

File No. 100394

Committee Item No. 3
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS
AGENDA PACKET CONTENTS LIST

Committee: Rules

Date April 1, 2010

Board of Supervisors Meeting

Date _____

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget Analyst Report
- Legislative Analyst Report
- Youth Commission Report
- Introduction Form (for hearings)
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Award Letter
- Application
- Public Correspondence

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
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Completed by: Linda Wong
Completed by: _____

Date March 26, 2010 -
Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.



Board of Supervisors
City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place, Room 244
 (415) 554-5184 FAX (415) 554-7714

Print Application

Application for Boards, Commissions and Committees

Application for Appointment to:
Local Homeless Coordinating Board Name of Board, Commission, Committee, or Task Force
 Seat # or Category (If applicable): *4*

Name: *Reginald Upshaw* (Reginald Upshaw)

Home Address: *10th St.* Zip: *94103*

Home Phone: *415-668-0103* Occupation: *Student*

Work Phone: *415-668-0103*

Business Address: Zip: *94121*

Check All That Apply:

- A citizen of the United States. At least 18 years old on or before Election Day.
- Not in prison or on parole for a felony conviction
- A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

Education: *Present Attending Dentalologist*

Business and/or professional experience: *Manages Apartment Buildings*

Civic Activities: *Coalition on Homelessness = Outreach for shelter, and Reports formerly homeless*

Ethnicity: (optional) *Afro American* Sex (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once completed, this form, including all attachments, becomes public record)

Date: *12-21-09* Applicant's Signature: (required) *[Signature]*
 Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:
 Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO
 2009 DEC 21 PM 4:09
[Signature]

12/14/2009 MON 14:21 FAX 415 98 3039 TISH



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714



Application for Boards, Commissions and Committees

Application for Appointment to: Local Coordinating Homeless Board
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): Seat #4

Name: Erick Brown

Home Address: Goettingen Street San Francisco CA Zip: 94134

Home Phone: 415- Occupation: Program Manager

Work Phone: 415-747-2010 Employer: Catholic Charities CYO

Business Address: POX 78037 San Francisco CA Zip: 94107

Check All That Apply:

A citizen of the United States. [X] At least 18 years old on or before Election Day. [X]

Not in prison or on parole for a felony conviction [X]

A resident of San Francisco [X] Yes: [] No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

See attached resume

Education:

BA, Humanities - New College of California 2000- emphasis in Social Justice

Business and/or professional experience:

An Alumni and Graduate of the Institute of HIV Prevention Leadership - Centers for Disease Control and Prevention Class of 2000 - seated Member of the San Francisco Shelter+Care Oversight Committee

Civic Activities:

Former member of the SFPDPH HIV Prevention Planning Council, Community chair Family Supportive Housing Network

Ethnicity: (optional) Black

Sex (optional) M [X] F []

Have you attended any meetings of the Board/Commission to which you wish appointment? [X] Yes [] No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once completed, this form, including all attachments, become public record)

Date: 12/14/09 Applicant's Signature: (required) Erick Brown

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: Term Expires: Date Seat was Vacated:

12/14/2009 MON 14:21 FAX 415 981 3039 TISH

003/004

Erick Brown

— Goettingen Street
San Francisco, CA 94134
415 — 415 — 1c
— @sbcglobal.net

EXPERIENCE:

2000 - Present

Catholic Charities CYO
180 Howard Street, Suite 100
San Francisco, CA 94105-1617

PROGRAM MANAGER

Under general supervision from a Director, assumes responsibility for day-to-day operational management of all activities and functions in a designated program area or department, including developing, implementing and evaluating program policies, procedures and standards. Further responsible for physical site and asset protection, bricks and mortar of owned property and rental "real" property rentals. Determining program service levels and enhancements; as required developing and monitoring program budgets; providing technical advice and/or supervision to staff, other departments, the public and other agencies, and performs related work as required.

- Develops and directs the implementation of goals, objectives, policies, procedures, and work standards where applicable for the assigned program; interprets and complies with all applicable federal and state regulations.
- Monitors and directs or performs day-to-day operations of the assigned program to ensure that policies and procedures are being followed, that goals and objectives are met, and that services and projects are being accomplished efficiently and effectively; takes corrective action as necessary and, where subordinates are present.
- In the absence of the Director, develops and monitors the program's budget; oversees financial well-being of the program by analyzing cost effectiveness and exercising cost controls; prepares, submits and justifies budget enhancements.
- Plans, organizes, administers, reviews, and evaluates the work of subordinate professional, technical, support, and operational staff where present, through subordinate supervisors and lead workers.
- Provides for the selection, training, professional development and work evaluation of subordinate staff and makes recommendations on hiring, termination, promotion, and discipline as required.
- Monitors and stays abreast of technological, legal, and operational changes that affect the activities and work processes of the program; makes recommendations for and develops and carries out improvements to the program to meet changing mission parameters and requirements.
- Confers with and represents the program and the department in meetings with other City departments and divisions; serves as the City representative with a variety of public, business, and community groups and organizations; fosters collaborative working relationships to the benefit of the program and the department.
- Prioritizes and allocates available program resources; reviews and evaluates program and service delivery, makes recommendation for and executes changes in operations to ensure maximum effective service provision; assists in developing new program function elements, including researching, compiling and analyzing supporting data.
- Performs complex administrative duties requiring oversight, attention to detail and analysis; performs strategic planning, including assisting in preparation of specialized program and project budgets to include staffing and operational needs.

