER EXPENSES	$ 2,118,711	$ 1,910,293	$ 1,816,212	$ 1,860,562	$ 1,860,562	$ 1,860,562	$ 7,705,777	**$ 3,721,124**	$ 11,426,901
84										
85	Capital Expenses									
86			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
94	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
96	**HSH #3**								**Template last modified**	**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 33 of 52		Page 33 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (General Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Vincent**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 54,500	$ 57,819	$ 94,592	$ 94,592	1.00	100%	1.00	$ 94,592	$ 94,592	$ 94,592	$ 301,503	**$ 189,184**	$ 490,687
13	Supp Hsg Senior Assistant Property Manager	$ 19,265	$ 44,016	$ 71,715	$ 71,715	1.00	100%	1.00	$ 71,715	$ 71,715	$ 71,715	$ 206,711	**$ 143,430**	$ 350,141
14	Desk Clerk	$ 211,979	$ 227,248	$ 337,008	$ 51,295	7.00	94%	6.57	$ 337,008	$ 337,008	$ 337,008	$ 1,113,243	**$ 674,016**	$ 1,787,260
15	Janitor	$ 64,673	$ 71,171	$ 61,379	$ 50,543	2.00	61%	1.21	$ 61,379	$ 61,379	$ 61,379	$ 258,601	**$ 122,758**	$ 381,360
16	Maintenance Worker	$ 48,883	$ 50,349	$ 54,938	$ 54,938	1.00	100%	1.00	$ 54,938	$ 54,938	$ 54,938	$ 209,108	**$ 109,876**	$ 318,984
17					$ -				$ -	$ -	$ -	$ -	**$ -**	$ -
18					$ -				$ -	$ -	$ -	$ -	**$ -**	$ -
54									$ -	$ -	$ -	$ -	**$ -**	$ -
55		**$ 399,300**	**$ 450,602**	**$ 619,632**				**TOTAL SALARIES**	**$ 619,632**	**$ 619,632**	**$ 619,632**	**$ 2,089,166**	**$ 1,239,265**	**$ 3,328,431**
56								**TOTAL FTE**	**10.78**					
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 145,744**	**$ 164,470**	**$ 223,068**				**EMPLOYEE FRINGE BENEFITS**	**$ 223,068**	**$ 223,068**	**$ 223,068**	**$ 756,349**	**$ 446,135**	**$ 1,202,485**
59		**$ 545,044**	**$ 615,072**	**$ 842,700**				**TOTAL SALARIES & BENEFITS**	**$ 842,700**	**$ 842,700**	**$ 842,700**	**$ 2,845,516**	**$ 1,685,400**	**$ 4,530,916**
60														
61														
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	A	B	E	H	K	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 34 of 52		Page 34 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (General Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Vincent**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 160,032	$ 171,753	$ 204,000	$ 204,000	$ 204,000	$ 204,000	$ 739,785	**$ 408,000**	$ 1,147,785
14	Office Supplies, Postage	$ 5,120	$ 7,500	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 22,620	**$ 10,000**	$ 32,620
15	Building Maintenance Supplies and Repair	$ 80,512	$ 105,891	$ 102,324	$ 102,324	$ 102,324	$ 102,324	$ 391,051	**$ 204,648**	$ 595,699
16	Insurance	$ 29,658	$ 29,713	$ 27,086	$ 27,086	$ 27,086	$ 27,086	$ 113,543	**$ 54,172**	$ 167,715
17	Client Engagement	$ 3,800	$ 3,800	$ 5,880	$ 5,880	$ 5,880	$ 5,880	$ 19,360	**$ 11,760**	$ 31,120
18	Elevator	$ 5,000	$ 5,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 30,000	**$ 20,000**	$ 50,000
19				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
41	Consultants/Temp Staffing			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Temp Senior Assistant Prop Manager	$ 38,200	$ 6,350		$ -	$ -	$ -	$ 44,550	**$ -**	$ 44,550
43	Temp Desk Clerks	$ 60,000	$ 44,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 164,000	**$ 60,000**	$ 224,000
44	Temp Janitors	$ 6,000	$ 2,100	$ 54,000	$ 54,000	$ 54,000	$ 54,000	$ 116,100	**$ 108,000**	$ 224,100
45	Temp Property Manager			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
46	Temp Maintenance Worker			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
47				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
53	Subcontractors			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
54				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
66										
67	TOTAL OPERATING EXPENSES	$ 388,322	$ 376,107	$ 438,290	$ 438,290	$ 438,290	$ 438,290	$ 1,641,009	**$ 876,580**	$ 2,517,589
68										
69	Other Expenses (not subject to indirect cost %)									
70	Rental of Property	$ 911,901	$ 911,901	$ 934,767	$ 934,767	$ 934,767	$ 934,767	$ 3,693,336	**$ 1,869,534**	$ 5,562,870
71	Client Subsidies	$ 50,173	$ 43,164	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 100,537	**$ 7,200**	$ 107,737
72	One-Time CODB (FY 2020-21 Non-Leasing)	$ 16,903				$ -	$ -	$ 16,903	**$ -**	$ 16,903
73	One-Time Transfer from Operating Reserve	$ 52,000				$ -	$ -	$ 52,000	**$ -**	$ 52,000
74	One-Time Transfer from other GF budgets	$ 7,815		$ 2,150		$ -	$ -	$ 9,965	**$ -**	$ 9,965
75	One-Time Adjustment to Actuals	$ -	$ (77,388)			$ -	$ -	$ (77,388)	**$ -**	$ (77,388)
81						$ -	$ -	$ -	**$ -**	$ -
82										
83	TOTAL OTHER EXPENSES	$ 1,038,792	$ 877,677	$ 940,517	$ 938,367	$ 938,367	$ 938,367	$ 3,795,354	**$ 1,876,734**	$ 5,672,088
84										
85	Capital Expenses									
86						$ -	$ -	$ -	**$ -**	$ -
94	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
96	**HSH #3**								**Template last modified**	**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 35 of 52		Page 35 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (HSH Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Allstar**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 54,783	$ 62,380	$ 74,352	$ 74,352	1.00	100%	1.00	$ 74,352	$ 74,352	$ 74,352	$ 265,866	**$ 148,703**	$ 414,569
13	Desk Clerk	$ 229,949	$ 230,494	$ 260,814	$ 50,982	6.00	85%	5.12	$ 260,814	$ 260,814	$ 260,814	$ 982,072	**$ 521,629**	$ 1,503,700
14	Janitor	$ 37,570	$ 58,244	$ 79,636	$ 55,051	1.50	96%	1.45	$ 79,636	$ 79,636	$ 79,636	$ 255,086	**$ 159,272**	$ 414,357
15	Maintenance Worker	$ 52,340	$ 53,910	$ 64,867	$ 64,867	1.00	100%	1.00	$ 64,867	$ 64,867	$ 64,867	$ 235,984	**$ 129,734**	$ 365,718
54										$ -	$ -	$ -	**$ -**	$ -
55		**$ 374,642**	**$ 405,028**	**$ 479,669**				**TOTAL SALARIES**	**$ 479,669**	**$ 479,669**	**$ 479,669**	**$ 1,739,008**	**$ 959,337**	**$ 2,698,345**
56								**TOTAL FTE**	**8.56**					
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 136,744**	**$ 147,835**	**$ 172,681**				**EMPLOYEE FRINGE BENEFITS**	**$ 172,681**	**$ 172,681**	**$ 172,681**	**$ 629,941**	**$ 345,361**	**$ 975,303**
59		**$ 511,386**	**$ 552,864**	**$ 652,349**				**TOTAL SALARIES & BENEFITS**	**$ 652,349**	**$ 652,349**	**$ 652,349**	**$ 2,368,949**	**$ 1,304,699**	**$ 3,673,648**
60														
61														
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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 36 of 52		Page 36 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Allstar**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 82,738	$ 80,990	$ 139,304	$ 139,304	$ 139,304	$ 139,304	$ 442,336	**$ 278,608**	$ 720,944
14	Office Supplies, Postage	$ 2,061	$ 4,230	$ 4,230	$ 4,230	$ 4,230	$ 4,230	$ 14,751	**$ 8,460**	$ 23,211
15	Building Maintenance Supplies and Repair	$ 62,840	$ 77,788	$ 79,865	$ 79,865	$ 79,865	$ 79,865	$ 300,358	**$ 159,730**	$ 460,088
16	Insurance	$ 24,935	$ 25,158	$ 23,147	$ 23,147	$ 23,147	$ 23,147	$ 96,387	**$ 46,294**	$ 142,681
17	Travel	$ 115	$ 115	$ -	$ -	$ -	$ -	$ 230	**$ -**	$ 230
18	Client Engagement	$ 3,750	$ 3,750	$ 4,980	$ 4,980	$ 4,980	$ 4,980	$ 17,460	**$ 9,960**	$ 27,420
19				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
44	Temp Desk Clerks	$ 10,800	$ 20,000	$ 61,307	$ 61,307	$ 61,307	$ 61,307	$ 153,414	**$ 122,614**	$ 276,028
45	Temp Janitor	$ 3,100	$ 3,100	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 14,200	**$ 8,000**	$ 22,200
46	Temp Property Manager			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
47	Temp Maintenance Worker			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
48				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
55				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
68	TOTAL OPERATING EXPENSES	$ 190,339	$ 215,131	$ 316,833	$ 316,833	$ 316,833	$ 316,833	$ 1,039,136	**$ 633,666**	$ 1,672,802
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 440,734	$ 440,733	$ 459,777	$ 459,777	$ 459,777	$ 459,777	$ 1,801,021	**$ 919,554**	$ 2,720,575
72	Client Subsidies	$ 65,788	$ 61,714	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 134,702	**$ 7,200**	$ 141,902
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 11,495				$ -	$ -	$ 11,495	**$ -**	$ 11,495
74	One-Time Transfer from Support Services	$ 62,115	$ 59,000			$ -	$ -	$ 121,115	**$ -**	$ 121,115
75	One-Time Transfer from Other HSH Fund Budgets	$ 54,652		$ 37,600		$ -	$ -	$ 92,252	**$ -**	$ 92,252
76	One-Time Transfer from SSMPP contract (GF)	$ 31,500				$ -	$ -	$ 31,500	**$ -**	$ 31,500
77	One-Time Transfer from GF Operating Reserve	$ 11,000				$ -	$ -	$ 11,000	**$ -**	$ 11,000
78	One-Time Adjustment to Actuals		$ (231)	$ -	$ -	$ -	$ -	$ (231)	**$ -**	$ (231)
82						$ -	$ -	$ -	**$ -**	$ -
83										
84	TOTAL OTHER EXPENSES	$ 677,283	$ 561,216	$ 500,977	$ 463,377	$ 463,377	$ 463,377	$ 2,202,853	**$ 926,754**	$ 3,129,607
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**								**Template last modified**	**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 37 of 52		Page 37 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (HSH Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Boyd**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 62,800	$ 64,684	$ 89,793	$ 89,793	1.00	100%	1.00	$ 89,793	$ 89,793	$ 89,793	$ 307,070	**$ 179,586**	$ 486,656
13	Desk Clerk	$ 215,967	$ 219,762	$ 295,435	$ 49,239	6.00	100%	6.00	$ 295,435	$ 295,435	$ 295,435	$ 1,026,599	**$ 590,870**	$ 1,617,469
14	Janitor	$ 50,262	$ 59,359	$ 101,085	$ 50,543	2.00	100%	2.00	$ 101,085	$ 101,085	$ 101,085	$ 311,792	**$ 202,170**	$ 513,962
15	Maintenance Worker	$ 44,719	$ 48,754	$ 54,938	$ 54,938	1.00	100%	1.00	$ 54,938	$ 54,938	$ 54,938	$ 203,349	**$ 109,876**	$ 313,225
16					$ -				$ -	$ -	$ -	$ -	**$ -**	$ -
55		**$ 373,748**	**$ 392,559**	**$ 541,251**				**TOTAL SALARIES**	**$ 541,251**	**$ 541,251**	**$ 541,251**	**$ 1,848,809**	**$ 1,082,502**	**$ 2,931,311**
56								**TOTAL FTE** **10.00**						
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 136,418**	**$ 143,284**	**$ 194,850**				**EMPLOYEE FRINGE BENEFITS**	**$ 194,850**	**$ 194,850**	**$ 194,850**	**$ 669,403**	**$ 389,701**	**$ 1,059,104**
59		**$ 510,166**	**$ 535,843**	**$ 736,101**				**TOTAL SALARIES & BENEFITS**	**$ 736,101**	**$ 736,101**	**$ 736,101**	**$ 2,518,212**	**$ 1,472,203**	**$ 3,990,415**
60														
61														
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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 38 of 52		Page 38 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Boyd**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 118,357	$ 118,357	$ 158,294	$ 158,294	$ 158,294	$ 158,294	$ 553,302	**$ 316,588**	$ 869,890
14	Office Supplies, Postage	$ 3,476	$ 4,000	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 14,476	**$ 7,000**	$ 21,476
15	Building Maintenance Supplies and Repair	$ 89,672	$ 107,783	$ 146,704	$ 146,704	$ 146,704	$ 146,704	$ 490,863	**$ 293,408**	$ 784,271
16	Insurance	$ 24,755	$ 24,391	$ 21,787	$ 21,787	$ 21,787	$ 21,787	$ 92,720	**$ 43,574**	$ 136,294
17	Client Engagement	$ 3,750	$ 3,750	$ 4,740	$ 4,740	$ 4,740	$ 4,740	$ 16,980	**$ 9,480**	$ 26,460
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 60,000	**$ 30,000**	$ 90,000
19			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Subcontractors		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 10,000	$ 3,000		$ -	$ -	$ -	$ 13,000	**$ -**	$ 13,000
44	Temp Janitors	$ 3,200	$ 20,000		$ -	$ -	$ -	$ 23,200	**$ -**	$ 23,200
45	Temp Maintenance Workers	$ 1,200	$ -		$ -	$ -	$ -	$ 1,200	**$ -**	$ 1,200
46					$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors			$ -		$ -	$ -	$ -	**$ -**	$ -
55				$ -		$ -	$ -	$ -	**$ -**	$ -
67										
68	TOTAL OPERATING EXPENSES	$ 269,410	$ 296,281	$ 350,025	$ 350,025	$ 350,025	$ 350,025	$ 1,265,741	**$ 700,050**	$ 1,965,791
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 449,473	$ 449,473	$ 468,405	$ 468,405	$ 468,405	$ 468,405	$ 1,835,756	**$ 936,810**	$ 2,772,566
72	Client Subsidies	$ 66,905	$ 59,597	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 133,702	**$ 7,200**	$ 140,902
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 14,837				$ -	$ -	$ 14,837	**$ -**	$ 14,837
74	One-Time Transfer to Other HSH Budgets	$ (75,442)		$ (8,000)		$ -	$ -	$ (83,442)	**$ -**	$ (83,442)
75	One-Time Adjustment to Actuals	$ -	$ (121,801.2)			$ -	$ -	$ (121,801)	**$ -**	$ (121,801)
83										
84	TOTAL OTHER EXPENSES	$ 455,773	$ 387,269	$ 464,005	$ 472,005	$ 472,005	$ 472,005	$ 1,779,051	**$ 944,010**	$ 2,723,061
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**								**Template last modified**	**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 39 of 52		Page 39 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (HSH Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Caldrake**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 26,522	$ 28,137	$ 39,060	$ 78,120	1.00	50%	0.50	$ 39,060	$ 39,060	$ 39,060	$ 132,779	**$ 78,120**	$ 210,899
13	Janitor	$ 34,738	$ 39,111	$ 55,027	$ 55,762	1.00	99%	0.99	$ 55,027	$ 55,027	$ 55,027	$ 183,903	**$ 110,053**	$ 293,956
14	Maintenance Worker	$ 22,250	$ 22,934	$ 32,862	$ 65,724	1.00	50%	0.50	$ 32,862	$ 32,862	$ 32,862	$ 110,907	**$ 65,724**	$ 176,631
54										$ -	$ -	$ -	**$ -**	$ -
55		**$ 83,510**	**$ 90,182**	**$ 126,949**				**TOTAL SALARIES**	**$ 126,949**	**$ 126,949**	**$ 126,949**	**$ 427,589**	**$ 253,897**	**$ 681,486**
56								**TOTAL FTE** **1.99**						
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 30,481**	**$ 32,916**	**$ 45,702**				**EMPLOYEE FRINGE BENEFITS**	**$ 45,702**	**$ 45,702**	**$ 45,702**	**$ 154,800**	**$ 91,403**	**$ 246,204**
59		**$ 113,991**	**$ 123,098**	**$ 172,650**				**TOTAL SALARIES & BENEFITS**	**$ 172,650**	**$ 172,650**	**$ 172,650**	**$ 582,389**	**$ 345,300**	**$ 927,690**
60														
61														
62														

