

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors
Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: MEDA Small Properties, LLC	
Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.	
<ol style="list-style-type: none"> The Chairperson is Dolores Terrazas, Administrative Director of YMCA of the East Bay; the Treasurer is Whitney Jones, Director of Housing Development, Chinatown CDC; and the Secretary is Rafael Yaquian-Illescas, Attorney, Goldfarb-Lipman. Additional board members include Ed Cabrera with the U.S. Department of Housing and Urban Development; Marco Chavarín, Community Development at Citi; Jabari Herbert, Former Executive Director at Alliance for West Oakland Development; Kevin Stein, Associate Director with the California Reinvestment Coalition. Luis Granados, CEO, Libardo Clavijo, CFO, Jillian Spindle, COO N/A N/A Mission Economic Development Agency 	
Contractor address: 2301 Mission Street, Suite 301, San Francisco, CA 94110	
Date that contract was approved: 7/30/19	Amount of contracts: PASS: Up to \$2,266,000 Small Sites soft debt: Up to \$2,625,000
Describe the nature of the contract that was approved: PASS and Small Sites Program loan financing for the acquisition, rehab, and preservation of 654 Capp Street, a site consisting of 7 residential units in the Mission District.	
Comments:	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form

a board on which the City elective officer(s) serves: **San Francisco Board of Supervisors**
Print Name of Board


the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: Board.of.Supervisors@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed


Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)


Date Signed

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Contractor address: 2301 Mission Street, Suite 301, San Francisco, CA 94110	
Date that contract was approved: 7/30/19	Amount of contracts: PASS: Up to \$3,703,000 Small Sites soft debt: Up to \$4,050,000
Describe the nature of the contract that was approved: PASS and Small Sites Program loan financing for the acquisition, rehab, and preservation of 3198 24th Street, a site consisting of 8 residential units and 5 commercial spaces in the Mission District.	
Comments:	

This contract was approved by (check applicable):

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Print Name of Board

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Contractor Information <i>(Please print clearly.)</i>
Name of contractor: MEDA Small Properties, LLC

Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.

1. The Chairperson is Dolores Terrazas, Administrative Director of YMCA of the East Bay; the Treasurer is Whitney Jones, Director of Housing Development, Chinatown CDC; and the Secretary is Rafael Yaquian-Illescas, Attorney, Goldfarb-Lipman. Additional board members include Ed Cabrera with the U.S. Department of Housing and Urban Development; Marco Chavarín, Community Development at Citi; Jabari Herbert, Former Executive Director at Alliance for West Oakland Development; Kevin Stein, Associate Director with the California Reinvestment Coalition.
2. Luis Granados, CEO, Libardo Clavijo, CFO, Jillian Spindle, COO
3. N/A
4. N/A
5. Mission Economic Development Agency

Contractor address: **2301 Mission Street, Suite 301, San Francisco, CA 94110**

Date that contract was approved: **7/30/19**

Amount of contracts:
PASS: Up to \$3,086,000
Small Sites soft debt: Up to \$4,200,000

Describe the nature of the contract that was approved: **PASS and Small Sites Program loan financing for the acquisition, rehab, and preservation of 305 San Carlos Street, a site consisting of 12 residential units and 2 commercial spaces in the Mission District.**

Comments:

This contract was approved by (check applicable):

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Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

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Signature of City Elective Officer (if submitted by City elective officer)



Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

8/15/19

Date Signed

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Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>																									
Name of contractor: Chinatown Community Development Center																									
<p><i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i></p> <p>(1) Chinatown Community Development Center (CCDC), a California nonprofit benefit corporation, is the sole member of CCDC Small Sites LLC, a California limited liability company. CCDC's board of directors are listed below.</p> <table border="0"> <tr> <td>Norman Fong, Executive Director</td> <td>Julie Leadbetter, Board Member</td> </tr> <tr> <td>Phil Chin, Board Chair</td> <td>Winston Lee, Board Member</td> </tr> <tr> <td>Janet Lee Tse, Vice Chair</td> <td>Barbara Lin, Board Member</td> </tr> <tr> <td>Fady Zoubi, Secretary</td> <td>Michael Louie, Board Member</td> </tr> <tr> <td>Greg Chin, Treasurer</td> <td>James McCray, Board Member</td> </tr> <tr> <td>Pam Calloway, Board Member</td> <td>James Nguyen, Board Member</td> </tr> <tr> <td>Jane Chin, Board Member</td> <td>Lydsey Quock, Board Member</td> </tr> <tr> <td>Jane Chin, Board Member</td> <td>Santiago Ruiz, Board Member</td> </tr> <tr> <td>Cathy Craig, Board Member</td> <td>Nigel Tse, Board Member</td> </tr> <tr> <td>Mark Fong, Board Member</td> <td>Susie Wong, Board Member</td> </tr> <tr> <td>Ben Golvin, Board Member</td> <td>Mary Zhang, Board Member</td> </tr> <tr> <td>Clayton Jew, Board Member</td> <td>Eddy Zheng, Board Member</td> </tr> </table> <p>(2) Executive Director/Chief Executive Officer: Norman Fong; Chief Financial Officer: Karen Gansen; Deputy Director: Malcolm Yeung (overseeing programs.); Deputy Director: Cindy Wu (overseeing Housing Development, Property Management, Asset Management, Human Resources, and Admin).</p> <p>(3) No board member, #1 above, or people identified in #2 above have more than 20% ownership or more in the contractor.</p> <p>(4) No board member, #1 above, or people identified in #2 above are a subcontractor listed in the bid or contract.</p> <p>(5) The contractor does not sponsor or control any political committees.</p>		Norman Fong, Executive Director	Julie Leadbetter, Board Member	Phil Chin, Board Chair	Winston Lee, Board Member	Janet Lee Tse, Vice Chair	Barbara Lin, Board Member	Fady Zoubi, Secretary	Michael Louie, Board Member	Greg Chin, Treasurer	James McCray, Board Member	Pam Calloway, Board Member	James Nguyen, Board Member	Jane Chin, Board Member	Lydsey Quock, Board Member	Jane Chin, Board Member	Santiago Ruiz, Board Member	Cathy Craig, Board Member	Nigel Tse, Board Member	Mark Fong, Board Member	Susie Wong, Board Member	Ben Golvin, Board Member	Mary Zhang, Board Member	Clayton Jew, Board Member	Eddy Zheng, Board Member
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Clayton Jew, Board Member	Eddy Zheng, Board Member																								
Contractor address: 937 Clay Street, San Francisco, CA 94108 Attn: Director of Housing Development																									
Date that contract was approved: 7/30/19	Amount of contracts: PASS: Up to \$4,232,000 Small Sites soft debt: Up to \$12,775,000																								
Describe the nature of the contract that was approved: PASS and Small Sites Program loan financing for rehabilitation and permanent financing of 937 Clay Street, a site consisting of 71 single room occupancy units, 1 two-bedroom and 1 three-bedroom unit with 3 commercial spaces totaling 4,000 square feet in the Chinatown neighborhood.																									
Comments:																									

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Date Signed

Angela Calvillo

2/5/19

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed