

1 [Cost of Living Adjustment to the Contract for Budget and Legislative Analyst Services -  
2 \$2,290,451 - FY2018-2019]

3 **Motion enacting a 3% cost of living adjustment (COLA) to the base FY2017-2018**  
4 **contract amount of \$2,223,739 for Budget and Legislative Analyst Services, to be**  
5 **effectuated as of July 1, 2018, resulting in a new FY2018-2019 contract amount of**  
6 **\$2,290,451, an increase of \$66,712; and directing the Clerk of the Board to take all**  
7 **necessary administrative action to amend the contract accordingly.**

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9 WHEREAS, A Request for Proposal (“RFP”) was issued on May 24, 2013, and the City  
10 selected Harvey M. Rose Associates, LLC, Debra A. Newman, Louie & Wong, LLP, A Joint  
11 Venture, as the highest qualified scorer pursuant to the RFP; and

12 WHEREAS, The term of the contract is from January 1, 2014, to December 31, 2019,  
13 with a final option to renew the contract for an additional two-year term; and

14 WHEREAS, The contract for Budget and Legislative Analyst Services allows the  
15 contractor to request a COLA to their billing rates at least 60 days in advance of each January  
16 1 anniversary date of the contract; and

17 WHEREAS, The Budget Analyst Joint Venture submitted a request for a 3% COLA to  
18 their contract, to be effectuated as of July 1, 2018; and

19 WHEREAS, The compensation provision of the contract establishes a not to exceed  
20 amount of \$2,223,739 per fiscal year beginning in FY2017-18 unless the Board of Supervisors  
21 adopts a Motion enacting a COLA; now, therefore, be it

22 MOVED, That the Board of Supervisors enact a 3% COLA to the FY2017-18 base  
23 contract of \$2,223,739 for Budget and Legislative Analyst Services, to be effective on July 1,  
24 2018, resulting in a new base contract in FY2018-19 of not to exceed \$2,290,451, an increase

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1 of \$66,712; and directs the Clerk of the Board to take all necessary administrative action to  
2 amend the contract accordingly.

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