

**From:** [Altman, Claire \(DPH\)](#)  
**To:** [Chan, Connie \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Safai, Ahsha \(BOS\)](#)  
**Cc:** [Jalipa, Brent \(BOS\)](#); [Hsieh, Frances \(BOS\)](#); [Prager, Jackie \(BOS\)](#); [Thornhill, Jackie \(BOS\)](#); [Chung, Lauren \(BOS\)](#); [Trainor, Nikole \(DPH\)](#); [Blum, Bill \(DPH\)](#); [Neary, Beth \(DPH\)](#); [Scarafia, Jeff \(DPH\)](#); [Janssen, Julia \(DPH\)](#); [Taylor, Anthony \(DPH\)](#); [Wong, Greg \(DPH\)](#); [Validzic, Ana \(DPH\)](#)  
**Subject:** 2/1 Budget & Finance: DPH Retroactive Items  
**Date:** Thursday, January 26, 2023 4:34:14 PM

---

Hello Supervisors Chan, Mandelman and Safai,

The Department of Public Health (DPH) will request approval for five (5) retroactive items at the February 1<sup>st</sup> Budget & Finance committee meeting. We've provided a brief description of the items and our DPH representatives. Please let us know if you have questions or if you'd like to meet and discuss any of these items.

**File 221276 - Apply for Grant - Centers for Disease Control and Prevention - Integrated HIV Surveillance and Prevention Programs for Health Departments - \$7,804,306** - Resolution authorizing the Department of Public Health to submit a one-year application for Calendar Year 2023 to continue to receive funding for the Integrated HIV Surveillance and Prevention Programs for Health Departments from the Centers of Disease Control and Prevention, and requesting \$7,804,306 in HIV prevention funding for San Francisco from January 1, 2023, through May 31, 2024.

- **Description:** These grant funds are awarded to the Department on an annual basis to cover an integrated HIV Surveillance and Prevention Program for San Francisco residents. The funds are utilized to support epidemiological activities required to support this system of HIV surveillance and prevention as well as direct services provided by the Department, or those subcontracted to qualified contractors selected through RFP.
- **Reason for Retroactive Request:** DPH is respectfully requesting retroactive approval for this grant application. Ordinance No. 265-05 requires that City Departments submit applications at least 60 days prior to the grant deadline for review and approval. For this grant, the CDC released the application announcement on September 17<sup>th</sup>, 2022, with a due date of October 17<sup>th</sup>, 2022, allowing 30 business days for the entire process. In the interest of timeliness, the Department is seeking retroactive approval by submitting this year's grant application.
- **DPH Representative:** Nikole Trainor | Budget, Contract and Communication Manager, Department of Public Health | email: [nikole.trainor@sfdph.org](mailto:nikole.trainor@sfdph.org)

**File 221277 - Apply for Grant - Retroactive - Health Resources Services Administration - Ryan White Act HIV/AIDS Emergency Relief Grant Program - \$15,962,602** - Resolution retroactively authorizing the Department of Public Health to submit an application to continue to receive funding for the Ryan White Act HIV/AIDS Emergency Relief Grant Program grant from the Health Resources Services Administration; and requesting \$15,962,602 in HIV Emergency Relief Program funding for the San Francisco Eligible Metropolitan Area for the period of March 1, 2023, through February 29, 2024.

- **Description:** This application represents approximately \$15,962,602 in funding for the San Francisco Eligible Metropolitan Area (EMA). The San Francisco EMA includes the City and County of San Francisco, Marin County and San Mateo County. The funding supports a multitude of health services to HIV positive persons residing in these three counties.

**Reason for Retroactive Request:** DPH is respectfully requesting retroactive approval of this grant application. Ordinance No. 265-05 requires that City Departments submit applications at least 60 days prior to the grant deadline for review and approval. For this grant, HRSA released the application announcement on August 26<sup>th</sup>, 2022, with a due date of October 3<sup>rd</sup>, 2022, allowing 38 business days for the entire process. In the interest of timeliness, the Department is seeking retroactive approval by submitting the grant application.

• **DPH Representatives:**

- Bill Blum | Director of Program, Primary Care & Director of HIV Health Services, Department of Public Health | email: [bill.blum@sfdph.org](mailto:bill.blum@sfdph.org)
- Beth Neary | HIV Health Services Assistant Director, Department of Public Health | email: [beth.neary@sfdph.org](mailto:beth.neary@sfdph.org)

**File 230029 - Accept and Expend Grant - Retroactive - San Francisco Health Plan - CalAIM**

**Incentive Payment Program (IPP) - \$316,800** - Resolution retroactively authorizing the Department of Public Health to accept and expend a grant in the amount of \$316,800 from the San Francisco Health Plan for participation in a program, entitled “CalAIM Incentive Payment Program (IPP),” for the period of September 12, 2022, through February 28, 2023.

