

File No. 210115

Committee Item No. 1

Board Item No. 4

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date April 5, 2021

Board of Supervisors Meeting

Date April 20, 2021

Cmte Board

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Completed by: Victor Young Date April 1, 2021

Completed by: _____ Date _____

1 [Administrative Code - Shelter Monitoring Committee]

2

3 **Ordinance amending the Administrative Code to reinstitute the Shelter Monitoring**
4 **Committee and change the date on which it expires, from December 31, 2020, to July 1,**
5 **2022.**

6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
7 **Additions to Codes** are in *single-underline italics Times New Roman font*.
8 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
9 **Board amendment additions** are in double-underlined Arial font.
10 **Board amendment deletions** are in ~~strikethrough Arial font~~.
11 **Asterisks (* * * *)** indicate the omission of unchanged Code
12 subsections or parts of tables.

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11 Be it ordained by the People of the City and County of San Francisco:

12

13 Section 1. Reenactment of Article XII of Chapter 20 of the Administrative Code;
14 Reinstitution of Shelter Monitoring Committee.

15 (a) Article XII (“Shelter Monitoring Committee”) of Chapter 20 of the Administrative
16 Code, consisting of Sections 20.300 through 20.310, and Section 20.312, expired by
17 operation of law on December 31, 2020.

18 (b) This ordinance hereby reenacts Article XII in its entirety, according to the precise
19 text in effect upon its expiration date of December 31, 2020, with the exception of changes as
20 designated in Section 2, below. The text of Article XII, though no longer operative, has not
21 been removed from the Administrative Code, and shall become operative again upon the
22 effective date of this ordinance.

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24 Section 2. Amendment of Specific Sections of Article XII.

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1 Article XII of Chapter 20 of the Administrative Code, as reenacted by this ordinance, is
2 hereby amended by revising Sections 20.306 and 20.310, to read as follows:

3
4 **SEC. 20.306. TERMS OF OFFICE.**

5 (a) The terms of members of the Committee in office on ~~the effective date of the~~
6 ~~ordinance in Board of Supervisors File No. 171171~~ December 31, 2020, shall expire on December
7 31, 2018~~20~~, by operation of law.

8 (b) The appointing authorities shall appoint members to new terms, which shall
9 commence on ~~January 1, 2019~~ the effective date of the ordinance in Board of Supervisors File
10 No. _____, reenacting this Article XII.

11 (c) For Committee members in even-numbered seats, the term beginning ~~January 1,~~
12 ~~2019~~ on the effective date of the aforementioned ordinance shall expire on July 1, 2022, and for
13 Committee members in odd-numbered seats, the term beginning ~~January 1, 2019~~ on the
14 effective date of the aforementioned ordinance, shall expire on July 1, 2023, if this Article XII is
15 extended beyond its sunset date in Section 20.310.

16 (d) If this Article XII is extended beyond its sunset date in Section 20.310, the term of office of
17 each Committee member shall be two years, commencing on the July 1 date of expiration stated in
18 subsection (c).

19 (e) Persons who served as Committee members upon the earlier expiration of the Committee on
20 December 31, 2020, may be appointed to serve again as Committee members. Committee members
21 appointed to fill the terms established in subsection (b) may be reappointed upon expiration of their
22 terms, if this Article XII is extended beyond its sunset date in Section 20.310.

23 (f) The Committee shall come into existence upon appointment of a majority of its members.
24
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1 (b) In the event that a vacancy occurs during the term of office of any Committee
2 member, a successor shall be appointed by the member's appointing authority to complete
3 the expired term of office.
4

5 **SEC. 20.310. SUNSET.**

6 Unless extended by ordinance, this Article XII shall expire by operation of law, and the
7 Committee shall terminate, on ~~December 31~~July 1, 2020~~2022~~. After the expiration of the
8 Committee, the City Attorney shall cause this Article to be removed from the Administrative
9 Code.
10

11 Section 3. Effective Date. This ordinance shall become effective 30 days after
12 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
13 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
14 of Supervisors overrides the Mayor's veto of the ordinance.
15

16 Section 4. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
17 intends to reinstitute Article XII of Chapter 20 of the Administrative Code according to the
18 precise text in effect upon its expiration date of December 31, 2020, and amend only those
19 words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks,
20 charts, diagrams, or any other constituent parts of the reinstated Article XII that are explicitly
21 shown in Section 2 of this ordinance as additions, deletions, Board amendment additions, and
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23
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1 Board amendment deletions in accordance with the "Note" that appears under the official title
2 of the ordinance.

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6 APPROVED AS TO FORM:
7 DENNIS J. HERRERA, City Attorney

8 By: /s/ Virginia Dario Elizondo
9 VIRGINIA DARIO ELIZONDO
Deputy City Attorney

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LEGISLATIVE DIGEST

[Administrative Code - Shelter Monitoring Committee]

Ordinance amending the Administrative Code to reinstitute the Shelter Monitoring Committee and change the date on which it expires, from December 31, 2020, to July 1, 2022.

