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To correct Page 9, Line 11 by changing Section 58.7 to read 58.8

To correct Page 70, Line 6 by changing Section 58.320 to read 58.315


Gloria L. Young
Clerk of the Board
February 7, 2000

1 [Conflict of Interest Code]
 2 AMENDING CHAPTER 58 OF THE SAN FRANCISCO ADMINISTRATIVE CODE BY
 3 AMENDING SECTIONS 58.1, 58.2, 58.7, 58.8, 58.105, 58.110, 58.115,
 4 58.120, 58.145, 58.150, 58.155, 58.170, 58.175, 58.180, 58.185,
 5 58.190, 58.200, 58.201, 58.202, 58.205, 58.220, 58.225, 58.275,
 6 58.315, 58.320, 58.375, 58.380, 58.385, 58.390, 58.405, DELETING
 7 SECTIONS 58.9, 58.168, 58.177, 58.195, 58.198, 58.267, 58.272,
 8 58.310, 58.323, 58.340, 58.357, 58.382, 58.383, 58.405 AND 58.500,
 9 AND ADDING NEW SECTIONS 58.100, 58.140, 58.160, 58.203, 58.204,
 10 58.206, 58.216, 58.242, 58.257, 58.295, 58.355, 58.395, 58.400,
 11 58.410, 58.415, 58.420 TO REORGANIZE AND RENUMBER SECTIONS IN
 12 ALPHABETICAL ORDER AND MAKE OTHER NONSUBSTANTIVE TECHNICAL CHANGES;
 13 TO REFLECT ORGANIZATIONAL CHANGES FOR THE TRANSPORTATION AUTHORITY;
 14 AND TO ADD THE CHILDREN AND FAMILIES FIRST COMMISSION, THE TAXI
 15 COMMISSION, THE TREASURE ISLAND DEVELOPMENT AUTHORITY AND THE
 16 CITIZENS ADVISORY COMMITTEE TO THE REDEVELOPMENT AGENCY.

17 Note: Additions are underlined; deletions are in
 18 ((double parentheses)).

19 Be it ordained by the People of the City and County of San
 20 Francisco:

21 Section 1. Chapter 58 of the San Francisco Administrative Code
 22 is hereby amended by amending Sections 58.1 through 58.600, to read
 23 as follows:

24 CHAPTER 58
 25 CONFLICT OF INTEREST CODE

1 Sec. 58.1. Definitions.

2 ((Sec. 58.1))58.2. Adoption of State Code.

3 ((Sec. 58.2. Copies of Regulation 18730.))

4 Sec. 58.3. Filing Requirements.

5 Sec. 58.4. Filing Officers.

6 Sec. 58.5. Filing Officer Reports.

7 Sec. 58.6. Notice of Appointment and Resignation.

8 ((Sec. 58.7. Disclosure Category 1.))

9 Sec. ((58.8))58.7. Disclosure Categories.

10 Sec. 58.8. Disclosure Category 1.

11 ((Sec. 58.9. Definitions.))

12 Sec. ((58.105))58.100.((Commission on the))Aging, Commission on
13 the.

14 Sec.((58.110))58.105. Agriculture, Weights and Measures
15 Department.

16 Sec. ((58.115))58.110. Airports Commission.

17 Sec. ((58.120))58.115. Animal Control Department.

18 Sec. 58.120.((Board of))Appeals, Board of.

19 Sec. 58.125. Asian Art Museum.

20 Sec. 58.130. Art Commission.

21 Sec. 58.135. Assessor-Recorder.

22 Sec. ((58.145))58.140. Board of Supervisors.

23 Sec. ((58.150))58.145. ((Department of)) Building Inspection,
24 Department of.

25 Sec. 58.150. Children and Families First Commission

Sec. 58.155. Citizen Complaints, Office of.

- 1 Sec. ((58.155))58.160. City Administrator.
- 2 Sec. 58.165. City Attorney.
- 3 Sec. ((58.168))58.170. Civil Grand Jury.
- 4 Sec. ((58.170))58.175. Civil Service Commission.
- 5 ((Sec. 58.175. Commission on the Status of Women.))
- 6 Sec. ((58.177))58.180. Community College District.
- 7 Sec. ((58.180))58.185. Controller.
- 8 Sec. 58.190. County Clerk.
- 9 Sec. ((58.185)) 58.200. District Attorney.
- 10 Sec. ((58.190))58.201. Economic Opportunity Council.
- 11 ((Sec. 58.195. Department of Telecommunications and Information
- 12 Services.))
- 13 Sec. ((58.198))58.202. ((Department of))Elections, Department of.
- 14 Sec. ((58.200))58.203. Emergency Services.
- 15 Sec. ((58.201))58.204. Environment Commission.
- 16 Sec. ((58.202))58.205. Ethics Commission.
- 17 Sec. ((58.205))58.206. ((Board of))Examiners, Plumbing and
- 18 Electrical, Board of.
- 19 Sec. 58.207. Film and Video Arts Commission.
- 20 Sec. 58.210. Fine Arts Museums.
- 21 Sec. 58.215. Fire Department.
- 22 Sec. 58.216. Hazardous Materials Advisory Committee.
- 23 Sec. 58.218. Health Authority.
- 24 Sec. 58.220. Health, Department of Public.
- 25 Sec. ((58.220))58.225. Housing Authority.
- ((Sec. 58.225. Hazardous Materials Advisory Committee.))

- 1 Sec. 58.235. Human Resources Department.
- 2 Sec. 58.240. Human Rights Commission.
- 3 Sec. 58.242. Human Services Commission.
- 4 Sec. 58.245. Joint Powers Financing Authority.
- 5 Sec. 58.250. Juvenile Probation Commission.
- 6 Sec. 58.252. Landmarks Preservation Advisory Board.
- 7 Sec. 58.255. Law Library.
- 8 Sec. 58.257. Library, Public.
- 9 Sec. 58.260. Mayor's Office.
- 10 Sec. 58.265. Medical Examiner.
- 11 ((Sec. 58.267. Office of Citizen Complaints.))
- 12 Sec. 58.270. Parking Authority.
- 13 Sec. ((58.272)) 58.275. ((Department of)) Parking and Traffic,
14 Department of.
- 15 ((Sec. 58.275. Board of Appeals.))
- 16 Sec. 58.280. Planning Department.
- 17 Sec. 58.285. Police Department.
- 18 Sec. 58.290. Port Commission.
- 19 Sec. 58.295. Private Industry Council.
- 20 Sec. 58.300. Public Administrator/Public Guardian.
- 21 Sec. 58.305. Public Defender.
- 22 ((Sec. 58.310. Public Health Department.
- 23 Sec. 58.315. Public Library.))
- 24 Sec. ((58.320)) 58.315. Public Utilities Commission.
- 25 Sec. ((58.323)) 58.320. Public Transportation Commission.
- 26 Sec. 58.325. Public Works Department.

1 Sec. 58.330. Purchasing Department.
2 Sec. 58.335. Real Estate Department.
3 ((Sec. 58.340. County Clerk.))
4 Sec. 58.345. Recreation and Park Department.
5 Sec. 58.350. Redevelopment Agency.
6 Sec. ((58.357))58.355. Relocation Appeals Board.
7 Sec. 58.365. Residential Rent Stabilization and Arbitration Board.
8 Sec. 58.370. Retirement System.
9 ((Sec. 58.375. San Francisco County Transportation Authority.))
10 Sec. ((58.380))58.375. Sheriff.
11 ((Sec. 58.382. Private Industry Council.))
12 Sec. ((58.383))58.380. San Francisco Unified School District.
13 ((Sec. 58.385. Human Services Commission.))
14 Sec. 58.385 Taxi Commission.
15 Sec. 58.390. Telecommunications and Information Services,
16 Department of.
17 Sec. 58.395. Transportation Authority, San Francisco County.
18 Sec. 58.400. Treasure Island Development Authority
19 Sec. ((58.390))58.410 Treasurer-Tax Collector.
20 Sec. ((58.405))58.415. War Memorial and Performing Arts Center.
21 Sec. 58.420. Women, Commission on the Status of.
22 Sec. 58.500. Court Positions.
23 Sec. 58.600. Positions Designated by State-Filing Official.

24 **SEC. 58.1. DEFINITIONS.** As used in this chapter:

25 (a) "Political Reform Act" means the Political Reform Act of
1974, as said Act reads on the date this ordinance is adopted and as

1 said Act may be amended from time to time.

2 (b) All other words used in this ordinance shall have the
3 meanings ascribed to them by the Political Reform Act, if the Act
4 provides a definition.

5 **SEC. ((58.1))58.2. ADOPTION OF STATE CODE.** The provisions of
6 Regulation 18730 of the California Fair Political Practices
7 Commission (2 Cal. Admin. Code § 18730), as the regulation reads on
8 the date this ordinance is adopted and as the regulation may be
9 amended from time to time by the Fair Political Practices
10 Commission, are hereby adopted and incorporated herein by this
11 reference as the Conflict of Interest Code for agencies of the City
12 and County of San Francisco listed in this Chapter, commencing with
13 Section 58.100. The San Francisco Ethics Commission shall maintain
14 copies of Regulation 18730. (Added by Ord. 3-90, App. 1/5/90)

15 ((**SEC. 58.2. COPIES OF REGULATION 18730.** Three copies of
16 Regulation 18730 shall be maintained in the office of the Ethics
17 Commission. (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 386-
18 95, App. 12/14/95)))

19 **SEC. 58.3. FILING REQUIREMENTS.** Each officer and employee of
20 the City and County of San Francisco holding a position designated
21 in this Chapter, other than those officials identified in Section
22 58.600, shall file statements disclosing the information required by
23 the disclosure categories set forth in this chapter, on such forms
24 as may be specified by the ((California)) Fair Political Practices
25 Commission (Form ((730))700 unless otherwise provided by the

1 Commission), and at such times required by Regulation 18730. A copy
2 of the forms to be used shall be supplied by the Ethics Commission
3 to each filing officer. Every officer and employee holding a
4 position designated in this Chapter shall retain his or her filing
5 obligations, notwithstanding any reclassification or title change
6 that may occur in the future as to the same job duties. (Added by
7 Ord. 3-90, App. 1/5/90; amended by Ord. 311-92, App. 10/9/92; Ord.
8 386-95, App. 12/14/95)

9 **SEC. 58.4. FILING OFFICERS.** With the exception of those
10 officials identified in Section 58.600, persons holding designated
11 positions shall file their Statements of Economic Interest with the
12 filing officers designated in this Section.

13 (a) Members of commissions, boards, and committees as well as
14 department heads, shall file their statements with the Ethics
15 Commission.

16 (b) The agency heads of the Unified School District, the
17 Community College District, the San Francisco Housing Authority, the
18 Redevelopment Agency, the Office of Citizen Complaints, and the Law
19 Library shall file their statements with the Ethics Commission.

20 (c) Members of the Civil Grand Jury shall file with the
21 Executive Officer of the Superior Court.

22 (d) All other persons holding designated positions shall file
23 with their respective department head or the executive director of
24 the agency.

25 (e) In instances where the proper filing officer for a
particular designated position is unclear, the Ethics Commission may

1 designate the filing officer. (Added by Ord. 3-90, App. 1/5/90;
2 amended by Ord. 311-92, App. 10/9/92; Ord. 386-95, App. 12/14/95;
3 Ord. 345-98, App. 11/19/98)

4 **SEC. 58.5. FILING OFFICER REPORTS.** On or before April 10th of
5 each year, every filing officer shall submit a written report to the
6 Ethics Commission setting forth the names of those persons who are
7 required to file an annual statement with that filing officer under
8 this Chapter but have failed to do so, or a report stating that all
9 such persons have filed. (Added by Ord. 3-90, App. 1/5/90; amended
10 by Ord. 386-95, App. 12/14/95)

11 **SEC. 58.6. NOTICE OF APPOINTMENT AND RESIGNATION.** Whenever the
12 Mayor or a board or commission appoints a department head, or
13 receives the resignation or retirement notice of a department head,
14 the official or the secretary to the board or commission who makes
15 the appointment or receives the resignation or retirement notice,
16 shall promptly inform the Ethics Commission. The official or
17 secretary shall also inform the department head of the necessity to
18 file within 30 days on assuming office or leaving office statement
19 of economic interests. Upon receiving notice of the appointment, or
20 the resignation or retirement, of the department head, the Ethics
21 Commission shall perform the required duties of the filing officer
22 and obtain the required statement of economic interests. (Added by
23 Ord. 3-90, App. 1/5/90; amended by Ord. 386-95, App. 12/14/95; Ord.
24 287-96, App. 7/12/96; Ord. 56-97, App. 3/6/97)

25 ((**SEC. 58.7. DISCLOSURE CATEGORY 1.** Unless otherwise
specified, for each department or agency, Disclosure Category 1

1 shall read:

2 "Disclosure Category 1. Persons in this category shall disclose
3 income from any source, interests in real property,
4 investments, and all business positions in which the designated
5 employee is a director, officer, partner, trustee, employee, or
6 holds any position of management."

7 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 56-97, App.
8 3/6/97))

9 **SEC. ((58.8)) 58.7. DISCLOSURE CATEGORIES.** For each agency of
10 the City and County of San Francisco, disclosure categories shall
11 include Category 1 as specified in Section ^{58.8}~~58.7~~, and such additional
12 categories as may be included in the Sections of this Chapter
13 applicable to each such agency. (Added by Ord. 3-90, App. 1/5/90)

14 **SEC. 58.8. DISCLOSURE CATEGORY 1.** Unless otherwise specified,
15 for each department or agency, Disclosure Category 1 shall read:

16 "Disclosure Category 1. Persons in this category shall disclose
17 income from any source, interests in real property,
18 investments, and all business positions in which the designated
19 employee is a director, officer, partner, trustee, employee, or
20 holds any position of management."

21 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 56-97, App.
22 3/6/97)

23 ((**SEC. 58.9. DEFINITIONS.** As used in this chapter:

24 (a) "Political Reform Act" means the Political Reform Act of
25 1974, as said Act reads on the date this ordinance is adopted and as
said Act may be amended from time to time.

1 (b) All other words used in this ordinance shall have the
2 meanings ascribed to them by the Political Reform Act, if the Act
3 provides a definition. (Added by Ord. 3-90, App. 1/5/90))

4 **SEC. ((58.105))58.100. ((COMMISSION ON THE))AGING,**
5 **COMMISSION ON THE.**

6 **Designated Positions Disclosure Categories**

7 Executive Director All 1

8 Member, Commission on Aging

9 (Added by Ord. 3-90, App. 1/5/90)

10 **SEC. ((58.110))58.105. AGRICULTURE, WEIGHTS AND MEASURES**
11 **DEPARTMENT. Disclosure Category 2.** Persons in this category shall
12 disclose all investments and business positions in business
13 entities, interests in real property, and income from sources
14 subject to the regulatory, permit or licensing authority of the
15 Department of Agriculture and Weights and Measures.