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	A	B	E	H	K	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 40 of 52		Page 40 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Caldrake**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 72,966	$ 72,966	$ 94,819	$ 94,819	$ 94,819	$ 94,819	$ 335,570	**$ 189,638**	$ 525,208
14	Office Supplies, Postage	$ 1,777	$ 1,777	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 5,554	**$ 2,000**	$ 7,554
15	Building Maintenance Supplies and Repair	$ 47,097	$ 57,500	$ 59,856	$ 59,856	$ 59,856	$ 59,856	$ 224,309	**$ 119,712**	$ 344,021
16	Insurance	$ 14,841	$ 14,748	$ 13,829	$ 13,829	$ 13,829	$ 13,829	$ 57,247	**$ 27,658**	$ 84,905
17	Client Engagement	$ 2,100	$ 2,100	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 10,200	**$ 6,000**	$ 16,200
18				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Janitor	$ 700	$ 700	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 3,400	**$ 2,000**	$ 5,400
44	Temp Maintenance Worker	$ 750	$ 750		$ -	$ -	$ -	$ 1,500	**$ -**	$ 1,500
45	Temp Property Manager				$ -	$ -	$ -	$ -	**$ -**	$ -
46				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors			$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
55				$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
67										
68	TOTAL OPERATING EXPENSES	$ 140,231	$ 150,541	$ 173,504	$ 173,504	$ 173,504	$ 173,504	$ 637,780	**$ 347,008**	$ 984,788
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 285,279	$ 287,203	$ 299,439	$ 299,439	$ 299,439	$ 299,439	$ 1,171,360	**$ 598,878**	$ 1,770,238
72	Client Subsidies	$ 14,070	$ 13,848	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 35,118	**$ 7,200**	$ 42,318
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 1,226				$ -	$ -	$ 1,226	**$ -**	$ 1,226
74	One-Time Transfer from other HSH Fund Budgets	$ (64,055)		$ -		$ -	$ -	$ (64,055)	**$ -**	$ (64,055)
75	One-Time Adjustment to Actuals	$ -	$ (64,191)	$ -		$ -	$ -	$ (64,191)	**$ -**	$ (64,191)
82						$ -	$ -	$ -	**$ -**	$ -
83										
84	TOTAL OTHER EXPENSES	$ 236,520	$ 236,860	$ 303,039	$ 303,039	$ 303,039	$ 303,039	$ 1,079,458	**$ 606,078**	$ 1,685,536
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**								**Template last modified**	**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 41 of 52		Page 41 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (HSH Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Elk**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 30,022	$ 31,582	$ 31,812	$ 75,610	1.00	42%	0.42	$ 31,812	$ 31,812	$ 31,812	$ 125,229	**$ 63,625**	$ 188,853
13	Supp Hsg Senior Assistant Property Manager			$ 28,880	$ 69,746	1.00	41%	0.41	$ 28,880	$ 28,880	$ 28,880	$ 57,761	**$ 57,761**	$ 115,521
14	Desk Clerk	$ 177,194	$ 156,327	$ 160,851	$ 48,648	5.00	66%	3.31	$ 160,851	$ 160,851	$ 160,851	$ 655,223	**$ 321,703**	$ 976,926
15	Janitor	$ 46,207	$ 47,206	$ 76,453	$ 50,543	2.00	76%	1.51	$ 76,453	$ 76,453	$ 76,453	$ 246,318	**$ 152,905**	$ 399,223
16	Maintenance Worker	$ 45,598	$ 46,723	$ 45,230	$ 45,598	1.00	99%	0.99	$ 45,230	$ 45,230	$ 45,230	$ 182,781	**$ 90,461**	$ 273,242
17										$ -	$ -	$ -	**$ -**	$ -
55										$ -	$ -	$ -	**$ -**	$ -
56		**$ 299,020**	**$ 281,837**	**$ 343,227**				**TOTAL SALARIES**	**$ 343,227**	**$ 343,227**	**$ 343,227**	**$ 1,267,311**	**$ 686,454**	**$ 1,953,765**
57								**TOTAL FTE**	**6.65**					
58		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
59		**$ 109,142**	**$ 102,871**	**$ 123,562**				**EMPLOYEE FRINGE BENEFITS**	**$ 123,562**	**$ 123,562**	**$ 123,562**	**$ 459,136**	**$ 247,123**	**$ 706,260**
60		**$ 408,162**	**$ 384,708**	**$ 466,789**				**TOTAL SALARIES & BENEFITS**	**$ 466,789**	**$ 466,789**	**$ 466,789**	**$ 1,726,448**	**$ 933,577**	**$ 2,660,025**
61														
62														
63														

