

**File Number:** 231237  
(Provided by Clerk of Board of Supervisors)

**Grant Ordinance Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: CDPH Enhanced Forensic Toxicology Program, FY 23-28
2. Department: Office of the City Administrator / Office of the Chief Medical Examiner
3. Contact Person:       David Serrano Sewell, Executive Director                       Telephone: 415-641-3699  
                                  Dr. Luke N. Rodda, Chief Forensic Toxicologist                       Telephone: 415-741-6982
4. Grant Approval Status (check one):  
 Approved by funding agency                        Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$1,086,740.83
6. a.       Matching Funds Required: \$0  
   b.       Source(s) of matching funds (if applicable): N/A
7. a.       Grant Source Agency: California Department of Public Health Substance and Addiction Prevention Branch  
   b.       Grant Pass-Through Agency (if applicable): N/A
8. Proposed Grant Project Summary:  
   The Office of the Chief Medical Examiner (OCME) was approached by the California Department of Public Health, Substance and Addiction Prevention Branch to submit a grant for their 'Overdose Prevention Initiative'. Subsequently, with a proposal titled 'CDPH Enhanced Forensic Toxicology Program, FY 23-28', the OCME was awarded the amount of \$1,086,740.83 to fund Class 2403 Forensic Laboratory Analyst, Class 2456 Forensic Toxicologist, and Class 2457 Forensic Toxicologist Supervisor positions, as required, for the period beginning December 1, 2023 through June 30, 2028. The proposal aims to provide enhanced forensic toxicology services in order to monitor the prevalence of novel psychoactive substances (NPS) and perform assessment studies with subsequent reporting to policymakers and stakeholders.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  

Start-Date: 12/01/2023                                               End-Date: 06/30/2028
10. Number of new positions created and funded: Up to 9 (likely up to 3 over the ~4.5-year grant period)
11. Explain the disposition of employees once the grant ends? The position(s) are exempt and will cease at the end of the granting period.
12. a.       Amount budgeted for contractual services: \$0  
   b.       Will contractual services be put out to bid? No  
   c.       If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A

d. Is this likely to be a one-time or ongoing request for contracting out? N/A

13. a. Does the budget include indirect costs?

Yes  No

b. 1. If yes, how much? \$

b. 2. How was the amount calculated?

c. 1. If no, why are indirect costs not included?

Not allowed by granting agency  To maximize use of grant funds on direct services

Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs? Minimal administrative time of City staffing for grant submission and expenditure.

14. Any other significant grant requirements or comments: N/A

**\*\*Disability Access Checklist\*\***

15. This Grant is intended for activities at (check all that apply):

- |                                                      |                                                           |                                                                       |
|------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s)       | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)                 |                                                                       |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

**This proposal as written complies with applicable access laws. Please consult the Mayor's Office on Disability as needed for technical assistance on accessibility compliance.**

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Nicole Bohn Director, Mayor's Office on Disability

Date Reviewed:

December 1, 2023



(Signature Required)

Overall Department Head or Designee Approval:

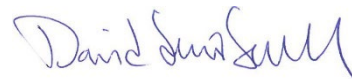
David Serrano Sewell

(Name)

Executive Director, Office of the Chief Medical Examiner

(Title)

Date Reviewed: December 1, 2023



(Signature Required)