16 **Designated Positions Disclosure Categories**

17 Agricultural Commissioner/Sealer 1

18 Assistant Commissioner/Sealer 1

19 Farmers' Market Manager 1

20 Agricultural Inspector 2

21 Weights and Measures Inspector 2

22 Public Service Trainee/Pest Detection Specialist 2

23 Public Service Trainee/Weights and Measures Trainee 2

24 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 56-97, App.
25 3/6/97)

25 **SEC. ((58.115))58.110. AIRPORTS COMMISSION. (a) Disclosure**

1 **Category 2.** Persons in this category shall disclose all investments
2 and business positions in business entities and income from any
3 source which provides, or contracts with the City and County of San
4 Francisco and its Airports Commission to provide, services,
5 supplies, materials, machinery or equipment to the Airports
6 Commission.

7 (b) **Disclosure Category 3.** Persons in this category shall
8 disclose all investments and business positions in business
9 entities, interests in real property, and income from any source
10 subject to the regulatory, permit or licensing authority of the
11 Airports Commission.

12 **Designated Positions Disclosure Categories**

13 Airport Commissioners 1
14 Airport Director 1
15 Airport Deputy Directors 1
16 Secretary, Airport Commission 1
17 Chief Financial Officer 1
18 Chief Operating Officer 1
19 Director, Bureau of Community Affairs 1
20 Director, International Aviation Development 1
21 Assistant Deputy Directors 1
22 Associate Airport Deputy Directors 1
23 Airport Assistant Administrators 1
24 Airport Budget Managers 2, 3
25 Airport Communications Coordinators 2, 3
Airport Economic Planners 2, 3

1 Airport Facilities Service Managers 2, 3
2 Special Assistants XXII 1
3 Special Assistants XXI 1
4 Special Assistants XX 1
5 Special Assistants XIX 1
6 Special Assistants XVIII 1
7 Special Assistants XVII 1
8 Special Assistants XVI 1
9 Special Assistants XV 1
10 Special Assistants XIV 1
11 Airport Insurance Managers 2, 3
12 Airport Operations Superintendents 2, 3
13 Airport Parking Managers 2, 3
14 Airport Property Specialists 2, 3
15 Building Inspector/Quality Control Branch Head—FOM 2, 3
16 Chief of Systems 1
17 Consultants* 2, 3
18 Construction Inspectors 2, 3
19 Curator in Charge of Aviation Library 2, 3
20 Senior Museum Registrar 2, 3
21 Assistant Director, Exhibitions 2, 3
22 Electrical Inspectors 2, 3
23 Economic Planners 2, 3
24 Environmental Planners III 2, 3
25 Facilities Planning Managers 2, 3
Managers, Scheduling and Control 2, 3

1 Manager, Prevailing Wage 2, 3
2 Manager, Employment Development 2, 3
3 Manager, Customer Service 2, 3
4 Mechanical Inspectors 2, 3
5 Plumbing Inspectors 2, 3
6 Principal Architects 2, 3
7 Principal Civil Engineers 2, 3
8 Project Managers I 2, 3
9 Project Managers II 2, 3
10 Project Managers III 2, 3
11 Project Managers IV 2, 3
12 Senior Architects 2, 3
13 Senior Departmental Personnel Officers 2, 3
14 Senior Engineer/Scheduling & Control-FOM 2, 3
15 Superintendent of Maintenance-FOM 2, 3
16 Supervising Fiscal Officers 2, 3
17 Transportation Planner V, Bureau of Planning 1
18 Airport Operations Coordinators 1

19 * With respect to consultants, the Airport Director may
20 determine in writing that a particular consultant is hired to
21 perform a range of duties that are limited in scope and thus is not
22 required to comply with the disclosure requirements described in
23 this category. Such determination shall include a description of the
24 consultant's duties and, based upon that description, a statement of
25 the extent of disclosure requirements. The Airport Director shall
forward a copy of this determination to the Board of Supervisors.

1 Nothing herein excuses any such consultant from any other provision
2 of this Conflict of Interest Code. (Added by Ord. 3-90, App. 1/5/90;
3 amended by Ord. 311-92, App. 10/9/92; Ord. 380-94, App. 11/10/94;
4 Ord. 56-97, App. 3/6/97; Ord. 345-98, App. 11/19/98)

5 **SEC. ((58.120))58.115. ANIMAL CONTROL DEPARTMENT.**

6 **Designated Positions Disclosure Categories**

7 Executive Director 1

8 Deputy Director 1

9 (Added by Ord. 190-90, App. 5/24/90; amended by Ord. 311-92, App.
10 10/9/92)

11 **SEC. 58.120. APPEALS, BOARD OF.**

12 **Designated Positions Disclosure Categories**

13 Board Member All 1

14 Executive Secretary

15 **SEC. 58.125. ASIAN ART MUSEUM. Disclosure Category 2.** Persons
16 in this category shall disclose all investments in, income from, and
17 business positions in any business entity involved in the buying or
18 selling of works of Asian art or in the business of installing or
19 maintaining security systems, which do business in the jurisdiction,
20 or which have done business in the jurisdiction in the past two
21 years, or which may foreseeably do business in the jurisdiction in
22 the future.
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1 **Designated Positions Disclosure Categories**

2 Commissioner All 2

3 Director

4 Chief Curator

5 Curator

6 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 345-98, App.
7 11/19/98)

8 **SEC. 58.130. ART COMMISSION. Disclosure Category 2.** Persons in
9 this disclosure category shall disclose all investments and business
10 positions in any business entity, and income from any source, which
11 does business with the Art Commission, or has done business with the
12 Art Commission within the two years prior to the date any disclosure
13 statement must be filed, or which may foreseeably do business with
14 the Art Commission in the future.

15 **Disclosure Category 3.** Persons in this disclosure category
16 shall disclose all investments and business positions in any
17 business entity, and income from any source, which is subject to the
18 regulatory, permit or licensing authority of the Art Commission.

18 **Designated Positions Disclosure Categories**

19 Commissioners 2

20 Director of Cultural Affairs 1

21 Assistant Director 1

22 Curator 2

23 Curatorial Aide 2

24 Registrar 2

25 Street Artist Director 2

1 Street Artist Advisory Committee 3
 2 Neighborhood Arts Program Director 2
 3 Arts Education Officer 2
 4 Special Assistant Cultural Facilities Management 2
 5 Project Manager, Writers Corps 2
 6 (Added by Ord. 190-90, App. 5/24/90; amended by Ord. 380-94, App.
 7 11/10/94; Ord. 56-97, App. 3/6/97; Ord. 345-98, App. 11/19/98)

8 **SEC. 58.135. ASSESSOR-RECORDER.**

9 **Designated Positions Disclosure Categories**

10 Assessor All 1
 11 Executive Assistant
 12 Chief Assistant Assessor
 13 Recorder
 14 Chief Appraiser
 15 Chief Personal Property Appraiser
 16 Assistant Chief Real Property Appraiser
 17 Assistant Chief Personal Property Auditor
 18 Chief, Technical Services
 19 Assistant Chief, Technical Services
 20 Chief, Assessment Standards
 21 Principal Real Property Appraiser-Special Valuations
 22 Principal Real Property Appraiser
 23 Principal Personal Property Auditor
 24 Senior Real Property Appraiser
 25 Senior Personal Property Auditor
 Real Property Appraiser

1 Real Property Appraiser Trainee
 2 Senior Manager Principal Accountant
 3 Personal Property Auditor
 4 Civil Engineer Associate
 5 Confidential Secretary to the Assessor
 6 MIS
 7 MIS Manager
 8 MIS Specialist

9 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 311-92, App.
 10 10/9/92; Ord. 56-97, App. 3/6/97; Ord. 345-98, App. 11/19/98)

11 **SEC. ((58.145)) 58.140. BOARD OF SUPERVISORS. Disclosure**
 12 **Category 2.** Persons in this category shall disclose all investments
 13 and business positions held in business entities, and income from
 14 any business entity, engaged in the development, manufacture,
 15 distribution, sale or lease of computer hardware or software.

16 **Disclosure Category 3.** Persons in this category shall disclose
 17 all interests in real property.

Designated Positions	Disclosure Categories
18 Member, Board of Supervisors	See Section 58.600
19 Clerk of the Board	1
20 Budget Analyst	1
21 Member, Assessment Appeals Board	1
22 Alternate Member, Assessment Appeals Board	1
23 Hearing Officer, Assessment Appeals	1
24 Assessment Appeals Administrator	3
25 IS Administrator III	2

1 Legislative Assistant 1
2 Chief Legislative Analyst 1
3 Senior Legislative Analyst 1
4 Legislative Analyst 1
5 Constituent Liaison 1

6 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 190-90, App.
7 5/24/90; Ord. 311-92, App. 10/9/92; Ord. 352- 93, App. 11/12/93;
8 Ord. 380-94, App. 11/10/94; Ord. 56-97, App. 3/6/97; Ord. 345-98,
9 App. 11/19/98)

10 **SEC. ((58.150)) 58.145. ((DEPARTMENT OF)) BUILDING INSPECTION,**
11 **DEPARTMENT OF.**

12 **Designated Positions Disclosure Categories**

13 Building Inspection Commission Member All 1
14 Building Inspection Commission Secretary
15 Director of Building Inspection
16 Deputy Director, Permit Services
17 Deputy Director, Inspection Services
18 Departmental Personnel Officer
19 Manager of Administration
20 Manager of Central Permit Bureau
21 Building Code Analyst
22 Senior Civil Engineer
23 Building Plans Engineer
24 Mechanical Engineer
25 Assistant Mechanical Engineer
Structural Engineer

- 1 Civil Engineer
- 2 Associate Civil Engineer
- 3 Assistant Civil Engineer
- 4 Chief Building Inspector
- 5 Senior Building Inspector
- 6 Building Inspector
- 7 Chief Electrical Inspector
- 8 Senior Electrical Inspector
- 9 Electrical Inspector
- 10 Chief Plumbing Inspector
- 11 Plumbing Inspector
- 12 Chief Housing Inspector
- 13 Senior Housing Inspector
- 14 Housing Inspector
- 15 Management Assistant (Permit Expediter)
- 16 Board of Examiners Member
- 17 Senior Plumbing Inspector
- 18 Chief Clerk
- 19 Permit Clerk II
- 20 Access Appeals Commission Member
- 21 Seismic Investigation and Hazard Survey
Advisory Committee Member
- 22 Unreinforced Masonry Buildings Appeals Board Member
- 23 One-Stop Permit Manager
- 24 One-Stop Permit Coordinator
- 25 One-Stop Permit Clerk

1 Manager of Customer Services

2 (Added by Ord. 56-97, App. 3/6/97; amended by Ord. 345-98, App.
3 11/19/98)

4 SEC. 58.150. CHILDREN AND FAMILIES FIRST COMMISSION.

5 Designated Positions Disclosure Categories

6 Member, Commission 1

7 Executive Director 1

8 SEC. 58.155. CITIZEN COMPLAINTS, OFFICE OF.

9 Designated Positions Disclosure Categories

10 Director 1

11 SEC. ((58.155)) 58.160. CITY ADMINISTRATOR. (a) **Disclosure**
12 **Category 2.** Persons in this category shall disclose all investments
13 and business positions in business entities and income from any
14 source which provides, or contracts with the City and County of San
15 Francisco and its City Administrator to provide, services, supplies,
16 materials, machinery or equipment to the City Administrator.

17 (b) **Disclosure Category 3.** Persons in this category shall
18 disclose all investments and business positions in business
19 entities, interests in real property, and income from any source
20 that is subject to the regulatory, permit or licensing authority of
21 the City Administrator.

22 Designated Positions Disclosure Categories

23 City Administrator 1

24 Executive Assistant to the City Administrator 1

25 Deputy Fiscal Officer 1

Chief of Systems 1

1 Risk Manager 1
 2 Assistant to City Administrator VI 1
 3 Project Manager 2
 4 Assistant to City Administrator VIII 3
 5 Director Convention Facilities 3
 6 Assistant to City Administrator V 3
 7 Recycling Coordinator 3
 8 Hotel Tax Administrator 3

(Added by Ord. 3-90, App. 1/5/90; amended by Ord. 190-90, App. 5/24/90; Ord. 311-92, App. 10/9/92; Ord. 56- 97, App. 3/6/97)

SEC. 58.165. CITY ATTORNEY. (a) **Disclosure Category 2.** Persons in this category shall disclose all interests in real property, and all income from and investments in business entities which hold interests in real property in the jurisdiction, and all business positions held in such business entities.

(b) **Disclosure Category 3.** Persons in this category shall disclose all sources of income, all investments, and all business positions in any business entity which does business in this jurisdiction.

(c) **Disclosure Category 4.** Persons in this category shall disclose all income from, and investments in, business entities which provide services, supplies, materials, machinery or equipment of the type used by the Office of the City Attorney, and all business positions held in such entities.

Designated Positions Disclosure Categories

1 City Attorney See Section 58.600
2 Chief Assistant City Attorney 1
3 Chief Deputy City Attorney 1
4 Special Assistant, Board of Supervisors 1
5 Special Assistant for Government Litigation 1
6 Chief, Litigation Division 3
7 Chief, Civil Litigation 3
8 Chief, Complex Litigation 3
9 Chief, Special Litigation 1
10 Lead Attorney, Government Law Division 1
11 Attorneys, Ethics 1
12 Attorneys, Telecommunications 3
13 Attorneys, Finance, Transactions and Special Projects 1
14 Lead Attorney, Airport 1
15 Lead Attorney, Code Enforcement 2
16 Lead Attorney, Construction 1
17 Attorneys, Contracts 1
18 Attorneys, Environment 2
19 Lead Attorneys, Health and Human Services 3
20 Lead Attorney, Labor Relations 1
21 Attorneys, Land Use 2
22 Attorneys, Taxation 1
23 Attorneys, Port 1
24 Lead Attorney, Public Utilities 1
25 Lead Attorney, Public Transportation 1
Attorneys, Retirement 1

1 Chief, Claims and Investigation Division 3

2 Chief, Administrative Services 4

3 Chief Financial Officer 4

4 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 190-90, App.
5 5/24/90; Ord. 311-92, App. 10/9/92; Ord. 380- 94, App. 11/10/94;
6 Ord. 56-97, App. 3/6/97; Ord. 224-97, App. 6/6/97; Ord. 345-98, App.
7 11/19/98)

8 **SEC. ((58.168))58.170. CIVIL GRAND JURY. Disclosure Category**

9 **2.** Persons in this category shall disclose all investments and
10 business positions in business entities, and income from any sources
11 which have done business within the City and County in the previous
12 two years and income from all individuals who are employees of the
13 City and County and all interests in real property.

