

1 [Agreement Amendment - Instituto Familiar de la Raza, Inc. - Health Access Point Services -
2 Not to Exceed \$17,087,730]

3 **Resolution approving Amendment No. 2 to the agreement between the City and County**
4 **of San Francisco, acting by and through, the Department of Public Health (DPH), and**
5 **Instituto Familiar de la Raza, Inc., to operate a health access point service, to extend**
6 **the term by three years from June 30, 2027, for a new term of January 1, 2023, through**
7 **June 30, 2030, and to increase the amount by \$9,242,130 for a new total not to exceed**
8 **amount of \$17,087,730; and to authorize DPH to enter into amendments or**
9 **modifications to the agreement that do not materially increase the obligations or**
10 **liabilities to the City and are necessary to effectuate the purposes of the agreement or**
11 **this Resolution.**

12
13 WHEREAS, On September 12, 2019, the Department of Public Health (DPH) issued a
14 Request for Proposals (RFP 4-2019) for an equity-focused, community-centered, whole
15 person care approach to integrated HIV, HCV, and STD prevention programs for affected
16 communities; and

17 WHEREAS, Instituto Familiar de la Raza, Inc. submitted a proposal and was the
18 highest ranked proposer; and

19 WHEREAS, DPH awarded the contract to Instituto Familiar de la Raza, Inc.; and

20 WHEREAS, The contract is consistent with the Civil Service Commission’s approval
21 obtained on June 29, 2016, under PSC No. 2006-07/08; and

22 WHEREAS, On January 1, 2023, DPH and Instituto Familiar de la Raza, Inc. entered
23 into an agreement to operate a health access point service (“Original Agreement”); and

24 WHEREAS, The Original Agreement has a term of January 1, 2023, through June 30,
25 2027, and a not to exceed amount of \$7,845,600; and

1 WHEREAS, DPH amended the Original Agreement on January 1, 2025, to update
2 standard contractual clauses (the “First Amendment”); and

3 WHEREAS, DPH wishes to amend the agreement by extending the term to June 30,
4 2030, and increasing the maximum expenditure by \$9,242,130 to \$17,087,730 (the “Second
5 Amendment”); and

6 WHEREAS, The Second Amendment is consistent with the Civil Service Commission’s
7 approval obtained on June 29, 2016, under PSC number 2006-07/08; and

8 WHEREAS, Charter, Section 9.118(b), requires Board of Supervisors approval by
9 Resolution of any contract which, when entered into, extends over 10 years, and of any
10 contract which, when entered into, costs the City \$10,000,000 or more; and

11 WHEREAS, The proposed amendment contained in File No. 260209, is substantially in
12 final form, with all material terms and conditions included, and only remains to be executed by
13 the parties upon approval of this Resolution; now, therefore, be it

14 RESOLVED, That the Board of Supervisors hereby approves the amendment in
15 substantially the form contained in File No. 260209; and, be it

16 FURTHER RESOLVED, That the Board of Supervisors authorizes DPH to make any
17 modifications to the amendment, prior to its final execution by all parties, that DPH
18 determines, in consultation with the City Attorney, are consistent with this Resolution, in the
19 best interest of the City, do not materially increase the obligations or liabilities of the City, are
20 necessary or advisable to effectuate the purposes of the amendment, and are in compliance
21 with all applicable laws, including the City’s Charter; and, be it

22 FURTHER RESOLVED, That within 30 days of the amendment being fully executed by
23 all parties, DPH shall submit to the Clerk of the Board of Supervisors a completely executed
24 copy for inclusion in File No. 260209; this requirement and obligation resides with the
25