- **Description:** This funding will be used to hire DPH information technology (IT) staff to support the approvals process, technical build, and implementation of CareLink, and increase the number of organizations and individuals who are able to use CareLink.
- **Reason for Retroactive Request:** DPH received the award agreement on September 14<sup>th</sup>, 2022, for a project start date of September 12<sup>th</sup>, as determined by the San Francisco Health Plan. Upon receiving the award agreement, DPH worked to prepare the budget and legislative packet. Once the budget and legislative packet were prepared, this grant required review by the City Attorney and the Controller’s Office. The grant was sent to the City Attorney’s Office on October 21<sup>st</sup>, and once reviewed was sent to the Controller’s Office on November 8<sup>th</sup>. Once finalized, it was sent to the Mayor’s Office on December 29<sup>th</sup>, 2022, for introduction on January 10<sup>th</sup>, 2023. We respectfully request retroactive approval to accept and expend these funds.
- **DPH Representative:** Jeff Scarafia | Deputy Chief Information Officer, Department of Public Health | email: [jeff.scarafia@sfdph.org](mailto:jeff.scarafia@sfdph.org)

**File 230028 - Accept and Expend Grant - Retroactive - California Department of Public Health - Monkeypox Response Funding Award Number MPX-012 City & County of San Francisco - \$1,616,252**

- Resolution retroactively authorizing the Department of Public Health to accept and expend a grant in the amount of \$1,616,252 from the California Department of Public Health for participation in a program, entitled “Monkeypox Response Funding Award Number MPX-012 City & County of San Francisco,” for the period of July 1, 2022, through June 30, 2023.

- **Description:** The grant funding will provide Public Health Laboratory (PHL) with necessary equipment and supplies to support the ongoing Human Monkeypox Virus (MPX) response and testing of other communicable diseases.
- **Reason for Retroactive Request:** DPH received the award letter on October 7<sup>th</sup>, 2022, for a program start date of July 1<sup>st</sup>, 2022, as determined by the California Department of Public Health. Upon receiving the award letter, DPH worked to prepare the budget and legislative

packet. Once prepared, the grant was sent to the Controller's Office for review on November 17<sup>th</sup>. Once the Controller's Office review was complete, the packet was sent to the Mayor's Office on December 22<sup>nd</sup>, 2022, for introduction on January 10<sup>th</sup>, 2023. We respectfully request retroactive approval to accept and expend these funds.

- **DPH Representative:** Julia Janssen | Deputy Medical Director, STI Prevention and Control Section, Department of Public Health | email: [julia.janssen@sfdph.org](mailto:julia.janssen@sfdph.org)

**File 230027 - Accept and Expend Grant - Retroactive - California Department of Public Health - Sexually Transmitted Disease Program Management and Collaboration - \$1,365,222** - Resolution retroactively authorizing the Department of Public Health to accept and expend a grant increase in the amount of \$386,274 from the California Department of Public Health for a total amount of \$1,365,222 for participation in a program, entitled "Sexually Transmitted Disease Program Management and Collaboration," for the period of July 1, 2019, through June 30, 2024.

- **Description:** The funds will be used for the implementation of public health activities to monitor, investigate, and prevent sexually transmitted diseases (STD) in collaboration with community-based organizations within the local health jurisdiction.
- **Reason for Retroactive Request:** DPH received the original grant on December 3<sup>rd</sup>, 2019, for a project start date of July 1<sup>st</sup>, 2019. The original grant was approved by the Board of Supervisors on July 17<sup>th</sup>, 2020 (file [200639](#)). In 2022, DPH received two grant increases: the first on March 25<sup>th</sup>, 2022, and the second on October 24<sup>th</sup>, 2022. Upon receiving these grant increases, the Department worked to prepare the updated program budget and the legislative packet. DPH forwarded the complete budget and grant packet to the Controller's Office for review on December 6<sup>th</sup>, 2022. Once the review was complete, the legislative packet was sent to the Mayor's Office on December 29<sup>th</sup>, 2022, for introduction on January 10<sup>th</sup>, 2023. We respectfully request retroactive approval to accept and expend these funds.
- **DPH Representative:** Anthony Taylor | HIV/STI Program Manager, Department of Public Health | email: [anthony.taylor@sfdph.org](mailto:anthony.taylor@sfdph.org)

Thank you for your time and consideration of these items.

Claire

**Claire Altman (Lindsay), MPH**

Senior Health Planner | Office of Policy and Planning

San Francisco Department of Public Health

[claire.altman@sfdph.org](mailto:claire.altman@sfdph.org) – updated email address