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 42 of 52		Page 42 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Elk**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 130,146	$ 130,146	$ 156,764	$ 156,764	$ 156,764	$ 156,764	$ 573,820	**$ 313,528**	$ 887,348
14	Office Supplies, Postage	$ 5,141	$ 4,230	$ 4,230	$ 4,230	$ 4,230	$ 4,230	$ 17,831	**$ 8,460**	$ 26,291
15	Building Maintenance Supplies and Repair	$ 61,161	$ 87,665	$ 147,600	$ 147,600	$ 147,600	$ 147,600	$ 444,026	**$ 295,200**	$ 739,226
16	Insurance	$ 25,799	$ 25,751	$ 23,692	$ 23,692	$ 23,692	$ 23,692	$ 98,934	**$ 47,384**	$ 146,318
17	Client Engagement	$ 3,750	$ 3,750	$ 5,160	$ 5,160	$ 5,160	$ 5,160	$ 17,820	**$ 10,320**	$ 28,140
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 60,000	**$ 30,000**	$ 90,000
19			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Property Manager	$ 30,000	$ 30,000	$ 16,300	$ 16,300	$ 16,300	$ 16,300	$ 92,600	**$ 32,600**	$ 125,200
44	Temp Desk Clerks	$ 25,000	$ 50,000	$ 112,050	$ 112,050	$ 112,050	$ 112,050	$ 299,100	**$ 224,100**	$ 523,200
45	Temp Janitors	$ 10,000	$ 10,000	$ 33,500	$ 33,500	$ 33,500	$ 33,500	$ 87,000	**$ 67,000**	$ 154,000
46	Temp Maintenance Worker		$ 332	$ 500	$ 500	$ 500	$ 500	$ 1,332	**$ 1,000**	$ 2,332
47			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
55			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
67										
68	TOTAL OPERATING EXPENSES	$ 305,997	$ 356,874	$ 514,796	$ 514,796	$ 514,796	$ 514,796	$ 1,692,463	**$ 1,029,592**	$ 2,722,055
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 483,022	$ 483,022	$ 503,894	$ 503,894	$ 503,894	$ 503,894	$ 1,973,832	**$ 1,007,788**	$ 2,981,620
72	Client Subsidies	$ 78,730	$ 65,470	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 151,400	**$ 7,200**	$ 158,600
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,453			$ -	$ -	$ -	$ 12,453	**$ -**	$ 12,453
74	One-Time Transfer from Support Services	$ 15,105	$ 76,000		$ -	$ -	$ -	$ 91,105	**$ -**	$ 91,105
75	One-Time Transfer from Other HSH Fund Budgets	$ 103,601		$ 21,000	$ -	$ -	$ -	$ 124,601	**$ -**	$ 124,601
76	One-Time Adjustment to Actuals		$ (244)		$ -	$ -	$ -	$ (244)	**$ -**	$ (244)
77					$ -	$ -	$ -	$ -	**$ -**	$ -
83										
84	TOTAL OTHER EXPENSES	$ 692,911	$ 624,248	$ 528,494	$ 507,494	$ 507,494	$ 507,494	$ 2,353,147	**$ 1,014,988**	$ 3,368,135
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**							**Template last modified**		**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 43 of 52		Page 43 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (HSH Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Graystone**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 53,560	$ 55,167	$ 54,374	$ 76,433	1.00	71%	0.71	$ 54,374	$ 54,374	$ 54,374	$ 217,475	**$ 108,748**	$ 326,224
13	Desk Clerk	$ 188,709	$ 179,766	$ 238,587	$ 53,570	5.00	89%	4.45	$ 238,587	$ 238,587	$ 238,587	$ 845,650	**$ 477,175**	$ 1,322,824
14	Janitor	$ 22,695	$ 52,170	$ 53,755	$ 50,543	1.50	71%	1.06	$ 53,755	$ 53,755	$ 53,755	$ 182,375	**$ 107,510**	$ 289,886
15	Maintenance Worker	$ 45,598	$ 50,349	$ 54,938	$ 54,938	1.00	100%	1.00	$ 54,938	$ 54,938	$ 54,938	$ 205,823	**$ 109,876**	$ 315,699
16					$ -				$ -	$ -	$ -	$ -	**$ -**	$ -
17					$ -					$ -	$ -	$ -	**$ -**	$ -
54										$ -	$ -	$ -	**$ -**	$ -
55		**$ 310,562**	**$ 337,452**	**$ 401,655**	**TOTAL SALARIES**				**$ 401,655**	**$ 401,655**	**$ 401,655**	**$ 1,451,323**	**$ 803,309**	**$ 2,254,633**
56					**TOTAL FTE**			**7.23**						
57		36.50%	36.50%	36.00%	**FRINGE BENEFIT RATE**				36.00%	36.00%	36.00%			
58		**$ 113,355**	**$ 123,170**	**$ 144,596**	**EMPLOYEE FRINGE BENEFITS**				**$ 144,596**	**$ 144,596**	**$ 144,596**	**$ 525,716**	**$ 289,191**	**$ 814,908**
59		**$ 423,917**	**$ 460,622**	**$ 546,250**	**TOTAL SALARIES & BENEFITS**				**$ 546,250**	**$ 546,250**	**$ 546,250**	**$ 1,977,040**	**$ 1,092,501**	**$ 3,069,540**
60														
61														
62														

