

FILE NO. 041621

RESOLUTION NO.

1 [Establishing an Arts Task Force to Advise Board of Supervisors and Mayor.]

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3 **Resolution establishing an Arts Task Force to make recommendations to the Board of**  
4 **Supervisors and Mayor and setting forth the membership and duties of the Task Force.**

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6 WHEREAS, San Francisco has a significant arts industry with an estimated annual  
7 economic impact of \$1.4 Billion; and

8 WHEREAS, three of the four leading candidates for Mayor of San Francisco  
9 in the 2003 election (including Mayor Newsom) ran on a platform that included reviewing the  
10 structure and priorities of San Francisco's not-for-profit arts industry upon attaining office; and,

11 WHEREAS, in response to public requests, the Board of Supervisors' Rules Committee  
12 held a hearing on the issue of the Mayor's recommendation to merge Grants for the Arts and  
13 the Arts Commission, and much testimony was given in support of forming a task force to  
14 discuss the issue of arts infrastructure; and,

15 WHEREAS, in response to the above listed conditions, a coalition of artists and not-for-  
16 profit arts organizations, has been meeting and has made recommendations urging the Board  
17 of Supervisors and the Mayor to create an Arts Task Force comprising of leaders of the artist  
18 community, including not-for-profit arts organizations and individual artists, community leaders  
19 and various city departments, to review the structure of San Francisco's not-for-profit arts  
20 industry as a means of updating and better coordinating San Francisco's arts infrastructure  
21 and priorities; and

22 WHEREAS, a number of City or other governmental agencies have an impact on arts  
23 organizations and artists in San Francisco, including but not limited to, the Department of  
24 Administrative Services, the Mayor's Office of Economic and Workforce Development, the  
25 Mayor's Office of Community Development, the Mayor's Office of Neighborhood Services, the

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1 Planning Department, the Mayor's Office of Housing, the Redevelopment Agency, the Port of  
2 San Francisco, Department of Building Inspection, the Fire Department, the Entertainment  
3 Commission, the San Francisco Unified School District, the Department of  
4 Children/Youth/Families; and

5 now, therefore, be it

6 RESOLVED, That the Board of Supervisors of the City and County of San  
7 Francisco hereby creates an advisory task force, which shall be called the Arts Task Force  
8 and shall operate in accordance with the following terms and conditions:

9 **(a) Establishment of Task Force.** There is hereby established an Arts Task  
10 Force.

11 **(b) Task Force Membership.** The Task Force shall consist of 21 voting members  
12 drawn from the not-for-profit arts industry in San Francisco. The members shall consist of the  
13 specified number of representatives from each of the following categories:

14 (1) two (2) voting members who are artists working the San Francisco Bay Area;

15 (2) Two (2) voting members who serve as a directors, staff members or board  
16 members of non-profit arts organizations based in San Francisco with annual  
17 budgets exceeding 5 million dollars;

18 (3) Two (2) voting members who serve as directors, staff members or board  
19 members of non-profit arts organizations based in San Francisco with annual  
20 budgets between 1 million dollars and 5 million dollars;

21 (4) Two (2) voting members who serve as a directors, staff members or board  
22 members a non-profit arts organizations based in San Francisco with annual  
23 budgets between \$250,000 and 1 million dollars.

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- 1 (5) Two (2) voting members who serve as a directors, staff members or board  
2 members of non-profit arts organizations based in San Francisco with annual  
3 budgets less than \$250,000.
- 4 (6) eleven (11) voting members who are residents of the City and County of San  
5 Francisco with a demonstrated interest in, and knowledge regarding, the non-  
6 profit arts industry in San Francisco and who are familiar with the arts industry  
7 and community within their respective Supervisorial District;
- 8 (7) thirteen (13) non-voting members as follows:
- 9 (i) The Director of Cultural Affairs or his or her designee from the Arts  
10 Commission staff,
- 11 (ii) The Director of Grants for the Arts or his or her designee from the Grants  
12 staff,
- 13 (iii) A member of the staff of the Department of Administrative Services who  
14 is familiar with the City's arts community and arts industry and is  
15 appointed by the Director of Administrative Services;
- 16 (iv) A member of the staff of the Mayor's Office of Economic and Workforce  
17 who is familiar with the City's arts community and arts industry and is  
18 appointed by the Mayor;
- 19 (v) A member of the staff of the Mayor's Office of Community Development,  
20 who is familiar with the City's arts community and arts industry and is  
21 appointed by the Mayor,
- 22 (vi) A member of the staff of the Mayor's Office of Neighborhood Services  
23 who is familiar with the City's arts community and arts industry and is  
24 appointed by the Mayor  
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- 1 (vii) the President of the Arts Commission, or his or her designee from the  
2 Commission;
- 3 (viii) A member of the Grants for the Arts Advisory Committee, appointed by  
4 the Director of Grants for the Arts
- 5 (ix) The Director of the Fine Arts Museums, or his or her designee from the  
6 Fine Arts Museums Board of Trustees or Fine Arts Museums staff.
- 7 (x) The Director of the Asian Art Museum, or his or her designee from the  
8 Asian Art Commission or Asian Art Museum staff.
- 9 (xi) The Managing Director of the War Memorial and Performing Arts Center,  
10 or his or her designee from the War Memorial Board of Trustees or War  
11 Memorial staff;
- 12 (xii) A representative from the Convention and Visitors Bureau Arts and  
13 Tourism Program, appointed by the director of the Convention and  
14 Visitors Bureau.
- 15 (xiii) A representative of a charitable foundation that provides funding for the  
16 arts, appointed by the Mayor.
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18 The voting members in Categories 1 through 5, above, shall be appointed by the Board  
19 of Supervisors and the Mayor. The Board of Supervisors shall appoint one member in each of  
20 these categories and the Mayor shall appoint one member in each of these categories. With  
21 respect to the voting members in Category 6, each member of the Board of Supervisors shall  
22 appoint one member to the Task Force and may give preference to individuals residing in his  
23 or her respective Supervisorial District. The non-voting members shall be appointed as  
24 specified above. All appointments shall be made within thirty days after the effective date of  
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1 this Resolution and thereafter, as provided in Subparagraph (c) "Term of Office." Each Task  
2 Force member shall serve at the pleasure of the appointing authority.

