

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: General Fund Specified Grant - Portsmouth Square Improvement Project

2. Department: Recreation and Park Department

3. Contact Person: Kaitlin Holl Telephone: 415-609-3685

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$1,000,000

6a. Matching Funds Required: \$0

b. Source(s) of matching funds (if applicable): Not Required

7a. Grant Source Agency: California Natural Resources Agency

b. Grant Pass-Through Agency (if applicable): Not Applicable

8. Proposed Grant Project Summary:

The Portsmouth Square Improvement Project is a comprehensive renovation of Portsmouth Square, a high use park located in San Francisco's Chinatown. The overall project includes construction of a new consolidated playground, expanded event space, upgraded lighting, accessibility improvements, a new approximately 8,300-square-foot clubhouse, removal of the Kearny Street pedestrian bridge, and infrastructure upgrades to the underground parking garage beneath the park. Grant funds will support major earthwork activities necessary to implement the project, including landscape grading; site excavation and fill; excavation and backfill; installation of polystyrene fill; erosion and sedimentation control measures; and shoring and bracing required to protect adjacent structures and the underlying parking garage during construction.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: Upon execution of agreement

End-Date: March 1, 2028

10a. Amount budgeted for contractual services: \$1,000,000

b. Will contractual services be put out to bid? Contract was publicly advertised and a contractor has been selected.

c. If so, will contract services help to further the goals of the Local Business Enterprise (LBE) requirements? All contracts will comply with all City LBE requirements.

d. Is this likely to be a one-time or ongoing request for contracting out? One-time

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$ Not applicable
b2. How was the amount calculated? Not applicable

c1. If no, why are indirect costs not included?

Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? Department and Division Overhead.

12. Any other significant grant requirements or comments: None

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

Existing Site(s) Existing Structure(s) Existing Program(s) or Service(s)
 Rehabilitated Site(s) Rehabilitated Structure(s) New Program(s) or Service(s)
 New Site(s) New Structure(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

- 1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
- 2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
- 3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Alterations require RPD-DAC review.

Departmental ADA Coordinator:


Arfaraz Khambatta, CASp

(Name)

Disability Access Coordinator, Public Works

(Title)

Date Reviewed: 4/16/2026

DocuSigned by:

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(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Sarah Madland

(Name)

Interim General Manager, Recreation and Park Department

(Title)

Date Reviewed: 4/16/2026

Signed by:

Sarah Madland

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(Signature Required)