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Erick Brown

— Goettingen Street
San Francisco, CA 94134

415. — jh/415. —

— @sbglobal.net

- May provide staff support to commissions, committees and task forces.
- Develops, monitors and administers a variety of contracts and agreements.
Develops systems and maintains records that provide for the proper evaluation, control, and documentation of assigned activities; prepares a variety of written correspondence, reports, procedures, directives, and other materials.
- May act for the Director as assigned.
- Supervisory Responsibility - Plan, organize, direct, and guide the activities of team members. Participate in hiring, training, and performance evaluations.

1998 - 2000

Black Coalition on AIDS, Inc.
1042 Divisadero Street
San Francisco, CA 94115

DIRECTOR OF PREVENTION SERVICES

Reporting directly to the Deputy Director, as the Director of Prevention, I am responsible for the creation, development, and implementation of HIV prevention services programs for men, women, and youth. Management and oversight of four diverse HIV Prevention and Education programs, and two Youth/Young Adult Life Skills Training program. Supervising an overall staff of 24, accountable for departmental operations and personnel/human resource administration including but not limited to recruitment; filling vacancies; training; evaluation; and employee counseling. Identifying funding streams, researching and codifying grant materials for funding proposals. Developing HIV prevention strategies, messages, literature, and events to meet the challenges of underserved populations. Preparing contract narratives, and determining the delivery system of HIV Prevention services and support geared toward the reduction of HIV/STD infection in the Black/African-American community. As Director, participated in building community collaborations, partnerships, and associations with other CBO/ASO's. Conduct departmental evaluation to ensure contractual obligations and cultural competency are accomplished. Facilitate client challenges, consumer dissatisfaction, and grievances. Sustain sound fiscal management and policies. Support and promote cultural diversity and empowerment through publications, promotional materials, outreach and community based activities.

Education:

BA Humanities/Ethnic Studies -- Social Justice *December 1999*

New College Of California

San Francisco, CA 94110

Experience related to objective:

University of South Carolina Chapel Hill/Center for Disease Control

Institute of HIV Prevention Leadership / Scholar Graduate September 2000

Community Health Outreach Worker, State of California certified August 1997

Director, Board of Directors, National Association of Black and White Men Together 1995-

Officer, Board of Directors, Men of All Colors Together San Francisco 1991-1993, 1995-1997

Hotline Training, SFAF March 1988

Speakers Bureau, SFAF May 1988

San Francisco
BOARD OF SUPERVISORS

Date Printed: March 23, 2010

Date Established: September 5, 1997

Active

LOCAL HOMELESS COORDINATING BOARD

Contact and Address:

Alison Schlageter
Department of Human Services - ZB16
P. O. Box 7988
~~San Francisco, CA 94120~~

Phone: (415) 557-6451

Fax: (415) 557-6033

Email: Alison.Schlageter@sfgov.org

Authority:

Res. No. 827-97; Res. No. 926-99; Res. No. 720-01; Res. No. 208-05.

Board Qualifications:

The Board of Supervisors amended the Continuum of Care Plan to incorporate the recommendations of the above proposal and disbanded effective August 1, 2005, the current Local Homeless Coordinating Board and reconstituted, effective August 1, 2005, the Local Homeless Coordinating Board to nine members.

The Board of Supervisors will appoint one member from the disabled community and three members from one of the following constituencies: representatives of homeless, formerly homeless, community and advocacy organizations, service-provider agencies, business and corporate sectors and the foundation community, but will not involve designating specific seats for specific constituencies.

The Mayor shall appoint one member from the disabled community and three members from one of the following constituencies: representatives of homeless, formerly homeless, community and advocacy organizations, service-provider agencies, business and corporate sectors and the foundation community, but will not involve designating specific seats for specific constituencies.

The Controller shall appoint one member from one of the aforementioned categories, subject to confirmation by the Board of Supervisors.

The staff from the Department of Human Services, the Department of Public Health, the Mayor's Office of Housing, the Mayor's Office of Community Development and the Mayor's

"R Board Description" (Screen Print)

San Francisco
BOARD OF SUPERVISORS

Office of Disability will support Local Board efforts, will provide relevant information and act as a resource for the Local Board.

Members of the Local Board shall serve four-year terms at the pleasure of their appointing officer. To stagger the terms, four members shall serve an initial term of two years and five members shall serve an initial term of five years. The Clerk of the Board of Supervisors shall determine the terms by the drawing of lots.

Reports: The Local Board shall, on a semi-annual basis, provide a written report to the Board of Supervisors consisting of the following information: updates on the implementation of the Continuum of Care Plan and the Ten Year Plan, the status of the integration and coordination of the Ten Year Plan with the Continuum of Care Plan, the status of McKinney funding, a report from the Shelter Monitoring Committee and any other policy issues of which the Local Board wishes to inform the Board of Supervisors.

Sunset Clause: None.