14 **Designated Positions Disclosure Categories**

15 Member, Civil Grand Jury 2

16 (Added by Ord. 190-90, App. 5/24/90)

17 **SEC. ((58.170))58.175. CIVIL SERVICE COMMISSION. Disclosure**

18 **Category 2.** Persons in this category shall disclose all investments
19 and business positions in business entities and income from any
20 source which provides, or contracts with the City and County of San
21 Francisco and its Civil Service Commission to provide, services,
22 supplies, materials, machinery or equipment to the Civil Service
23 Commission.

24 **Designated Positions Disclosure Categories**

25 Civil Service Commissioner 2

Executive Officer 2

1 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 380-94, App.
2 11/01/94)

3 ((SEC. 58.175. COMMISSION ON THE STATUS OF WOMEN.

4 **Designated Positions Disclosure Categories**

5 Commission Member All 1

6 Executive Director

7 (Added by Ord. 190-90, App. 5/24/90)))

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1 **SEC. ((58.177))58.180. COMMUNITY COLLEGE DISTRICT. Disclosure**
 2 **Category 2.** Persons in this category shall disclose all interests in
 3 real property, investments in any business entity and income from
 4 any source which leases, rents or operates from property of the San
 5 Francisco Community College District or provides or contracts with
 6 the San Francisco Community College District to provide services
 7 (including construction, repair and maintenance), equipment,
 8 materials, supplies, vehicles, or other items of use to the San
 9 Francisco Community College District, or which may foreseeably do so
 10 in the future, or which has done so within two years prior to any
 11 time period covered by a statement of economic interest, and his or
 12 her status as a director, officer, partner, trustee, employee or
 13 holder of any management position in any such business entity.

Designated Positions	Disclosure Categories
Members of the Governing Board	1
Chancellor Superintendent	1
Vice Chancellor, Administration	1
Vice Chancellor, Instruction	2
Vice Chancellor, Student Services	2
Vice Chancellor, Planning, Research & Institutional Development	2
Director, Budget	1
Director, Administrative Services	1
Dean, Contract Education	2
Dean, Vocational Education	2
Dean, International Education/Community Services	2

1 Chief Operating Officer 2

2 Provost 2

3 (Added by Ord. 190-90, App. 5/24/90; amended by Ord. 311-92, App.
4 10/9/92; Ord. 380-94, App. 11/10/94)

5 **SEC. ((58.180))58.185. CONTROLLER.**

6 **Designated Positions Disclosure Categories**

7 Controller All 1

8 Chief Assistant Controller

9 Director, Accounting Operations and Systems Division

10 Personnel Officer

11 Director, Payroll and Personnel Systems Division

12 Director, Internal Audits Division

13 Director, Budget, Analysis & Reports Division

14 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 26-90, App.
15 1/24/90; Ord. 311-92, App. 10/9/92; Ord. 380- 94, App. 11/10/94;
16 Ord. 56-97, App. 3/6/97; Ord. 345-98, App. 11/19/98)

17 **SEC. 58.190. COUNTY CLERK.**

18 **Designated Positions Disclosure Categories**

19 County Clerk 1

20 **SEC. ((58.185))58.200. DISTRICT ATTORNEY. Disclosure Category**

21 **2.** Persons in this category shall disclose all income from and
22 investments in businesses that provide services or that manufacture
23 or sell supplies of the type used by the Office of the District
24 Attorney.

25 **Designated Positions Disclosure Categories**

District Attorney See Section 58.600

1 Chief Assistant District Attorney (Chief Attorney II) 1
 2 Assistant Chief Attorney II 1
 3 Assistant Chief Attorney I 1
 4 Administrative Assistant 2
 5 Consumer Fraud Attorneys and Investigators 1
 6 Special Prosecution Attorneys and Investigators 1
 7 Chief Investigator 1
 8 Director, Family Support Bureau 2
 9 Head of Felony Intake/Rebooking Section 1
 10 Coordinator of Victim Services 2
 11 Witness Services Specialist 2
 12 (Added by Ord. 3-90, App. 1/5/90)

13 **SEC. ((58.190))58.201. ECONOMIC OPPORTUNITY COUNCIL.**

14 **Disclosure Category 2.** Persons in this category shall disclose all
 15 investments and business positions in business entities and income
 16 from any source which provides, or contracts with the City and
 17 County of San Francisco and its Economic Opportunity Council to
 18 provide, services, supplies, materials, machinery or equipment to
 19 the Economic Opportunity Council.

20 **Designated Positions Disclosure Categories**

21 Executive Director 1
 22 Chief Fiscal Officer 1
 23 Purchasing Component Head 2

24 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 311-92, App.
 25 10/9/92)

((SEC. 58.195. DEPARTMENT OF TELECOMMUNICATIONS AND

1 **INFORMATION SERVICES. Disclosure Category 2.** Persons in this
2 category shall disclose all investments and business positions in
3 business entities and income from any source which provides, or
4 contracts with the City and County of San Francisco and its
5 Department of Telecommunications and Information Services to
6 provide, services, supplies, materials, machinery or equipment to
7 the Department of Telecommunications and Information Services.

8 **Designated Positions Disclosure Categories**

9 Director 1

10 Deputy Director of Policy & Compliance 2

11 Deputy Director of Administration 2

12 Deputy Director for Enterprise Computing 2

13 Deputy Director for Network Engineering 2

14 Deputy Director for Network Facilities 2

15 Deputy Director for Applications Development 2

16 Director of C.O.I.T. 2

17 Business Manager 2

18 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 311-92, App.
19 10/9/92; Ord. 56-97, App. 3/6/97; Ord. 345-98, App. 11/19/98))

20 **SEC. ((58.198))58.202. ((DEPARTMENT OF))ELECTIONS, DEPARTMENT**
21 **OF. Disclosure Category 2.** Persons in this category shall disclose
22 all interests in real property, and all investments and business
23 positions in business entities and income from any source which
24 manufactures or sells supplies, materials, machinery or equipment of
the type used by the Department of Elections.

25 **Designated Positions Disclosure Categories**

1 Director of Elections 1
2 All Division Managers, Department of Elections 2
3 Computer Services Manager 2
4 Administrative Analyst 2
5 (Added by Ord. 56-97, App. 3/6/97)

6 **SEC. ((58.200))58.203. EMERGENCY SERVICES.**

7 **Designated Positions Disclosure Categories**

8 Director of Emergency Services 1
9 (Added by Ord. 3-90, App. 1/1/90)

10 **SEC. ((58.201))58.204. ENVIRONMENT COMMISSION.**

11 **Designated Positions Disclosure Categories**

12 Commission Member 1
13 (Added by Ord. 56-97, App. 3/6/97)

14 **SEC. ((58.202))58.205. ETHICS COMMISSION.**

15 **Designated Positions Disclosure Categories**

16 Commission Member All 1
17 Executive Director
18 Chief Investigator/Deputy Executive Director
19 Investigator/Auditor
20 Whistleblower/Educator
21 Campaign Finance Officer 1
22 Campaign Finance Auditor 1
23 Consultant

(Added by Ord. 380-94, App. 11/10/94; amended by Ord. 56-97, App. 3/6/97; Ord. 345-98, App. 11/19/98)

24 **SEC. ((58.205))58.206. ((BOARD OF)) EXAMINERS, PLUMBING AND**

1 **ELECTRICAL, BOARD OF.**

2 **Designated Positions Disclosure Categories**

3 Members, Board of Examiners 1

4 (Added by Ord. 3-90, App. 1/5/90)

5 **SEC. 58.207. FILM AND VIDEO ARTS COMMISSION. Disclosure**
6 **Category 2.** Persons in this category shall disclose all investments
7 and business positions in, and income from, any film company that
8 does business in the City and County within two years of the period
9 covered by any statement of economic interest, or may foreseeably do
10 business in the City and County. The term "film company" shall have
11 the meaning ascribed to it by Section 57.1 of the Administrative
12 Code of the City and County of San Francisco.

13 **Designated Positions Disclosure Categories**

14 Commissioner 2

15 Executive Director 1

16 Administrative Assistant 1

17 (Added by Ord. 296-91, App. 7/29/91; amended by Ord. 311-92, App.
18 10/9/92; Ord. 345-98, App. 11/19/98)

19 **SEC. 58.210. FINE ARTS MUSEUMS. Disclosure Category 2.** Persons
20 in this disclosure category shall disclose all investments and
21 business positions in any business entity, and income from any
22 source, involved in the buying or selling of works of art and which
23 does business with The Fine Arts Museums of San Francisco, or has
24 done business with the Museums within the two years prior to the
25 date any disclosure statement must be filed, or which may
foreseeably do business with the Museums in the future.

1 **Disclosure Category 3.** Persons in this disclosure category
2 shall disclose all investments and business positions in any
3 business entity, and income from any source, engaged in the
4 construction trade and which does business with The Fine Arts
5 Museums of San Francisco, or has done business with the Museums
6 within the two years prior to the date any disclosure statement must
7 be filed, or which may foreseeably do business with the Museums in
8 the future.

9 **Disclosure Category 4.** Persons in this disclosure category
10 shall disclose all investments and business positions in any
11 business entity, and income from any source, involved in the sale
12 and/or installation of signalling systems, including fire alarms,
13 burglar alarms and similar systems, which does business with The
14 Fine Arts Museums of San Francisco, or has done business with the
15 Museums within the two years prior to the date any disclosure
16 statement must be filed, or which may foreseeably do business with
17 the Museums in the future.

18 **Disclosure Category 5.** Persons in this category shall disclose
19 all investments and business positions in any business entity, and
20 income from any source, which does business with The Fine Arts
21 Museums of San Francisco, or has done business with the Museums
22 within the two years prior to the date any disclosure statement must
23 be filed, or which may foreseeably do business with the Museums in
24 the future.

25 **Disclosure Category 6.** Persons in this disclosure category
shall disclose all investments and business positions in any

1 business entity, and income from any source, involved in the design
2 and publication of printed material, or the reproduction of works of
3 art, which does business with The Fine Arts Museums of San
4 Francisco, or has done business with the Museums within the two
5 years prior to the date any disclosure statement must be filed, or
6 which may foreseeably do business with the Museums in the future.

7 **Disclosure Category 7.** Persons in this disclosure category
8 shall disclose all investments and business positions in any
9 business entity, and income from any source, involved in the
10 manufacture, sale, lease, distribution or provision of computers and
11 computer services, which does business with the Fine Arts Museums of
12 San Francisco, or has done business with the Museums within the two
13 years prior to the date any disclosure statement must be filed, or
14 which may foreseeably do business with the Museums in the future.

15 **Disclosure Category 8.** Persons in this disclosure category
16 shall disclose all investments and business positions in any
17 business entity, and income from any source, which manufactures or
18 sells supplies, books, machinery or equipment, or which provides
19 services, of the type used by the department for which the
20 designated employee is manager or director.

Designated Positions	Disclosure Categories
Trustee	2, 3, 4
Director	5
Associate Director/Chief Curator	5
Director of Exhibitions and Technical Production	3, 5
Director of Advertising and Promotion	8

1 Director of Membership and Annual Fund 5
2 Deputy Director for Administration and Finance 5
3 Deputy Director for Development 5
4 Curator-In-Charge, American Art 2, 6
5 Curator-In-Charge, Textiles 2, 6
6 Curator-In-Charge, Africa, Oceana and the Americas 2, 6
7 Curator-In-Charge, Achenbach Foundation for
8 Graphic Arts 2, 6
9 Head Conservator, Paintings Conservation 2
10 Head Conservator, Paper Conservation Lab 2
11 Head Conservator, Textiles Conservation 2
12 Head Conservator, Objects Conservation 2
13 Director of Registration 7
14 Buildings & Grounds Maintenance Superintendent 3, 4, 8
15 Controller 5
16 Director of Education 6
17 Director of Exhibition Planning 5
18 Librarian 6
19 Director of Publications and Graphic Design 6
20 Visitor and Visitor Services Manager 8
21 Chairman of Conservation Labs/Head of Paper
22 Conservation Lab/Director of Collection Imaging 2, 7
23 General Manager of Museum Stores 8
24 Director of Media Relations 8
25 de Young Project Manager 3, 4, 5, 7, 8
(Added by Ord. 190-90, App. 5/24/90; amended by Ord. 311-92, App.

1 10/9/92; Ord. 380-94, App. 11/10/94; Ord. 56-97, App. 3/6/97; Ord.
2 345-98, App. 11/19/98)

3 **SEC. 58.215. FIRE DEPARTMENT. Disclosure Category 2.** Persons
4 in this disclosure category shall disclose all interests in real
5 property, and all investments in, income from, and any business
6 position in any business entity which manufactures or sells
7 supplies, materials, machinery or equipment of the type purchased by
8 the San Francisco Fire Department, or which provides services of the
9 type used by the Department.

10 **Disclosure Category 3.** Persons in this disclosure category
11 shall disclose all investments and business positions in business
12 entities, and income from any source, which manufactures or sells
13 supplies, materials, machinery or equipment of the type purchased by
14 the San Francisco Fire Department, or which provides services of the
15 type used by the Department.

16 **Disclosure Category 4.** Persons in this disclosure category
17 shall disclose all investments and business positions in business
18 entities, and income from any source, which provides personnel
19 training services of the type used by the Department.

20 **Designated Positions Disclosure Categories**

21 Commissioners 1
22 Chief of Department 1
23 Deputy Chief of Department 1
24 Assistant Deputy Chief II 2
25 Captain, Bureau of Equipment 3
Assistant Chief, Airport 1

1 Fire Marshal 1
 2 Assistant Chief 3
 3 Operations/Training Supervisor, Airport 3
 4 Fire Prevention - all ranks
 5 Employees with inspection responsibilities 1
 6 Utility Plumber Supervisor I 2
 7 Utility Plumber Supervisor II 2
 8 H-53 EMS Chief 2
 9 H-43 EMS Section Chiefs 2
 10 (Added by Ord. 190-90, App. 5/24/90; amended by Ord. 345-98, App.
 11 11/19/98)

SEC. 58.216. HAZARDOUS MATERIALS ADVISORY COMMITTEE.