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 44 of 52		Page 44 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Graystone**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 105,597	$ 120,211	$ 146,082	$ 146,082	$ 146,082	$ 146,082	$ 517,972	**$ 292,164**	$ 810,136
14	Office Supplies, Postage	$ 4,976	$ 4,976	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 17,952	**$ 8,000**	$ 25,952
15	Building Maintenance Supplies and Repair	$ 90,354	$ 107,171	$ 114,832	$ 114,832	$ 114,832	$ 114,832	$ 427,189	**$ 229,664**	$ 656,853
16	Insurance	$ 21,479	$ 21,479	$ 20,136	$ 20,136	$ 20,136	$ 20,136	$ 83,230	**$ 40,272**	$ 123,502
17	Client Engagement	$ 3,750	$ 3,750	$ 4,380	$ 4,380	$ 4,380	$ 4,380	$ 16,260	**$ 8,760**	$ 25,020
18	Elevator	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 100,000	**$ 50,000**	$ 150,000
21			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 13,300	$ 30,000	$ 39,800	$ 39,800	$ 39,800	$ 39,800	$ 122,900	**$ 79,600**	$ 202,500
44	Temp Janitors	$ 18,000	$ 5,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 83,000	**$ 60,000**	$ 143,000
45	Temp Property Manager		$ -	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 60,000	**$ 60,000**	$ 120,000
46			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
55			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
68	TOTAL OPERATING EXPENSES	$ 282,456	$ 317,587	$ 414,230	$ 414,230	$ 414,230	$ 414,230	$ 1,428,503	**$ 828,460**	$ 2,256,963
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 407,661	$ 407,662	$ 426,084	$ 426,084	$ 426,084	$ 426,084	$ 1,667,491	**$ 852,168**	$ 2,519,659
72	Client Subsidies	$ 51,792	$ 51,792	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 110,784	**$ 7,200**	$ 117,984
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,590			$ -	$ -	$ -	$ 12,590	**$ -**	$ 12,590
74	One-Time Transfer from Other HSH Fund Budgets	$ 76,035		$ 39,000	$ -	$ -	$ -	$ 115,035	**$ -**	$ 115,035
75	One-Time Adjustment to Actuals		$ (55,672)	$ -	$ -	$ -	$ -	$ (55,672)	**$ -**	$ (55,672)
83										
84	TOTAL OTHER EXPENSES	$ 548,078	$ 403,782	$ 468,684	$ 429,684	$ 429,684	$ 429,684	$ 1,850,228	**$ 859,368**	$ 2,709,596
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**							**Template last modified**		**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 45 of 52		Page 45 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (HSH Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Pierre**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 56,389	$ 56,389	$ 78,279	$ 78,279	1.00	100%	1.00	$ 78,279	$ 78,279	$ 78,279	$ 269,336	**$ 156,558**	$ 425,894
13	Desk Clerk	$ 187,652	$ 213,324	$ 222,974	$ 50,771	5.00	88%	4.39	$ 222,974	$ 222,974	$ 222,974	$ 846,923	**$ 445,947**	$ 1,292,871
14	Janitor	$ 32,808	$ 56,852	$ 71,548	$ 55,051	1.50	87%	1.30	$ 71,548	$ 71,548	$ 71,548	$ 232,755	**$ 143,095**	$ 375,851
15	Maintenance Worker	$ 44,617	$ 49,070	$ 59,766	$ 59,766	1.00	100%	1.00	$ 59,766	$ 59,766	$ 59,766	$ 213,219	**$ 119,532**	$ 332,751
54										$ -	$ -	$ -	**$ -**	$ -
55		**$ 321,465**	**$ 375,636**	**$ 432,566**				**TOTAL SALARIES**	**$ 432,566**	**$ 432,566**	**$ 432,566**	**$ 1,562,234**	**$ 865,132**	**$ 2,427,366**
56								**TOTAL FTE** **7.69**						
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 117,335**	**$ 137,107**	**$ 155,724**				**EMPLOYEE FRINGE BENEFITS**	**$ 155,724**	**$ 155,724**	**$ 155,724**	**$ 565,890**	**$ 311,448**	**$ 877,337**
59		**$ 438,800**	**$ 512,743**	**$ 588,290**				**TOTAL SALARIES & BENEFITS**	**$ 588,290**	**$ 588,290**	**$ 588,290**	**$ 2,128,123**	**$ 1,176,580**	**$ 3,304,703**
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	A	B	E	H	K	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 46 of 52		Page 46 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Pierre**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 143,433	$ 166,356	$ 227,786	$ 227,786	$ 227,786	$ 227,786	$ 765,361	**$ 455,572**	$ 1,220,933
14	Office Supplies, Postage	$ 6,622	$ 4,230	$ 4,230	$ 4,230	$ 4,230	$ 4,230	$ 19,312	**$ 8,460**	$ 27,772
15	Building Maintenance Supplies and Repair	$ 76,482	$ 104,697	$ 117,202	$ 117,202	$ 117,202	$ 117,202	$ 415,583	**$ 234,404**	$ 649,987
16	Insurance	$ 24,934	$ 25,455	$ 23,419	$ 23,419	$ 23,419	$ 23,419	$ 97,227	**$ 46,838**	$ 144,065
17	Client Engagement	$ 3,750	$ 3,750	$ 5,040	$ 5,040	$ 5,040	$ 5,040	$ 17,580	**$ 10,080**	$ 27,660
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 60,000	**$ 30,000**	$ 90,000
19			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 16,400	$ 1,000	$ 42,000	$ 42,000	$ 42,000	$ 42,000	$ 101,400	**$ 84,000**	$ 185,400
44	Temp Janitors	$ 9,600	$ 5,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 44,600	**$ 30,000**	$ 74,600
45	Temp Maintenance Workers	$ 5,100	$ 1,000		$ -	$ -	$ -	$ 6,100	**$ -**	$ 6,100
46			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
55			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
68	TOTAL OPERATING EXPENSES	$ 301,321	$ 326,488	$ 449,677	$ 449,677	$ 449,677	$ 449,677	$ 1,527,163	**$ 899,354**	$ 2,426,517
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 484,839	$ 484,838	$ 505,666	$ 505,666	$ 505,666	$ 505,666	$ 1,981,009	**$ 1,011,332**	$ 2,992,341
72	Client Subsidies	$ 65,751	$ 64,264	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 137,215	**$ 7,200**	$ 144,415
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 13,255			$ -	$ -	$ -	$ 13,255	**$ -**	$ 13,255
74	One-Time Transfer from Support Services	$ 1,520			$ -	$ -	$ -	$ 1,520	**$ -**	$ 1,520
75	One-Time Transfer from Other HSH Fund Budgets	$ 95,928		$ 80,550	$ -	$ -	$ -	$ 176,478	**$ -**	$ 176,478
76	One-Time Adjustment to Actuals		$ (107,141)	$ -	$ -	$ -	$ -	$ (107,141)	**$ -**	$ (107,141)
84	TOTAL OTHER EXPENSES	$ 661,293	$ 441,961	$ 589,816	$ 509,266	$ 509,266	$ 509,266	$ 2,202,336	**$ 1,018,532**	$ 3,220,868
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**								**Template last modified**	**11/4/2019**

