

BOARD of SUPERVISORS



City Hall
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MEMORANDUM

TO: Naomi Kelly, City Administrator, Office of the City Administrator
Nancy Alfaro, Director, 311
Miguel Gamino, Jr., Executive Director, Department of Technology
Tom Hui, Director, Department of Building Inspection
John Rahaim, Director, Planning Department
Harlan Kelly, Jr., General Manager, Public Utilities Commission
Joanne Hayes-White, Chief, Fire Department
Greg Suhr, Chief, Police Department
Vicki Hennessy, Sheriff, Sheriff's Department
Mohammad Nuru, Director, Public Works
Barbara A. Garcia, Director, Department of Public Health
Ed Reiskin, Executive Director, Municipal Transportation Agency
Deborah Raphael, Director, Department of the Environment

FROM: Erica Major, Assistant Committee Clerk, Government Audit and Oversight
Committee, Board of Supervisors

DATE: April 12, 2016

SUBJECT: REACTIVATED LEGISLATION

The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed reactivated legislation, introduced by Supervisor Farrell on April 5, 2016:

File No. 150729

Ordinance amending the Administrative Code to direct the San Francisco 311 Customer Service Center to develop a pilot program for expanding public notice of significant projects and permitting decisions in the City, in the areas of construction and infrastructure repair work, public health and safety services and facilities, environment, and transportation.

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

Referral from the Board of Supervisors
Government Audit and Oversight Committee
April 12, 2016
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C:

Andy Maimoni, 311
William Strawn, Department of Building Inspection
Carolyn Jayin, Department of Building Inspection
Scott Sanchez, Planning Department
Sarah Jones, Planning Department
AnMarie Rodgers, Planning Department
Aaron Starr, Planning Department
Joy Navarrete, Planning Department
Jeanie Poling, Planning Department
Juliet Ellis, Public Utilities Commission
Donna Hood, Public Utilities Commission
Kelly Alves, Fire Department
Christine Fountain, Police Department
Theodore Toet, Sheriff's Department
Katherine Gorwood, Sheriff's Department
Eileen Hirst, Sheriff's Department
Frank Lee, Public Works
Fuad Sweiss, Public Works
Greg Wagner, Department of Public Health
Collen Chawla, Department of Public Health
Janet Martinsen, Municipal Transportation Agency
Kate Breen, Municipal Transportation Agency
Dillon Auyoung, Municipal Transportation Agency
Guillermo Rodriquez, Department of the Environment
Mei Ling Hui, Department of the Environment

1 [Administrative Code - Neighborhood Noticing Ordinance]

2
3 **Ordinance amending the Administrative Code to direct the San Francisco**
4 **311 Customer Service Center to develop a pilot program for expanding public notice of**
5 **significant projects and permitting decisions in the City, in the areas of construction**
6 **and infrastructure repair work, public health and safety services and facilities,**
7 **environment, and transportation.**

8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
9 **Additions to Codes** are in *single-underline italics Times New Roman font*.
10 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
11 **Board amendment additions** are in double-underlined Arial font.
12 **Board amendment deletions** are in ~~strikethrough Arial font~~.
13 **Asterisks (* * * *)** indicate the omission of unchanged Code
14 subsections or parts of tables.

15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. The Administrative Code is hereby amended by adding Section 1.63, to
17 read as follows:

18 **SEC. 1.63. NEIGHBORHOOD NOTICING ORDINANCE.**

19 (a) The San Francisco 311 Customer Service Center ("SF311") shall develop a pilot program
20 for expanding notice of significant projects and permitting decisions for the convenience of the general
21 public and to facilitate Board oversight. This program will supplement, rather than replace, other
22 official notice requirements.

23 (b) The first phase of the program will be creation of a website where members of the public
24 may find information from responsible City departments regarding City projects and permitting
25 decisions for a particular supervisorial district. The target date for creation of the website is six
months after the effective date of the ordinance adding this Section 1.63 to the Administrative Code.

1 (c) The second phase of the program will be creation of a system where the City sends, by
2 e-mail or other electronic means and on a periodic basis, information from the website to members of
3 the public who signed up for the service. The target date for creation of the notification system is
4 twelve months after the effective date of the ordinance adding this Section 1.63 to the Administrative
5 Code.

6 (d) The program initially shall cover significant projects and permitting decisions in the areas
7 of:

8 (1) Construction and infrastructure repair work;

9 (2) Public health and safety services and facilities;

10 (3) Environment; and.

11 (4) Transportation.

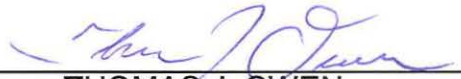
12 (e) The program shall not include notices by the Planning Department regarding the following
13 categories of projects and permitting decisions: Environmental Review, Discretionary Review,
14 Conditional Use, Planning Code Section 311 (“Residential Permit Review Procedures for RH, RM, and
15 RTO Districts”), and Planning Code Section 312 (“Permit Review Procedures for All NC, RED, and
16 Eastern Neighborhoods Mixed Use Districts”).

17 (f) All City officers and agencies shall cooperate with SF311 in the development and
18 implementation of the program. The Director of SF311 may adopt rules and regulations to implement
19 this Section 1.63, including, but not limited to, guidelines for City departments to provide requested
20 information in a compatible format and on a regular schedule to SF311. The Director may, in his or
21 her discretion, excuse a City department from participation in the pilot program, in whole or in part,
22 where the Director determines that it is not currently feasible to provide the department’s notices by
23 e-mail or other electronic means on a regular basis.

1 Section 2. Effective Date. This ordinance shall become effective 30 days after
2 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
3 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
4 of Supervisors overrides the Mayor's veto of the ordinance.

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7 APPROVED AS TO FORM:
8 DENNIS J. HERRERA, City Attorney

9
10 By:


11 THOMAS J. OWEN
12 Deputy City Attorney

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