Disclosure Category 2. Persons in this category shall disclose all interests in real property which has an existing, proposed or abandoned storage facility of hazardous materials, as defined by Sections 1110 et seq. of the San Francisco Health Code, and all business positions in business entities which are subject to the regulatory, permit or licensing provisions of the Hazardous Materials Permit and Disclosure Ordinance. An official occupies a "business position" if he or she is a director, officer, partner, trustee, employee or holds any position of management.

Designated Positions Disclosure Categories

Member 2

SEC. 58.218. HEALTH AUTHORITY. Disclosure Category 2. Persons in this category shall disclose all investments in and business positions with business entities, including nonprofit entities,

1 which may receive funds from the Health Authority, or contract with
2 the Health Authority, or provide services of the type utilized by
3 the Health Authority, including but not limited to health care
4 providers and community-based health and social service
5 organizations. Persons in this category shall also disclose all
6 income from persons and entities that may receive funds from the
7 Health Authority, or contract with the Health Authority, or provide
8 services of the type utilized by the Health Authority, including but
9 not limited to health care providers and community-based health and
10 social service organizations.

11 **Designated Positions Disclosure Categories**

12 Members of the Governing Board 2
13 Chief Executive Officer 2
14 Director of Business Development 2
15 Consultants* 2

16 * With respect to consultants, the CEO of the Health Authority
17 may determine in writing that a particular consultant is hired to
18 perform a range of duties that are limited in scope and thus the
19 consultant is not required to comply with the disclosure
20 requirements. Such a determination shall include a description of
21 the consultant's duties and, based on those duties, a statement of
22 the applicable disclosure requirements. The CEO shall forward a copy
23 of this determination to the Ethics Commission. The determination is
24 a public record and shall be retained for public inspection. (Added
25 by Ord. 245-97, App. 6/13/97)

SEC. 58.220. HEALTH, DEPARTMENT OF PUBLIC. (a) Disclosure

Category 2. Persons in this category shall disclose all investments and business positions in business entities and income from all laboratories, clinics, hospitals, rest homes, nursing homes, and outpatient care facilities, all medical, surgical, psychiatric, psychological, and related practices, all medical supply firms, drug companies, and insurance companies; all child or adult care facilities; all medical or social service consulting firms; and any source which provides, or contracts with the City and County of San Francisco and its Public Health Department to provide, services, supplies, materials, machinery or equipment to the Public Health Department.

(b) **Disclosure Category 3.** Persons in this category shall disclose all investments and business positions in business entities, interests in real property, and income from any source subject to the regulatory, permit or licensing authority of the Department of Public Health.

Designated Positions Disclosure Categories

<u>Health Commissioner</u>	1
<u>Executive Assistant to the Director of Health</u>	2
<u>Administrator, SFGH Medical Center</u>	1
<u>Director of Health</u>	1
<u>Departmental Personnel Officer</u>	2
<u>Senior Personnel Officer</u>	2
<u>Personnel Director</u>	1
<u>Finance Director, DPH</u>	1

- 1 Supervising Fiscal Officer 2
- 2 MIS Manager 2
- 3 Senior Administrative Analyst (Contracts Office Only) 2
- 4 Principal Administrative Analyst (Contracts Office Only) 2
- 5 Materials and Supplies Supervisor 2
- 6 Materials Coordinator 2
- 7 Chief Medical Records Administrator 2
- 8 Director of Patient Financial Services and Admissions 2
- 9 Hospital Assistant Administrator 1
- 10 Hospital Associate Administrator 1
- 11 Associate Administrator, Medical Services, LHH 1
- 12 Administrator, LHH 1
- 13 Director, Dental Division 1
- 14 Senior Physician Specialist (Leadership Positions Only) 2
- 15 Supervising Physician Specialist 2
- 16 Radiologist/Chief of Medical Staff 1
- 17 Head Nurse 2
- 18 Assistant Director of Nursing 1
- 19 Director of Nurses, LHH 1
- 20 Senior Pharmacist 2
- 21 Director of Pharmaceutical Services 2
- 22 Pharmacy Director, LHH 2
- 23 Director, Public Health Laboratories 2
- 24 Administrative Chef 2
- 25 Director of Food Services 2
- 26 Assistant General Services Manager 2

- 1 General Services Manager 2
- 2 Associate Director, AIDS 1
- 3 Deputy Director for Business and Operations 1
- 4 Deputy Director for Mental Health Programs 1
- 5 Deputy Director, Public Health Programs 1
- 6 Medical Social Worker Supervisor 2
- 7 Chief, Medical Social Services 2
- 8 Conservatorship/Case Management Supervisor 2
- 9 Environmental Health Inspector 3
- 10 Senior Environmental Health Inspector 3
- 11 Principal Environmental Health Inspector 3
- 12 Director, Bureau of Environmental Health Services 1
- 13 Assistant Director, Bureau of Environmental
- 14 Health Services 1
- 15 Industrial Hygienist 2
- 16 Building and Grounds Maintenance Superintendent 2
- 17 Chief Stationary Engineer 2
- 18 Institutional Police Lieutenant 2
- 19 MIS Director 1
- 20 Administrator, Health Information Services 2
- 21 Associate Affirmative Action Coordinator 2
- 22 Secretary, Health Commission 1
- 23 Director of Patient Accounts 2
- 24 Senior Storekeeper 2
- 25 Assistant Materials Coordinator 2
- 26 Director of Medical Records 2

1 Senior Associate Administrator 1
2 Medical Director, DPH 1
3 Nursing Supervisor 2
4 Assistant Director of Nursing, Staff Development
5 and Research 1
6 Assistant Director of Nursing, LHH 2
7 Rad. Tech. Supervisor 2
8 Director, Radiology 1
9 Emergency Medical Services Agency Specialist 2
10 Rehabilitation Coordination 2
11 Employee Referral Program Director (EAP) 2
12 Food Service Manager 2
13 Principal Disease Control Investigator 2
14 Chief, Bureau of Records and Statistics 2
15 Director of Health Program Planning 1
16 Chief, Bureau of Health Education 2
17 Director, WIC Program, DPH 1
18 Director, Business and Operations Support, MHP 1
19 Deputy Director of Adult Services, CMHS 1
20 Deputy Director of Institutions, DPH 1
21 Program Chief, CPHS 1
22 Hospital Eligibility Manager 2
23 DPH Contract Compliance Officer II 2
24 Contract Compliance Officer I 2
25 Assistant Industrial Hygienist 2
Senior Industrial Hygienist 2

1 Hazardous Materials Permit Program Manager 2

2 Manager, Office of Health and Safety 2

3 Director of Toxics and Safety Services 1

4 Institutional Police Sergeant 2

5 Institutional Police Captain 2

6 Director of Homeless Programs 2

7 Director of Public Information 2

8 Telecommunications Systems Director 2

9 Assistant Director, MIS 2

10 Health Center Manager 2

11 Elig. Section Manager 2

12 Special Assistant (VII-XVII) 2

13 Director of Activities, Therapy and Volunteer Services 2

14 Nursing Supervisor, Psychiatry 2

15 **SEC. ((58.220)) 58.225. HOUSING AUTHORITY. Disclosure Category**

16 2. Persons in this disclosure category shall disclose all
17 investments in, income from, and any business position in any
18 business entity which leases, rents or operates from property of the
19 San Francisco Housing Authority, or which provides or contracts with
20 the Housing Authority to provide, services, supplies, materials,
21 machinery or equipment to the Authority, or which has done so within
22 the two years prior to the filing of any disclosure statement, or
23 which may foreseeably do so in the future.

24 **Disclosure Category 3.** Persons in this disclosure category
25 shall disclose all income from any person who applies for housing
with the San Francisco Housing Authority, or who has submitted such

1 an application within the two years prior to the filing of any
2 disclosure statement.

3 **Disclosure Category 4.** Persons in this disclosure category
4 shall disclose all interests in real property in the City and County
5 of San Francisco, and investments and business positions in business
6 entities and income from any source which owns, leases, rents or
7 manages any real property in the City and County of San Francisco.

8 **Designated Positions Disclosure Categories**

9 Commissioners 1
10 Executive Director 1
11 Deputy Executive Director 1
12 Executive Assistant to the Executive Director 1
13 Inspector General 1
14 General Counsel 1
15 Director of Internal Audit 1
16 Director of Finance 2
17 Accounting Manager 2
18 Materials Manager 2
19 Material Control Officer 2
20 Procurement Officer 2
21 Buyer 2
22 Budget Supervisor 2
23 Senior Project Manager 2
24 Project Manager 2
25 Hope VI/New Construction Manager 2
Modernization Manager 2

1	Construction Inspector	2
2	Engineering Associate	2
3	Senior Industrial Hygienist	2
4	Architectural Associate I	2
5	Architectural Associate II	2
6	Public Information Officer	2
7	Director of Human Resources	2
8	Recruitment/Labor Relations Manager	2
9	Safety Specialist	2
10	Affirmative Action Officer	2
11	Administrator of Modernization & Rehabilitation	1
12	Administrator of Business Administration & Support	1
13	Administrator of Housing Development	1
14	Customer Service Administrator	1
15	Administrator of Leased Housing	1
16	Administrator of Social Services	1
17	Assistant General Counsel	2
18	Senior Attorney	2
19	Certified Paralegal	2
20	Risk Management Officer	2
21	Administrative Officer	2
22	Accounting Supervisor	2
23	Director of Management Information Systems	2
24	Director of Contracting	2
25	Labor & Employee Relations Specialist	2
	Director of Diversity & Training	2

1 Director of Administrative Services 2
 2 Public Safety Specialist 2
 3 District Customer Service Director 2
 4 Director of Central Services 2
 5 Administrative Director 2
 6 Planning and Program Development Manager 2
 7 General Manager, Family Sweep 2
 8 General Manager, Senior Sweep 2
 9 Deputy Administrator of Social Services 2
 10 Chief of Economic & Employment Development 2
 11 Grants Manager 2
 12 Associate Grants Manager 2
 13 Director of OCRI 2
 14 Director of Safety 2
 15 Director of Senior Social Services 2
 16 Financial Advisor 2
 17 Employment & Relocation Services Manager 2
 18 (Added by Ord. 190-90, App. 5/24/90; amended by Ord. 311-92, App.
 19 10/9/92; Ord. 56-97, App. 3/6/97; Ord. 345- 98, App. 11/19/98)

19 ((SEC. 58.225. HAZARDOUS MATERIALS ADVISORY COMMITTEE.

20 **Disclosure Category 2.** Persons in this category shall disclose all
 21 interests in real property which has an existing, proposed or
 22 abandoned storage facility of hazardous materials, as defined by
 23 Sections 1110 et seq. of the San Francisco Health Code, and all
 24 business positions in business entities which are subject to the
 25 regulatory, permit or licensing provisions of the Hazardous

1 Materials Permit and Disclosure Ordinance. An official occupies a
2 "business position" if he or she is a director, officer, partner,
3 trustee, employee or holds any position of management.

4 **Designated Positions Disclosure Categories**

5 Member 2

6 (Added by Ord. 3-90, App. 1/5/90))

7 **SEC. 58.235. HUMAN RESOURCES DEPARTMENT. Disclosure Category**

8 2. Persons in this category shall disclose all investments and
9 business positions in business entities and income from any source
10 which provides, or contracts with the City and County of San
11 Francisco and its Human Resources Department to provide, services,
12 supplies, materials, machinery or equipment to the Human Resources
13 Department.

14 **Designated Positions Disclosure Categories**

15 Human Resources Director 1

16 Executive Director, Health Services System 1

17 Members, Health Service Board 1

18 Employee Relations Director 2

19 Division Manager, Personnel 2

20 Assistant Division Manager, Personnel 2

21 Affirmative Action Coordinator 2

22 Director of Training 2

23 (Added by Ord. 380-94, App. 11/10/94; amended by Ord. 345-98, App.
24 11/19/98)

25 **SEC. 58.240. HUMAN RIGHTS COMMISSION. Disclosure Category 2.**

Persons in this position shall disclose all investments and business

1 positions in business entities, interests in real property, and
2 sources of income subject to the regulatory, permit or licensing
3 authority of the Human Rights Commission.

4 **Designated Positions Disclosure Categories**

5 Members, Human Rights Commission 2

6 Executive Director 1

7 Contract Compliance Officer II 2

8 Contract Compliance Officer I 2

9 (Added by Ord. 3-90, App. 1/5/90; amended Ord. 345-98, App.
10 11/19/98)

11 **SEC. 58.242. HUMAN SERVICES COMMISSION. (a) Disclosure**

12 **Category 2.** Persons in this category shall disclose all investments
13 and business positions in business entities and income from any
14 source which provides, or contracts with the City and County of San
15 Francisco and its Department of Human Services to provide, services,
16 supplies, materials, machinery or equipment to the Human Services
17 Department.

18 (b) **Disclosure Category 3.** Persons in this category shall
19 disclose all investments and business positions in business entities
20 and income from any source which owns or operates any board and care
21 home, foster institution for children or home health agency in the
22 jurisdiction.

23 (c) **Disclosure Category 4.** Persons in this category shall
24 disclose all investments and business positions in business entities
25 and income from any source which is engaged in the sale of products
or services related to data processing.

1 Designated Positions Disclosure Categories

2 Members, Human Services Commission 1

3 Executive Director 1

4 Deputy Directors 1

5 Special Assistants to the Executive Director
6 for Welfare Reform 2

7 Director, Planning and Budget 1

8 Manager, Budget and Fiscal Operations 1

9 Program Manager, Family and Children's
10 Services 2, 3

11 Program Manager, Adult Services 2, 3

12 Program Manager, County Adult Assistance
13 Programs 2

14 Manager, Investigations 3

15 Director, Support Services 2

16 Supervisor, Materials and Supplies 2

17 Director, Contracts 2

18 Director, Information Technology 4

19 **SEC. 58.245. JOINT POWERS FINANCING AUTHORITY. Disclosure**
20 **Category 2.** Persons in this category shall disclose all income from,
21 investments in, and their status as a director, officer, partner,
22 trustee, employee or holder of a management position in any business
23 entity engaged in investment banking.

24 Designated Positions Disclosure Categories

25 Member, Authority Board 2

1 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 56-97, App.
2 3/6/97)

3 **SEC. 58.250. JUVENILE PROBATION COMMISSION. Disclosure**
4 **Category 2.** Persons in this disclosure category shall disclose all
5 interests in real property, investments and business positions in
6 any business entity, and income from any source, that provides or
7 contracts to provide to the Juvenile Probation Department, any
8 equipment, supplies, machinery, materials or services, or has done
9 so within two years prior to the filing of any statement of economic
10 interest, or may foreseeably do so in the future.