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	A	F	M	T	W	X	Y	Z	AA	AJ	AQ	BT	BU	BV
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 47 of 52		Page 47 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (HSH Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Royan**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 57,292	$ 53,560	$ 37,587	$ 74,352	1.00	51%	0.51	$ 37,587	$ 37,587	$ 37,587	$ 186,027	**$ 75,175**	$ 261,201
13	Desk Clerk	$ 177,609	$ 202,209	$ 267,947	$ 58,001	5.00	92%	4.62	$ 267,947	$ 267,947	$ 267,947	$ 915,712	**$ 535,894**	$ 1,451,606
14	Janitor	$ 35,717	$ 54,665	$ 75,104	$ 53,991	1.50	93%	1.39	$ 75,104	$ 75,104	$ 75,104	$ 240,589	**$ 150,207**	$ 390,796
15	Maintenance Worker	$ 57,848	$ 59,583	$ 70,710	$ 70,710	1.00	100%	1.00	$ 70,710	$ 70,710	$ 70,710	$ 258,851	**$ 141,420**	$ 400,271
54										$ -	$ -	$ -	**$ -**	$ -
55		**$ 328,466**	**$ 370,017**	**$ 451,348**				**TOTAL SALARIES**	**$ 451,348**	**$ 451,348**	**$ 451,348**	**$ 1,601,179**	**$ 902,696**	**$ 2,503,875**
56								**TOTAL FTE** **7.52**						
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 119,890**	**$ 135,056**	**$ 162,485**				**EMPLOYEE FRINGE BENEFITS**	**$ 162,485**	**$ 162,485**	**$ 162,485**	**$ 579,917**	**$ 324,971**	**$ 904,888**
59		**$ 448,356**	**$ 505,073**	**$ 613,833**				**TOTAL SALARIES & BENEFITS**	**$ 613,833**	**$ 613,833**	**$ 613,833**	**$ 2,181,096**	**$ 1,227,667**	**$ 3,408,763**
60														
61														
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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 47 of 52		Page 47 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Royan**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 130,977	$ 130,977	$ 189,782	$ 189,782	$ 189,782	$ 189,782	$ 641,518	**$ 379,564**	$ 1,021,082
14	Office Supplies, Postage	$ 2,405	$ 3,700	$ 3,700	$ 3,700	$ 3,700	$ 3,700	$ 13,505	**$ 7,400**	$ 20,905
15	Building Maintenance Supplies and Repair	$ 56,868	$ 67,150	$ 82,976	$ 82,976	$ 82,976	$ 82,976	$ 289,970	**$ 165,952**	$ 455,922
16	Insurance	$ 20,040	$ 20,407	$ 18,769	$ 18,769	$ 18,769	$ 18,769	$ 77,985	**$ 37,538**	$ 115,523
17	Client Engagement	$ 3,500	$ 3,500	$ 4,080	$ 4,080	$ 4,080	$ 4,080	$ 15,160	**$ 8,160**	$ 23,320
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 60,000	**$ 30,000**	$ 90,000
19			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 35,000	$ 12,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 107,000	**$ 60,000**	$ 167,000
44	Temp Janitors	$ 3,700	$ 6,000	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 25,700	**$ 16,000**	$ 41,700
45	Temp Property Manager		$ -	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 100,000	**$ 100,000**	$ 200,000
46			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
55			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
67										
68	TOTAL OPERATING EXPENSES	$ 267,490	$ 258,734	$ 402,307	$ 402,307	$ 402,307	$ 402,307	$ 1,330,838	**$ 804,614**	$ 2,135,452
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 381,071	$ 381,070	$ 398,391	$ 398,391	$ 398,391	$ 398,391	$ 1,558,923	**$ 796,782**	$ 2,355,705
72	Client Subsidies	$ 51,543	$ 35,091	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 93,834	**$ 7,200**	$ 101,034
73	One-Time CODB (Non-Leasing)	$ 13,832				$ -	$ -	$ 13,832	**$ -**	$ 13,832
74	One-Time Transfer from Other HSH Fund Budgets	$ 80,844		$ (120,000)		$ -	$ -	$ (39,156)	**$ -**	$ (39,156)
75	One-Time Adjustment to Actuals		$ (70,675)	$ -	$ -	$ -	$ -	$ (70,675)	**$ -**	$ (70,675)
83										
84	TOTAL OTHER EXPENSES	$ 527,289	$ 345,486	$ 281,991	$ 401,991	$ 401,991	$ 401,991	$ 1,556,757	**$ 803,982**	$ 2,360,739
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**							**Template last modified**		**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**											Page 49 of 52		Page 49 of 52
2	**SALARY & BENEFIT DETAIL**													
3	**Document Date**	9/1/2023												
4	**Provider Name**	Tenderloin Housing Clinic Inc.												
5	**Program**	Master Lease Hotels (HSH Fund Hotels)												
6	**FSP Contract ID#**	1000017241												
7	**Budget Name**	**Union**								EXTENSION YEAR	EXTENSION YEAR			
8		**Year 1**	**Year 2**	**Year 3**	**Year 4**					**Year 5**	**Year 6**	**All Years**		
9	**POSITION TITLE**	7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	Agency Totals		For HSH Funded Progarm		7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
10		Current	Current	Current					Current	New	New	Current	**Amendment**	New
11		Budgeted Salary	Budgeted Salary	Budgeted Salary	Annual Full Time Salary (for 1.00 FTE)	Position FTE	% FTE funded by this budget	Adjusted Budgeted FTE	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	**Change**	Budgeted Salary
12	Supportive Housing Property Manager	$ 56,013	$ 57,693	$ 80,089	$ 80,089	1.00	100%	1.00	$ 80,089	$ 80,089	$ 80,089	$ 273,884	**$ 160,178**	$ 434,062
13	Desk Clerk	$ 186,415	$ 194,483	$ 248,291	$ 50,835	5.00	98%	4.88	$ 248,291	$ 248,291	$ 248,291	$ 877,479	**$ 496,581**	$ 1,374,060
14	Janitor	$ 35,487	$ 57,476	$ 66,990	$ 50,543	1.50	88%	1.33	$ 66,990	$ 66,990	$ 66,990	$ 226,944	**$ 133,981**	$ 360,924
15	Maintenance Worker	$ 54,616	$ 48,958	$ 54,938	$ 54,938	1.00	100%	1.00	$ 54,938	$ 54,938	$ 54,938	$ 213,450	**$ 109,876**	$ 323,326
54										$ -	$ -	$ -	**$ -**	$ -
55		**$ 332,531**	**$ 358,610**	**$ 450,308**				**TOTAL SALARIES**	**$ 450,308**	**$ 450,308**	**$ 450,308**	**$ 1,591,757**	**$ 900,616**	**$ 2,492,373**
56								**TOTAL FTE** **8.21**						
57		36.50%	36.50%	36.00%				**FRINGE BENEFIT RATE**	36.00%	36.00%	36.00%			
58		**$ 121,374**	**$ 130,893**	**$ 162,111**				**EMPLOYEE FRINGE BENEFITS**	**$ 162,111**	**$ 162,111**	**$ 162,111**	**$ 576,488**	**$ 324,222**	**$ 900,710**
59		**$ 453,904**	**$ 489,503**	**$ 612,419**				**TOTAL SALARIES & BENEFITS**	**$ 612,419**	**$ 612,419**	**$ 612,419**	**$ 2,168,245**	**$ 1,224,838**	**$ 3,393,083**
60														
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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 50 of 52		Page 50 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels (HSH Fund Hotels)								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**Union**				EXTENSION YEAR	EXTENSION YEAR			
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	Current	New	New	Current	**Amendment**	New
12	Operating Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Utilities(Elec, Water, Gas, Phone, Scavenger)	$ 128,700	$ 120,058	$ 124,340	$ 124,340	$ 124,340	$ 124,340	$ 497,438	**$ 248,680**	$ 746,118
14	Office Supplies, Postage	$ 2,517	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 3,500	$ 13,017	**$ 7,000**	$ 20,017
15	Building Maintenance Supplies and Repair	$ 39,676	$ 50,208	$ 80,425	$ 80,425	$ 80,425	$ 80,425	$ 250,734	**$ 160,850**	$ 411,584
16	Insurance	$ 17,736	$ 18,033	$ 16,581	$ 16,581	$ 16,581	$ 16,581	$ 68,931	**$ 33,162**	$ 102,093
17	Client Engagement	$ 2,500	$ 2,500	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 12,200	**$ 7,200**	$ 19,400
18	Elevator	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 60,000	**$ 30,000**	$ 90,000
19			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
42	Consultants/Temp Staffing		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
43	Temp Desk Clerks	$ 4,700	$ 4,700	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 25,400	**$ 16,000**	$ 41,400
44	Temp Janitors	$ 2,400	$ 500	$ 12,000	$ 12,000	$ 12,000	$ 12,000	$ 26,900	**$ 24,000**	$ 50,900
45			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
54	Subcontractors		$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
55			$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
68	TOTAL OPERATING EXPENSES	$ 213,229	$ 214,499	$ 263,446	$ 263,446	$ 263,446	$ 263,446	$ 954,620	**$ 526,892**	$ 1,481,512
69										
70	Other Expenses (not subject to indirect cost %)									
71	Rental of Property	$ 339,331	$ 339,331	$ 354,078	$ 354,078	$ 354,078	$ 354,078	$ 1,386,818	**$ 708,156**	$ 2,094,974
72	HSH assigned Client Subsidies	$ 24,378	$ 22,639	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 54,217	**$ 7,200**	$ 61,417
73	One-Time CODB (FY 2020-21 Non-Leasing)	$ 12,706				$ -	$ -	$ 12,706	**$ -**	$ 12,706
74	One-Time Transfer from Support Services	$ 35,000	$ 95,000			$ -	$ -	$ 130,000	**$ -**	$ 130,000
75	One-Time Transfer from Other HSH Fund Budgets	$ 77,830		$ 50,440		$ -	$ -	$ 128,270	**$ -**	$ 128,270
76	One-Time Adjustment to Actuals		$ (600)	$ -	$ -	$ -	$ -	$ (600)	**$ -**	$ (600)
83										
84	TOTAL OTHER EXPENSES	$ 489,244	$ 456,370	$ 408,118	$ 357,678	$ 357,678	$ 357,678	$ 1,711,410	**$ 715,356**	$ 2,426,766
85										
86	Capital Expenses									
87						$ -	$ -	$ -	**$ -**	$ -
95	TOTAL CAPITAL EXPENSES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
97	**HSH #3**							**Template last modified**		**11/4/2019**

