

File No. 160952

Committee Item No. 7

Board Item No. 36

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date September 8, 2016

Board of Supervisors Meeting

Date September 13, 2016

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form (for hearings)             |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

- |                                     |                                     |                   |
|-------------------------------------|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Information Sheet |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Form 700          |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____             |

Completed by: Derek Evans Date September 2, 2016

Completed by: Derek Evans Date September 9, 2016

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
The complete document can be found in the file.

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

### RULES COMMITTEE

### SAN FRANCISCO BOARD OF SUPERVISORS

TO: Supervisor Katy Tang, Chair  
Rules Committee

FROM: Derek Evans, Assistant Clerk

DATE: September 8, 2016

SUBJECT: **COMMITTEE REPORT, BOARD MEETING**  
Tuesday, September 13, 2016

The following file should be presented as a **COMMITTEE REPORT** at the Board Meeting on Tuesday, September 13, 2016. This item was acted upon at the Rules Committee Meeting on Thursday, September 8, 2016, at 11:00 a.m., by the votes indicated.

**Item No. 36                      File No. 160952**

#### **[Confirming Appointment, Planning Commission - Myrna Melgar]**

Motion approving President of the Board of Supervisors London Breed's nomination of Myrna Melgar to the Planning Commission, for the unexpired portion of a term ending July 1, 2020.

**RECOMMENDED AS AMENDED AS A COMMITTEE REPORT**

Vote: Supervisor Katy Tang - Aye  
Supervisor Eric Mar - Aye  
Supervisor Malia Cohen - Aye

c: Board of Supervisors  
Angela Calvillo, Clerk of the Board  
Alisa Somera, Acting Legislative Deputy Director  
Jon Givner, Deputy City Attorney

1 [Confirming Appointment, Planning Commission - Myrna Melgar]

2  
3 **Motion approving President of the Board of Supervisors London Breed's nomination of**  
4 **Myrna Melgar to the Planning Commission, for the unexpired portion of a term ending**  
5 **July 1, 2020.**

6  
7 WHEREAS, Pursuant to Charter, Section 4.105, the President of the Board of  
8 Supervisors has submitted a communication notifying the Board of Supervisors of the  
9 nomination of Myrna Melgar to the Planning Commission, received by the Clerk of the Board  
10 on August 31, 2016; and

11 WHEREAS, The Board of Supervisors, by Motion No. M02-80 established a process to  
12 review the President's nomination to the Planning Commission; now, therefore, be it

13 **MOVED, That the Board of Supervisors hereby approves the President's nomination of**  
14 **Myrna Melgar for appointment to the Planning Commission, term ending July 1, 2020.**

15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

President, Board of Supervisors  
District 5



City and County of San Francisco

**LONDON N. BREED**

**CERTIFICATE OF NOMINATION**

**TO:** Derek Evans, Rules Committee Clerk  
**FROM:** London Breed  
**DATE:** August 31, 2016  
**SUBJECT:** Nomination to the Planning Commission

Please be advised that I am nominating Myrna Melgar to the Planning Commission. She will resign her seat from the Building Inspection Commission. I request her nomination to be heard at the September 8, 2016 Rules Committee meeting as a committee report for the September 13<sup>th</sup> Board of Supervisors meeting.

Myrna Melgar's address is:

■ Entrada Court  
San Francisco CA 94127

London Breed  
President of the Board of Supervisors



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Planning Commission

Seat # or Category (If applicable): Seat 1 District: \_\_\_\_\_

Name: Myrna Melgar

Home Address: ████ Entrada Court, San Francisco, California Zip: 94127

Home Phone: ████████████████████ Occupation: Executive Director

Work Phone: 415-644-4709 Employer: Jamestown Community Center

Business Address: 3382 - 26th Street, San Francisco, California Zip: 94110

Business E-Mail: myrna@jamestownsf.org Home E-Mail: ████████████████████

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

See resume (attached).

**Business and/or professional experience:**

See resume (attached).

**Civic Activities:**

See resume (attached).

Have you attended any meetings of the Board/Commission to which you wish appointment?    Yes  No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 9/1/16    Applicant's Signature: (required) 

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

---

### **Skills**

Fundraising; Operations, Administration; Program Development and Evaluation; Policy Development and Analysis; Legislative Analysis; Government and Funder relations; Community and Economic Development Policy; Land use policy and planning; Affordable housing policy and financing; Strategic planning; Leadership Development and Capacity Building;

### **Education**

**Master of Science in Urban Planning** Columbia University in the City of New York, Graduate School of Architecture, Planning and Preservation. Concentrations in Physical Planning and Housing Development. Recipient of the 2002 Leadership Award. Editor of *The Urban*, the journal of the Urban Planning Department, 2000-2002.