11 **Designated Positions Disclosure Categories**

12 Commissioner 2

13 Chief Probation Officer 1

14 (Added by Ord. 190-90, App. 5/24/90)

15 **SEC. 58.252. LANDMARKS PRESERVATION ADVISORY BOARD.**

16 **Designated Positions Disclosure Categories**

17 Board Member 1

18 (Added by Ord. 190-90, App. 5/24/90)

19 **SEC. 58.255. LAW LIBRARY. Disclosure Category 2.** Persons in
20 this category shall disclose all sources of income from any business
21 that sells or provides supplies, materials, books, machinery or
22 services or equipment of the type utilized by the San Francisco Law
23 Library in an aggregate of \$5,000 per annum or more.

24 **Designated Positions Disclosure Categories**

25 Law Librarian - Secretary All 2

Chief Assistant Law Librarian

1 Members of the Board of Trustees

2 (Added by Ord. 3-90, App. 1/5/90; amended Ord. 345-98, App.
3 11/19/98)

4 **SEC. 58.257. LIBRARY, PUBLIC. Disclosure Category 2.** Persons
5 in this category shall disclose all investments and business
6 positions in business entities and income from any source which
7 provides, or contracts with the City and County of San Francisco and
8 its Public Library Department to provide, services, supplies,
9 materials, machinery or equipment to the Public Library Department.

10 **Designated Positions Disclosure Categories**

11 Commissioners 1

12 City Librarian 1

13 Deputy City Librarian 2

14 Librarian IV 2

15 Secretary to the Library Commission 2

16 Librarians, Order Department 2

17 Librarian, S.F. History Room 2

18 Librarian, Special Collections 2

19 Librarian, Periodical Processing 2

20 **SEC. 58.260. MAYOR'S OFFICE.**

21 **Designated Positions Disclosure Categories**

22 Mayor See Section 58.600

23 Administrative Secretary to the Mayor 1

24 Mayor's Program Manager 1

25 Special Assistant for Program Development 1

Coordinator for Citizen Involvement 1

1 Intergovernmental Affairs Coordinator 1
 2 Deputy Director, Mayor's Criminal Justice Council 1
 3 Port Director/Treasure Island 1
 4 Director, Mayor's Office of Business & Economic
 5 Development/Chief Economic Advisor 1
 6 Special Assistant II 1
 7 Special Assistant III 1
 8 Special Assistant IV 1
 9 Special Assistant V 1
 10 Special Assistant VI 1
 11 Special Assistant VII 1
 12 Special Assistant VIII 1
 13 Special Assistant IX 1
 14 Special Assistant X 1
 15 Special Assistant XI 1
 16 Special Assistant XII 1
 17 Special Assistant XIII 1
 18 Special Assistant XIV 1
 19 Special Assistant XV 1
 20 Special Assistant XVI 1

21 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 380-94, App.
 22 11/10/94; Ord. 345-98, App. 11/19/98)

23 **SEC. 58.265. MEDICAL EXAMINER. (a) Disclosure Category 2.**

24 Persons in this category shall disclose all investments and business
 25 positions in business entities and income from any source which
 provides, or contracts with the City and County of San Francisco and

1 its Medical Examiner to provide, services, supplies, materials,
2 machinery or equipment to the Medical Examiner.

3 (b) **Disclosure Category 3.** Persons in this category shall
4 disclose all investments and business positions in business
5 entities, interests in real property, and sources of income subject
6 to the regulatory, permit or licensing authority of the Medical
7 Examiner.

8 **Designated Positions Disclosure Categories**

9 Chief Medical Examiner 1

10 Medical Examiner's Administrator 2, 3

11 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 345-98, App.
12 11/19/98)

13 ((SEC. 58.267. OFFICE OF CITIZEN COMPLAINTS.

14 **Designated Positions Disclosure Categories**

15 Director 1

16 (Added by Ord. 190-90, App. 5/24/90))

17 **SEC. 58.270. PARKING AUTHORITY.**

18 **Designated Positions Disclosure Categories**

19 Members of the Parking Authority All 1

20 Director

21 Deputy Director

22 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 345-98, App.
23 11/19/98)

24 **SEC. ((58.272)) 58.275. ((DEPARTMENT OF)) PARKING AND TRAFFIC,**

DEPARTMENT OF.

25 **Designated Positions Disclosure Categories**

1 Commissioners All 1

2 Executive Director

3 Deputy Director, Finance and Administration

4 Deputy Director, Traffic

5 Deputy Director, Enforcement

6 Deputy Director, Parking Services

7 (Added by Ord. 190-90, App. 5/24/90; amended by Ord. 380-94, App.
8 11/10/94; Ord 345-98, App. 11/19/98)

9 ((**SEC. 58.275. BOARD OF APPEALS.**

10 **Designated Positions Disclosure Categories**

11 Board Member All 1

12 Executive Secretary

13 (Added by Ord. 26-90, App. 1/24/90; amended by Ord. 190-90, App.
14 5/24/90; Ord. 56-97, App. 3/6/97)))

15 **SEC. 58.280. PLANNING DEPARTMENT. (a) Disclosure Category 2.**

16 Persons in this category shall disclose all interests in real
17 property, and all income from, and investments and business
18 positions in any business entity that is principally involved in
19 real estate development, architecture, design, engineering, real
20 estate brokerage, real estate finance or appraisal, or historic
21 preservation.

22 (b) **Disclosure Category 3.** Persons in this category shall
23 disclose all investments and business positions in business entities
24 and income from any source which provides, or contracts with the
25 City and County of San Francisco and the Department of City Planning
to provide, services, supplies, materials, machinery or equipment to

1 the Department of City Planning.

2	Designated Positions	Disclosure Categories
3	Planning Commissioners	See Sec. 58.600
4	Director of Planning	1
5	Special Assistant XVI	1
6	Assistant Director - Implementation	1
7	Planner V - General	1
8	Planner V - Zoning	1
9	Environmental Review Officer	1
10	Administrative Secretary, City Planning Commission	1
11	Planner IV - General	1
12	Planner IV - Zoning	1
13	Planner IV - Environmental Review	1
14	Planner IV - Urban Systems Analyst	1
15	Planner III - Urban Design	2
16	Planner III - Transportation	2
17	Planner III - General	2
18	Planner III - Zoning	2
19	Planner III - Environmental Review	2
20	Planner II	2
21	Planner I	2
22	Transit Planner IV	1
23	Transit Planner III	2
24	Transit Planner II	2
25	Architectural Assistant II	2
	Architectural Assistant I	2

1 Consultants* 1

2 * With respect to consultants, the Director of Planning may
3 determine in writing that a particular consultant is hired to
4 perform a range of duties that are limited in scope and thus is not
5 required to comply with the disclosure requirements described in
6 this category. Such determination shall include a description of the
7 consultant's duties and, based upon that description, a statement of
8 the extent of disclosure requirements. The Director of Planning
9 shall forward a copy of this determination to the Board of
10 Supervisors. Nothing herein excuses any such consultant from any
11 other provision of this Conflict of Interest Code. (Added by Ord. 3-
12 90, App. 1/5/90; amended by Ord. 190-90, App. 5/24/90; Ord. 311-92,
13 App. 10/9/92; Ord. 380-94, App. 11/10/94; Ord. 56- 97, App. 3/6/97;
14 Ord. 345-98, App. 11/19/98)

15 **SEC. 58.285. POLICE DEPARTMENT. (a) Disclosure Category 2.**

16 Persons in this category shall disclose all investments and business
17 positions in business entities and income from any source which
18 provides, or contracts with the City and County of San Francisco and
19 its Police Department to provide, services, supplies, materials,
20 machinery or equipment to the Police Department.

21 (b) **Disclosure Category 3.** Persons in this category shall
22 disclose all investments and business positions in business
23 entities, interests in real property, and income from any source
24 subject to the regulatory, permit or licensing authority of the
25 Police Department.

Designated Positions Disclosure Categories

1 Police Commissioners 1
 2 Chief of Police 1
 3 Deputy Chief of Police 1
 4 Assistant Chief of Police 1
 5 All Captains of Police 1
 6 Commanders of Police 1
 7 Commanding Officers, District Stations 1
 8 Commanding Officer, Planning Division 2
 9 Commanding Officer, Vice Crimes 1
 10 Commanding Officer, Property Control Division 1
 11 Commanding Officer, Fiscal Division 1
 12 Commanding Officer, Legal Division 1
 13 Legal Officers 1
 14 Commanding Officer, Permits Section 3
 15 Officer in Charge, Permit Section 3
 16 Chief's Permit Hearing Officer 3
 17 Officer in Charge of the Police Law
 18 Enforcement Services Unit 1
 19 Officer in Charge of Management Control Division 1
 20 Officer in Charge of Management Information Systems 1
 21 Chief Accounting Officer 2
 22 Commanding Officer - Special Investigations 1
 23 Commanding Officer - Narcotics Division 1
 24 Lieutenant - Vice Crimes 1
 25 Lieutenant - Narcotics 1
 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 311-92, App.

1 10/9/92; Ord. 56-97, App. 3/6/97; Ord. 345-98, App. 11/19/98)

2 **SEC. 58.290. PORT COMMISSION. Disclosure Category 2.** Persons
3 in this category shall disclose all investments in any business
4 entity and income from any source which leases, rents or operates
5 from property under the jurisdiction of the Port Commission, or
6 which provides, or contracts with the City and County of San
7 Francisco or the Port Commission to provide, services (including
8 construction, repair and maintenance), equipment, materials,
9 supplies, vehicles, or other items of use to the Port Commission, or
10 which may foreseeably do so in the future, or which has done so
11 within two years prior to any time period covered by a statement of
12 economic interest, and his or her status as a director, officer,
13 partner, trustee, employee, or holder of any management position in
14 any such business entity.

15 **Designated Positions Disclosure Categories**

16 Port Commissioners 1
17 Port Director 1
18 Commercial Property Manager 2
19 Assistant Rental Manager 2
20 Cargo Operations Manager 2
21 Wharfinger II 2
22 Chief Harbor Engineer 1
23 Chief Building Inspector 2
24 Building Inspector 2
25 Construction Inspector 2
Supervising Fiscal Officer 1

1 Superintendent, Harbor Maintenance 1
2 Deputy Directors, Port 1
3 Government and Public Affairs Manager, Port 1
4 Cargo Sales and Marketing Representative 2
5 Senior Property Manager 2
6 Manager, Port Planning and Development 2
7 Manager, Regulatory and Environmental Affairs 2
8 Marketing Manager 1
9 Financial Manager 1
10 Assistant Superintendent Harbor Maintenance 2
11 Manager, Leasing and Tenant Services 1
12 Administrative Services Officer 2
13 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 311-92, App.
14 10/9/92; Ord. 380-94, App. 11/10/94; Ord. 56- 97, App. 3/6/97; Ord.
15 156-98, App. 5/8/98; Ord. 345-98, App. 11/19/98)

16 **SEC. 58.295. PRIVATE INDUSTRY COUNCIL. (a) Disclosure Category**

17 **2.** Persons in this disclosure category shall disclose all
18 investments and positions of management in, and income from any
19 organization that, during the period being reported, has proposed to
20 enter into or has entered into a subcontract or other financial
21 agreement with the Private Industry Council of San Francisco, Inc.

22 **(b) Disclosure Category 3.** Members of the San Francisco
23 Private Industry Council and of its Audit, Planning, Refugee, or any
24 other committee that selects or recommends the selection of
25 subcontractors of the Private Industry Council of San Francisco,
Inc. shall disclose all income from, and investments and positions

1 of management in any organization that, during the period being
2 reported, has been a candidate for such a subcontract subject to the
3 Council's selection.

4 **Designated Positions** **Disclosure Categories**

5 Member, San Francisco Private Industry Council 3

6 Member, Designated Committee of the Council 3

7 President 2, 3

8 Vice Presidents 2, 3

9 Director, Welfare-to-Work 2, 3

10 Controller 2, 3

11 Consultants* 1

12 * With respect to consultants, the President of the Private
13 Industry Council may determine in writing that a particular
14 consultant is hired to perform a range of duties that are limited in
15 scope and thus is not required to comply with the disclosure
16 requirements described in this category. Such determination shall
17 include a description of the consultant's duties and, based upon
18 that description, a statement of the extent of disclosure
19 requirements. The President shall forward a copy of this
20 determination to the Board of Supervisors. Nothing herein excuses
21 any such consultant from any other provision of this Conflict of
22 Interest Code.

23 **SEC. 58.300. PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN.**

24 **Designated Positions** **Disclosure Categories**

25 Public Administrator & Public Guardian All 1

Assistant Public Administrator/Public Administrator

1 Attorney for Public Administrator
2 Senior Attorney, Civil & Criminal
3 Senior Admin. Analyst (Deputy for Finance and Administration)
4 (Added by Ord. 3-90, App. 1/5/90; Ord. 345-98, App. 11/19/98)

5 **SEC. 58.305. PUBLIC DEFENDER.**

6 **Designated Positions Disclosure Categories**

7 Public Defender 1

8 (Added by Ord. 3-90, App. 1/5/90)

9 ((**SEC. 58.310. PUBLIC HEALTH DEPARTMENT.** (a) **Disclosure**
10 **Category 2.** Persons in this category shall disclose all investments
11 and business positions in business entities and income from all
12 laboratories, clinics, hospitals, rest homes, nursing homes, and
13 outpatient care facilities, all medical, surgical, psychiatric,
14 psychological, and related practices, all medical supply firms, drug
15 companies, and insurance companies; all child or adult care
16 facilities; all medical or social service consulting firms; and any
17 source which provides, or contracts with the City and County of San
18 Francisco and its Public Health Department to provide, services,
19 supplies, materials, machinery or equipment to the Public Health
20 Department.

21 (b) **Disclosure Category 3.** Persons in this category shall
22 disclose all investments and business positions in business
23 entities, interests in real property, and income from any source
24 subject to the regulatory, permit or licensing authority of the
25 Department of Public Health.