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1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 51 of 52		Page 51 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**One-Time Capital**								
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	New	New	New	Current	**Amendment**	New
12	One-Time Capital Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
13	Vincent - Upgrades: 4 Showers	$ -	$ 28,000	$ -	$ -	$ -	$ -	$ 28,000	$ -	$ 28,000
14	Elk - Upgrades: 3 Shower Stalls	$ -	$ 21,000	$ -	$ -	$ -	$ -	$ 21,000	$ -	$ 21,000
15	Elk: Upgrades: 3 Toilet Rooms	$ -	$ 8,000	$ -	$ -	$ -	$ -	$ 8,000	$ -	$ 8,000
16	Elk: Upgrades: Bathroom Ventilation	$ -	$ 52,600	$ -	$ -	$ -	$ -	$ 52,600	$ -	$ 52,600
17		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
18	Allstar Bathrooms	$ -	$ 24,840	$ -	$ -	$ -	$ -	$ 24,840	$ -	$ 24,840
21	Elk Additional Bathroom work	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ 15,000
42	Seneca Bathrooms	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000	$ -	$ 5,000
43	Seneca Bathroom Ventilation	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ 15,000
44	Seneca painting	$ -	$ 85,000	$ -	$ -	$ -	$ -	$ 85,000	$ -	$ 85,000
45	Mayfair lobby flooring	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000	$ -	$ 35,000
46	Mayfair Kitchen area	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000	$ -	$ 20,000
47	Graystone DVR	$ -	$ 18,800	$ -	$ -	$ -	$ -	$ 18,800	$ -	$ 18,800
48	Graystone Electrical Upgrades	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000
49	Mission DVR	$ -	$ 18,800	$ -	$ -	$ -	$ -	$ 18,800	$ -	$ 18,800
50	Mission Lighting	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000	$ -	$ 10,000
51	Mission Cameras	$ -	$ 6,000	$ -	$ -	$ -	$ -	$ 6,000	$ -	$ 6,000
52	Pierre DVR	$ -	$ 21,751	$ -	$ -	$ -	$ -	$ 21,751	$ -	$ 21,751
53	Pierre Elevator Doors	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000
54	Union Electrical Upgrades	$ -	$ 45,000	$ -	$ -	$ -	$ -	$ 45,000	$ -	$ 45,000
55		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

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	A	B	E	H	M	P	S	AF	AG	AH
1	**DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**							Page 52 of 52		Page 52 of 52
2	**OPERATING DETAIL**									
3	**Document Date**	9/1/2023								
4	**Provider Name**	Tenderloin Housing Clinic Inc.								
5	**Program**	Master Lease Hotels								
6	**F$P Contract ID#**	1000017241								
7	**Budget Name**	**One-Time Capital**								
9		**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**All Years**		
10		7/1/2020 - 6/30/2021	7/1/2021 - 6/30/2022	7/1/2022 - 6/30/2023	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025	7/1/2025 - 6/30/2026	7/1/2020 - 6/30/2024	7/1/2020 - 6/30/2026	7/1/2020 - 6/30/2026
11		Current	Current	Current	New	New	New	Current	**Amendment**	New
12	One-Time Capital Expenses	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	Budgeted Expense	**Change**	Budgeted Expense
56	All Star Hotel - Floor repair	$ -	$ -	$ -	$ 21,000	$ -	$ -	$ -	**$ 21,000**	$ 21,000
57	All Star Hotel - Community shower rooms	$ -	$ -	$ -	$ 24,000	$ -	$ -	$ -	**$ 24,000**	$ 24,000
58	Boyd Hotel - DVR System	$ -	$ -	$ -	$ 18,332	$ -	$ -	$ -	**$ 18,332**	$ 18,332
59	Boyd Hotel - Floor repair	$ -	$ -	$ -	$ 26,000	$ -	$ -	$ -	**$ 26,000**	$ 26,000
60	Boyd Hotel - Community shower rooms	$ -	$ -	$ -	$ 85,000	$ -	$ -	$ -	**$ 85,000**	$ 85,000
61	Caldrake Hotel - Security cameras	$ -	$ -	$ -	$ 9,556	$ -	$ -	$ -	**$ 9,556**	$ 9,556
62	Caldrake Hotel - Lighting repair	$ -	$ -	$ -	$ 4,500	$ -	$ -	$ -	**$ 4,500**	$ 4,500
63	Caldrake Hotel - Community shower rooms	$ -	$ -	$ -	$ 48,000	$ -	$ -	$ -	**$ 48,000**	$ 48,000
64	Edgeworth Hotel - Security cameras	$ -	$ -	$ -	$ 8,492	$ -	$ -	$ -	**$ 8,492**	$ 8,492
65	Edgeworth Hotel - Floor repair	$ -	$ -	$ -	$ 57,000	$ -	$ -	$ -	**$ 57,000**	$ 57,000
66	Elk Hotel - Security cameras	$ -	$ -	$ -	$ 8,863	$ -	$ -	$ -	**$ 8,863**	$ 8,863
67	Elk Hotel - Floor repair	$ -	$ -	$ -	$ 6,500	$ -	$ -	$ -	**$ 6,500**	$ 6,500
68	Graystone Hotel - Floor repair	$ -	$ -	$ -	$ 12,500	$ -	$ -	$ -	**$ 12,500**	$ 12,500
69	Graystone Hotel - Community shower rooms	$ -	$ -	$ -	$ 64,000	$ -	$ -	$ -	**$ 64,000**	$ 64,000
70	Hartland Hotel - Community shower rooms	$ -	$ -	$ -	$ 7,200	$ -	$ -	$ -	**$ 7,200**	$ 7,200
71	Jefferson Hotel - DVR System	$ -	$ -	$ -	$ 14,034	$ -	$ -	$ -	**$ 14,034**	$ 14,034
72	Jefferson Hotel - Security cameras	$ -	$ -	$ -	$ 15,653	$ -	$ -	$ -	**$ 15,653**	$ 15,653
73	Jefferson Hotel - Bathrooms reparation	$ -	$ -	$ -	$ 217,500	$ -	$ -	$ -	**$ 217,500**	$ 217,500
74	Mayfair Hotel - Lighting repair	$ -	$ -	$ -	$ 18,600	$ -	$ -	$ -	**$ 18,600**	$ 18,600
75	Mayfair Hotel - Floor repair	$ -	$ -	$ -	$ 28,000	$ -	$ -	$ -	**$ 28,000**	$ 28,000
76	Pierre Hotel - Security cameras	$ -	$ -	$ -	$ 16,790	$ -	$ -	$ -	**$ 16,790**	$ 16,790
77	Raman Hotel - DVR System	$ -	$ -	$ -	$ 17,222	$ -	$ -	$ -	**$ 17,222**	$ 17,222
78	Raman Hotel - Floor repair	$ -	$ -	$ -	$ 25,250	$ -	$ -	$ -	**$ 25,250**	$ 25,250
79	Royan Hotel - Electrical system	$ -	$ -	$ -	$ 40,000	$ -	$ -	$ -	**$ 40,000**	$ 40,000
80	Royan Hotel - DVR System	$ -	$ -	$ -	$ 17,037	$ -	$ -	$ -	**$ 17,037**	$ 17,037
81	Royan Hotel - Community shower rooms	$ -	$ -	$ -	$ 72,000	$ -	$ -	$ -	**$ 72,000**	$ 72,000
82	Seneca Hotel - DVR System	$ -	$ -	$ -	$ 22,784	$ -	$ -	$ -	**$ 22,784**	$ 22,784
83	Union Hotel - Floor and painting	$ -	$ -	$ -	$ 6,200	$ -	$ -	$ -	**$ 6,200**	$ 6,200
84	Union Hotel - Bathrooms reparation	$ -	$ -	$ -	$ 12,000	$ -	$ -	$ -	**$ 12,000**	$ 12,000
85	Vincent - Floor repair	$ -	$ -	$ -	$ 8,500	$ -	$ -	$ -	**$ 8,500**	$ 8,500
86	Vincent - Lighting repair	$ -	$ -	$ -	$ 10,500	$ -	$ -	$ -	**$ 10,500**	$ 10,500
87	Vincent - Replace door	$ -	$ -	$ -	$ 12,500	$ -	$ -	$ -	**$ 12,500**	$ 12,500
88	Vincent - Security cameras	$ -	$ -	$ -	$ 8,254	$ -	$ -	$ -	**$ 8,254**	$ 8,254
89										
90	**Total General Fund Expenditures**	$ -	$ 946,156	$ -	$ 963,767	$ -	$ -	$ 946,156	**$ 963,767**	$ 1,909,923
91		$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
92	HHIP: Elk Hotel - Elevator repair	$ -	$ -	$ -	$ 12,500	$ -	$ -	$ -	**$ 12,500**	$ 12,500
93	HHIP:Jefferson Hotel - ADA Accessibility	$ -	$ -	$ -	$ 13,200	$ -	$ -	$ -	**$ 13,200**	$ 13,200
94	HHIP: Pierre Hotel - ADA Accessibility	$ -	$ -	$ -	$ 13,200	$ -	$ -	$ -	**$ 13,200**	$ 13,200
95	HHIP: Union Hotel - ADA Accessibility	$ -	$ -	$ -	$ 13,200	$ -	$ -	$ -	**$ 13,200**	$ 13,200
96	HHIP: Seneca Hotel - Elevator repair	$ -	$ -	$ -	$ 16,000	$ -	$ -	$ -	**$ 16,000**	$ 16,000
97		$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**	$ -
98	**Total HHIP Expenditures**	$ -	$ -	$ -	$ 68,100	$ -	$ -	$ -	**$ 68,100**	$ 68,100
99										
100	**TOTAL CAPITAL EXPENSES**	**$ -**	**$ 946,156**	**$ -**	**$ 1,031,867**	**$ -**	**$ -**	**$ 946,156**	**$ 1,031,867**	**$ 1,978,023**
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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Number Served

