

**From:** [Leung, Patrick \(POL\)](#)  
**To:** [Wong, Linda \(BOS\)](#)  
**Cc:** [Somera, Alisa \(BOS\)](#)  
**Subject:** RE: BOS File No. 210815 - Accept and Expend Grant - Retroactive - FY2020 Port Security Grant Program  
**Date:** Wednesday, August 18, 2021 3:48:05 PM  
**Attachments:** [Cost Share Waiver Approval Letter.pdf](#)  
[Amendment approval.pdf](#)

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Hi Linda,

Our resolution is retroactive because we were working with FEMA on approval of a local cost match waiver. With the impacts from the COVID-19 pandemic, we could no longer meet the grant match requirement and submitted a waiver request. The request was approved by FEMA in February 2021 and an amended budget was approved on April 23<sup>rd</sup>. The accept and expend resolution is for the reduced budget amount of \$1,161,830 and the grant performance period still has a start date of September 1, 2020, hence the requirement for the resolution to be retroactive.

Patrick Leung  
San Francisco Police Department  
Chief Financial Officer  
Fiscal Division  
1245 3<sup>rd</sup> Street, 6th Floor  
San Francisco, CA 94158  
[patrick.n.leung@sfgov.org](mailto:patrick.n.leung@sfgov.org)  
415-837-7213 (work)

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**From:** Wong, Linda (BOS) <linda.wong@sfgov.org>  
**Sent:** Wednesday, August 11, 2021 10:29 AM  
**To:** Leung, Patrick (POL) <patrick.n.leung@sfgov.org>  
**Cc:** Somera, Alisa (BOS) <alisa.somera@sfgov.org>  
**Subject:** BOS File No. 210815 - Accept and Expend Grant - Retroactive - FY2020 Port Security Grant Program

Hello Patrick,

As you are aware, your following item was heard in Budget & Finance Committee on July 28, 2021, and forwarded to the full Board on September 7, 2021:

- **File No. 210815** - Accept and Expend Grant - Retroactive - Department of Homeland Security Federal Emergency Management Agency - FY2020 Port Security Grant Program - \$1,161,830

This legislation authorizes “retroactive” approval. Due to the full Board’s concerns regarding “retroactive” approvals, please make sure you - or a department representative - will be in attendance to answer any questions or concerns when the full Board considers this matter.

If you would like to include additional written explanation regarding the “retroactive” approval, please forward to me and I will disseminate to the Members and include in the legislative file.

Thank you for your continued collaboration on the legislative process.

Best,

*Linda Wong*

San Francisco Board of Supervisors

1 Dr. Carlton B. Goodlett Place, City Hall, Room 244

San Francisco, CA 94102-4689

Phone: 415.554.7719 | Fax: (415) 554-5163

[Linda.Wong@sfgov.org](mailto:Linda.Wong@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

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***Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*



FEMA

February 17, 2021

Patrick Leung  
Chief Financial Officer  
San Francisco Police Department  
1245 3<sup>rd</sup> Street, 6th Floor  
San Francisco, CA 94158

Dear Mr. Leung:

Thank you for your letter requesting that the Federal Emergency Management Agency (FEMA) Grant Programs Directorate (GPD) waive the 25 percent match requirement for the following Investment Justifications associated with Port Security Grant Program award # EMW-2020-PU-00374:

- Investment 1: 3D Sonar System Upgrade
- Investment 2: Vessel Thermal Camera System
- Investment 3: ROV Operator's Training
- Investment 4: Response Vessel Refurbishing
- Investment 5: 11m RHIB Response Boat

As you know, 46 U.S.C. § 70107(c) requires the Federal share of any eligible project not exceed 75 percent of the total cost of such project, but 46 U.S.C. § 70107(c)(2)(B) permits a waiver of this requirement if the Secretary determines that a proposed project merits support and cannot be undertaken without a higher rate of Federal support. After review of your written justification and the critical mission that these funds will serve, it has been determined that this request meets this exception. This request is hereby approved pursuant to the authority provided by 46 U.S.C. § 70107(c)(2)(B).

As a reminder, future cost-share waiver requests must also be submitted to GPD for prior approval. Please contact your Preparedness Officer, Matthew Patterson, at [matthew.patterson@fema.dhs.gov](mailto:matthew.patterson@fema.dhs.gov) if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Stacey N. Street".

Stacey N. Street  
Director  
Office of Grants Administration

Mr. Leung

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Cc: Tammy Littrell, Regional Administrator (Acting), FEMA Region IX  
Kerry Thomas, Director, Preparedness Grants Division  
Paulene Graham, Division Director, FEMA Region IX  
Virginia Warren, Deputy Director, Preparedness Grants Division  
RJ Gatza, Branch Chief, Preparedness Grants Division  
Duane Davis, Section Chief, Preparedness Grants Division  
Matthew Patterson, Preparedness Officer, Preparedness Grants Division  
Official Grant File

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## View Amendment Request

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### Amendment Request Details

Required fields are marked with an asterisk\*.

Amendment Request Number

[EMW-2020-PU-00374-R02](#)

Organization Name

City & County of San Francisco

Amendment Request Status

Approved

Amendment Request Narrative

An amendment revising the investment justifications and budget to reflect the cost-share waiver request dated November 2, 2020.

