

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: SF Navigation Center Grant
2. Department: Mayor's Office of Housing Opportunity, Partnerships & Engagement
3. Contact Person: Bevan Dufty Telephone: 415-554-6164
4. Grant Approval Status (check one):

Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$2,925,000.00

6. a. Matching Funds Required: \$ 0
- b. Source(s) of matching funds (if applicable):

7. a. Grant Source Agency: San Francisco Interfaith Council
- b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary: Create and fund a short term residential transitional program for designed to accommodate people encamped on the streets and public spaces.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: January 2015

End-Date: January 2016

10. a. Amount budgeted for contractual services: \$2,925,000.00
- b. Will contractual services be put out to bid? Yes
- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Yes
- d. Is this likely to be a one-time or ongoing request for contracting out? One time

11. a. Does the budget include indirect costs?

Yes No

- b. 1. If yes, how much? \$
- b. 2. How was the amount calculated?
- c. 1. If no, why are indirect costs not included?

Not allowed by granting agency To maximize use of grant funds on direct services

Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs? Indirect costs have included staff time in the Mayor's Office, Human Services Agency, and San Francisco Public Works as they managed the bulk of the program design, set up, and on-going implementation.

12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|---|--|--|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input checked="" type="checkbox"/> Rehabilitated Site(s) | <input checked="" type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:


Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Carla Johnson
(Name)

Director, Mayor's Office on Disability
(Title)

Date Reviewed: 7/7/15


(Signature Required)

Department Head or Designee Approval of Grant Information Form:

(Name)

(Title)

Date Reviewed: _____

(Signature Required)

1 [Accept and Expend Grant - Authorizing the Mayor's Office of HOPE retroactively to accept
2 and expend a grant in the amount of \$2,925,000 for the renovation of the SF Navigation
3 Center]

4 **Resolution authorizing the Mayor's Office of Housing Opportunity, Partnerships and**
5 **Engagement (HOPE) retroactively to accept and expend as a gift to the City and County**
6 **of San Francisco a grant in the amount of \$2,925,000 from the San Francisco Interfaith**
7 **Council (SFIC) for the purpose of renovating and opening the SF Navigation Center and**
8 **assisting with supportive housing exits for its guests.**

9 WHEREAS, The 2013 Homeless Count identified 6,436 individuals who are homeless
10 in the City and County of San Francisco, including 3,400 individuals living on the street; and

11 WHEREAS, The San Francisco Interfaith Council (SFIC) has worked in partnership
12 with San Francisco City Government since the 1989 Loma Prieta Earthquake to provide
13 emergency shelter services, especially in the Winter months; for homeless persons; and

14 WHEREAS, SFIC received a donation in December, 2014 of \$2,925,000 for the
15 purpose of supporting new, innovative efforts by the City and County of San Francisco to
16 assist individuals who have lived on our streets or in encampments for long periods of time;
17 and

18 WHEREAS, Many of these individuals have lived on our streets or in isolated
19 encampments for years because existing emergency shelters do not (1) have the capacity to
20 accommodate possessions, (2) allow couples to stay together or (3) allow pets, that are not
21 registered service animals, to be close to their owners; and

22 WHEREAS, San Francisco's Emergency Shelters are generally 97% occupied, limiting
23 capacity for exits for those individuals who have become stuck living on our streets or in
24 encampments; and

1 WHEREAS, Mayor Edwin M. Lee, in conjunction with his Office of HOPE and other City
2 Departments developed a new concept, called the SF Navigation Center, to help individuals,
3 couples and encampments exit chronic street homelessness by removing barriers that often
4 prevent individuals from accessing temporary housing: providing accessible storage, allowing
5 couples to remain together, pets to stay with their owners and embracing a low-threshold
6 approach emphasizing respect and flexibility, with no metal detectors, curfews or limitations
7 when guests have meals, showers or do laundry; and

8 WHEREAS, On January 26, 2015, SFIC signed a Memorandum of Agreement with the
9 Mayor's Office of HOPE specifying the purposes for this donation to immediately renovate and
10 open a facility for the SF Navigation Center and to support the City's efforts to secure
11 additional permanent housing for guests of the Center; and

12 WHEREAS, The goals of SFIC and the Mayor's Office of HOPE were to quickly identify
13 and renovate a location for the Navigation Center so that the donor, or other donors, might
14 provide additional resources to support this effort; and

15 WHEREAS, With the support of the City's Real Estate Department (RED) and the
16 Mayor's Office of Housing and Community Development (MOHCD), the 1950 Mission Street
17 site was identified as a potential location for the SF Navigation Center with its large open
18 space, fenced area and twelve mobile classrooms/bungalows offering safe and secure areas
19 for sleeping, community gathering and meal space, showers, laundry and bathrooms and
20 program and on-site case management and City services space for up to 75 formerly
21 homeless guests and their pets at any time; and

22 WHEREAS, the Mayor's Office of HOPE quickly embarked upon a robust community
23 outreach effort with the support and involvement of the District Supervisor, the Honorable
24 David Campos, to garner community input and support; and

25

1 WHEREAS, The Public Works Department was tasked with leading the immediate
2 renovation of this site and its facilities through its Bureau of Building Repair (BBR); and

3 WHEREAS, In response to the urgency of unprecedented numbers of citizens living
4 unsafely on streets and under freeways and the shared pledge by HOPE and SFIC to meet
5 the donor's wishes that the Navigation Center be opened quickly, the Public Works
6 Department issued an Emergency Work Order on January 16, 2015 to expedite their authority
7 to complete renovations required at 1950 Mission Street, since the building had been unused
8 for almost a decade and required upgrades, including accessibility compliance; and

9 WHEREAS, All branches and agencies of San Francisco City government, including
10 the Mayor's Office, Board of Supervisors, City Administrator, Public Works, Human Services
11 Agency, Public Health Department, City Controller, City Planning, Building Inspection
12 Department, Fire Department, Police Department, Animal Care and Control, Adult Probation
13 Department, Public Defender and Recreation and Parks Department, among others, worked
14 together in an incredibly dedicated and expeditious manner to establish the site, program
15 design and public support needed for success; and

16 WHEREAS, The SF Navigation Center opened to guests on Monday, March 30, 2015
17 and has had over 125 guests in its first three months; and

18 WHEREAS, The 2015-2016 City Budget that has been approved by the Board of
19 Supervisor's Budget Committee contains funding for five new master-leases for Single-Room
20 Occupancy (SRO) hotels that will provide over 500 housing placements, many of which
21 serving guests of the SF Navigation Center; now, therefore, be it

22 RESOLVED, That the Board of Supervisors hereby retroactively authorizes Bevan
23 Duffy, Director of the Mayor's Office of HOPE, or his designee, on behalf of the City and
24 County of San Francisco, to accept and expend the grant award of \$2,925,000. from the San
25 Francisco Interfaith Council for the purpose of the creation and renovation of the SF

1 Navigation Center and related program services, as provided in the Public Works Emergency
2 Declaration and SFIC Memorandum of Agreement; and, be it

3 FURTHER RESOLVED, That the Board of Supervisors accepts the renovations of
4 1950 Mission Street, as funded by the SFIC grant, as a gift to the City and County of San
5 Francisco.

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7 Recommended:

Approved: _____

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Mayor

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10 Department Head

Approved: _____

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Controller

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