**Bachelor of Arts, Liberal Arts**, Regents College, The University of the State of New York (now known as Excelsior College)

### **Civic**

**Member, Bilingual Community Council**, San Francisco Unified School District, Appointed by Board of Education Commissioner Shamman Walton, two year term commencing March 2015.

**Commissioner, San Francisco Department of Building Inspection**, General Public Seat, Appointed by Board of Supervisors President David Chiu, term ending December, 2015.

**President**, San Francisco Department of Building Inspection, Board of Appeals.

**Board of Directors**, Instituto Familiar de la Raza. (Treasurer of the Board)

**Emerge California**, Graduate, 2015 Cohort.

### **Other**

- Fluent in English, Spanish, French, Swedish.
- Co-Chair, Plaza Adelante Capital Campaign, Responsible for raising capital funds for the acquisition and rehabilitation of a community facility housing several non-profits serving Latino immigrants
- Treasurer, John Avalos for Mayor campaign, San Francisco
- Formerly Myrna Iton (married name)

### **Professional Experience**

**Jamestown Community Center, Executive Director** of 40 year old Youth Development Organization providing high quality after school academic enrichment, tutoring, leadership development, social/emotional learning, and sports programming to low-income youth in the Mission District of San Francisco. Jamestown's mission is to mobilize the resources of parents, neighborhood residents and other community members to help young people realize their full potential as responsible and empowered members of society. Jamestown currently serves over 1500 youth per year and has 68 full and part time staff.

**Mission Economic Development Agency, Deputy Director, 2012-2014.** Responsible for Finance, Operations, Human Resources, Administration, and Government Relations for a Mission District based non-profit agency working to achieve economic justice for San Francisco's low-income Latino families through asset development. Oversaw the process of expansion of the agency from 24 to 58 staff, and a tripling of the yearly budget from \$3 million to \$10 million.

**San Francisco Board of Supervisors, 2011. Legislative Aide to District 1 Supervisor Eric Mar.** Staffed the Land Use and Economic Development Committee (Supervisor Eric Mar, Chair). Responsible for the scheduling and moving of legislation through the committee in collaboration with other departments (Planning, Housing, Economic Development and others) Served as a Liaison from the Supervisor to other

legislative offices, constituents, community groups, lobbyists and private citizens. Provided legislative analysis for the Supervisor on issues related to housing and land use, economic development and budget. Staffed the Supervisor and represented the office and the District during the 2011-2012 budget process.

**San Francisco Mayor's Office of Housing, Director of Homeownership Programs, 2004 – 2011.** Responsible for single-family housing programs, the administration and management of San Francisco's inclusionary housing program, small building and single family rehabilitation programs, lead hazard control program, go-solar SF, and limited equity co-ops. Administered a yearly budget of up to \$42 million in loans, grants, subsidies, and fees paid to the department through the City's Inclusionary Housing program, and a portfolio of over 1,000 restricted-price units. Supervised professional staff and contractors. Represented the agency at the City's Board of Supervisors and other legislative bodies and City Departments. Responsible for fundraising, maintaining program budgets, and reporting to state and federal funding sources. Responsible for strategic policy and planning for the homeownership and rehabilitation programs, including grant-making to non-profit partners and the funding of strategic partnerships with community-based organizations and Neighborworks America.

**Housing Development Fund of Lower Fairfield County, Loan Officer 2002-2003.** Provided technical assistance to non-profit and for-profit affordable housing developers with issues of financing, land acquisition, risk assessment and political process. Performed loan analyses, underwriting, monitoring and compliance for the financing of affordable housing developments. Underwrote first time homebuyer loans, including down-payment loans made to public housing residents by the Stamford Housing Authority. Staffed the Affordable Housing Alliance Coalition, a group of government, business, religious and community leaders working to create and implement innovative financing strategies to increase the pool of affordable housing units in the region.

**Stamford Organizing Project, AFL-CIO, Stamford, CT. 1998-2002. Government and Community Relations Director, Research Director, Organizer.** Responsible for strategic planning of a community and government relations campaign designed to increase the rights and influence of workers in the region. Worked with local labor unions to guide their organizing in relevant local and regional issues, specifically housing and transportation. Conducted research on issues and policies such as inclusionary zoning, redevelopment, transportation, job creation and retention. Developed and maintained strategic relationships with community organizations, local and state elected leaders, and civic and religious leaders. Served as the AFL-CIO representative on the Southwest Regional Planning Agency's transportation committee. Supervised organizing staff and interns.