1	Designated Positions	Disclosure Categories
2	Health Commissioner	1
3	Executive Assistant to the Director of Health	2
4	Administrator, SFGH Medical Center	1
5	Director of Health	1
6	Departmental Personnel Officer	2
7	Senior Personnel Officer	2
8	Personnel Director	1
9	Finance Director, DPH	1
10	Supervising Fiscal Officer	2
11	MIS Manager	2
12	Senior Administrative Analyst (Contracts Office Only)	2
13	Principal Administrative Analyst (Contracts Office Only)	2
14	Materials and Supplies Supervisor	2
15	Materials Coordinator	2
16	Chief Medical Records Administrator	2
17	Director of Patient Financial Services and Admissions	2
18	Hospital Assistant Administrator	1
19	Hospital Associate Administrator	1
20	Associate Administrator, Medical Services, LHH	1
21	Administrator, LHH	1
22	Director, Dental Division	1
23	Senior Physician Specialist (Leadership Positions Only)	2
24	Supervising Physician Specialist	2
25	Radiologist/Chief of Medical Staff	1
	Head Nurse	2

1 Assistant Director of Nursing 1
 2 Director of Nurses, LHH 1
 3 Senior Pharmacist 2
 4 Director of Pharmaceutical Services 2
 5 Pharmacy Director, LHH 2
 6 Director, Public Health Laboratories 2
 7 Administrative Chef 2
 8 Director of Food Services 2
 9 Assistant General Services Manager 2
 10 General Services Manager 2
 11 Associate Director, AIDS 1
 12 Deputy Director for Business and Operations 1
 13 Deputy Director for Mental Health Programs 1
 14 Deputy Director, Public Health Programs 1
 15 Medical Social Worker Supervisor 2
 16 Chief, Medical Social Services 2
 17 Conservatorship/Case Management Supervisor 2
 18 Environmental Health Inspector 3
 19 Senior Environmental Health Inspector 3
 20 Principal Environmental Health Inspector 3
 21 Director, Bureau of Environmental Health Services 1
 22 Assistant Director, Bureau of Environmental
 23 Health Services 1
 24 Industrial Hygienist 2
 25 Building and Grounds Maintenance Superintendent 2
 Chief Stationary Engineer 2

1 Institutional Police Lieutenant 2
2 MIS Director 1
3 Administrator, Health Information Services 2
4 Associate Affirmative Action Coordinator 2
5 Secretary, Health Commission 1
6 Director of Patient Accounts 2
7 Senior Storekeeper 2
8 Assistant Materials Coordinator 2
9 Director of Medical Records 2
10 Senior Associate Administrator 1
11 Medical Director, DPH 1
12 Nursing Supervisor 2
13 Assistant Director of Nursing, Staff Development
and Research 1
14 Assistant Director of Nursing, LHH 2
15 Rad. Tech. Supervisor 2
16 Director, Radiology 1
17 Emergency Medical Services Agency Specialist 2
18 Rehabilitation Coordination 2
19 Employee Referral Program Director (EAP) 2
20 Food Service Manager 2
21 Principal Disease Control Investigator 2
22 Chief, Bureau of Records and Statistics 2
23 Director of Health Program Planning 1
24 Chief, Bureau of Health Education 2
25 Director, WIC Program, DPH 1

1 Director, Business and Operations Support, MHP 1
2 Deputy Director of Adult Services, CMHS 1
3 Deputy Director of Institutions, DPH 1
4 Program Chief, CPHS 1
5 Hospital Eligibility Manager 2
6 DPH Contract Compliance Officer II 2
7 Contract Compliance Officer I 2
8 Assistant Industrial Hygienist 2
9 Senior Industrial Hygienist 2
10 Hazardous Materials Permit Program Manager 2
11 Manager, Office of Health and Safety 2
12 Director of Toxics and Safety Services 1
13 Institutional Police Sergeant 2
14 Institutional Police Captain 2
15 Director of Homeless Programs 2
16 Director of Public Information 2
17 Telecommunications Systems Director 2
18 Assistant Director, MIS 2
19 Health Center Manager 2
20 Elig. Section Manager 2
21 Special Assistant (VII-XVII) 2
22 Director of Activities, Therapy and Volunteer Services 2
23 Nursing Supervisor, Psychiatry 2
24 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 311-92, App.
25 10/9/92; Ord. 380-94, App. 11/10/94; Ord. 56- 97, App. 3/6/97; Ord.
202-98, App. 6/19/98; Ord. 345-98, App. 11/19/98)))

1 ((SEC. 58.315. PUBLIC LIBRARY. Disclosure Category 2. Persons
2 in this category shall disclose all investments and business
3 positions in business entities and income from any source which
4 provides, or contracts with the City and County of San Francisco and
5 its Public Library Department to provide, services, supplies,
6 materials, machinery or equipment to the Public Library Department.

7 **Designated Positions Disclosure Categories**

8 Commissioners 1

9 City Librarian 1

10 Deputy City Librarian 2

11 Librarian IV 2

12 Secretary to the Library Commission 2

13 Librarians, Order Department 2

14 Librarian, S.F. History Room 2

15 Librarian, Special Collections 2

16 Librarian, Periodical Processing 2

17 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 345-98, App.
18 11/19/98)))

19 **SEC. ((58.320))58.315. PUBLIC UTILITIES COMMISSION. (a)**

20 **Disclosure Category 2.** Persons in this category shall disclose all
21 investments in any business entity and any income from a source
22 which, within the previous two years, did or in the future
23 foreseeably might, lease, rent, or operate from the property of the
24 Clean Water Enterprise or provide or contract with the Clean Water
25 Enterprise to provide service (including construction, repair, and
maintenance), equipment, materials, supplies, vehicles, or other

1 items of use to the Clean Water Enterprise, and his or her business
2 position in any such business entity.

3 (b) **Disclosure Category 3.** Persons in this category shall
4 disclose all investments in any business entity and any income from
5 a source which, within the previous two years, did or in the future
6 foreseeably might, lease, rent, or operate from the property of the
7 San Francisco Water Department or provide or contract with the San
8 Francisco Water Department to provide service (including
9 construction, repair, and maintenance), equipment, materials,
10 supplies, vehicles, or other items of use to the San Francisco Water
11 Department, and his or her business position in any such business
12 entity.

13 (c) **Disclosure Category 4.** Persons in this category shall
14 disclose all investments in any business entity and any income from
15 a source which, within the previous two years, did or in the future
16 foreseeably might, lease, rent, or operate from the property of
17 Hetch Hetchy or provide or contract with Hetch Hetchy to provide
18 service (including construction, repair, and maintenance),
19 equipment, materials, supplies, vehicles, or other items of use to
20 Hetch Hetchy, and his or her business position in any such business
21 entity.

Designated Positions	Disclosure Categories
Public Utilities Commission & General Manager	All 1
Member, Public Utilities Commission	
General Manager of Public Utilities	
Special Assistant XV	

1 Administrative Secretary, Public Utilities Commission
2 Assistant General Manager, Public Utilities Commission
3 Contract Compliance Officer*
4 Consultant**

5 **Hetch Hetchy Water & Power**

6 Manager, Bureau of Energy Conservation 1
7 Maintenance Engineering Manager 1
8 Superintendent of Operations 1
9 Administrative Engineer 4
10 General Manager, Hetch Hetchy 1
11 Water and Power Specialist 4
12 Water and Power Resources Manager 1
13 Maintenance and Repair Superintendent 4
14 Electrical Operation and Maintenance Superintendent 4
15 Power Generation Technician I 4
16 Power Generation Technician II 4
17 Senior Power Generation Technician 4
18 Power Generation Supervisor 4
19 Mechanical Shop and Equipment Superintendent 4
20 Manager, Regulatory and Environmental Affairs 4
21 Sanitary Engineering Technician 4
22 Senior Mechanical Engineer 4
23 Senior Electrical Engineer 4
24 Electrical Engineer 4
25 Senior Administrative Analyst 4

25 **Water Supply and Treatment Division**

1 Operations Manager 1
2 Urban Forester 3
3 Watershed Resources Manager 3
4 Water Supply and Treatment Manager 1
5 Water Construction and Maintenance Superintendent 3
6 Watershed Forester 3
7 Principal Civil Engineer 3
8 **City Distribution Division**
9 City Distribution Division Manager 1
10 Senior Civil Engineer 3
11 Superintendent, Buildings and Grounds 3
12 Water Construction and Maintenance Superintendent 3
13 Water Shops and Equipment Superintendent 3
14 Stores and Equipment Asst. Supervisor 3
15
16 **Water Pollution Control Division**
17 Administrative Services Manager 2
18 Supervisor of Lab, Water Quality Control 2
19 Public Buildings Maintenance and Repair Assistant
20 Superintendent 2
21 Sewage Treatment Plant Superintendent 2
22 Manager, Bureau of Water Pollution Control 1
23 Deputy Manger, Bureau of Water Pollution Control 1
24 Chief Stationary Engineer 2
25 Stationary Engineer—Sewage Inventory Analysis 2
Senior Stationary Engineer 2

1 **Water Quality Bureau**

2 Special Assistant XV 3

3 Supervisor of Laboratories 3

4 Water Quality Division Manager 1

5 Senior Sanitary Engineer 3

6 Administrative Services Manager 3

7 Special Assistant XVI 3

8 **Customer Service Bureau**

9 Manager, Customer Service Bureau 1

10 Water Conservation Administrator 3

11 **Bureau of Engineering** All 1

12 Special Assistant XVII

13 Special Assistant XVIII

14 Manager, Utilities Engineering Bureau

15 Principal Civil Engineer

16 **Bureau of Commercial Land Management** All 1

17 Director, Bureau of Commercial Land Management

18 Land Use Aide

19 Senior Real Property Officer

20 Real Property Officer

21 Assistant Civil Engineer

22 Engineering Associate II

23 **Bureau of Finance** All 1

24 Head Accountant

25 Supervising Fiscal Officer

Assistant General Manager, Finance

1 Senior Administrative Analyst
2 Principal Administrative Analyst
3 Rate Administrator
4 Financial Manager
5 Special Assistant XV
6 **Bureau of Management Information Systems**
7 Manager, Bureau of Management Information Systems 1
8 **Bureau of System Planning and Regulatory Compliance** All 1
9 Manager, Bureau of System Planning and Regulatory
10 Compliance
11 Water Resource and Planning Manager
12 Project Manager IV
13 Special Assistant XV
14 **Bureau of Environmental Regulation and Management**
15 Senior Water Services Clerk 2
16 Senior Administrative Analyst 2
17 Bureau Chief 1
18 Administrative Engineer 2
19 Junior Civil Engineer 2
20 Assistant Civil Engineer 2
21 Associate Civil Engineer 2
22 Senior Civil Engineer 2
23 Principal Engineer 2
24 Sanitary Engineering Technician 2
25 Wastewater Control Inspector 2
Supv. Wastewater Control Inspector 2

1 Manager, Regulatory and Environmental Affairs 1

2 Senior Industrial Hygienist 1

3 * All personnel, except clerical, assigned by the Human Rights
4 Commission to the Public Utilities Commission to serve as Contract
5 Compliance Officers shall comply with the filing requirements for
6 Contract Compliance Officers under this Section (Sec. ~~58.320~~ 58.315).

7 ** With respect to consultants, the General Manager of Public
8 Utilities may determine that a particular consultant is hired to
9 perform a range of duties that fall within those required to comply
10 with the disclosure requirements of this Conflict of Interest Code.
11 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 380-94, App.
12 11/10/94; Ord. 56-97, App. 3/6/97; Ord. 345-98, App. 11/19/98)

13 **SEC. ((58.323)) 58.320. PUBLIC TRANSPORTATION COMMISSION.**
14 **Disclosure Category 2.** Persons in this category shall disclose all
15 sources of income, investments and his or her status as a director,
16 officer, partner, trustee, employee, or holder of a management
17 position in any business entity.

18 **Designated Positions Disclosure Categories**

19 Member, Public Transportation Commission 1

20 Director of Public Transportation 1

21 Deputy Director of Capital Projects 1

22 Deputy Director of Finance, Administration and
23 Personnel 1

24 Deputy Director of Maintenance 1

25 Deputy Director of Operations 1

Administrative Secretary, Public Transportation

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1	Commission	1
2	Senior Industrial Hygienist	1
3	Deputy General Manager, Engineering and	
4	Administration	1
5	Senior Administrative Analyst	1
6	Transit Manager II	1
7	Transit Manager III	1
8	System Safety Inspector	1
9	Director of Service Planning	1
10	Automotive Maintenance Manager	1
11	Administrative Service Manager	1
12	Material Coordinator	1
13	Assistant Material Coordinator	1
14	Electrical Transit Equipment Supervisor	1
15	Automotive Transit Shop Supervisor I	2
16	Electrical Transit Shop Supervisor I	2
17	Transit Equipment Engineer	2
18	LRV Equipment Engineer	2
19	Senior Management Assistant	1
20	Janitorial Service Supervisor	2
21	Senior Civil Engineer	1
22	Senior Electrical Engineer	1
23	Senior Mechanical Engineer	1
24	Superintendent, Buildings and Grounds	1
25	Chief Stationary Engineer	2
	Signal and Electrical Supervisor	2

1 Signal and Systems Engineer 2
2 Staff Assistant VII Special Projects 1
3 Powerhouse Electrical Supervisor II 2
4 Manager of Capital Finance 1
5 Deputy Director of Resource, Planning and
6 Development 1
7 Chief Accountant 1
8 Supervising Fiscal Officer 1
9 Principal Administrative Analyst 1
10 Senior Administrative Analyst 1
11 Manager of Engineering Services 1
12 Manager of Construction Services 1
13 Manager of Project Management 1
14 Manager of Capital Planning 1
15 Project Manager 1
16 Principal Civil Engineer 1
17 Departmental Personnel Director 1
18 Contract Compliance Officer II 1
19 Contract Compliance Officer I 1
20 Chief, Protective Services and Investigation
21 Bureau 1
22 Manager of Information Services 1
23 General Superintendent Cable Car and Rail 1
24 Superintendent Overhead Lines 1
25 Director Community Affairs 1
(Added by Ord. 380-94, App. 11/10/94; amended by Ord. 56-97, App.

