

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Ordinance Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title: California Jobs First Catalyst Program
- 2. Department: Office of Economic & Workforce Development
- 3. Contact Person: Alesandra Lozano Telephone/Email: alesandra.lozano@sfgov.org
- 4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$14,000,000

- 6. a. Matching Funds Required: \$ 0
- b. Source(s) of matching funds (if applicable): N/A

- 7. a. Grant Source Agency: CA Employment Development Department
- b. Grant Pass-Through Agency (if applicable): N/A

8. Proposed Grant Project Summary:  
As core partners of the California Jobs First Catalyst Program (formerly the Community Economic Resilience Fund), OEWD, the Bay Area Good Jobs Partnership for Equity, and All Home will lead regional and economic planning, stakeholder engagement, program design, and the launch of and/or continued expansion of regional initiatives in service of opportunities for the regional workforce.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: May 1, 2024    End-Date: September 30, 2026

10. Number of new positions created and funded: 0

11. Explain the disposition of employees once the grant ends? n/a

- 12. a. Amount budgeted for contractual services: \$13,400,000
- b. Will contractual services be put out to bid? No
- c. If so, will contract services help to further the goals of the Department’s Local Business Enterprise (LBE) requirements? N/A
- d. Is this likely to be a one-time or ongoing request for contracting out? One-time

- 13. a. Does the budget include indirect costs?  
 Yes                       No
- b. 1. If yes, how much? \$
- b. 2. How was the amount calculated?
- c. 1. If no, why are indirect costs not included?  
 Not allowed by granting agency                       To maximize use of grant funds on direct services

[X] Other (please explain): The Fiscal Agent was allocated set costs by the grantor, and its allocation went to fiscal project staffing.

c. 2. If no indirect costs are included, what would have been the indirect costs? \$150,000

14. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\***

15. This Grant is intended for activities at (check all that apply):

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s)      | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)           |  |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Armina Brown

(Name)

Office Manager

(Title)

Date Reviewed: 7/19/2024 | 5:25 PM PDT

DocuSigned by:  
*Armina Brown*  
958706D170304F1...

(Signature Required)

Overall Department Head or Designee Approval:

Sarah Dennis Phillips

(Name)

Executive Director, Office of Economic & Workforce Development

(Title)

Date Reviewed: 7/19/2024 | 12:41 PM PDT

DocuSigned by:  
*Sarah Dennis Phillips*  
CFD077DCFOE2478...

(Signature Required)