**People Organizing to Demand Environmental and Economic Rights (PODER) 1996-98 Lead Organizer**

**San Francisco Senior Action Network. (now known as Senior Disability Action) 1993-1996 Community Organizer**

**St. Peter's Housing Committee (Comite Pro-Derechos de Vivienda), 1989-93 now known as Causa Justa/Just Cause – Organizer and Director.**



STATEMENT OF ECONOMIC INTERESTS COVER PAGE

Date Initial Filing Received Official Use Only

E-Filed 02/18/2016 17:23:09 Filing ID: 158843560

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE) Melgar Iton, Myrna

1. Office, Agency, or Court

Agency Name (Do not use acronyms) City and County of San Francisco Division, Board, Department, District, if applicable Your Position Building Inspection Commission Member Agency: \*SEE ATTACHED FOR ADDITIONAL POSITIONS Position:

2. Jurisdiction of Office (Check at least one box)

State Judge or Court Commissioner (Statewide Jurisdiction) Multi-County County of San Francisco City of Other

3. Type of Statement (Check at least one box)

Annual: The period covered is January 1, 2015, through December 31, 2015 Leaving Office: Date Left (Check one) The period covered is January 1, 2015, through the date of leaving office. Assuming Office: Date assumed The period covered is through the date of leaving office. Candidate: Election Year and office sought, if different than Part 1:

4. Schedule Summary (must complete)

Total number of pages including this cover page: 3

Schedules attached

Schedule A-1 - Investments - schedule attached Schedule A-2 - Investments - schedule attached Schedule B - Real Property - schedule attached Schedule C - Income, Loans, & Business Positions - schedule attached Schedule D - Income - Gifts - schedule attached Schedule E - Income - Gifts - Travel Payments - schedule attached

-or-

None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE (Business or Agency Address Recommended - Public Document) San Francisco CA 94103 DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 02/18/2016 (month, day, year)

Signature Myrna Melgar Iton (File the originally signed statement with your filing official.)

**STATEMENT OF ECONOMIC INTERESTS**  
**COVER PAGE**  
**Expanded Statement Attachment**

**CALIFORNIA FORM 700**  
 FAIR POLITICAL PRACTICES COMMISSION

Name

Myrna Melgar Iton

\* This table lists all positions including the primary position listed in the Office, Agency, or Court section of the Cover Page.

| Agency                           | Division/Board/Dept/District   | Position     | Type of Statement            |
|----------------------------------|--------------------------------|--------------|------------------------------|
| City and County of San Francisco | Building Inspection Commission | Commissioner | Annual 1/1/2015 - 12/31/2015 |
| City and County of San Francisco | Building Inspection Commission | Member       | Annual 1/1/2015 - 12/31/2015 |

## SCHEDULE C

### Income, Loans, & Business Positions

(Other than Gifts and Travel Payments)

CALIFORNIA FORM 700

FAIR POLITICAL PRACTICES COMMISSION

Name \_\_\_\_\_

Melgar Iton, Myrna \_\_\_\_\_

**▶ 1. INCOME RECEIVED**

NAME OF SOURCE OF INCOME  
Jamestown Community Center  
 ADDRESS (Business Address Acceptable)  
San Francisco, CA 94127  
 BUSINESS ACTIVITY, IF ANY, OF SOURCE  
Non-Profit Organization  
 YOUR BUSINESS POSITION  
Executive Director

GROSS INCOME RECEIVED  
 \$500 - \$1,000     \$1,001 - \$10,000  
 \$10,001 - \$100,000     OVER \$100,000

CONSIDERATION FOR WHICH INCOME WAS RECEIVED  
 Salary     Spouse's or registered domestic partner's income  
(For self-employed use Schedule A-2.)  
 Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.)  
 Sale of \_\_\_\_\_  
(Real property, car, boat, etc.)  
 Loan repayment  
 Commission or     Rental Income, list each source of \$10,000 or more  
 \_\_\_\_\_  
(Describe)  
 Other \_\_\_\_\_  
(Describe)

**▶ 1. INCOME RECEIVED**

NAME OF SOURCE OF INCOME  
Rental Income  
 ADDRESS (Business Address Acceptable)  
Sunzal, Tamanique, El Salvador, NA N/A  
 BUSINESS ACTIVITY, IF ANY, OF SOURCE  
Vacation rental  
 YOUR BUSINESS POSITION  
Owner