1 3/6/97; Ord. 345-98, App. 11/19/98)

2 **SEC. 58.325. PUBLIC WORKS DEPARTMENT.**

3 **Designated Positions Disclosure Categories**

4 **General Office All 1**

5 Director of Public Works

6 Assistant to Director of Public Works

7 Deputy Director of Public Works and Engineering

8 Deputy Director of Public Works and Operations

9 Claims Adjustor

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1 **Office of Financial Management and Administration** All 1
2 Deputy Director for Financial Management and
3 Administration
4 Financial Manager
5 Chief of Computer Services
6 Contract Administration Head
7 **Bureau of Architecture** All 1
8 City Architect
9 Assistant City Architect
10 **Bureau of Building Repair** All 1
11 Public Building Maintenance and Repair Assistant
12 Superintendent
13 Public Building - Maintenance and Repair
14 Superintendent
15 **Bureau of Engineering** All 1
16 Chief of Engineering
17 Principal Civil Engineer
18 Claims Adjuster
19 Project Manager I
20 Project Manager II
21 Project Manager III
22 Project Manager IV
23 **Bureau of Environmental Services** All 1
24 Street Cleaning and Planting Superintendent
25 Street Cleaning and Planting Assistant Superintendent
Bureau of Street and Sewer Repair All 1

- 1 Superintendent of Street and Sewer Repair
- 2 Assistant Superintendent of Streets and Sewer Repair
- 3 Mobile Equipment Supervisor
- 4 Assistant Mobile Equipment Supervisor
- 5 **Bureau of Construction Management All 1**
- 6 Bureau Chief
- 7 Principal Engineer
- 8 Senior Engineer
- 9 Administrative Engineer
- 10 Civil Engineer
- 11 Associate Civil Engineer
- 12 Assistant Civil Engineer
- 13 Chief Surveyor
- 14 Building Inspector
- 15 Construction Inspector
- 16 Cost Estimator
- 17 Construction Contract Specialist II
- 18 Construction Contract Specialist I
- 19 Junior Civil Engineer
- 20 **Bureau of Street Use and Mapping All 1**
- 21 Associate Civil Engineer
- 22 **Bureau of Subdivision, Surveys and Mapping All 1**
- 23 Bureau Chief
- 24 Senior Plan Checker
- 25 Chief Surveyor
- 26 Construction Inspector

1 Engineering Associate II

2 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 311-92, App.
3 10/9/92; Ord. 380-94, App. 11/10/94; Ord. 56- 97, App. 3/6/97; Ord.
4 345-89, App. 11/19/98)

5 **SEC. 58.330. PURCHASING DEPARTMENT. (a) Disclosure Category 2.**

6 Persons in this category shall disclose all interests in real
7 property.

8 (b) **Disclosure Category 3.** Persons in this category shall
9 disclose all investments and business positions in business entities
10 and income from any source which provides, or contracts with the
11 City and County of San Francisco and its Purchasing Department to
12 provide commodities or services to the City and County of San
13 Francisco, or has provided commodities or services to the City and
14 County of San Francisco within the last two years.

15 (c) **Disclosure Category 4.** Persons in this category shall
16 disclose all investments and business positions in business entities
17 and income from any source which provides, or contracts with the
18 City and County of San Francisco to provide, or has provided within
19 the last two years, commodities or services to either the Division
20 of the Purchasing Department to which the person is assigned, or the
21 Department (other than the Purchasing Department), to which the
22 person is assigned.

22 **Designated Positions Disclosure Categories**

23 Director of Purchasing 1

24 Assistant Director 2, 3

25 Supervising Purchaser 3

1 Senior Purchaser 3
 2 Purchaser 3
 3 Assistant Purchaser 3
 4 Reproduction Manager 4
 5 Senior Storekeeper 4
 6 Supervising Parts Storekeeper 4
 7 Principal Parts Storekeeper 4
 8 Senior Parts Storekeeper 4
 9 Parts Storekeeper 4
 10 Storekeeper 4
 11 Materials Coordinator 4
 12 Manager, Fleet Services 4
 13 Assistant Manager, Fleet Services 4
 14 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 311-92, App.
 15 10/9/92; Ord. 345-98, App. 11/19/98)

SEC. 58.335. REAL ESTATE DEPARTMENT.

Designated Positions	Disclosure Categories
Director of Property	All 1
Assistant Director of Property	
Principal Real Property Officer	
Senior Real Property Officer	
Real Property Officer	
Head Accountant	
(Added by Ord. 3-90, App. 1/5/90; amended by Ord. 311-92, App. 10/9/92)	

((**SEC. 58.340. COUNTY CLERK.**

1 **Designated Positions Disclosure Categories**

2 County Clerk 1

3 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 380-94, App.
4 11/10/94; Ord. 345-98, App. 11/19/98)))

5 **SEC. 58.345. RECREATION AND PARK DEPARTMENT.** (a) **Disclosure**
6 **Category 2.** Persons in this category shall disclose all investments
7 and income from any source which leases, rents or operates from
8 property under the jurisdiction of the Recreation and Park
9 Commission, or which provides, or contracts with the City and County
10 of San Francisco or the Recreation and Park Commission to provide,
11 services (including construction, repair and maintenance),
12 equipment, materials, supplies, vehicles, or other items of use to
13 the Recreation and Park Commission or the Recreation and Park
14 Department, or which may foreseeably do so in the future, or which
15 has done so within two years prior to any time period covered by a
16 statement of economic interest, and his or her status as a director,
17 officer, partner, trustee, employee, or holder of any management
18 position in any such business entity.

19 (b) **Disclosure Category 3.** Persons in this category shall
20 disclose all income from, and investments in, any business entity
21 which does business in the jurisdiction, or has done business in the
22 jurisdiction within two years prior to any time period covered by a
23 statement of economic interest, or which may foreseeably do business
24 in the jurisdiction in the future, and his or her status as a
25 director, officer, partner, trustee, employee, or holder of any
management position in any such business entity.

1	Designated Positions	Disclosure Categories
2	Recreation and Park Commissioners	1
3	General Manager	1
4	Executive Secretary to General Manager	2
5	Special Assistant XVI	1
6	Special Assistant XIII (Executive Assistant to	
7	the General Manager)	2
8	Executive Secretary III	2
9	Recreation Superintendent	1
10	Parks Superintendent	1
11	Arboretum Director	2
12	Golf Director	2
13	Zoo Director	1
14	Property Manager	2
15	Director of Personnel	2
16	Marina Manager	2
17	Assistant Superintendent of Parks/Structural	
18	Maintenance	2
19	Assistant Superintendent of Parks	2
20	Assistant Superintendent Recreation	2
21	Assistant Recreation Supervisor	2
22	IS Administrator-Supervisor	2
23	Principal Administrative Analyst	2
24	Senior Administrative Analyst	2
25	Civil Engineer	1
	Architect	2

1 Assistant Landscape Architect 2

2 Planner IV 2

3 Planner III 2

4 Chief Stationary Engineer 2

5 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 190-90, App.
6 5/24/90; Ord. 311-92, App. 10/9/92; Ord. 345- 98, App. 11/19/98)

7 **SEC. 58.350. REDEVELOPMENT AGENCY. (a) Disclosure Category 2.**

8 Persons in this category shall disclose all sources of income,
9 investments, and all business positions in which the designated
10 employee is a director, officer, partner, trustee, employee, or
11 holds any position of management.

12 (b) **Disclosure Category 3.** Persons in this category shall
13 disclose all income from and investments in businesses that
14 manufacture or sell supplies of the type utilized by the Agency.

15 (c) **Disclosure Category 4.** Persons in this category shall
16 disclose all investments in and income from all banks, savings and
17 loan associations, insurance companies, investment companies,
18 stockbrokers, title companies, financial consultants, data
19 processing firms or consultants, but shall not include personal
20 checking or savings accounts or certificates of deposit.

21 (d) **Disclosure Category 5.** Persons in this category who come
22 within the definition of consultant as stated below shall disclose
23 all sources of income, interests in real property and investments.

24 "Consultant" means any natural person who provides, under
25 contract, information, advice, recommendation or counsel to the
Agency, provided, however, that 'consultant' shall not include a

1 person who:

2 (A) Conducts research and arrives at conclusions with respect
3 to his or her rendition of information, advice, recommendation or
4 counsel independent of the control and direction of the Agency or of
5 any Agency official, other than normal contract monitoring; and

6 (B) Possess no authority with respect to any Agency decision
7 beyond the rendition of information, advice, recommendation or
8 counsel.

9 **Designated Positions* Disclosure Categories**

10 Administrative Services Manager 1
11 Agency General Counsel 1
12 Architect 1
13 Architecture Supervisor 1
14 Assistant Development Specialist 1
15 Assistant Harbormaster 2
16 Associate Civil Engineer 1
17 Building/Construction Inspector I 1
18 Building/Construction Inspector II 1
19 Citizens Advisory Committee 1
20 Civil Engineer (Project Engineers) 1
21 Commissioners 1
22 Community Services Manager 1
23 Construction Coordinator 1
24 Consultants** 5
25 Contract Compliance Specialist I 1
Contract Compliance Specialist II 1

1	Contract Compliance Supervisor	1
2	Deputy Executive Director	1
3	Deputy General Counsel	1
4	Development Services Manager	1
5	Development Specialist	1
6	Engineering and Construction Supervisor	1
7	Environmental Assessment Specialist	1
8	Executive Director	1
9	Finance and Information Services Manager	1
10	Financial Systems Accountant	4
11	Harbormaster	2
12	Human Resources Manager	1
13	Information Systems Supervisor	3, 4
14	Personnel Analyst	2
15	Planning Supervisor	1
16	Principal Planner	1
17	Program Manager	1
18	Project Area Committee Members	1
19	Project Area Services Supervisor	1
20	Project Manager	1
21	Property Management Supervisor	1
22	Property Management Specialist	1
23	Public Affairs Officer	1
24	Purchasing Assistant	3
25	Records and Information Supervisor	2
	Relocation Supervisor	1

- 1 Senior Architect 1
- 2 Senior Attorney 1
- 3 Senior Civil Engineer 1
- 4 Senior Development Specialist 1
- 5 Senior Financial Analyst 1
- 6 Senior Landscape Architect 1
- 7 Senior Personnel Analyst 1
- 8 Senior Planner 1
- 9 Senior Project Manager 1
- 10 Staff Associate IV 1
- 11 Staff Associate V 1
- 12 Staff Associate VI 1
- 13 Staff Attorney I 1
- 14 Staff Attorney II 1

15 * While the listed titles of the designated positions are
16 approved classification titles, occasionally titles are changed or
17 working titles are assigned. In these events, the new titles will be
18 substituted into this Code with the same disclosure categories as
19 were applicable to the old titles.

20 ** With respect to consultants, the Executive Director may
21 determine in writing that a particular consultant is hired to
22 perform a range of duties that is limited in scope and thus is not
23 required to comply with the disclosure requirements described in
24 this Section. Such determination shall include a description of the
25 consultant's duties and, based upon that description, a statement of
the extent of the disclosure requirements. The Executive Director

1 shall forward a copy of this determination to the Clerk of the Board
2 of Supervisors. Nothing herein excuses any consultant from any other
3 provisions of this Conflict of Interest Code. (Added by Ord. 3-90,
4 App. 1/5/90; amended by Ord. 311-92, App. 10/9/92; Ord. 380-94, App.
5 11/10/94; Ord. 56-97, App. 3/6/97; Ord. 201-98, App. 6/19/98; Ord.
6 345-98, App. 11/19/98)

7 **SEC. ((58.357))58.355. RELOCATION APPEALS BOARD.**

8 **Designated Positions Disclosure Categories**

9 Board Member 1

10 Executive Director 1

11 (Added by Ord. 190-90, App. 5/24/90)

12 **SEC. 58.365. RESIDENTIAL RENT STABILIZATION AND ARBITRATION**
13 **BOARD. Disclosure Category 2.** Persons in this category shall
14 disclose all interests in real property, and all income from,
15 investments in, and business positions held in any business entity
16 with an interest in residential real property in the jurisdiction,
17 or which may foreseeably acquire such an interest, or which has
18 acquired such an interest within two years prior to the time period
19 covered in a statement of economic interests. An official occupies a
20 "business position" if he or she is a director, officer, partner,
21 trustee, employee or holds any position of management.

21 **Designated Positions Disclosure Categories**

22 Board Members 2

23 Executive Director 2

24 Rent Board Hearing Officer 2

25 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 190-90, App.

1 5/24/90; Ord. 311-92, App. 10/9/92)

2 **SEC. 58.370. RETIREMENT SYSTEM.**

3 Designated Positions	Disclosure Categories
4 Member, Retirement Board	See Sec. 58.600
5 Executive Director	See Sec. 58.600
6 Executive Assistant to the Executive Director	1
7 Actuary	1
8 Chief Investment Officer	See Sec. 58.600
9 Chief Accountant	1
10 Senior Investment Officer	See Sec. 58.600
11 Administrator, Retirement Services	1
12 Security Analyst	1
13 Consultant*	1

14 * With respect to consultants, the Retirement Board may
15 determine in writing that a particular consultant is hired to
16 perform a range of duties that is limited in scope and thus is not
17 required to comply with the disclosure requirements described in
18 this category. Such determination shall include a description of the
19 consultant's duties and, based upon that description, a statement of
20 the extent of disclosure requirements. The Retirement Board shall
21 forward a copy of this determination to the Board of Supervisors.
22 Nothing herein excuses any such consultant from any other provision
23 of this Conflict of Interest Code. (Added by Ord. 3-90, App. 1/5/90;
24 amended by Ord. 190-90, App. 5/24/90; Ord. 380-94, App. 11/10/94;
Ord. 56-97, App. 3/6/97; Ord. 345-98, App. 11/19/98)

25 **((SEC. 58.375. SAN FRANCISCO COUNTY TRANSPORTATION AUTHORITY.**

1 **Designated Positions Disclosure Categories**

2 Executive Director 1

3 Director, Plans and Programs 1

4 Director, Management and Finance 1

5 (Added by Ord. 190-90, App. 5/24/90; amended by Ord. 311-92, App.
6 10/9/92; Ord. 380-94, App. 11/10/94; Ord. 345-98, App. 11/19/98))

7 **SEC. ((58.380))58.375. SHERIFF. Disclosure Category 2.** Persons
8 in this disclosure category shall disclose all investments and
9 business positions in business entities, and income from any source,
10 which manufactures, distributes, sells or provides services,
11 supplies, materials, machinery or equipment of the type used by the
12 Sheriff's Office.

13 **Designated Positions Disclosure Categories**

14 Sheriff 1

15 Undersheriff 1

16 Assistant Sheriff 1

17 Director County Parole 2

18 Attorney 1

19 (Added by Ord. 190-90, App. 5/24/90; amended by Ord. 380-94, App.
20 11/10/94)

21 **((SEC. 58.382. PRIVATE INDUSTRY COUNCIL. (a) Disclosure**
22 **Category 2.** Persons in this disclosure category shall disclose all
23 investments and positions of management in, and income from any
24 organization that, during the period being reported, has proposed to
25 enter into or has entered into a subcontract or other financial
 agreement with the Private Industry Council of San Francisco, Inc.

1 (b) **Disclosure Category 3.** Members of the San Francisco
2 Private Industry Council and of its Audit, Planning, Refugee, or any
3 other committee that selects or recommends the selection of
4 subcontractors of the Private Industry Council of San Francisco,
5 Inc. shall disclose all income from, and investments and positions
6 of management in any organization that, during the period being
7 reported, has been a candidate for such a subcontract subject to the
8 Council's selection.