### SF-424A

Budget Object Class	Amendment Request Amount
<b>Personnel</b>	No Change Requested
<b>Fringe Benefits</b>	No Change Requested
<b>Travel</b>	\$4,715.00
<b>Equipment</b>	\$1,145,130.00
<b>Supplies</b>	No Change Requested
<b>Contractual</b>	No Change Requested
<b>Construction</b>	No Change Requested
<b>Other</b>	\$11,985.00
<b>Total Direct Charges</b>	\$1,161,830.00
<b>Indirect Charges</b>	No Change Requested
<b>Budget Category Total</b>	\$1,161,830.00
<b>Non-Federal Resources</b>	<b>Amendment Request Amount</b>
<b>Applicant</b>	\$0.00
<b>State</b>	No Change Requested
<b>Other</b>	No Change Requested
<b>Total Non-Federal Resources</b>	\$0.00
<b>Income</b>	<b>Amendment Request Amount</b>
<b>Program Income</b>	No Change Requested
<b>Total Budget</b>	<b>Amendment Request Amount</b>
<b>Federal</b>	No Change Requested
<b>Non-Federal</b>	\$0.00
<b>Total Project Cost</b>	\$1,161,830.00

#### SF-424A Budget Information - Non-Construction Programs (4040-0006)

#### SF-424A Budget Information - Non-Construction Programs (4040-0006)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 4040-0006. The time required to complete this information collection is estimated to average 1.8 hours per response, including the time to review instructions, search existing data resources, gather the data needed and complete and review the information collection.

If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to:  
 U.S. Department of Health & Services, OS/OCIO/PRA,  
 200 Independence Ave., S.W., Suite 537-H,  
 Washington D.C. 20201,  
 Attention: PRA Reports Clearance Officer.

Agency, Total Responses, Average Burden per response in Hours, Total Burden Hours

- CNCS, 10, 4, 40
- DOI, 1274, 49/60, 1046
- DOS, 150, 5/60, 13
- EPA, 9098, 1.97, 17905
- SSA, 1400, 30/60, 700
- TREAS, 276, 1, 276
- VA, 184, 15/60, 46
- USDA, 7241, 3, 21723
- DOC, 5685, 20/60, 1895
- DOT, 50, 1.6, 80
- DHS, 150, 2, 300
- HHS, 1510, 2.64, 3998
- Total, 27028, 48022, 48022 hrs. / 27028 = 1.8 total hours per response.

Close

### Attachments

Attached Documents	Description
<a href="#">SFPD PSGP Cost-Share Waiver Request.pdf</a>	Grantee cost waiver request. The USCG Captain of the Port submitted the signed copy directly to FEMA.
<a href="#">San Francisco Police Dept. Sonar System Upgrade IJ#1.pdf</a>	Revised Investment Justification #1
<a href="#">San Francisco Police Dept. Sonar System Upgrade Budget #1.docm</a>	Revised Investment Justification #1 Budget
<a href="#">San Francisco Police Dept. Thermal Camera IJ#2.pdf</a>	Revised Investment Justification #2
<a href="#">San Francisco Police Dept. Thermal Camera Budget #2.docm</a>	Revised Investment Justification #2 Budget
<a href="#">San Francisco Police Dept. ROV Training IJ#3 - revised.pdf</a>	Revised Investment Justification #3
<a href="#">San Francisco Police Dept. ROV Training Budget #3 - revised.docm</a>	Revised Investment Justification #3 Budget
<a href="#">San Francisco Police Dept. Deck Safety Upgrade IJ#4 - revised.pdf</a>	Revised Investment Justification #4
<a href="#">San Francisco Police Dept. Deck Safety Upgrade Budget #4 - revised.docx</a>	Revised Investment Justification #4 Budget
<a href="#">San Francisco Police Dept. Response Vessel RHIB IJ#5 revised.pdf</a>	Revised Investment Justification #5
<a href="#">San Francisco Police Dept. Response Vessel RHIB Budget #5 revised.docm</a>	Revised Investment Justification #5 Budget
<a href="#">Cost Share Waiver Approval Letter.pdf</a>	Cost-share waiver FEMA approval
<a href="#">IJ#3 &amp; IJ#4 Budget Revision Justification.docx</a>	Budget revision justification for IJ#3 and IJ#4

### Action History

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User	Action	Description	Date
System	Status Change	Amendment status updated from Pending Review to Approved	04/23/2021 15:12 -04:00
System	Status Change	Amendment Request status updated from Pending Review to Approved	04/23/2021 15:12 -04:00
Patrick Leung	Status Change	Amendment Request status updated from Pending Submission to Pending Review	03/23/2021 13:39 -04:00

User	Action	Description	Date
System	Status Change	Performance Report status updated from Pending Review to Approved	<a href="#">02/18/2021 12:32-05:00</a>
Patrick Leung	Status Change	Performance Report status updated from Pending Submission to Pending Review	<a href="#">02/17/2021 17:29-05:00</a>
Patrick Leung	Status Change	Performance Report status updated from New to Pending Submission	<a href="#">02/17/2021 17:17-05:00</a>
System	Status Change	Performance Report status updated from Pending Review to Pending Submission	<a href="#">01/28/2021 14:18-05:00</a>
Patrick Leung	Status Change	Performance Report status updated from Pending Submission to Pending Review	<a href="#">01/27/2021 17:50-05:00</a>
Patrick Leung	Status Change	Performance Report status updated from New to Pending Submission	<a href="#">01/27/2021 17:50-05:00</a>
System	Status Change	Amendment Request status updated from Pending Review to Pending Submission	<a href="#">01/22/2021 08:23-05:00</a>

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