GROSS INCOME RECEIVED  
 \$500 - \$1,000     \$1,001 - \$10,000  
 \$10,001 - \$100,000     OVER \$100,000

CONSIDERATION FOR WHICH INCOME WAS RECEIVED  
 Salary     Spouse's or registered domestic partner's income  
(For self-employed use Schedule A-2.)  
 Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.)  
 Sale of \_\_\_\_\_  
(Real property, car, boat, etc.)  
 Loan repayment  
 Commission or     Rental Income, list each source of \$10,000 or more  
 \_\_\_\_\_  
(Describe)  
 Other \_\_\_\_\_  
(Describe)

**▶ 2. LOANS RECEIVED OR OUTSTANDING DURING THE REPORTING PERIOD**

\* You are not required to report loans from commercial lending institutions, or any indebtedness created as part of a retail installment or credit card transaction, made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

NAME OF LENDER\* \_\_\_\_\_

ADDRESS (Business Address Acceptable) \_\_\_\_\_

BUSINESS ACTIVITY, IF ANY, OF LENDER \_\_\_\_\_

HIGHEST BALANCE DURING REPORTING PERIOD  
 \$500 - \$1,000  
 \$1,001 - \$10,000  
 \$10,001 - \$100,000  
 OVER \$100,000

INTEREST RATE \_\_\_\_\_ %     None

TERM (Months/Years) \_\_\_\_\_

SECURITY FOR LOAN  
 None     Personal residence  
 Real Property \_\_\_\_\_  
Street address  
 \_\_\_\_\_  
City  
 Guarantor \_\_\_\_\_  
 Other \_\_\_\_\_  
(Describe)

Comments: \_\_\_\_\_

Member, Board of Supervisors  
District 4



COB, Rules Clerk  
City and County of San Francisco  
Leg. Dep.

KATY TANG

---

DATE: September 6, 2016  
TO: Angela Calvillo  
Clerk of the Board of Supervisors  
FROM: Supervisor Katy Tang  
Chairperson  
RE: Rules Committee  
COMMITTEE REPORT

---

A handwritten signature in black ink, appearing to read "Katy Tang", is written over the "FROM:" field of the memo.

BT  
2016 SEP -6 AM 9:53  
RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

Pursuant to Board Rule 4.20, as Chair of the Rules Committee, I have deemed the following matter is of an urgent nature and request it be considered by the full Board Meeting on September 13, 2016, as a Committee Report:

**160952 Confirming Appointment, Planning Commission – Myrna Melgar**  
Motion approving/rejecting President of the Board of Supervisors London Breed's nomination of Myrna Melgar to the Planning Commission, for the unexpired portion of a term ending July 1, 2020.

This matter will be heard at the Rules Committee Meeting on Thursday, September 8, 2016, at 11:00 a.m.

San Francisco  
BOARD OF SUPERVISORS

Date Printed: December 7, 2015

Date Established:

July 1, 2002

Active

---

**PLANNING COMMISSION**

---

**Contact and Address:**

Jonas P. Ionin  
Planning Department  
1650 Mission Street, Suite 400  
San Francisco, CA 94103

Phone: (415) 558-6309

Fax: (415) 558-6409

Email: [jonas.ionin@sfgov.org](mailto:jonas.ionin@sfgov.org)

**Authority:**

---

Charter Section 4.105- per Prop D. Election March 5, 2002

---

**Board Qualifications:**

---

The Planning Commission consists of seven voting members.

The President of the Board of Supervisors shall nominate three members to the commission.

The Mayor shall nominate four members to the commission.

Each nomination of the President of the Board of Supervisors and the Mayor is subject to the approval of the Board of Supervisors, and shall be the subject of a public hearing and vote within 60 days. If the Board fails to act on the nomination within 60 days of the date the nomination is transmitted to the Clerk of the Board of Supervisor the nominee shall be deemed approved.

The mission of the City Planning Department is to guide the orderly and prudent use of land, in both the natural and built environment, with the purpose of improving the quality of life and embracing the diverse perspectives of those who live in, work in, and visit San Francisco. The Commission shall periodically recommend to the Board of Supervisors for approval or rejection proposed amendments to the General Plan.

Report: The Commission shall periodically recommend to the Board of Supervisors for approval or rejection proposed amendments to the General Plan.

Sunset Date: None

---

"R Board Description" (Screen Print)

