

OFFICE OF THE MAYOR  
SAN FRANCISCO



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BOARD OF SUPERVISORS  
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LONDON N. BREED  
MAYOR

BY 

To: Angela Calvillo, Clerk of the Board of Supervisors  
From: Ashley Groffenberger, Mayor's Budget Director  
Date: June 1, 2022  
Re: Notice of Transfer of Functions under Charter Section 4.132

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Dear Madam Clerk,

This memorandum constitutes notice to the Board of Supervisors under Charter Section 4.132 of transfers of functions between departments within the Executive Branch. All positions are regular positions unless otherwise specified. The positions include the following:

- 11 positions (0.81 FTE 0931 Manager III, 0.81 FTE 1241 Human Resources Analyst, 0.75 FTE 5177 Safety Officer, 0.75 FTE 1244 Senior Human Resources Analyst, 0.75 FTE 1224 Principal Payroll and Personnel Clerk, 0.75 1222 Senior Payroll and Personnel Clerk, 0.75 1222 Senior Payroll and Personnel Clerk, 0.75 1220 Payroll and Personnel Clerk, 0.5 1244 Senior Human Resources Analyst, 0.5 1244 Senior Human Resources Analyst, 1.0 FTE 0922 Manager I) to be transferred from the City Administrator's Office to the Department of Public Works in order to meet the requirements of Proposition B and the new Department of Sanitation and Streets.
- One position (0.79 FTE 1824 Principal Administrative Analyst) to be transferred from Controller's Office to the Office of Economic and Workforce Development in order to better align the programmatic support for the San Francisco Community Investment Fund with other citywide economic development functions.
- One position (1.0 FTE 2931 Marriage, Family, and Child Counselor) from the Department of Homelessness and Supportive Housing to the San Francisco Public Library to support clients at the Main Library site.
- 11 positions (2.0 7428 Hodcarrier, 1.0 7248 Sewer Repair Supervisor, 1.0 7246 Sewer Repair Supervisor, 6.0 7421 Sewer Maintenance Worker, and 1.0 7307 Bricklayer) from the Department of Public Works to the San Francisco Public Utilities Commission for the transfer of the Sewer Division.
- One position (1.0 FTE 0931 Manager II) from the City Administrator's Office to the Department of Emergency Management as part of a transition to move all citywide community and neighborhood preparedness and response efforts to the Department of Emergency Management.

If you have any questions, please contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ashley Groffenberger', with a long horizontal flourish extending to the right.

Ashley Groffenberger  
Mayor's Budget Director

cc: Members of the Budget and Finance Committee  
Budget & Legislative Analyst's Office  
Controller