

**File Number:** 230028  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Monkeypox Response Funding Award Number MPX-012 City & County of San Francisco**

2. Department: **Department of Public Health  
Emergency Preparedness Office**

3. Contact Person: **Eduardo Sida** Telephone: **628-217-6322**

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$1,616,252**

6a. Matching Funds Required: **\$0**

b. Source(s) of matching funds (if applicable): **N.A.**

7a. Grant Source Agency: **California Department of Public Health**

b. Grant Pass-Through Agency (if applicable): **N.A.**

8. Proposed Grant Project Summary: **Provide Public Health Laboratory (PHL) with necessary equipment and supplies to support the ongoing Human Monkeypox Virus (MPX) response and testing of other communicable diseases. Purchase items for PHL, to support efforts and build capacity to diagnose, test, and upload data from Electronic Laboratory Reporting (ELR) for surveillance of MPX and other communicable diseases. Provide courier services for PHL to collect and deliver MPX samples from sites to state lab. Courier service to transport and deliver samples in a safe, efficient, and timely way between testing sites, PHL, and state laboratories for MPX diagnosis and sample confirmation to rule out false negatives. Partner with community organizations and leaders to provide vaccination opportunities and education at high-risk venues for the communities most impacted. Bring vaccinations to where the people are by leveraging mobile vaccination teams and vaccine vendors. Coordination and planning of vaccination locations within the most vulnerable and impacted neighborhoods, including the integration of MPX vaccine into the neighborhood sites as appropriate and dictated by community feedback, need and data. Utilize self-registration and data collection system for accurate and timely aggregation of data from each vaccination site/event. Looker dashboard allows for team to assess and derive timely statistics including demographic and vaccine uptake numbers for planning and evaluation of the neighborhood vaccine strategy. Communications on black, indigenous and people of color (BIPOC) or Latinx local-radio stations and bus ads along bus routes that intersects low-income neighborhoods that are most vulnerable and impacted by MPX. Information and Guidance team generates information, conducts research/review of existing guidance to help inform policy and operations, such as minor consent policy. Oversight, pharmacist support and logistics management for supplying and distributing MPX vaccines and treatment in SF. Carrying out case investigation (CI) and contact tracing (CT) for MPX CI/CT Section of the Operations Branch.**

## 9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **July 1, 2022**End-Date: **June 30, 2023**10a. Amount budgeted for contractual services: **\$287,909**b. Will contractual services be put out to bid? **No.**c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**11a. Does the budget include indirect costs?  Yes  Nob1. If yes, how much? \$ **N.A.**b2. How was the amount calculated? **N.A.**

c1. If no, why are indirect costs not included?

 Not allowed by granting agency To maximize use of grant funds on direct services Other (please explain):c2. If no indirect costs are included, what would have been the indirect costs? **5% of Direct Costs**

## 12. Any other significant grant requirements or comments:

**The grant does not require an ASO amendment and partially reimburses the department for the existing positions:**

No.	Job Title	Class	FTE	Start Date	End Date
1	Community Branch Logistics Support (Lucy Arellano)	2593	0.50	7/1/2022	6/30/2023
2	HR Analyst (Ruigie Arevalo)	1244	0.13	7/1/2022	6/30/2023
3	Nurse Manager (Joseph Clement)	P103	0.25	7/1/2022	6/30/2023
4	Community Event Coordinator (Darlene Daevu)	1824	0.54	7/1/2022	6/30/2023
5	Supply Team Lead - Storekeeper (Angel Erazo)	1934	0.13	7/1/2022	6/30/2023
6	Vaccine Operations & Neighborhood Sites Coordinator (Rachell Evans)	2588	0.54	7/1/2022	6/30/2023
7	Associate MHOAC (Elena Gutierrez)	2591	0.17	7/1/2022	6/30/2023
8	Health Worker IV (Luis Hernandez)	2588	0.37	7/1/2022	6/30/2023
9	Operations Section Chief (Julia Janssen)	2232	0.52	7/1/2022	6/30/2023
10	Info & Guidance Content Generator (Cynthia Madonna)	2591	0.43	7/1/2022	6/30/2023
11	Resource and Supply Unit Leader (Patrick Pacleb)	1822	0.13	7/1/2022	6/30/2023
12	Supervising Pharmacist (Jonathan Parducho)	2453	0.19	7/1/2022	6/30/2023
13	Data/QI Management Analyst (Kiana Said)	2593	0.23	7/1/2022	6/30/2023
14	Pharmacist (Yewande Samuel)	2450	0.21	7/1/2022	6/30/2023
15	Vaccine Operations Coordinator(Christina Sanz- Rodriguez)	2588	0.54	7/1/2022	6/30/2023
16	Catalogue & Dissemination Coordinator (Sandra Scott)	2591	0.54	7/1/2022	6/30/2023
17	Senior Vaccine Site Operations Coordinator/Health Program Coordinator III (Lauren Stiger)	2593	0.54	7/1/2022	6/30/2023
18	Info and Guidance Branch Director (Melissa Ta)	2593	0.40	7/1/2022	6/30/2023
19	Personnel Analyst (Brandon Tong)	1053	0.09	7/1/2022	6/30/2023

**We respectfully request for approval to accept and expend these funds retroactive to July 1, 2022. The Department received the award letter on October 7, 2022.**

**Equipment will require tracking per grantor and will not need capitalization.**

**Project Description: HD EPR PD182 FY2223 Monkeypox Response**

**Project ID: 10039570**  
**Proposal ID: CTR00003337**  
**Fund ID: 11580**  
**Version ID: V101**  
**Authority ID: 10001**  
**Activity ID: 0001**

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor’s Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s)      | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)           |  |

14. The Departmental ADA Coordinator or the Mayor’s Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor’s Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor’s Office of Disability Reviewer:

Toni Rucker, PhD  
(Name)

DPH ADA Coordinator  
(Title)

Date Reviewed: 12/8/2022 | 5:10 PM PST

DocuSigned by:  
Toni Rucker  
A64292F7331F44D...  
(Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Dr. Grant Colfax  
(Name)

Director of Health  
(Title)

Date Reviewed: 12/16/2022 | 9:43 AM PST

DocuSigned by:  
Greg Wagner  
28527524752949F...  
(Signature Required)

Greg wagner, COO for