Existing Law

The Shelter Monitoring Committee (“SMC”) was established to provide the Mayor, the Board of Supervisors, the Local Homeless Coordinating Board, the public, and other appropriate agencies with accurate, comprehensive information about the conditions in, and operations of, the City’s homeless shelters, as well as City policies that affect shelter operations or impact shelter clients. The 13 SMC members make site visits, prepare reports, and generally monitor conditions in the shelters. The ordinance creating the SMC expired on December 31, 2020.

Amendments to Current Law

This amendment reinstitutes the SMC, changing the expiration date from December 31, 2020 to July 1, 2022, and resets the membership terms as of the effective date of this amendment.

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BOARD of SUPERVISORS



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Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Dr. Grant Colfax, Director, Dept. of Public Health

FROM: Victor Young, Assistant Clerk *Victor Young*

DATE: February 5, 2021

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed legislation:

File No. 210115

Ordinance amending the Administrative Code to reinstitute the Shelter Monitoring Committee and change the date on which it expires, from December 31, 2020, to July 1, 2022.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: linda.wong@sfgov.org.

c: Greg Wagner, Dept. of Public Health
Dr. Naveena Bobba, Dept. of Public Health
Sneha Patil, Dept. of Public Health
Arielle Fleisher, Dept. of Public Health

BOARD of SUPERVISORS



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MEMORANDUM

Date: April 12, 2021

To: The Honorable Members, Board of Supervisors

From: *ACC* Angela Calvillo, Clerk of the Board

Subject: Administrative Code - Shelter Monitoring Committee (File No. 210115)

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 210155 Administrative Code – establishing the Students and Families RISE (Recovery with Inclusive and Successful enrichment) Working Group

- Does a current body address the same or similar subject matter?

No. At this time there are no other bodies that address similar subjects. Approval of the Ordinance reenacts Administrative Code, Chapter 5, Article XII, to reestablish the Shelter Monitoring Committee which expired on December 31, 2020.

- Language requiring the body to meet at least once every four months

Section 20.307 requires that the Committee meet at least once every quarter.

- Language indicating members serve at the pleasure of the appointing authority

Section 20.305 specifies each appointing authority for each seat, and Section 20.306 indicates that all vacancies shall be filled by the specified appointing authorities.

vy:ams



- Language establishing attendance requirements

Section 20.308 indicates that members who miss three regular meeting within a six-month period without approval shall be deemed to have resigned from the Committee ten days after the third unapproved absences.

- Number of seats and qualifications

The Committee consists of 13 members, as follows:

Appointed by the Board of Supervisors:

- *Seat 1 - Person who is homeless or formerly homeless, and who is living or has lived with the person's homeless child under the age of 18.*
- *Seat 2 - Person who is homeless or has been homeless within the three years prior to being appointed to the Committee, and who has a disability.*
- *Seat 3 - Person with experience providing direct services to homeless people through a community setting.*
- *Seat 4 - Person nominated by one or more community agencies that provide behavioral health, housing placement, or other services to homeless people.*
- *Seat 5 - Person who is homeless or formerly homeless, and who has been nominated by one or more nonprofit agencies that provide advocacy or organizing services for homeless people.*
- *Seat 6 - Person nominated by one or more nonprofit agencies that provide advocacy or organizing services for homeless people.*

Appointed by the Local Homeless Coordinating Board

- *Seat 7 - Person nominated by one or more nonprofit agencies that provide advocacy or organizing services for homeless people.*
- *Seat 8 - Person who is homeless or formerly homeless, and who has experience providing direct services to homeless people through a community setting.*
- *Seat 9 - Person with experience providing direct services to homeless people through a community setting.*
- *Seat 10 - Person who is homeless or formerly homeless, and who has been nominated by one or more community agencies that provide behavioral health, housing placement, or other services to homeless people.*



Appointed by the Mayor

- *Seat 11 - Employee of the Department of Homelessness and Supportive Housing.*
- *Seat 12 - Employee of the Department of Public Health.*
- *Seat 13 - Person who is homeless or formerly homeless, and who has experience providing direct services to homeless people through a community setting.*

- *Term limits (i.e., commencement date? staggered terms?)*

Section 20.306 entitled 'Terms of Office' states the terms of office for members expired on December 31, 2020, by operation of law. The appointing authorities shall appoint members to the new terms, which shall commence on the effective date of the ordinance reenacting this Article XII.

If this Article XII is extended beyond its sunset date, Committee members in even-numbered seats' terms begin on the effective date of the aforementioned ordinance and shall expire on July 1, 2022; and Committee members in odd-numbered seats' terms begin on the effective date of the aforementioned ordinance and shall expire on July 1, 2023. The term of office of each Committee member shall be two years.

Persons who served as Committee members upon the original expiration of the Committee on December 31, 2020, may be appointed to serve again as Committee members. Committee members appointed to fill the terms established in subsection (b) may be reappointed upon expiration of their terms, if this Article XII is extended beyond its sunset date in Section 20.310.

The Committee shall come into existence upon appointment of a majority of its members.

- *Administering department*

The Department of Public Health shall provide clerical and administrative support and staffing for the committee.

- *Reporting requirements*

The Committee reports quarterly to the Board of Supervisors.

- *Sunset date*

Unless the Board of Supervisors, by ordinance, extends the term the Committee shall terminate on July 1, 2022.