

File No. 140893

Committee Item No. 14

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Rules

Date September 18, 2014

Board of Supervisors Meeting

Date \_\_\_\_\_

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

**OTHER** (Use back side if additional space is needed)

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Completed by: Alisa Miller Date September 12, 2014

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Settlement of Claim - Janie Vargas and Stanley E. Pond - \$55,000]

2

3 **Resolution approving the settlement of the unlitigated claim filed by Janie Vargas and**  
4 **Stanley E. Pond, Esq. against the City and County of San Francisco for \$55,000; claim**  
5 **was filed on March 3, 2014.**

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7 WHEREAS, Janie Vargas filed a claim on March 3, 2014 against the City and County  
8 of San Francisco for personal injury; and

9 WHEREAS, The Recreation and Park of the City and County of San Francisco has  
10 recommended settlement of said claim by payment of \$55,000; now, therefore, be it

11 RESOLVED, That pursuant to Administrative Code, Section 10.22, the Board of  
12 Supervisors hereby authorizes the City Attorney to settle and compromise the claim by  
13 payment of \$55,000.

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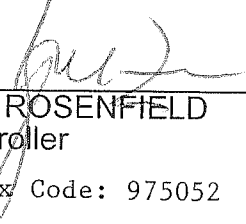
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APPROVED:

DENNIS J. HERRERA  
City Attorney



MATTHEW J. ROTHSCHILD  
Chief of Claims Division



BEN ROSENFELD  
Controller

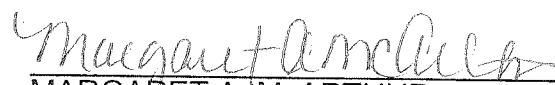
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RECOMMENDED:

RECREATION AND PARK



PHILIP GINSBURG  
General Manager



MARGARET A. McARTHUR  
Commission Secretary

# LEGISLATION RECEIVED CHECKLIST

Date 8/4/14

File Number (if applicable) \_\_\_\_\_

- |                                     |  |                                |
|-------------------------------------|--|--------------------------------|
| <input checked="" type="checkbox"/> | Legislation for Introduction (NEW)         | ▶▶▶ Legislation Clerk          |
| <input type="checkbox"/>            | Legislation Pending in Committee (AMENDED) | ▶▶▶ Committee Clerk            |
| <input type="checkbox"/>            | Legislation for Board Agenda (AMENDED)     | ▶▶▶ Dep Clerk, Legislative Div |

## Supervisor, Mayor, and Departmental Submittals

### Grant Ordinance

- Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Back-up materials:** 2 full sets (see below) and 1 electronic copy in pdf format\*
  - Cover letter (original and 1 hard copy)
  - Grant budget/application
  - Grant information form, including disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable)\*Word format
- E-Copy of legislation/back-up materials:** Sent to BOS.Legislation@sfgov.org

### Ordinance

- Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Back-up materials:** 2 hard copies (see below) and 1 electronic copy in pdf format
  - Cover letter (original and 1 hard copy)
  - Settlement Report/Agreement (for settlements)
  - Other (Explain)
- E-Copy of legislation/back-up materials:** Sent to BOS.Legislation@sfgov.org

### Grant Resolution

- Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Back-up materials:** 2 hard copies (see below) and 1 electronic copy in pdf format\*
  - Cover letter (original and 1 hard copy)
  - Grant budget/application
  - Grant information form, including disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable)\*Word format
- E-Copy of legislation/back-up materials:** Sent to BOS.Legislation@sfgov.org

### Resolution

- Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- Signature:** None (Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Back-up materials:** 2 full sets (see below) and 1 electronic copy in pdf format
  - Cover letter (original and 1 hard copy)
  - Settlement Report/Agreement (for settlements)
  - Other (Explain)
- E-Copy of legislation/back-up materials:** Sent to BOS.Legislation@sfgov.org

Joy Perez 554-3869  
Name and Telephone Number

City Attorney  
Department