Appendix B, Budget

Document Date	9/1/2023		
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	6/30/2024	4
Amended Term	7/1/2020	6/30/2026	6

	Housing Site	Funding Category	Address	Zip Code	Total # Units (on 7/1/23)
1	All Star	HSH Fund	2791 16th St.	94103	83
2	Boyd	HSH Fund	41 Jones St.	94102	79
3	Caldrake	HSH Fund	1541 California St.	94109	48
4	Edgeworth	General Fund	770 O'Farrell St.	94109	42
5	Elk	HSH Fund	670 Eddy St.	94109	86
6	Graystone	HSH Fund	66 Geary St.	94108	71
7	Hartland	General Fund	909 Geary St.	94109	134
8	Jefferson	General Fund	440 Eddy St.	94109	107
9	Mayfair	General Fund	626 Polk St.	94102	53
10	Mission	General Fund	520 S. Van Ness Ave.	94110	238
11	Pierre	HSH Fund	540 Jones St.	94102	84
12	Raman	General Fund	1011 Howard St.	94103	82
13	Royan	HSH Fund	405 Valencia St.	94103	67
14	Seneca	General Fund	34 6th St.	94103	198
15	Union	HSH Fund	811 Geary Blvd.	94109	59
16	Vincent	General Fund	459 Turk St.	94102	98
	Total				**1529**

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DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING

Approved Subcontractors

Appendix B, Budget

Document Date	9/1/2023		
Contract Term	**Begin Date**	**End Date**	**Duration (Years)**
Current Term	7/1/2020	6/30/2024	4
Amended Term	7/1/2020	6/30/2026	6

Permitted Subcontractors	
1	None.

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Appendix C, Method of Payment

I. **Actual Costs**: In accordance with Article 5 Use and Disbursement of Grant Funds of the Grant Agreement, payments shall be made for actual costs incurred and reported for each month within the budget term (e.g., Fiscal Year or Project Term). Under no circumstances shall payment exceed the amount set forth in Appendix B, Budget(s) of the Agreement.

II. **General Instructions for Invoice Submittal**: Grantee invoices shall include actual expenditures for eligible activities incurred during the month.

A. Timelines: Grantee shall submit all invoices and any related required documentation in the format specified below, after costs have been incurred, and within 15 days after the month the service has occurred. All final invoices must be submitted 15 days after the close of the fiscal year or project period. Expenditures must be paid by the Grantee prior to invoicing HSH for those expenditures.

Billing Month/Date	Service Begin Date	Service End Date
August 15	July 1	July 31
September 15	August 1	August 31
October 15	September 1	September 30
November 15	October 1	October 31
December 15	November 1	November 30
January 15	December 1	December 31
February 15	January 1	January 31
March 15	February 1	February 28/29
April 15	March 1	March 31
May 15	April 1	April 30
June 15	May 1	May 31
July 15	June 1	June 30

B. Invoicing System:

1. Grantee shall submit invoices, and all required supporting documentation demonstrating evidence of the expenditure through the Department of Homelessness and Supportive Housing (HSH)'s web-based Contracts Administration, Reporting, and Billing Online (CARBON) System at: https://contracts.sfhsa.org.

2. Grantee's Executive Director or Chief Financial Officer shall submit a letter of authorization designating specific users, including their names, emails and phone numbers, who will have access to CARBON to electronically submit and sign for invoices, submit program reports, and view other information that is in CARBON.

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3. Grantee acknowledges that submittal of the invoice by Grantee's designated authorized personnel with proper login credentials constitutes Grantee's electronic signature and certification of the invoice.

4. Grantee's authorized personnel with CARBON login credentials shall not share or internally reassign logins.

5. Grantee's Executive Director or Chief Financial Officer shall immediately notify the assigned HSH Contract Manager, as listed in CARBON, via email or letter regarding any need for the restriction or termination of previously authorized CARBON users and include the name(s), email(s) and phone number(s) of those previously authorized CARBON users.

6. Grantee may invoice and submit related documentation in the format specified by HSH via paper or email only upon special, written approval from the HSH Contracts Manager.

C. Line Item Variance There shall be no variance from the line item budget submitted, which adversely affects Grantee's ability to provide services specified in the Appendix A(s), Services to be Provided of the Agreement; however, Grantee may invoice up to 110 percent of an ongoing General Fund or Prop C line item, provided that total expenditures do not exceed the total budget amount, per the HSH Budget Revision Policy and Procedure: http://hsh.sfgov.org/overview/provider-updates/.

D. Spend Down

1. Grantee shall direct questions regarding spend down and funding source prioritization to the assigned HSH Contract and Program Managers, as listed in CARBON.

2. Generally, Grantee is expected to spend down ongoing funding proportionally to the fiscal year or project period. Grantee shall report unexpected delays and challenges to spending funds, as well as any lower than expected spending to the assigned Contract and Program Managers, as listed in CARBON prior to, or in conjunction with the invoicing period.

3. Failure to spend significant amounts of funding, especially non-General Fund dollars, may result in reductions to future allocations. HSH may set specific spend down targets and communicate those to Grantees.

E. Documentation and Record Keeping:

1. In accordance with Article 5 Use and Disbursement of Grant Funds; Article 6 Reporting Requirements; Audits; Penalties for False Claims; and the Appendix A(s), Services to be Provided of the Agreement, Grantee shall keep electronic or hard copy records and documentation of all HSH invoiced costs, including, but not limited to, payroll records; paid invoices; receipts; and payments made for a period not fewer

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than five years after final payment under this Agreement, and shall provide to the City upon request.

a. HSH reserves the right to modify the terms of this Appendix in cases where Grantee has demonstrated issues with spend down, accuracy, and timeliness of invoices.
b. In addition to the instructions below, HSH will request and review supporting documentation on the following occasions without modification to this Appendix:
   1) Program Monitoring;
   2) Fiscal and Compliance Monitoring;
   3) Year End Invoice Review;
   4) Monthly Invoice Review;
   5) As needed per HSH request; and/or
   6) As needed to fulfill audit and other monitoring requirements.

2. All documentation requested by and submitted to HSH must:
   a. Be easily searchable (e.g., PDF) or summarized;
   b. Clearly match the Appendix B, Budget(s) line items and eligible activities;
   c. Not include identifiable served population information (e.g., tenant, client, Protected Health Information (PHI), Personally Identifiable Information (PII)); and
   d. Include only subcontracted costs that are reflected in the Appendix B, Budget(s). HSH will not pay for subcontractor costs that are not reflected in the Appendix B, Budget(s). All subcontractors must also be listed as Approved Subcontractors.

3. Grantee shall follow HSH instructions per funding source and ensure that all documentation clearly matches the approved Appendix B, Budget(s) line items and eligible activities.

General Fund & HSH Fund & Prop C & HHIP	
Type	**Instructions and Examples of Documentation**
Salaries & Benefits	Grantee shall maintain and provide documentation for all approved payroll expenses paid to any personnel included in the Appendix B, Budget(s) covered by the Agreement and invoice period each time an invoice is submitted. Documentation shall include, but is not limited to, historical and current payroll information from a payroll service or a payroll ledger from Grantee's accounting system and must include employee name, title, rate, and hours worked for each pay period.
Operating	Grantee shall maintain documentation for all approved Operating costs included in the Appendix B, Budget(s). Each time an invoice is submitted, Grantee shall upload documentation for all Subcontractor and Consultant costs, and documentation for any Operating line items that exceed $10,000.