9 **Designated Positions Disclosure Categories**

10 Member, San Francisco Private Industry Council 3
11 Member, Designated Committee of the Council 3
12 President 2, 3
13 Vice Presidents 2, 3
14 Director, Welfare-to-Work 2, 3
15 Controller 2, 3
16 Consultants* 1

17 * With respect to consultants, the President of the Private
18 Industry Council may determine in writing that a particular
19 consultant is hired to perform a range of duties that are limited in
20 scope and thus is not required to comply with the disclosure
21 requirements described in this category. Such determination shall
22 include a description of the consultant's duties and, based upon
23 that description, a statement of the extent of disclosure
24 requirements. The President shall forward a copy of this
25 determination to the Board of Supervisors. Nothing herein excuses
any such consultant from any other provision of this Conflict of

1 Interest Code. (Added by Ord. 190-90, App. 5/24/90; amended by Ord.
2 380-94, App. 11/10/94; Ord. 56-97, App. 3/6/97; Ord. 345-98, App.
3 11/19/98)))

4 **SEC. ((58.383)) 58.380. SAN FRANCISCO UNIFIED SCHOOL DISTRICT.**

5 **Disclosure Category 1. Real Property.** Persons in this category shall
6 disclose the following:

7 (a) Interests in real property which is located in whole or in
8 part either:

9 (1) Within the boundaries of the District; or

10 (2) Within two miles of the boundaries of the District,
11 including any leasehold, beneficial or ownership interest or option
12 to acquire such interest in real property, if the fair market value
13 of the interest is greater than \$1,000.

14 Interests in real property of an individual include a business
15 entity's share of interest in real property of any business entity
16 or trust in which the designated employee or his or her spouse owns
17 directly, indirectly or beneficially, a 10 percent interest or
18 greater.

19 (b) Investments in or income from business entities which are
20 contractors or subcontractors which are or have been within the
21 previous two-year period engaged in the performances of building
22 construction or design within the District.

23 (c) Investments in or income from business entities engaged in
24 the acquisition or disposal of real property within the
25 jurisdiction.

Investment includes any financial interest a pro rata share of

1 investments of any business entity or trust in which the designated
2 employee or his or her spouse owns, directly, indirectly or
3 beneficially, a 10 percent interest or greater.

4 Investment does not include a time or demand deposit in a
5 financial institution, shares in a credit union, any insurance
6 policy or any bond or other debt instrument issued by any government
7 or government agency. No investment or interest in real property is
8 reportable unless its fair market value exceeds \$1,000. No source of
9 income is reportable unless the income received by or promised to
10 the public official aggregates \$250 in value during the preceding
11 12-month reporting period.

12 **Disclosure Category 2. Supplies and Equipment.** Persons in this
13 category shall disclose investments in or income from business
14 entities which manufacture or sell supplies, books, machinery or
15 equipment of the type utilized by the department for which the
16 designated employee is manager or director. Investments include
17 interests described in Category 1.

18 **Disclosure Category 3. Work or Services.** Persons in this
19 category shall disclose investments in or income from business
20 entities which are contractors or subcontractors engaged in the
21 performance of work services of the type utilized by the department
22 for which the designated employee is manager or director.
23 Investments include the interests described in Category 1.

24 **Designated Positions Disclosure Categories**

25 Members of the Board of Education 1, 2, 3

Superintendent of Schools 1, 2, 3

1 Deputy Superintendent 1, 2, 3
 2 Associate Superintendent 1, 2, 3
 3 Assistant Superintendent 1, 2, 3
 4 Special Assistant to the Superintendent 1, 2, 3
 5 Executive Assistant to the Superintendent 1, 2, 3
 6 Chief Financial Officer/Director of Business
 7 Services 1, 2, 3
 8 Director, Transportation 2, 3
 9 Director, Food Services 2, 3
 10 Director, Buildings and Grounds 1, 2, 3
 11 Director (Certificated) 1, 2, 3
 12 Director, Facilities Planning 1, 2, 3
 13 Director, Custodial Services 2, 3
 14 Program Director 1, 2, 3
 15 Coordinator (Certificated) 1, 2, 3
 16 Manager, Payroll Control 1, 2, 3
 17 Manager, Data Processing 1, 2, 3
 18 Project Manager II & III 1, 2, 3
 19 Assistant Fiscal Officer 1, 2, 3
 20 Principal Administrative Analyst 1, 2, 3
 21 Head Accountant 1, 2, 3
 22 Principal Accountant 1, 2, 3
 23 Supervising Purchaser 1, 2, 3
 24 Senior Purchaser 1, 2, 3
 25 Purchaser 1, 2, 3
 Architect 3

1 General Manager, KALW 2, 3

2 (Added by Ord. 190-90, App. 5/24/90; Ord. 380-94, App. 11/10/94;
3 Ord. 56-97, App. 3/6/97; Ord. 345-98, App. 11/19/98)

4
5 ((SEC. 58.385. HUMAN SERVICES COMMISSION. (a) Disclosure
6 **Category 2.** Persons in this category shall disclose all investments
7 and business positions in business entities and income from any
8 source which provides, or contracts with the City and County of San
9 Francisco and its Department of Human Services to provide, services,
10 supplies, materials, machinery or equipment to the Human Services
11 Department.

12 (b) **Disclosure Category 3.** Persons in this category shall
13 disclose all investments and business positions in business entities
14 and income from any source which owns or operates any board and care
15 home, foster institution for children or home health agency in the
16 jurisdiction.

17 (c) **Disclosure Category 4.** Persons in this category shall
18 disclose all investments and business positions in business entities
19 and income from any source which is engaged in the sale of products
20 or services related to data processing.

21 **Designated Positions Disclosure Categories**

22 Members, Human Services Commission 1

23 Executive Director 1

24 Deputy Directors 1

25 Special Assistants to the Executive Director

for Welfare Reform 2

1 Director, Planning and Budget 1
 2 Manager, Budget and Fiscal Operations 1
 3 Program Manager, Family and Children's
 4 Services 2, 3
 5 Program Manager, Adult Services 2, 3
 6 Program Manager, County Adult Assistance
 7 Programs 2
 8 Manager, Investigations 3
 9 Director, Support Services 2
 10 Supervisor, Materials and Supplies 2
 11 Director, Contracts 2
 12 Director, Information Technology 4
 13 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 311-92, App.
 10/9/92; Ord. 380-94, App. 11/10/94; Ord. 345- 98, App. 11/19/98))

14 **SEC. 58.385. TAXI COMMISSION.**

15 **Designated Positions Disclosure Categories**

16 Members, Commission 1
 17 Director 1

18 **SEC. 58.390. TELECOMMUNICATIONS AND INFORMATION SERVICES,**

19 **DEPARTMENT OF. Disclosure Category 2.** Persons in this category shall
 20 disclose all investments and business positions in business entities
 21 and income from any source which provides, or contracts with the
 22 City and County of San Francisco and its Department of
 23 Telecommunications and Information Services to provide, services,
 24 supplies, materials, machinery or equipment to the Department of
 25 Telecommunications and Information Services.

1 Designated Positions Disclosure Categories

2 Director 1

3 Deputy Director of Policy & Compliance 2

4 Deputy Director of Administration 2

5 Deputy Director for Enterprise Computing 2

6 Deputy Director for Network Engineering 2

7 Deputy Director for Network Facilities 2

8 Deputy Director for Applications Development 2

9 Director of C.O.I.T. 2

10 Business Manager 2

11 SEC. 58.395. TRANSPORTATION AUTHORITY, SAN FRANCISCO COUNTY.

12 Designated Positions Disclosure Categories

13 Executive Director 1

14 ((Director, Plans and Programs 1))

15 Transportation Programming Manager 1

16 Transportation Planning Manager 1

17 ((Director, Management and Finance 1))

18 Chief Financial Officer 1

19 SEC. 58.400. TREASURE ISLAND DEVELOPMENT AUTHORITY.

20 Designated Positions Disclosure Categories

21 **Members** 1

22 **SEC. ((58.390))58.410. TREASURER-TAX COLLECTOR. (a) Disclosure**
23 **Category 2.** Persons in this category shall disclose all investments
24 in any business entity and income from any source which provides
25 services, supplies, materials, machinery or equipment to the

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Treasurer-Tax Collector Department, or which may foreseeably do so in the future, or which has done so within two years prior to any time period covered by a statement of economic interest.

1 **Designated Positions Disclosure Categories**

2 Treasurer See Sec. 58.600

3 Chief Assistant Treasurer See Sec. 58.600

4 Cash Management and Investment Officer See Sec. 58.600

5 Assistant Cash Management and Investment Officer See Sec. 58.600

6 Principal Administrative Analyst (Business Tax) 2

7 Head Accountant (Administration) 2

8 Tax Collector 1

9 Deputy Tax Collector 1

10 Tax Collector Attorney 1

11 Chief Business Tax Auditor 1

12 Director, Bureau of Delinquent Revenue 1

13 Chief Investigator 1

14 Director, Real Estate Division 1

15 Senior Administrative Analyst 2

16 Director, Taxpayers Assistance Unit (TPA) 2

17 Senior Management Assistant (Business Tax) 2

18 Special Assistant XV 2

19 Special Assistant XIII 2

20 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 190-90, App.
21 5/24/90; Ord. 311-92, App. 10/9/92; Ord. 380- 94, App. 11/10/94;
22 Ord. 56-97, App. 3/6/97; Ord. 345-98, App. 11/19/98)

23 **SEC. ((58.405))58.415. WAR MEMORIAL AND PERFORMING ARTS**
24 **CENTER.** (a) **Disclosure Category 2.** Persons in this category shall
25 disclose all investments in, income from, or any management or
business position in connection with real estate uses for the

1 performing arts in San Francisco, with entities which book the
2 performing arts or individual performers, with architectural and
3 construction firms or consultants, food, beverage, catering,
4 program, souvenir, or ticketing concession firms, and building
5 maintenance and theatrical equipment and supply firms or
6 consultants.

7 (b) **Disclosure Category 3.** Persons in this category shall
8 disclose all investments in, income from, or business positions in,
9 building maintenance and theatrical equipment and supply firms or
10 consultants.

Designated Positions	Disclosure Categories
Trustees	2
Managing Director	2
Assistant Managing Director/Executive Secretary	2
Building and Grounds Superintendents	3
Janitorial Services Supervisor	3

(Added by Ord. 3-90, App. 1/5/90)

17 **SEC. 58.420. WOMEN, COMMISSION ON THE STATUS OF.**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
<u>Commission Member</u>	<u>All 1</u>
<u>Executive Director</u>	

21 **SEC. 58.500. COURT POSITIONS.** The following agencies are not
22 included in this ordinance because, under the Political Reform Act,
23 the Board of Supervisors does not act as the Code reviewing body for
24 these agencies:
25

1 Superior Court
2 Municipal Court
3 Juvenile Court
4 Juvenile Justice Commission
5 Adult Probation.

6 (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 190-90, App.
7 5/24/90)

8 **SEC. 58.600. POSITIONS DESIGNATED BY STATE - FILING OFFICIAL.**

9 Members of the Board of Supervisors, District Attorney, Mayor, City
10 Attorney, Treasurer, members of the Planning Commission, public
11 officials who manage public investments, and candidates for any of
12 these offices at any election, and any other officer or candidate
13 for office who may be subject to the provisions of Government Code
14 Section 87200, shall file one original of all statements of economic
15 interests with the Ethics Commission, the filing official, who shall
16 make and retain a copy and forward the original to the ~~California~~
17 Fair Political Practices Commission which shall be the filing
18 officer. (Added by Ord. 3-90, App. 1/5/90; amended by Ord. 190-90,
19 App. 5/24/90; Ord. 386-95, App. 12/14/95; Ord. 56-97, App. 3/6/97;
20 Ord. 345-98, App. 11/19/98)

21 APPROVED AS TO FORM:

22 LOUISE H. RENNE, City Attorney

23 By: 

24 CLAIRE SYLVIA
25 Deputy City Attorney



City and County of San Francisco

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Tails

Ordinance

File Number: 992046

Date Passed:

Ordinance amending Administrative Code Sections 58.1, 58.2, 58.7, 58.8, 58.9, 58.105, 58.110, 58.115, 58.120, 58.145, 58.150, 58.155, 58.170, 58.175, 58.180, 58.185, 58.190, 8.200, 58.201, 58.202, 58.205, 58.220, 58.225, 58.275, 58.315, 58.320, 58.375, 58.380, 58.385, 58.390, 58.405, deleting sections 58.9, 58.168, 58.177, 58.195, 58.198, 58.267, 58.272, 58.310, 58.232, 58.340, 58.357, 58.382, 58.383, 58.405, and 58.500, and adding new Sections 58.100, 58.140, 58.160, 58.203, 58.204, 58.206, 58.216, 58.242, 58.257, 58.295, 58.355, 58.395, 58.400, 58.410, 58.415, 58.420 to reorganize and renumber sections in alphabetical order and make other nonsubstantive technical changes; to reflect organizational changes for the Transportation Authority; and to add the Children and Families First Commission, the Taxi Commission, the Treasure Island Development Authority and the Citizens Advisory Committee to the Redevelopment Agency.

December 13, 1999 Board of Supervisors — PASSED, ON FIRST READING

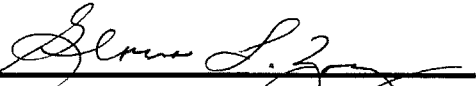
Ayes: 11 - Ammiano, Becerril, Bierman, Brown, Katz, Kaufman, Leno, Newsom, Teng, Yaki, Yee

December 20, 1999 Board of Supervisors — FINALLY PASSED

Ayes: 11 - Ammiano, Becerril, Bierman, Brown, Katz, Kaufman, Leno, Newsom, Teng, Yaki, Yee

File No. 992046

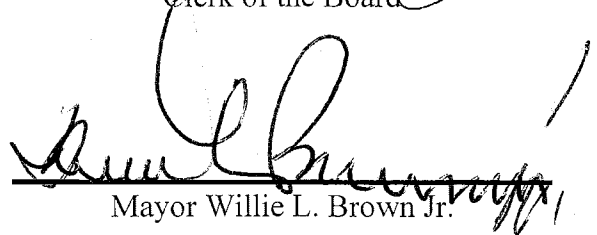
I hereby certify that the foregoing Ordinance
was **FINALLY PASSED** on December 20,
1999 by the Board of Supervisors of the City
and County of San Francisco.



Gloria L. Young
Clerk of the Board

DEC 30 1999

Date Approved



Mayor Willie L. Brown Jr.