3 In making appointments, the appointing officials shall take into consideration City policy  
4 that the members of all boards, commissions and committees be broadly representative of the  
5 diversity in ethnicity, race, age and sexual orientation of the City and County and have  
6 representation of both sexes

7 **(c) Term of Office.** Members shall serve a term of six months. The first six month  
8 term for all members shall begin upon the date the Clerk of the Board of Supervisors certifies  
9 to the President of the Board of Supervisors that all members of the Task Force have been  
10 appointed following the adoption of this Ordinance. Members shall conduct the first meeting  
11 of the Task Force within thirty days of the appointment of-a quorum of (eleven of) the 21  
12 voting members. In the event a vacancy in Task Force membership occurs, the successor to  
13 the vacant position shall be appointed to complete the unexpired term of the office vacated in  
14 the same manner used to select the previous occupant of that position, consistent with  
15 subparagraph (b).

16 **(d) Removal of Members.** Any member whom the Task Force certifies to have  
17 missed three regularly scheduled meetings of the Task Force in any six-month period without  
18 prior authorization of the Task Force shall be deemed to have resigned from the Task Force  
19 effective on the date of the written certification from the Task Force.

20 **(e) Compensation.** Members of the Task Force shall not be compensated, nor  
21 shall they be reimbursed for expenses.

22 **(f) Purposes and Duties of Task Force.** The Task Force shall publicly discuss,  
23 investigate and make recommendations to the Board of Supervisors and Mayor whether and  
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1 how to update or restructure the various elements of the City's agencies, programs and  
2 policies concerning the arts in San Francisco to better achieve the goals of:

- 3 1. Sustaining and stabilizing community-based not-for-profit arts  
4 organizations serving, celebrating and supporting San Francisco's many  
5 diverse neighborhoods;
- 6 2. Building upon the City's strong creative workforce and existing substantial  
7 arts economy to increase employment and leverage new economic  
8 opportunities;
- 9 3. Expanding City resources for low and moderate income housing and  
10 affordable studios and workspaces, to help retain artists in San  
11 Francisco;

12 In developing recommendations for the Board of Supervisors regarding whether and  
13 how to update or restructure various elements of the City's agencies, programs and policies  
14 concerning the arts, the Arts Task Force shall hold public meetings, solicit suggestions from  
15 the not-for-profit arts community and make use of existing studies, analyses and data  
16 compiled by City agencies and other organizations.

17 **(g) Reporting Requirements.** The Task Force shall submit to the Board of  
18 Supervisors initial written report by April 1, 2005, summarizing its preliminary findings and  
19 recommendations regarding whether and how to update or restructure various elements of the  
20 City's agencies, programs and policies concerning the arts in light of the three primary goals  
21 specified herein in subsection (f), and shall submit a final written report containing such  
22 recommendations and suggested methods of implementation within six months of the initial  
23 meeting of the Task Force. The Task Force shall also submit copies of its approved, official  
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1 meeting minutes to the Clerk of the Board of Supervisors within 10 days of Task Force  
2 approval.

3 (h) **Officers.** At the initial meeting of the Task Force, the Task Force members  
4 shall select such officers as it deems necessary.

5 (i) **Staff Support.** The ~~Department of Administrative Services~~ Arts Commission  
6 shall provide staff support and resources for the Task Force.

7 (j) **Meetings.** The Task Force shall meet at least monthly. All meetings of the  
8 Task Force, except as provided by applicable laws, shall be open to the public.

9 (k) **Establishment of Rules and Regulations.** The Task Force, which qualifies as  
10 a Policy Body under San Francisco Administrative Code Chapter 67 (the  
11 “Sunshine Ordinance”), shall establish rules and regulations for its own  
12 organization and procedure that are consistent with the Sunshine Ordinance and  
13 other laws governing the conduct of public meetings.

14 (l) **Sunset Clause.** The provisions of this Resolution and the operation of the Task  
15 Force shall expire on July 1, 2005 unless otherwise amended by the Board of  
16 Supervisors; and, be it

17 FURTHER RESOLVED, That within 60 days following the Board of Supervisors' receipt  
18 of the final report of the Arts Task Force, the Clerk of the Board of Supervisors, shall calendar  
19 a public hearing on such report.

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