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General Fund & HSH Fund & Prop C & HHIP	
Type	**Instructions and Examples of Documentation**
	Documentation may include, but is not limited to, receipts of purchases or paid invoices of recurring expenditures, such as lease payments; copies of current leases; subcontractor payments; equipment lease invoices; and utility payments.
Capital and/or One-Time Funding	Grantee shall maintain and provide documentation for all approved Capital and/or One-Time Funding costs included in the Appendix B, Budget(s) each time an invoice is submitted. Documentation may include receipts of purchases or paid invoices of non-recurring expenditures, such as repairs or one-time purchases.
Revenue	Grantee shall maintain and provide documentation for all revenues that offset the costs in the Appendix B, Budget(s) covered by the Agreement each time an invoice is submitted.

4. HSH will conduct regular monitoring of provider operating expenses under $10,000 including, but not limited to requesting supporting documentation showing invoices were paid. Grantees shall provide requested information within specified timelines. HSH reserves the right to require full documentation of invoice submission regardless of amount to ensure the Grantee's compliance with HSH's invoicing requirements.

III. **Advances or Prepayments**: Advances or prepayments are allowable on certified annual ongoing General Fund or Prop C amounts (i.e., authorized by executed Agreements) in order to meet non-profit Grantee cash flow needs in certain circumstances. Requests for advance payment will be granted by HSH on a case-by-case basis. Advances are not intended to be a regular automatic procedure.

A. Advance Requirements:
Once the Agreement is certified, Grantee, prior to distribution of any advanced payment, must fulfill the following conditions:

1. All Agreement compliance requirements must be currently met (e.g., reports submitted and approved; corrective actions resolved; business tax and insurance certificates in place; prompt and properly documented invoicing; appropriate spend down);

2. The final invoice from the preceding fiscal year must be received prior to advance distribution; and

3. Advances from the preceding fiscal year must be repaid, in full, prior to any additional advance distribution.

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B. Advance Request Process:

1. Grantee shall submit a written request via email with a narrative justification that fully describes the unique circumstances to the assigned HSH Contract Manager, as listed in CARBON, for review and approval.

2. HSH, at its sole discretion, may make available to Grantee up to two months of the total ongoing annualized General Fund or Prop C budget amount, per the Appendix B, Budget(s) of this Agreement. Requests for greater than two months of the ongoing annualized budget amount may be considered on a case-by-case basis.

C. Advance Repayment Process:

1. If approved by HSH, the advanced sum will be deducted from the Grantee's monthly invoices at an equal rate each month that will enable repayment before the close of the fiscal year. For example, for a twelve-month grant the rate of repayment of the advance will be $1/10^{th}$ per month from July to April. An alternative period of repayment may be calculated in order to ensure cash flow and repayment.

2. All advance repayments must be recovered within the fiscal year for which it was made.

3. In the case where advance repayments cannot be fully recovered by deducting from the Grantee's monthly invoices, Grantee shall repay the outstanding balance via check in the amount verified by the assigned HSH Contract Manager, as listed in CARBON. Grantee shall make the repayment after the final invoice of the fiscal year has been approved to the address provided by the assigned HSH Contract Manager, as listed in CARBON.

IV. **Timely Submission of Reports and Compliance**: If a Grantee has outstanding items due to the City (e.g., Corrective Action Plans/report/document/data input), as specified in any written form from HSH (e.g., Letter of Correction, Corrective Action Plan, and/or Appendix A(s), Services to be Provided of the Agreement), Grantee shall submit and comply with such requirements prior to or in conjunction with invoices. Failure to submit required information or comply by specified deadlines may result in HSH withholding of payments.

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Appendix D, Interests in Other City Grants

City Department or Commission	Program Name	Agreement Term	Grant Amount (Not-to-Exceed)
Department of Homelessness and Supportive Housing	Supportive Services Modified Payment Program (MPP)	July 1, 2021 - June 30, 2024	$3,124,249
Department of Homelessness and Supportive Housing	Property Management, Support Services and Master Leasing at Garland Hotel	April 1, 2022 - June 30, 2024	$6,940,524
Department of Homelessness and Supportive Housing	Continuum of Care (CoC) Rental Assistance at Garland Hotel	September 1, 2022 - September 30, 2025	$8,894,939
Department of Homelessness and Supportive Housing	Property Management, Support Services and Master Leasing at Crown, National & Winton Hotels	July 1, 2021 - June 30, 2026	$34,326,248
Department of Homelessness and Supportive Housing	Continuum of Care (CoC) Rental Assistance at Crown, Winton and National Hotels	December 1, 2022 - September 30, 2025	$8,864,747
Department of Homelessness and Supportive Housing	Property Management, Support Services and Master Leasing at Abigail Hotel	January 1, 2021 - February 29, 2024	$7,045,244
Department of Building Inspection	Central City SRO Collaborative	July 1, 2023 - June 30, 2024 (in negotiations)	$619,680
Department of Building Inspection	Code Enforcement Outreach Program (CEOP) Outreach	July 1, 2023 - June 30, 2024 (in negotiations)	$526,927
Adult Probation Department	Transitional Housing program	July 1, 2023 - June 30, 2024	$8,706,081
Mayor's Office of Housing and Community Development	Right to Counsel	July 1, 2023 - June 30, 2024 (in negotiations)	$1,599,380
Mayor's Office of Housing and Community Development	Right to Counsel Expansion	July 1, 2022 - June 30, 2024 (in negotiations)	$425,000

San Francisco Ethics Commission
25 Van Ness Avenue, Suite 220, San Francisco, CA 94102
Phone: 415.252.3100 · Fax: 415.252.3112

Filing Information

Record Number

SFEC126F0001358

Status

BOS Legislative Clerk Acceptance

SFEC126f Form Type

126f4 BOS

File Number (BOS)

260461

Type of Filing

Original

Contractor Information

Contractor Name

Tenderloin Housing Clinic, Inc.

Contractor Email

randy@thclinic.org

Contractor Phone #

(415) 885-3286

International Address?

No

Contractor Address (US)

126 Hyde Street

Contractor City and State

San Francisco - CA

Contractor Zip Code

94102

Country

United States of America

Contract Information

Contract Amount

$303,609,319.00

Contract Description

The third amendment to the grant agreement between Tenderloin Housing Clinic, Inc. and the Department of Homelessness and Supportive Housing ("HSH") for support services, property management and master lease stewardship for the Master Lease Hotels program, extending the grant term by 18 months from June 30, 2026, for a total term of July 1, 2020, through December 31, 2027; increasing the agreement amount by $61,951,806 for a total amount not to exceed $303,609,319.

City Agency - Departmental Contact Information

Departmental Contact

Hailey Gil

Departmental Contact Phone #

(629) 652-7925

Full Department Name

HOM - Homelessness and Supportive Housing

Contract Approval

Mayoral Approval Not Required

false

Affiliates and subcontractors

Entity Type	First Name	Last Name	Entity or Sub/Contractor Name
CEO	Randy	Shaw	
CFO	Wynne	Tang	
COO	Tabitha	Allen	
Board of Directors	Randy	Wilson	
Board of Directors	Chris	Tiedemann	
Board of Directors	Ken	Brophy	
Board of Directors	Enrique	Aguilar	
Board of Directors	Kathy	Vaughn	
Board of Directors	Gabriella	Ruiz	
Board of Directors	Karen	Taylor	
Board of Directors	Majeid	Crawford	
Subcontractor			VIP Cleaning Crew LLC

OFFICE OF THE MAYOR
SAN FRANCISCO

DANIEL LURIE
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Dexter Darmali, Legislative & Ethics Secretary
RE: Grant Agreement Amendment - Tenderloin Housing Clinic – Master Lease Hotels - Not to Exceed $303,609,319
DATE: April 28, 2026

Resolution approving the third amendment to the grant agreement between Tenderloin Housing Clinic and the Department of Homelessness and Supportive Housing ("HSH"), for master lease stewardship, property management, and support services at 16 permanent supportive housing sites; extending the term by 18 months from June 30, 2026, for a total term of July 1, 2020, through December 31, 2027; increasing the agreement amount by $61,951,806 for a new total amount not to exceed $303,609,319; and authorizing HSH to enter into any amendments or other modifications to the Amendment that do not materially increase the obligations or liabilities, or materially decrease the benefits to the City and are necessary or advisable to effectuate the purposes of the Agreement.

Should you have any questions, please contact Adam Thongsavat at adam.thongsavat@sfgov.org

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SAN FRANCISCO, CALIFORNIA 94102-4681
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